
Report To:	Community Health & Care Partnership Sub Committee	Date:	26th February 2015
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Subject:	Integration of Health and Social Care - Update		

1.0 PURPOSE

- 1.1 The purpose of this report is to bring CHCP Sub Committee members up to date with local developments pertaining to the implementation of the Public Bodies (Joint Working) (Scotland) Act 2014 – the integration legislation. The purpose is also to seek approval to progress with the course of action in place to complete the implementation.

2.0 SUMMARY

- 2.1 The Public Bodies (Joint Working) (Scotland) Act 2014 requires all Health Boards and Local Authorities to enter into formal partnership agreements to create Integration Joint Boards, to oversee the strategic planning and delivery of prescribed health and social care functions pertaining to adults and older people, with the option to extend local arrangements to include other functions.
- 2.2 It was agreed by both 'Parties', namely Greater Glasgow Health Board (operating as NHSGGC) and Inverclyde Council, that the Inverclyde Integration Joint Board (IJB) will manage an 'all-inclusive' Health and Social Care Partnership taking in all the services currently operating within the Inverclyde Community Health and Care Partnership (including services for children and criminal justice).
- 2.3 A significant amount of work has been undertaken in the past 12 months to take forward the implementation of the integration legislation, and reports have come before this sub-committee to that effect. Most notably, the Inverclyde Integration Scheme has been approved by Inverclyde Council, Greater Glasgow Health Board, the Inverclyde Health and Social Care Committee and the Inverclyde CHCP Sub Committee. It is intended to submit the final version of the Integration Scheme to the Scottish Government for approval in mid February 2015. Once the Integration Scheme has been approved, the Inverclyde Integration Joint Board will be established by Order of the Scottish Ministers.
- 2.4 The implementation of the integration legislation continues to progress well in Inverclyde and it is anticipated that upon being established by Order of the Scottish Ministers, the Inverclyde Integration Joint Board will meet for the first time in late April 2015 to receive the draft Strategic Plan for the Health and Social Care Partnership. On acceptance of the Strategic Plan the IJB will assume its formal, and substantive, position and responsibilities. The Strategic Plan is the document which initiates the operation of the IJB on a prescribed and agreed date.

3.0 RECOMMENDATIONS

3.1 It is recommended that CHCP Sub Committee members note:

- 3.1.1 • The progress to date regarding the implementation of the Public Bodies (Joint Working) (Scotland) Act 2014.
- 3.1.2 • The moves towards the establishment of the Inverclyde Integration Joint Board and the re-constituted Inverclyde Health and Social Care Committee, including frequency and venue
- 3.1.3 • The selection and appointment of voting and non-voting members of the Integration Joint Board, and arrangements for proxies
- 3.1.4 • The intended process for creating the Standing Orders and Scheme of Administration for the Integration Joint Board
- 3.1.5 • The development of arrangements for the servicing of the Integration Joint Board
- 3.1.6 • The intended areas of focus for the first Integration Joint Board meeting
- 3.1.7 • The intended process for development of a draft Strategic Plan for the new Integration Joint Board for the consideration of IJB members at its first meeting.

Brian Moore
Corporate Director
Inverclyde Community Health & Care Partnership

4.0 PROGRESS TO DATE

4.1 Membership and Meetings of the Inverclyde Integration Joint Board

Membership

- 4.1.1 Final guidance on Integration Joint Boards is due to be issued by the Scottish Government in March 2015.

In order to be ready for establishment in April 2015 both Greater Glasgow Health Board and Inverclyde Council need to appoint their Integration Joint Board Members.

Inverclyde's Integration Scheme proposes that each partner will appoint four voting representatives to serve the Integration Joint Board.

The Integration Joint Board will seek to appoint the first Chair from the Council Elected Members and the first Vice-Chair from the Health Board Non-Executive Director Members.

While serving on the Integration Joint Board, its Members carry out their functions under the Act and associated Regulations on behalf of the Integration Joint Board itself, and not as delegates of their respective Health Board or Local Authority.

Inverclyde Council will agree the elected members who will take the four voting member places allocated to the Council at its meeting of the Full Council on 19 February 2015. Greater Glasgow Health Board will agree its four voting members on the Integration Joint Board thereafter.

Non-Voting Members

- 4.1.2 Processes have been developed by the Corporate Director of the CHCP, acting as Chief Officer Designate of the new Integration Joint Board, for the selection by the related constituent groups of the non-voting members of the Inverclyde Integration Joint Board. The non-voting members are drawn from the groups prescribed in the Integration legislation, namely:

- Service Users
- Carers
- Providers of Health and Social Care Services
- Staff-side representatives from the Inverclyde Joint Staff Partnership Forum
- Professional / Clinical Advisors

Substitution

- 4.1.3 Inverclyde Council has discussed and agreed arrangements for the selection of proxies for the four elected members who are appointed to the Integration Joint Board as voting members. Greater Glasgow Health Board will consider in due course whether similar arrangements should be made for their selected voting members.

Frequency of Meetings

- 4.1.4 It is anticipated that the Inverclyde Integration Joint Board will meet on the same frequency as the current CHCP Sub Committee, 5 times per year.

Venue for Integration Joint Board Meetings

- 4.1.5 It is anticipated that the Integration Joint Board will accept the invitation of the Provost of Inverclyde Council to host the Integration Joint Board meetings in the Council Chambers.

4.2 Servicing of the Integration Joint Board

Standing Orders and Scheme of Administration

- 4.2.1 Legal & Property Services within Inverclyde Council are preparing Standing Orders and a Scheme of Administration to be agreed at the first meeting of the Integration Joint Board. These will be prepared in accordance with the Act, associated regulations and guidance issued by the Scottish Government.
- 4.2.2 It has been agreed that the Head of Legal and Property Services from Inverclyde Council will negotiate a Service Level Agreement with the representative officers of the Integration Joint Board in relation to the secretariat, administrative assistance, advice and meetings arrangements for the integration Joint Board, The Head of Legal and Property Services will review this in terms of developing arrangements in the course of the next year and report thereon to the Policy and Resources Committee of Inverclyde Council in due course.
- 4.2.3 It has also been agreed that the Head of Legal and Property Services from Inverclyde Council will draft governance documents to regulate the procedure and business of the Shadow Integration Joint Board in consultation and liaison with representatives from Greater Glasgow Health Board.

4.3 Intended Agenda of first Integration Joint Board meeting

- 4.3.1 It is anticipated that the first meeting of the Inverclyde Integration Joint Board will receive a presentation on the final accepted version of the Inverclyde Integration scheme. It is further anticipated that there will be consideration of the draft Strategic Plan, draft Standing Orders and Scheme of Administration and an overview of options for a programme of ongoing development for Integration Joint Board members, including clarified advice as to members' roles and responsibilities.

4.4 Integration Scheme

- 4.4.1 Inverclyde Integration Scheme was signed off in principle for submission to the Scottish Government by Greater Glasgow Health Board on 20 January 2015 and by Inverclyde Council on 29 January 2015.
- 4.4.2 Once the Scheme has been approved by the Scottish Ministers, the Inverclyde Integration Joint Board (which has distinct legal personality) will be established by Order of the Scottish Ministers. It is anticipated that the Integration Joint Board will be established for April 2015 or soon thereafter, but this is dependent upon Scottish Government approval.

4.5 Strategic Planning Group and the Strategic Plan

- 4.5.1 It is recognised, and has been noted at national level, that Inverclyde has a strong culture of engagement around strategic development and in particular in relation to Health and Social Care. Taking account of this, it is intended that the local Strategic Planning Group for Inverclyde, which is required by the integration legislation, will consist of a range of already established representative fora.
- 4.5.2 Inverclyde already has a busy strategic landscape consisting of many plans, strategies and action plans which have been subject to significant consultation amongst the specific stakeholder groups and have been signed off at the required level of governance to guide the work of the CHCP and partners. As a result the Inverclyde Strategic Plan, which will be presented to the first Integration Joint Board meeting, will largely be a summary of the agreed documents already in place in Inverclyde, set in the context of the new Integration Joint Board and refreshed with a Strategic Needs Assessment which reflects the needs base and local context of our area. The Inverclyde Joint Board will thereafter be asked to give direction as to the ongoing development of the Strategic Plan and the measures for ensuring co-production with the relevant statutory consultees cited in the integration legislation.

4.6 Inverclyde Health and Social Care Committee

- 4.6.1 When Inverclyde CHCP was originally established in 2010, it was agreed that the CHCP Sub-Committee would sit in place of the Health & Social Care Committee on four out of its five scheduled meetings in each cycle of meetings. At present, the Health & Social Care Committee

meets once per year. The Health & Social Care Committee currently has the corporate responsibility for monitoring the activities of the Inverclyde CHCP Sub-Committee in respect of Inverclyde Council. The CHCP Sub-Committee has full delegated authority to undertake the functions of the Health & Social Care Committee and decisions are treated as if they had been made by the Health & Social Care Committee. The same arrangements are in place *vis-a-vis* the Health Board in respect of the NHS element of the CHCP's business.

- 4.6.2 As the Inverclyde Integration Joint Board will become a separate legal entity upon establishment, the Council will determine the best method to oversee and scrutinise its activities. It is proposed that it is appropriate that this function is carried out by the Health & Social Care Committee, which would increase its frequency of meetings from one to five occasions per annum. The Health & Social Care Committee will review this arrangement and its new function after a period of 12 months.
- 4.6.3 The Health & Social Care Committee would therefore be re-constituted as a Standing Committee of Inverclyde Council, meeting on a regular basis with effect from the date of establishment of the Inverclyde Integration Joint Board. Its membership would be open to those Members appointed to serve on the Inverclyde Integration Joint Board.
- 4.6.4 The Council's Standing Orders and Scheme of Administration will require to be amended to allow the Health & Social Care Committee to increase its frequency of meetings and to set out its terms of reference.
- 4.6.7 Inverclyde Council will decide to either keep the current membership of the Health & Social Care Committee in place or consider changing the membership arrangements to reflect the Council's representation on the Inverclyde Integration Joint Board, at the full Council meeting on 19th February 2015.
- 4.6.8 Greater Glasgow Health Board (NHSGG&C) will also formalise arrangements for overseeing the activities of the Integration Joint Board.

5.0 IMPLICATIONS

Finance

- 5.1 The financial implications of Health & Social Care Integration and the creation of the Inverclyde Integration Joint Board are fully described in the Inverclyde Integration Scheme.

Financial Implications:

One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report £000	Virement From	Other Comments
N/A					

Annually Recurring Costs/ (Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact £000	Virement From (If Applicable)	Other Comments
N/A					

Legal

- 5.2 The legal implications of Health & Social Care Integration and the creation of the Inverclyde Integration Joint Board are fully described in the Inverclyde Integration Scheme.

Human Resources

- 5.3 The human resources implications of Health & Social Care Integration and the creation of the Inverclyde Integration Joint Board are fully described in the Inverclyde Integration Scheme.

Equalities

- 5.4 None at this time, although recognition will be given to the wider and associate equalities agenda.

Has an Equality Impact Assessment been carried out?

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YES (see attached appendix)

NO - This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy. Therefore, no Equality Impact Assessment is required.

Repopulation

- 5.5 Not applicable.

6.0 CONSULTATIONS

- 6.1 Significant consultation has taken place with the Statutory Consultees as required by the Integration legislation in relation to the Inverclyde Integration Scheme. As described at 4.5 of this report, significant consultation takes place on an ongoing basis with local people and partners in relation to strategic and operational developments around Health and Social Care services.

Consultation as required by the legislation will take place in respect of the Inverclyde Strategic Plan at the direction of the Integration Joint Board.

7.0 LIST OF BACKGROUND PAPERS

7.1 Inverclyde Integration Scheme version 12.