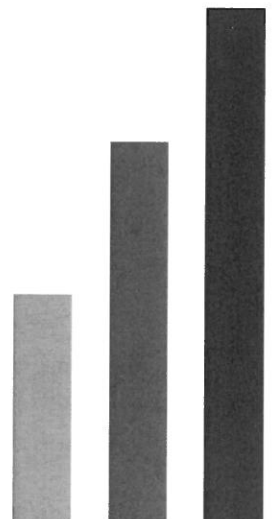


Agenda 2015

Education & Communities Committee

For meeting on:

20	January	2015
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A meeting of the Education & Communities Committee will be held on Tuesday 20 January 2015 at 3pm within the Municipal Buildings, Greenock.

Please note that consideration of the Education items of business will commence at 4.30pm or following conclusion of the Communities business, whichever is the later.

GERARD MALONE
Head of Legal and Property Services

BUSINESS

**** Copy to follow**

1. Apologies, Substitutions and Declarations of Interest	Page
<u>COMMUNITIES</u>	
PERFORMANCE MANAGEMENT	
2. Communities 2014/15 Revenue Budget Report - Period 7 to 31 October 2014 Report by Chief Financial Officer and Corporate Director Education, Communities & Organisational Development	
3. Communities Capital Report 2014/16 - Progress ** Report by Corporate Director Education, Communities & Organisational Development and Chief Financial Officer	
4. Clune Park Regeneration Plan Progress Report Report by Head of Safer & Inclusive Communities	
5. Inverclyde Local Housing Strategy Monitoring Report December 2014 and Progress Report on Strategy Implementation Report by Head of Safer & Inclusive Communities	
NEW BUSINESS	
6. Community Sport Hub Update Report by Corporate Director Education, Communities & Organisational Development	

7.	Strategic Housing Investment Plan 2015-2020 and Strategic Local Programme 2012-2015 Report by Head of Safer & Inclusive Communities	
8.	Delegated Powers Report by Corporate Director Education, Communities & Organisational Development	
9.	Rankin Park – Developing Potential as a Mountain Bike Hub Report by Corporate Director Education, Communities & Organisational Development	
10. **	Lady Alice and Rankin Park Bowling Clubs Report by Corporate Director Education, Communities & Organisational Development	
<u>EDUCATION</u>		
PERFORMANCE MANAGEMENT		
11.	Education 2014/15 Revenue Budget – Period 7 to 31 October 2014 Report by Chief Financial Officer and Corporate Director Education, Communities & Organisational Development	
12.	Education Capital Programme 2014 – 2016/17 - Progress Report by Corporate Director Education, Communities & Organisational Development and Chief Financial Officer	
13.	Education & Communities Directorate Performance Report Report by Corporate Director Education, Communities & Organisational Development	
NEW BUSINESS		
14.	Review of S4 Study Leave Arrangements During Exam Diet 2014 Report by Corporate Director Education, Communities & Organisational Development	
15.	School Term Dates – Session 2015/2016 (amended November 2014) Report by Corporate Director Education, Communities & Organisational Development	
16.	Update Paper on the Inverclyde Children and Young People Health & Wellbeing Survey 2013 Report by Corporate Director Education, Communities & Organisational Development	
17.	Items for Noting Report by Corporate Director Education, Communities & Organisational Development	

18.	Use of Powers Delegated to the Chief Executive to Accept the Lowest Tender for the Former Greenock Academy Demolition Report by Corporate Director Education, Communities & Organisational Development	
19.	Update on Gourcock Primary School Grass Pitch and Birkmyre Park, Kilmacolm Rugby Pitch ** Report by Corporate Director Education, Communities & Organisational Development	
<p>The documentation relative to the following items has been treated as exempt information in terms of the Local Government (Scotland) Act 1973 as amended, the nature of the exempt information being that set out in paragraph 6 of Part I of Schedule 7(A) of the Act.</p>		
<p><u>COMMUNITIES</u></p>		
<p>NEW BUSINESS</p>		
20.	Service of Closing Order under the Housing (Scotland) Act 1987 Report by Head of Safer & Inclusive Communities advising of the use of delegated authority to make a Closing Order under the above Act	
21.	Ravenscraig Sports Barn Development – Funding Model Report by Corporate Director Education, Communities & Organisational Development seeking approval of a funding model for the redevelopment of Ravenscraig Sports Barn	

Enquiries to - **Sharon Lang** - Tel 01475 712112

Report To: Education & Communities
Committee

Date: 20 January 2015

Report By: Chief Financial Officer &
Corporate Director of Education,
Communities & Organisational
Development

Report No: FIN/79/14/AP/IC

Contact Officer: Iain Cameron

Contact No: 01475 712832

Subject: Communities 2014/15 Revenue Budget Report-
Period 7 to 31 October 2014

1.0 PURPOSE

1.1 To advise Committee of the 2014/15 Revenue Budget position at Period 7 to 31 October 2014.

2.0 SUMMARY

2.1 The total Communities budget for 2014/15 is £8,338,700. A further £2,941,000 brought forward as Earmarked Reserves will also be used to primarily fund Community Facilities and various Housing initiatives.

2.2 The latest projection, excluding Earmarked Reserves, is an underspend of £190,000. This is a decrease in expenditure of £46,000 since last Committee.

2.3 The main variances to highlight are –

- (a) Projected underspend of £20,000 for Libraries & Museum Property Costs. Water is projected to underspend by £11,000, Electricity to underspend by £6,000 and Gas to underspend by £3,000.
- (b) Projected underspend of £6,000 for Libraries & Museum Employee Costs due to delays in filling vacant posts.
- (c) Projected underspend of £40,000 for contribution to the funding of the Clyde Muirshiel Regional Park.
- (d) Projected underspend of £5,000 for Housing Employee Costs due to the over achievement of turnover savings.
- (e) Projected underspend of £92,000 for Safer Communities Employee Costs, mainly due to the early implementation of budget savings, the temporary secondment of a Team Leader post and delay in filling vacancies.
- (f) Projected underspend of £12,000 for contribution to Civil Contingency Service within Emergency Planning.
- (g) Projected underspend of £10,000 for Scientific Services within Environmental Health.
- (h) Projected over recovery of income of £5,000 for Registration of Private Landlords.

2.4 Earmarked Reserves for 2014/15 total £3,429,000 of which £2,009,000 is projected to be spent in the current financial year. To date expenditure of £637,000 (31.7%) has been incurred. The spend to date per profiling was expected to be £564,000 therefore there is no slippage to report at this time.

3.0 RECOMMENDATIONS

3.1 That the Committee note the current projected underspend of £190,000 for the 2014/15 Revenue Budget as at Period 7 to 31 October 2014.

Alan Puckrin
Chief Financial Officer

Patricia Cassidy
Corporate Director Education, Communities & OD

4.0 BACKGROUND

4.1 This report advises Committee of the current position of the 2014/15 Revenue Budget to Period 7, 31 October 2014 and highlights the main issues for consideration.

5.0 2014/15 PROJECTION

5.1 The main issues to highlight in relation to the 2014/15 Revenue Budget are :-

Libraries & Museum: - Underspend £26,000

Employee costs are projected to underspend by £6,000 due to delays in filling vacant posts.

Water costs are projected to underspend by £11,000 which is £1,000 more expenditure than previously reported to Committee.

Electricity and Gas are projected to underspend by £9,000 which is £1,000 less expenditure than previously reported to Committee.

The overall projected expenditure remains the same as reported to last Committee.

Housing : Underspend £5,000

Employee costs are projected to underspend by £5,000 as a result of over achievement of turnover savings.

There is no change in expenditure since the last Committee report.

Sports & Leisure : Underspend £40,000

The total budget for contribution to Clyde Muirshiel Regional Park is £252,400 and the latest projection is an underspend of £40,000 based on projected costs for 2014/15 provided by Renfrewshire Council. This is the same as previously reported to Committee.

There is no change in expenditure since the last Committee report.

Safer Communities : Underspend £119,000

Employee costs are projected to underspend by £92,000. This is a reduction in expenditure of £41,000 since last Committee and is due to further delays in filling vacant posts. In addition to the vacancies, there is early achievement of budget savings for ASB Intervention Officer and Service Support Team Leader and savings due to the temporary secondment of the Community Safety Team Leader.

A projected underspend of £12,000 for contribution to the Civil Contingency Service for 2014/15 was previously reported to Committee. The latest projection remains the same.

A projected underspend of £10,000 for Analytical and Scientific Services for Environmental Health was previously reported to Committee. There has been no change to this projection.

Income from Registration of Private Landlords is projected to over recover by £5,000

The overall projected expenditure for Safer Communities has reduced by £46,000 since the last Committee report.

6.0 EARMARKED RESERVES

6.1 Appendix 3 gives a detailed breakdown of the current Earmarked Reserves position. Total funding is £3,429,000, of which £2,009,000 is projected to be spent in 2014/15. The remaining balance of £1,420,000 will be carried forward to 2015/16 and beyond. As at Period 7 the expenditure was £637,000 or 31.7% of the projected spend for 2014/15.

The spend to date per profiling was expected to be £564,000 therefore the year to date expenditure is currently ahead of target and there is no slippage to report at this time.

7.0 VIREMENTS

7.1 There are no virements this Committee cycle.

8.0 IMPLICATIONS

8.1 Finance

All financial implications are discussed in detail within the report above.

One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report £000	Virement From	Other Comments
N/A					

Annually Recurring Costs / (Savings)

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report £000	Virement From	Other Comments
N/A					

8.2 Legal

There are no specific legal implications arising from this report.

8.3 Human Resources

There are no specific human resources implications arising from this report.

8.4 Equalities

There are no equalities issues within this report.

8.5 Repopulation

There are no repopulation issues with this report.

9.0 CONSULTATION

9.1 The report has been jointly prepared by the Corporate Director Education, Communities & Organisational Development and the Chief Financial Officer.

10.0 BACKGROUND PAPERS

10.1 There are no background papers for this report.

COMMUNITIES**REVENUE BUDGET MONITORING REPORT****MATERIAL VARIANCES****PERIOD 7 : 1st April 2014 - 31st October 2014**

<u>Out Turn</u> <u>2013/14</u> <u>£000</u>	<u>Budget</u> <u>Heading</u>	<u>Budget</u> <u>2014/15</u> <u>£000</u>	<u>Proportion</u> <u>of Budget</u>	<u>Actual to</u> <u>31-Oct-14</u> <u>£000</u>	<u>Projection</u> <u>2014/15</u> <u>£000</u>	<u>(Under)/Over</u> <u>Budget</u> <u>£000</u>	<u>Percentage</u> <u>Over / (Under)</u>
9	Libraries & Museum Water	19	19	8	8	(11)	(57.9%)
252	Sports & Leisure Clyde Muirshiel Contribution	252	126	106	212	(40)	(15.9%)
2,823	Safer Communities Employee Costs	3,023	1,698	1,629	2,931	(92)	(3.0%)
56	Civil Contingency	69	69	56	57	(12)	(17.4%)
77	Scientific Services	92	46	32	82	(10)	(10.9%)
Total Material Variances						(165)	

COMMUNITIES**REVENUE BUDGET MONITORING REPORT****CURRENT POSITION****PERIOD 7 : 1st April 2014 - 31st October 2014**

2013/14 Actual £000	Subjective Heading	Approved Budget 2014/15 £000	Revised Budget 2014/15 £000	Projected Out-turn 2014/15 £000	Projected Over/(Under) Spend £000	Percentage Over/(Under)
4,297	Employee Costs	4,401	4,407	4,304	(103)	(2.3%)
466	Property Costs	508	508	488	(20)	(3.9%)
1,781	Supplies & Services	1,651	1,649	1,649	0	-
45	Transport Costs	46	44	44	0	-
131	Administration Costs	53	53	53	0	-
2,453	Other Expenditure	2,303	2,374	2,312	(62)	(2.6%)
(1,727)	Income	(635)	(696)	(701)	(5)	0.7%
7,446	TOTAL NET EXPENDITURE	8,327	8,339	8,149	(190)	(2.3%)
	Earmarked Reserves	0	0	0	0	
	TOTAL NET EXPENDITURE excluding Earmarked Reserves	8,327	8,339	8,149	(190)	

2013/14 Actual £000	Objective Heading	Approved Budget 2014/15 £000	Revised Budget 2014/15 £000	Projected Out-turn 2014/15 £000	Projected Over/(Under) Spend £000	Percentage Over/(Under)
1,480	Libraries & Museum	1,496	1,499	1,473	(26)	(1.7%)
1,594	Sports & Leisure	1,389	1,389	1,349	(40)	(2.9%)
3,187	Safer Communities	3,457	3,455	3,336	(119)	(3.4%)
(97)	Housing	701	701	696	(5)	(0.7%)
958	Community Halls	953	953	953	0	-
324	Grants to Vol Orgs	331	342	342	0	-
7,446	TOTAL COMMUNITIES	8,327	8,339	8,149	(190)	(2.3%)
	Earmarked Reserves	0	0	0	0	

EARMARKED RESERVES POSITION STATEMENT

COMMITTEE: Communities

Project	Lead Officer/ Responsible Manager	c/f Funding 2013/14	New Funding 2014/15	Total Funding 2014/15	Phased Budget To Period 7 2014/15	Actual To Period 7 2014/15	Projected Spend 2014/15	Amount to be Earmarked for 2015/16 & Beyond	Lead Officer Update
		£000	£000	£000	£000	£000	£000	£000	
Support for Owners	John Arthur	886	488	1,374	442	448	1,374	0	Previously reported total funding of £1.440m based on estimated 2013/14 RTB receipts of £554k. Actual 2013/14 RTB receipts of £488k now received from RCH, revised Total Funding 2014/15 £1.374m. Projected full spend.
Renewal of Clune Park	John Arthur	1,590	0	1,590	35	28	310	1,280	Demolition Orders have now been issued for all 430 houses with a period of 6 months to 1 year given to vacate. 274 Demolition Order appeals were lodged with the Sheriff Court and the first hearing was held on 24 Sept. The hearing continued on 5 Nov 2014 where additional information was requested from the Council by the Sheriff.
Area Renewal Fund	John Arthur	195	0	195	0	0	100	95	£100k has been committed for Gibshill Community Centre.
Support for Community Facilities	John Arthur	183	0	183	0	97	161	22	Projected spend of £161k due to Gibshill Community Facility (committed spend £100k) and grant payments previously approved at Environment & Regeneration Committee on 17 January 2013. (£61k) YTD spend - Reach For Autism £6k, Cloch Housing Association (relating to Gibshill) £50k, Sea Cadets £3k and East End United BC £38k
Expansion of Summer Playschemes	John Arthur	30	0	30	30	7	7	23	Spend for 2014 does not include funding for Play4All which was funded by IL at same level as 2013. It is unlikely that this funding will continue for 2015 and carry forward for 2015/16 will be required to fund it in 2015.
Grants to Vol Orgs	John Arthur	57	0	57	57	57	57	0	Applications were reduced from 3 to 2 rounds per year in 2013/14. The B/fwd balance was earmarked for playschemes and to reduce impact of budget savings taken in 2014/15. Spending now complete.
Total		2,941	488	3,429	564	637	2,009	1,420	

Report To:	Education & Communities Committee	Date: 20 January 2015
Report By:	Head of Safer & Inclusive Communities	Report No: EDUCOM/01/15/DH
Contact Officer:	Drew Hall	Contact No: 01475 714272
Subject:	Clune Park Regeneration Plan Progress Report	

1.0 PURPOSE

- 1.1 The purpose of this report is to provide Committee with an update on the proposed regeneration of the Clune Park area of Port Glasgow.

2.0 SUMMARY

- 2.1 The Regeneration Plan for the Clune Park Area was approved by the Safe, Sustainable Communities Committee in May 2011. The Housing Supply Division (HSD) is supportive of the approach taken by the Council but is unable to provide additional funding to the plan other than general housing investment to provide housing re-provisioning off site.
- 2.2 The Regeneration Plan features prominently in the approved Inverclyde Local Housing Strategy 2011-2016 (the LHS) and is the top priority in the approved Strategic Housing Investment Plan 2013-2018 (the SHIP).
- 2.3 The SHIP programme informs the Strategic Local Programme (SLP) for the Inverclyde Council area. The amended SLP includes developments at Lower Mary Street which are now under development and at Woodhall, Port Glasgow to provide re-provisioning of 46 and 16 housing units respectively.
- 2.4 A structural survey has found that the concrete roofs are in a serious state of disrepair in all the properties in the estate. This Committee at its meetings in March and May agreed to make Demolition Orders on all the flats in the remaining 42 tenements. 3 tenements and a single property are already subject to Demolition Orders.
- 2.5 274 Appeals, now reduced slightly to 271, against the Demolition Orders have been lodged with the Sheriff Court. The Initial hearing for the Appeals was held on 24th September which was continued to 5th November and has again been continued to 19th February 2015. The Sheriff has requested further submissions on each appeal from the Council and appellants.

3.0 RECOMMENDATIONS

- 3.1 That the Committee:
- Note current progress in respect of the Clune Park Area Regeneration Plan and agree that further progress updates are submitted to future meetings of this Committee.
 - Approve discretionary payments as outlined in paragraph 6.4

John Arthur
Head of Safer & Inclusive Communities

4.0 BACKGROUND

- 4.1 The Clune Park Area Regeneration Plan brings together all of the people-related and property-related issues that must be addressed in order to regenerate the area. The plan has been refined and developed in the light of the results of the Private Sector House Condition Survey (PSHCS) carried out in 2011 and of the Personal Housing Plans PHP visits that have been completed to date. The revised plan was submitted to Scottish Government officials in November 2011, as requested, and a written response was finally received in July 2012. Political and financial commitments have been given by Inverclyde Council to the approved Regeneration Plan.

5.0 ACTION TO DATE

- 5.1 The Regeneration Plan proposes to rehouse existing residents off-site resulting in the separation of people and property. Discussions have been held between Inverclyde Council, HSD officials and Registered Social Landlords to determine which projects in the SHIP programme are to be undertaken. This has informed the SLP for the Inverclyde Council area. The clear priority given to the Clune Park area in the LHS and in the SHIP has helped secure the regeneration of the area through the allocation of Affordable Housing Supply Programme funding to the SLP over the next three years. The amended SLP approved by Committee includes developments at Lower Mary Street and at Woodhall, Port Glasgow to provide reprovisioning of 46 and 16 housing units respectively to assist with rehousing the Clune Park residents. Work has now commenced on the Lower Mary Street Site.
- 5.2 Environmental Health staff completed a Tolerable Standard assessment in terms of the Housing (Scotland) Act 1987 of all 430 flats by June 2013 which resulted in 132 flats being found to be Below the Tolerable Standard (BTS) and which were subject to Closing or Demolition Orders.
- 5.3 The Council has been successful in defending appeals against Demolition Orders for 2 tenement blocks. A third appeal has been withdrawn by the appellant who has agreed to transfer ownership of their 4 flats in the tenement to the Council
- 5.4 A Communications Strategy designed to ensure that the local populace and everyone with an interest in the Clune Park area are kept informed of developments is in place. A full explanation of the strategy as set out in the Regeneration Plan has been given to private landlords who own and manage properties in the Clune Park area and they will be kept apprised of progress as the Plan is rolled out.
- 5.5 A number of owners have approached the Council to transfer ownership of their properties which are subject to Closing or Demolition Orders at nil value and remove their liability for the demolition costs. The Committee has agreed to grant delegated powers to the Corporate Director Education, Communities & OD to acquire properties that are BTS at nil value.
- 5.6 An external condition survey was completed in June 2013. This survey found structural cracking which was at a level not previously seen. A structural engineer was instructed to assess this structural problem. He reported that the cracking is caused by the deterioration of a fundamental element in the construction of the flat roofs of all blocks within this estate. The steel in the reinforced concrete roofs is corroding causing the roof structure to expand, which in turn is placing stresses on the wall heads causing structural cracking. This is a progressive fault which will ultimately result in structural failure.

- 5.7 Letters advising all the owners and residents of the information from the Engineer's report on the condition of their properties have been issued.
- 5.8 Following the presentation of reports on the structural condition of 28 tenements to this Committee on 11 March 2014 and on the 17 other tenements to this Committee on 6 May 2014, it was agreed to make Demolition Orders on 42 tenements in the Clune Park Area. Three tenements and one single property are already the subject of Demolition Orders. The service of the said Demolition Orders was completed at the end of June 2014 with the assistance Legal and Property Services.
- 5.9 The Council has agreed financial aid to residents who will lose their only home as a result of the service of the Demolition Orders.

6.0 FURTHER ACTION REQUIRED

- 6.1 274 Appeals against the Demolition Orders have been lodged with the Sheriff Court and the number of Appeals has reduced slightly to 271. The Initial hearing for the Appeals was held on 24th September. The Sheriff requested further information from the appellants to be provided to the Council before the continuation of this hearing on 5th November. At this continued hearing no agreement was reached by the Appellants and the Council on properties which could be tested at the proof hearing. The Sheriff decided that the Council was to answer all the appeals and provide submissions on deposits. The Appellants were also to provide answers to these submissions. The hearing has been continued until 19th February 2015. The final decision on the Appeals by the Sheriff will take a number of months.
- 6.2 Progress on complete demolition of the area can only begin when the Appeals process has run its course and after the expiry of the evacuation period to allow residents to vacate their flat. Officers will be monitoring progress of appeals to ensure that demolition contracts are tendered and progressed as quickly as is practical.
- 6.3 Along with the Home Loss payment of £1500 the Council approved disturbance assistance for removal costs of a minimum of £500 to eligible residents in the Clune Park area. A small number of residents have found new homes mainly from Local RSLs and have made claims to the Council for these payments. However because of the Appeals, the Demolition Orders currently cease to have any effect and therefore because no person has currently been made homeless due to the Council actions these payments cannot be made to persons who would be eligible due to their length of residency.
- 6.4 It is understandable why residents may feel aggrieved as they were advised of this assistance when copies of the Demolition Orders were served on them. The Council can make discretionary payments to these residency eligible claimants. These claimants would have been eligible for the payments when the Demolition Orders come into force or if the Council acquired their homes. It is proposed that the Council make a discretionary payment equivalent to the Home Loss payment and eligible disturbance costs to eligible claimants who were in continuous residency in the Clune Park housing estate from prior to the approval of the Regeneration Plan in May 2011 until after the service of a Demolition Order and who have been rehomed.

There is a risk that these properties may be let and due to the time to resolve the Appeals, that some future tenants may become eligible for home loss payment etc. However because of the few numbers involved, the additional cost of this to the Council is not expected to be significant.

7.0 IMPLICATIONS

7.1 Strategic

The progression of the regeneration of Clune Park, through the Strategic Housing Investment Plan 2013-2018 and the SLP, will make a valuable contribution to several strategic aims and objectives as set out in the:

- Inverclyde Alliance Single Outcome Agreement;
- Community Plan; and
- Inverclyde Local Housing Strategy 2011-2016.

7.2 Financial

The Council's current financial commitment to the Clune Park Area Regeneration Plan is as follows:

Financial Implications - One off Costs

Cost Centre	Budget Heading	Budget Year	Proposed Spend	Virement From	Other Comments
Clune Park Regen.	Clune Park Regeneration	2012/15	£2,646,000		
Scheme of Assistance	Regeneration enabling	2014/15	£263,000		
TOTAL			£2,909,000		

Financial Implications - Annually Recurring Costs/ (Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact	Virement From (if applicable)	Other Comments
N/A					

7.3 Human Resources

Currently being met within existing and temporary staffing.

7.4 Legal

Legal and Property Services are continuing to provide advice and guidance on the roll out of the Regeneration Plan to ensure that all possible remedies are pursued and that actions are taken in compliance with appropriate legislation. The Regeneration Plan is based upon existing legislation however the Service is reviewing any changes in legislation.

7.5 Equalities

When delivering services to our customers, full cognisance is taken of equality and

diversity processes and procedures.

7.6 Repopulation

This plan is intended to help remove an area of housing blight in Inverclyde and therefore improve the overall area.

8.0 CONSULTIONS

8.1 Officers from Legal, Property and Finance Services are regularly consulted on this regeneration plan.

9.0 LIST OF BACKGROUND PAPERS

- 9.1
- Robert Street Area - Housing Options Study: June 2006
 - Robert Street Area – Housing Options Study, Environment & Regeneration Committee, January 2007. ECP/HOU/BB07MSB/010
 - Robert Street Area – Regeneration Strategy Steering Group Update, SSCC, June 2007. ECP/HOU07WR/032
 - Robert Street Area – Regeneration Strategy Steering Group Update, SSCC 25 October 2007. ECP/HOU/WR07/046
 - Clune Park Regeneration: Progress Report – SSCC, March 2011. ECP/Plan/WR10/008
 - Clune Park – Proposed Regeneration Plan – Special SSCC May 2011. SCS/64/11/AH/DH
 - Clune Park Regeneration: Progress Report – SSCC, August 2011. SCS/65/11/AH/DH
 - Clune Park Regeneration: Progress Report – SSCC, January 2012. SCS/85/12/AH/DH
 - Clune Park Regeneration: Progress Report – SSCC, March 2012. SCS/94/12/AH/DH
 - Clune Park Regeneration: Progress Report – E&CC, June 2012. EDUCOM/01/12/AH/DH
 - Affordable Housing Investment – Strategic Local Plan – E&CC, September 2012. EDUCOM/16/12/AH/DH
 - Clune Park Regeneration: Progress Report – E&CC, September 2012. EDUCOM/18/12/AH/DH
 - Clune Park Regeneration: Progress Report – E&CC, October 2012. EDUCOM/38/12/AH/DH
 - Clune Park Regeneration: Progress Report – E&CC, January 2013. EDUCOM/01/13/DH
 - Clune Park Regeneration: Progress Report – E&CC, March 2013. EDUCOM/32/13/DH
 - Clune Park Regeneration: Progress Report – E&CC, May 2013. EDUCOM/47/13/DH
 - Clune Park Regeneration: Progress Report – E&CC, September 2013. EDUCOM/61/13/DH
 - Clune Park Regeneration: Review Report – E&CC, November 2013. EDUCOM/78/13/DH
 - Clune Park Regeneration: Progress Report – E&CC, January 2014. EDUCOM/10/14/DH
 - Clune Park Regeneration Plan Update – Structural Conditions Report – E&CC, March 2014. EDUCOM/22/14/DH
 - Clune Park Regeneration: Progress Report – E&CC, March 2014. EDUCOM/31/14/DH

- Clune Park Regeneration Plan Update – Structural Conditions Update Report – E&CC, May 2014. EDUCOM/35/14/DH
- Clune Park Regeneration: Progress Report – E&CC, May 2014. EDUCOM/34/14/DH
- Clune Park Regeneration: Progress Report – E&CC, September 2014. EDUCOM/56/14/DH
- Clune Park Regeneration: Progress Report – E&CC, November 2014. EDUCOM/74/14/DH

Report To:	Education & Communities Committee	Date:	20 January 2015
Report By:	Head of Safer & Inclusive Communities	Report No:	EDUCOM/02/15/DH
Contact Officer:	Drew Hall, Service Manager	Contact No:	01475 714272
Subject:	Inverclyde Local Housing Strategy Monitoring Report Dec 2014 and Progress Report on Strategy Implementation		

1.0 PURPOSE

- 1.1 The purpose of this report is to provide the Committee with the Monitoring Report on the Local Housing Strategy and to provide an update on the progress of wider Housing Strategy work.

2.0 SUMMARY

- 2.1 The Inverclyde Local Housing Strategy (the LHS) is a five-year strategy designed to show how Inverclyde Council will provide its housing-related services up to 2016, and how it will co-ordinate the provision of housing and related services by other agencies. The Housing (Scotland) Act 2001, as amended by the Housing (Scotland) Act 2006, places a requirement on Inverclyde Council to prepare this strategy.

- 2.2 The Inverclyde Local Housing Strategy 2011–2016 was adopted by Council in 2011. The LHS sets out five strategic outcomes, some of which will be achieved by 2016 and others which will take longer. To help deliver these outcomes, 76 policies were devised for implementation. These policies are being rolled out in six-month blocks, with Blocks 1–6 currently being implemented.

Min ref:
SSCC
25.10.11
Para 698

- 2.3 Monitoring reports are produced every six months, to provide progress updates on the current policies being implemented. The December 2014 Monitoring Report shows that, overall, implementation of the Inverclyde Local Housing Strategy 2011–2016 is progressing well. The implementation of the LHS is a collaborative effort by many Council services and external agencies, and results are being produced to the benefit of Inverclyde residents. The December 2014 Monitoring Report forms the Appendix to this report.

Appendix

3.0 RECOMMENDATIONS

- 3.1 It is recommended that the Committee notes the Monitoring Report to the Inverclyde Local Housing Strategy Steering Group of December 2014 and the progress made on implementing the Inverclyde Local Housing Strategy to date.

4.0 BACKGROUND

4.1 The LHS sets out five broad strategic outcomes that partners will work towards achieving in Inverclyde up to 2016. These are:

1. Inverclyde residents have access to a range of suitable housing options
2. Inverclyde residents are able to make best use of their housing
3. Inverclyde residents can enjoy their neighbourhoods
4. Inverclyde residents receive appropriate support when they experience changes to their housing needs
5. Inverclyde residents take responsibility for their housing and communities

4.2 At the appropriate points under these five outcomes, the Strategy acts as Inverclyde Council's formal plan for: homelessness, housing support (formerly Supporting People), fuel poverty and the improvement of conditions in the private housing sector, together with all of the other housing issues traditionally covered by housing strategies.

4.3 The Monitoring Report, which is the subject of this Committee report, provides information on progress to date in implementing the first five blocks of policies (Block 6 is not included as it was only initiated in October 2014). The Monitoring Reports are presented to the Inverclyde LHS Steering Group for scrutiny and approval.

Appendix

4.4 The Steering Group is made up mainly of officers from Inverclyde Council Directorates and the Inverclyde CHCP, while representatives of the Scottish Government Housing Supply Division and the Inverclyde Housing Association Forum are also invited to meetings. The Group membership comes from services which have responsibility for various aspects of the LHS. The Group meets every six months to ensure that implementation work is moving forward.

5.0 POLICY IMPLEMENTATION

5.1 There are 41 policies being implemented under the first five blocks of the implementation process. Most of these are being led on by Inverclyde Council and the Inverclyde CHCP services, but there is a wide network of external partners contributing to this work. The Committee will note that the Inverclyde CHCP (the Homelessness Service in particular) and the Safer and Inclusive Communities Service (as the strategic housing service) are leading on the majority of policies to be implemented.

6.0 OUTCOMES AND RESULTS SO FAR

6.1 The Strategy continues to support the development of new housing, improved access to housing, and residents' enjoyment of their homes. Promoting a balance of new developments, the Affordable Housing Policy was adopted by the Council as part of the Inverclyde Local Development Plan in August 2014 (backed by the LHS). Within a private development of the required size, the Policy means that a builder has to include a proportion of housing for the affordable housing sector (social housing, mid-market rent or low-cost home ownership). If affordable housing is not suitable on site, the developer can instead pay a commuted sum into the Council's Affordable Housing Fund.

6.2 Also supported by the LHS is the Rent Deposit Guarantee Scheme which has been developed by the Inverclyde CHCP's Homelessness Service. The Scheme is being expanded in December 2014 and is funded by the Homelessness Service's partner, the Department for Work and Pensions. This Scheme allows eligible homeless households a more manageable route into private renting because it removes their need to provide an upfront rent deposit. If a legitimate claim is made by the landlord during or at the close of the tenancy, the Scheme pays for costs which would have been covered had there been a deposit paid.

- 6.3 Two key policies promoted by the Strategy help reduce the physical barriers that older and disabled people suffer in their homes. The Joint Equipment Store at the Inverclyde Centre for Independent Living continues to re-provide used specialist equipment which helps make life and mobility easier for residents in their homes. The equipment at the Store is cleaned, repaired, checked for safety and re-issued when and where required. In many ways, Inverclyde Care and Repair acts as a complementary service to the Joint Equipment Store, as the latter can provide free advice and assistance to residents in the private sector, helping them access more substantial adaptations to their properties, allowing them stay at home for longer than their conditions and dwellings may have otherwise permitted.
- 6.4 There are many more policies being implemented which are providing benefits to the residents of Inverclyde. An overview of progress (the Headline Policy Report) is available in the Appendix to this report. The Detailed Policy Report covering all 41 policies is available from the Safer & Inclusive Communities Service on request.

7.0 PROGRESS TRAFFIC LIGHTS

- 7.1 A “traffic light” system of colour coding has been adopted to indicate progress in implementing the various policies. The Monitoring Report in the Appendix to this report provides more detailed explanation.

In summary:

Red: if there are concerns that a policy may not be successfully implemented on time, or at all, it will be labelled as red.

Amber: If there are significant issues hindering implementation – but not enough to prevent ultimate success – it will be labelled amber.

Green: If implementation is going well, it will be labelled green.

This colour coding system provides a clear visual guide to how well the LHS implementation process is going in relation to the 41 policies covered. The “traffic light” grading of these 41 policies is provided in the Appendix.

- 7.2 The great majority of policies being implemented (31 policies) are causing no significant concerns. Since summer, three policies have been taken to the stage where they are regarded as “blue” (completed). These are the policies that cover the Joint Equipment Store and the Care and Repair service, as described above (Policies 2.3 and 2.7 respectively) which are ongoing services, and the Affordable Housing Policy of the Local Development Plan (LHS Policy 1.20), which is now in operation. For the first time since the monitoring of this LHS began, we are pleased to report that no policies are classed as “red” (high cause for concern). However, there are seven policies out of the 41 covered which are “amber” (moderate cause for concern).

	Blue – Complete	Red – Significant Slippage	Amber – Slight Slippage	Green – On Track
Current status	3	0	7	

- 7.3 The first three of these amber policies are: setting up the one-stop-shop for housing access and advice (Policy 1), the marketing of housing in partnership between agencies (Policy 1.1), and using alternative methods of responding to homelessness (Policy 4.6). These three are all amber because of the situation with first policy, the one-stop-shop – which strongly affects the success of the last two of this grouping. A temporary one-stop-shop successfully operated from the offices of Oak Tree Housing Association until July 2014. This consisted of the Inverclyde Common Housing Register (ICHR) agencies (Oak Tree, Cloch, Larkfield and Link housing associations) as well as the CHCP’s Homelessness Service, but it did not include Inverclyde’s largest landlord, River Clyde

Homes. The temporary arrangement had to end in the summer because permanent premises were not found. Since then the CHCP has re-affirmed its commitment to helping address the premises issue in 2015 and River Clyde Homes has expressed its wish to enter discussions to help set up a one-stop-shop fully inclusive of all the relevant agencies. The intention is that this would be part of a wider review of how housing and services are delivered in the area. While the setbacks are clear, these new opportunities have helped raise these policies, which were previously “red”, into “amber.”

- 7.4 Another two policies have been classed as “amber.” The goal of having 50% of all housing association lets being offered to homeless people each year (Policy 1.4) has never yet been achieved and was also previously reported as “red.” However, improved information sharing, understanding and liaison between the Homelessness Service and the housing associations is seen as a chance to improve this problem. Also, the private landlord accreditation scheme (Policy 1.9) has two strands to it: training private landlords to improve their knowledge of best practice and their legal requirements, and then accrediting them so they can demonstrate to tenants and future tenants that their housing and services meet good standards. 63 landlords have attended the events (40 at the launch session, 23 at the training events) but since the project began only one landlord has gone on to apply for accreditation. A review of the project will take place early in 2015 to find out why the numbers are so low, and to ensure more landlords move into accreditation in the near future.
- 7.5 The final two policies classed as “amber” are: promoting wheelchair and Lifetime homes (Policy 2.6) and supporting the achievement of the Scottish Housing Quality Standard (SHQS) in all housing association dwellings by March 2015 (Policy 5.6). There is still no lead agency identified to take on the work of promoting wheelchair housing, and no vehicle established through which to deliver the policy. Glasgow City Council promotes wheelchair housing through a policy in its Development Plan and Inverclyde Council’s Regeneration and Planning Service are reviewing the potential for Inverclyde to include such a policy in its own Plan. In relation to the SHQS, most social housing dwellings will be brought up to Standard in time, but it is projected that River Clyde Homes will not achieve the target by the deadline. They are applying for both an extension on the deadline and for exemptions for certain non-traditional types of property.

8.0 FUTURE LHS WORK

- 8.1 **Changes to the LHS process:** The Safer and Inclusive Communities Service is currently consulting stakeholders on proposals for changes to the way that we manage our LHS and its related activities. Key partners – different services within the Council and CHCP, and the local and national Housing Associations – received our four proposals and have provided their comments. The four proposals are to
1. extend the lifespan of the current LHS, so it runs up until 2019 instead of 2016,
 2. reduce the amount of reporting we do on the Strategy in the summer period,
 3. begin holding quarterly practitioner forums and
 4. increase and enhance the extent that we communicate the progress of the Strategy to the residents of Inverclyde.
- 8.2 Their responses have helped us revise and improve our proposals in preparation for discussing them with the Scottish Government. Depending on the feedback we receive from the Government, Safer and Inclusive Communities will submit its proposals seeking approval for them from Committee, on 10 March 2015.
- 8.3 **LHS indicators:** These were developed along with the LHS in time for the launch in October 2011. However, it was discovered that several of these indicators are not fit for purpose. In 2014, Safer and Inclusive Communities has been undertaking an extensive review of the indicators and targets set for the LHS. A wide-range of alternatives have been prepared and discussed with the key partners described above. These are still being finalised and a new set of indicators and targets will also be submitted to Committee in the near future.

9.0 IMPLICATIONS

9.1 Financial Implications - One off Costs

Cost Centre	Budget Heading	Budget Year	Proposed Spend this Report	Virement From	Other Comments
N/A	N/A	N/A	N/A	N/A	-

Financial Implications - Annually Recurring Costs/ (Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact	Virement From (if applicable)	Other Comments
N/A	N/A	N/A	N/A	N/A	-

There are few financial implications deriving from this report. The implementation of most of the policies referred to within the Monitoring Report is covered within existing service and organisational budgets. However, two policies (the housing options guide and the introduction of private landlord accreditation) have been allocated funding by the Inverclyde Alliance Repopulation Outcome Delivery Group. These policies are expected to support the Group's action plan and encourage households to stay in, or move into, Inverclyde.

9.2 Human Resources:

All housing strategy work is undertaken within existing service and organisational personnel arrangements.

9.3 Legal:

By preparing and implementing the Local Housing Strategy, Inverclyde Council is meeting the statutory requirements of section 89 of the Housing (Scotland) Act 2001.

9.4 Equalities:

An equalities impact assessment was undertaken during the preparation of the LHS, to ensure that the policies it contains will not unreasonably have a negative impact on minority groups. Policies are now being implemented in line with the results of this assessment.

9.5 Repopulation:

Many of the LHS policies being implemented will contribute to the aims of the Repopulation Outcome Delivery Group. Some will do this indirectly, for example by improving the housing products and services available in the area, and by making the area more attractive to households who may have otherwise considered leaving Inverclyde. Other policies, if successful, will contribute to the repopulation effort much more directly. For example, the one stop shop (Housing Advice Hub) and the online housing options guide will attempt to create a positive, compelling and effective method of promoting Inverclyde's housing to households outside of Inverclyde, as well as to those currently living in the area.

10.0 BACKGROUND PAPERS

- 10.1
- Inverclyde Local Housing Strategy 2011–2016, report to Safe, Sustainable Communities Committee, 25 October 2011.

Min ref:
SSCC
25.10.11
Para 698

APPENDIX

MONITORING REPORT TO THE INVERCLYDE LHS STEERING GROUP DECEMBER 2014

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### 1 PURPOSE

This monitoring report provides an update on the progress of the implementation of the LHS policies in Blocks 1–5.

The work of policy Block 6 began in October this year, and will be reported in summer 2015.

### 2 LAYOUT

The report comes in the following parts:

1. Monitoring Report
2. Appendices:
  - a. Policy Headline Report
  - b. Detailed Policy Report (Available on request from Safer & Inclusive Communities)
  - c. Additional information on a selection of policies (Available on request from Safer & Inclusive Communities)

The Policy Headline Report shows – at a glance – whether progress on implementing the policies is causing concern or not. The Detailed Policy Report provides readers with more information about progress on each policy currently being implemented.



Please note: policies 1, 2 and 3 are not tied to any one outcome. It is anticipated that they will support the achievement of all the outcomes.

### 3 BACKGROUND

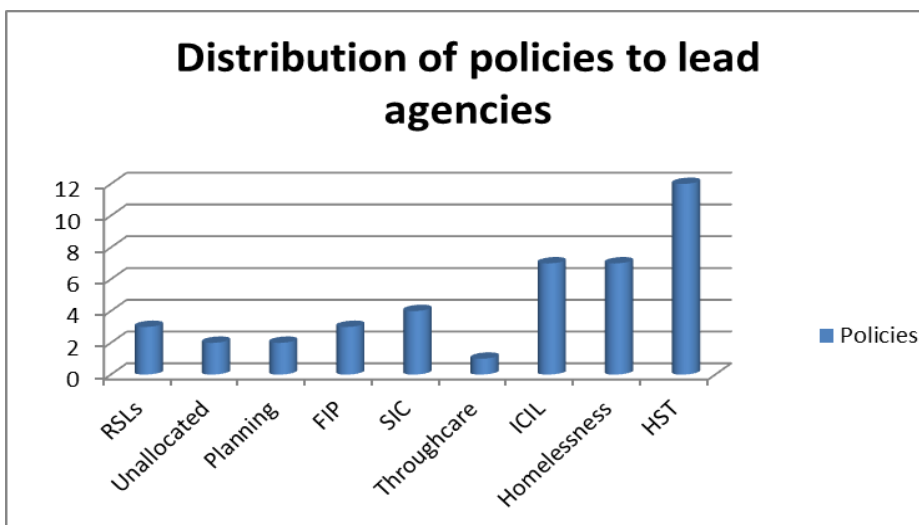
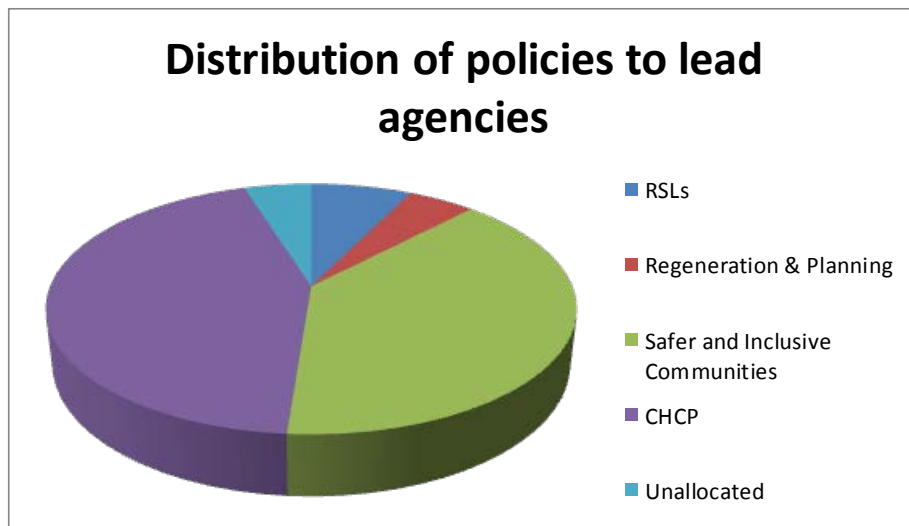
The LHS contains 76 policies/actions to be implemented over the five years of the Strategy. For practical reasons, these were prioritised into seven blocks. Every six months work on a new block of policies begins.

A relevant agency takes the lead on implementing each policy. To do this they bring together implementing partner agencies to agree and undertake the work, in partnership.

This report is based on policy information provided from all the lead agencies of the first five policy blocks.

### 4 POLICY LEADS

Because the implementation of five policies (2.15, 2.17, 4.3, 4.7 and 4.8) was completed before the period of this report (April 2014—September 2014), the report will cover the 41 policies which continued to be monitored after March 2014. The leads on these are:



**Notes for chart above.**

**RSLs: Registered Social Landlords (housing associations)**

**Unallocated: lead agency yet to be confirmed**

**Planning: the Regeneration & Planning Service**

**FIP: Financial Inclusion Partnership**

**SIC: Safer and Inclusive Communities Service (excluding the Housing Strategy Team)**

**Throughcare: from CHCP Children & Families**

**ICIL: CHCP Inverclyde Centre for Independent Living**

**Homelessness: CHCP Homelessness Service**

**HST: Housing Strategy Team (Safer and Inclusive Communities Service)**

As ever, different services within the Council, as well as our external partners, continue to show their support for the Strategy by taking the lead on the implementation of multiple policies. Unsurprisingly, the team dealing with the highest number of policies is the Housing Strategy Team itself, but other teams in Safer and Inclusive Communities, Regeneration and Planning, and, in particular, the Inverclyde Community Health and Care Partnership (CHCP) are tackling a significant portion of the Strategy's work. Oak Tree and Cloch housing associations are noted as leading on three policies in this report. River Clyde Homes (RCH) had previously led on some which are completed and have taken on new ones which will not be reported on until later in 2015. While the above charts focus on the lead agencies, it must be remembered that many other agencies contribute to the Strategy as implementation partners in a non-lead role.

## **5 THE FIVE STRATEGIC OUTCOMES**

This section describes the extent to which we can say that, in the *real* world, we are beginning to achieve our strategic outcomes – in relation to the policies which are being implemented and monitored by this report. Wherever a policy number is cited, these can be found in the appendices.

### **Outcome 1: Inverclyde residents have access to a range of suitable housing options**

#### *Affordable Housing Policy*

There are two parts to this outcome: firstly, increasing and improving the housing that is available and secondly, supporting people to access this housing. In the last six months we have seen progress in both these areas. In the first, the Regeneration and Planning Service has successfully implemented a landmark Affordable Housing Policy within its Local Development Plan, adopted in August 2014. This policy (RES4) will require developments of a significant size to include housing for the affordable sector, or for developers to contribute a commuted payment to the Council's Affordable Housing Fund where this is not practical. Already, there is a planning application being considered where, through RES4, the developer will be making a commuted payment in lieu of on-site provision. This Fund will later be used by other housing providers to develop affordable housing elsewhere in the locality. By helping increase the availability of affordable housing in Inverclyde, this policy is improving the balance and range of housing on offer to current and new residents. For more information on this, refer to LHS Policy 1.20 in the appendices.

#### *Homelessness*

Several different LHS policies are being implemented by the Homelessness Service and its partners for the benefit of their clients – helping them into housing or preventing them losing their homes unnecessarily. Through Policy 1.5, the Service has been developing its rent deposit guarantee scheme in partnership with the scheme's main funder, the Department for Work and Pensions. Procedures are in place and funding secured which will lead to an expansion of the scheme in December 2014. The scheme allows eligible households to take on new tenancies without the burden of providing an upfront deposit payment. During or after the tenancy, any

legitimate claims by landlords for costs which would have been taken out of the tenant's deposit, had there been one, will be covered by the scheme instead. In addition to this scheme, the Homelessness Service has also been working closely with landlords to improve the other processes through which homeless households access housing. Through Policy 1.4, liaison between the Service and housing associations has improved in relation to the legislative requirement for the latter to enter into tenancies with homeless people ("section 5 referrals"), and new systems for monitoring this have been implemented. The Service has also been increasing its engagement with private landlords and the private sector is increasingly becoming a reliable solution to homelessness (see Policy 1.8).

#### *Private landlord accreditation*

This scheme (Policy 1.9) was introduced to improve the quality of the products and services found in the private renting sector, and therefore make that sector more appealing to households searching for housing. Since the scheme began in mid-2014, 63 private landlords and agents have attended accreditation sessions in Inverclyde (40 at the launch event and 23 at the training sessions), learning about best practice and legal requirements in their area of business. The Council's partners, Landlord Accreditation Scotland, have been providing these high quality sessions, and there is no doubt that landlords will be putting their new knowledge into practice for the benefit of their tenants.

#### *Households with particular needs*

The CHCP and RSLs have been working together to help people with particular needs to access housing (Policy 1.3). All locally-based RSLs in Inverclyde have introduced new housing allocation systems whereby applicants bid for specific dwellings they are interested in, instead of sitting on a waiting list until the RSL singles them out for an offer. While this new way of accessing housing will benefit some applicants with particular needs – because the applicant is able to directly select houses which may be more suited to their needs and wants, potentially making their new tenancy more stable – there are other applicants that need more support to participate in the new processes. There is an increased demand on applicants to be proactive, informed and computer-savvy (all applications are now taken online) in their house-searches – requirements which go beyond the skills, knowledge and abilities of some households. In response to this, some services within the CHCP have been offering support to individual clients to help them through the application/bidding process. Also, RCH have introduced a Future Skills project which assists all its applicants with lower levels of IT skills and knowledge, and PCs have been provided in RSL offices for people without access to the internet. The Inverclyde Common Housing Register (ICHR: Oak Tree, Cloch, Larkfield and Link Housing Associations) continues to seek nominations from the CHCP when heavily adapted properties become available, and Trust Housing Association invite the CHCP to take part in assessments of applicants when their own properties come up for let.

### **Outcome 2: Inverclyde residents are able to make best use of their housing**

#### *Physical disabilities*

This outcome is about the Council and its partners helping residents make the most of their housing – removing barriers to the enjoyment of their homes and initiating services which enhance their experiences of their dwellings. Among others, there are two services directly supported by the LHS which aim to reduce the physical barriers older and disabled people suffer in their homes. These are the Joint Equipment Store service provided by the CHCP Inverclyde Centre for Independent Living (ICIL - Policy 2.3) and the Inverclyde Care and Repair Service, based at Cloch Housing Association (Policy 2.7). Used specialist equipment – all of which makes life and mobility in the home easier for people and their carers who need it – is cleaned, repaired, checked for safety and stored at the Joint Equipment Store, for allocation by OTs and re-use by other residents. The other service, Care and Repair, provides free advice and assistance in helping

customers in the private housing sector to access adaptations and services to help them stay in their own homes for longer. There is also a small repairs service provided by Care and Repair.

#### *Freedom from domestic abuse*

Inverclyde Women's Aid and Inverclyde Council's Safer and Inclusive Communities Service have jointly provided free Domestic Abuse Basic Awareness training to 39 members of staff at RCH (LHS Policy 2.11). Housing association staff can have contact with their tenants and applicants in their homes or enter into discussions about their home-life, which may give them more opportunities to spot the signs of domestic abuse. Having undertaken this training, RCH staff have reported that they now feel more informed and empowered to help residents who are or may be suffering abuse at home. Staff in the Homelessness Service are now due to receive the training as well. Housing staff from many services will be in a better position to contribute to helping highlight and bring an end to specific cases of domestic abuse in Inverclyde.

### **Outcome 3: Inverclyde residents can enjoy their neighbourhoods**

#### *Clune Park Regeneration*

While the Strategy and the Inverclyde Strategic Housing Investment Plan support several neighbourhood-wide regeneration projects across Inverclyde, one of the LHS's flagship initiatives is the regeneration of the Clune Park area of Port Glasgow (LHS Policy 3.3). This area of private housing has endured decades of neglect, low investment and social problems, and the Council's plans to renew the area are well under way. The demolition of existing properties could potentially begin within six months now that all 430 properties have had Demolition Orders served on them, and that pre-demolition surveys and service disconnections have begun. This timescale would not apply to all properties because there are still a significant number of owners and tenants residing there, and 274 appeals against the Demolition Orders have been raised, which are yet to be decided upon in the Sheriff Court. However, immediate positive results are still evident: the number of properties being let there which are below the Tolerable Standard has reduced by 30% since the project began, and RSLs are assisting with surgeries for residents to explore their housing options for moving on. Also, a new affordable housing estate (Lower Mary Street) is being built nearby, by Link Housing Association and many of its properties are being prioritised for residents leaving Clune Park.

### **Outcome 4: Inverclyde residents receive appropriate support when they experience changes to their housing needs**

#### *Preventing people from losing their homes*

The CHCP provides many services aimed at helping keep people in their homes when their needs change (Policy 4.4). These are described in detail in the appendices, but a couple are worth noting here. The ICIL, mentioned earlier, provides support for older people and people with physical disabilities, assessing their needs and developing interventions to promote independence. This might involve referrals to other support services or the provision of specialist equipment. Often working in partnership with the ICIL, the District Nursing Service is an invaluable support for people with medical conditions and disabilities which, without it, could mean the resident's house would no longer be suitable for them. It is a 24-hour service which benefits individuals and their carers, and also eases the demand for hospital beds, as it assists with complex hospital discharges.

#### *Responding when people have lost their homes*

The Homelessness Service and, where relevant, the CHCP Advice Service work to ensure that when residents become homeless they can reposition themselves to take on new permanent

accommodation and avoid repeat homelessness. The Advice Service bases staff in the Inverclyde Centre homelessness hostel to give direct financial advice and to support households to access the Scottish Welfare Fund where eligible, which can help support them in their move into a new home (Policy 4.9). Also, staff in the Homelessness Service have received training on a new system ("Outcome Star") for mapping out the support needs of clients in temporary accommodation, and helping them access the services they need, alongside the Homemaker service which helps them settle into their new homes.

## **Outcome 5: Inverclyde residents take responsibility for their housing and communities**

### *Increasing financial stability and responsibility*

The Inverclyde Financial Inclusion Partnership (FIP) oversees the provision of a wide range of welfare benefits and money advice services to the residents of Inverclyde, which can have a significantly positive effect on their home finances (Policy 5.1). Financial Fitness continues to receive funding to provide advice to RSL tenants, while RCH employees themselves have received benefits and welfare reform training from the CHCP Advice Service. They can use this to help direct their tenants towards relevant services and benefits – not only to resolve financial problems but sometimes just to access what they are entitled to and maximise household income. The FIP is also planning to help further develop and promote the two local credit unions, which can provide manageable financial services to households on lower incomes.

### *Scottish Housing Quality Standard (SHQS)*

The majority of community-led housing associations in Inverclyde will successfully bring their properties up to the SHQS by the required year of 2015 (Policy 5.6). RCH are seeking an extension to 2016, and exemptions for some of its difficult-to-upgrade, non-traditional housing. Many are already there, but within the next couple of years, the vast majority of Inverclyde's residents will benefit from increased comfort, safety, energy efficiency and security in their homes provided by the Standard.

## 6 CAUSE FOR CONCERN

From the information gathered in during the monitoring process, progress on each policy is judged to be either a low, moderate or high cause for concern (or completed). For each of these, there is a colour code attached. The definitions for these colours are as below.

### **RED (High cause for concern)**

All evidence currently suggests that the policy will not successfully be implemented on time, or at all.

### **AMBER (Moderate cause for concern)**

Currently experiencing significant issues and delays that need resolved, but which are not enough to jeopardise successful completion.

### **GREEN (Low or no cause for concern)**

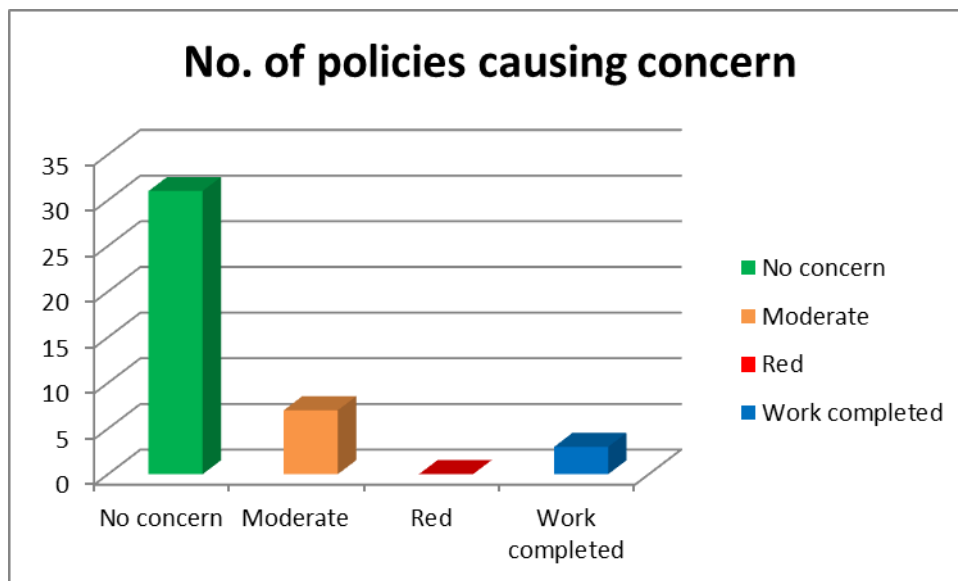
Not currently experiencing significant issues or delays. If experiencing them, plans are in place to resolve the issues and these are likely to be successful.

### **BLUE (Implementation completed)**

The policy has been successfully implemented, or implemented as far as we are going to take it.

Please note that where there is no “cause for concern” traffic light colour next to a policy on the Policy Headline Report, this is because the policy is not currently being monitored through the LHS monitoring process. It will be phased in later in a new block.

The spread of the “traffic light” and completed colours across all the policies is as follows:



We are pleased to report that LHS-related monitoring on three more policies has completed and that the vast majority of ongoing policies – 31 of them – are causing no concern. Also, of the three

policies that were causing highest concern in the last report, all of them (Policies 1, 1.1 and 1.4) have improved and moved into the “moderate cause for concern” category. More details on each policy causing concern are given below.

### **Red (high cause for concern)**

There are no policies causing a high cause for concern.

### **Amber (moderate cause for concern)**

There are seven policies which have been categorised as amber: a moderate cause for concern. Here is an explanation of each.

#### *1, one-stop-shop and 1.1, partners marketing housing together*

A “near” one-stop-shop, consisting of the ICHR agencies and the Homelessness Service, operated from temporary premises at Oak Tree’s offices until July this year, when it closed. While it was active, it lacked the involvement of Inverclyde’s largest landlord, RCH, and when the temporary arrangements came to an end, it was unable to find alternative premises. Partners believe that the customer satisfaction levels that were achieved by the temporary one-stop-shop have been lost. While these setbacks are clear, the project has entered a new phase. RCH has expressed an interest in beginning discussions with the ICHR partners and Homelessness to look at whether there is the opportunity for a fully-inclusive one-stop-shop to be established. These discussions will be part of a wider review of housing and service delivery. As for the premises issue, an RCH partnership may allow for the use of one of their planned customer hubs, but also, the CHCP has committed to reviewing the premises options early in 2015.

#### *1.4, Section 5 homeless referrals*

As shown earlier, improvements have been made to the processes the Homelessness Service and its RSL partners use to monitor section 5 referral uptake (hence the move from red to amber since the last report) but numbers are still well below the target, which requires 50% of all RSLs being let to go to section 5 homeless households. A review of the target is imminent.

#### *1.9, Landlord accreditation*

While it was also reported earlier that there have been several positive developments related to this policy – including increasing numbers of landlords receiving training – landlords are still not taking the next step to actually become accredited. Since our partnership with Landlord Accreditation Scotland began, only one new landlord has become accredited (three were accredited before the partnership). The way that the scheme is being promoted will be reviewed early in 2015, so that hopefully those numbers will pick up if we have a second year of partnership.

#### *2.6, Promoting Lifetime and wheelchair homes*

There is still no lead agency to take this policy forward. Glasgow City has this as a policy in its own Development Plan. Information about Glasgow’s approach is being considered by our own Regeneration and Planning Service.

#### *4.6, Methods for responding to homelessness*

Because the work of this policy relies to an extent on successfully establishing a one-stop-shop, this policy has been classed as a moderate cause for concern. The Homelessness Service has nevertheless continued to implement more traditional methods of dealing with homelessness and initiated a “housing options” method for dealing with new cases.

## 5.6, SHQS

This is another policy that is providing good results in some areas (as demonstrated earlier). However, it is anticipated that even if RCH are granted an extension for full achievement of the Standard to 2016 instead of 2015, they will still fall just short of success. They project that 95% of their properties, rather than the required 100%, will meet the SQHS by 2016.

### Blue (implementation completed)

Three policies which have been discussed earlier in this report will be removed from the “live” list of policies being monitored, as they have been completed. The Affordable Housing Policy (1.20) has been adopted and is now in operation, while the Joint Equipment Store (Policy 2.3) and the Care and Repair Service (Policy 2.7) have been recognised by this report as long-running and still-continuing services.

## 7 CONCLUSION

The LHS continues to demonstrate that it is a successful vehicle for promoting partnership working. All housing-related services within the Council are contributing to the Strategy and many external agencies are fully signed up to its implementation. These reports have been produced every six months for a couple of years now, but this is the first time we are able to demonstrate that real-world progress is being made towards achieving all five of the LHS’s outcomes. The majority of the work on policy implementation is going well, with an increasing number being completed, and there are currently no “red” policies (high cause for concern). There are a handful of policies causing a degree of concern – experiencing implementation problems – but a function of this report is to ensure they remain highlighted and partners’ attentions are focussed on the need to find solutions for them.

## 8 APPENDICES

- A. Policy Headline Report
- B. Policy Detailed Report (Available on request from Safer & Inclusive Communities)
- C. Additional information on a selection of policies (Available on request from Safer & Inclusive Communities)

## 9 RECOMMENDATIONS

1. That the Inverclyde Local Housing Strategy Steering Group accepts this Monitoring Report and its appendices as an accurate snapshot of the progress being made in the implementation of the Strategy.
2. That the Steering Group accepts that, other than an ongoing review of the Strategy’s indicators and targets, there is no need for changes to the LHS.
3. That the Steering Group approves of this report being submitted to the Inverclyde Council’s Education and Communities Committee as an appendix to a committee report on general strategic housing developments.
4. That the Steering Group approves of the circulation of this report and its appendices to all lead agencies and implementing partners in the work of the Strategy, and to any other interested party.



# LHS Policy Headline Report

3 December 2014

Policy Number Policy Name

Policy Status

Cause for Concern

## Outcome 1 - Inverclyde residents have access to a range of suitable housing options

| Policy Number | Policy Name                                                                                                                                                                                                                                             | Policy Status | Cause for Concern |
|---------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|-------------------|
| 1             | Partners open a central "one stop shop" providing housing access and advice services.                                                                                                                                                                   | In Progress   | Moderate          |
| 2             | Partners encourage housing-related agencies to record equalities information, to analyse it for planning purposes and to share it with other relevant agencies.                                                                                         | Not Started   | Low/none          |
| 3             | Establish and improve links between the Council and private landlords in Inverclyde.                                                                                                                                                                    | In Progress   | Low/none          |
| 1.1           | RSLs, private landlords and Council work together to market available RSL and registered private lets effectively in Inverclyde.                                                                                                                        | In Progress   | Moderate          |
| 1.2           | Continue to develop a housing options guide (HOG) for the area as proposed by the southwest regional Housing Options Hub in partnership with Inverclyde Council, RSLs, private landlords, estate agents, etc. Promote the guide and measure popularity. | In Progress   | Low/none          |
| 1.3           | Partners jointly review and agree processes for households with particular needs accessing stable and appropriate housing.                                                                                                                              | In Progress   | Low/none          |
| 1.4           | Inverclyde Council will work with RSLs to secure 50% of their total annual lets for section 5 referrals.                                                                                                                                                | In Progress   | Moderate          |
| 1.5           | The Council will expand its Rent Deposit Guarantee Scheme.                                                                                                                                                                                              | In Progress   | Low/none          |
| 1.6           | The Council will investigate the possibility of guaranteeing the deposits of household mortgages.                                                                                                                                                       | In Progress   |                   |
| 1.7           | Partners work together to develop schemes which assist more households in accessing affordable mortgages.                                                                                                                                               | Not Started   | Low/none          |
| 1.8           | Partners make better use of the private rented sector in developing solutions to homelessness.                                                                                                                                                          | In Progress   | Low/none          |
| 1.9           | Use an accreditation scheme and other initiatives to promote Inverclyde's private rented sector as tenure of choice.                                                                                                                                    | In Progress   | Moderate          |
| 1.10          | Develop a protocol for young people leaving care to avoid having to go down the homelessness route.                                                                                                                                                     | In Progress   | Low/none          |
| 1.11          | Support the work of the multi-agency, interdisciplinary Housing & Accommodation Sub Group to ensure that, as far as possible, housing and support/care providers can respond to changing needs and demand.                                              | In Progress   | Low/none          |

**Outcome 1 - Inverclyde residents have access to a range of suitable housing options**

| Policy Number | Policy Name                                                                                                                                                                                                                                                     | Policy Status | Cause for Concern       |
|---------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|-------------------------|
| 1.12          | The Council and its partners will develop an approach to identifying and rehabilitating empty homes and properties, to increase the housing supply in Inverclyde, including buying back houses to address shortfalls in particular areas and in sizes and . . . | In Progress   |                         |
| 1.13          | Continue to support initiatives aimed at addressing imbalances in the housing stock such as ROTS (Rental off the Shelf) and buy backs of houses to secure an expansion of choice and widening of housing options.                                               | In Progress   |                         |
| 1.14          | The Council will work with RSLs to investigate alternative methods of funding affordable housing development in Inverclyde.                                                                                                                                     | In Progress   | Low/none                |
| 1.15          | Hold a publicity event to promote Inverclyde's housing development opportunities and sites to developers from across Scotland.                                                                                                                                  | In Progress   | Low/none                |
| 1.16          | Create and promote a self-build information pack.                                                                                                                                                                                                               | Not Started   |                         |
| 1.17          | Investigate methods for establishing and improving links between the Council and private developers.                                                                                                                                                            | In Progress   |                         |
| 1.18          | All agencies in Inverclyde will review how their portfolio of land can be used to increase housing development.                                                                                                                                                 | In Progress   |                         |
| 1.19          | Support private developers and RSLs to form development partnerships.                                                                                                                                                                                           | In Progress   | Low/none                |
| 1.20          | Prepare an affordable housing policy in conjunction with the Local Development Plan.                                                                                                                                                                            | Completed     | Implementation complete |
| 1.21          | Support the improvement of liaison and co-operation between infrastructure agencies and developers.                                                                                                                                                             | In Progress   |                         |
| 1.22          | Explore options for the expansion of affordable housing across all tenures.                                                                                                                                                                                     | In Progress   | Low/none                |
| 1.23          | Continue research into the suitability of current housing and the varieties of housing which will be required to satisfy need and demand in Inverclyde.                                                                                                         | In Progress   |                         |

**Outcome 2 - Inverclyde residents are able to make best use of their housing**

| Policy Number | Policy Name                                                                                                                                                                                     | Policy Status | Cause for Concern       |
|---------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|-------------------------|
| 2.1           | Assess the problems that residents face in coming-and-going from their neighbourhoods and dwellings, and develop co-ordinated responses to these problems.                                      | In Progress   | Low/none                |
| 2.2           | Partners create central database of adapted properties to be used by housing providers and referral agencies working to house people with particular needs.                                     | In Progress   | Low/none                |
| 2.3           | Continue use of multi-agency store where used equipment is kept until a new household can benefit from it.                                                                                      | Completed     | Implementation complete |
| 2.4           | Partners review the approach they take to defining a practical and accessible dwelling for residents with particular needs.                                                                     | In Progress   | Low/none                |
| 2.5           | Partners carry out a cross-sector review of funding of equipment and adaptations in Inverclyde, and investigate ways of increasing this and using it more effectively.                          | In Progress   | Low/none                |
| 2.6           | Promote the development of wheelchair accessible and lifetime homes across all tenures in Inverclyde.                                                                                           | In Progress   | Moderate                |
| 2.7           | Continue to provide the Care and Repair service for older and disabled residents in the private sectors of Inverclyde.                                                                          | In Progress   | Implementation complete |
| 2.8           | Increase the number of residents who benefit from home security and safety checks.                                                                                                              | Not Started   |                         |
| 2.9           | Landlords will develop a securing standard for their properties.                                                                                                                                | Not Started   |                         |
| 2.10          | Encourage private and housing association landlords to arrange fire service home visits as part of new tenancy/settling in arrangements.                                                        | In Progress   | Low/none                |
| 2.11          | Establish an ongoing training system to ensure housing agency staff can confidently respond to suspected or actual cases of domestic, vulnerable person or child abuse in the homes they visit. | In Progress   | Low/none                |
| 2.12          | Promote the wider uptake of contents and buildings insurance by households in all sectors.                                                                                                      | In Progress   |                         |

**Outcome 2 - Inverclyde residents are able to make best use of their housing**

| Policy Number | Policy Name                                                                                                                                              | Policy Status | Cause for Concern       |
|---------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|-------------------------|
| 2.13          | Review access to household communications across Inverclyde and develop solutions to improve access where needed.                                        | Not Started   |                         |
| 2.14          | Investigate with suppliers the potential to supply gas to currently all-electric dwellings in Inverclyde.                                                | Not Started   |                         |
| 2.15          | Develop an area based, cross-tenure scheme for delivery of all relevant domestic energy efficiency, carbon reduction and fuel poverty activity.          | Completed     | Implementation complete |
| 2.16          | Explore with energy suppliers the potential for beneficial rates for residents in Inverclyde.                                                            | Not Started   | Low/none                |
| 2.17          | Improve existing RSL energy and heating advice provision.                                                                                                | Completed     | Implementation complete |
| 2.18          | Investigate alternative ways to support and complement the work of informal carers.                                                                      | In Progress   |                         |
| 2.19          | Inverclyde Council will continue to expand the private landlord register and investigate ways of making use of it to benefit the sector and its tenants. | In Progress   |                         |

Policy Number Policy Name

Policy Status

Cause for Concern

**Outcome 3 - Inverclyde residents can enjoy their neighbourhoods**

|     |                                                                                                                                                                                                                                                   |             |          |
|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|----------|
| 3.1 | Review local response to neighbourhood vandalism and graffiti and investigate potential to improve this.                                                                                                                                          | Not Started |          |
| 3.2 | Continue the programme of demolishing low demand and below standard housing association dwellings, where they cannot be brought up to standard at reasonable cost.                                                                                | In Progress |          |
| 3.3 | Regenerate Clune Park, Port Glasgow.                                                                                                                                                                                                              | In Progress | Low/none |
| 3.4 | Assess the potential for HRAs in Inverclyde. Review criteria for deciding areas where these would be suitable.                                                                                                                                    | In Progress | Low/none |
| 3.5 | Investigate options for converting more households to greener energy use.                                                                                                                                                                         | In Progress |          |
| 3.6 | Improve the arrangements by which housing and other agencies provide a co-ordinated response to neighbourhood crime and antisocial behaviour.                                                                                                     | In Progress |          |
| 3.7 | Continue to target the use of mobile CCTV in hot spots.                                                                                                                                                                                           | In Progress |          |
| 3.8 | Housing agencies will provide Fire and Rescue with comprehensive and regular updates on planned demolitions and construction work, enabling them to plan their service around the increased fire risks associated with empty sites and buildings. | In Progress |          |

| Policy Number                                                                                                           | Policy Name                                                                                                                                                              | Policy Status | Cause for Concern       |
|-------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|-------------------------|
| <b>Outcome 4 - Inverclyde residents receive appropriate support when they experience changes to their housing needs</b> |                                                                                                                                                                          |               |                         |
| 4.1                                                                                                                     | Review housing finance advice and training provision in Inverclyde and investigate the potential for increased co-ordination of service provision.                       | In Progress   | Low/none                |
| 4.2                                                                                                                     | Partners provide landlords with training and advice for when their tenants homes are at risk.                                                                            | In Progress   | Low/none                |
| 4.3                                                                                                                     | Investigate ways of ensuring tenants can sustain their tenancy during hospital stays, rehabilitation and re-ablement.                                                    | Completed     | Implementation complete |
| 4.4                                                                                                                     | Expand and improve existing services that allow people to stay in their homes when they develop care needs or their needs change.                                        | In Progress   | Low/none                |
| 4.5                                                                                                                     | Investigate the requirement for an increased uptake of mortgage-to-rent cases in Inverclyde.                                                                             | Not Started   |                         |
| 4.6                                                                                                                     | Review and improve the methods the Homelessness Service and its partners use to respond to homeless presentations, including introducing the 'housing options' approach. | In Progress   | Moderate                |
| 4.7                                                                                                                     | Review the Homelessness Services ability to respond to the earliest indications of repossession procedures.                                                              | Completed     | Implementation complete |
| 4.8                                                                                                                     | Investigate the potential for increasing the number of emergency homes available to the households presenting to the Homelessness Service.                               | Completed     | Implementation complete |
| 4.9                                                                                                                     | All homeless households and those at risk of homelessness are provided with a welfare rights/household finance assessment where this would be helpful.                   | In Progress   | Low/none                |
| 4.10                                                                                                                    | Develop and adopt improved methods of reviewing residents' housing support needs.                                                                                        | In Progress   | Low/none                |
| 4.11                                                                                                                    | Review and improve interagency housing support assessment processes in Inverclyde.                                                                                       | In Progress   | Low/none                |
| 4.12                                                                                                                    | Develop support programmes for preparing people to manage their own households.                                                                                          | In Progress   | Low/none                |
| 4.13                                                                                                                    | Develop ways in which landlords can play a greater role in identifying potential support needs of their applicants or tenants and in responding to those.                | Not Started   | Low/none                |

Policy Number Policy Name

Policy Status

Cause for Concern

**Outcome 5 - Inverclyde residents take responsibility for their housing and communities**

| Policy Number | Policy Name                                                                                                                              | Policy Status | Cause for Concern |
|---------------|------------------------------------------------------------------------------------------------------------------------------------------|---------------|-------------------|
| 5.1           | Promote income maximisation, savings schemes and rightful uptake of benefits in Inverclyde.                                              | In Progress   | Low/none          |
| 5.2           | Continue to provide opportunities for local people to be employed and trained in the housing sector.                                     | In Progress   |                   |
| 5.3           | Partners develop ways of monitoring and improving the maintenance of dwellings across all dwellings in Inverclyde.                       | In Progress   |                   |
| 5.4           | Review the criteria used by the Council for deciding which households receive assistance when improving their property conditions.       | Not Started   |                   |
| 5.5           | Investigate ways of improving the Council's advice provision to private households in regards to their property conditions.              | Not Started   |                   |
| 5.6           | Support RSL work towards the achievement of the SHQS.                                                                                    | In Progress   | Moderate          |
| 5.7           | Inverclyde Council continue to support RSLs in remedying communal area disrepair in mixed tenure blocks.                                 | In Progress   |                   |
| 5.8           | Partners continue to investigate alternative methods of providing housing support which can replace or complement traditional practices. | Not Started   |                   |
| 5.9           | Investigate ways of making efficiency savings in Council-funded housing support services                                                 | Not Started   |                   |
| 5.10          | Develop ways of measuring the benefits and savings that housing support services provide.                                                | Not Started   |                   |

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|                         |                                                                                 |                    |                        |
|-------------------------|---------------------------------------------------------------------------------|--------------------|------------------------|
| <b>Report To:</b>       | <b>Education and Communities Committee</b>                                      | <b>Date:</b>       | <b>20 January 2015</b> |
| <b>Report By:</b>       | <b>Corporate Director Education, Communities and Organisational Development</b> | <b>Report No:</b>  | <b>EDUCOM/16/15/MM</b> |
| <b>Contact Officer:</b> | <b>Martin McNab</b>                                                             | <b>Contact No:</b> | <b>4246</b>            |
| <b>Subject:</b>         | <b>Community Sport Hub Update</b>                                               |                    |                        |

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## **1.0 PURPOSE**

- 1.1 To update the Committee on progress with the existing Community Sport Hubs in Inverclyde.
- 1.2 To seek Committee approval for the proposed fourth Community Sport Hub within Inverclyde
- 1.3 To seek Committee approval for the principle of a reduction in price for pitch and hall rental for adult teams actively participating in Community Sports Hubs.

## **2.0 SUMMARY**

- 2.1 The Scottish Government's 2014 Legacy Plan was published on 1<sup>st</sup> September 2009. It sets out the key legacy aims and ambitions and highlights a wide range of initiatives which will be taken forward with key partners over the next 10 years, one of these being the development of the Community Sport Hubs programme.
- 2.2 The development of Community Sports Hubs will aim to increase the number of people of all ages participating in sport and physical activity in local communities across Scotland.

## **3.0 RECOMMENDATIONS**

- 3.1 That the Committee notes developments in the Community Sports Hubs in Inverclyde to date.
- 3.2 That the Committee approves the proposed fourth Community Sports Hub
- 3.3 That the Committee approves the principle of a percentage reduction for adult clubs which are actively involved in hubs when playing in lettable facilities in those hubs and delegates authority to the Corporate Director of Education, Communities and Organisational Development in consultation with the Chief Financial Officer to agree a suitable rate with Inverclyde Leisure.



## 4.0 BACKGROUND

4.1 In 2011 **sportscotland** launched the Community Sport Hub (CSH) initiative with the aim of building a legacy for the London 2012 and Glasgow 2014 games. **Sportscotland** encourages each local authority to set up Community Sports Hubs with a model that is suitable to each area. Inverclyde are committed to the 2014 Commonwealth Games Legacy Plan by developing Community Sport Hubs within the local area.

4.2 Community Sport Hubs aim to:

- Increase the number of local people participating in sport
- Increase the number of local people volunteering in local sports clubs
- Increase the number and quality of deliverers in local sports clubs
- Develop the local sporting infrastructure, bringing together local partners in sport
- Provide opportunities that meet the needs of local people

4.3 **Sportscotland** initially planned for 167 Community Sport Hubs across all 32 local authorities with 59% of these aimed to be based within or incorporate schools. Since that initial commitment **sportscotland** has indicated that it will continue to support the ongoing development of Hubs.

## 5.0 INVERCLYDE CSH UPDATE

5.1 At present the, Community Sport Hubs within Inverclyde are:

- Parklea CSH – A Facility based, single sport (football) hub
- Ravenscraig CSH – A facilities and School based, multi-sport hub
- Gourock CSH - A facilities and School based, multi-sport hub

5.2 Parklea Community Sports Hub

Parklea CSH was the first to be set up within Inverclyde. It is a facility based CSH, and has 7 affiliated clubs with (in 2013/14) 467 participants and 93 coaches. Parklea is unique in Inverclyde in being a single sport (football) Hub as opposed to the multi-sport model in later Hubs.

Member clubs agreed at an early stage that an increase in the number and quality of coaches would be of great benefit to them. As a result a Coach Education programme was created to encourage coaches within the hub clubs to develop their coaching skills. In conjunction with this a coach internship was developed, giving young people the opportunity to volunteer with, and be mentored by, experienced coaches at the clubs affiliated to the CSH and also to increase their skills through specific coach education.

It was further identified at one of the early CSH meetings that specific player development centres would benefit the teams. As a result of this a goal keeping academy was started on a Friday night which saw participants from the CSH receiving specialist training from highly trained goalkeeper coaches.

A development plan with specific aims and goals for the CSH and each club was written up and agreed upon by **sportscotland** and the CSH clubs. Early engagement with individual clubs and the Hub committee was at a level that would have seen the CSH grow and become sustainable as it moved on. Unfortunately over time a number of clubs became disengaged with each other and with any other parties looking to grow football or any other sport within Port Glasgow. As a result of this and of disengagement by the Hub with the CSH Development Officer the CSH has been operating with minimal support and engagement for the majority of 2014.

### 5.3 Ravenscraig Community Sports Hub

*'A Community Sport Hub based on passion, participation, honesty and commitment, within a welcoming environment'*

Ravenscraig CSH Mission Statement

*'We will work in partnership to provide sporting opportunities for all members of the community of Inverclyde, to be the very best they can be, within an inclusive environment based on passion, participation, honesty and commitment'*

Ravenscraig CSH was established in October 2013. The committee has elected a Chairperson and Secretary and has drawn up a constitution to take the CSH forward. There were originally 5 affiliated clubs:

- Clyde Cavaliers (basketball)
- Inverclyde Athletics (athletics)
- Glenpark Harriers (athletics)
- Clyde Netball Club
- Greenock Hockey Club

This gave an initial four sport Hub with a combined total of 551 participants and 49 coaches. In July 2014 St Andrews Boys Club also became members of the CSH, increasing the total member numbers to 726 and making it a five sport Hub.

As with Parklea, a development plan has been written with the needs of the affiliated clubs being at the forefront. Plans are being put in place for a number of development projects, all led by the affiliated clubs. The CSH also supported the start-up of the new Clyde Cavaliers Cadets, a new under 16s basketball club which now has 60 registered participants and two teams participating in the Regional Development League run by Basketball Scotland.

Other programmes are being put in place to support other clubs within the CSH, for example a successful funding bid was written for Greenock Hockey Club for a programme that will see them increase exposure across Inverclyde and also increase their participants, along with upgrading and/or increasing the access to facilities.

With the CSH moving into its second year, the committee has recruited two young hub leaders. These young people will lead on a number of projects and will look to have influence on, and assist the committee with, the future direction of the CSH.

The CSH plans to carry out market research that will see it engaging with local groups to shape a plan that meets the needs of the local community. A future structure for the CSH committee will hopefully see an increase in community leadership.

### 5.4 Gourock Community Sports Hub

The third Community Sport Hub in Inverclyde encompasses clubs which play and train within Gourock Park and St Columba's High School and is called Gourock Community Sport Hub. The following aims were set out by the affiliated hub clubs at a recent meeting;

- Increased Participation for all (Adults/Children/Male/Female/Disability)
- Increase the number of coaches and volunteers
- Increase local community publicity and awareness
- Better sharing of knowledge and experience between clubs
- Run joint programmes (Holiday/Showcase/Open days/Social Events)

- Develop strong sporting pathways

At present, the Hub is represented by 6 clubs and 5 sports:

- Gourock Athletic (football)
- Gourock YAC (football)
- Gourock Park Bowling Club
- Inverclyde Cricket Club
- Greenock Table Tennis Club
- Gourock Golf Club.

The third hub is very much in its infancy, with clubs only just finalising an initial plan. The clubs have been very engaged in the process thus far. This may be because a number of them are in a situation where they recognise that they require support and assistance to ensure they survive and flourish.

## 6.0 PROPOSED FOURTH COMMUNITY SPORTS HUB

6.1 The initial commitment to three Community Sports Hubs in Inverclyde was based on the original funding available to support the programme. This was always to be a minimum number of functioning Hubs and recent discussions with **sportscotland** give us confidence that there is an ongoing commitment to the programme. It is therefore proposed that we move on with development of a fourth CSH in Inverclyde.

6.2 The proposed next Community Sports Hub in Inverclyde is Battery Park/Fort Matilda. This CSH would encompass Battery Park, including the water slipway and Fort Matilda. A number of strong, engaging and well developed clubs train and play within the above mentioned facilities. A number of clubs here are already involved with development projects and work together to a degree. The experience of those clubs will be used to help other clubs in the area which might benefit from the CSH structures.

Although membership of the hub cannot be confirmed until meetings are held with local clubs to gauge interest there is potential for the following sports to be represented:

- Rugby
- Football
- Tennis
- Bowls
- American Football
- Sailing
- Kayaking
- Rowing
- Open Water Swimming
- Cricket

6.3 Before proposing Battery Park/Fort Matilda as the fourth CSH in Inverclyde other options were considered:

### Port Glasgow Joint Campus

Given the likely preponderance of Community Sports Hubs in the west of Inverclyde it would be extremely desirable to develop a second CSH in Port Glasgow. The facilities at the Joint Campus would also be ideally suited to a CSH. Experience of the first three Hubs in Inverclyde however has shown that Hubs are successful where they are multi-sport and there are strong existing clubs to participate. There is currently a deficit in strong clubs in Port Glasgow which are not already involved in the Parklea CSH and there are issues over the preponderance of football.

Our focus in this area must initially be the development of strong clubs before a CSH can be taken forward.

Notre Dame

Notre Dame is likely to be a strong candidate for a CSH in future. The development of Rankin Park and the possibility of involving new sports such as cycling would strengthen the case for a Hub based in this area.

## 7.0 PROPOSAL FOR A DISCOUNT FOR CLUBS PARTICIPATING IN A CSH

- 7.1 One of the main drivers nationally behind the development of successful Community Sports Hubs has been the potential for them to access reductions in letting fees. In Inverclyde there is currently a waiver scheme for youth teams but there are no financial incentives for adult teams to work together. A combination of these factors may have been behind the lack of engagement in the Parklea Hub.
- 7.2 Some research has been carried out with clubs participating in the Ravenscraig and Gourock Hubs and this suggests that the clubs would welcome such a scheme and that it could be implemented at a relatively low cost. Estimates based on 2013/14 income puts the maximum cost at £5K although there is potential for income to increase on 2014-15 projections depending on uptake. It would also give clubs some comfort going forward given potential budget proposals. As any reduction would involve both Inverclyde Council Facilities and Inverclyde Leisure it is proposed that the Committee delegates authority to the Corporate Director Education, Communities and Organisational Development, in consultation with the Chief Financial Officer, to agree a reasonable level of reduction with Inverclyde Leisure. Inverclyde Leisure has previously indicated an interest in such a proposal in principle. Any resulting reduction would be agreed as part of the annual charge setting process.

## 8.0 PROPOSALS

- 8.1 That the fourth Community Sports Hub in Inverclyde is established around facilities and clubs in the Battery Park/Fort Matilda area.
- 8.2 That the principle of a reduced fee is agreed for access to facilities for adult teams actively participating in Community Sports Hubs and that the Corporate Director Education Communities and Organisational Development is given delegated authority to agree such a fee with Inverclyde Leisure in consultation with the Chief Financial officer.

## 9.0 IMPLICATIONS

### 9.1 Financial Implications

The Chief Financial Officer will be fully consulted about the implications of any reduction in fees as and when options are agreed with Inverclyde Leisure. The figures below represent a maximum 20% reduction for adult teams in the current operating hubs (Ravenscraig and Gourock). This represents the cost of the reduction to current members using facilities.

Current pricing has led at least one large club to use facilities outwith Inverclyde for its adult team however. The second figure represents the potential overall impact of the 20% reduction should this club, which had bookings to the value of £15.5K in 2013/14 return.

One off Costs

| Cost Centre | Budget Heading | Budget Year | Proposed Spend this Report | Virement From | Other Comments |
|-------------|----------------|-------------|----------------------------|---------------|----------------|
|             |                |             |                            |               |                |

Annually Recurring Costs/ (Savings)

| Cost Centre   | Budget Heading        | With Effect from | Annual Net Impact £000 | Virement From (If Applicable) | Other Comments                                                                                        |
|---------------|-----------------------|------------------|------------------------|-------------------------------|-------------------------------------------------------------------------------------------------------|
| 00474 & 02065 | Pitch/ Schools Income | 2015-16          | £5                     |                               | Scenario 1: Cost of maximum 20% reduction based on current users – total income £25K                  |
| 00474 & 02065 | Pitch/ Schools Income | 2015-16          | (£7.5)                 |                               | Scenario 2: Overall impact of 20% reduction if users who have ceased using facilities were to return. |

## 9.2 Legal Implications

No Legal implications.

## 9.3 Human Resources Implications

No Human Resource implications.

## 9.4 Equalities Implications

Support for Community Sports Hubs increases the diversity of sports supported by Inverclyde Council, including support for sports with strong female participation and therefore has a positive effect on equalities.

## 9.5 Repopulation Implications

The development of a strong and diverse sporting culture in Inverclyde will have a positive effect on the culture and image of the area and should therefore contribute to repopulation.

## 10.0 CONSULTATIONS

### 10.1 Member Clubs of Community Sports Hubs have been consulted

Initial discussions have been had with Inverclyde Leisure

## 11.0 LIST OF BACKGROUND PAPERS

### 11.1 Inverclyde Community Sport Hub Update – Education & Communities Committee 6 May 2014

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|                         |                                                                                            |                                 |
|-------------------------|--------------------------------------------------------------------------------------------|---------------------------------|
| <b>Report To:</b>       | <b>Education &amp; Communities Committee</b>                                               | <b>Date:</b> 20 January 2015    |
| <b>Report By:</b>       | <b>John Arthur, Head of Safer &amp; Inclusive Communities</b>                              | <b>Report No:</b> EDUC/03/15/DH |
| <b>Contact Officer:</b> | <b>Drew Hall, Service Manager, Community Safety &amp; Wellbeing</b>                        | <b>Contact No:</b> 01475 714272 |
| <b>Subject:</b>         | <b>Strategic Housing Investment Plan 2015-2020 and Strategic Local Programme 2012-2015</b> |                                 |

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## 1.0 PURPOSE

- 1.1 The purpose of this report is to seek Committee approval for the submission of a new five-year Strategic Housing Investment Plan (SHIP) covering the period from 2015-2020 to the Scottish Government and to provide an update on changes to the Strategic Local Programme 2012-2015 (SLP).

## 2.0 SUMMARY

- 2.1 The Scottish Government (SG) issued revised Guidance on the preparation of SHIPs in July 2014 that required all local authorities to prepare and submit a new SHIP for the period 2015-2020 by 28 November 2014; this was submitted subject to Committee approval. The SHIP includes a full programme of new affordable housing development proposals by RSLs over the five-year period together with a number of projects carried over from the SLP 2012-2015 due to delayed starting dates.
- 2.2 Resource Planning Assumptions (RPAs) for the Inverclyde Council area for the period 2015-2020 have been provided by HSD and the minimum amount of Affordable Housing Supply Programme (AHSP) funding available is £14.730m. The objective of stimulating the building of new affordable homes has been re-stated as a priority for the SG and HSD has stressed that these RPAs are the minimum amount available with the possibility of further funding coming on stream as the SHIP and the SLP roll out over the next five years. The SHIP 2015-2020 has been prepared in consultation with RSL partners through a series of SLP Programme Meetings with HSD.
- 2.3 It will be seen from Tables 1 and 2 in the SHIP 2015-2020 that there is substantial over-programming in excess of the RPAs noted in paragraph 2.2 above. This is deliberate and is intended to allow for substitution of an alternative project where a development cannot proceed due to unforeseen circumstances to ensure that there is no loss of AHSP funding to the Inverclyde Council area.

Appendix

## 3.0 RECOMMENDATIONS

- 3.1 That the Committee:
- Approve the Strategic Housing Investment Plan for the five-year period from 2015 – 2020, as submitted by Inverclyde Council to the Scottish Government in November 2014; and
  - Note the projects included in the Strategic Housing Investment Plan 2015-2020 as detailed in the Appendix to this report and the underspend in the Strategic Local Programme 2012-2015 as detailed in paragraphs 5.3, 5.4 and 5.5 below.

Appendix

## 4.0 BACKGROUND

- 4.1 The revised SHIP Guidance (July 2014) required all local authorities to prepare and submit a new five-year SHIP by 28 November 2014 and Inverclyde Council met this deadline. However it was made clear to HSD that the SHIP 2015-2020 would not be presented to Committee for approval until the present meeting and the submission was accepted on this basis. The SHIP 2015-2020 sets out Inverclyde Council's priorities for affordable housing development and presents an overview of what might be achieved throughout Inverclyde over the next five years. The SLP is the practical phase of the SHIP where agreed projects are actually delivered on the ground by RSL partners using AHSP funding.
- 4.2 Due to unforeseen circumstances it was not possible to fully expend the AHSP funding awarded to the Inverclyde Council area as part of the SLP 2012-2015 and this is as detailed in paragraphs 5.3, 5.4, and 5.5 below. In order to avoid any recurrence, the SHIP 2015-2020 and the associated SLP contain far more projects than the previous SHIP to allow alternative developments to be brought on quickly in the event of any difficulties arising. This has been encouraged by HSD to avoid funding assigned to Inverclyde being re-allocated to other local authorities within the Glasgow and Clyde area.
- 4.3 The projects that were delayed in 2014/15 have been carried forward to the new SHIP 2015-2020 however it must be acknowledged that this impacts on the overall budget available over the next five years as funding has to come from the RPAs as noted in paragraph 2.2 above. The delayed projects are as follows:
- Lower Mary Street, Port Glasgow – Link Group (46 units)
  - Garvald Street, Greenock – Cloch HA (45 units)
  - Woodhall Phase 3, Port Glasgow – River Clyde Homes (16 units)

## 5.0 SHIP 2015-2020: Summary and SLP 2012-2015: Update

- 5.1 Tables 1 and 2 provide full details of all projects over the five-year period covered by the SHIP (see Appendix), the main proposals can be summarised as follows: Appendix
- RSLs have put forward a comprehensive series of proposals for new affordable housing developments across Inverclyde covering every year of the planning period from 2015/16 to 2019/20.
  - The proposed developments take account of land / sites in public ownership as identified in the approved Inverclyde Local Development Plan (September 2014) and there is an expectation that Inverclyde Council will make certain land / sites available at below market value in order to facilitate the development of affordable housing.
  - The SHIP provides for affordable housing for both social rent and for sale (through shared equity schemes) and includes a mixture of house types to address the identified shortfall of affordable housing and to increase the options available to those seeking housing in Inverclyde.
  - RSL partners have adopted a pragmatic approach to the new SHIP taking account of the continuing difficulties in accessing private finance for new development and the “risk averse” attitude of their governing bodies; it will be seen that major projects involving partnerships with private house builders are included towards the end of the five-year programme in the hope that markets will have sufficiently improved by that time to allow such partnerships to be formed.
  - A total of 779 units are planned over the five-year period; total programmed expenditure - £53.023m; available AHSP funding from RPAs - £14.730m (anticipated overspend - £38.293m, see paragraph 2.3 above for comment).
- 5.2 As noted in paragraph 4.3 above the projects delayed in 2014/15 have been carried over to the new SHIP as they are of major significance in addressing the rehousing requirements of residents affected by the Clune Park Regeneration Plan (Lower Mary Street and Woodhall

Phase 3) and in partly addressing identified shortfalls of affordable housing for general needs (Garvald Street). The reasons for these projects being carried forward are as set out in paragraphs 5.3, 5.4, and 5.5.

### 5.3 Lower Mary Street, Port Glasgow

The Clune Park area remains Inverclyde Council's highest priority for investment and the development of affordable housing at Lower Mary Street, Port Glasgow, is the main project in the SLP 2012-2015. Lower Mary Street (LMS) is a joint project between Link HA and developers Persimmon Partnerships (Scotland) Limited who are currently building on the nearby Kingston Quay site. Substantial delays were caused by difficulties in obtaining clear title to the development site at Belhaven Street / Lower Mary Street however these matters have now been resolved. Work commenced on site in September 2014 with an anticipated completion date of October / November 2015 with the result that the full AHSP award of £2.875m will not be fully committed by 31 March 2015. Link HA has advised that c. £1.5m spend is likely to be achieved in 2014/15 leaving an under spend of £1.375m due to the late site start on the LMS project. The project has therefore been carried forward to the SHIP 2015-2020 and the associated SLP 2015-2018.

**Projected Outcome: £1.375m under spend of AHSP funding.**

### 5.4 Garvald Street, Greenock

The development of 45 units of new affordable housing at Garvald Street / East William Street / Belville Street, Greenock, is being undertaken by Cloch HA (CHA), which is now part of a group structure with Oak Tree HA. Unfortunately, when work commenced on site in August 2014 underground fibre optic cables were found that had not been identified as part of the site investigation process and this has halted work on site. Discussions involving CHA and the owners of the cables are under way with a view to resolving this matter however a potential delay of six to twelve months has been identified in order to re-route the existing cables, etc. This clearly has serious implications for the commitment of AHSP funding for the Garvald Street project and there is a potential under spend of the full amount of £3.041m on this project in 2014/15. The project has therefore been added to the new SHIP 2015-2020 with a (possible) site start in the 2015/16 financial year, subject to successful completion of negotiations between CHA and the incumbent cable company on the re-routing of underground cables to allow the housing development to proceed.

**Projected Outcome: £3.041m under spend of AHSP funding.**

### 5.5 Woodhall Phase 3, Port Glasgow

Woodhall Phase 3 is a development of 16 new houses and flats by RCH that is included in the SLP 2012-2015 but it was anticipated that the bulk of the work would be undertaken in 2015/16 following on from Phase 2 (currently on site). RCH is attempting to bring Phase 3 forward to run concurrently with Phase 2 as the same contractor will be carrying out the work. Provisional AHSP funding of £0.993m has been allocated to Phase 3 but this is subject to final agreement with HSD. Unfortunately, several major preparatory stages have still to be completed for this project, including obtaining planning and other statutory consents and it is now unlikely that work can begin before March 2015. The project has therefore been added to the new SHIP 2015-2020 with a site start in March 2015.

**Projected Outcome: £0.900m (estimated) AHSP funding to come from 2015/16 allocation.**

5.6 The 2012-2015 SLP was over-subscribed however the effect of the delays outlined above has resulted in an under spend of £3.9m. Officers of Inverclyde Council, the Scottish Government HSD and RSL partners are continuing to examine alternative proposals to minimise the loss of funding to the Inverclyde area.

## 6.0 IMPLICATIONS

### 6.1 Strategic

The Inverclyde Local Housing Strategy 2011 – 2016 (the LHS) and previous SHIPs have clearly identified the regeneration of the Clune Park area as Inverclyde Council's top priority for investment. This continues to be the case with the Lower Mary Street and Woodhall



Phase 3 projects providing both home ownership and social renting options for long-term residents of the Clune Park area. The SHIP 2015-2020 provides a means of widening housing choices and of addressing tenure imbalance across the Inverclyde Council area both of which are strategic outcomes of the LHS.

## 6.2 Financial

The Resource Planning Assumptions for AHSP funding over the period 2015-2020 amount to £14.730m however the HSD has emphasised that these are minimum assumptions for planning purposes and that “over programming” is acceptable given the possibility of additional funding for Housing purposes, including additional AHSP funding, becoming available. The SHIP has therefore been prepared in the expectation of additional AHSP funding becoming available in future years.

It will be noted from paragraphs 5.3 – 5.5 above that there is a potential under spend of £4.509m on the AHSP funding allocated as part of the SLP 2012-2015 however this programme was oversubscribed; the actual underspend will be around £3.9m and this will be lost to the Inverclyde Council area. The fact that these projects have been carried over to the new SHIP / SLP will also impact on the available budget for the next five years.

## 6.3 Legal

There are no legal implications for Inverclyde Council arising from this report.

## 6.4 Personnel

There are no Personnel implications arising from this report.

## 6.5 Equalities

When delivering services to our customers, full cognisance is taken of equality and diversity processes and procedures.

## 6.6 Repopulation

The provision of new affordable housing is intended to support and complement the work of the SOA Outcome Delivery Group on Repopulation, which is seeking to stabilise the existing population and to attract new people to the Inverclyde Council area by expanding the housing choices and options available.

## 7.0 **CONSULTATIONS**

7.1 This report has been prepared in consultation with the following:

- Developing RSLs operating within the Inverclyde Council area;
- All other RSLs operating within the Inverclyde Council area;
- Scottish Government Housing Supply Division, Glasgow and Clyde Area Office; and
- Finance Service, Inverclyde Council

## 8.0 **LIST OF BACKGROUND PAPERS**

8.1 Inverclyde Local Housing Strategy 2011 – 2016; report to Safe, Sustainable Communities Committee, 25 October 2011.

**SSC**  
**25.10.11**  
**Para 698**

Strategic Housing Investment Plan 2012 – 2015; report to Policy & Resources Committee, 27 March 2012.

**PRC**  
**27.03.12**  
**Para 239**

Strategic Housing Investment Plan 2013-2018; report to Education & Communities Committee, 10 September 2013.

**ECC**  
**10.09.13**  
**Para 546**

Guidance on the Preparation of Strategic Housing Investment Plans; Scottish Government Housing Supply Division Guidance Note (HSGN 2014/07), Edinburgh, July 2014.

Affordable Housing Supply Programme (AHSP): Notification Letter from Scottish Government Housing, Regeneration and Welfare Directorate, Housing Supply Division, 29 October 2013.

HOUSING SUPPLY DIVISION

STRATEGIC HOUSING INVESTMENT PLAN 2015/16 - 2019/20  
 AFFORDABLE HOUSING SUPPLY PROGRAMME - 2015/2020  
 Tables 1 - Years 1-3 2015/16-2017/18

LOCAL AUTHORITY:

| PROJECT              | SUBURBS               | PRIORITY | PORT CODE                  | GEOGRAPHIC CODE (Numerical Value) | DEVELOPER              | Local Housing Plan | LHD - Market | LHD - LHD - LHD - LHD - LHD - | UNITS TO BE BUILT |          | UNITS TO BE COMPLETED |          |          |            | TOTAL NO OF UNITS |
|----------------------|-----------------------|----------|----------------------------|-----------------------------------|------------------------|--------------------|--------------|-------------------------------|-------------------|----------|-----------------------|----------|----------|------------|-------------------|
|                      |                       |          |                            |                                   |                        |                    |              |                               | Start             | End      | 2015/16               | 2016/17  | 2017/18  | 2018/19    |                   |
| Grand Street         | Greenock Central East | High     | PA15 2SE PA15 4EY          | 5                                 | Oak Tree Housing       | 45                 | 45           | 0                             | 0                 | 0        | 45                    | 0        | 0        | 45         | 3,841             |
| Shorehill            | Greenock Central East | High     | PA15 6HA PA15 6EY          | 5                                 | Rear Cycle Homes       | 30                 | 30           | 0                             | 0                 | 0        | 30                    | 0        | 0        | 30         | 1,800             |
| May Street           | Post Glasgow          | High     | PA15 5EN                   | 5                                 | Rear Cycle Homes       | 48                 | 48           | 0                             | 0                 | 0        | 48                    | 0        | 0        | 48         | 2,784             |
| Dunrobin Marine      | Greenock Central East | High     | PA15 4JD                   | 5                                 | Co-housing Association | 60                 | 60           | 0                             | 0                 | 0        | 60                    | 0        | 0        | 60         | 3,750             |
| Maiden Road          | Greenock South West   | High     | PA15 7BB PA15 7BE PA15 7BZ | 5                                 | Rear Cycle Homes       | 20                 | 20           | 0                             | 0                 | 0        | 20                    | 0        | 0        | 20         | 1,240             |
| Lower May Street     | Post Glasgow          | High     | PA15 6DP                   | 5                                 | Liv Group              | 38                 | 38           | 0                             | 0                 | 0        | 38                    | 0        | 0        | 38         | 2,197             |
| Lower May Street     | Post Glasgow          | High     | PA15 6DP                   | 5                                 | Liv Group              | 8                  | 8            | 0                             | 0                 | 0        | 8                     | 0        | 0        | 8          | 518               |
| Woodland Frame 3     | Post Glasgow          | High     | PA15 6DL PA15 6DZ PA15 6H  | 5                                 | Rear Cycle Homes       | 16                 | 16           | 0                             | 0                 | 0        | 16                    | 0        | 0        | 16         | 833               |
| Chalmers Street      | Greenock              | Medium   | PA15 1RW                   | 5                                 | Rear Cycle Homes       | 22                 | 22           | 0                             | 0                 | 0        | 22                    | 0        | 0        | 22         | 1,364             |
| Chalmers Street      | Greenock              | Medium   | PA15 1RW                   | 5                                 | Rear Cycle Homes       | 11                 | 11           | 0                             | 0                 | 0        | 11                    | 0        | 0        | 11         | 646               |
| Chalmers Street      | Greenock              | Medium   | PA15 1RW                   | 5                                 | Rear Cycle Homes       | 11                 | 11           | 0                             | 0                 | 0        | 11                    | 0        | 0        | 11         | 646               |
| East Crawford Street | Greenock Central East | Medium   | PA15 2DZ                   | 5                                 | Clackhoushie           | 40                 | 40           | 0                             | 0                 | 0        | 40                    | 0        | 0        | 40         | 2,480             |
| Lower Anchor         | Greenock Central East | Medium   | PA15 3EF                   | 5                                 | Liv Group              | 31                 | 31           | 28                            | 3                 | 0        | 31                    | 0        | 0        | 31         | 2,095             |
| Crowfoot Street      | Greenock Central East | Low      | PA15 3TF                   | 5                                 | Clackhoushie           | 18                 | 18           | 0                             | 0                 | 0        | 18                    | 0        | 0        | 18         | 892               |
| Walden Street        | Greenock Central East | Low      | PA15 4EJ                   | 5                                 | Oak Tree Housing       | 15                 | 15           | 0                             | 0                 | 0        | 15                    | 0        | 0        | 15         | 877               |
| St Gilbert's         | Greenock South West   | Low      | PA15 6TH                   | 5                                 | Liv Group              | 20                 | 20           | 0                             | 0                 | 0        | 20                    | 0        | 0        | 20         | 1,352             |
| Kirk Drive           | Greenock South West   | Low      | PA15 1EF                   | 5                                 | Clackhoushie           | 45                 | 45           | 0                             | 0                 | 0        | 45                    | 0        | 0        | 45         | 2,840             |
| Marwood              | Greenock South West   | Low      | PA15 4XK                   | 5                                 | Oak Tree Housing       | 22                 | 22           | 0                             | 0                 | 0        | 22                    | 0        | 0        | 22         | 1,364             |
| Anchorhead Road      | Greenock South West   | Low      | PA15 6PY                   | 5                                 | Clackhoushie           | 30                 | 30           | 0                             | 0                 | 0        | 30                    | 0        | 0        | 30         | 1,800             |
| Terrace Road         | Greenock Central East | Low      | PA15 1ER                   | 5                                 | Co-housing Association | 16                 | 16           | 0                             | 0                 | 0        | 16                    | 0        | 0        | 16         | 892               |
| <b>Total</b>         |                       |          |                            |                                   |                        | <b>514</b>         | <b>514</b>   | <b>0</b>                      | <b>0</b>          | <b>0</b> | <b>514</b>            | <b>0</b> | <b>0</b> | <b>514</b> | <b>34,210</b>     |

| PRIORITY       | UNITS      | UNITS      | UNITS         | BPA           |
|----------------|------------|------------|---------------|---------------|
| 2015/16        | 2016/17    | 2017/18    | 2018/19       | 2019/20       |
| 2015/16        | 191        | 48         | 11,823        | 9,372         |
| 2016/17        | 217        | 103        | 11,778        | 3,742         |
| <b>2017/18</b> | <b>65</b>  | <b>203</b> | <b>9,811</b>  | <b>2,650</b>  |
| <b>TOTAL</b>   | <b>473</b> | <b>554</b> | <b>33,312</b> | <b>15,764</b> |

| Unit | Area        | Geographic Code   |
|------|-------------|-------------------|
| 1    | Other Urban | RESL_SRL_Greenock |
| 2    | Other Urban | RESL_SRL_Greenock |
| 3    | Other Rural | RESL_SRL_Greenock |
| 4    | Other Rural | RESL_SRL_Greenock |
| 5    | Other Urban | RESL_SRL_Greenock |
| 6    | Other Urban | RESL_SRL_Greenock |
| 7    | Other Urban | RESL_SRL_Greenock |
| 8    | Other Urban | RESL_SRL_Greenock |
| 9    | Other Urban | RESL_SRL_Greenock |
| 10   | Other Urban | RESL_SRL_Greenock |

HOUSING SUPPLY DIVISION

STRATEGIC HOUSING INVESTMENT PLAN 2015/16 - 2019/20

AFFORDABLE HOUSING SUPPLY PROGRAMME - 2015/2020

Table 2 - Years 4 & 5 - 2018/19 - 2019/20

Local Authority:

| PROJECT              | SUB-AREA              | PRIORITY            | POST CODE                              | GEOGRAPHIC CODE (Numerical Value) | DEVELOPER                    | UNITS - TENURE  |                      | UNITS - BUILD FORM   |                             | UNITS - TYPE |               | GREENER STANDARDS | APPROVAL DATE |                      |                                         |                       |            | TOTAL SO FUNDING REQUIRED (2019/20) |                                      |
|----------------------|-----------------------|---------------------|----------------------------------------|-----------------------------------|------------------------------|-----------------|----------------------|----------------------|-----------------------------|--------------|---------------|-------------------|---------------|----------------------|-----------------------------------------|-----------------------|------------|-------------------------------------|--------------------------------------|
|                      |                       |                     |                                        |                                   |                              | Mid Market Rent | LCHO - Shared Equity | LCHO - Shared Equity | LCHO - Improvement for Site | Total Units  | Off the Shelf |                   | Total Units   | Specialist Provision | Type of Particular Need (if applicable) | Total Units (by Type) | Y/N        |                                     | Financial Year (Actual or Estimated) |
| Chalmers Street      | Gourock               | Low / Medium / High | PA16 1RW                               | 5                                 | River Clyde Homes            | 22              | 11                   | 11                   | 11                          | 11           | 11            | Yes               | 2017          | 29                   |                                         |                       |            | 0.000                               |                                      |
| Chalmers Street      | Gourock               | Medium              | PA16 1RW                               | 5                                 | River Clyde Homes            |                 |                      |                      |                             |              |               | Yes               | 2017          | 11                   |                                         |                       |            | 0.000                               |                                      |
| Chalmers Street      | Gourock               | Medium              | PA16 1RW                               | 5                                 | River Clyde Homes            |                 | 11                   |                      |                             |              |               | Yes               | 2017          | 11                   |                                         |                       |            | 0.000                               |                                      |
| East Crawford Street | Greenock Central East | Medium              | PA16 2DZ                               | 5                                 | Cloth Housing Association    | 40              |                      | 40                   | 40                          | 40           | 40            | Yes               | 2015          | 40                   |                                         |                       |            | 0.000                               |                                      |
| Laird Avenue         | Greenock Central East | Medium              | PA16 3EF                               | 5                                 | Link Group                   | 31              |                      | 31                   | 31                          | 31           | 31            | Yes               | 2017          | 31                   |                                         |                       |            | 0.000                               |                                      |
| Canwood Street       | Greenock Central East | Low                 | PA16 2TF                               | 5                                 | Cloth Housing Association    | 16              |                      | 16                   | 16                          | 16           | 16            | Yes               | 2016          | 16                   |                                         |                       |            | 0.000                               |                                      |
| Auchincloss Road     | Greenock South West   | Low                 | PA16 0PY                               | 5                                 | Oak Tree Housing Association | 30              |                      | 30                   | 30                          | 30           | 30            | Yes               | 2016          | 30                   |                                         |                       |            | 0.000                               |                                      |
| Terrace Road         | Greenock Central East | Low                 | PA16 1ER                               | 5                                 | Cloth Housing Association    | 16              |                      | 16                   | 16                          | 16           | 16            | Yes               | 2018          | 16                   |                                         |                       |            | 0.000                               |                                      |
| Wellington Street    | Greenock Central East | Low                 | PA16 4EJ                               | 5                                 | Oak Tree Housing Association | 15              |                      | 15                   | 15                          | 15           | 15            | Yes               | 2017          | 15                   |                                         |                       |            | 0.000                               |                                      |
| Pear Road            | Greenock South West   | High                | PA16 4WV, PA16 8DT, PA16 8DY, PA16 8DZ | 5                                 | River Clyde Homes            | 100             |                      | 100                  | 100                         | 100          | 100           | Yes               | 2016          | 100                  |                                         |                       |            | 0.200                               |                                      |
| Pear Road            | Greenock South West   | High                | PA16 4WV, PA16 8DT, PA16 8DY, PA16 8DZ | 5                                 | River Clyde Homes            | 60              |                      | 60                   | 60                          | 60           | 60            | Yes               | 2019          | 60                   |                                         |                       |            | 4.800                               |                                      |
| James Watt Dock      | Greenock Central East | High                | PA16 2JH                               | 5                                 | River Clyde Homes            | 76              |                      | 76                   | 76                          | 76           | 76            | Yes               | 2019          | 76                   |                                         |                       |            | 4.712                               |                                      |
| Houston Street       | Greenock West         | Low                 | PA16 8DA                               | 5                                 | Oak Tree Housing Association | 22              |                      | 22                   | 22                          | 22           | 22            | Yes               | 2016          | 22                   |                                         |                       |            | 1.608                               |                                      |
| Eaton Street         | Greenock West         | Low                 | PA16 7QB                               | 5                                 | Oak Tree Housing Association | 17              |                      | 17                   | 17                          | 17           | 17            | Yes               | 2018          | 17                   |                                         |                       |            | 1.135                               |                                      |
| Campbell Street      | Greenock West         | Low                 | PA16 8AP                               | 5                                 | Oak Tree Housing Association | 10              |                      | 10                   | 10                          | 10           | 10            | Yes               | 2018          | 10                   |                                         |                       |            | 0.668                               |                                      |
| Highlanders Academy  | Greenock Central East | Low                 | PA16 8DD                               | 5                                 | Oak Tree Housing Association | 10              |                      | 10                   | 10                          | 10           | 10            | Yes               | 2018          | 10                   |                                         |                       |            | 0.851                               |                                      |
| <b>Total</b>         |                       |                     |                                        |                                   |                              | <b>495</b>      | <b>11</b>            | <b>71</b>            | <b>0</b>                    | <b>0</b>     | <b>0</b>      |                   |               | <b>27</b>            | <b>268</b>                              | <b>177</b>            | <b>118</b> | <b>17.800</b>                       | <b>19.872</b>                        |

| YEAR          | UNITS      | UNITS      | UNITS         | UNITS        |
|---------------|------------|------------|---------------|--------------|
| 2016/16       | 27         | 177        | 1,833         | 1,833        |
| 2019/20       | 268        | 118        | 17,800        | 1,833        |
| <b>TOTALS</b> | <b>295</b> | <b>295</b> | <b>19,633</b> | <b>3,666</b> |

| Drop Down Table Numerical Value | Geographic Code                                     |
|---------------------------------|-----------------------------------------------------|
| 1                               | West Highland Authorities/Rural/RSL - RSL - Greener |
| 2                               | West Highland Authorities/Rural/RSL - RSL - Other   |
| 3                               | Other Rural                                         |
| 4                               | Other Rural                                         |
| 5                               | City and Urban                                      |
| 6                               | City and Urban                                      |
| 7                               | All                                                 |
| 8                               | All                                                 |
| 9                               | All                                                 |
| 10                              | All                                                 |

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|                         |                                                                                   |                    |                        |
|-------------------------|-----------------------------------------------------------------------------------|--------------------|------------------------|
| <b>Report To:</b>       | <b>Education and Communities Committee</b>                                        | <b>Date</b>        | <b>20 January 2015</b> |
| <b>Report By:</b>       | <b>Corporate Director Education, Communities &amp; Organisational Development</b> | <b>Report No:</b>  | <b>EDUCOM/07/15/MM</b> |
| <b>Contact Officer:</b> | <b>Martin McNab</b>                                                               | <b>Contact No:</b> | <b>4246</b>            |
| <b>Subject:</b>         | <b>Delegated Powers</b>                                                           |                    |                        |

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## **1.0 PURPOSE**

- 1.1 To grant delegated powers to the Head of Safer & Inclusive Communities to authorise officers under a number of acts and regulations.

## **2.0 SUMMARY**

- 2.1 The Head of Safer & Inclusive Communities currently has delegated powers to authorise officers under the legislation listed in appendix 1. New enforcement powers arising from changed responsibilities however necessitate an update to this list.
- 2.2 The Disabled Persons' Parking Badges (Scotland) Act 2014 extends the power to examine and seize disabled parking badges (blue badges) from the police to authorised officers of local authorities. This is done by amendments to the Chronically Sick and Disabled Persons Act 1970 and delegated powers are required to allow officers to be authorised under this Act. It is intended that any actions taken under this Act to prevent misuse and uphold the reputation of the "blue badge" scheme will be carried out by officers already authorised to enforce parking controls.
- 2.3 The Single Use Carrier Bags Charge (Scotland) Regulations 2014 brought in new controls over the supply of carrier bags. Enforcement of the regulations falls to local authorities therefore delegated powers are required for the Head of Safer and Inclusive Communities to authorise officers. The regulations are made under the Climate Change Scotland Act 2009 therefore delegated powers are required for this Act and regulations made thereunder.

## **3.0 RECOMMENDATIONS**

- 3.1 That delegated powers are granted to the Head of Safer & Inclusive Communities to authorise officers under the Chronically Sick and Disabled Persons Act 1970.
- 3.2 That delegated powers are granted to the Head of Safer & Inclusive Communities to authorise officers under regulations made under the Climate Change Scotland Act 2009.

#### **4.0 IMPLICATIONS**

##### 6.1 Financial Implications

None

##### 6.2 Legal Implications

Legal Implications are as noted in the body of the report.

##### 6.3 Human Resources Implications

None

##### 6.4 Equalities Implications

None

##### 6.5 Repopulation Implications

None

#### **7.0 CONSULTATIONS**

7.1 The Head of Legal & Property Services has been consulted

#### **8.0 LIST OF BACKGROUND PAPERS**

8.1 None

# *Authorisation Delegated to the Head of Safer & Inclusive Communities*

**Inverclyde Council delegates powers to authorise officers under the undermentioned legislation and any relevant regulations made thereunder to the Head of Safer & Inclusive Communities. The list is correct as of 03/12/2014**

| <b><i>Act</i></b>                                             | <b><i>Committee Date</i></b> |
|---------------------------------------------------------------|------------------------------|
| Agriculture (Miscellaneous Provisions) Act 1968               | 11/01/2007                   |
| Animal Boarding Establishments Act 1963                       | 11/01/2007                   |
| Animal Health Act 1981                                        | 11/01/2007                   |
| Animal Health and Welfare (Scotland) Act 2006                 | 11/01/2007                   |
| Animal Health and Welfare Act 1984                            | 11/01/2007                   |
| Antisocial Behaviour etc. (Scotland) Act 2004                 | 11/01/2007                   |
| Breeding of Dogs Act 1973                                     | 11/01/2007                   |
| Breeding of Dogs Act 1991                                     | 11/01/2007                   |
| Building Scotland Act 2003                                    | 19/10/2006                   |
| Business Names Act 1985                                       | 11/01/2007                   |
| Cancer Act 1939                                               | 11/01/2007                   |
| Caravan Sites and Control of Development Act 1960             | 11/01/2007                   |
| Children and Young Persons (Protection from Tobacco) Act 1991 | 11/01/2007                   |
| Civic Government (Scotland) Act 1982                          | 11/01/2007                   |
| Clean Air Act 1993                                            | 11/01/2007                   |
| Companies Act 1985                                            | 11/01/2007                   |
| Consumer Credit Act 1974 (as amended)                         | 11/01/2007                   |
| Consumer Credit Act 2006                                      | 11/01/2007                   |
| Consumer Protection Act 1987                                  | 11/01/2007                   |
| Consumers, Estate Agents and Redress Act 2007                 | 05/05/2009                   |
| Control of Dogs (Scotland) Act 2010                           | 06/03/2012                   |
| Control of Pollution Act 1974                                 | 11/01/2007                   |
| Copyright, Designs and Patents Act 1988                       | 11/01/2007                   |
| Copyright, Designs and Patents Act 1988                       | 11/01/2007                   |
| Customs and Excise Management Act 1979                        | 23/03/2010                   |
| Dangerous Dogs Act 1991                                       | 11/01/2007                   |
| Dangerous Wild Animals Act 1976                               | 11/01/2007                   |

**Act****Delegated Powers****Committee Date**

|                                                         |  |            |
|---------------------------------------------------------|--|------------|
| Decriminalised Parking Enforcement                      |  | 01/09/2014 |
| Development of Tourism Act 1969                         |  | 11/01/2007 |
| Dog Fouling (Scotland) Act 2003                         |  | 11/01/2007 |
| Dogs Act 1871                                           |  | 11/01/2007 |
| Education Reform Act 1988                               |  | 11/01/2007 |
| Enterprise Act 2002                                     |  | 11/01/2007 |
| Environmental Protection Act 1990                       |  | 11/01/2007 |
| Estate Agents Act 1979                                  |  | 11/01/2007 |
| European Communities Act 1972                           |  | 11/01/2007 |
| Explosives Acts 1875 & 1923                             |  | 11/01/2007 |
| Factories Act 1961                                      |  | 11/01/2007 |
| Fair Trading Act 1973                                   |  | 11/01/2007 |
| Farm and Garden Chemicals Act 1967                      |  | 11/01/2007 |
| Fireworks Act 2003                                      |  | 11/01/2007 |
| Food and Environment Protection Act 1985                |  | 11/01/2007 |
| Food Safety Act 1990                                    |  | 11/01/2007 |
| Forgery and Counterfeiting Act 1981                     |  | 11/01/2007 |
| Guard Dogs Act 1975                                     |  | 11/01/2007 |
| Hallmarking Act 1973                                    |  | 11/01/2007 |
| Health and Safety at Work etc Act 1974                  |  | 11/01/2007 |
| Housing (Scotland) Act 1987                             |  | 11/01/2007 |
| Housing (Scotland) Act 2006                             |  | 11/01/2007 |
| Knives Act 1997                                         |  | 11/01/2007 |
| Licensing (Scotland) Act 2005                           |  | 01/05/2008 |
| Medicines Act 1968                                      |  | 11/01/2007 |
| Motor Cycle Noise Act 1987                              |  | 11/01/2007 |
| Motor Vehicles (Safety Equipment for Children) Act 1991 |  | 11/01/2007 |
| National Lottery etc. Act 1993                          |  | 11/01/2007 |
| Nurses (Scotland) Act 1953                              |  | 11/01/2007 |
| Olympic Symbol etc. (Protection) Act 1995               |  | 11/01/2007 |
| Performing Animals (Reg.) Act 1925                      |  | 11/01/2007 |
| Pet Animals Act 1951                                    |  | 11/01/2007 |
| Petroleum (Consolidation) Act 1928                      |  | 11/01/2007 |

| <b>Act</b>                                                   | <b>Delegated Powers</b> | <b>Committee Date</b> |
|--------------------------------------------------------------|-------------------------|-----------------------|
| Petroleum (Transfer of Licences) Act 1936                    |                         | 11/01/2007            |
| Poisons Act 1972                                             |                         | 11/01/2007            |
| Prevention of Damage by Pests Act 1949                       |                         | 11/01/2007            |
| Prices Acts 1974 and 1975                                    |                         | 11/01/2007            |
| Property Misdescriptions Act 1991                            |                         | 11/01/2007            |
| Public Health etc. (Scotland) Act 2008                       |                         | 02/09/2008            |
| Refuse Disposal (Amenity) Act 1978                           |                         | 11/01/2007            |
| Sewerage (Scotland) Act 1968                                 |                         | 11/01/2007            |
| Smoking, Health & Social Care (Scotland) Act 2005            |                         | 11/01/2007            |
| Telecommunications Act 1984                                  |                         | 11/01/2007            |
| Timeshare Act 1992                                           |                         | 11/01/2007            |
| Tobacco Advertising and Promotion Act 2002                   |                         | 11/01/2007            |
| Tobacco and Primary Medical Services (Scotland) Act 2010     |                         | 30/03/2010            |
| Tobacco Products Duty Act 1979                               |                         | 23/03/2010            |
| Trade Descriptions Act 1968                                  |                         | 11/01/2007            |
| Trade Marks Act 1994                                         |                         | 11/01/2007            |
| Trading Representations (Disabled Persons) Act 1958 and 1972 |                         | 11/01/2007            |
| Unsolicited Goods and Services Acts 1971 and 1975            |                         | 11/01/2007            |
| Video Recordings Act 1984 & 1993                             |                         | 11/01/2007            |
| Water (Scotland) Act 1980                                    |                         | 11/01/2007            |
| Water Services etc. (Scotland) Act 2005                      |                         | 11/01/2007            |
| Weights and Measures Act 1985                                |                         | 11/01/2007            |
| Weights and Measures Etc. Act 1976                           |                         | 11/01/2007            |
| Zoo Licensing Act 1981                                       |                         | 11/01/2007            |



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|                         |                                                                                 |                    |                        |
|-------------------------|---------------------------------------------------------------------------------|--------------------|------------------------|
| <b>Report To:</b>       | <b>Education &amp; Communities Committee</b>                                    | <b>Date:</b>       | <b>20 January 2015</b> |
| <b>Report By:</b>       | <b>Corporate Director Education, Communities and Organisational Development</b> | <b>Report No:</b>  | <b>EDUCOM/06/15/MM</b> |
| <b>Contact Officer:</b> | <b>Martin McNab</b>                                                             | <b>Contact No:</b> | <b>4246</b>            |
| <b>Subject:</b>         | <b>Rankin Park – Developing Potential as a Mountain Bike Hub</b>                |                    |                        |

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## 1.0 PURPOSE

- 1.1 To seek Committee approval to progress with the potential development of Rankin Park as a Mountain Bike Hub.

## 2.0 SUMMARY

- 2.1 In September 2014 discussions were held with **sportscotland** on ways to complement the Rankin Park pitch development and potentially make use of the facilities and infrastructure developed in the Park. At that time **sportscotland** suggested the possibility of Active Places funding for some kind of outdoor sport, for example mountain biking. Bids to the last round of the Active Places fund are required by February 2015.
- 2.2 Following further consultation a concept design was commissioned on which to base a funding bid. The outline plan is available at Appendix 1 together with further information on some of the features in Appendix 1A. We have also carried out further research into what would be required firstly to make a meaningful funding bid and secondly to create a sustainable facility which will allow both development of cycling in local schools and draw in visitors to the area in concert with wider developments in Clyde Muirshiel Regional Park.
- 2.3 In order to progress with the development of mountain biking in the area Clyde Muirshiel Regional Park with some support from Inverclyde Council has commissioned a feasibility study into the development of a wider route network in Inverclyde.
- 2.4 If Committee approval is forthcoming a detailed funding bid will be made to the Active Places Fund at the beginning of February.

## 3.0 RECOMMENDATIONS

- 3.1 That the Committee agrees match funding of up to £150K for an Active Places funding bid funded from Free Reserves subject to approval through the budget process.

**Patricia Cassidy**  
**Corporate Director Education, Communities & Organisational Development**

## 4.0 BACKGROUND

4.1 Meetings with internal and external partners and an examination of the Rankin Park site suggest that it would be ideally suited for a combination of a mountain bike skills trail, short cross country trail and pump track. Such a development would allow:

- Development of after school cycling by Active Schools. The site has very good potential access from Notre Dame and Lady Alice Primary and reasonable access from Inverclyde Academy. This would at least partially address the reduction in scope for outdoor activities following recent budget decisions.
- The after school cycling could develop further with the ultimate aim being the development of a community cycle club.
- Development of Inverclyde as a destination for mountain biking. The site is half a mile from Drumfrochar Station which provides level access and also has a car park. Roads are currently looking at options for access to Clyde Muirshiel Park. The site is ideally situated for this. Clyde Muirshiel Park is also interested in developing mountain biking.

4.2 Consultation with interested parties including **sportscotland**, Cycling Scotland, Scottish Cycling and Clyde Muirshiel Regional Park has confirmed the feasibility of the proposed Rankin Park Development and the development of a wider route network. **sportscotland** has indicated that they are likely to look favourably at a funding bid from Inverclyde.

4.3 The existing physical infrastructure at Rankin Park makes it an ideal centre for the development of school and community cycling. This will contribute to the strength of the bid.

## 5.0 THE PROPOSED RANKIN PARK DEVELOPMENT

5.1 A high level concept design was commissioned from Architrail, a trail design company which has designed several projects in the West of Scotland. These range in scale from the UCI Commonwealth Games course at Cathkin Braes right through to smaller community and school based projects such as the Mill Run in Barrhead.

5.2 The purpose of the concept design was to give a better idea of the potential of the site and a “menu” of optional development features. The results of this can be seen at Appendix 1 and 1A. The company was given a clear brief regarding target users, primarily school age but still to include enough interest to attract adult users as a starting point for wider outings in the Regional Park. A main concern was the limitation of liability. This will be achieved by a combination of a clear signage strategy and care taken to ensure that, where harder options exist, the clear natural route is on the easier path. This will ensure that users consciously “opt in” to clearly signed harder options.

5.3 The design gives options for the following features:

- Link Track
- Pump Track
- Balance Bike Track
- Skills Area
- Blue Grade Trail
- Red Grade Trail
- Dual Slalom Trail

Costings for the entire suite of options come in at approximately £240K. Whilst this would provide a first class facility for the area the maximum grant available from **sportscotland** is £100K. The option recommended as a final scheme will be dependent on both the internal funding available and the level of any grant awarded by **sportscotland**.

5.4 If approval is given to match fund a bid the final scheme will obviously also be dependent on

planning considerations. The majority of the optional features are relatively non-intrusive however installation of features such as a pump track might have an effect on flood planning for the Hole Burn and therefore might not be practical. Initial advice from the Council's flooding officer is that there should not be an issue but we will have more detailed discussions if funding is confirmed.

- 5.5 Care will also have to be taken to ensure that there are no adverse effects on the pitch and its surrounds either as a result of construction works or as a result of use of the facility. The current layout does not feature any fencing around the pitch for example. It would be prudent to address this as part of the scheme to avoid any risk of damage to the pitch.
- 5.6 One of the areas where projects such as this can fall down is in the maintenance of any trails created. There are however very successful models for community involvement in trail maintenance, for example the [Bespoke](#) group working with Callendar Estate in Falkirk. If this project were to be successful we would seek to work with Clyde Muirshiel Regional Park in building volunteer capacity for Rankin Park and the possible wider Regional Park Network. This would be a long term aim but it is prudent to factor in maintenance costs initially. Advice from **sportscotland** in consultation with Forestry Commission Scotland is that maintenance at 5% of capital protects the operator from the risk of liability as a result of poorly maintained trails.

## **6.0 WIDER AREA ROUTE NETWORK**

- 6.1 As well as providing a first class facility for schools in the area the development can provide a focal point for visitors to the area. Realistically a scheme on the level proposed will not in itself form a major attraction for visitors, in order to form a regional attraction such facilities need to be as a minimum on the scale of Cathkin Braes or one of the major Seven Stanes trail centres in the Borders and Dumfries and Galloway. The intention will therefore be to make Rankin Park a jumping off point for exploration of the wider regional park.
- 6.2 Discussions have been held with Roads on the feasibility of linking signed routes from Notre Dame High School and Whinhill Station to Rankin Park and from Rankin Park to Overton. The latter will obviously create a route from Whinhill Primary as a bi-product. These developments are in line with Roads' objectives for cycling in the area and, if the Rankin Park development goes ahead, they will be looking at funding options for these aspects.
- 6.3 Clyde Muirshiel Regional Park has produced an outline plan for off road cycle routes in the Park which is attached as Appendix 2. This has been developed in consultation with local cycling group Ride 63. The park is currently undertaking a more detailed feasibility study, with support from Inverclyde Council, which can be used as the basis for funding bids to complete gaps identified in the route network and to address other issues such as signage and gates. Although this is a Regional Park initiative the timing is serendipitous as it fits extremely well with potential marketing of Rankin Park as a starting point for off road cycling in the Park. As Inverclyde is now part of the Renfrewshire LEADER area this would be an ideal source of funding for the developments proposed.
- 6.4 The route network identified by Clyde Muirshiel includes routes across the Inverclyde section of the Park from Overton to Wemyss Bay. This would fit extremely well with the development of the extension of NCR 753 from Lunderston Bay to Wemyss Bay allowing the marketing of circular routes from Whinhill Station to Wemyss Bay, Inverkip, Gourrock or Greenock Central. This would maximise the opportunities for the local economy in the scheme.

## **7.0 DEVELOPMENT OF MOUNTAIN BIKING IN SCHOOLS**

- 7.1 One of the aims of the project would be the development of a sustainable community cycling club as there are at present no clubs in the area which cater for young people. As a first step in this process Active Schools would work with the local schools, in the main Notre Dame High School, but possibly also Lady Alice Primary School and Whinhill Primary School to develop an after school programme. This would operate weekly in term time for 4-5 months between April and September. Over time the intention would be to build on this and expand it by the use of volunteers. In time this could develop into a sustainable community cycling club

which might have the capacity to take on roles like trail maintenance provided the council was satisfied its potential legal liabilities were suitably covered.

- 7.2 The other development which might be possible is the introduction of a curricular primary schools programme. A programme for 6-7 schools for four sessions per school together with instructor costs and bike hire would be likely to cost something of the order of £15K per annum. A key aspect before this was developed would be to gauge likely buy in from schools and their willingness to contribute to the programme. Experience in the past has shown that schools are far less likely to cancel sessions and events where they are actually contributing. It is likely that the bulk of the costs might have to be found from the remnant of the outdoor education budget however.
- 7.3 Discussions on the initial proposals have been held with both Cycling Scotland, who are keen to see Inverclyde progress beyond the provision of Bikeability and with the regional development officer for Scottish Cycling. The latter has been very helpful in identifying some of the problems that can arise in this type of scenario. Commonly the major issues that can make youth cycling sessions impractical are poor transport links and an absence of toilet facilities at the venue. In both these respects Rankin Park would be an ideal venue.
- 7.4 The main costs involved in setting up a schools programme including an after school club and potentially a primary school programme would be:
- One off costs in staff development to ensure staff supervising after school activity are trained to an appropriate level
  - Recurring costs around the provision of suitable bikes
  - Recurring costs of external coaches for a curriculum programme

To train 3-4 staff to a level where they can lead and supervise activities would cost approximately £3K and the cost of bike hire for an after school programme would be around £5K for a 16 week programme. The option of bike hire rather than purchase removes one key area of liability.

Costs of a curriculum primary school programme would be of the order of £10-15K including bike hire and instruction.

- 7.5 Further work is required on the development of both after school and curricular programmes and a further report will be brought back to Committee on funding options, including a review of the remnant outdoor education budget, if the initial funding of the physical infrastructure goes ahead.

## 8.0 IMPLICATIONS

### Finance

- 8.1 The final development of the Rankin Park project will require one off funding from the Council of up to £150K if all options for the development were taken forward, assuming full £100K funding from **sportscotland**.
- 8.2 Options are currently being looked at to cover the costs of a schools mountain bike programme at Rankin Park. A detailed report will be taken to Committee on options if a funding bid for the physical development is successful but costs would be contained within existing resources. Some indicative initial estimates of the likely cost level of a two tier approach involving curriculum sessions for primary schools and an after school club for a secondary school are contained below.

### Financial Implications:

#### One off Costs

| Cost Centre             | Budget Heading              | Budget Years | Proposed Spend this Report £000 | Virement From | Other Comments                                                                    |
|-------------------------|-----------------------------|--------------|---------------------------------|---------------|-----------------------------------------------------------------------------------|
| Reserves                | General Fund Reserves       | 2015-17      | £250                            |               | Maximum amount contingent on a successful funding bid to Active Places Fund       |
|                         | Active Places Grant Funding | 2015-17      | (£100)                          |               | Maximum available                                                                 |
| Outdoor Education (TBC) | Training                    | 2015-16      | £3                              |               | Training 2 Active Schools Coordinators & 2 Teachers as Mountain Bike Leaders Fund |

#### Annually Recurring Costs/ (Savings)

| Cost Centre | Budget Heading      | With Effect from | Annual Net Impact £000 | Virement From (If Applicable) | Other Comments                                                               |
|-------------|---------------------|------------------|------------------------|-------------------------------|------------------------------------------------------------------------------|
| TBC         | Trail Maintenance   | 2016-17          | £12.5                  |                               | Maintenance at 5% of capital as per sportscotland guidance                   |
| TBC         | Curriculum Sessions | 2016-17          | £15                    |                               | 4 sessions for 7 Primary Schools including instruction, bike hire & bus hire |
| TBC         | After School Club   | 2016/17          | £5                     |                               | Bike Hire costs for 16 week programme supported by Active Schools            |

#### Legal

- 8.3 There are no legal implications at this stage although comfort will be sought that there are no legal impediments prior to any final decision.

#### Human Resources

- 8.4 There are no implications for human resources.

#### Equalities

- 8.5 The proposed development should have a positive effect on gender equalities in sport in Inverclyde.

#### Repopulation

- 8.6 If seen through this development could have a positive effect on the areas image, highlighting as it will the excellent links from Greenock to the regional park and the leisure opportunities available. It will also enable routes to be developed which could maximise the direct economic impact on Inverclyde.

#### 9.0 CONSULTATIONS

9.1 In preparing this report the following have been consulted:

Legal and Property Services

Environmental & Commercial Services (Roads)

Finance

Clyde Muirshiel Regional Park

Sportscotland

Cycling Scotland

Scottish Cycling

Developing Mountain Biking in Scotland

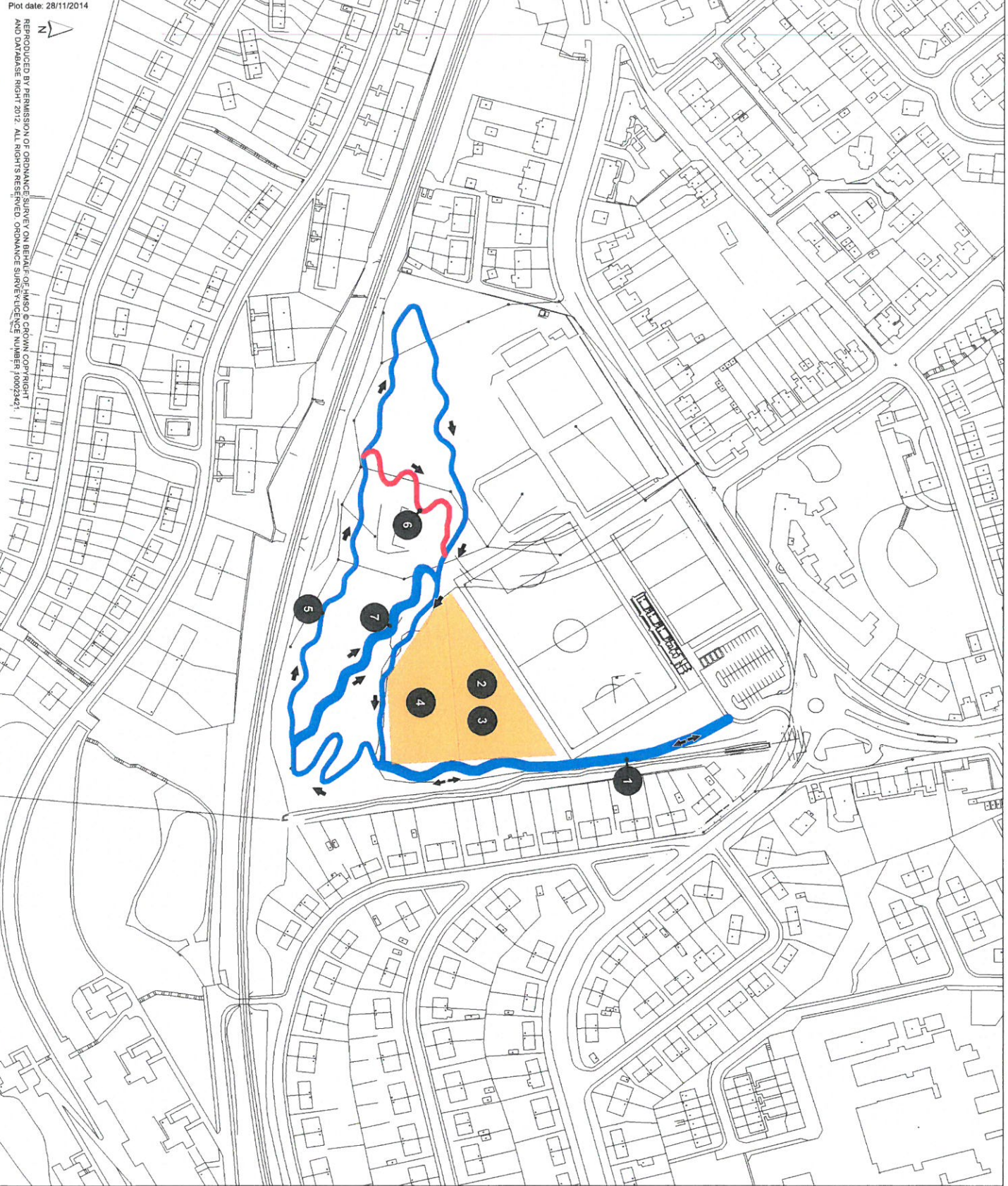
9.2 Further more detailed consultations with potential users are ongoing.

## **10.0 BACKGROUND PAPERS**

10.1 None.

Plot date: 28/11/2014

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KEY

- 1 Link Track
- 2, 3 Pump Track and Bike Balance Track
- 4 Skills Area
- 5 Blue Grade MTB Trail
- 6 Red Grade MTB Trail
- 7 Dual Station Trail

Client  
Inverclyde Council

Project  
RANKIN PARK

Drawing  
MOUNTAIN BIKE TRAIL FACILITY  
CONCEPT MACRO LAYOUT DESIGN

Scale @ A3  
1:2,000

## Appendix 1 A – Examples of Features Possible at Rankin Park



### Pump Track (2)

This type of trail consists of a loop of berms, rollers and other trail features that are used to generate speed without pedaling (by a technique known as pumping). This type of track is not only fun to ride, but can also teach riders skills that can be applied to all mountain bike disciplines. Pump tracks are extremely versatile and can fit into relatively small areas.

The Balance Bike Track (3) is a scaled down version of a pump track designed to be used by balance bikes, young children on smaller bikes and absolute beginners. The track is to have smaller scale and less abrupt features, typically rollers up to 0.4m in height.





## Cross Country Trail (5 & 6)

Cross Country (also known as XC, singletrack or trail riding) is the traditional form of mountain Biking where riders ride up, down and along, typically on singletrack trails (wide enough for a single rider) often tackling technical features in their path. The design concept for Rankin Park features sections of both blue grade suitable for beginner and improving riders and red grade suitable for more advanced riders.



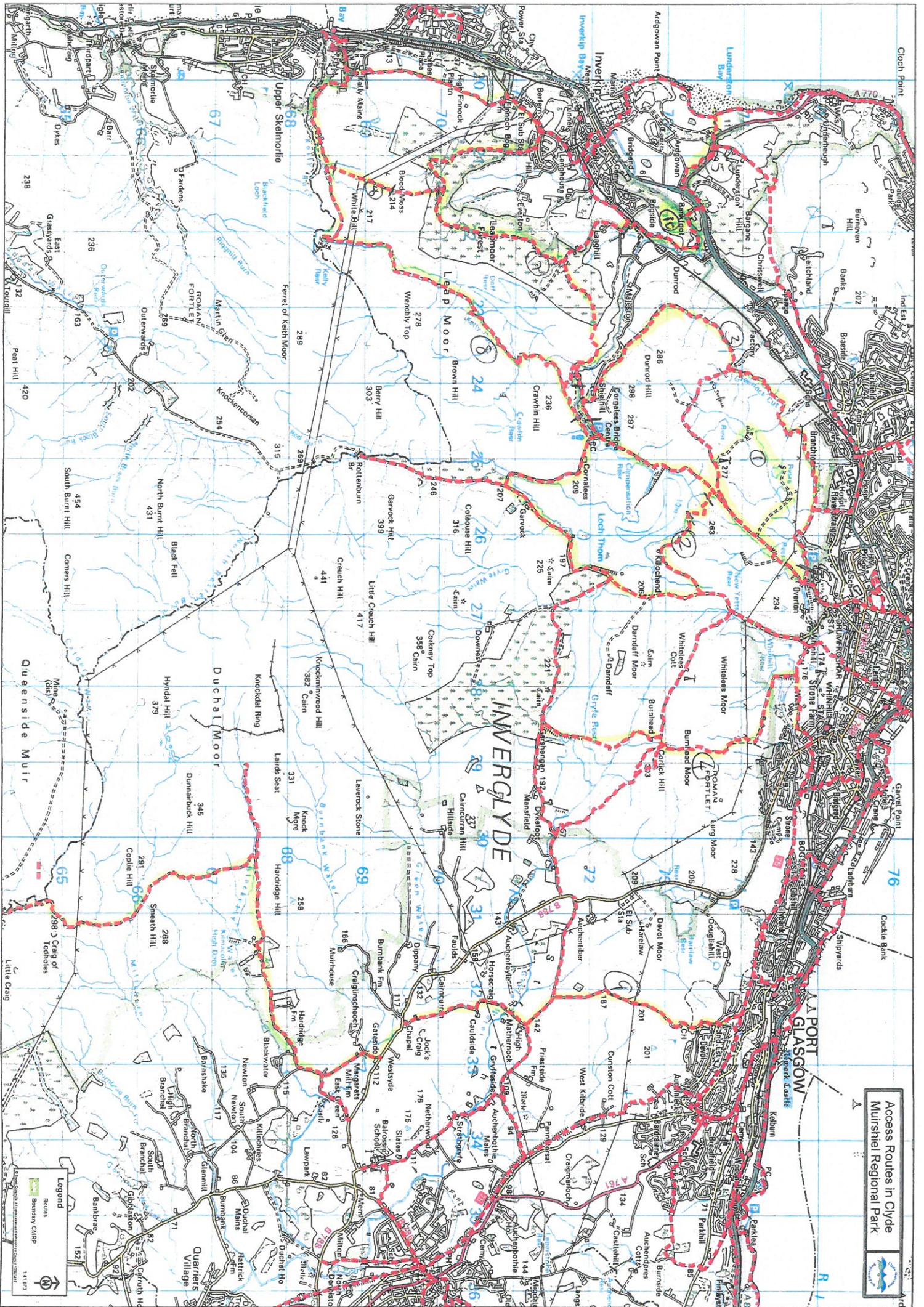
## Skills Area (4)

Skills areas contain all the technical features that are likely to be encountered on a mountain bike track, such as rollers, jumps, berms, drop-offs, rock sections and boardwalk. Typically located adjacent to existing mountain bike trails, they are an ideal place to learn fundamental mountain bike skills.



### Dual Slalom Trail (7)

Dual slalom is a form of head to head racing, with two riders descending on identical parallel tracks. These gravity based tracks typically feature berms, rollers and doubles. Whilst this track layout is derived from racing it is becoming an increasingly popular feature of permanent trail centre facilities.



Access Routes in Clyde  
Murshiel Regional Park



**Legend**  
 Routes  
 Boundary Camp



1:4,873

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|                         |                                                                                                                 |                    |                        |
|-------------------------|-----------------------------------------------------------------------------------------------------------------|--------------------|------------------------|
| <b>Report To:</b>       | <b>Education &amp; Communities Committee</b>                                                                    | <b>Date:</b>       | <b>20 January 2015</b> |
| <b>Report By:</b>       | <b>Chief Financial Officer &amp; Corporate Director Education, Communities &amp; Organisational Development</b> | <b>Report No:</b>  | <b>FIN/80/14/AP/IC</b> |
| <b>Contact Officer:</b> | <b>Iain Cameron</b>                                                                                             | <b>Contact No:</b> | <b>01475 712832</b>    |
| <b>Subject:</b>         | <b>Education 2014/15 Revenue Budget-Period 7 to 31 October 2014</b>                                             |                    |                        |

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## 1.0 PURPOSE

- 1.1 To advise the Committee of the 2014/15 Revenue Budget position as at Period 7 to 31 October 2014.

## 2.0 SUMMARY

- 2.1 The total Education budget for 2014/15 is £73,143,690. The School Estates Management Plan accounts for £14,190,000 of the total Education budget. A further £564,000 brought forward as Earmarked Reserves will also be used primarily to fund Community Learning & Development I-Youth Zones and Arts Development.
- 2.2 The latest projection, excluding Earmarked Reserves, is an underspend of £198,000. This is a reduction in expenditure of £107,000 since the last Committee.
- 2.3 The main reasons for the projected underspend are –
- (a) Projected underspend of £171,000 for Employee Costs. The Teachers budget is projected to overspend by £33,000, mainly due to additional staff required at Craigmarloch School. This overspend is offset by a projected underspend for Non-Teacher employees within Early Years and Special Schools.
  - (b) Projected underspend of £101,000 for Utilities. Electricity is projected to underspend by £24,000, Gas is projected to underspend by £112,000 and Water is projected to overspend by £35,000.
  - (c) Projected underspend of £33,000 for Janitors.
  - (d) Projected overspend of £20,000 for Education IT charges.
  - (e) Projected overspend of £50,000 for ASN Transport.
  - (f) Projected underspend of £10,000 for Hospital Tuition.
  - (g) Projected overspend of £10,000 for Breakfast Club provisions.
  - (h) Projected underspend of £12,000 for Clothing Grants.
  - (i) Projected overspend of £20,000 due to a shortfall in income from Other Local Authorities for placements in Inverclyde Special Schools.

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(j) Projected overspend of £30,000 due to shortfall in income for Early Years Wrapround income.

2.4 Earmarked Reserves for 2014/15 total £681,000 of which £324,000 is projected to be spent in the current financial year. To date expenditure of £105,000 (32%) has been incurred. Slippage is currently 26% due to delays in opening I-Youth Zones.

### **3.0 RECOMMENDATION**

3.1 That the Committee note the projected underspend of £198,000 for the Education Revenue budget as at Period 7 to 31 October 2014.

Alan Puckrin  
Chief Financial Officer

Patricia Cassidy  
Corporate Director Education, Communities & OD

## **4.0 BACKGROUND**

- 4.1 The purpose of this report is to advise Committee of the current position of the 2014/15 Revenue Budget and to highlight the main issues arising.

## **5.0 2014/15 PROJECTION**

- 5.1 The main issues to highlight in relation to the 2014/15 projected underspend of £198,000 are:

### Employee Costs:

The total budget for employee costs is £51,865,000 and the latest projection is an underspend of £171,000. The Teachers budget is projected to overspend by £33,000. Additional ASN Teachers are required to support the school roll at Craigmarloch. The overspend for Teachers is offset by an underspend of £204,000 for Non Teachers. This is due to savings within Early Years Education where a number of nurseries are not running at capacity and vacant non-teacher posts within Craigmarloch.

### Utilities:

Latest projection for utilities is an underspend of £101,000. Electricity is projected to underspend by £24,000, Gas is projected to underspend by £112,000 and Water is projected to overspend by £35,000. The projected expenditure on Utilities has reduced by £27,000 since the last Committee report, mainly due to lower than expected gas consumption as a result of the mild weather.

### Janitors :

Latest projection for Janitors is an underspend of £33,000. There is no change to this projection since last Committee. The projected underspend represents 3% of the total budget for Janitors.

### Education IT Charges :

A projected overspend of £20,000 was reported to the last Committee for Education IT Charges. The latest projection remains the same and is mainly due to the cost of internet data lines to schools.

### Breakfast Club Provisions:

An overspend of £10,000 was reported to the last Committee for Breakfast Club Provisions. The latest projection remains the same.

### ASN Transport:

The latest projection for ASN Transport is an overspend of £50,000. This is the same as previously reported to Committee and is in line with the final out turn for 2013/14. The projected overspend is due to increased transport provision for children within Inverclyde.

### Hospital Tuition :

The latest projection for Hospital Tuition costs is an underspend of £10,000. This is the same as previously reported to Committee and is due to fewer children being in hospital than budgeted for.

### Clothing Grants :

The 2014/15 budget for Clothing Grants is £212,170 and a projected overspend of £12,000, based on the uptake in the previous year was reported to the last Committee. The vast majority of clothing grant claims have now been processed for this financial year and there has been a 10% reduction in claims compared to last year. As a result of fewer claims the latest projection is now an underspend of £12,000.

### Early Years Wraparound Income :

The current budget for Wraparound Income is £187,330. As a result of the increase in free child care to 600 hours from August 2014, it was anticipated there would be reduction in income. The 2014/15 budget was reduced by £28,000 as a result. Despite this reduction the latest projection is a shortfall of £30,000 in addition to the impact of the increased free child care.

### Special Schools – Income from Other Local Authorities :

Following the virement approved at the last Committee the budget has been reduced to £263,070 and the latest projection is a shortfall in income of £20,000. There is no change to this projection since the last Committee.

## **6.0 EARMARKED RESERVES**

6.1 There is a planned contribution to Earmarked Reserves of £357,000 at the end of the current Financial Year as detailed in Appendix 3. Spend to date is 32% of the projected spend for 2014/15. The spend to date per profiling is £141,000 compared to actual year to date spend of £105,000 resulting in slippage to date of £36,000 (26%) The slippage is a result of delays to the opening of the I-Youth zones in Gourrock and Port Glasgow.

## **7.0 VIREMENTS**

7.1 There are no virements this Committee cycle.

## **8.0 IMPLICATIONS**

### **8.1 Finance**

All financial implications are discussed in detail within the report above.

#### One off Costs

| Cost Centre | Budget Heading | Budget Years | Proposed Spend This Report £000 | Virement From | Other Comments |
|-------------|----------------|--------------|---------------------------------|---------------|----------------|
| N/A         |                |              |                                 |               |                |

#### Annually Recurring Costs / (Savings)

| Cost Centre | Budget Heading | Budget Years | Proposed Spend This Report £000 | Virement From | Other Comments |
|-------------|----------------|--------------|---------------------------------|---------------|----------------|
| N/A         |                |              |                                 |               |                |



## **8.2 Legal**

There are no specific legal implications arising from this report

## **8.3 Human Resources**

There are no specific human resources implications arising from this report.

## **8.4 Equalities**

There are no equalities issues with this report.

## **8.5 Repopulation**

There are no repopulation issues with this report.

## **9.0 CONSULTATION**

9.1 The paper has been jointly prepared by the Corporate Director Education, Communities & Organisational Development and the Chief Financial Officer.

## **10.0 BACKGROUND PAPERS**

10.1 There are no background papers for this report.

**EDUCATION****REVENUE BUDGET MONITORING REPORT****MATERIAL VARIANCES****PERIOD 7 : 1st April 2014 - 31st October 2014**

| <u>Out Turn</u><br><u>2013/14</u><br><u>£000</u> | <u>Budget</u><br><u>Heading</u> | <u>Budget</u><br><u>2014/15</u><br><u>£000</u> | <u>Proportion</u><br><u>of Budget</u> | <u>Actual to</u><br><u>31-Oct-14</u><br><u>£000</u> | <u>Projection</u><br><u>2014/15</u><br><u>£000</u> | <u>(Under)/Over</u><br><u>Budget</u><br><u>£000</u> | <u>Percentage</u><br><u>Over / (Under)</u> |
|--------------------------------------------------|---------------------------------|------------------------------------------------|---------------------------------------|-----------------------------------------------------|----------------------------------------------------|-----------------------------------------------------|--------------------------------------------|
| 36,760                                           | Employee Costs - Teachers       | 36,366                                         | 21,217                                | 21,089                                              | 36,399                                             | 33                                                  | 0.1%                                       |
| 13,989                                           | Employee Costs - Non Teachers   | 15,499                                         | 8,134                                 | 7,915                                               | 15,295                                             | (204)                                               | (1.3%)                                     |
| 798                                              | Electricity                     | 734                                            | 397                                   | 281                                                 | 710                                                | (24)                                                | (3.3%)                                     |
| 712                                              | Gas                             | 678                                            | 352                                   | 160                                                 | 566                                                | (112)                                               | (16.5%)                                    |
| 248                                              | Water                           | 255                                            | 255                                   | 317                                                 | 290                                                | 35                                                  | 13.7%                                      |
| 1,054                                            | Janitors                        | 1,109                                          | 647                                   | 413                                                 | 1,076                                              | (33)                                                | (3.0%)                                     |
| 220                                              | Education IT Charges            | 191                                            | 111                                   | 121                                                 | 211                                                | 20                                                  | 10.5%                                      |
| 621                                              | ASN Transport                   | 555                                            | 324                                   | 3                                                   | 605                                                | 50                                                  | 9.0%                                       |
| 13                                               | Hospital Tuition                | 40                                             | 23                                    | 0                                                   | 30                                                 | (10)                                                | (25.0%)                                    |
| 21                                               | Breakfast Club Provisions       | 15                                             | 6                                     | 11                                                  | 25                                                 | 10                                                  | 66.7%                                      |
| 179                                              | Clothing Grants                 | 212                                            | 124                                   | 197                                                 | 200                                                | (12)                                                | (5.7%)                                     |
| (192)                                            | Early Years Wrapround Income    | (187)                                          | (187)                                 | (157)                                               | (157)                                              | 30                                                  | (16.0%)                                    |
| (218)                                            | Special Schools Income OLA      | (263)                                          | (153)                                 | (64)                                                | (243)                                              | 20                                                  | (7.6%)                                     |
| <b>Total Material Variances</b>                  |                                 |                                                |                                       |                                                     |                                                    | <b>(197)</b>                                        |                                            |

**EDUCATION****REVENUE BUDGET MONITORING REPORT****CURRENT POSITION****PERIOD 7 : 1st April 2014 - 31st October 2014**

| 2013/14<br>Actual<br>£000 | Subjective Heading                                    | Approved<br>Budget<br>2014/15<br>£000 | Revised<br>Budget<br>2014/15<br>£000 | Projected<br>Out-turn<br>2014/15<br>£000 | Projected<br>Over/(Under)<br>Spend<br>£000 | Percentage<br>Over/(Under) |
|---------------------------|-------------------------------------------------------|---------------------------------------|--------------------------------------|------------------------------------------|--------------------------------------------|----------------------------|
| 36,760                    | Employee Costs - Teachers                             | 36,024                                | 36,366                               | 36,399                                   | 33                                         | 0.1%                       |
| 13,989                    | Employee Costs - Non Teachers                         | 14,822                                | 15,499                               | 15,295                                   | (204)                                      | (1.3%)                     |
| 13,201                    | Property Costs                                        | 7,214                                 | 16,897                               | 16,763                                   | (134)                                      | (0.8%)                     |
| 3,665                     | Supplies & Services                                   | 3,632                                 | 3,610                                | 3,635                                    | 25                                         | 0.7%                       |
| 2,686                     | Transport Costs                                       | 2,345                                 | 2,368                                | 2,418                                    | 50                                         | 2.1%                       |
| 407                       | Administration Costs                                  | 450                                   | 460                                  | 462                                      | 2                                          | 0.4%                       |
| 3,837                     | Other Expenditure                                     | 17,532                                | 8,599                                | 8,579                                    | (20)                                       | (0.2%)                     |
| (3,142)                   | Income                                                | (2,648)                               | (3,486)                              | (3,436)                                  | 50                                         | (1.4%)                     |
| 71,403                    | TOTAL NET EXPENDITURE                                 | 79,371                                | 80,313                               | 80,115                                   | (198)                                      | (0.2%)                     |
|                           | Earmarked Reserves                                    | 0                                     | (2,559)                              | (2,559)                                  | 0                                          |                            |
|                           | Loan Charges / DMR                                    | 0                                     | (4,610)                              | (4,610)                                  | 0                                          |                            |
|                           | TOTAL NET EXPENDITURE excluding<br>Earmarked Reserves | 79,371                                | 73,144                               | 72,946                                   | (198)                                      |                            |

| 2013/14<br>Actual<br>£000 | Objective Heading                | Approved<br>Budget<br>2014/15<br>£000 | Revised<br>Budget<br>2014/15<br>£000 | Projected<br>Out-turn<br>2014/15<br>£000 | Projected<br>Over/(Under)<br>Spend<br>£000 | Percentage<br>Over/(Under) |
|---------------------------|----------------------------------|---------------------------------------|--------------------------------------|------------------------------------------|--------------------------------------------|----------------------------|
| 155                       | Corporate Director               | 137                                   | 137                                  | 144                                      | 7                                          | 5.1%                       |
| 52,251                    | Education                        | 53,671                                | 54,571                               | 54,364                                   | (207)                                      | (0.4%)                     |
| 7,268                     | School Estate Management Plan    | 14,160                                | 14,190                               | 14,190                                   | 0                                          | -                          |
| 59,519                    | TOTAL EDUCATION SERVICES         | 67,831                                | 68,761                               | 68,554                                   | (207)                                      | (0.3%)                     |
| 8,441                     | ASN                              | 8,048                                 | 8,085                                | 8,128                                    | 43                                         | 0.5%                       |
| 1,496                     | Other Inclusive Education        | 1,498                                 | 1,517                                | 1,491                                    | (26)                                       | (1.7%)                     |
| 9,937                     | TOTAL INCLUSIVE EDUCATION        | 9,546                                 | 9,602                                | 9,619                                    | 17                                         | 0.2%                       |
| 1,590                     | Community Learning & Development | 1,609                                 | 1,611                                | 1,596                                    | (15)                                       | (0.9%)                     |
| 202                       | Other Safer & Inclusive          | 248                                   | 202                                  | 202                                      | 0                                          | -                          |
| 1,792                     | TOTAL SAFER & INCLUSIVE          | 1,857                                 | 1,813                                | 1,798                                    | (15)                                       | (0.8%)                     |
| 71,403                    | TOTAL EDUCATION COMMITTEE        | 79,371                                | 80,313                               | 80,115                                   | (198)                                      | (0.2%)                     |
|                           | Earmarked Reserves               | 0                                     | (2,559)                              | (2,559)                                  | 0                                          |                            |

## EARMARKED RESERVES POSITION STATEMENT

## COMMITTEE: Education &amp; Lifelong Learning

| <u>Project</u>                  | <u>Lead Officer/<br/>Responsible Manager</u> | <u>c/f<br/>Funding<br/>2013/14</u> | <u>New<br/>Funding<br/>2014/15</u> | <u>Total<br/>Funding<br/>2014/15</u> | <u>Phased Budget<br/>To Period 7<br/>2014/15</u> | <u>Actual<br/>To Period 7<br/>2014/15</u> | <u>Projected<br/>Spend<br/>2014/15</u> | <u>Amount to be<br/>Earmarked for<br/>2015/16 &amp; Beyond</u> | <u>Lead Officer Update</u>                                                                                                                                                                                                                                                                                                                                                                      |
|---------------------------------|----------------------------------------------|------------------------------------|------------------------------------|--------------------------------------|--------------------------------------------------|-------------------------------------------|----------------------------------------|----------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                 |                                              | <u>£000</u>                        | <u>£000</u>                        | <u>£000</u>                          | <u>£000</u>                                      | <u>£000</u>                               | <u>£000</u>                            | <u>£000</u>                                                    |                                                                                                                                                                                                                                                                                                                                                                                                 |
| Creative Scotland Match Funding | Angela Edwards                               | 200                                | 0                                  | 200                                  | 30                                               | 25                                        | 100                                    | 100                                                            | Funding for years 2 and 3 of 3 year funding agreement. First payment of £25k has been made to Beacon.                                                                                                                                                                                                                                                                                           |
| Port Glasgow I Youth Zone       | John Arthur                                  | 288                                | 0                                  | 288                                  | 32                                               | 0                                         | 43                                     | 245                                                            | Funding will allow I-Youth Zone centres to be run in Gourrock and Port Glasgow for 2 years. Premises now anticipated to open in January 2015 where as original phasing assumed it would be September 2014. CLD took possession of Port Glasgow building on 14/11/14 to allow adaptations to be carried out. Gourrock building still to be handed over which could result in a delay to opening. |
| Early Years Change Fund         | Angela Edwards                               | 43                                 | 43                                 | 86                                   | 44                                               | 43                                        | 74                                     | 12                                                             | Funding for 2 posts until March 2015.                                                                                                                                                                                                                                                                                                                                                           |
| 1+2 Languages                   | Wilma Bain                                   | 33                                 | 74                                 | 107                                  | 35                                               | 37                                        | 107                                    | 0                                                              | Principal Teacher in post from 01/04/14. Additional funding of £74k for 2014/15 now confirmed by Scottish Government.                                                                                                                                                                                                                                                                           |
| <b>Total</b>                    |                                              | <b>564</b>                         | <b>117</b>                         | <b>681</b>                           | <b>141</b>                                       | <b>105</b>                                | <b>324</b>                             | <b>357</b>                                                     |                                                                                                                                                                                                                                                                                                                                                                                                 |

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|                         |                                                                                                               |                    |                        |
|-------------------------|---------------------------------------------------------------------------------------------------------------|--------------------|------------------------|
| <b>Report To:</b>       | <b>Education &amp; Communities Committee</b>                                                                  | <b>Date:</b>       | <b>20 January 2014</b> |
| <b>Report By:</b>       | <b>Corporate Director Education, Communities &amp; Organisational Development and Chief Financial Officer</b> | <b>Report</b>      | <b>EDUCOM/13/15/EM</b> |
| <b>Contact Officer:</b> | <b>Eddie Montgomery</b>                                                                                       | <b>Contact No:</b> | <b>01475 712472</b>    |
| <b>Subject:</b>         | <b>Education Capital Programme 2014 – 2016/17 Progress</b>                                                    |                    |                        |

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## **1.0 PURPOSE**

1.1 The purpose of the report is to update the Committee in respect of the status of the projects forming the Education Capital Programme and to highlight the overall financial position. A summary of the out turn for the 2013/14 Capital programme is also provided.

## **2.0 SUMMARY**

2.1 This report advises the Committee in respect of the progress and financial status of the projects within the overall Education Capital Programme.

2.2 The Capital Programme reflects the review of the School Estate Funding Model as reported to the November 2014 Committee and covers the period 2014-2016/17.

2.3 Overall the Committee is projecting to contain the costs of the 2014-16/17 Capital Programme within available budgets.

2.4 Appendix 1 contains details of the projected spend and cashflow for the Capital Programme over the 3 years of the current programme.

## **3.0 RECOMMENDATIONS**

3.1 That the Committee note the progress on the specific projects detailed in Appendix 1.

3.2 That the Committee approve the allocation of £100K of the 2014/15 lifecycle fund to the Ardgowan Primary School Refurbishment and Extension project as outlined in 5.2.

3.3 That the Committee note the confirmation of use of Emergency Powers for the demolition of the former Greenock Academy building project outlined in 11.1 which is a separate item on the agenda.

Patricia Cassidy  
Corporate Director Education,  
Communities &  
Organisational Development  
12<sup>th</sup> December 2014

Alan Puckrin  
Chief Financial Officer  
12<sup>th</sup> December 2014

## **4.0 BACKGROUND**

- 4.1 This report shows the current position of the approved Education Capital Programme reflecting the allocation of resources approved by the Committee at the meeting of 4<sup>th</sup> November 2014. This allocation forms the basis of the School Estate Programme to completion.
- 4.2 The School Estate Strategy approved by the Committee will deliver a comprehensive programme of new and refurbished schools which will address the modernisation of the Council's entire school stock. The programme runs for more than 14 years. The Education Capital Programme detailed in this report shows details of projects which will incur expenditure up to March 2017.

## **5.0 ARDGOWAN PRIMARY SCHOOL REFURBISHMENT**

- 5.1 Works commenced on site on 14<sup>th</sup> April 2014 to complete 13<sup>th</sup> April 2015. Downtakings, partial demolition and stripping out are complete. The extension is progressing well nearing wind and weather tight status with the external cladding and windows underway. Windows are complete to the existing building which has allowed floor and wall finishes to be commenced. The mechanical and electrical first fix is progressing well and the plant room fit-out is almost complete. The first furniture instalment is due for delivery early in the new year. The Contractor is currently reporting 3 weeks behind programme overall and is endeavouring to recover time across the remainder of the programme. Contractors progress photos are updated regularly on the project website: <http://www.ardgowanprimaryrefurbishment.co.uk/> The transfer to the completed facility is scheduled to take place after the Easter 2015 holiday period subject to the Contractor's overall progress. The Client Services Team continue to liaise with the School and Parent Council on progress and the plans for transfer on completion.
- 5.2 It has previously been reported that, during the early partial stripping of the roof, it became evident that there was a lack of underfelt throughout and this has led to more extensive works than originally anticipated. Additional external stone re-pointing works were also identified following a detailed survey from the full building scaffold erected by the Contractor. The project included contingency sums which were allocated against this work early in the programme allowing the project to remain within budget, however it was noted in previous progress reports to Committee that these additional works had utilised the majority of the project contingency. As the project progresses on site there is a requirement to address various issues that arise in the normal progression of a building project and the level of contingency remaining is not sufficient to address these. It is proposed that the Committee agree the allocation of £100K of the currently uncommitted 2014/15 lifecycle fund as a contribution to the completed roof and external wall works which, if not carried out as part of the current refurbishment contract, would have been required to be addressed utilising a future capital programme lifecycle allocation.

## **6.0 ST JOHN'S PRIMARY SCHOOL REFURBISHMENT**

- 6.1 Works commenced on site on 1<sup>st</sup> December to complete 10<sup>th</sup> August 2015. The Contractor's site establishment is in place and works have commenced internally on stripping out, partial demolition and downtakings. The programme for the new year will focus on rot repairs, scaffold erection, excavation, underpinning, and new foundations including lift pits in connection with the new extensions. The transfer to the completed facility is scheduled to take place after the Summer 2015 holiday period.

## **7.0 ST PATRICK'S PRIMARY SCHOOL**

7.1 The March 2014 Education & Communities Committee approved the progression of a new build for St Patrick's. The procurement of the project is being progressed via hub West Scotland Ltd. and is being managed by the Client Services Team. Regular meetings continue with hub West Scotland as the project is progressed through the Hub stages. The design consultants and main contractor have been procured and are in place. The hub Stage 1 (Architectural Stage C) has been approved and the detail design is now progressing with a planning application anticipated at the end of January 2015. Further survey works are being undertaken within the existing school grounds to assist the detail design of the new building. Further stakeholder consultation is planned via the Client Service Team early in the new year. The target programme remains as previously reported with anticipated construction start in summer 2015 to complete by October 2016.

## **8.0 KILMACOLM PRIMARY SCHOOL REFURBISHMENT**

8.1 The Kilmacolm Primary School project has been advanced as part of the acceleration of the Primary School programme. The original proposals involved the use of temporary modular accommodation on site and phased refurbishment. The November Committee approved the decant strategy for the project following the outcome of a parental consultation exercise. The procurement of the project is being progressed via hub West Scotland Ltd. and is being managed by the Client Services Team. Regular meetings continue with hub West Scotland as the project is progressed through the Hub stages. The design consultants have been procured and main Contractor interviews are scheduled for early January. Further survey work within the existing building and grounds is on-going to inform the detail design. Further stakeholder consultation is planned via the Client Service Team early in the new year. The target programme is anticipated construction start in October 2015 to complete by October 2016.

## **9.0 PRIMARY SCHOOL BLAES PITCH UPGRADING**

9.1 Funding for the above was allocated in 2014/15 to address upgrading of blaes pitches within three primary schools. An update on each is included below:

- Whinhill PS MUGA – works completed summer 2014, now operational.
- St Ninian's PS MUGA – approval for altered scope of works and funding obtained at November 2014 Committee. Planning approval granted at November 2014 Planning Board. Legal acceptance issued with pre-start meeting held and site start scheduled for January 2015 to complete by April 2015.
- Kilmacolm PS Pitch/MUGA – now being taken forward as part of the main refurbishment project covered in 8.1 above.

## **10.0 PRIMARY SCHOOL Multi-Use Games Areas (MUGAs)**

10.1 Funding for the above was allocated as part of the Council's budget setting exercise early in 2014, subject to confirmation of the 2015/16 flat cash settlement which was subsequently confirmed at the May 2014 Policy & Resources Committee. The consultation, site investigation and survey works are complete with the detail designs progressed. The St John's PS MUGA is included in the main contract covered in 6.1 above. The remaining 7 Primary School MUGAs are being progressed to tender issue stage in lots suited to their location within Inverclyde. It is anticipated that the majority of tenders will be issued prior to the Christmas break. Subject to tender return, evaluation and checking it is anticipated that the works for the majority of the lots will commence on site early in 2015 to complete in Spring 2015.

## **11.0 DEMOLITION WORKS**

11.1 The current appendix includes allowance for the demolition of a number of surplus properties as below:

- Former Lilybank School – works complete on site as of December 2014 with exception of minor soft landscaping which will be completed in Spring 2015.
- Former Greenock Academy – tenders have been issued and returned following the building being vacated by Shed Media at the end of October 2014. A separate report on the use of Emergency Powers to progress the project is included as a separate item on the agenda for this Committee. It is anticipated that the works will commence early 2015 to complete by Spring 2015.
- Former St Stephen's HS – following the November 2014 Committee approval for the use of the building as decant accommodation for Kilmacolm PS during its refurbishment, the demolition is now scheduled for early 2017. Partial stripping out and securing works in the areas of the building not planned for temporary use have been taken forward and are nearing completion.

## **12.0 EARLY YEARS PROJECTS**

12.1 Following the update reports to Committee on the implementation of 600 hours of Early Learning and Childcare, the Client Services Team have been working in conjunction with the Early Years Service to develop the prioritised list of potential 2015/16 projects. The indicative list of projects is outlined below:

- Binnie Street Children's Centre – Remodelling to introduce provision for 2-3 years olds.
- Larkfield Children's Centre – Remodelling and refurbishment to comply with new legislation.
- Rainbow Family Centre – Minor adaptations to increase 2-3 year olds provision.
- Wellpark Children's Centre – Minor adaptations to increase 2-3 year olds provision.
- Kelly Street Children's Centre – Remodelling and refurbishment to comply with new legislation and expand provision for 2-3 year olds.

The final list will be subject to the development of the necessary detail in terms of programme, decant implications, scope and available funding which will be taken forward over the next few months. This work will form part of the overall Early Years Estate Management Plan which will bring together the investment required in connection with new legislation with the current capital funding allowances for refurbishment.

## **13.0 IMPLICATIONS**

### **Finance**

13.1 The approved budget for 2014/15 is £8.732M. The expenditure at 30<sup>th</sup> November 2014 is £3.865M from a budget of £8.732M. This is expenditure of 44.26% of the approved budget after 66.67% of the year. Following review of the current projects and the likely spend profiles, slippage of £742K (8.5%) is being reported on the following:

- St John's Primary School project – slightly later site start.
- Early Years allocation for Nursery Class Extension at St John's PS – as above.
- 2014/15 Lifecycle Fund – multiple projects, some slippage into 2015/16.



- Kilmacolm PS MUGA – now programmed with main refurbishment in future years.
- St Ninian’s PS MUGA – planning and ground conditions impacted programme which has pushed construction phase into poorer weather period.
- Complete on site – some slippage into 2015/16 estimated dependent on progression of final accounts for completed projects.

The expenditure of £3.865M at 30<sup>th</sup> November is 48.37% of the revised projection of £7.990M.

13.2 The Committee is asked to note that the projected slippage outlined above may be partially offset by the following:

- Ardgowan Primary School progression with majority of expenditure 2014/15.
- Advancement of future years expenditure on demolition of former Greenock Academy.
- Expenditure 2014/15 on Primary School Multi-Use Games Areas (subject to tendering process and weather conditions early in 2015).
- Possible expenditure on St Francis Primary School External Works as approved in principle for advancement at September 2014 Committee (subject to detail design progression and seasonal restrictions/limitations – likely pre-contract fees only at this stage).

13.3 The current budget position reflects the following:

- November 2014 review of the School Estate Funding model.
- Grant funding received in respect of implementation of the Children & Young People Bill (further £595K added as November announcement for 2015/16) and Free School Meals (£60K added as November announcement).

The current budget is £34.51M, made up of £30.256M SEMP Supported Borrowing, £1.930M Non-SEMP Supported Borrowing and £2.324M Prudential Borrowing. The Current Projection is £34.51M.

| Education & Communities | Approved Budget<br>£000 | Current Position<br>£000 | Overspend /<br>(Underspend)<br>£000 |
|-------------------------|-------------------------|--------------------------|-------------------------------------|
| Total School Estate     | 32,580                  | 32,580                   | -                                   |
| Total Non School Estate | 1,930                   | 1,930                    | -                                   |
| <b>Total</b>            | <b>34,510</b>           | <b>34,510</b>            | -                                   |

13.5 Please refer to the status reports for each project contained in Appendix 1.

#### **Legal**

13.6 There are no legal issues.

#### **Human Resources**

13.7 There are no human resources issues.

#### **Equalities**

13.8 Has an Equality Impact Assessment been carried out?

|   |                                                                                                                                                                                                            |
|---|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|   | YES (see attached appendix)                                                                                                                                                                                |
| X | NO - This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy. Therefore, no Equality Impact Assessment is required. See below. |

Individual projects consider DDA issues as part of the development of the detailed designs and Building Standards approval (where required). There are no equalities issues.

**Repopulation**

13.9 The regeneration works outlined in this report should contribute to retaining and increasing the population within the area. There are no repopulation issues.

**14.0 CONSULTATION**

14.1 There are no direct staffing implications in respect of the report and as such the Head of Organisational Development, HR and Communications has not been consulted.

14.2 There are no legal issues arising from the content of this report and as such the Head of Legal and Property Services has not been consulted.

**15.0 LIST OF BACKGROUND PAPERS**

15.1 Education Capital Programme Technical Progress Reports December 2014. (A technical progress report is a project specific report which details the financial and progress position for current projects which have a legal commitment).

CAPITAL REPORT APPENDIX 1

COMMITTEE: EDUCATION & COMMUNITIES

| Project Name                                              | 1              | 2                 | 3                       | 4                   | 5                  | 6             | 7            | 8            | 9          | 10                       | 11                      |
|-----------------------------------------------------------|----------------|-------------------|-------------------------|---------------------|--------------------|---------------|--------------|--------------|------------|--------------------------|-------------------------|
|                                                           | Est Total Cost | Actual to 31/3/14 | Approved Budget 2014/15 | Revised Est 2014/15 | Actual to 30/11/14 | Est 2015/16   | Est 2016/17  | Future Years | Start Date | Original Completion Date | Current Completion Date |
|                                                           | £000           | £000              | £000                    | £000                | £000               | £000          | £000         | £000         |            |                          |                         |
| <b>SEMP - Capital Programme Projects</b>                  |                |                   |                         |                     |                    |               |              |              |            |                          |                         |
| Demolish Greenock Academy                                 | 302            | 71                | 0                       | 121                 | 0                  | 110           | 0            | 0            | Jan-15     | -                        | Apr-15                  |
| Demolish St Stephens HS                                   | 500            | 3                 | 0                       | 0                   | 0                  | 0             | 209          | 288          | Jan-17     | -                        | Jun-17                  |
| Demolish Lilybank                                         | 90             | 3                 | 121                     | 80                  | 57                 | 7             | 0            | 0            | Jul-14     | Oct-14                   | Dec-14                  |
| Ardgowan PS - Refurbishment & Extension                   | 5,326          | 561               | 3,134                   | 3,634               | 3,006              | 1,131         | 0            | 0            | Apr-14     | Apr-15                   | Apr-15                  |
| St Patrick's PS - New Build                               | 7,012          | 0                 | 215                     | 215                 | 32                 | 2,383         | 4,214        | 200          | Jul-15     | -                        | Oct-15                  |
| St John's PS - Refurbishment & Extension                  | 2,283          | 38                | 1,059                   | 731                 | 71                 | 1,460         | 54           | 0            | Dec-14     | -                        | Aug-15                  |
| Kilmacolm PS - Refurbishment                              | 3,655          | 0                 | 145                     | 145                 | 5                  | 1,869         | 1,541        | 100          | Oct-15     | -                        | Oct-16                  |
| Early Years (C&YPB - 600Hrs + 2Yr Olds)                   | 2,056          | 0                 | 413                     | 113                 | 13                 | 1,943         | 0            | 0            | Apr-14     | -                        | Mar-16                  |
| Early Years Establishments - Refurbishment                | 1,331          | 0                 | 0                       | 0                   | 0                  | 615           | 649          | 67           | Apr-15     | -                        | Mar-17                  |
| St Francis PS - External Works                            | 405            | 0                 | 19                      | 38                  | 0                  | 367           | 0            | 0            | Mar-15     | -                        | Aug-15                  |
| Free School Meals Capital Grant                           | 60             | 0                 | 0                       | 0                   | 0                  | 60            | 0            | 0            | Apr-15     | -                        | Mar-16                  |
| Lifecycle Fund                                            | 2,005          | 0                 | 487                     | 400                 | 165                | 688           | 917          | 0            |            |                          |                         |
| Balance of Contingency                                    | 195            | 0                 | 59                      | 0                   | 0                  | 65            | 65           | 65           |            |                          |                         |
| Future Projects *                                         | 4,610          | 0                 | 0                       | 0                   | 0                  | 0             | 166          | 4,444        |            |                          |                         |
| Complete on site                                          | 426            | 0                 | 426                     | 300                 | 51                 | 126           | 0            | 0            |            |                          |                         |
| <b>Non Prudentially Funded SEMP</b>                       | <b>30,256</b>  | <b>676</b>        | <b>6,078</b>            | <b>5,777</b>        | <b>3,400</b>       | <b>10,824</b> | <b>7,815</b> | <b>5,164</b> |            |                          |                         |
| <b>SEMP-Prudentially Funded Projects</b>                  |                |                   |                         |                     |                    |               |              |              |            |                          |                         |
| Capital Project Contribution - Ardgowan PS                | 500            | 0                 | 0                       | 0                   | 0                  | 500           | 0            | 0            |            |                          |                         |
| Complete on site                                          | 1,824          | 0                 | 1,824                   | 1,500               | 198                | 324           | 0            | 0            |            |                          |                         |
|                                                           | 2,324          | 0                 | 1,824                   | 1,500               | 198                | 824           | 0            | 0            |            |                          |                         |
| <b>TOTAL SEMP CAPITAL</b>                                 | <b>32,580</b>  | <b>676</b>        | <b>7,902</b>            | <b>7,277</b>        | <b>3,598</b>       | <b>11,648</b> | <b>7,815</b> | <b>5,164</b> |            |                          |                         |
| <b>Non-SEMP Capital Programme Projects</b>                |                |                   |                         |                     |                    |               |              |              |            |                          |                         |
| Whinhill/Kilmacolm/St. Ninians PS - Blaes Pitch Upgrading | 830            | 31                | 830                     | 479                 | 259                | 320           | 0            | 0            | Apr-14     | -                        | Mar-16                  |
| Primary School MUGA's - Various                           | 1,100          | 0                 | 0                       | 234                 | 8                  | 866           | 0            | 0            | Feb-14     | -                        | Aug-15                  |
|                                                           | 1,930          | 31                | 830                     | 713                 | 267                | 1,186         | 0            | 0            |            |                          |                         |
| <b>TOTAL non-SEMP CAPITAL</b>                             | <b>1,930</b>   | <b>31</b>         | <b>830</b>              | <b>713</b>          | <b>267</b>         | <b>1,186</b>  | <b>0</b>     | <b>0</b>     |            |                          |                         |
| <b>TOTAL ALL CAPITAL PROJECTS</b>                         | <b>34,510</b>  | <b>707</b>        | <b>8,732</b>            | <b>7,990</b>        | <b>3,865</b>       | <b>12,834</b> | <b>7,815</b> | <b>5,164</b> |            |                          |                         |

\* The Future Projects allowance includes expenditure on projects within the reporting period only. The SEMP model includes allowances for the future refurbishment of Moorfoot PS, St Mary's PS, Lady Alice PS, St Ninian's PS and works to Gourcock PS.

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|-------------------|----------------------------------------------------------------------------------------------------|--------------------|------------------------|
| <b>Report To:</b> | <b>Education and Communities Committee</b>                                                         | <b>Date:</b>       | <b>20 January 2015</b> |
| <b>Report By:</b> | <b>Patricia Cassidy, Corporate Director, Education, Communities and Organisational Development</b> | <b>Report No:</b>  | <b>EDUCOM/10/15/KB</b> |
| <b>Contact:</b>   | <b>Karen Barclay, Corporate Policy Officer</b>                                                     | <b>Contact No:</b> | <b>01475 712065</b>    |
| <b>Subject:</b>   | <b>Education and Communities Directorate Performance Report</b>                                    |                    |                        |

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## 1. PURPOSE

- 1.1 The purpose of this report is to update the Committee on the achievement of key objectives in the Education, Communities and Organisational Development Corporate Directorate Improvement Plan 2013/16 (CDIP).
- 1.2 The report focuses on improvement actions that sit within the Education, Inclusive Education and Culture and Safer and Inclusive Communities Services.
- 1.3 The CDIP's improvement actions that sit within the Corporate Policy and Organisational, Development, Human Resources and Communications Services will be reported to the Policy and Resources Committee on 3 February 2015 in the Corporate Services Performance Report.

## 2. SUMMARY

- 2.1 This is the fourth progress report on the implementation of the Education, Communities and Organisational Development CDIP 2013/16. Details are provided in the Appendices.
- 2.2 The current status of the CDIP's improvement actions, together with the status at the last report, is as follows:

APPENDIX 1  
APPENDIX 2

| Status         | blue – complete | red – significant slippage | amber – slight slippage | green – on track |
|----------------|-----------------|----------------------------|-------------------------|------------------|
| Current        | 21              | 3                          | 7                       | 55               |
| September 2014 | 19              | 0                          | 13                      | 52.              |

## 3. RECOMMENDATIONS

- 3.1 It is recommended that the Committee:
  - a. notes the progress made in implementing the Education, Communities and Organisational Development CDIP 2013/16; and
  - b. agrees to consider the fifth progress report at its meeting on 5 May 2015.

**Patricia Cassidy**  
**Corporate Director Education, Communities and Organisational Development**

#### 4. BACKGROUND

- 4.1 Corporate Directorate Improvement Plans are a key component of the Council's Strategic Planning and Performance Management Framework. They are the principal vehicle for managing and delivering the strategic outcomes in the Single Outcome Agreement 2013/16 and the Council's Corporate Statement 2013/17, as well as the well-being outcomes which are Safe, Healthy, Achieving, Nurtured, Active, Respected and Responsible (SHANARRI).
- 4.2 This report focuses on improvement actions that sit within the Education, Inclusive Education and Culture and Safer and Inclusive Communities Services. The CDIP's improvement actions that sit within the Corporate Policy and Organisational Development, Human Resources and Communications Services will be included in the Corporate Services Performance Report submitted to the Policy and Resources Committee on 3 February 2015.
- 4.3 The Education, Communities and Organisational Development CDIP 2013/16 was approved by the Education and Communities Committee in 2013 and refreshed in 2014.
- 4.4 As detailed in Appendix 1, improvement actions have been allocated a 'BRAG' status: blue – complete; red – significant slippage; amber – slight slippage; green – on track.
- 4.5 The CDIP also contains key performance indicators, comprising statutory performance indicators and local performance indicators. These indicators provide an important measure of how the Directorate's Services contribute to the Council's strategic aims. Information on indicators is gathered either quarterly or annually and performance reported to Committee at the appropriate time; the most recent position on the indicators is attached as Appendix 2.

Min Ref  
E&C Cttee  
7.5.13  
Para 363

#### 5. PROGRESS

- 5.1 This is the fourth progress report on the CDIP's improvement actions. The last report on delivering the CDIP's improvement actions was approved by the Education and Communities Committee in September 2014. The current status of the CDIP's improvement actions, together with the status at the last report, is as follows:

Min Ref  
E&C Cttee  
9.9.14  
Para 544

| Status         | blue – complete | red – significant slippage | amber – slight slippage | green – on track |
|----------------|-----------------|----------------------------|-------------------------|------------------|
| Current        | 21              | 3                          | 7                       | 55               |
| September 2014 | 19              | 0                          | 13                      | 52.              |

Appendix 1 details the present status of the improvement actions, together with a commentary from the appropriate Service.

- 5.2 During the last six months, good progress has been made in delivering most of the improvement actions, examples of which include:
- tackling violence and knife crime - 100 people attended a Mentors in Violence Prevention (MVP) development day on 5 December 2014. Representatives from local services also delivered workshops to help pupils develop their skills when delivering the MVP programme to younger pupils in their schools
  - developing leadership in teachers - a number of opportunities have been created with the aim of improving leadership capacity across all educational establishments

- new libraries - the Greenock Central Library is due to open in its new location at Wallace Place in January 2015
- Community Learning and Development (CLD) - a 3-year implementation plan has been developed and agreed by the CLD Strategic Implementation Group
- early years/nurturing collaborative - 22 officers attended the fourth early years collaborative learning event and highlighted the good work that is happening in Inverclyde
- Gourock community sports hub - the hub is fully operational and the first coach education sessions have been delivered
- PE plan – the plan is complete and has been approved. Implementation has now started.

5.3 There has been slight slippage with a number of improvement actions, including the following:

- data protection (CCTV installations and deployment of cameras) - discussions have taken place and feedback is awaited from the data governance group. A number of Council Services are consulting on the long-term strategy for the provision of public space CCTV
- development of a new Health and Safety Strategy and Enforcement Policy for Inverclyde - the plan is to submit the Policy to the Education and Communities Committee on 10 March 2015
- Inverclyde Youth Employment Activity Plan - the updated document will be submitted to the Community Planning Partnership and the Inverclyde Regeneration and Employment Group
- sports framework - the framework will now be formally launched and the first meeting of the implementation group convened.

5.4 There has been significant slippage with three improvement actions:

Housing investment: Adequate funding is available to meet affordable housing needs

Sub action a) Strategic Local Programme (SLP) project completion by 31 March 2015 to be achieved in partnership with Registered Social Landlords (RSLs)

The slippage is largely due to unforeseen difficulties on site with one SLP project which will now not commence until 2015/16. Another project has commenced but will not be completed until October 2015.

Sub action c) Regular project team meetings and monitoring by the Housing Supply Division (HSD)

Regular programme meetings continue to be held with the HSD and RSLs. However, there is significant slippage in the 2012/15 programme. Liaison with RSLs and the HSD on the forthcoming Strategic Housing Investment Plan (SHIP) 2015/20 is ongoing as part of the regular monitoring and forward planning process. The SHIP 2015/20 will be submitted to the Education and Communities Committee on 20 January 2015.

Young Scot cards: Young Scot card system extended to include Kidzcards for all children aged between 4 and 11 resident or attending school in Inverclyde

Sub action a) Negotiate with Young Scot to introduce Kidzcards in Inverclyde

The Kidzcards are available for use. However, because the system requires to be updated, the pilot will not begin until later in 2015.

## 6. IMPLICATIONS

6.1 There are no direct financial implications arising from this report.

Financial implications – one-off costs:

| Cost centre | Budget heading | Budget year | Proposed spend this report | Virement from | Other comments |
|-------------|----------------|-------------|----------------------------|---------------|----------------|
| n/a         | n/a            | n/a         | n/a                        | n/a           | n/a            |

Financial implications - annually recurring costs/(savings):

| Cost centre | Budget heading | With effect from | Annual net impact | Virement from | Other comments |
|-------------|----------------|------------------|-------------------|---------------|----------------|
| n/a         | n/a            | n/a              | n/a               | n/a           | n/a            |

- 6.2 Human Resources: There are no direct human resources implications arising from this report.
- 6.3 Legal: There are no direct legal implications arising from this report
- 6.4 Equalities: There are no direct equalities implications arising from this report.
- 6.5 Repopulation: Provision of Council Services which are subject to close scrutiny with the aim of delivering continuous improvement for the citizens of Inverclyde support the Council's aim of retaining and enhancing the area's population.

## **7. CONSULTATION**

- 7.1 Updates on progress with the CDIP's implementation have been provided by the lead officers of each improvement action.

## **8. BACKGROUND PAPERS**

- 8.1 Education, Communities and Organisational Development CDIP 2013/16.

## **9. CONCLUSION**

- 9.1 The fourth progress report on actions that sit within the Education, Inclusive Education and Culture and Safer and Inclusive Communities Services sections of the CDIP 2013/16 is presented for Committee's approval with the recommendation that the fifth report is submitted to the Education and Communities Committee's meeting on 5 May 2015.

## Education and Communities Performance Report – January 2015





| Safe                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                          |                                      |                                |                                                                                                                                                                                                                                                                                                                                                     |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|--------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Where do we want to be?                                                                                                                                                                                                                                                                                                                                                 | How will we get there?                                                                                                                                                                   | Status<br>November 2014-January 2015 |                                | Commentary<br>November 2014-January 2015                                                                                                                                                                                                                                                                                                            |
| <p><u>Data protection</u></p> <p>All CCTV installations and deployment controlled by the Council should operate to the same standards, be appropriately specified and maintained and should have a consistent approach and regard for privacy and data protection</p> <p>Develop an overall corporate approach to image retention, maintenance, procurement and use</p> | <p>An overall review of all the Council's installations and deployments of cameras will be carried out in 2013/14 and a set of common standards agreed and implemented by April 2015</p> | <p>●</p>                             | <p>amber - slight slippage</p> | <p>Discussions have commenced and we are awaiting feedback from the data governance group. In the meantime, the Safer and Inclusive Communities Service is consulting with ICT Services on the long-term strategy for the provision of public space CCTV.</p>                                                                                       |
| <p><u>Tackling violence and knife culture</u></p> <p>Further reduction in the incidences of violence, knife crime and bullying</p> <p>Mentors in Violence Prevention (MVP) embedded in all secondary schools</p>                                                                                                                                                        | <p>Roll out MVP to other secondary schools</p>                                                                                                                                           | <p>●</p>                             | <p>green - on track</p>        | <p>The MVP development day on 5 December 2014 was attended by 100 MVP mentors from Port Glasgow, St Stephen's and St Columba's High Schools. The event was arranged within the <i>16 Days of Activism to Eliminate Violence Against Women</i> initiative to raise awareness of the campaign. Also in attendance were a number of local services</p> |



| Safe                                                                                                                                   |                                                                                                                                                             |                                      |                         |                                                                                                                                                                                                                                                                                                                                                                                                                             |
|----------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|-------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Where do we want to be?                                                                                                                | How will we get there?                                                                                                                                      | Status<br>November 2014-January 2015 |                         | Commentary<br>November 2014-January 2015                                                                                                                                                                                                                                                                                                                                                                                    |
|                                                                                                                                        |                                                                                                                                                             |                                      |                         | who delivered short workshops to pupils to assist them in developing their skills to deliver the MVP programme to younger pupils in their schools.                                                                                                                                                                                                                                                                          |
|                                                                                                                                        | Violence Prevention Programmes including No Knives Better Lives developed and sustained                                                                     | ●                                    | green - on track        | Violence reduction continues to be a high priority for the Community Safety Partnership. The community safety campaign <i>No Knives Better Lives</i> , sponsored by the Scottish Government, has commenced. The Safer and Inclusive Communities Service, along with other community safety partners, has started a public resilience/reassurance programme in central Greenock. The MVP programme in our schools continues. |
|                                                                                                                                        | Anti-bullying policy fully implemented                                                                                                                      | ●                                    | amber – slight slippage | The policy is currently with chief officers for final approval and will be complete soon.                                                                                                                                                                                                                                                                                                                                   |
| <u>Health protection/food safety</u><br>All businesses where there is a risk to food safety arising from cross-contamination will have | Fully implement the FSA's Cross-Contamination Guidance across businesses in line with the programme detailed in the Official Feed and Food Services Plan by | ●                                    | blue - complete         |                                                                                                                                                                                                                                                                                                                                                                                                                             |

| Safe                                                                                                                                                                                                               |                                                                                                                                                                                                                                                        |                                      |                         |                                                                                                                                                                                                                                                        |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|-------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Where do we want to be?                                                                                                                                                                                            | How will we get there?                                                                                                                                                                                                                                 | Status<br>November 2014-January 2015 |                         | Commentary<br>November 2014-January 2015                                                                                                                                                                                                               |
| processes and procedures in place to eliminate or adequately control the risk in line with the guidance                                                                                                            | March 2015                                                                                                                                                                                                                                             |                                      |                         |                                                                                                                                                                                                                                                        |
| <u>Health and safety</u><br><br>The enforcement priorities of Inverclyde Council should be clear and understandable to local employers and those likely to be affected by their actions, both employees and others | Develop a new Health and Safety Strategy and Enforcement Policy for Inverclyde                                                                                                                                                                         | ●                                    | amber - slight slippage | The plan is to submit an enforcement strategy to the Education and Communities Committee meeting on 10 March 2015.                                                                                                                                     |
| Enforcement will be consistent with national policies but at the same time will give maximum protection to the community and maximum support to local businesses                                                   | Annual review to ensure it remains consistent with national policy                                                                                                                                                                                     | ●                                    | amber - slight slippage | A new enforcement strategy is being developed with the intention of presenting it to the Education and Communities Committee on 10 March 2015.                                                                                                         |
| <u>Anti-social behaviour</u><br><br>Anti-social behaviour and community safety services are aligned with current needs and are able to quickly react to changing circumstances                                     | Carry out a full review of anti-social behaviour which will cover strategy and partnership working; a reassessment of priorities and any reconfiguration of services required. Review to be carried out by April 2014 with recommendations implemented | ●                                    | green - on track        | A review of anti-social behaviour has been completed and the new Anti-Social Behaviour Strategy 2014/18 was approved by the Education and Communities Committee on 9 September 2014. It will now be submitted to the Inverclyde Alliance for approval. |

| <b>Safe</b>                        |                               |                                              |  |                                                  |
|------------------------------------|-------------------------------|----------------------------------------------|--|--------------------------------------------------|
| <b>Where do we want to be?</b>     | <b>How will we get there?</b> | <b>Status<br/>November 2014-January 2015</b> |  | <b>Commentary<br/>November 2014-January 2015</b> |
| Match resources to community needs | over 2014/15, if approved.    |                                              |  | Implementation of the Strategy continues.        |

| Healthy                                                                                                                                                                              |                                                                                                                                                                                           |                                                                                       |                            |                                                                                                                                                                                                                                               |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Where do we want to be?                                                                                                                                                              | How will we get there?                                                                                                                                                                    | Status<br>November 2014-January 2015                                                  |                            | Commentary<br>November 2014-January 2015                                                                                                                                                                                                      |
| <u>School Health and Alcohol Reduction Project (SHAHRP)</u><br><br>Increase understanding of the impact of alcohol misuse across S2/3<br><br>Fewer pupils involved in alcohol misuse | Implement a teacher training pack with young people through guidance and personal and social education (PSE) teachers with S2 cohort. First part of the research to be completed by 2014. |    | green - on track           | Research is continuing in 3 establishments and is in year 2. The 3 secondaries that are part of the research are continuing to run PSE activities using the SHAHRP materials. The research is still in progress                               |
| <u>Housing investment</u><br><br>Adequate funding is available to meet affordable housing needs                                                                                      | Strategic Local Programme (SLP) project completion by 31 March 2015 to be achieved in partnership with Registered Social Landlords                                                        |    | red - significant slippage | The slippage is largely due to unforeseen difficulties on site with one SLP project which will now not commence until 2015/16. Another project has commenced but will not be completed until October 2015.                                    |
|                                                                                                                                                                                      | Contributions in-kind (IC) and new innovative funding proposals (RSLs) will be developed                                                                                                  |  | green - on track           | A strategic sites group has been established and direction given in relation to proposed affordable housing sites. A new planning policy for affordable homes has been established through the recently-approved Local Development Plan 2014. |
|                                                                                                                                                                                      | Regular project team meetings and monitoring by HSD                                                                                                                                       |  | red - significant          | Regular programme meetings continue to be held with the HSD                                                                                                                                                                                   |

| Healthy                                                                                                                                                                                                           |                                                                                                                  |                                      |                  |                                                                                                                                                                                                                                                                                                                                                                   |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|--------------------------------------|------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Where do we want to be?                                                                                                                                                                                           | How will we get there?                                                                                           | Status<br>November 2014-January 2015 |                  | Commentary<br>November 2014-January 2015                                                                                                                                                                                                                                                                                                                          |
|                                                                                                                                                                                                                   |                                                                                                                  |                                      | slippage         | and RSLs. However, there is significant slippage in the 2012/15 programme. Liaison with RSLs and the HSD on the forthcoming Strategic Housing Investment Plan (SHIP) 2015/20 is ongoing as part of the regular monitoring and forward planning process. The SHIP 2015/20 will be submitted to the Education and Communities Committee meeting on 20 January 2015. |
| <u>Health and well-being of young people</u><br><br>Develop a similar facility to IYouthzone for young people in Port Glasgow and Gourrock<br><br>Improved outcomes for young people of Port Glasgow and Gourrock | Identify suitable premises                                                                                       | ●                                    | green - on track | A report on the development of IYouthzones was approved by the Education and Communities Committee on 4 November 2014. Facilities will be established in in the former Gamble Nursery, King Street, Gourrock and the former library building, Dubbs Place, Port Glasgow.                                                                                          |
|                                                                                                                                                                                                                   | Develop funding package for refurbishment and running costs                                                      | ●                                    | green - on track | A co-production contract with CVS is being used to help young people prepare funding applications.                                                                                                                                                                                                                                                                |
|                                                                                                                                                                                                                   | Establish new facility with a range of programmes to meet the needs of young people of Port Glasgow and Gourrock | ●                                    | green - on track | The facility in Port Glasgow will open in January 2015. The Gourrock venue will open at a later date.                                                                                                                                                                                                                                                             |

| Achieving                                                                                                                                                                                  |                                                                                                                                   |                                      |                  |                                                                                                                                                                                                         |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Where do we want to be?                                                                                                                                                                    | How will we get there?                                                                                                            | Status<br>November 2014-January 2015 |                  | Commentary<br>November 2014-January 2015                                                                                                                                                                |
| <u>External Funding Group</u><br><br>Establish development sessions for managers to support funding applications<br><br>Work in closer partnership with the community and voluntary sector | Development group and funding officer to be more proactive in setting up training sessions/events                                 | ●                                    | blue - complete  |                                                                                                                                                                                                         |
| <u>Literacy</u><br><br>National Literacy Action Plan is in place and able to evidence improved practice and outcomes for literacy across all establishments and sectors                    | Use of evidence-based approaches which lead to key improvements in literacy skills for all                                        | ●                                    | green - on track | The Reciprocal Teaching initiative is being trialled in every primary school and some establishments may include it in their future planning cycles.                                                    |
| <u>Learning communities</u><br><br>Improve joint planning with partners including schools to create a network of learning communities with increased community use in schools              | Pilot learning community in one identified area. Set process in place in line with Education Scotland (HMle) advice and guidance. | ●                                    | green - on track | Learning communities will form the basis of Community Learning and Development's 3 year plan. Proposals are being developed for submission to the Education and Communities Committee on 10 March 2015. |

| Achieving                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                   |                                      |                         |                                                                                                                                |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|-------------------------|--------------------------------------------------------------------------------------------------------------------------------|
| Where do we want to be?                                                                                                                                                                                                                                                                                                            | How will we get there?                                                                                                                                                            | Status<br>November 2014-January 2015 |                         | Commentary<br>November 2014-January 2015                                                                                       |
| <u>Employability</u><br>Youth Employment Action Plan implemented and able to evidence improved practice and outcomes for employability across partner providers and partnerships<br><br>Employability component of Adult Learning and Literacy Action Plan integrated within Working for Growth: Refreshed Employability Framework | Implementation and robust evaluation of Inverclyde Youth Employment Activity Plan                                                                                                 | ●                                    | amber - slight slippage | The updated Plan will be submitted to the Community Planning Partnership and the Inverclyde Regeneration and Employment Group. |
|                                                                                                                                                                                                                                                                                                                                    | Implementation and robust evaluation of employability component of Adult Learning and Literacy Action Plan integrated within Working for Growth refreshed employability framework | ●                                    | green - on track        | Will report in June 2015.                                                                                                      |
| <u>Continuous Improvement Team</u><br>Embed core functions of continuous improvement work: professional dialogue, development and pastoral support<br><br>Ensure a more collective approach to continuous improvement and to improving outcomes for all learners further                                                           | Fully implement Continuous Improvement Team guidelines                                                                                                                            | ●                                    | blue - complete         |                                                                                                                                |
|                                                                                                                                                                                                                                                                                                                                    | Implement plans to further develop and share an understanding of excellent practice across establishments and learning communities                                                | ●                                    | green - on track        | There is on-going self-evaluation of the effectiveness of the Continuous Improvement Team.                                     |

| Achieving                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                       |                                      |                  |                                                                                                                                                                                                                                                              |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Where do we want to be?                                                                                                                                                                                                                                                                                                                                                      | How will we get there?                                                                                                                                                                | Status<br>November 2014-January 2015 |                  | Commentary<br>November 2014-January 2015                                                                                                                                                                                                                     |
| <p>Consistent approach to self-evaluation</p> <p>A shared vision of what excellent self-evaluation looks like</p>                                                                                                                                                                                                                                                            | Better partnership working regarding self-evaluation                                                                                                                                  | ●                                    | green - on track | A programme of school reviews involving members of the Continuous Improvement Team is embedded to validate the outcome of a school's self-evaluation process. Self-evaluation is also a standing item on the agenda for all Heads of Establishment meetings. |
| <p><u>Curriculum for Excellence</u></p> <p>Curriculum for Excellence is being fully and effectively embedded across all educational establishments by confident staff who are delivering all pupil entitlements, providing high quality learning experiences, developing children and young people as Successful Learners, Confident Individuals, Effective Contributors</p> | Work in partnership with Education Scotland to support and develop the confidence of staff to effectively deliver the Curriculum for Excellence across all sectors and establishments | ●                                    | green - on track | Our partnership working with Education Scotland is ongoing. We have a new Education Scotland Link Officer who will be meeting regularly with senior Education staff and will also be seeking opportunities to visit Inverclyde schools in the near future.   |
|                                                                                                                                                                                                                                                                                                                                                                              | Work in partnership with the SQA to support secondary teachers with delivery of the new National Qualifications                                                                       | ●                                    | green - on track | Some subject networks (including the sciences, mathematics and English) have had support from the Scottish Qualifications Authority in presenting the new qualifications.                                                                                    |
|                                                                                                                                                                                                                                                                                                                                                                              | Fully embed the principles from the national 'Building the Curriculum' documents to deliver better outcomes for all children and young people                                         | ●                                    | green - on track | Reflection on success to date with the implementation of Curriculum for Excellence continues at establishment and authority levels. Education Scotland's                                                                                                     |



| Achieving                                                                                                                                                                                                |                                                                                                                                            |                                      |                  |                                                                                                                                                                                                                                                                                                                                                                                              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Where do we want to be?                                                                                                                                                                                  | How will we get there?                                                                                                                     | Status<br>November 2014-January 2015 |                  | Commentary<br>November 2014-January 2015                                                                                                                                                                                                                                                                                                                                                     |
|                                                                                                                                                                                                          |                                                                                                                                            |                                      |                  | <i>Increased Expectations</i> paper has been shared with all Heads of Establishment and will be a focus for professional dialogue at future Heads of Establishment meetings.                                                                                                                                                                                                                 |
|                                                                                                                                                                                                          | Review our interim Senior Phase Model involving extensive consultation with all stakeholders                                               | ●                                    | blue - complete  | All S4 pupils are studying for 8 national qualifications; S5 and S6 pupils are studying for 5 qualifications.                                                                                                                                                                                                                                                                                |
|                                                                                                                                                                                                          | Providing training and advice to primary and secondary teachers to enable them to support pupils with the production of P7 and S3 profiles | ●                                    | blue - complete  |                                                                                                                                                                                                                                                                                                                                                                                              |
| <u>Developing leadership in teachers</u><br><br>Schools and early years establishments are supported with the implementation of the recommendations from 'Teaching Scotland's Future' (Donaldson Report) | Take steps to improve leadership capacity across all establishments                                                                        | ●                                    | green - on track | There are examples of leadership development opportunities that have been made available to existing school managers. For example, we have seconded a deputy head teacher to Education Headquarters as a SEEMIS Development Officer until February 2015. We have also provided leadership development opportunities for head teachers by asking them to cover head teacher absences in other |



| Achieving                                                                               |                                                                                                                         |                                      |                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|-----------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|--------------------------------------|------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Where do we want to be?                                                                 | How will we get there?                                                                                                  | Status<br>November 2014-January 2015 |                  | Commentary<br>November 2014-January 2015                                                                                                                                                                                                                                                                                                                                                                                                                               |
|                                                                                         |                                                                                                                         |                                      |                  | schools; this has provided some depute head teachers with the opportunity to take on an acting head teacher role for an interim period.                                                                                                                                                                                                                                                                                                                                |
|                                                                                         | Develop a new partnership with the university where there is a shared responsibility for key areas of teacher education | ●                                    | green - on track | Clydeview Academy and Port Glasgow High School and their cluster primary schools are involved in the Strathclyde partnership arrangements. This is the second year and evaluations are currently being gathered. Anecdotal evidence shows a high level of satisfaction from students and teachers. This partnership includes joint observations, post observation discussions and joint assessment. The secondary tutor has also been modelling practice for students. |
|                                                                                         | Review our PRD process to ensure that it meets the needs of all staff and will focus on professional needs              | ●                                    | blue - complete  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <u>Teacher employment</u><br>Implement recommendations and advice from national reviews | Working closely with HR and teacher trade unions to ensure a smooth implementation of recommendations based on          | ●                                    | blue - complete  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |

| Achieving                                                                                                                                                                   |                                                                                                        |                                      |                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|--------------------------------------|------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Where do we want to be?                                                                                                                                                     | How will we get there?                                                                                 | Status<br>November 2014-January 2015 |                  | Commentary<br>November 2014-January 2015                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| relating to teachers' terms and conditions of service                                                                                                                       | advice received from the SNCT                                                                          |                                      |                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|                                                                                                                                                                             | Ensure planned changes are the focus of work of informal LNCT                                          | ●                                    | blue - complete  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <u>GTC (General Teaching Council) Requirements</u><br><br>Clear guidelines and procedures in place to support teachers within the GTC's requirement for professional update | Set up working group to produce guidance material to support teachers with professional update process | ●                                    | green - on track | From August 2014, engagement in the professional update process is a requirement of all teachers fully registered with the GTC for Scotland. Teachers in Inverclyde are being supported to engage in the process through a range of guidance and advice documents which were produced by an authority working group last session. These documents can be accessed via the Glow website, Icon and school staff shared sites. In addition, there is a wealth of information on the GTC for Scotland website ( <a href="http://www.gtcs.org.uk">www.gtcs.org.uk</a> ) for teachers (promoted and unpromoted) and this is updated on a regular basis. After the October 2015 break, the professional review and development programme for all Inverclyde head teachers will |

| Achieving                                                                                                                                                                                                                                     |                                                                                                                        |                                      |                         |                                                                                                                             |
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| Where do we want to be?                                                                                                                                                                                                                       | How will we get there?                                                                                                 | Status<br>November 2014-January 2015 |                         | Commentary<br>November 2014-January 2015                                                                                    |
|                                                                                                                                                                                                                                               |                                                                                                                        |                                      |                         | begin.                                                                                                                      |
| <u>Virtual school</u><br><br>Establish a 'virtual school' for pupils who have proved more challenging to track in terms of progress and outcomes<br><br>These pupils will be regularly tracked and monitored through the ASN monitoring forum | Create a 'virtual school' which will be managed by a 'virtual team' at the centre                                      | ●                                    | blue - complete         |                                                                                                                             |
|                                                                                                                                                                                                                                               | Identify pupils in out-of-authority placements                                                                         | ●                                    | green - on track        | Awaiting developments of the datahub to support our virtual school.                                                         |
|                                                                                                                                                                                                                                               | Improved tracking and transition planning                                                                              | ●                                    | amber - slight slippage | We are working with partners to progress this.                                                                              |
|                                                                                                                                                                                                                                               | Better support provided for pupils identified                                                                          | ●                                    | green - on track        | We are continuing to develop support for pupils.                                                                            |
| <u>New libraries</u><br><br>Improved library facilities in Central Greenock and Inverkip                                                                                                                                                      | Full refurbishment of ground floor of Wallace Plan to house Greenock Central Library                                   | ●                                    | green - on track        | The Greenock Central Library is due to open in the Wallace Place building in January 2015.                                  |
|                                                                                                                                                                                                                                               | Inclusion of library space within new community centre planned for Inverkip (by 2015/16)                               | ●                                    | green - on track        | A planning application is to be submitted.                                                                                  |
| <u>Adult learning service</u><br><br>A modern and innovative digital participation hub utilising new                                                                                                                                          | Innovative adult learning delivery and extension of partnerships with organisations such as Job Centre Plus and Skills | ●                                    | green - on track        | Classes are taking place at libraries (Android classes at the Central; iPad classes at the Central, Kilmacolm, Inverkip and |

| Achieving                                                                          |                                    |                                      |                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
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| Where do we want to be?                                                            | How will we get there?             | Status<br>November 2014-January 2015 |                  | Commentary<br>November 2014-January 2015                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| technology and wi-fi to get people online with a particular focus on employability | Development Scotland               |                                      |                  | Wemyss Bay; European Computer Driving Licence at the Central). CLD classes are also taking place in libraries (basic laptop and basic computing at the Central; basic laptop at Gourrock; basic computing at Kilmacolm; and basic mobile 'phone at the South West branch). Job clubs have also been run at the Central Library. Six college classes (ranging from basic computing to intermediate 1 and 2) took place across four branches from August to September 2014 with six more arranged for December 2014 to March 2015. |
|                                                                                    | Development of outreach techniques | ●                                    | green - on track | We are currently working in partnership with Inverclyde Council on Disability to plan outreach sessions for learners with visual impairments. We are also working with CLD to deliver digital skills at Branchton Community Centre as well as the Six Book Challenge to adult literacies learners (visiting individual sessions).                                                                                                                                                                                                |

| Achieving                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                       |                                      |                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
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| Where do we want to be?                                                                                                                                                                                                                                                                                                                                                                                                                                     | How will we get there?                                                                                                | Status<br>November 2014-January 2015 |                         | Commentary<br>November 2014-January 2015                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <p><u>Library services for young people, learners and readers</u></p> <p>Build on and extend success of Bookbug in Inverclyde</p> <p>More engagement with the 12-15 age group</p> <p>More and better school/group visits focussing on information literacy and the Curriculum for Excellence</p> <p>Build links with partners to improve the range of classes available</p> <p>Further development and promotion of the e-Library and training of staff</p> | <p>Detailed information for this improvement action is available in the Inverclyde Libraries Service Plan 2014/15</p> | <p>●</p>                             | <p>green - on track</p> | <p>The Bookbug Borrowers' Club will launch in 2 Inverclyde libraries in early 2015 to link attendance at Bookbug sessions with an increase in library book borrowing. Libraries will host Bookbug Pirate Parties for invited early years establishments by the end of March 2015 to develop the impact of the Bookbug Pirate Pack gifting initiative. Library staff have delivered Bookbug Sessions to young parents and promoted library membership through the Six Book Challenge in partnership with IYouthzone. Fifty 12-15 year olds recently attended two author sessions in libraries. 75 pupils from 2 Inverclyde primaries participated in 4-week information literacy courses directly linked to Curriculum for Excellence outcomes. There has been an increase in visits to schools to promote libraries and library membership.</p> |

| Achieving                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                             |                                                                                     |                  |                                                                                                                                                                                      |
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| Where do we want to be?                                                                                                                                                                                                                                                                                             | How will we get there?                                                                                                                                                                                                                                      | Status<br>November 2014-January 2015                                                |                  | Commentary<br>November 2014-January 2015                                                                                                                                             |
| <u>Environmental Health/Trading Standards</u><br><br>We are able to benchmark the services against those provided by both neighbouring and more comparable Scottish authorities to ensure that the services are performing as well as they can within the financial and structural circumstances they operate under | Work with Association for Public Service Excellence and other Scottish Environmental Health and Trading Standards to develop a more meaningful basket of KPIs for these services to allow meaningful benchmarking. Initial KPIs to be agreed by March 2014. |  | green - on track | The environmental health key performance indicators have been agreed and the first benchmarking report issued. However, there is still an issue with trading standards benchmarking. |
| <u>Adult learning</u><br><br>All adult learning provision is mapped<br><br>Processes are in place to ensure no learner completes a programme without being encouraged to continue their learning                                                                                                                    | Map all adult learning provision, process developed and agreed with providers receiving public funding to support continued engagement                                                                                                                      |  | green - on track | Figures will be reported in June 2015.                                                                                                                                               |

| Nurtured                                                                                                                                                                                    |                                                                                                                                                                                                                                           |                                      |                  |                                                                                                                                                                              |
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| Where do we want to be?                                                                                                                                                                     | How will we get there?                                                                                                                                                                                                                    | Status<br>November 2014-January 2015 |                  | Commentary<br>November 2014-January 2015                                                                                                                                     |
| <u>Pupil support</u><br>Complete a reconfiguration of support staff infrastructure, making a more efficient use of resources and teaching so that pupils' needs are more effectively met    | This will be taken forward by the Review Reference Group and sub-groups and will include:<br>a. a full audit including a survey and consultation with all stakeholders<br>b. development of model options based on the proposed direction | ●                                    | green - on track | A meeting with representatives from support services has taken place. Education Scotland personnel have provided input and advice on models from a national perspective.     |
| <u>Volunteering</u><br>Opportunities for volunteering are co-ordinated and quality-assured<br>Number of opportunities increased<br>Numbers gaining accreditation for volunteering increased | Co-ordinate planning for volunteering across establishments, CLD, the Youth Employment Action Plan and voluntary sector and identify opportunities for accreditation                                                                      | ●                                    | green - on track | A survey has been circulated to heads of establishments and service managers. We are awaiting further responses prior to carrying out collation and analysis of the results. |
| <u>Strategic guidance for Community Learning and Development (CLD)</u><br>Implementation Plan in place.<br>Progress made in realising outcomes of CLD strategic                             | Develop implementation plan using process agreed at Education Committee with emphasis on SOA Delivery Groups<br>Establish priorities and baseline                                                                                         | ●                                    | green - on track | The CLD Strategic Implementation Group has agreed a programme for delivering a 3-year plan in line with regulations.                                                         |








| <b>Nurtured</b>                                                                                                                                                                                                                                                                                                                                   |                                                               |                                              |                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
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| <b>Where do we want to be?</b>                                                                                                                                                                                                                                                                                                                    | <b>How will we get there?</b>                                 | <b>Status<br/>November 2014-January 2015</b> |                         | <b>Commentary<br/>November 2014-January 2015</b>                                                                                                                                                                                                                                                                                                                                                                                                             |
| <p>guidance, specifically:</p> <p>a. improved life chances for people of all ages, including young people in particular, through learning, personal development and active citizenship</p> <p>b. Stronger, more resilient, supportive, influential and inclusive communities</p>                                                                  | <p>for measuring progress towards achievement of outcomes</p> |                                              |                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <p><u>Children and Young People (Scotland) Act 2012</u></p> <p>Fully implement GIRFEC model and use of well-being outcomes through GIRFEC champions approach</p> <p>Business processes across the Education, CHCP and partners to support the implementation of the Act</p> <p>A training strategy, both single and multi-agency, is in place</p> | <p>Implementation of GIRFEC</p>                               | ●                                            | <p>green - on track</p> | <p>A core team of social work, health and education service managers are progressing the plans for ensuring that culture systems and practice related to the implementation of the GIRFEC aspects of the Children and Young People (Scotland) Act 2012 for August 2016.</p> <p>A GIRFEC steering group has been set up with from representatives the SOA 6 Best Start in Life outcome delivery group. The first meeting will take place in January 2015.</p> |

| Nurtured                                                                                                           |                                                                                                    |                                      |                  |                                                                                                                                                                                                                         |
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| Where do we want to be?                                                                                            | How will we get there?                                                                             | Status<br>November 2014-January 2015 |                  | Commentary<br>November 2014-January 2015                                                                                                                                                                                |
| Fully implement by 2016<br>additional extra years hours                                                            |                                                                                                    |                                      |                  | Thereafter, GIRFEC implementation sub-groups will be set up with representation across the partnership to develop the detail regarding single planning processes, named person service and learning and development.    |
|                                                                                                                    | Training strategy delivered                                                                        | ●                                    | green - on track | A training programme to implement the Children and Young People (Scotland) Act 2012 will be devised and implemented during the 2014/15 session.                                                                         |
| <u>Early Years/Nurturing Collaborative</u>                                                                         | Establishment of the Nurturing Collaborative                                                       | ●                                    | blue - complete  |                                                                                                                                                                                                                         |
| We are delivering tangible improvements in outcomes and reducing inequalities in vulnerable children in Inverclyde | Engagement in the Early Years Collaborative (EYC) learning sessions run by the Scottish Government | ●                                    | green - on track | 22 officers attended EYC learning session 4 in October 2014. At the event, officers from Inverclyde spoke at three sessions and on the main stage at the SECC, highlighting the good work that is taking place locally. |

| Nurtured                                                                                                                                                                                            |                                                                                                                               |                                      |                  |                                                                                                                          |
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| Where do we want to be?                                                                                                                                                                             | How will we get there?                                                                                                        | Status<br>November 2014-January 2015 |                  | Commentary<br>November 2014-January 2015                                                                                 |
|                                                                                                                                                                                                     | Development of an action plan focused on early intervention and prevention in relation to the EYC 'stretch aims'              | ●                                    | green - on track | 23 projects have been identified, the majority of which are at the discussion stage. 7 projects have a project charter.  |
| <u>Museum accreditation</u><br><br>Maintain McLean Museum accredited status under the ACE/MGS scheme                                                                                                | Fulfil the requirements of the ACE/MGS Scheme in the areas of organisational health; collections; users and their experiences | ●                                    | blue - complete  |                                                                                                                          |
| <u>New cultural hub for Inverclyde</u><br><br>This requires successful Round 1 HLF bid, plus development funding for Round 2. If the bid is unsuccessful, an alternative plan must be put in place. | Complete Round 1 bid and submit by March 2013. Round 2 bid submitted by September 2014.                                       | ●                                    | green - on track | We are examining our options and will report to the Education and Communities Committee early in 2015.                   |
| <u>Archives</u><br><br>Improved collections management                                                                                                                                              | Further cataloguing of records                                                                                                | ●                                    | green - on track | We have increased our cataloguing of archival records to 10,850 records.                                                 |
| Improved access and inclusion<br><br>Improved management policies                                                                                                                                   | Increasing finding aids available on-line                                                                                     | ●                                    | green - on track | Findings have all been updated and now include all historic burghs and parish councils, including the Burgh of Greenock. |

| <b>Nurtured</b>                                                                                                                           |                                                                                                                                                                       |                                              |                            |                                                                                                                                                                                                                                                                                          |
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| <b>Where do we want to be?</b>                                                                                                            | <b>How will we get there?</b>                                                                                                                                         | <b>Status<br/>November 2014-January 2015</b> |                            | <b>Commentary<br/>November 2014-January 2015</b>                                                                                                                                                                                                                                         |
| and procedures<br><br>Better community engagement and learning opportunities                                                              | Conducting at least 3 class visits within the Watt Museum                                                                                                             | ●                                            | green - on track           | 10 school visits have taken place at the Watt Library.                                                                                                                                                                                                                                   |
|                                                                                                                                           | Creation of a disaster plan and other management policies                                                                                                             | ●                                            | green - on track           | A disaster plan, access policy and security policy have been created.                                                                                                                                                                                                                    |
|                                                                                                                                           | Take part in the McLean Museum's World War 1 commemorations and involvement in Greenock Philosophical Society's bid for Heritage Lottery Funding to digitise archives | ●                                            | green - on track           | We contributed to the World War 1 commemorations through the creation of World War 1 burgh databases and volunteer programmes.<br><br>The Greenock Philosophical Society Heritage Lottery Fund bid may not proceed as they are currently looking at alternative means to secure funding. |
| <u>Community councils</u><br><br>All community representatives are skilled and confident in meeting the challenges of their changing role | Enhanced programme of training and support for community representatives, including embedding of training in on-going activities and meetings                         | ●                                            | green - on track           | A series of cluster meetings took place in November 2014 to take forward recommendations from the committee report.                                                                                                                                                                      |
| <u>Young Scot cards</u><br><br>Young Scot card system extended to include Kidzcards for all children aged between 4 and                   | Negotiate with Young Scot to introduce Kidzcards in Inverclyde                                                                                                        | ●                                            | red - significant slippage | The Kidzcards are available for use. However, because the system requires to be updated, the pilot will not begin until later in 2015.                                                                                                                                                   |

| <b>Nurtured</b>                               |                                                               |                                              |                  |                                                                                                  |
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| <b>Where do we want to be?</b>                | <b>How will we get there?</b>                                 | <b>Status<br/>November 2014-January 2015</b> |                  | <b>Commentary<br/>November 2014-January 2015</b>                                                 |
| 11 resident or attending school in Inverclyde | Establish systems and quality assurance procedures            | ●                                            | green - on track | A recent external audit highlighted good practice.                                               |
|                                               | Develop Young Scot to be part of the Cashless Catering System | ●                                            | green - on track | We are continuing to use the cards as part of the Cashless Catering System in secondary schools. |

| Active                                                                                                                           |                                            |                                                                                       |                  |                                                                                                                                                                                                                                                                                                                              |
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| Where do we want to be?                                                                                                          | How will we get there?                     | Status<br>November 2014-January 2015                                                  |                  | Commentary<br>November 2014-January 2015                                                                                                                                                                                                                                                                                     |
| <u>Community sports hubs</u><br><br>A minimum of 3 community sports hubs will be established and fully operational in Inverclyde | First hub fully operational by August 2013 |    | blue - complete  |                                                                                                                                                                                                                                                                                                                              |
|                                                                                                                                  | Second hub fully operational by April 2014 |    | blue - complete  |                                                                                                                                                                                                                                                                                                                              |
|                                                                                                                                  | Third hub fully operational by April 2015  |    | blue - complete  | The Gourrock Community Sports Hub is fully operational. A constitution has been devised and a committee elected. A development plan has also been agreed and is being implemented. The first community sports hub coach education sessions are also complete.                                                                |
| <u>PE provision</u><br><br>100% of primary schools achieving two periods per week of quality PE                                  | PE Co-ordinator recruited by May 2013      |    | blue - complete  |                                                                                                                                                                                                                                                                                                                              |
|                                                                                                                                  | PE Plan implemented                        |  | green - on track | A strategic meeting took place in September 2014 with Education Scotland, sportscotland and the Corporate Director, Education, Communities and Organisational Development. A PE implementation plan has been completed and approved. Budget and spend is also complete and has been approved. The PE implementation plan has |


| Active                                                                                                                                    |                                                                                                                                                                                |                                      |                         |                                                                                                                                                                                                                                                                                                                                                                                        |
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| Where do we want to be?                                                                                                                   | How will we get there?                                                                                                                                                         | Status<br>November 2014-January 2015 |                         | Commentary<br>November 2014-January 2015                                                                                                                                                                                                                                                                                                                                               |
|                                                                                                                                           |                                                                                                                                                                                |                                      |                         | commenced with a completion date of June 2016. PE champions have been identified in every school. We have also identified 6 primary schools that we will initially work with to reduce the amount of schools not meeting the 2 hours of quality PE per week target.                                                                                                                    |
|                                                                                                                                           | Number of schools providing minimum 2 hours PE to be increased by June 2014                                                                                                    | ●                                    | green - on track        | Five primary schools are not achieving the 2 hours of quality PE per week target. We have identified 2 schools to work until February 2015 when the Scottish Healthy Living Survey is conducted. By February 2015, we plan to reduce the number of schools not meeting the target from 5 to 3. The PE implementation plan is in place to address the remainder of the primary schools. |
| <u>Sports Framework</u><br><br>Sports Framework will be drafted, consulted on and finalised. Group established to monitor implementation. | Draft for consultation prepared by April 2013 with final Plan reported to Committee and launched in August/September 2013<br><br>Annual review of implementation from May 2014 | ●                                    | amber - slight slippage | The delay was caused by uncertainty over the sportscotland strategic plan; this issue has now been resolved. We will formally launch the Framework and convene the first meeting of implementation group this                                                                                                                                                                          |

| <b>Active</b>                  |                               |                                             |  |                                                 |
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| <b>Where do we want to be?</b> | <b>How will we get there?</b> | <b>Status</b><br>November 2014-January 2015 |  | <b>Commentary</b><br>November 2014-January 2015 |
|                                |                               |                                             |  | quarter.                                        |




| <b>Respected and responsible</b>                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                   |                                              |                                |                                                                                                                                                                                                         |
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| <b>Where do we want to be?</b>                                                                                                                                                                                                                                                                                    | <b>How will we get there?</b>                                                                                                                                                     | <b>Status<br/>November 2014-January 2015</b> |                                | <b>Commentary<br/>November 2014-January 2015</b>                                                                                                                                                        |
| <p><u>Teenage pregnancy</u></p> <p>Teenage pregnancy is below national average in target areas</p> <p>Supports in place to continue education if pregnant</p> <p>Effective and meaningful self-assessment which informs planning/delivery to successfully support young people</p>                                | <p>Health and Well-being Programme universally available</p> <p>Produce a teenage pregnancy strategy</p>                                                                          | <p>●</p>                                     | <p>amber - slight slippage</p> | <p>There has been slight slippage in developing a teenage pregnancy strategy.</p>                                                                                                                       |
| <p><u>Housing repairs enforcement</u></p> <p>Homeowners take on their responsibilities with the appropriate information and guidance available to them for common properties etc which assists in leading to reduced levels of disrepair</p> <p>Minimum formal enforcement role for the Council in the future</p> | <p>Review Housing Enforcement Policy</p>                                                                                                                                          | <p>●</p>                                     | <p>blue - complete</p>         | <p>The new Private Sector Housing - Repair and Maintenance Strategy was approved at the Education and Communities Committee meeting in November 2014.</p>                                               |
|                                                                                                                                                                                                                                                                                                                   | <p>Provide a range of information and signposting via various formats to householders to inform, advise and guide them in attending to matters of disrepair to their property</p> | <p>●</p>                                     | <p>green - on track</p>        | <p>The proposed layout of the web-based information service has been outlined. Financial support is being sought from other partners including the Scottish Government and private property agents.</p> |

| Respected and responsible                                                                                                                                           |                                                                     |                                      |                  |                                                                                                                                                                                                                                                                                                                                                                                                                |
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| Where do we want to be?                                                                                                                                             | How will we get there?                                              | Status<br>November 2014-January 2015 |                  | Commentary<br>November 2014-January 2015                                                                                                                                                                                                                                                                                                                                                                       |
| <u>Home energy efficiency (private)</u><br><br>Better take-up of grants by private owners<br><br>More use of new available measures for 'difficult to treat' houses | Promote grant availability and improved energy efficiency to owners | ●                                    | green - on track | The tendering process is complete and the delivery partner (The Wise Group) re-appointed. Approximately 340 homes have recently received energy efficient measures from the 2013/14 funding. The Scottish Government has awarded significant funding to Inverclyde for 2014/15 and the new insulation programme has commenced.                                                                                 |
|                                                                                                                                                                     | Continue to target 'difficult to treat' houses for investment       | ●                                    | green - on track | Phase 1 of the central Greenock Home Energy Efficiency Programme (HEEPS) for Scotland Area-Based Scheme is complete. Phase 2 has started; funding for 2014/15 has been awarded by the Scottish Government. Major HEEPS projects have been agreed with registered social landlords. We are continuing with the targeted improvement of 'difficult to treat' houses based on areas with the highest SIMD scores. |

| <b>Respected and responsible</b>                                                                                                                      |                                                                                                                         |                                                                                     |                 |                                                  |
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| <b>Where do we want to be?</b>                                                                                                                        | <b>How will we get there?</b>                                                                                           | <b>Status<br/>November 2014-January 2015</b>                                        |                 | <b>Commentary<br/>November 2014-January 2015</b> |
| <u>Parking management and enforcement</u><br><br>Parking is decriminalised and enforcement transferred to the Safer and Inclusive Communities Service | Transfer of enforcement following decriminalisation with fully-trained team in place, likely to commence in August 2014 |  | blue - complete | The enforcement staff are now operational.       |

| Included                                                                                                                                                                                                                                       |                                                                                                                                             |                                      |                  |                                                                                                                                                                            |
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| Where do we want to be?                                                                                                                                                                                                                        | How will we get there?                                                                                                                      | Status<br>November 2014-January 2015 |                  | Commentary<br>November 2014-January 2015                                                                                                                                   |
| <u>Corporate Equalities Group</u><br><br>Requirements of the General Duty and Specific Duties are embedded in service delivery across all Directorates<br><br>Service delivery better meets the needs of people with protected characteristics | Continue to provide appropriate guidance and support to Directorates                                                                        | ●                                    | green - on track | Organisational competence is increasing.                                                                                                                                   |
|                                                                                                                                                                                                                                                | Appoint an Equalities Officer to progress the Council's commitment to equalities consistently across all Services to ensure better outcomes | ●                                    | blue - complete  |                                                                                                                                                                            |
|                                                                                                                                                                                                                                                | Increase representation on the Corporate Equalities Group to include a wide range of people with protected characteristics                  | ●                                    | green - on track | Work on developing a community planning partnership sub-group is well underway. Details will be submitted to a future meeting of Single Outcome Agreement Programme Board. |
| <u>Welfare Reform Bill</u><br><br>All educational establishments to have full understanding and be prepared for the potential impact of the Bill<br><br>Range of community-based learning programmes available to meet needs identified        | Continue implementation of the financial learning component of the Financial Inclusion Strategy                                             | ●                                    | green - on track | The Scottish Qualifications Authority's <i>Personal Finance Award</i> course is being piloted with S5 and S6 pupils in St Columba's High School.                           |
|                                                                                                                                                                                                                                                | Liaise with Registered Social Landlords regarding the impact of Welfare Reform                                                              | ●                                    | blue - complete  |                                                                                                                                                                            |

| <b>Included</b>                                                                                                                                                                                                                                                                                                                                       |                                                                                                      |                                                                                     |                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
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| <b>Where do we want to be?</b>                                                                                                                                                                                                                                                                                                                        | <b>How will we get there?</b>                                                                        | <b>Status<br/>November 2014-January 2015</b>                                        |                         | <b>Commentary<br/>November 2014-January 2015</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <p><u>Engagement with young people</u></p> <p>Young people across Inverclyde have a range of co-ordinated opportunities to be involved in decision-making affecting their schools, services for young people and communities</p> <p>Young people's voices are heard and their issues taken into consideration in service development and delivery</p> | <p>Incorporate Young Citizens' Panel within the Youth Participation Strategy identified in SOA 6</p> |  | <p>green - on track</p> | <p>On-going development is taking place via the Youth Participation Strategy Development Group. Additionally, an Inverclyde Alliance conference will be held in March 2015 which will involve young people from the secondary schools who will plan, present and facilitate at the event. The conference follows on from the Health and Well-Being Survey which was conducted in secondary schools in Inverclyde and will highlight what young people in the area have developed in response to the results from the Survey.</p> |

| Included                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                           |                                      |                         |                                                                                                                                                                                                                                                            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|-------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Where do we want to be?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | How will we get there?                                                                                                                                                                                                                    | Status<br>November 2014-January 2015 |                         | Commentary<br>November 2014-January 2015                                                                                                                                                                                                                   |
| <p><u>Communication-friendly schools</u></p> <p>Signage in and around the Port Glasgow Shared Campus will accommodate the communication needs of all learners</p> <p>Learners and adults in the new Campus will have access to good quality information relating to the diversity of need across the Campus</p> <p>All children and young people will be appropriately prepared for transition to the new Campus. Cross-Campus events will be a regular occurrence and these will also involve the local community</p> | <p>An action plan will be formulated by the Communication-Friendly Working Group based on a needs analysis of the developments required to take forward the aims identified</p>                                                           | <p>●</p>                             | <p>blue - complete</p>  |                                                                                                                                                                                                                                                            |
| <p><u>Looked-after and accommodated children (LAAC)</u></p> <p>Reduce the number of LAAC exclusions</p> <p>Improved attainment for LAAC</p>                                                                                                                                                                                                                                                                                                                                                                            | <p>Roll out Positive Relationships and Positive Behaviour Policy</p> <p>Proportionate visits to specific educational establishments by Head of Service and Principal Education Psychologist are planned to continue to highlight LAAC</p> | <p>●</p>                             | <p>green - on track</p> | <p>Visits are in progress on a proportionate basis.</p> <p>Also, in partnership with the Improvement Service, the Council is leading on a benchmarking initiative on the subject of looked-after children which aims to assess performance and deliver</p> |

| Included                                                                                                                                                                                                            |                                                                                                                                                                           |                                      |                  |                                          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|------------------|------------------------------------------|
| Where do we want to be?                                                                                                                                                                                             | How will we get there?                                                                                                                                                    | Status<br>November 2014-January 2015 |                  | Commentary<br>November 2014-January 2015 |
|                                                                                                                                                                                                                     |                                                                                                                                                                           |                                      |                  | improvements across 8 family councils.   |
| <u>Museum services for young people (16-24)</u><br><br>Work in partnership with the National Museum of Scotland (NMS) on a project for this age group entitled 'Scotland Creates' with the theme 'A Sense of Place' | Liaise with the NMS Project Manager and Steering Group to create exhibitions/event programmes in Greenock by August/September 2013 and in Edinburgh by July/December 2014 | ●                                    | blue - complete  |                                          |
| <u>Outreach activities for ethnic minorities</u><br><br>Barriers to participation in ESOL and adult learning programmes are overcome                                                                                | Enhanced programme of outreach and engagement developed and in place                                                                                                      | ●                                    | green - on track | Figures will be reported in June 2015.   |

19 December 2014

### Education and Communities Performance Report - January 2015

The Education, Communities and Organisational Development Directorate's key performance indicators help to demonstrate performance in terms of strategic and operational objectives.

These indicators include statutory performance indicators and local performance indicators. Information on most indicators is gathered annually and performance reported to Committee at the appropriate time.

| Key performance measure                                                                                                                                                                           | Relevance                                                       | Target 2014/15 | 2014/15 performance                  | 2013/14 performance | 2012/13 performance | Commentary on change between 2012/13 and 2013/14       |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|----------------|--------------------------------------|---------------------|---------------------|--------------------------------------------------------|
| Community Wardens: <ul style="list-style-type: none"> <li>• high priority calls - % responded to within 30 minutes</li> <li>• medium priority calls - % responded to within 60 minutes</li> </ul> | Demonstrates the response times of the Community Warden service | 95%            | Quarter 1: 95.3%<br>Quarter 2: 95.4% | 96.45%              | 95.97%              | Performance is consistently high                       |
|                                                                                                                                                                                                   |                                                                 | 95%            | Quarter 1: 97%<br>Quarter 2: 100%    | 100%                | 100%                | Maximum performance maintained                         |
| Library visits: number of actual and virtual visits per 1,000 population                                                                                                                          | Demonstrates the use of Inverclyde's libraries                  | 4,182          | details are compiled annually        | 4,873               | 4,462               | The number of library visits increased by more than 9% |
| Library issues: number per 1,000 population                                                                                                                                                       | Demonstrates the number of items issued from                    | 2,897          | details are compiled annually        | 2,759               | 2,702               | There was a slight increase in the number of library   |



| Key performance measure                                                                                                                                                                                         | Relevance                                                                | Target 2014/15 | 2014/15 performance           | 2013/14 performance | 2012/13 performance | Commentary on change between 2012/13 and 2013/14                             |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------|----------------|-------------------------------|---------------------|---------------------|------------------------------------------------------------------------------|
|                                                                                                                                                                                                                 | Inverclyde's libraries                                                   |                |                               |                     |                     | issues                                                                       |
| Computer facilities in libraries: number of users per 1,000 population                                                                                                                                          | Demonstrates the use of computer facilities in libraries                 | 125            | details are compiled annually | 119                 | 94                  | The number of people using computer facilities in libraries increased by 26% |
| Adult learners in libraries                                                                                                                                                                                     | Demonstrates the number of adult learners attending classes in libraries | 2,564          | details are compiled annually | 2,442               | 1,277               | Adult learners in libraries increased by 91%                                 |
| McLean Museum: <ul style="list-style-type: none"> <li>number of visits in person per 1,000 population</li> <li>number of visits to/use of Council-funded or part-funded museums per 1,000 population</li> </ul> |                                                                          | 504            | details are compiled annually | 501                 | 486                 | There has been an increase in both these indicators: 3% and 11% respectively |
|                                                                                                                                                                                                                 |                                                                          | 811            | details are compiled annually | 808                 | 721                 |                                                                              |

19 December 2014

|                         |                                                                                           |                    |                        |
|-------------------------|-------------------------------------------------------------------------------------------|--------------------|------------------------|
| <b>Report To:</b>       | <b>Education and Communities Committee</b>                                                | <b>Date:</b>       | <b>20 January 2015</b> |
| <b>Report By:</b>       | <b>Corporate Director<br/>Education, Communities &amp;<br/>Organisational Development</b> | <b>Report No:</b>  | <b>EDUCOM/05/15/WB</b> |
| <b>Contact Officer:</b> | <b>Wilma Bain<br/>(Head of Education)</b>                                                 | <b>Contact No:</b> | <b>01475 712824</b>    |
| <b>Subject:</b>         | <b>Review of S4 Study Leave Arrangements During Exam Diet 2014</b>                        |                    |                        |

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## **1.0 PURPOSE**

- 1.1 This report is to give members of the Education and Communities Committee an overview of the review of the S4 study leave arrangements that were put in place during the SQA exam diet in 2014.
- 1.2 In addition, members of the Education and Communities Committee will be asked to support the proposed S4 study leave arrangements for SQA exam diet 2015.

## **2.0 SUMMARY**

- 2.1 The new national qualifications for S4 pupils had their first exam diet in 2014.
- 2.2 In session 2014/15, following consultation with secondary Head Teachers, it was agreed that study leave for S4 pupils was no longer viable due to the assessment requirements for the new National 4 and National 5 Qualifications.
- 2.3 At the Education and Communities Committee in September 2014, a request was made for a review of the S4 study leave arrangements to be undertaken and that the outcome of that review be shared with members of the Education and Communities Committee at a future meeting.

## **3.0 RECOMMENDATIONS**

- 3.1 Members of the Education and Communities Committee are asked to note the outcome of the review of S4 study leave arrangements that were put in place during the SQA exam diet in 2014.
- 3.2 Members of the Education and Communities Committee are asked to support the proposed study leave arrangements for SQA exam diet 2015 as outlined in section 6 of this report.

**Patricia Cassidy**  
**Corporate Director**  
**Education, Communities and Organisational Development**

## **4.0 BACKGROUND**

- 4.1 In session 2014/15, a decision was taken by Education Services' Senior Management Team, in consultation with secondary Head Teachers, that study leave for the S4 cohort was no longer viable as many S4 pupils were studying new National 4 courses which are based on internal assessment with no external SQA exam.
- 4.2 The result was that the S4 timetable continued to operate for both National 4 and National 5 courses during the period of the 2014 SQA exams. The potential benefits identified at that time were as follows:
- Pupils studying National 4 courses will continue their course until all coursework is completed, participate in planned activities designed to progress their learning from each National 4 course, and begin work, where appropriate, on the new National 5 courses.
  - Opportunities would be provided for targeted pupils studying National 4 courses to experience taster sessions at college to support them in making decisions about their post-school destination.
  - Pupils studying National 5 courses will have more learning and teaching time which will assist them with their exam preparation in the form of supported study activities and subject-specific tutorials.
  - Once a pupil has sat their National 5 exam, work can begin on preparation for Higher Grade courses in S5.
  - A subject-specific tutorial will be offered on the day prior to that subject's National 5 exam. Alternatively, pupils can choose to study at home on that particular day. However, I would like to stress that our preference was that all pupils come into school to study where they will have access to staff who can support their exam preparation.
- 4.3 It was agreed that upon completion of a National 5 exam, pupils could choose to go home for the rest of that day.
- 4.4 Secondary Head Teachers were recently asked to consult with a sample group of pupils, staff and parents/carers to review the S4 study leave arrangements for 2014, and in doing so help to inform a recommendation for study leave arrangements for exam diet 2015. Questions are shown on Appendix 1.

## **5.0 OUTCOME OF REVIEW**

- 5.1 The overall response to the questions outlined in Appendix 1 from pupils, staff and parent/carers were very mixed and varied from school to school.
- 5.2 Overall, S4 pupils who were studying National 4 courses and had the opportunity to attend taster sessions at West College Scotland found their experience enjoyable and useful.
- 5.3 Many of the S4 pupils involved in this review found attending classes up to their National 5 exams helpful in preparing them for their SQA exams. However, the

majority of S4 pupils studying National 5 courses agreed that they would have felt better prepared for their National 5 exams if they had been allowed to study at home as part of study leave arrangements. Some pupils found it stressful starting the new Higher course following a National 5 exam while there were other National 5 exams to study for in other subjects.

- 5.4 The response from teachers who took part in the review varied from school to school. There seemed to be inconsistency in how the time following National 5 exams was used in classes. Some departments let pupils study for other National 5 exams, while others started the Higher Grade course. Teachers reported that new Higher Grade course work had to be repeated for many pupils for a variety of reasons, for example some pupils chose to study at home throughout the exam period and others missed classes due to sitting other National 5 exams.
- 5.5 The majority of parents/carers who participated in the review did not think that their son/daughter was better prepared for their SQA exams last session as a result of the increased time in class due to study leave not being granted. Their main concerns were that they felt attending classes for revision was distracting and stressful, and that there should be an element of choice as to where pupils study without any penalties on their school attendance record. Parents overwhelmingly felt that pupils should be allowed to go home immediately after their exams to allow them to de-stress before their next exam. There were some parents who were supportive of the arrangements in place for S4 pupils studying National 5 exams and were happy to send their son/daughter to classes throughout the exam diet.
- 5.6 The majority of our secondary Head Teachers recommend that S4 study leave is not granted to S4 pupils in the 2015 SQA exam diet and that the arrangements put in place last session be continued. These Head Teachers felt that many of the concerns raised by pupils, staff and parents/carers can be addressed by making adjustments to the school arrangements, for example, giving pupils time off before their exam and allowing them to go home after sitting an exam.
- 5.7 The majority of secondary Head Teachers recommended that study leave continue to be granted to S5/S6 pupils. The majority of these senior pupils will have surpassed the statutory school leaving age. For S5 pupils there is more uncertainty as to their course progression routes as the results of their SQA exams will have a greater influence on their course choice for the following school session. In addition, Higher Grades and Advanced Higher Grades are the exit qualifications for the majority of senior pupils.

## **6.0 PROPOSALS**

- 6.1 The first proposal is to take account of the majority view from secondary Head Teachers and not grant full study leave for S4 pupil during the 2015 exam diet. Instead, arrangements should be put in place to provide supported study classes/pre-exam tutorials leading up to National 5 exams similar to those in place during exam diet 2014. Thereafter, pupils will start Higher Grade course work.
- 6.2 The second proposal, taking into account the views of all those consulted in this review, is to put in place arrangements that will allow S4 pupils studying National 5 courses to have an opportunity to study at home the day before their National 5 exam and only have to attend school the following day to sit their exam. If pupils wish to go home immediately after sitting their exam they can do so.
- 6.3 The third proposal is to continue to allow study leave for S5/6 pupils.

6.4 The fourth proposal is to continue to review the S4 study leave arrangements on an annual basis.

## 7.0 IMPLICATIONS

7.1 There are no direct financial costs associated with the information provided in this paper.

### Financial Implications:

#### One off Costs

| Cost Centre | Budget Heading | Budget Years | Proposed Spend this Report £000 | Virement From | Other Comments |
|-------------|----------------|--------------|---------------------------------|---------------|----------------|
| N/A         |                |              |                                 |               |                |

#### Annually Recurring Costs/ (Savings)

| Cost Centre | Budget Heading | With Effect from | Annual Net Impact £000 | Virement From (If Applicable) | Other Comments |
|-------------|----------------|------------------|------------------------|-------------------------------|----------------|
| N/A         |                |                  |                        |                               |                |

7.2 Legal  
There are no legal implications.

7.3 Personnel  
There are no personnel implications.

7.4 Equalities  
The proposed arrangements for S4 pupils during the SQA exam diet 2015 are designed primarily to support all S4 pupils with their learning and ultimately impact positively on their success with the new National Qualifications.

7.5 Repopulation  
N/A

## 8.0 CONSULTATIONS

8.1 Each secondary Head Teacher was asked to consult with a sample group of pupils, teachers and parents/carers using the questions outlined in Appendix 1.

## 9.0 BACKGROUND PAPERS

9.1 N/A

**QUESTIONS FOR S4 PUPILS (Session 2013/14)**

**Pupils studying Nat 3 or Nat 4 Courses (Sample No: 10-15 pupils)**

- 1 Did you participate in a taster course at college during the SQA exam diet in 2014?
- 2 If so,
  - a. Did you enjoy the experience?
  - b. Find the experience useful?
  - c. Found that it helped your decision about what you want to do when you leave school?

Please tick all boxes that apply.

**Pupils studying Nat 5 Courses (Sample No: 10-15 pupils)**

- 1 Did you find attending classes up to your National 5 exam helpful in preparing you for your SQA exams last session?  
Yes  No
- 2 Would you have felt better prepared for your National 5 exams if you had been allowed to study at home as part of study leave arrangements?  
Yes  No
- 3 Do you have any other comments regarding the arrangements for S4 pupils last session during the SQA exam diet?

**QUESTION FOR TEACHING STAFF**

- 1 Do you think that your S4 Nat 5 class(s) were better prepared for the SQA exam last session as a result of the increased time in class due to study leave not being granted?  
Yes  No

**QUESTION FOR PARENTS/CARERS (Sample No: all staff who taught S4 Nat 5 classes last session)**

- 1 Do you think your son/daughter was better prepared for the SQA exam last session as a result of the increased time in class due to study leave not being granted?  
Yes  No

## **APPENDIX 1 – REVIEW OF S4 STUDY LEAVE ARRANGEMENTS DURING SQA EXAM DIET 2014**

### **RECOMMENDATION FRO HEAD TEACHER**

- 1 Please provide your overall recommendation regarding study leave arrangements for S4 pupils for SQA exam diet 2015.

|                         |                                                                                    |                                   |
|-------------------------|------------------------------------------------------------------------------------|-----------------------------------|
| <b>Report To:</b>       | <b>Education &amp; Communities Committee</b>                                       | <b>Date:</b> 20 January 2015      |
| <b>Report By:</b>       | <b>Corporate Director, Education, Communities &amp; Organisational Development</b> | <b>Report No:</b> EDUCOM/08/15/LC |
| <b>Contact Officer:</b> | <b>Wilma Bain<br/>Head of Education</b>                                            | <b>Contact No:</b> 01475 712824   |
| <b>Subject:</b>         | <b>School Term Dates – Session 2015 / 2016 (Amended November 2014)</b>             |                                   |

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## **1.0 PURPOSE**

- 1.1 The purpose of this report is to seek approval from the Committee to amend the school term dates for the session 2015/16.

## **2.0 SUMMARY**

- 2.1 The intention of this report is to amend the school term dates that were agreed at the Education and Communities Committee on 9 September 2014.
- 2.2 The return date in January 2016 should be Tuesday 5 January 2016 and not Monday 4 January as agreed at the previous Education and Communities Committee on 9 September 2014. The reason for this is due to the fact that Saturday 2 January 2016 is not a working day therefore since 2 January is a public holiday we are required to move this public holiday to Monday 4 January 2016.
- 2.3 The closing date in June 2016 will now be Wednesday 29 June 2016 and not Tuesday 28 June as agreed at the previous Education and Communities Committee on 9 September 2014.
- 2.4 Consultation has taken place with HR and the Trade Unions on the amended term dates with no adverse comments received.

## **3.0 RECOMMENDATIONS**

- 3.1 The Committee is asked to approve, subject to the suspension of Standing Orders, the amended term dates for 2015/16 as set out in appendix 1.

**Patricia Cassidy**  
**Corporate Director, Education, Communities and Organisational Development**



## Education Services

| Term   | School Term Dates, In-Service Days & Local Holidays - Session 2015/2016                                                                                                                                                                                                                                                                                                                                                                                                                                             |  | Holiday Total | Working Days (Teachers) |
|--------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|---------------|-------------------------|
| First  | <p>In-Service Day Thursday, 13 August 2015<br/> In-Service Day Friday, 14 August 2015<br/> Pupils Return Monday, 17 August 2015</p> <p>Close Friday, 04 September 2015<br/> Local Holiday Monday, 07 September 2015<br/> Re-Open Tuesday, 08 September 2015</p> <p>Close Friday, 09 October 2015<br/> October Break Monday, 12 October 2015 to Friday 16 October 2015 (inclusive)<br/> In-Service Day Monday, 19 October 2015<br/> Pupils Return Tuesday, 20 October 2015</p> <p>Close Friday, 18 December 2015</p> |  | 6             | 86                      |
| Second | <p>Re-Open Tuesday, 5 January 2016</p> <p>Close Friday, 05 February 2016<br/> Mid-Term Monday, 08 February 2016<br/> Mid-Term Tuesday, 09 February 2016<br/> In-Service Day Wednesday, 10 February 2016<br/> Pupils Return Thursday, 11 February 2016</p> <p>Good Friday Friday, 25 March 2016<br/> Easter Monday Monday, 28 March 2016</p> <p>Close Friday, 01 April 2016</p>                                                                                                                                      |  | (21) 15       | (146) 60                |
| Third  | <p>Spring Holiday Monday Monday 11 April 2016 (tbc)<br/> Spring Break Monday, 04 April 2016 to Monday, 18 April 2016 (tbc)</p> <p>Re- Open Tuesday, 19 April 2016</p> <p>May Day Monday, 02 May 2016</p> <p>Close Thursday, 26 May 2016<br/> Local Holiday Friday, 27 May 2016<br/> Local Holiday Monday, 30 May 2016<br/> In-Service Day Tuesday, 31 May 2016<br/> Pupils Return Wednesday, 01 June 2016</p> <p>Close Wednesday, 29 June 2016</p>                                                                  |  | (35) 14       | (195) 49                |

|                         |                                                                                                                |                    |                        |
|-------------------------|----------------------------------------------------------------------------------------------------------------|--------------------|------------------------|
| <b>Report To:</b>       | <b>Education &amp; Communities<br/>Committee</b>                                                               | <b>Date:</b>       | <b>20 JAN 2015</b>     |
| <b>Report By:</b>       | <b>Patricia Cassidy<br/>Corporate Director Education,<br/>Communities &amp; Organisational<br/>Development</b> | <b>Report No.</b>  | <b>EDUCOM/14/15/ER</b> |
| <b>Contact Officer:</b> | <b>Elizabeth Robertson<br/>Health &amp; Wellbeing Development<br/>Officer</b>                                  | <b>Contact No:</b> | <b>01475 712850</b>    |
| <b>Subject:</b>         | <b>Update Paper on the Inverclyde Children and Young People<br/>Health and Well-being Survey 2013</b>          |                    |                        |

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## **1.0 PURPOSE**

1.1 The purpose of this report is to –

- a) provide the Committee with an update on the follow through work relating to the H&WB survey in schools

## **2.0 SUMMARY**

- 2.1 The findings of the first Inverclyde Schools Health & Wellbeing Survey were presented to the Education & Communities Committee in autumn 2014. At that time, the Committee requested an update on the progress made in using the survey, disseminating the detail of the report, and working with young people to celebrate the positive messages from the survey as well as to make improvements in Health & Wellbeing.
- 2.2 Details of some of the work that has been undertaken can be found in section 4 – the background to this report. Much of the individual tasks undertaken will be working towards the delivery of an Inverclyde Alliance event in March 2015 – centred around the H&WB Survey and its implications to young people and the communities of the authority.
- 2.3 Young people are already central to the planning and organising of this event, and will be the hosts and main speakers for the day, which will be held in the Beacon Arts Centre in Greenock.
- 2.4 It is anticipated that representatives from Community Planning outcome delivery groups, partner agencies and local stakeholders, elected representatives and parents will join with the young people to agree priorities for action in this vital area of their lives.

## **3.0 RECOMMENDATIONS**

- 3.1 That the Education & Communities Committee notes the content of this report, in particular the varied levels of work undertaken in the use of the survey.

3.2 That the Education & Communities Committee agrees to participate in the planned event in March 2015.

**Patricia Cassidy**  
**Corporate Director**  
**Education, Communities & Organisational Development**

## **4.0 BACKGROUND**

4.1 Since the publication of the H&WB Survey for schools, work has been undertaken on a number of levels to ensure that the information from the report is widely known and used, as well as to determine school-level and authority priorities for action. A summary of activity to date can be found below.

### **School Level**

4.2 Schools have received not only the authority report, but also the report for their own establishment. Each school has taken this information and is now working with it in a way that has been self-determined. Examples of methods employed are:

- presentation of findings at assemblies
- focus groups across year groups / house groups to identify priorities for action
- pupil council engagement with the findings
- engagement with staff groups regarding the findings and implications to school community
- engagement with parent councils regarding the information coming from the survey
- planned sessions within maths classes to look at the data in more detail via SPSS files

4.3 Each school is developing an action plan (informal or formal) based on their own school community considerations of the reports. It has been requested that, by the time of the Alliance event in March, each school comes with “Offers” and “Asks”: a set of areas where the young people know they can effect change themselves as well as a number of areas where they need external support from agencies and decision makers to effect the required change. This is a powerful distinction as it reinforces the understanding that solutions and change can come from the young people themselves – that they are in no way powerless to improve H&WB in Inverclyde.

### **SOA Outcome Delivery Group Level**

4.4 Presentations have been made to all SOA outcome delivery groups and the Alliance Board regarding the survey – in each case with the extension of a question regarding the role that the particular group can have in working with young people to bring about positive change. A number of partner agencies have already requested further time for discussion to revise and update their plans in light of the findings of the H&WB survey. This has been a welcomed and productive outcome from these sessions.

4.5 An important message that has come back from engagement with young people already is that they want the community to celebrate the fact that the majority of the behaviours and attitudes expressed by young people within the survey are positive – high levels of volunteering, relatively low numbers of young people involved in risky behaviours. This is something that has been highlighted in the work that has been done to date with the Outcome Delivery Groups.

### **Inverclyde Alliance Event**

4.6 An event has been planned for March 2015. This will be, as previously mentioned, led by the young people of our schools. A planning group has been set up, with representatives from all schools, to take forward the practicalities and the development of themes and content for the day. The first meeting of the group was on Tuesday 9<sup>th</sup> December and all 6 mainstream schools were represented. The group will meet again in January to develop further the plans for the day, but have already decided some key elements for the event:

- this should be a celebration of what is good about young people in Inverclyde
- the event should be open to the widest possible audience in the community
- the event should be focused on action with clear next steps beyond March

## Further Statistical Analysis

- 4.7 As requested at the previous committee, the Statistical Analysis Network which operates locally, with representatives from a number of Alliance partners, has been tasked with a wider analysis of the survey – making comparisons with other relevant social research products. The results of this will be reported at a later date. This is mainly due to the recent publication of the SALSUS report, which also asks questions about alcohol and drug use, amongst other areas. It is important to include this very recent report within the scope of the work remitted to the group.

## 5.0 PROPOSALS

- 5.1 It is proposed that the Education & Communities Committee notes the contents of this report.
- 5.2 In light of the findings and concurrent with the actions identified in 3.2 (above), the Education & Communities Committee agrees to further engagement with the young people, schools and their communities plus partner agencies to take forward agreed and appropriate actions.

## 6.0 IMPLICATIONS

- 6.1 Legal: None at the time of this report
- 6.2 Financial: Alliance Partners have been asked to consider any financial support that they can provide for the hosting of the event in March 2015. Precise costs are yet to be confirmed. A number of partners have expressed intention to make a financial contribution to the event and the work emanating from it.

### Financial Implications:

#### One off Costs

| Cost Centre | Budget Heading | Budget Years | Proposed Spend this Report £000 | Virement From | Other Comments |
|-------------|----------------|--------------|---------------------------------|---------------|----------------|
| N/A         |                |              |                                 |               |                |

#### Annually Recurring Costs/ (Savings)

| Cost Centre | Budget Heading | With Effect from | Annual Net Impact £000 | Virement From (If Applicable) | Other Comments |
|-------------|----------------|------------------|------------------------|-------------------------------|----------------|
| N/A         |                |                  |                        |                               |                |

- 6.3 Personnel: None at the time of this report.
- 6.4 Equalities: None at the time of this report.
- 6.5 Repopulation: None at the time of this report.

## 7.0 CONSULTATION

- 7.1 The paper provides an update on consultation undertaken to date.

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|                         |                                                                                   |                    |                        |
|-------------------------|-----------------------------------------------------------------------------------|--------------------|------------------------|
| <b>Report To:</b>       | <b>Education &amp; Communities Committee</b>                                      | <b>Date:</b>       | <b>20 January 2015</b> |
| <b>Report By:</b>       | <b>Corporate Director Education, Communities &amp; Organisational Development</b> | <b>Report No:</b>  | <b>EDUCOM/15/15/PC</b> |
| <b>Contact Officer:</b> | <b>Patricia Cassidy</b>                                                           | <b>Contact No:</b> | <b>(01475) 712748</b>  |
| <b>Subject:</b>         | <b>Items for Noting</b>                                                           |                    |                        |

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### 1.0 PURPOSE

- 1.1 The purpose of this report is to keep the Committee apprised of matters which fall within its remit for information purposes.

### 2.0 Enhancing Community Engagement

- 2.1 At their meeting on 4 November 2014, the Committee agreed a paper proposing a series of actions to enhance community engagement. The following provides an update to the Committee on progress made:
- 2.2 During the first week in November, 3 'cluster' meetings were held in Clydeview Academy, Notre Dame High School and Port Glasgow Community Campus. There were 69 participants at these meetings, including representation from Community Councils, Community Associations, Tenants and Residents Associations and a number of other community and voluntary groups.
- 2.3 Each meeting was introduced by Councillor Martin Brennan in his role as Communities Champion.
- 2.4 The first part of each meeting looked at 'Taking the complaining out of engaging', an issue which had been highlighted at the series of events in March 2014. Officers from Inverclyde Council Customer Services, Inverclyde Community Health and Care Partnership and River Clyde Homes shared information with participants on how to make complaints to their organisation and also how to get engaged in the design and delivery of services.
- 2.5 The second part of each meeting looked at the cluster and neighbourhood profiles being developed by the Alliance and discussion took place about how these could be used to inform planning at a locality level as well as the 3 year plan for Community Learning and Development required by the CLD Regulation (Scotland) 2013. Community members indicated that they would find this information very useful and requested that copies be circulated to them as they became available.

### 3.0 More Duke of Edinburgh Success for Inverclyde

- 3.1 The DofE Scotland Office compile statistics on participation and achievement in the DofE across Scotland. During their annual visit to Inverclyde on 23 October 2014, Inverclyde DofE were praised for having the highest completion rates in Scotland for the 2013-2014 period. Their data on 'age penetration' indicated that 10% of 15 year olds in Inverclyde participated in the DoE – another great achievement.
- 3.2 Data across bronze, silver and gold awards showed increased participation as follows:

|               | 2012 - 2013 | 2013 - 2014 |
|---------------|-------------|-------------|
| New entrants  | 206         | 285         |
| Awards gained | 130         | 160         |

3.3 The DofE Scotland Office data also showed that the ratio of leaders to young people had gone up from 1 leader per 18 participants in 2012–2013 to 1 leader per 55 participants in 2013-2014 which is higher than in other authorities. The CLD Service have already recognised this as a concern and, following discussions, each secondary school has agreed to support the expedition season as part of their activity week and to create opportunities for school staff to participate as expedition leaders. A pilot is also taking place with two schools (St Columba's High School and St Stephen's High School) which will see every S3 pupil participate in the DofE as part of the Personal and Social Education Curriculum. These developments are designed, not only to reduce the leader to participant ratio, but to allow even greater access to the DoE in Inverclyde.

#### 4.0 GIRFEC/ Early Years update

4.1 The Children and Young People Act was introduced as a Bill in April 2013, passed February 2014 and received Royal Assent in March 2014.

#### 4.2 Early Years

The commencement of the Act will see additional early education and child care hours established in summer 2014. Inverclyde is well prepared for this change and statutory implementation. Further developments in childcare planned for 2015, for 2 year olds from workless families, are still being worked on. There will be an update later, on this aspect of the legislation.

#### 4.3 Getting it Right for Every Child (GIRFEC)

The core components of GIRFEC policy are:

- A focus on improving outcomes based on a shared understanding of well-being
- A common approach to gaining consent and sharing information
- An integral role for children, young people and families in assessment, planning and intervention (nothing about us without us)
- A co-ordinated approach to identifying needs and assessing concerns based on the well-being indicators
- Getting the right help at the right time
- Consistent and high standards of co-operation, joint working and communication
- A Named Person for every child and a lead professional where required
- Making universal services the best they can be

The Act describes certain duties for authorities under GIRFEC policy.

These duties require to be implemented by August 2016. The GIRFEC policy is unchanged and practice in this area has been emerging over the last decade. The policy continues to be refined and updated. The legislative aspects of the policy only include certain areas. These are:

- Named Person
- Child's Plan
- Wellbeing

4.4 There will be a requirement to comply with practice around these areas by August 2016.

A core team of Social Work, Health and Education Services managers are progressing the plans for ensuring that culture, systems and practice related to the implementation of the GIRFEC aspects of the Children and Young People Act are ready for full compliance by August 2016.

A 'GIRFEC Implementation Steering Group' has been set up from representatives of the SOA6 Best Start in Life. GIRFEC delivery subgroups will be set up with representation across the partnership to develop the detail regarding single planning processes, Named Person Service, learning and development. A draft child's plan and draft GIRFEC pathway documents have already been shared with Heads of Establishment. Establishments currently use wellbeing indicators (safe, healthy, achieving, nurtured, respected, responsible and included) for assessment and planning purposes through the work of GIRFEC Champions. They are also well practised in using the key practice model questions as a basis for assessing need. These

questions are: *What is getting in the way of this child's or young person's well-being? Do I have all the information I need to help this child and young person? What can I do now to help this child and young person? What can my agency do to help this child or young person? What additional help, if any, may be needed from others?*

In certain establishments this work and the improved outcomes achieved for children, has already been praised by Education Scotland.

## 5.0 IMPLICATIONS

### Finance

5.1 N/A

#### Financial Implications:

##### One off Costs

| Cost Centre | Budget Heading | Budget Years | Proposed Spend this Report £000 | Virement From | Other Comments |
|-------------|----------------|--------------|---------------------------------|---------------|----------------|
| N/A         |                |              |                                 |               |                |

##### Annually Recurring Costs/ (Savings)

| Cost Centre | Budget Heading | With Effect from | Annual Net Impact £000 | Virement From (If Applicable) | Other Comments |
|-------------|----------------|------------------|------------------------|-------------------------------|----------------|
| N/A         |                |                  |                        |                               |                |

### Legal

5.2 N/A

### Human Resources

5.3 N/A

### Equalities

5.4 Has an Equality Impact Assessment been carried out?

Yes See attached appendix

No This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy. Therefore, no Equality Impact Assessment is required.

### Repopulation

5.5 N/A

## 6.0 CONSULTATIONS

6.1 N/A

## 7.0 CONCLUSIONS



7.1 N/A

## **8.0 BACKGROUND PAPERS**

8.1 N/A

**Patricia Cassidy**  
**Corporate Director**  
**Education, Communities & Organisational Development**

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**Report To:** Education and Communities Committee      **Date:** 20 January 2015

**Report By:** Corporate Director Education, Communities & Organisational Development      **Report** EDUCOM/18/15/EM

**Contact Officer:** Eddie Montgomery      **Contact No:** 01475 712472

**Subject:** Use of Powers Delegated to the Chief Executive to accept the lowest tender for Former Greenock Academy Demolition

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## **1.0 PURPOSE**

- 1.1 The purpose of this report is to advise the Committee on the use of emergency powers delegated to the Chief Executive to accept the lowest acceptable tender for the demolition of the former Greenock Academy building.

## **2.0 SUMMARY**

- 2.1 The Education Capital Programme included budget provision of £164,000 for the demolition works. The previous aborted tender exercise and securing of the property prior to its temporary use partially utilised the available budget. The building has now been vacated and demolition requires to be taken forward as soon as possible. Tenders have been received and the total cost of the project including allowances for professional fees, direct works and other charges is £231,409. The use of powers delegated to the Chief Executive is required as the cost of the project is £138,409 more than the available budget.

## **3.0 USE OF EMERGENCY POWERS**

- 3.1 Acceptance of the lowest tender for the Former Greenock Academy Demolition was authorised by Councillors Loughran, Brennan and McEleny.

## **4.0 RECOMMENDATION**

- 4.1 It is recommended that the use of emergency powers delegated to the Chief Executive is noted.

**Eddie Montgomery**  
**Property Services Manager**

## 5.0 BACKGROUND

5.1 The project comprises the demolition of the former Greenock Academy building which was vacated by the school in summer 2011. The building was declared surplus, scheduled for demolition and this was progressed to tender stage in late 2011. Prior to a demolition contract being let the Authority received an enquiry which led to the building being leased to Shed Media as part of the BBC's production of the Waterloo Road television series. Shed Media took possession in December 2011 and occupied the building until October 2014.

5.2 The following items should be noted:

- £71,000 of the original demolition budget was expended in prior years on security, services disconnections and pre-contract fees incurred in taking the demolition project to tender stage in 2011.
- The building has a significant amount of asbestos to be removed as part of the contract which is reflected in the tender price.

The above are contributory factors accounting for the total cost of the project exceeding the available allowance. It should also be noted however that the lease of the building to Shed Media resulted in considerable economic benefit and promotion of the Inverclyde area through employment and business opportunities for local people and companies.

## 6.0 PROPOSALS

6.1 It was proposed that the lowest tender received be accepted, that of Reigart Contracts, in the amount of £211,597. The use of emergency powers was requested in order that the project could proceed without delay to: minimise security costs prior to handover to the main contractor, reduce the risk of arson or theft in the period prior to handover to the main contractor and maximise capital expenditure in the current financial year

## 7.0 FINANCIAL IMPLICATIONS

7.1 The total cost of the project, including allowances for professional fees, services disconnections and other charges is £231,409. The current remaining budget allowance for the project is £93,000.

The funding gap is due to factors outlined in 4.1 above. The proposals to address the gap are outlined in the table below.

### 7.2 Finance

| Cost Centre | Budget Heading    | Budget Year     | Proposed Spend this Report | Virement From | Other Comments                                                   |
|-------------|-------------------|-----------------|----------------------------|---------------|------------------------------------------------------------------|
| Capital     | Education Capital | 2015/16 & 16/17 | £93,000                    | n/a           | Existing allocation                                              |
| Capital     | Education Capital | 2014/15 – 16/17 | £80,000                    | n/a           | Remaining 2014/15 and part future years contingency              |
| Capital     | Education Capital | 2015/16         | £58,000                    | n/a           | Reduce St Stephen's HS Demolition allowance from £558K to £500K. |

|  |  |  |          |  |  |
|--|--|--|----------|--|--|
|  |  |  | £231,000 |  |  |
|--|--|--|----------|--|--|

The expenditure will therefore be contained within the current Education Capital programme allowances.

## **8.0 CONSULTATION**

- 8.1 The Chief Financial Officer was consulted on this matter and has agreed with the proposals / action taken.
- 8.2 There are no direct staffing implications in respect of the report and as such the Head of Organisational Development, HR and Communications was not consulted.

## **9.0 LIST OF BACKGROUND PAPERS**

- 9.1 Technical Services Tender Report – Greenock Academy Demolition 14/118.

**INVERCLYDE COUNCIL  
EDUCATION AND COMMUNITIES COMMITTEE**

**AGENDA AND ALL PAPERS TO:**

|                                                                        |                  |
|------------------------------------------------------------------------|------------------|
| Councillor Loughran                                                    | 1                |
| Councillor Brennan                                                     | 1                |
| Councillor McColgan                                                    | 1                |
| Councillor McCabe                                                      | 1                |
| Councillor Clocherty                                                   | 1                |
| Councillor Jones                                                       | 1                |
| Councillor Wilson                                                      | 1                |
| Councillor Shepherd                                                    | 1                |
| Councillor Brooks                                                      | 1                |
| Councillor McEleny                                                     | 1                |
| Councillor Campbell-Sturgess                                           | 1                |
| All other Members (for information only)                               | 9                |
| <b>Church Members</b>                                                  |                  |
| Mr Tom Macdougall                                                      | 1                |
| Rev F Donaldson                                                        | 1                |
| Father Michael McMahon                                                 | 1                |
| <b>Parent Representative:</b>                                          |                  |
| Mr Robin Thomson                                                       | 1                |
| <b>Teacher Representative:</b>                                         |                  |
| Mr Tom Tracey                                                          | 1                |
| <b>Officers:</b>                                                       |                  |
| Chief Executive                                                        | 1                |
| Corporate Communications & Public Affairs                              | 1                |
| Corporate Director Community Health & Care Partnership                 | 1                |
| Corporate Director Education, Communities & Organisational Development | 1                |
| Head of Education                                                      | 1                |
| Head of Inclusive Education, Culture & Corporate Policy                | 1                |
| Schools Estate Manager                                                 | 1                |
| E Hamilton, Education Services                                         | 1                |
| I Cameron, Education Services                                          | 1                |
| Head of Safer & Inclusive Communities                                  | 1                |
| Chief Financial Officer                                                | 2                |
| Corporate Director Environment, Regeneration & Resources               | 1                |
| Head of Legal & Property Services                                      | 1                |
| Legal Services Manager (Fraser Jarvie)                                 | 1                |
| G Murphy, Principal Solicitor                                          | 1                |
| S Lang, Legal & Property Services                                      | 1                |
| Chief Internal Auditor                                                 | 1                |
| File Copy                                                              | 1                |
| <b>TOTAL</b>                                                           | <b><u>44</u></b> |

**AGENDA AND ALL NON-CONFIDENTIAL PAPERS TO:**

|                    |                  |
|--------------------|------------------|
| Community Councils | 10               |
| <b>TOTAL</b>       | <b><u>10</u></b> |