

THE INVERCLYDE COUNCIL – 5 JUNE 2014

The Inverclyde Council

Thursday 5 June 2014 at 4pm

Present: Provost Moran, Councillors Ahlfeld, Brennan, Brooks, Campbell-Sturgess, Clocherty, Dorrian, Jones, Loughran, MacLeod, McCabe, McColgan, McCormick, McEleny, McIlwee, Nelson, Shepherd and Wilson.

Chair: Provost Moran presided.

In attendance: Chief Executive, Corporate Director Education, Communities & Organisational Development, Corporate Director Environment, Regeneration & Resources, Acting Corporate Director Environment, Regeneration & Resources, Corporate Director Inverclyde Community Health & Care Partnership, Head of Legal & Property Services, Head of Environmental & Commercial Services, Environmental Services Manager, Roads, Transport & Waste Collection, Head of Property Assets & Facilities Management, Technical Services Manager, Ms B McQuarrie (for Head of Organisational Development, HR & Communications), Business Support Executive and Corporate Communications Manager.

Reverend Sorensen opened proceedings with a prayer.

379 Apologies and Declarations of Interest 379

Apologies for absence were intimated on behalf of Councillors Grieve and Rebecchi.

No declarations of interest were intimated.

**Minutes of Meetings of
The Inverclyde Council, Committees, Sub-Committees and Boards**

380 Appointment Panel – Head of Organisational Development, Human Resources & 380
Communications – 1 April 2014

Approved on the motion of Councillor Brooks.

381 The Inverclyde Council – 10 April 2014 381

Approved on the motion of Provost Moran.

382 Audit Committee – 22 April 2014 382

Approved on the motion of Councillor Nelson.

383 Appointment Panel – Head of Organisational Development, Human Resources & 383
Communications – 23 April 2014

Approved on the motion of Councillor McCabe.

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384	Inverclyde Community Health & Care Partnership Sub-Committee – 24 April 2014	384
	Approved on the motion of Councillor McIlwee.	
385	Grants Sub-Committee – 29 April 2014	385
	Approved on the motion of Councillor McColgan.	
386	Environment & Regeneration Committee – 1 May 2014	386
	Approved on the motion of Councillor McCormick.	
387	Local Police & Fire Scrutiny Sub-Committee – 6 May 2014	387
	Approved on the motion of Councillor Loughran.	
388	Education & Communities Committee – 6 May 2014	388
	Approved on the motion of Councillor Loughran.	
389	Local Review Body – 7 May 2014	389
	Approved on the motion of Councillor Wilson.	
390	General Purposes Board – 14 May 2014	390
	Approved on the motion of Councillor Dorrian.	
391	Policy & Resources Committee – 20 May 2014	391
	Approved on the motion of Councillor McCabe.	
392	Planning Board – 4 June 2014	392
	Approved on the motion of Councillor Wilson.	
393	Greenock Arts Guild Board - Vacancy	393

There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources on the appointment of a Member to the Board of Greenock Arts Guild following the resignation of Councillor Brennan, consideration of which had been continued from the meeting of the Council held on 10 April 2014.

Decided: that, in view of the necessity of the Council considering the outcome of a Board meeting, consideration of the matter be deferred to the special meeting of the Council to be held on 19 June 2014.

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- 394 Local Authority Workfare Pledge – Motion by Councillor Clocherty 394**
- There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources on a motion by Councillor Clocherty, counter-signed by Councillor McIlwee, proposing that the Council pledge not to use any workfare placements and encourage contractors not to use workfare schemes which had been submitted in accordance with Standing Order 22 in the following terms:-
 “This council believes that work should pay and therefore opposes the introduction of schemes which force job seekers into unpaid work or face losing their benefits – schemes known popularly as *workfare*.
 This council is concerned that there is no evidence workfare assists job seekers in finding work and in fact working a 30-hour week makes that more difficult; that workfare is replacing paid work; and that workfare stigmatises benefits claimants and locks them further into poverty.
 This council pledges not to use any workfare placements and will also encourage contractors not to use the schemes.”
 As an amendment, Councillor Wilson moved that officers submit a report to the Policy & Resources Committee on the feasibility of community work placements. As there was no seconder for the amendment this fell. Councillor Wilson requested that his dissent to the decision be recorded in the minute of the meeting.
Decided: that the Council support the motion as submitted by Councillor Clocherty.
- 395 Plaque Commemorating Kincaid’s Workers – Request from Councillor Rebecchi 395**
- There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources on a request from Councillor Rebecchi that the Council consider displaying a plaque commemorating Kincaid’s workers killed in both World Wars within Council premises.
Decided:
 (1) that the Council note the position in respect of the Kincaid plaque;
 (2) that the plaque go on temporary display within the McLean Museum as part of its Great War Exhibition; and
 (3) that on completion of the planned refurbishment works at the McLean Museum, the plaque be put on permanent display.
- 396 Administrative Arrangements: Cycle of Council, Committee, Sub-Committee and Board Meetings 396**
- There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources setting out for approval the cycle of Council, Committee, Sub-Committee and Board meetings for the period to June 2015.
Decided: that approval be given to the proposed cycle of Council, Committee, Sub-Committee and Board meetings for the year to June 2015 as set out in the timetable appended to the report.
- 397 Update of Financial Strategy 2014/2022 397**
- There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources seeking approval of the revised Financial Strategy 2014/15 – 2021/22 appended to the report.

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Decided: that the latest revision of the Financial Strategy 2014/15 – 2021/22 as set out in the appendix to the report be approved.

398 Proposed Traffic Regulation Order – Disabled Persons’ Parking Places (On Street) Order No 1 2014 398

There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources on the proposed Traffic Regulation Order – Disabled Persons’ Parking Places (On Street) Order No 1 2014.

Resolved on the motion of Councillor McCabe seconded by Councillor Clocherty that THE INVERCLYDE COUNCIL, incorporated under the Local Government etc. (Scotland) Act 1994, RESOLVE TO MAKE as they HEREBY MAKE a Resolution under Section 32(1) and Part III of Schedule 9 of the Road Traffic Regulation Act 1984 to permit the provision of parking places for disabled persons who hold a badge under the Disabled Persons (Badges for Motor Vehicles) (Scotland) Regulations 2000 as amended, all as detailed in a copy of the Order forming a supplement to the principal minute hereof and that the Head of Environmental & Commercial Services and the Head of Legal & Property Services be authorised to take all necessary action in connection therewith.

399 Proposed Traffic Regulation Order – The Inverclyde Various Locations, Inverclyde (No Stopping) Order 2014 399

There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources on the proposed Traffic Regulation Order – The Inverclyde Various Locations, Inverclyde (No Stopping) Order 2014.

Resolved on the motion of Councillor McCabe seconded by Councillor Clocherty that THE INVERCLYDE COUNCIL, incorporated under the Local Government etc. (Scotland) Act 1994, RESOLVE TO MAKE as they HEREBY MAKE a Resolution under Sections 1(1), 2(1) and (2) and Part III of Schedule 9 of the Road Traffic Regulation Act 1984 to introduce No Stopping between 8am and 5pm Monday to Friday outside 18 Inverclyde schools, all as detailed in a copy of the Order forming a supplement to the principal minute hereof and that the Head of Environmental & Commercial Services and the Head of Legal & Property Services be authorised to take all necessary action in connection therewith.

Appendices to Minutes

400 Appointment Panel – Head of Organisational Development, Human Resources & Communications – 1 April 2014 400

Approved on the motion of Councillor Brooks.

401 Appointment Panel – Head of Organisational Development, Human Resources & Communications – 23 April 2014 401

Approved on the motion of Councillor McCabe.

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- 402 Environment & Regeneration Committee – 1 May 2014 402**
Approved on the motion of Councillor McCormick.
- 403 Education & Communities Committee – 6 May 2014 403**
Approved on the motion of Councillor Loughran.
- 404 Mr Andrew Gerrard 404**
Provost Moran referred to the imminent retiral of Mr Andrew Gerrard, Head of Property Assets & Facilities Management. He paid tribute to Mr Gerrard's 35 years of service with the former Strathclyde Regional Council and Inverclyde Council and to his involvement in the School Estate programme. On behalf of the Council, he wished him a long and happy retirement.

GENERAL PURPOSES BOARD - 11 JUNE 2014

General Purposes Board

Wednesday 11 June 2014 at 3.00pm

Present: Councillors Ahlfeld, Brennan, Campbell-Sturgess, Dorrian, Grieve, Jones, Loughran, McColgan, Nelson and Rebecchi.

Chair: Councillor Dorrian presided.

In attendance: Mr F Jarvie (for Head of Legal & Property Services) and Inspector I Wood Police Scotland.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Board.

405 Apologies, Substitutions and Declarations of Interest 405

Apologies for absence were intimated on behalf of Councillor Brooks and McIlwee. Councillor Nelson substituting for Councillor Brooks.

There were no declarations of interest intimated.

406 Review of Wemyss Bay / Inverkip Taxi Licence Restrictions 406

There was submitted a report by the Head of Legal & Property Services to seek the Board's decision on the Council's Policy regarding the Inverkip / Wemyss Bay trading restrictions currently placed on 5 Taxi Licences.

Mr Jarvie summarised the report and advised the consultation process had been completed and highlighted the responses received which were attached to the report. He requested the Board to consider the terms of the report.

After discussion Councillor Loughran moved no change to the current Policy which was unanimously agreed.

Decided: no change to the Board's current Policy.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in Paragraph 6 of Part I of Schedule 7(A) of the Act.

407 Application for Taxi Driver's Licence – Stephen Houston 407

There was submitted a report by the Head of Legal & Property Services for the grant of a Taxi Driver's Licence by Mr Houston following a Police objection.

Mr Houston was present.

The Board heard Inspector Wood in support of the Police objection and Mr Houston in support of his application.

Decided: the application be granted for one year and any renewal application submitted be processed in the normal manner.

GENERAL PURPOSES BOARD - 11 JUNE 2014

408 Application for Taxi Driver's Licence – James Mahon 408

There was submitted a report by the Head of Legal & Property Services for the grant of a Taxi Driver's Licence by Mr Mahon following a Police objection.

Mr Mahon was present.

The Board heard Inspector Wood in support of the Police objection and Mr Mahon in support of his application.

Decided:

- (i) request the Chief Constable submit an additional report with further details; and
- (ii) continue consideration of the application to a further meeting of the Board.

Inspector Wood noted the request.

409 Application for Taxi Driver's Licence – Brian Phillips 409

There was submitted report by the Head of Legal & Property Services for the grant of a Taxi Driver's Licence by Mr Forbes following a Police representation.

Mr Phillips was not present or represented.

The Board heard Inspector Wood in support of the Police representation.

Decided: the application be refused.

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The Inverclyde Council (Various Roads) (Outer Greenock) (Waiting Restrictions) Order 2013;
 The Inverclyde Council (Various Roads) (Port Glasgow, Kilmacolm and Quarriers Village) (Waiting Restrictions) Order 2013;
 The Inverclyde Council (Various Roads) (Gourock, Inverkip and Wemyss Bay) (Waiting Restrictions) Order 2013; and
 The Inverclyde Council (Off Street Parking Places) Order 2013;
 and that it be remitted to the Head of Environmental & Commercial Services and the Head of Legal & Property Services to arrange for their implementation; and
 (4) that the Committee note that further updates will be provided to the Committee over the next 12 months and the results of a comprehensive review of the first 12 months of operation will be reported to the Committee in late 2015.
 As an amendment to (2) above, Councillor Nelson moved that the Committee accept the Reporter's recommendations in full and reconsider the introduction of a residents' parking scheme with a report to be brought to the next Committee meeting possible.
 On a vote, 3 Members voted for the amendment and 8 for the motion which was declared carried.

Decided:

(1) that the Committee note the recommendations of the independent Reporter concerning the Traffic Regulation Orders necessary to implement Decriminalised Parking Enforcement (DPE) in Inverclyde;
 (2) that the Committee accept the Reporter's recommendations in full;
 (3) that the Committee recommend to the Inverclyde Council the making of the Traffic Regulation Orders:

The Inverclyde Council (Various Roads) (Inner Greenock) (Controlled Parking Zone) Order 2013;
 The Inverclyde Council (Various Roads) (Outer Greenock) (Waiting Restrictions) Order 2013;
 The Inverclyde Council (Various Roads) (Port Glasgow, Kilmacolm and Quarriers Village) (Waiting Restrictions) Order 2013;
 The Inverclyde Council (Various Roads) (Gourock, Inverkip and Wemyss Bay) (Waiting Restrictions) Order 2013; and
 The Inverclyde Council (Off Street Parking Places) Order 2013;
 and that it be remitted to the Head of Environmental & Commercial Services and the Head of Legal & Property Services to arrange for their implementation; and
 (4) that the Committee note that further updates will be provided to the Committee over the next 12 months and the results of a comprehensive review of the first 12 months of operation will be reported to the Committee in late 2015.

412 Parks Management Rules: Civic Government (Scotland) Act**412**

There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources (1) advising of the present position on the implementation of the proposed new Management Rules for Inverclyde's parks following the public consultation exercise and (2) seeking approval to progress the matter to the next stage in the process, whereby the remaining objectors will be given an opportunity to be heard by the Committee.

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The Convener advised during consideration of this item that he intended to convene a special meeting of the Environment & Regeneration Committee at 3pm on 14 August to hear the remaining objectors. In addition, it was noted that training for Elected Members on the relative procedures would be held on 12 August.

Decided: that the Committee note the present position on the progress of the consultation and note that a special meeting of the Committee will be convened solely to permit remaining objectors to have their objection(s) to the proposed Parks Management Rules heard by Councillors.

413 Advancement of Capital Spend from 2015/16 413

There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources seeking approval to advance expenditure in relation to the Kempock Street car park sea wall and carriageway resurfacing works planned for 2015/16 which are included in approved capital programmes.

Decided:

(1) that agreement be given to the carrying out of reinforcement works to the Kempock Street car park sea wall concurrently with other major works being carried out to the car park by Riverside Inverclyde subject to suitable contractual obligations being imposed on contractors to minimise any associated risks all to the satisfaction of the Head of Legal & Property Services;

(2) that the Committee approve the pre-allocation of £250,000 from the 2015/16 Property Capital Allocation to increase the funding for the project to £500,000 in order to progress with Option 3 as outlined in the report; and

(3) that approval be given to the advancement of £600,000 of carriageway resurfacing works from 2015/16 to absorb slippage arising elsewhere in the 2014/15 RAMP Capital Programme and note that an update on progress will be presented to the next meeting of the Committee.

414 Glasgow and the Clyde Valley Strategic Development Planning Authority: Minute of Agreement 414

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on a request from Renfrewshire Council, host authority for the administration of the Glasgow and the Clyde Valley Strategic Development Planning Authority (SDPA), to Inverclyde Council, to sign the Minute of Agreement for the SDPA.

Decided: that the Committee authorise the signing of the Glasgow and the Clyde Valley Strategic Development Plan Authority Minute of Agreement on behalf of Inverclyde Council.

415 Inverclyde Local Development Plan: Proposed Modifications and Adoption 415

There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) on the modifications arising out of the Examination held on the Inverclyde Local Development Plan: Proposed Plan and (2) seeking approval for the modified Plan to be advertised, indicating the Council's intention to adopt it.

Decided: that the Committee:-

(a) welcome the conclusions of the Examination held on the Local Development Plan: Proposed Plan;

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- (b) approve the modifications recommended by the Reporters to the Local Development Plan as set out in annex 1 to the report;
- (c) remit to the Council to agree to advertise the Plan and its intention for it to be adopted and submit it to Scottish Ministers; and
- (d) delegate to the Head of Regeneration & Planning to undertake the statutory requirements consequent upon the above decisions as set out in section 8 of the report.

416 Commonwealth Flotilla**416**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources providing details of the Homecoming Muster and the Commonwealth Flotilla between Greenock and Glasgow which takes place on Saturday 26 July.

Decided:

- (1) that the Committee note the development of the project positively;
- (2) that it be agreed the planned delivery of the event, the facilitation for the general public's engagement and enjoyment of the spectacle and the legacy deliverable are all consistent with the Council's expectation when the budget was approved on 20 February 2014;
- (3) that approval be given to the proposal to dispense funds as outlined in paragraph 8 of the report; and
- (4) that authority be delegated to the Corporate Director Environment, Regeneration & Resources to conclude the Heads of Terms and the funding agreement with the Royal Yachting Association of Scotland and to procure and implement the legacy element in partnership with Riverside Inverclyde and Peel.

417 Opportunity for the Development of a Micro Distillery in Inverclyde**417**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on proposals for the development of a micro distillery in Inverclyde, in partnership with Riverside Inverclyde.

Decided:

- (1) that the market be tested by inviting formal applications for the development of a micro distillery at the former Garvocks Farm Steading alongside Loch Thom as outlined in section 5 of the report;
- (2) that authority be delegated to the Corporate Director Environment, Regeneration & Resources to engage with Riverside Inverclyde in partnership to secure a suitable entrepreneur as part of an integrated business diversity and tourism offering for Inverclyde; and
- (3) that it be noted a further report will be submitted to the Committee for formal approval of the final arrangements for transferring the land and the overall proposal.

418 Development of Self-Build Opportunity at Leperstone Avenue, Kilmacolm**418**

There was submitted an updated report by the Corporate Director Environment, Regeneration & Resources (1) on progress in relation to the development of self-build housing plots at Leperstone Avenue, Kilmacolm, an initiative contained within the Repopulation Action Plan, and (2) seeking authority for a range of proposals in this regard.

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Decided:

- (1) that Leperstone Avenue be developed for self-build housing, subject to the planning process and other legal requirements, all as outlined in paragraph 5.2 of the report;
- (2) that authority be delegated to the Corporate Director Environment, Regeneration & Resources to:
- (i) engage Riverside Inverclyde to develop a scheme which focuses on the objective of increasing Inverclyde's population;
- (ii) where required and to assist in delivering (2) (i) above, enter into a development agreement to transfer the Leperstone site to Riverside Inverclyde with income generated retained and re-used under the direction of the Council to bring forward other self-build sites available to interested parties who live outwith Inverclyde as well as local Inverclyde residents; and
- (3) that it be noted further reports will be submitted to the Committee to update on progress on a regular basis.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as are set opposite each item.

Item	Paragraph(s)	
Premises in Bay Street, Port Glasgow	6 and 9	
Disposal of Land at Lower Mary Street, Port Glasgow	6 and 9	
Property Assets Management Report	2, 6 and 9	
419 Premises in Bay Street, Port Glasgow		419
There was submitted a report by the Corporate Director Environment, Regeneration & Resources on recent developments in respect of dilapidated premises in Bay Street, Port Glasgow and the Committee agreed to the action recommended, all as detailed in the appendix.		
420 Disposal of Land at Lower Mary Street, Port Glasgow		420
There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources seeking authority to conclude amended negotiations for the sale of land at Lower Mary Street, Port Glasgow and the Committee agreed to the action recommended, all as detailed in the appendix.		

421 Property Assets Management Report**421**

There was submitted a report together with addendum report by the Acting Corporate Director Environment, Regeneration & Resources on activities and proposals for the management of the Council's property assets. Following consideration, the Committee agreed to the actions recommended in respect of (1) land at Boglestone Avenue, Port Glasgow, (2) land at Uist Avenue, Port Glasgow, (3) land at Auchneagh Road, Greenock, (4) premises at Peat Road, Greenock, (5) land at Kempock Street, Gourrock and (6) premises at Burns Road, Greenock, all as detailed in the appendix.

AUDIT COMMITTEE - 19 JUNE 2014

Audit Committee

Thursday 19 June 2014 at 3pm

Present: Provost Moran, Councillors Ahlfeld, Brennan, Campbell-Sturgess, Clocherty, Dorrian, Jones, MacLeod, Nelson and Rebecchi.

Chair: Councillor Rebecchi presided.

In attendance: Acting Corporate Director Environment, Regeneration & Resources, Head of Legal & Property Services, Head of Finance, Chief Internal Auditor, and Ms V Pollock (Legal & Property Services).

Present also: Ms C Bailey (Grant Thornton).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.

422 Apologies, Substitutions and Declarations of Interest 422

No apologies for absence or declarations of interest were intimated.

423 Unaudited Annual Accounts for the Year Ended 31 March 2014 423

There was submitted a report by the Head of Finance requesting that the Committee review the unaudited annual accounts for the year ending 31 March 2014 and approve the normal transmission to Audit Scotland by the statutory deadline of 30 June 2014. (Councillor Nelson entered the meeting during consideration of this item of business).

Decided:

- (1) that the Committee approve the onward transmission of the unaudited annual accounts for the year ending 31 March 2014 to Audit Scotland; and
- (2) that a special meeting of the Audit Committee be held on 23 September 2014 at 2pm to consider the intimation of matters arising from the audit of the 2013/14 annual accounts.

424 Audit Committee Update – External Audit 424

There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources providing an update of activity by the Council's External Auditors, Grant Thornton.

Decided:

- (1) that the Committee note the content of the report; and
- (2) that a report be submitted to a future meeting of the Committee on Capital Slippage.

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The Inverclyde Council

Thursday 19 June 2014 at 4pm

Present: Provost Moran, Councillors Ahlfeld, Brennan, Brooks, Campbell-Sturgess, Clocherty, Dorrian, Jones, Loughran, MacLeod, McCabe, McColgan, McCormick, McEleny, McIlwee, Rebecchi, Shepherd and Wilson.

Chair: Provost Moran presided.

In attendance: Chief Executive, Corporate Director Education, Communities & Organisational Development, Corporate Director Environment, Regeneration & Resources, Acting Corporate Director Environment, Regeneration & Resources, Head of Legal & Property Services, Head of Finance, Head of Environmental & Commercial Services, Environmental Services Manager, Roads, Transport & Waste Collection, Mr M Higginbotham (Environmental & Commercial Services), Head of Planning, Health Improvement & Commissioning, Head of Regeneration & Planning, Planning Policy & Property Manager and Corporate Communications Manager.

425 Apologies and Declarations of Interest 425

Apologies for absence were intimated on behalf of Councillors Grieve and Nelson.

Councillor Wilson declared an interest in agenda item 6 (Disposal of Land at Lower Mary Street, Port Glasgow – Remit from Environment & Regeneration Committee).

426 Minute of Meeting of Environment & Regeneration Committee - 17 June 2014 426

Approved on the motion of Councillor McCormick.

427 Greenock Arts Guild Board - Vacancy 427

There was submitted a report by the Corporate Director Education, Communities & Organisational Development on the appointment of a Member to the Board of Greenock Arts Guild following the resignation of Councillor Brennan, consideration of which had been continued from the meetings of the Council held on 10 April and 5 June 2014.

Decided: that no substitute appointment be made to Greenock Arts Guild Board at present.

428 Decriminalised Parking Enforcement (DPE), Independent Reporter's Recommendations and Associated Proposed Traffic Regulation Orders – Remit from Environment & Regeneration Committee 428

There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources requesting the Council to consider a remit from the Environment & Regeneration Committee of 17 June 2014 relative to the making of the Traffic Regulation Orders:-

The Inverclyde Council (Various Roads) (Inner Greenock) (Controlled Parking Zone) Order 2013;

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The Inverclyde Council (Various Roads) (Outer Greenock) (Waiting Restrictions) Order 2013;

The Inverclyde Council (Various Roads) (Port Glasgow, Kilmacolm and Quarriers Village) (Waiting Restrictions) Order 2013;

The Inverclyde Council (Various Roads) (Gourock, Inverkip and Wemyss Bay) (Waiting Restrictions) Order 2013; and

The Inverclyde Council (Off Street Parking Places) Order 2013.

Decided: that the Inverclyde Council approve the making of the Traffic Regulation Orders outlined below:-

The Inverclyde Council (Various Roads) (Inner Greenock) (Controlled Parking Zone) Order 2013;

The Inverclyde Council (Various Roads) (Outer Greenock) (Waiting Restrictions) Order 2013;

The Inverclyde Council (Various Roads) (Port Glasgow, Kilmacolm and Quarriers Village) (Waiting Restrictions) Order 2013;

The Inverclyde Council (Various Roads) (Gourock, Inverkip and Wemyss Bay) (Waiting Restrictions) Order 2013; and

The Inverclyde Council (Off Street Parking Places) Order 2013

all as detailed in copies of the Orders forming supplements to the principal Minute hereof, and that the Head of Environmental & Commercial Services and the Head of Legal & Property Services be authorised to take all necessary action in connection therewith.

429 Inverclyde Local Development Plan: Proposed Modifications and Adoption – Remit from Environment & Regeneration Committee 429

There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources requesting the Council to consider a remit from the Environment & Regeneration Committee of 17 June 2014 relative to the Inverclyde Local Development Plan: Proposed Plan.

Decided: that the Council agree to advertise the Local Development Plan: Proposed Plan and its intention for it to be adopted and submit it to Scottish Ministers.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraphs 6 and 9 of Part I of Schedule 7(A) of the Act and for the item thereafter on the grounds that it contained exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act, as detailed in the minute.

430 Disposal of Land at Lower Mary Street, Port Glasgow – Remit from Environment & Regeneration Committee 430

There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources on a remit from the Environment & Regeneration Committee of 17 June 2014 requesting the Council to approve the financial implications arising from a proposal for the disposal of land at Lower Mary Street, Port Glasgow.

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Councillor Wilson declared a non-financial interest in this matter as a Director of an organisation referred to in the report. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the Chamber or his participation in the decision making process.

After consideration, the Council agreed to the action recommended in the report, all as detailed in the appendix.

431 Appendix to Minute of Meeting of Environment & Regeneration Committee - 17 June 2014 431

Approved on the motion of Councillor McCormick.

Inverclyde Community Health & Care Partnership Sub-CommitteeWednesday 25 June 2014 at 3pm

Present: Councillors V Jones, K Brooks (for J MacLeod), J McIlwee and L Rebecchi (Inverclyde Council); Mrs N McFadden, Public Partnership Forum and Mr B Moore, Corporate Director Inverclyde Community Health & Care Partnership.

Chair: Councillor McIlwee presided.

In attendance: Head of Children & Families and Criminal Justice, Mr J Douglas (for Head of Legal & Property Services) and Project Manager - Your Voice Inverclyde Community Care Forum.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Sub-Committee.

432 Apologies, Substitutions and Declarations of Interest 432

Apologies for absence were intimated on behalf of Councillor S McCabe, Councillor J MacLeod, with Councillor K Brooks substituting, Dr H Macdonald, Ms D McCrone and Mr K Winter.

No declarations of interest were intimated.

433 Report of Social Work Complaints Review Committee of 19 May 2014 433

There was submitted a report by the Social Work Complaints Review Committee on the outcome of a hearing held on 19 May 2014 under the local authority complaints procedure in respect of the provision of social work functions. The Sub-Committee noted the terms of the report and upheld the recommendation of the Social Work Complaints Review Committee that all eight elements of the complaint be rejected, all as detailed in the appendix.

GENERAL PURPOSES BOARD - 2 JULY 2014

General Purposes Board**Wednesday 2 July 2014 at 3.00pm**

Present: Councillors Ahlfeld, Brennan, Campbell-Sturgess, Clocherty, Dorrian, Grieve, Jones, Loughran, McIlwee, Nelson and Rebecchi.

Chair: Councillor Dorrian presided.

In attendance: Mr F Jarvie (for Head of Legal & Property Services) and Inspector Kirkwood and Sergeant Fitzpatrick, Police Scotland.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Board.

434 Apologies, Substitutions and Declarations of Interest 434

Apologies for absence were intimated on behalf of Councillors Brooks and McColgan. Councillor Nelson substituting for Councillor Brooks and Councillor Clocherty substituting for Councillor McColgan.
There were no declarations of interest intimated.

435 Licensing of Taxi Offices 435

There was submitted a report by the Head of Legal & Property Services to ask the Board to consider a request by Councillor Ahlfeld and the Convener, Councillor Dorrian on the imposition of a Condition on Booking Office Licences that the Booking Office and call handling facilities must be placed and operate within Inverclyde boundaries.
There followed a discussion on the report.

Decided: remit to the Clerk to submit a detailed report to the next appropriate meeting.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in Paragraph 6 of Part I of Schedule 7(A) of the Act.

436 Application for Taxi Driver's Licence – Kevin Smith 436

There was submitted a report by the Head of Legal & Property Services for the grant of a Taxi Driver's Licence by Mr Smith following a Police representation.

Mr Smith was not present or represented.

The Board heard Inspector Kirkwood in support of the Police representation.

Decided: the application be granted.

Inspector Kirkwood and Sergeant Fitzpatrick left the meeting after consideration of this item.

GENERAL PURPOSES BOARD - 2 JULY 2014

437 Civic Government (Scotland) Act 1982 437
Application for Multi-Access General Hire Taxi Licence
Inverclyde Taxis Ltd

There was submitted a report by the Head of Legal & Property Services for the grant of a Multi-Access General Hire Taxi Licence by Inverclyde Taxis Ltd.

Mr Hambley, Group Operations Manager, Inverclyde Taxis Ltd was present.

Mr Jarvie advised the Board on the background of the application.

The Board heard Mr Hambley in support of the application.

There followed a full discussion during which, Mr Jarvie confirmed the number of Multi-Access General Hire Taxi Licences are restricted to 20 and all are currently allocated.

Decided: the application be refused

438 Civic Government (Scotland) Act 1982 438
Application for Multi-Access General Hire Taxi Licences
Brian Cannie (x2)

There was submitted a report by the Head of Legal & Property Services for the grant of 2 Multi-Access General Hire Taxi Licences by Mr Cannie.

Mr Cannie, Snr was present representing the applicant.

Mr Jarvie advised the Board on the background of the applications.

The Board heard Mr Cannie in support of the applications.

Decided: the applications be refused.

439 Request for Suspension of Taxi Driver's Licence – James Gisbey 439

There was submitted a report by the Head of Legal & Property Services requesting the Board to consider the suspension of Mr Gisbey's Taxi Driver's Licence which expires on 31 January 2015.

Mr Gisbey was not present or represented.

Mr Jarvie advised the Board that following receipt of a letter dated 5 June 2014 from the Medical Practitioner, Mr Gisbey's Taxi Driver's Licence had been immediately suspended on 6 June 2014 and requested the Board to uphold the decision of suspension and to consider whether or not the suspension is extended.

Decided:

- (i) to uphold the immediate suspension; and
- (ii) to continue suspension for the unexpired portion of licence to 31 January 2015.

PLANNING BOARD – 6 AUGUST 2014

is agreed in writing by the Planning Authority. For the avoidance of doubt, this landscaping scheme will address the area to the rear of plots 157 – 158 and 225 – 226 where the play area was previously proposed, to ensure the provision of an appropriate landscaping scheme;

(3) that any trees, shrubs or areas of grass which die, are removed, damaged or become diseased within five years of completion of the landscaping shall be replaced within the following year with others of a similar size and species, to ensure the retention of the approved landscaping scheme in the interests of visual amenity;

(4) that details of maintenance and management for the landscaping approved in terms of condition 2 above shall be submitted to and approved in writing by the Planning Authority prior to the start of construction of the development hereby permitted. Management and maintenance shall commence upon completion of the landscaping, to ensure the maintenance of the approved landscaping scheme in the interests of visual amenity;

(5) that all soft landscaping shall be completed within 4 weeks of the last of the dwellinghouses hereby permitted being occupied, to ensure the provision of a visually acceptable environment;

(6) that prior to the commencement of works on site, full details of the specification of the equipment within the proposed play area shall be submitted to and approved in writing by the Planning Authority, to ensure a properly equipped play area;

(7) that on completion of the fifth dwellinghouse hereby permitted, the play area shall be completed and made available for use via the proposed pathway accessing between plots 226 and 159, to the satisfaction of the Planning Authority. The play area shall then remain available for use at all times thereafter, unless otherwise agreed in writing by the Planning Authority, to ensure the provision of a properly equipped play area within an appropriate timescale;

(8) that clearance of vegetation within the application site shall take place outwith the bird breeding season of March to July, in the interest of biodiversity;

(9) that driveways shall not exceed a gradient of 10%, to ensure use of the driveways in the interests of traffic safety;

(10) that prior to each dwellinghouse hereby permitted being occupied, all new roads and footways leading to it shall be surfaced to a sealed base course, to ensure the provision of acceptable safe access facilities during construction;

(11) that within 4 weeks of the last of the dwellinghouses hereby permitted being occupied, all roads and footways within the application site shall be completed to a final sealed wearing course, to ensure the provision of acceptable safe access facilities following construction;

(12) that prior to the commencement of development on site, the methodology of excavation, post-excavation and publication set out in the written scheme of investigation shall be implemented to the satisfaction of the Planning Authority. The Planning Authority together with any archaeological adviser it appoints shall, if requested, be afforded access to the site at all reasonable times to observe work in progress, to ensure the enclosure and all associated features will be fully excavated, recovered and recorded;

(13) that the presence of any previously unrecorded contamination or variation to reported ground conditions that becomes evident during site works shall be brought to the attention of the Planning Authority within one week. Consequential requirements for remediation work shall not be implemented unless a Remediation Strategy Report has been submitted to and approved in writing by the Planning Authority, to ensure that all contamination issues are recorded and dealt with appropriately;

(14) that the use of the development shall not commence until the applicant has submitted a completion report for approval, in writing by the Planning Authority, detailing

PLANNING BOARD – 6 AUGUST 2014

all fill and landscaping material imported onto the site. This report shall contain information of the materials source, volume, intended use and verification of chemical quality (including soil-leachate and organic content etc) with plans delineating placement and thickness, to protect receptors from the harmful effects of imported contamination; and

(15) that prior to the occupation of the first dwellinghouse hereby permitted, the specification of waste and recycling containers together with details of the areas where such containers are to be located shall be submitted to and approved in writing by the Planning Authority, to ensure suitable bin provision for the new dwellinghouses.

442 PLANNING APPLICATION**442**

There was submitted a report by the Head of Regeneration & Planning on application for planning permission by Task Project Management Ltd for the installation of an ATM at 16 Moss Road, Port Glasgow (14/0113/IC).

Councillor Dorrian declared a financial interest in this item due to a business association and left the meeting.

The report recommended that planning permission be granted.

After discussion, Councillor Nelson moved that planning permission be granted. As an amendment, Councillor McColgan moved that planning permission be refused on the grounds of the impact on the character and amenity of the area.

On a vote, 3 Members voted for the amendment and 6 for the motion which was declared carried.

Decided: that planning permission be granted.

LOCAL REVIEW BODY – 6 AUGUST 2014

(c) conversion of redundant non-residential buildings, where the proposal requires to be supported by proof of the building's redundancy to demonstrate that it no longer meets its original purpose, as well as a structural survey indicating that the building may be utilised for the proposed use substantially in its current form, and that any proposed extensions to existing building(s) or ancillary new build element will need to be proven to be required to make the development financially viable, with details of costs to be submitted; or

(d) is justified by the operational needs of farms or other businesses or activities which are inherently rural in nature and where the applicant will be required to make a land management or business case to the satisfaction of the Council: or

(e) is part of an integrated project with significant employment and/or economic benefits which is in accordance with other policies of the Local Development Plan and where the Council is satisfied that the dwelling(s) are essential to ensure the implementation of the whole development and that such considerations are of sufficient weight to merit support.

Further detailed policy relating to this type of development is contained in the Supplementary Guidance on Planning Application Advice Notes."

Decided:

- (1) that sufficient information had been not submitted to allow the Local Review Body to decide the matter without further procedure; and
- (2) that the application for review be continued to a future meeting to allow all interested parties an opportunity to comment on the modification to Policy RES7.

445 PLANNING APPLICATION FOR REVIEW

445

Erection of a single wind turbine 70M high to blade tip and associated infrastructure:

Land South West of Auchentiber Bridge, Auchenfoyle, Auchentiber Road by Port Glasgow (14/0004/IC)

There were submitted papers relative to the application for review of the erection of a single wind turbine 70M high to blade tip and associated infrastructure at land South West of Auchentiber Bridge, Auchenfoyle, Auchentiber Road by Port Glasgow (14/0004/IC).

Decided:

- (1) that sufficient information had not been submitted to allow the Local Review Body to decide the matter without further procedure; and
- (2) that, in terms of Regulation 16 of the Town & Country Planning (Schemes of Delegation and Local Review Procedure) (Scotland) Regulations 2013, consideration of the application for review be continued for an unaccompanied site inspection to be arranged by the Head of Legal & Property Services in consultation with the Chair.

POLICY & RESOURCES COMMITTEE – 12 AUGUST 2014

Policy & Resources Committee

Tuesday 12 August 2014 at 3pm

Present: Provost Moran, Councillors Clocherty, MacLeod, McCabe, McCormick, McEleny, McIlwee, Nelson, Loughran and Rebecchi.

Chair: Councillor McCabe presided.

In attendance: Chief Executive, Corporate Director Education, Communities & Organisational Development, Corporate Director Environment, Regeneration & Resources, Acting Corporate Director Environment, Regeneration & Resources, Corporate Director Inverclyde Community Health & Care Partnership, Head of Legal & Property Services, Head of Finance, Head of Organisational Development, HR & Communications, Transitional Head of ICT, Head of Education, Service Manager Health Improvement, Inequalities & Personalisation, Corporate Communications Manager and Business Support Executive.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.

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| 446 | Apologies, Substitutions and Declarations of Interest | 446 |
| | An apology for absence was intimated on behalf of Councillor Wilson. | |
| | Councillors McEleny and McIlwee declared interests in Agenda Item 17 (Afghan and Syrian Resettlement Schemes). | |
| 447 | 2013/14 Capital Programme Performance | 447 |
| | There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources (1) providing an update on the performance of the 2013/14 Capital Programme and (2) seeking approval for proposed action. | |
| | Decided: | |
| | (1) that the 2013/14 Capital outturn position be noted; | |
| | (2) that the Committee support the actions identified in section 7 of the report and note that actions have already been progressed; and | |
| | (3) that the report be remitted to the Audit Committee for consideration. | |
| 448 | Revenue Budget Outturn 2013/14 - Unaudited | 448 |
| | There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources (1) advising the Committee of the unaudited outturn of Service Committee budgets for the year ending 31 March 2014 and (2) highlighting any significant variances between revised budgets and outturn. | |
| | Decided: that the Committee note the underspend of £1.329M as set out in the unaudited accounts for 2013/14 and that this represents less than 1% of the Council's net revenue budget. | |

POLICY & RESOURCES COMMITTEE – 12 AUGUST 2014

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| 449 | 2013/14 Efficiency Performance | 449 |
| | <p>There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources (1) advising the Committee of the level of efficiencies achieved by the Council in 2013/14 and (2) seeking approval of the annual return which requires to be submitted to COSLA by 22 August 2014.</p> <p>Decided: that the Committee note the achievement of £1.419M recurring efficiency savings in 2013/14 and approve the submission of the annual return to COSLA by 22 August 2014.</p> | |
| 450 | Welfare Reforms Update | 450 |
| | <p>There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources and Corporate Director Inverclyde Community Health & Care Partnership (1) providing an update on various aspects of the Welfare Reform Agenda and (2) seeking decisions as appropriate.</p> <p>Decided:</p> <p>(1) that the Committee note the latest position in respect of the various aspects of Welfare Reform;</p> <p>(2) that approval be given to the proposed project with i.Heat to support the elderly with heating costs; and</p> <p>(3) that it be agreed to defer further decisions in respect of remaining Welfare Reform funds until the November meeting of the Policy & Resources Committee.</p> | |
| 451 | Organisational Development Strategy 2013 - 2016 – Performance Review for Teachers | 451 |
| | <p>There was submitted a report by the Corporate Director Education, Communities & Organisational Development advising the Committee of the introduction of Professional Update for the teaching profession in Scotland and how this process, which is designed to maintain and improve the quality of teachers, can be compared favourably with the Council's Performance Appraisal Scheme for Local Government Employees.</p> <p>Decided:</p> <p>(1) that the Professional Update scheme be recognised as a form of performance appraisal for teachers which translates to all Council employees being covered by an appraisal process from August 2014;</p> <p>(2) that an assessment of Professional Update be carried out in 2016 by which time the process will have been in operation for two academic years; and</p> <p>(3) that Professional Update be reported on an annual basis in the same way as Performance Appraisal, which is a key performance indicator.</p> | |
| 452 | Inverclyde Council Assurance and Improvement Plan 2014-17 | 452 |
| | <p>There was submitted a report by the Chief Executive informing the Committee of the final Assurance and Improvement Plan (AIP) for 2014-17.</p> <p>Decided: that the contents of the Assurance and Improvement Plan 2014-17 be noted.</p> | |

POLICY & RESOURCES COMMITTEE – 12 AUGUST 2014

- 453 Procurement Report by Audit Scotland 453**
- There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources (1) advising the Committee of the main issues arising from the recent Audit Scotland report on Procurement in Scotland and (2) highlighting proposed action.
- Decided:** that the Committee note the findings and recommendations of the Audit Scotland report on Procurement in Councils and approve the action set out in Appendix 1 to the report.
- 454 Scotland's Public Finances – Audit Scotland Follow-Up Report 454**
- There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources (1) advising of the recently issued follow-up report in respect of Scotland's Public Finances and (2) highlighting a number of relevant matters.
- Decided:** that the Committee note the report and agree that no specific actions have arisen from the latest follow-up report.
- 455 Capital Grant Allocation 2015/16 455**
- There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources advising that confirmation had been received from the Scottish Government that Inverclyde Council's core Capital Grant for 2015/16 is estimated to be £8.42M compared to the figure of £6M which has been used in Council estimates since February 2013.
- Decided:** that it be agreed to defer any decisions on the increased Capital Grant allocation for 2015/16 until consideration of the 2015/18 budget in February 2015.
- 456 Budget Expenditure Requests 456**
- There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources seeking approval of two budget expenditure requests for (1) the purchase of new voting booths for use in polling stations with effect from September 2014 and (2) the hire of up to three buses to transport guests to the Drumhead service at Edinburgh Castle held on Sunday 10 August 2014.
- Decided:**
- (1) that approval be given to the purchase of 50 four way aluminium voting booths at an estimated cost of £17,000 to be funded from Contingencies; and
- (2) that approval be given for the hire of up to 3 buses to transport guests to the Drumhead service at an estimated cost of £600, to be funded from the Common Good Fund.
- 457 Glasgow City Region City Deal 457**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) advising Members of the response from the UK and Scottish Governments to the City Deal proposals put forward by the local authorities in the Glasgow City Region and (2) seeking approval to accept the offer of the City Deal and associated financial implications, as set out in the report.

POLICY & RESOURCES COMMITTEE – 12 AUGUST 2014

Decided:

- (1) that the Committee note the response from the UK and Scottish Governments to the City Deal proposals being in summary:
- (a) a grant mechanism worth up to £1 billion over 20 years funded by the UK and Scottish Governments on the basis of agreed milestones including increased economic activity being achieved;
 - (b) grant support from the UK Government for Life Sciences projects of £18.87M over three years;
 - (c) grant support from the UK Government for Region Wide Labour Market Programmes of circa £4.8M over three years;
- (2) that the Committee accept the offer of a City Deal as detailed in the Glasgow and Clyde Valley City Deal document and outlined in the report and that delegated authority be granted to the Corporate Director Environment, Regeneration & Resources to:
- (a) work with the other Councils in the Clyde Valley and to seek their approval to participate in the City Deal Initiative and develop all necessary agreements in this regard;
 - (b) develop the governance model and set up the programme management office to begin the implementation of the City Deal Agreement;
 - (c) in collaboration with the other Councils in the Clyde Valley area, conclude detailed negotiations with the UK and Scottish Governments on the operation of the Gateway Review mechanism;
 - (d) develop and implement the Operating Plan for the first three years of the City Deal from 1 April 2015 to 31 March 2018;
 - (e) engage Riverside Inverclyde to assist with the implementation of Inverclyde's City Deal projects;
 - (f) submit regular reports to the Environment & Regeneration Committee on progress; and
- (3) that approval be given to the funding strategy set out in section 10 of the report and that officers factor this into the development of the 2015/18 budget.

458 Use of Emergency Powers Procedure – Website Content Management Software and Hosting Arrangements 458

There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources advising of the use of the powers delegated to the Chief Executive to negotiate a new contract with Web-Labs, the existing website content management software supplier, in accordance with Standing Order 11.1 of the Council's Standing Orders relating to Contracts rather than tendering for a replacement solution.

Noted

459 Revised Scheme of Salaries and Conditions of Service for Chief Officials 459

There was submitted a report by the Corporate Director Education, Communities & Organisational Development (1) advising the Committee of the main changes in the new SJNC Scheme of Salaries and Conditions of Service for Chief Officials and (2) highlighting matters which require to be considered as a consequence of the new agreement.

POLICY & RESOURCES COMMITTEE – 12 AUGUST 2014

Decided:

- (1) that the Committee note the introduction of the new SJNC Scheme of Salaries and Conditions of Service for Chief Officials with effect from 1 April 2014;
- (2) that the Committee agree to extend the scope of the local policy and salary preservation (one year preservation) for employees under the SJC Scheme for Local Government Employees to include Chief Officials;
- (3) that it be agreed that Chief Officials do not participate in the flexible working scheme;
- (4) that Chief Officials' annual leave entitlement remain unchanged;
- (5) that it be agreed to increase Chief Officials' standard working hours from 35 to 37 hours per week in line with SJC local government employees, as outlined in paragraph 4.3 of the report; and
- (6) that it be noted that Chief Officials will be advised of the new agreement and its effect on their contracts.

460 Decriminalised Parking Enforcement (DPE) and the Greenock Town Centre Parking (GTCP) Strategy - FAQs 460

There was submitted a report by the Corporate Director Education, Communities & Organisational Development and the Acting Corporate Director Environment, Regeneration & Resources making a number of recommendations arising from the Decriminalised Parking Enforcement Independent Reporter's recommendations and associated proposed Traffic Regulation Orders approved by the Environment & Regeneration Committee on 17 June 2014.

Decided:

- (1) that the Committee approve the policy set out in Appendix 1 (Car Parking Enforcement – Frequently Asked Questions for Council Employees) and confirm that there will be no reimbursement of car parking fees incurred by staff within Inverclyde as outlined in paragraph 4.5;
- (2) that a fee of £220 per year be charged for the reserved parking provided to the Chief Executive and Corporate Directors within the confines of Greenock Municipal Buildings;
- (3) that it be agreed that a fee of £110 per year be charged to Elected Members who have access to the reserved parking within the confines of Greenock Municipal Buildings, this reduced charge being in recognition of Elected Members not attending the Buildings every day;
- (4) that it be agreed that usage of the reserved parking within the confines of the Greenock Municipal Buildings be monitored and, where possible, further spaces be offered to other members of the Extended Corporate Management Team; and
- (5) that it be noted that all Blue Badge holders are exempt from parking charges within Council car parks.

461 Work-Life Balance Policy 461

There was submitted a report by the Corporate Director Education, Communities & Organisational Development seeking approval to implement the Work-Life Balance Policy attached at Appendix 1.

POLICY & RESOURCES COMMITTEE – 12 AUGUST 2014

Decided:

- (1) that the Committee approve the Work-Life Balance Policy attached at Appendix 1;
- (2) that it be noted that flexible working requests will continue to be monitored via workforce information and activity reports to the Corporate Management Team; and
- (3) that the revised Work-Life Balance Policy be communicated to the workforce and relevant online and face to face training be developed to ensure consistent application of the policy.

462 Afghan and Syrian Resettlement Schemes**462**

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership advising the Committee of a request received from the Home Office, via COSLA, for local authorities to provide accommodation and support to the Syrian Vulnerable Persons Relocation (VPR) Scheme and the Afghan Resettlement Scheme. Councillors McEleny and McIlwee declared non-financial interest in this item as Members of the Board of River Clyde Homes. Both Members formed the view that the nature of their interest in the item of business did not preclude their continued presence in the Chamber or their participation in the decision making process.

Decided: that the Committee note the report and advise the Home Office and COSLA of its intention that, having completed initial scoping work, agreement in principle be given to participate in the Afghan Resettlement Scheme but not the Syrian Vulnerable Persons Relocation Scheme, subject to more detailed work being completed on support requirements.

GENERAL PURPOSES BOARD – 13 AUGUST 2014

consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in Paragraph 6 of Part I of Schedule 7(A) of the Act.

- 465 Application for Taxi Driver's Licence: Graham Cleisham 465**
- There was submitted a report by the Head of Legal and Property Services requesting the suspension of the Taxi Driver's Licence held by Mr Cleisham following a Police representation.
Mr Cleisham was present.
The Board heard Chief Inspector Brown in support of the Police representation and Mr Cleisham in support of his Licence.
Decided: to suspend the Licence for the unexpired portion to 30th June 2015.
- 466 Application for Taxi Driver's Licence: James Mahon 466**
- There was submitted a report by the Head of Legal and Property Services on the grant of a Taxi Driver's Licence by Mr Mahon following a Police objection.
Mr Mahon was present.
The Board heard Chief Inspector Brown in support of the Police objections and Mr Mahon in support of his application.
Decided: the application be refused.
- Mr Jarvie advised the Board that Agenda Item 5 (Application for Taxi Driver's Licence: Robert Carswell) has been replaced with Item 5 (Request for Suspension of Taxi Driver's Licence: Robert Carswell) and 5a (Application for Taxi Driver's Licence: Robert Carswell) which were circulated prior to Board.
- 467 Request for Suspension of Taxi Driver's Licence: Robert Carswell 467**
- There was submitted a report by the Head of Legal and Property Services requesting the Board to uphold the decision to immediately suspend Mr Carswell's licence on 6th August 2014 following a medical report dated 21st July 2014 and whether or not the suspension is extended.
Mr Carswell was present with his representative Mr McVey, Employer.
Mr Jarvie advised the Board on the background of the immediate suspension and intimated that a Police representation had also been submitted.
The Board heard Chief Inspector Brown in support of the Police representation and Mr McVey in support of Mr Carswell's Licence.
Decided:
- (1) to uphold the immediate suspension;
 - (2) to continue suspension until a further medical examination can be carried out after 13th October 2014; and
 - (3) remit Delegated Powers to the Head of Legal and Property Services to remove suspension on a clear Medical Report.
- 468 Application for Taxi Driver's Licence: Robert Carswell 468**
- There was submitted a report by the Head of Legal and Property Services on the renewal of a Taxi Driver's Licence by Mr Carswell following a Police representation and medical examination.
Mr Carswell was present with his representative Mr McVey, Employer.

GENERAL PURPOSES BOARD – 13 AUGUST 2014

Mr Jarvie advised the Board on the background of the report and current medical information.

The Board heard Chief Inspector Brown in support of the Police representation and Mr McVey in support of Mr Carswell's Licence.

Decided:

- (1) the application be granted;
- (2) to suspend licence until a further medical examination can be carried out after 13th October 2014; and
- (3) remit Delegated Powers to the Head of Legal and Property Services to remove suspension on a clear Medical Report.

469 Review of Late Hours Catering Licence 469
Levensale Restaurants Limited t/a McDonald's Restaurant, 5 East Hamilton Street, James Watt Dock, Greenock

There was submitted a report by the Head of Legal and Property Services on the annual review of the Late Hours Catering Licence granted to Levensale Restaurants Limited t/a McDonald's Restaurant for the premises at 5 East Hamilton Street, James Watt Dock, Greenock.

Mr Rae, Premises Manager, was present.

Mr Jarvie advised the Board that on the initial grant of their licence the Board requested an annual review and confirmed no public objections or complaints had been received and referred the Board to the report submitted by Police Scotland.

The Board heard Chief Inspector Brown in relation to their report and Mr Rae in support of their Licence.

Decided:

- 1) the terms of the annual review have been met and satisfied with the report; and
- 2) no further annual reviews are required.

Councillor Brooks declared a non-financial interest in the next Item and left the Meeting.

470 Application for Street Trader Licence: Hugh Ferns, Site at Drumfrochar Road, Greenock 470

There was submitted a report by the Head of Legal and Property Services on the grant of a Street Trader Licence by Mr Ferns following an objection from Environmental and Commercial Services and a Councillor objection.

Mr Ferns was present.

Mr Jarvie advised the Board on the background of the report and advised that Mr Ferns had lodged written submissions to his application. The written submissions were circulated to Members.

The Board heard Mr Ferns in support of his application.

Decided: the application be granted.

471 Application for Taxi Driver's Licence: Sharon Robertson 471

There was submitted a report by the Head of Legal and Property Services on the renewal of a Taxi Driver's Licence by Ms Robertson following a Police representation.

Ms Robertson was not present or represented.

Mr Jarvie advised the Board on the background of the report and intimated that Ms Robertson had lodged written submissions. The written submissions were circulated to Members.

GENERAL PURPOSES BOARD – 13 AUGUST 2014

The Board heard Chief Inspector Brown in support of the Police representation.

Decided: to continue consideration of the application to the October Meeting of the Board.

ENVIRONMENT & REGENERATION COMMITTEE – 14 AUGUST 2014

Environment & Regeneration Committee

Thursday 14 August 2014 at 3pm

Present: Provost Moran, Councillors Ahlfeld, Clocherty, Dorrian, Brooks (for Grieve), Jones, MacLeod, McCormick, Nelson and Rebecchi (for Shepherd).

Chair: Councillor McCormick presided.

In attendance: Mr J Kerr (for Head of Legal & Property Services), Mr W Rennie (for Head of Environmental & Commercial Services), Mr M Burrows (Environmental & Commercial Services) and Corporate Communications Manager.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.

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| 472 | Apologies, Substitutions and Declarations of Interest | 472 |
| | <p>Apologies for absence were intimated on behalf of Councillor McCabe, Councillor Grieve, with Councillor Brooks substituting, and Councillor Shepherd, with Councillor Rebecchi substituting.</p> <p>No declarations of interest were intimated.</p> | |
| 473 | Proposed Parks Management Rules – Civic Government (Scotland) Act 1982 | 473 |
| | <p>There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources, further to the statutory consultation process undertaken in terms of the Civic Government (Scotland) Act 1982 (the Act) on proposed Parks Management Rules (the Proposed Parks Rules), (1) requesting that the Committee adopt the rules of procedure (Rules of Procedure) for the purposes of the public hearing, (2) advising, in relation to the Proposed Parks Rules, of the discussions between Council Officers and those who have, as part of that consultation, objected to the Proposed Parks Rules (the Objectors) and (3) making proposals to facilitate the effective, fair and proper hearing by the Committee of those Objectors who have not withdrawn their objections (the Remaining Objectors) in order that the Committee can consider these objections (the Remaining Objections) and come to a formal recommendation on adoption of the Proposed Parks Rules.</p> <p>The Committee decided:-</p> <ol style="list-style-type: none"> (1) that the Rules of Procedure as detailed in Appendix 1 to the report be approved; (2) that the terms of Appendices 4 and 5 in relation to the Remaining Objections be considered and noted; (3) that the terms of Appendix 3 which (a) details the alterations to the Proposed Parks Rules (as originally published) which Officers have now recommended in light of objections made and (b) summarises the objections made and subsequent correspondence with the particular Objectors which have resulted in objections being withdrawn be noted; (4) that it be agreed to allow the Remaining Objectors who had not withdrawn their objections an opportunity to be heard in accordance with the Rules of Procedure. | |

ENVIRONMENT & REGENERATION COMMITTEE – 14 AUGUST 2014

In this regard, the Committee heard the only Objector present, Mr George McNeil, (Person 2 as detailed in Appendix 5 to the report) in relation to his objection. The Committee also heard Mr Rennie in support of the Proposed Parks Rules.

The Committee then adjourned to private session to consider the objection made by Mr McNeil and the objections submitted by the other Remaining Objectors in turn.

Following consideration of all of the Remaining Objections, the Committee returned to public session and the Objector, Mr McNeil, and the Officers of Environmental & Commercial Services were re-admitted to the meeting.

The Committee, having considered and having had regard to the Remaining Objections and the oral representations made by the Objector, Mr McNeil, and by the Officers at the meeting further decided:

(5) that the Remaining Objections be dismissed and that the Proposed Parks Rules as detailed in Appendix 2 be approved and referred to the next meeting of the Inverclyde Council recommending that it approve formally the Proposed Parks Rules and authorise Officers to make formally Rules in accordance with the statutory procedure, all in accordance with the Rules of Procedure; and

(6) that delegated authority be granted to the Head of Legal & Property Services to make minor spelling and grammatical corrections and minor changes to the Proposed Parks Rules in the interests of consistency of terminology.

AUDIT COMMITTEE – 26 AUGUST 2014

Audit Committee

Tuesday 26 August 2014 at 3pm

Present: Provost Moran, Councillors Brennan, Clocherty, Dorrian, Jones, Loughran and Rebecchi.

Chair: Councillor Rebecchi presided.

In attendance: Acting Corporate Director Environment, Regeneration & Resources, Head of Legal & Property Services, Head of Finance, Chief Internal Auditor and Ms G Murphy (Legal & Property Services).

Present also: Mr G Devlin (Grant Thornton).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.

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| 474 | Apologies, Substitutions and Declarations of Interest | 474 |
| | Apologies for absence were intimated on behalf of Councillors Ahlfeld, MacLeod and Nelson. | |
| | Councillor Clocherty declared an interest in agenda item 6 (Targeted Follow-up to Arm's-Length External Organisations (ALEOs): Are You Getting It Right?). | |
| 475 | External Audit Action Plan – Current Actions | 475 |
| | There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources on the status of current actions from the External Audit Action Plan at 30 June 2014. | |
| | Noted | |
| 476 | Internal Audit Progress Report – 31 March to 1 August 2014 | 476 |
| | There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources appending the monitoring report in respect of Internal Audit activity for the period 31 March to 1 August 2014. | |
| | Noted | |
| 477 | Internal Audit Annual Report and Assurance Statement 2013/2014 | 477 |
| | There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources presenting to Members the Internal Audit Annual Report and Assurance Statement for 2014. | |
| | Noted | |

AUDIT COMMITTEE – 26 AUGUST 2014

478	Annual Review of Risk Management Activity 2013/14	478
	<p>There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources presenting to Members progress made in 2013/14 in developing and monitoring a strategic approach to managing risks faced by the Council.</p> <p>Noted</p>	
479	Targeted Follow Up to Arm’s-Length External Organisations (ALEOs): Are You Getting It Right?	479
	<p>There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources updating members on the findings of the ‘Targeted Follow Up to Arm’s- Length External Organisations (ALEOs): Are You Getting It Right?’</p> <p>Councillor Clocherty declared a non-financial interest in this matter as a Director of Riverside Inverclyde and Inverclyde Leisure. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the Chamber or his participation in the decision making process.</p> <p>Noted</p>	
480	2013/14 Capital Programme Performance – Remit from Policy & Resources Committee	480
	<p>There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources on a request from the Policy & Resources Committee that the Audit Committee consider the issue of Capital Slippage.</p> <p>Noted</p>	

Inverclyde Community Health & Care Partnership Sub-Committee**Thursday 28 August 2014 at 1.10pm**

Present: Councillors V Jones, J MacLeod and J McIlwee (Inverclyde Council); Mr K Winter, Non-Executive Director, NHS Greater Glasgow & Clyde Health Board, Ms D McCrone, Staff Partnership Forum and Corporate Director Inverclyde Community Health & Care Partnership.

Chair: Councillor McIlwee presided.

In attendance: Head of Children & Families and Criminal Justice, Head of Planning, Health Improvement & Commissioning, Head of Health & Community Care, Head of Mental Health, Addictions and Homelessness, Ms L Bairden (for Head of Finance), Mr J Douglas (for Head of Legal & Property Services), Ms C Roarty, Nurse Lead Adviser, Greater Glasgow & Clyde Health Board and Project Manager, Your Voice Inverclyde Community Care Forum.

Prior to the commencement of business Councillor McIlwee referred to the fact that Dr Kapasi had now completed his term of office and would no longer be attending meetings of the CHCP Sub-Committee. He acknowledged Dr Kapasi's contribution to the community of Inverclyde and to the work of the Sub-Committee and extended his best wishes to him for a long and happy retirement. It was noted that Dr Kapasi's successor was Dr Donald Lyons, previously the Chief Executive of the Mental Welfare Commission for Scotland, who would be taking up his appointment on 1 September.

Reference was also made by the Chair to the recent illness of Mrs Nell McFadden and on behalf of the Sub-Committee, he expressed best wishes for Mrs McFadden's speedy recovery.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Sub-Committee.

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| 481 | Apologies, Substitutions and Declarations of Interest | 481 |
| | Apologies for absence were intimated on behalf of Councillor McCabe and Mrs McFadden. | |
| | Councillors McIlwee and MacLeod declared interests in Agenda Item 16 (Governance of CHCP Commissioned External Organisations). | |
| 482 | Community Health & Care Partnership - Financial Report Out-turn 2013/14 and 2014/15 as at Period 3 to 30 June 2014 | 482 |
| | There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership advising the Sub-Committee of the 2013/14 Revenue out-turn position and the Revenue and Capital Budget current year position as at Period 3 to 30 June 2014. | |

Decided:

- (1) that the 2013/14 Revenue Budget underspend of £80,000 as at 31 March 2014 be noted;
- (2) that the current year Revenue Budget and projected overspend of £164,000 for 2014/15 as at 30 June 2014 be noted;
- (3) that it be noted that the Corporate Director Inverclyde Community Health & Care Partnership will work to contain the projected overspend within the overall Social Work Budget for the year;
- (4) that in respect of the current projected capital position, it be noted (a) that the Social Work capital is projected to budget at £238,000 in the current year and is on target over the life of the projects, (b) that the replacement children's homes project will be added at Period 5 and (c) that the Health capital is projected to budget at £138,000;
- (5) that the current Earmarked Reserves position be noted;
- (6) that the position on Prescribing be noted;
- (7) that approval be given to the Social Work budget virements totalling £495,000 detailed in Appendix 7; and
- (8) that the NHS approved budget for 2014/15 be noted.

483 Integrated Performance Improvement Exceptions Report 483

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership presenting a sample of integrated performance exceptions data which reflects a balanced view of performance across the four Heads of Service areas of the CHCP and provides a picture of how people in Inverclyde experience Health and Social Care Services as shown through the Wellbeing Indicators.

Decided: that the Sub-Committee note performance as set out in the report together with the remedial actions suggested where performance is below the expected standard.

484 Preparation for the Joint Inspection of Children's Services by the Care Inspectorate 484

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership informing the Sub-Committee of changes to the arrangements for inspection of Children's Services by the Care Inspectorate and action being taken in preparation for the next inspection of Children's Services in Inverclyde.

Decided:

- (1) that the Sub-Committee note the information provided and endorse the proposals for the inspection as detailed in the report; and
- (2) that it be noted that further information on the progress of the preparations will be submitted to the Sub-Committee in due course.

485 Inspection of Learning Disability Day Opportunities, Outreach and Community Supports 485

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership on the outcome of the inspection conducted by the Care Inspectorate in relation to Learning Disability Day Opportunities, Outreach and Community Supports.

The report advised that the service had received a Grade 5 (very good) for Quality of Care and Support, Quality of Environment, Quality of Staffing and Quality of Management and Leadership.

Decided:

- (1) that the Sub-Committee note the outcome of the inspection and the actions taken to address the recommendations contained within the inspection report; and
- (2) that the Sub-Committee's appreciation be extended to all staff involved in the service provision.

486 Inspection of Learning Disability Care and Support at Home

486

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership on the outcome of the inspection conducted by the Care Inspectorate in relation to Learning Disability Care and Support at Home Services.

The report advised that the service had received a Grade 4 (good) for Quality of Care and Support, Quality of Staffing and Quality of Management and Leadership.

Decided:

- (1) that the Sub-Committee note the outcome of the inspection and the actions taken to address the recommendations contained within the inspection report; and
- (2) that the Sub-Committee's appreciation be conveyed to all staff involved in the service provision.

487 Inspection of Homelessness Services

487

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership on the outcome of the inspection conducted by the Care Inspectorate in relation to the housing support element of the Homelessness Service.

The report advised that the service had received a Grade 4 (good) for Quality of Care and Support, Quality of Staffing and Quality of Management and Leadership.

Decided:

- (1) that the Sub-Committee note the outcome of the inspection and the actions taken to address the recommendations contained within the inspection report; and
- (2) that the Sub-Committee's appreciation be conveyed to all staff involved in the service provision.

488 Inspection of Inverclyde Residential Childcare Services

488

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership on the outcome of the inspections by the Care Inspectorate of Kylemore, Crosshill and Neil Street Children's Residential Units for 2013/14.

The report advised (a) that for Kylemore Residential Children's Unit, the service had received a Grade 5 (very good) for Quality of Care and Support, Quality of Environment and Quality of Management and Leadership and Grade 6 (excellent) for Quality of Staffing; (b) that for Crosshill Residential Children's Unit, the service had received a Grade 4 (good) for Quality of Care and Support and Quality of Management and Leadership and Grade 5 (very good) for Quality of Environment and Quality of Staffing; and (c) that for Neil Street Residential Children's Unit, the service had received a Grade 5 (very good) for Quality of Care and Support and Quality of Staffing and Grade 4 (good) for Quality of Environment and Quality of Management and Leadership.

Decided:

- (1) that the Sub-Committee note the outcome of the inspection reports including the recommendations and requirements and the action taken by the service to address these; and
- (2) that the appreciation of the Sub-Committee be conveyed to all staff involved in the service provision.

489 Quality Assurance Inspection of Inverclyde CHCP SQA Centre 489

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership (1) on the outcome of two quality assurance inspections conducted by the Scottish Qualifications Authority (SQA) in relation to the Inverclyde CHCP Approved SQA Centre and (2) advising that the grades achieved were the highest in all categories across both reports.

Decided:

- (1) that the outcome of the inspections be noted; and
- (2) that the Sub-Committee's appreciation be conveyed to all staff involved in the service provision.

490 Complaints Annual Report 2013-2014 490

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership on the annual performance of the CHCP with regard to the statutory procedures as determined by the Scottish Government Guidance and Directions on the Operation of Complaints Procedures in respect of Social Work Functions (SWSG5/1996).

(Councillor MacLeod entered the meeting during consideration of this item of business).

Decided: that the Sub-Committee note the annual performance of the CHCP in relation to complaints.

491 Inverclyde CHCP Freedom of Information Annual Report 491

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership on the number, themes and sources of Freedom of Information requests to the CHCP from 1 July 2013 to 30 June 2014 and performance with regard to response timescales.

Decided: that the Sub-Committee note the Freedom of Information Annual Report 2013/14.

492 Review of Inverclyde Carers Strategy 2012-15 492

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership reviewing the implementation of the Inverclyde Carers Strategy 2012-15 action plan in its third year.

Decided: that the Sub-Committee note progress in relation to implementation of the action plan in its third year.

INVERCLYDE COMMUNITY HEALTH & CARE PARTNERSHIP SUB-COMMITTEE – 28 AUGUST 2014

493 Scottish Government Proposals to Redesign the Community Justice System 493

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership providing an update on the Scottish Government's proposals to redesign the Community Justice System in Scotland and specifically advising of the Inverclyde response to the latest consultation paper and the preparatory work which will be required to support the transition from existing arrangements to the new model.

Decided: that the report be noted.

494 Consultation on Draft Regulations to the Public Bodies (Joint Working) (Scotland) Act 2014 494

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership (1) outlining the implications of the draft regulations relating to the Public Bodies (Joint Working) (Scotland) Act 2014 and (2) providing a summary of the consultation responses.

Decided:

(1) that the Sub-Committee note the issues raised by both consultation responses; and

(2) that agreement be given to the key actions and timescales outlined in paragraph 2.4 of the report.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as are set opposite each item.

Item	Paragraph(s)
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Report of Social Work Complaints Review Committee of 28 July 2014	1 and 3
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Governance of CHCP Commissioned External Organisations	6
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495 Report of Social Work Complaints Review Committee of 28 July 2014 495

There was submitted a report by the Social Work Complaints Review Committee on the outcome of a hearing held on 28 July 2014 under the local authority complaints procedure in respect of the provision of social work functions. The Sub-Committee noted the terms of the report and approved the recommendations of the Social Work Complaints Review Committee that all seven elements of the complaint be not upheld, all as detailed in the Appendix.

496 Governance of CHCP Commissioned External Organisations 496

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership providing information on progress relating to the CHCP governance process for externally commissioned organisations for the period 1 April 2014 to 30 June 2014.

Councillor McIlwee declared a non-financial interest in this item as a Director of Evergreen Home Support and Inverclyde Association for Mental Health and Councillor MacLeod declared a non-financial interest as a non-executive Director of Parklea Branching Out. Both Members formed the view that the nature of their interest and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision making process.

Decided: that the governance report be noted.

HEALTH & SOCIAL CARE COMMITTEE – 28 AUGUST 2014

Health & Social Care Committee

Thursday 28 August 2014 at 3pm

Present: Councillors Brennan, Dorrian, Jones, MacLeod, McCormick, McIlwee and Rebecchi.

Chair: Councillor McIlwee presided.

In attendance: Corporate Director Inverclyde Community Health & Care Partnership, Head of Children & Families and Criminal Justice, Head of Planning, Health Improvement & Commissioning, Head of Health & Community Care, Head of Mental Health, Addictions and Homelessness, Ms L Bairden (for Head of Finance), Mr J Douglas (for Head of Legal & Property Services) and Mr M Bingham (Corporate Communications).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.

497 Apologies, Substitutions and Declarations of Interest 497

Apologies for absence were intimated on behalf of Councillors Ahlfeld, Grieve, McCabe and Rebecchi.

Councillors McIlwee and MacLeod declared interests in Agenda Item 5 (Governance of External Organisations Annual Report).

498 Health & Social Care – Financial Report Out-turn 2013/14 and 2014/15 as at Period 3 to 30 June 2014 498

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership on the 2013/14 Revenue out-turn position and the current position of the 2014/15 Revenue and Capital Budgets as at Period 3 to 30 June 2014.

Decided:

- (1) that the 2013/14 Revenue Budget underspend of £61,000 as at 31 March 2014 be noted;
- (2) that the current year Revenue Budget and projected overspend of £164,000 for 2014/15 as at 30 June 2014 be noted;
- (3) that it be noted that the Corporate Director Inverclyde Community Health & Care Partnership will work to contain the projected overspend within the overall Social Work Budget for the year;
- (4) that in respect of the projected Capital position, it be noted (a) that the Social Work Capital is projected to budget at £238,000 in the current year and is on target over the life of the projects and (b) that the replacement children's homes project will be added to the CHCP Sub-Committee report at Period 5;
- (5) that the current Earmarked Reserves position be noted; and
- (6) that the 2014/15 Revenue and Capital Budgets be delegated to the CHCP Sub-Committee.

499 Inverclyde Children and Young People Health and Wellbeing Survey

499

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership (1) outlining the methodological approaches employed to carry out the research for the Inverclyde Children and Young People Health and Wellbeing Survey 2013 undertaken in all Inverclyde Secondary Schools, (2) providing an initial report with a summary of the findings and key indicators and (3) providing suggested directions of travel indicated by the findings and aligned outcomes.

Decided:

- (1) that the Committee note the report and approve the publication of the research findings, including further circulation to the wider locality planning structure such as SOA4 and SOA6 and Inverclyde Alliance Board;
- (2) that agreement be given to the further work required in the analysis of the findings through engaging with the young people in schools and the communities together with partner agencies to take forward agreed and appropriate actions;
- (3) that approval be given to the continuing work required in the dissemination of the research findings in partnership with Inverclyde Council Education Services;
- (4) that the Committee accept an invitation to be an integral part of the ongoing work and developments and agree to participate actively in the seminars/summits referred to in paragraph 5.2 of the report; and
- (5) that agreement be given to a further report being submitted to the CHCP Sub-Committee including a detailed analysis of the findings in comparison with other data sources such as the surveys of neighbouring authorities, the Scottish Schools Adolescent Lifestyle and Substance Use Survey (SALSUS) and the World Health Organisation's Health Behaviours in School Aged Children Survey and that Members be kept apprised of developments.

500 Consultation on Draft Regulations to the Public Bodies (Joint Working) (Scotland) Act 2014

500

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership (1) outlining the implications of the draft regulations relating to the Public Bodies (Joint Working) (Scotland) Act 2014 and (2) providing a summary of the consultation responses.

Decided:

- (1) that the Committee note the issues raised by both consultation responses; and
- (2) that agreement be given to the key actions and timescales outlined in paragraph 2.4 of the report.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following item on the grounds that the business involved the likely disclosure of exempt information as defined in Paragraph 6 of Part I of Schedule 7(A) of the Act.

501 Governance of External Organisations Annual Report**501**

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership (1) providing an overview of the governance of external organisations and (2) explaining how the processes have contributed to quality assurance and continued improvement.

Councillor McIlwee declared a non-financial interest in this item as a Director of Evergreen Home Support and Inverclyde Association for Mental Health and Councillor MacLeod declared a non-financial interest as a non-executive Director of Parklea Branching Out. Both Members formed the view that the nature of their interest and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision making process.

Decided: that the governance report be noted.

GRANTS SUB-COMMITTEE - TUESDAY 29 APRIL 2014

Grants Sub-CommitteeTuesday 2 September 2014 at 3pm

Present: Councillors Campbell-Sturgess, Dorrian, McColgan, McIlwee, Shepherd and Wilson.

Chair: Councillor McColgan presided.

In attendance: Service Manager - Community Learning & Development, Ms J Fallon (Community Learning & Development), Ms P Sanghera (for Corporate Communications Manager) and Mr N Duffy (for Head of Legal & Property Services).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Sub-Committee.

502 Apologies, Substitutions and Declarations of Interest 502

No apologies for absence or declarations of interest were intimated.

503 Round 2 Applications 2014 - 2015 503

There was submitted a report by the Corporate Director Education, Communities & Organisational Development giving details of applications received for consideration for funding from the Grants to Voluntary Organisations Budget in 2014 - 2015.

Decided: that grants be made to voluntary organisations as follows:-

One Off Grants

Group	Award
St. Barts Art Club	£300.00
Stedfast Silver Band	defer
Gourock Bowling Club	£2000.00
Inverkip Bowling Club	£1500.00
Abbeyfield Scotland Ltd	nil
Ashton Court Residents Association	£300.00*
Bagatelle Court Tenants Organisation	£500.00*
Caddlehill Allotment Gardens	nil
Clune Park Cross Stitch Group	nil
East Kirk Court Tenants Association	£699.00*
Slaemuir Tenants & Residents Association	£500.00
Wider Opportunities for Older People in Inverclyde Advisory	£1000.00*
Tiny Tots (Baby & Toddler Group)	nil
Ardgowan Club	nil
Belleaire Football Club	nil
Broomhill Boys Football Club	£500.00*
Newark Angling Club	£500.00*
Paisley District Schools Football Association	defer
Royal Gourock Yacht Club	£500.00*
Gourock Rotary Club	£200.00*
Lyle Gateway	£1,000.00

GRANTS SUB-COMMITTEE - TUESDAY 29 APRIL 2014

Inverclyde Duke of Edinburgh Award Support Group	Up to £3,749.00*
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3 Year Grants under £5,000

Hillend Art Club	£500
Mind Mosaic, Counselling and Therapy	nil
Colourful, Kilmacolm	£954
Greenock Central Residents Action Group	£2,000*
Federation of Inverclyde Tenants & Residents (FITRA)	defer
Wemyss Bay Community Association	defer
Renfrew Speakers Club	nil
St Margaret's Court Registered Tenants Association	£500
The Tuesday Club'	£1,000
Inverclyde Elderly Forum	£2,000
WOOPI! Singers	£720
Inverclyde Athletic Club	£2,000
Trade Right Trust	nil
Inverclyde DofE Support Group	£4,690

3 Year Grants £5,000 and Over

RIG Arts Ltd	nil
Reach for Autism CIC	defer
Gourock Community Council	£2,000*
Kelburn Community Action Group	defer
East End United Boy's Club	defer
Inverclyde Globetrotters	£3,000*
Port Glasgow Victoria Boxing Club	£3,000*
Inverclyde + District Battalion The Boy's Brigade	£7,000
Teen Challenge Strathclyde	nil

Applications Deferred from Round 1

Children in Poverty Inverclyde	£1,000*
Gourock Youth Athletic Club	nil
Inverclyde Phoenix American Football Club	defer
Port Glasgow Boys Club (All)	nil
St Andrews BC 97s	nil
Waterfront Ice Skating Club	defer
Wellington Allotment Gardens	nil

Summer Playschemes

Boglestone Community Association	£5,000
Craigend Resource Centre	£5,000
Inverclyde Community Enterprise (ICE)	£5,000
Youth Connections	£5,000

*conditional

LOCAL REVIEW BODY – 3 SEPTEMBER 2014

Local Review Body**Wednesday 3 September 2014 at 4pm****Present:** Provost Moran, Councillors Dorrian, Loughran, Nelson and Wilson.**Chair:** Councillor Wilson presided.**In attendance:** Mr R Gimby (Regeneration & Planning Services) and Mr J Kerr (for Head of Legal & Property Services).**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Local Review Body.****504 APOLOGIES, SUBSTITUTIONS AND DECLARATIONS OF INTEREST 504**

No apologies for absence or declarations of interest were intimated.

505 CONTINUED PLANNING APPLICATIONS FOR REVIEW 505**(a) Alterations to design of detached dwellinghouse and formation of garage/carport (variation to consent 13/0246/IC):
Former ARP Station, Lochwinnoch Road, Kilmacolm (14/0005/IC)**

There were submitted papers relative to the application for review of the refusal of planning permission for alterations to design of the detached dwellinghouse and formation of garage/carport (variation to consent 13/0246/IC) at the former ARP Station, Lochwinnoch Road, Kilmacolm (14/0005/IC), consideration of which had been continued from the meeting held on 7 May 2014 for an unaccompanied site inspection and from the meeting held on 6 August 2014 to allow all interested parties an opportunity to comment on the modification to the terms of Local Development Plan Policy RES7, Residential Development in the Greenbelt and Countryside, as compared to the version of that Policy in the Proposed Plan (May 2013) which was referred to in the Report of Handling.

Councillors Loughran, Nelson and Wilson participated in consideration of this item of business.

After discussion, Councillor Nelson moved:-

(1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and

(2) that the application for review be upheld and that planning permission be granted subject to the following conditions:-

(i) no development shall commence until samples of all external materials have been submitted to and approved in writing by the Planning Authority; development thereafter shall proceed utilising the approved materials unless the Planning Authority gives its prior written approval to any alternatives, to ensure a choice of finishes consistent with the countryside location;

(ii) notwithstanding the information in the approved drawings, no development shall commence until details of bin storage have been submitted to and approved in writing by the Planning Authority, in order to provide satisfactory measures for the storage and uplift of waste materials;

LOCAL REVIEW BODY – 3 SEPTEMBER 2014

- (iii) if works are to be undertaken between March and October inclusive, roofing felt shall be removed by hand prior to renovation/demolition. If bats are subsequently found to be present SNH shall be contacted to advise on necessary licensing requirements, in order to avoid any offence being committed under the Habitats Regulations 1994;
- (iv) that prior to the start of development, details of a survey for the presence of Japanese Knotweed shall be submitted to and approved in writing by the Planning Authority and that, for the avoidance of doubt, this shall contain a methodology and treatment statement where any is found. Development shall not proceed until treatment is completed as per the methodology and treatment statement. Any variation to the treatment methodologies will require subsequent approval by the Planning Authority prior to development starting on site, to help arrest the spread of Japanese Knotweed in the interests of environmental protection;
- (v) that the development shall not commence until an environmental investigation and risk assessment, including any necessary remediation strategy with timescale for implementation, of all pollutant linkages have been submitted to and approved in writing by the Planning Authority. The investigations and assessment shall be site-specific and completed in accordance with acceptable codes of practice. The remediation strategy shall include verification/validation methodologies. This may be incorporated as part of a ground condition report and should include an appraisal of options, to satisfactorily address potential contamination issues in the interests of environmental safety;
- (vi) that on completion of remediation and verification/validation works and prior to the site being occupied, the developer shall submit a Completion Report for approval in writing by the Planning Authority confirming that the works have been carried out in accordance with the remediation strategy. This report shall demonstrate that no pollutant linkages remain or are likely to occur and include (but not be limited to) a collation of verification/validation certificates, analysis information, remediation lifespan, maintenance/aftercare information and details of imported/disposed/reused materials relevant to the site, to provide verification that remediation has been carried out to the Authority's satisfaction;
- (vii) that the presence of any previously unrecorded contamination or variation to reported ground conditions that becomes evident during site works shall be brought to the attention of the Planning Authority within one week. Consequential amendments to the Remediation Strategy shall not be implemented unless it has been submitted to and approved, in writing by the Planning Authority, to ensure that all contamination issues are recorded and dealt with appropriately;
- (viii) the use of the development shall not commence until the applicant has submitted a completion report for approval, in writing by the Planning Authority, detailing all fill or landscaping material imported onto the site. This report shall contain information of the material's source, volume, intended use and verification of chemical quality (including soil-leachate and organic content etc) with plans delineating placement and thickness, to protect receptors from the harmful effects of imported contamination;
- (ix) the planting scheme detailed in approved drawing 367.01.01 under planning permission 10/0237/IC shall be completed within the first planting season following completion of the development hereby approved; thereafter, any specimens which die, become diseased or are damaged shall be replaced in the next planting season with a similar specimen, unless the Planning Authority gives its prior written approval to any alternative, to ensure the provision of a quality landscape setting; and
- (x) prior to the house, hereby approved, being occupied the hedge along the site frontage shall be reduced in height to 1m; thereafter it shall be maintained at 1m high in perpetuity, in order to ensure a safe sightline for vehicles exiting the site onto Lochwinnoch Road.

LOCAL REVIEW BODY – 3 SEPTEMBER 2014

As an amendment, Councillor Loughran moved:-

- (1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and
- (2) that the application for review be dismissed and that planning permission be refused (upholding the appointed Officer's determination) as:-
 - (i) the proposed development would set a precedent for ribbon development; and
 - (ii) the proposal fails to respect the original scale, character, proportion and architectural integrity of the building, thus conflicting with Local Plan Policy H18, proposed Local Development Plan Policy RES7 and the design guidance in the Council's PPA5 and PPA8 for the residential conversion of buildings in the countryside, all to the detriment of the quality of visual amenity at this prominent site at the entrance to Kilmacolm Village, as set out in the Decision Notice dated 17 February 2014.

On a vote, 1 Member voted for the amendment and 2 for the motion which was declared carried.

Decided:

- (1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and
- (2) that the application for review be upheld and that planning permission be granted subject to the following conditions:-
 - (i) no development shall commence until samples of all external materials have been submitted to and approved in writing by the Planning Authority; development thereafter shall proceed utilising the approved materials unless the Planning Authority gives its prior written approval to any alternatives, to ensure a choice of finishes consistent with the countryside location;
 - (ii) notwithstanding the information in the approved drawings, no development shall commence until details of bin storage have been submitted to and approved in writing by the Planning Authority, in order to provide satisfactory measures for the storage and uplift of waste materials;
 - (iii) if works are to be undertaken between March and October inclusive, roofing felt shall be removed by hand prior to renovation/demolition. If bats are subsequently found to be present SNH shall be contacted to advise on necessary licensing requirements, in order to avoid any offence being committed under the Habitats Regulations 1994;
 - (iv) that prior to the start of development, details of a survey for the presence of Japanese Knotweed shall be submitted to and approved in writing by the Planning Authority and that, for the avoidance of doubt, this shall contain a methodology and treatment statement where any is found. Development shall not proceed until treatment is completed as per the methodology and treatment statement. Any variation to the treatment methodologies will require subsequent approval by the Planning Authority prior to development starting on site, to help arrest the spread of Japanese Knotweed in the interests of environmental protection;
 - (v) that the development shall not commence until an environmental investigation and risk assessment, including any necessary remediation strategy with timescale for implementation, of all pollutant linkages have been submitted to and approved in writing by the Planning Authority. The investigations and assessment shall be site-specific and completed in accordance with acceptable codes of practice. The remediation strategy shall include verification/validation methodologies. This may be incorporated as part of a ground condition report and should include an appraisal of options, to satisfactorily address potential contamination issues in the interests of environmental safety;
 - (vi) that on completion of remediation and verification/validation works and prior to the site being occupied, the developer shall submit a Completion Report for approval in writing by the Planning Authority confirming that the works have been carried out in

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accordance with the remediation strategy. This report shall demonstrate that no pollutant linkages remain or are likely to occur and include (but not be limited to) a collation of verification/validation certificates, analysis information, remediation lifespan, maintenance/aftercare information and details of imported/disposed/reused materials relevant to the site, to provide verification that remediation has been carried out to the Authority's satisfaction;

(vii) that the presence of any previously unrecorded contamination or variation to reported ground conditions that becomes evident during site works shall be brought to the attention of the Planning Authority within one week. Consequential amendments to the Remediation Strategy shall not be implemented unless it has been submitted to and approved, in writing by the Planning Authority, to ensure that all contamination issues are recorded and dealt with appropriately;

(viii) the use of the development shall not commence until the applicant has submitted a completion report for approval, in writing by the Planning Authority, detailing all fill or landscaping material imported onto the site. This report shall contain information of the material's source, volume, intended use and verification of chemical quality (including soil-leachate and organic content etc) with plans delineating placement and thickness, to protect receptors from the harmful effects of imported contamination;

(ix) the planting scheme detailed in approved drawing 367.01.01 under planning permission 10/0237/IC shall be completed within the first planting season following completion of the development hereby approved; thereafter, any specimens which die, become diseased or are damaged shall be replaced in the next planting season with a similar specimen, unless the Planning Authority gives its prior written approval to any alternative, to ensure the provision of a quality landscape setting; and

(x) prior to the house, hereby approved, being occupied the hedge along the site frontage shall be reduced in height to 1m; thereafter it shall be maintained at 1m high in perpetuity, in order to ensure a safe sightline for vehicles exiting the site onto Lochwinnoch Road.

Councillor Nelson left the meeting at this juncture.

**(b) Erection of a single wind turbine 70M high to blade tip and associated infrastructure:
Land Southwest of Auchentiber Bridge, Auchenfoyle, Auchentiber Road by Port Glasgow (14/0004/IC)**

There were submitted papers relative to the application for review of the refusal of planning permission for the erection of a single wind turbine 70M high to blade tip and associated infrastructure at land southwest of Auchentiber Bridge, Auchenfoyle, Auchentiber Road, by Port Glasgow (14/0004/IC), consideration of which had been continued from the meeting held on 6 August 2014 for an unaccompanied site inspection.

Provost Moran, Councillors Dorrian, Loughran and Wilson participated in consideration of this item of business.

Decided:

(1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and

(2) that the application for review be dismissed and that planning permission be refused (upholding the appointed Officer's determination) as a combination of height, scale and prominence within this part of Inverclyde's countryside, proximity to three approved wind turbines and proximity to the core footpath network create an

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unexpected and dominant cluster of engineered structures detrimental to visual amenity and enjoyment of the countryside and contrary to:-

- (a) Policy UT6 of the Inverclyde Local Plan, criteria (a), (b), (c) and (d);
- (b) Interim Inverclyde Local Plan Policy UT6B, criteria (a) and (f);
- (c) Proposed Local Development Plan Policy INF1, criteria (b), (d) and (i); and
- (d) Local Plan Policy LR6

as set out in the Decision Notice dated 17 March 2014.

ENVIRONMENT & REGENERATION COMMITTEE – 4 SEPTEMBER 2014

Environment & Regeneration Committee

Thursday 4 September 2014 at 3pm

Present: Provost Moran, Councillors Ahlfeld, Clocherty, Dorrian, Grieve, Jones, MacLeod, McCabe, McCormick, Brooks (for Nelson) and Shepherd.

Chair: Councillor McCormick presided.

In attendance: Acting Corporate Director Environment, Regeneration & Resources, Finance Manager, Ms M McCabe (Finance Services), Head of Legal & Property Services, Legal Services Manager (Procurement/Conveyancing), Head of Environmental & Commercial Services, Environmental Services Manager, Roads, Transport & Waste Collection, Environmental Services Manager, Roads, Mr G Kerr (Environmental & Commercial Services), Head of Regeneration & Planning, Property Assets Manager and Mr M Bingham (Corporate Communications).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.

506 Apologies, Substitutions and Declarations of Interest 506

An apology for absence was intimated on behalf of Councillor Nelson with Councillor Brooks substituting.

Councillors Ahlfeld and Clocherty declared an interest in the Additional Agenda Item (Employability Funding – Procurement of Services).

507 Environment & Regeneration Revenue Budget 2014/15 – Period 3 to 30 June 2014 507

There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources and the Head of Finance on (1) the 2013/14 Revenue Budget out-turn and (2) the 2014/15 position as at Period 3 (30 June 2014) which showed a projected underspend of £131,000.

Decided:

- (1) that the Committee note the out-turn for 2013/14 and the current projected underspend of £131,000 as at 30 June 2014;
- (2) that the virement processed during the 2014/15 budget finalisation to realign budgets, as detailed in section 8 and Appendix 4 of the report, be noted; and
- (3) that the Committee note that in line with the Financial Regulations £74,000 windfall saving in 2014/15, due to the early release of the Head of Property Services, has been transferred to the Policy & Resources Committee.

508 Environment & Regeneration Capital Programme 2014/15 to 2015/16 - Progress 508

There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources and the Head of Finance on the position of the projects within the Environment & Regeneration Capital Programme.

ENVIRONMENT & REGENERATION COMMITTEE – 4 SEPTEMBER 2014

Decided:

- (1) that the Committee note the current position of the Capital Programme 2014/15 and the progress of the specific projects detailed in Appendices 1 and 2 to the report;
- (2) that the issue of tenders for the Pottery Street Vehicle Maintenance Building and associated works be noted and that delegated authority be granted to the Head of Legal & Property Services to accept the lowest acceptable tender provided the cost is within the budget allocation for the project;
- (3) that the level of slippage in 2013/14 and the action being taken to improve matters in future years be noted; and
- (4) that approval be given to the coastal/sea wall protection works at Coronation Park and that it be noted proposals will be submitted in respect of the remaining £60,000 within the allocation.

509 Start Up Finance Scotland**509**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) on the Start Up Finance Scotland loan programme and (2) seeking delegated authority to sign the Memorandum of Understanding between Inverclyde Council and West of Scotland Loan Fund Management Services to allow the Council to participate in the loan programme.

Decided:

- (1) that the Committee note the contents of the report; and
- (2) that delegated authority be granted to the Corporate Director Environment, Regeneration & Resources to sign the Memorandum of Understanding to allow Inverclyde Council's participation in the Start Up Finance Scotland loan programme.

510 Provision of Street Name: Argylls' Parade, Port Glasgow**510**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources requesting the Committee to assign a name to the footpath linking Shore Street, Port Glasgow to the Tesco Store.

Decided: that the Committee agree to assign the name Argylls' Parade to the footpath linking Shore Street, Port Glasgow to the Tesco Store.

511 Provision of Street Name: Lower Kempock Street, Gourock**511**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources requesting the Committee to assign a name to the proposed new road between Kempock Street and the shore at Gourock.

Decided: that the Committee agree to assign the name Lower Kempock Street to the new road between Kempock Street and the shore at Gourock.

512 Roads Defects Performance to End of July 2014**512**

There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources on the implementation of the approved actions and the latest performance relating to roads defects.

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Decided:

- (1) that the Committee note the progress being made in delivering the Roads Defects Action Plan and note that the next update will be presented to the Committee in January 2015; and
- (2) that the Committee welcome the improvement in the Scottish Road Maintenance Condition Survey results for the last year.

513 Flooding Update**513**

There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources updating the Committee on (1) the successful bid for flood alleviation funds from the Scottish Government and (2) the proposed way forward for flood protection schemes in Inverclyde.

Decided:

- (1) that the Committee note the award of £1,743,466 from the Scottish Government for the Central Greenock area of the flood protection funding bid following extensive discussions with COSLA and the Scottish Government;
- (2) that it be noted a report will be submitted to the January 2015 meeting of the Committee providing more detail in respect of the projects listed in paragraph 4.5 of the report, highlighting any financial implications and identifying potential additional funding sources to enable all of the projects listed to be completed; and
- (3) that the Committee note the discussions with Scottish Water to consider an Integrated Catchment Study and that a report will be submitted to a future meeting of the Committee with appropriate recommendations.

514 Waste Strategy Update**514**

There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources on the progress made by the Council in achieving key objectives and targets, as set out in the Scottish Government's Zero Waste Plan and the Waste (Scotland) Regulations 2012.

Decided: that the Committee note the contents of the report and the good progress being made by Environmental & Commercial Services waste strategy and waste collection teams.

515 Social Transport – Workstream Review**515**

There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources seeking approval for proposed savings as part of the Savings Workstream relating to social transport services operated within Inverclyde Council.

Decided:

- (1) that the Committee note the contents of the report and agree to the proposals to achieve the £51,000 saving by 2015/16 detailed in paragraph 2.9 of the report; and
- (2) that it be noted Officers are examining further savings opportunities as Phase 2 of the review.

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- 516 Proposed Statutory Quality Partnership Scheme – Update 2 516**
- There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources on the latest position with regard to the promotion of a Statutory Quality Partnership Scheme with Strathclyde Partnership for Transport and Transport Scotland.
- Decided:** that the Committee note the current position and timescale with regard to the promotion of a Statutory Quality Partnership Scheme within Inverclyde.
- 517 Provision of New Bus Shelters under the SPT Bus Shelter Upgrading Programme 2014/15 517**
- There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources (1) seeking approval for the installation of six new bus shelters funded as part of the SPT bus shelter upgrading programme for 2014/15 and (2) advising that the associated additional revenue maintenance costs will be funded by the Council.
- Decided:**
- (1) that the Committee approve the provision of new bus shelters at the six proposed locations set out in the report and note that the associated annual maintenance costs will be contained within the Bus Shelter Maintenance Budget; and
- (2) that the Committee note the position regarding new bus shelter installations from 2015/16.
- 518 Electric Vehicle Charging Infrastructure Project 518**
- There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources providing details of the offer and acceptance of grant funding from Transport Scotland for Electric Vehicle Charging Infrastructure, including the estimated costs of installing the units and the annual revenue implications.
- Decided:** that the Committee note the offer and acceptance of the grant funding from Transport Scotland and the proposals for the siting of the Electric Vehicle Charging Infrastructure.
- 519 Proposed Traffic Regulation Order – Union Street, Greenock (7.5 Tonne Weight Restriction) Order 2014 519**
- There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources recommending the making of a Traffic Regulation Order – Union Street, Greenock (7.5 Tonne Weight Restriction) Order 2014.
- Decided:** that the Inverclyde Council be recommended to make the Traffic Regulation Order - Union Street, Greenock (7.5 Tonne Weight Restriction) Order 2014 and that it be remitted to the Head of Environmental & Commercial Services and the Head of Legal & Property Services to arrange for implementation of the Order.

ENVIRONMENT & REGENERATION COMMITTEE – 4 SEPTEMBER 2014

- 520 Proposed Traffic Regulation Order – The Inverclyde Council (Off Street Parking Places) (Variation No. 1) Order 2014 520**
- There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources recommending the making of a Traffic Regulation Order - The Inverclyde Council (Off Street Parking Places) (Variation No. 1) Order 2014.
- Decided:** that the Inverclyde Council be recommended to make the Traffic Regulation Order - The Inverclyde Council (Off Street Parking Places) (Variation No. 1) Order 2014 and that it be remitted to the Head of Environmental & Commercial Services and the Head of Legal & Property Services to arrange for implementation of the Order.
- 521 Proposed Traffic Regulation Order – Disabled Persons’ Parking Places (On Street) Order No. 2 2014 521**
- There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources recommending the making of a Traffic Regulation Order to accompany the provision of parking bays for the disabled.
- Decided:** that the Inverclyde Council be recommended to make the Traffic Regulation Order - Disabled Persons’ Parking Places (On Street) Order No. 2 2014 and that it be remitted to the Head of Environmental & Commercial Services and the Head of Legal & Property Services to arrange for implementation of the Order.
- 522 Proposed Traffic Regulation Order – The Inverclyde Council (Various Roads) (Inner Greenock) (Controlled Parking Zone) (Variation No. 1) Order 2014 522**
- There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources recommending the making of a Traffic Regulation Order - The Inverclyde Council (Various Roads) (Inner Greenock) (Controlled Parking Zone) (Variation No. 1) Order 2014.
- Decided:** that the Inverclyde Council be recommended to make the Traffic Regulation Order - The Inverclyde Council (Various Roads) (Inner Greenock) (Controlled Parking Zone) (Variation No. 1) Order 2014 and that it be remitted to the Head of Environmental & Commercial Services and the Head of Legal & Property Services to arrange for implementation of the Order.
- 523 Proposed Traffic Regulation Order – The Inverclyde Council (Various Roads) (Outer Greenock) (Waiting Restrictions) (Variation No. 1) Order 2014 523**
- There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources recommending the making of a Traffic Regulation Order - The Inverclyde Council (Various Roads) (Outer Greenock) (Waiting Restrictions) (Variation No. 1) Order 2014.
- Decided:** that the Inverclyde Council be recommended to make the Traffic Regulation Order - The Inverclyde Council (Various Roads) (Outer Greenock) (Waiting Restrictions) (Variation No. 1) Order 2014 and that it be remitted to the Head of Environmental & Commercial Services and the Head of Legal & Property Services to arrange for implementation of the Order.

ENVIRONMENT & REGENERATION COMMITTEE – 4 SEPTEMBER 2014

524 Review of Outstanding Remits

524

There was submitted a report by the Corporate Director Environment, Regeneration & Resources and the Acting Corporate Director Environment, Regeneration & Resources providing an update with regard to the Committee's outstanding remits prior to 31 March 2014.

Decided:

- (1) that the Committee note the position with regard to the Committee's outstanding remits as set out in section 5 of the report; and
- (2) that a report on the future of community facilities in Upper Port Glasgow be submitted to the Education & Communities Committee prior to any decision on their future being taken.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as are set opposite each item.

Item	Paragraph(s)
Property Assets Management Report	2, 6 and 9
Disposal of Premises – Port Glasgow Road, Greenock	2, 6 and 9
Employability Funding – Procurement of Services	6 and 9

525 Property Assets Management Report

525

There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources on activities and proposals for the management of the Council's Property Assets. Following consideration, the Committee agreed to the actions recommended in respect of (1) Inverclyde Indoor Bowling Club; (2) King George V (Parklea) Bowling Club; (3) premises at Leven Road, Greenock and Burns Square, Greenock; (4) land at Parkhill Avenue, Port Glasgow; and (5) premises at Nicolson Street, Greenock, all as detailed in the appendix.

The Convener being of the opinion that the undernoted report by the Acting Corporate Director Environment, Regeneration & Resources was relevant, competent and urgent moved its consideration in terms of the relevant Standing Order to allow the action recommended, if approved, to be progressed at the earliest opportunity. This was agreed unanimously.

526 Disposal of Premises – Port Glasgow Road, Greenock

526

There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources (1) on the outcome of the marketing exercise in respect of the former Petrol Filling Station at Port Glasgow Road, Greenock, and (2) seeking approval to take action. Following consideration, the Committee agreed to the action recommended and to take action in respect of another site, all as detailed in the appendix.

ENVIRONMENT & REGENERATION COMMITTEE – 4 SEPTEMBER 2014

The Convener being of the opinion that the undernoted report by the Corporate Director Environment, Regeneration & Resources was relevant, competent and urgent moved its consideration in terms of the relevant Standing Order to allow the action recommended, if approved, to be progressed at the earliest opportunity. This was agreed unanimously.

527 Employability Funding – Procurement of Services**527**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on the procurement exercise carried out for employability services to be delivered from 1 October 2014, which will replace the existing contract delivered from the Regeneration Fund.

Councillors Ahlfeld and Clocherty declared a non-financial interest in this matter as Members of Inverclyde Community Development Trust. They also formed the view that the nature of their interest and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision making process.

The Head of Regeneration & Planning advised the Committee of funding arrangements being £1,011,000 from the core budget, £144,265 from ERDF with the balance from earmarked reserves in 2014/15 and £2,023,000 from the core budget in 2015/16.

Decided: that authority be delegated to the Corporate Director Environment, Regeneration & Resources to:-

- (a) conclude negotiations where appropriate and award contracts to the organisations listed at Appendix 1 to the report;
- (b) continue performance and financial monitoring of all activity to ensure the most effective delivery of services for local clients;
- (c) if successful, accept the award of European funds for the programme and vary the contract accordingly;
- (d) provide regular updates to the Environment & Regeneration Committee; and
- (e) authorise extension of the temporary employment contract until March 2016.

EDUCATION AND COMMUNITIES COMMITTEE – 9 SEPTEMBER 2014

Education and Communities Committee

Tuesday 9 September 2014 at 3pm

Present: Councillors Brennan, Brooks, Campbell-Sturgess, Clocherty, Loughran, McCabe, McColgan, McEleny, McIlwee, Shepherd and Wilson, Mr T Macdougall, Rev F Donaldson and Father M McMahon, Church Representatives and Mr T Tracey, Teacher Representative.

Chair: Councillor Loughran presided.

In attendance: Corporate Director Education, Communities & Organisational Development, Mr I Cameron (for Head of Finance), Ms A Edmiston (Finance Services), Ms G Murphy (for Head of Legal & Property Services), Head of Safer & Inclusive Communities, Community Safety & Wellbeing Manager, Property Assets Manager, Head of Inclusive Education, Culture & Corporate Policy, Head of Education, Ms E Robertson (Education Services), Ms L Wilkie, Quality Improvement Manager, School Estate Manager and Mr M Bingham (Corporate Communications).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.

528 Apologies, Substitutions and Declarations of Interest 528

An apology for absence was intimated on behalf of Mr R Thomson, Parent Representative.

Councillor Wilson declared an interest in Agenda Item 3 (Clune Park Regeneration Plan Progress Report).

529 Communities 2014/15 Revenue Budget Report - Period 3 to 30 June 2014 and Capital Report 2014/16 - Progress 529

There was submitted a report by the Head of Finance and Corporate Director Education, Communities & Organisational Development on (1) the 2013/14 Communities Revenue Budget final out-turn and the 2014/15 Revenue Budget position as at Period 3 to 30 June 2014 and (2) the status of the projects forming the Communities Capital Programme 2013/16 and the overall financial position.

Decided:

(1) that the Committee note the final out-turn for 2013/14 and the current projected underspend of £149,000 in the 2014/15 Communities Revenue Budget as at Period 3 to 30 June 2014; and

(2) that the Committee note the level of slippage within the 2013/14 Communities Capital Programme and the progress of the projects forming the Capital Programme 2014/16.

EDUCATION AND COMMUNITIES COMMITTEE – 9 SEPTEMBER 2014

- 530 Clune Park Regeneration Plan Progress Report 530**
- There was submitted a report by the Head of Safer & Inclusive Communities providing an update on the proposed regeneration of the Clune Park area of Port Glasgow. Councillor Wilson declared a non-financial interest in this matter as a Director of Link Housing Association. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the Chamber or his participation in the decision making process.
- Decided:** that the Committee note the progress to date in respect of the Clune Park Regeneration Area Plan and agree that further progress updates be submitted to future meetings of the Committee.
- 531 Inverclyde Community Safety Partnership Strategic Assessment – 2014 Update 531**
- There was submitted a report by the Head of Safer & Inclusive Communities providing an update on the annual review of the Inverclyde Community Safety Strategic Assessment 2012-15.
- Decided:** that the Committee note the report and the progress made to improve community safety in Inverclyde.
- 532 Local Police & Fire Scrutiny Sub-Committee – Future Meetings 532**
- There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources requesting the Committee to agree a schedule of meetings of the Local Police & Fire Scrutiny Sub-Committee.
- Decided:** that meetings of the Local Police & Fire Scrutiny Sub-Committee be held at 2.30pm on the following dates:-
 Thursday 9 October 2014
 Thursday 19 February 2015
 Thursday 9 April 2015
 Thursday 4 June 2015
- 533 Delegated Authority: Service of Closing Orders under the Housing (Scotland) Act 1987 533**
- There was submitted a report by the Head of Safer & Inclusive Communities seeking approval for delegated authority to be granted to the Corporate Director Education, Communities & Organisational Development to make, serve and revoke Closing Orders under the Housing (Scotland) Act 1987 on properties which fall “Below the Tolerable Standard” (BTS).
- Decided:**
- (1) that delegated authority be granted to the Corporate Director Education, Communities & Organisational Development to make, serve and revoke Closing Orders under the Housing (Scotland) Act 1987 in respect of BTS property; and
 - (2) that any action taken under (1) above be reported thereafter to the Committee for noting.

EDUCATION AND COMMUNITIES COMMITTEE – 9 SEPTEMBER 2014

534 Registration of Private Landlords – Formal Procedure for Refusal or Revocation 534

There was submitted a report by the Head of Safer & Inclusive Communities seeking approval for proposed amendments to the current procedures used to refuse the registration of a private landlord or to remove a landlord from the private landlord register, including on the grounds of not being a fit and proper person.

Decided:

- (1) that the Committee note current progress with regard to private landlord registration in Inverclyde;
- (2) that approval be given to the procedure for the refusal or revocation of landlord registration as set out in the report; and
- (3) that approval be given to the fit and proper person test assessment criteria outlined in section 5 of the report.

535 Inverclyde Anti-Social Behaviour Strategy 2014-18 535

There was submitted a report by the Head of Safer & Inclusive Communities seeking endorsement of the Inverclyde Anti-Social Behaviour Strategy 2014-18.

Decided: that the Committee endorse the Inverclyde Anti-Social Behaviour Strategy 2014-18 appended to the report.

536 Heritage Lottery Fund Bid 536

There was submitted a report by the Corporate Director Education, Communities & Organisational Development informing the Committee of the progress which has been made to date with the submission of a Round 1 bid to the Heritage Lottery Fund for partnership funding to refurbish, extend and improve the building and services available at the McLean Museum and Watt Library.

Decided:

- (1) that the Committee note the unsuccessful Heritage Lottery Fund Bid and approve the development of updated options which will include the opportunity to submit a new bid at the lower level of grant funding (up to £5M); and
- (2) that a report be submitted to the Committee in January 2015 with options and recommendations.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following two items on the grounds that the business involved the likely disclosure of exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as are set opposite the heading to each item.

Item	Paragraph(s)
Home Energy Efficiency Programme Scotland – Delivery Partner Tender Result	6 and 8
Property Assets Management Report: Lease of Premises at Leven Road and Burns Square, Greenock – Remit from Environment & Regeneration Committee	2, 6 and 9

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- 537 Home Energy Efficiency Programme Scotland – Delivery Partner Tender Result 537**
- There was submitted a report by the Head of Safer & Inclusive Communities seeking approval to award a contract for a delivery partner for the Home Energy Efficiency Programme Scotland Area Based Scheme (HEEPS ABS) in accordance with Order 9.2(ii) of the Council's Standing Orders relating to Contracts.
- Decided:** that approval be given to the award of the contract for the delivery of the HEEPS ABS project to the Wise Group.
- The Convener being of the opinion that the undernoted report by the Acting Corporate Director Environment, Regeneration & Resources was relevant, competent and urgent moved its consideration in terms of the relevant Standing Order to allow the Committee to consider the remit from the Environment & Regeneration Committee at the earliest opportunity. This was agreed unanimously.**
- 538 Property Assets Management Report: Lease of Premises at Leven Road and Burns Square, Greenock – Remit from Environment & Regeneration Committee 538**
- There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources requesting the Committee to approve a virement from the Grants to Voluntary Organisations budget to permit increased funding to Youth Connections to enable the organisation to meet increased rent of the premises at Leven Road and Burns Square, Greenock as agreed on 4 September 2014. This was agreed, all as detailed in the appendix.
- The Committee commenced consideration of the Education items of business at 4.30pm with Mr Macdougall, Rev Donaldson, Father McMahon and Mr Tracey joining the meeting.**
- 539 Church of Scotland Representation on Education & Communities Committee 539**
- There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources advising of the nomination by the Church of Scotland of Mr Tom Macdougall as its representative on the Education & Communities Committee following the resignation of Rev Andrew McLean.
- Decided:** that the Committee note the nomination of Mr Tom Macdougall as Church of Scotland representative and welcome Mr Macdougall to the meeting.
- 540 Education Scotland Inspection Report on Glenbrae Children's Centre 540**
- There was submitted a report by the Corporate Director Education, Communities & Organisational Development on the results of the Education Scotland external evaluation of Glenbrae Children's Centre. The report advised that all nine Indicators of Quality had been evaluated as "very good".
- Ms Moira Gray, Head of Centre, was present and spoke in relation to the report.
- Decided:**
- (1) that the Committee approve the Education Scotland Inspection Report on Glenbrae Children's Centre; and

EDUCATION AND COMMUNITIES COMMITTEE – 9 SEPTEMBER 2014

(2) that the Committee's appreciation be conveyed to all involved for the work undertaken to achieve the evaluation.

541 Education Scotland Inspection Report on St Joseph's Primary School

541

There was submitted a report by the Corporate Director Education, Communities & Organisational Development on the results of the Education Scotland external evaluation of St Joseph's Primary School. The report advised that in the Indicators of Quality, two aspects of the school had been judged to be "very good" and three aspects to be "good".

Mr Alan Graham, Head Teacher, was present and spoke in relation to the report.

Decided:

(1) that the Committee approve the Education Scotland Inspection Report on St Joseph's Primary School; and

(2) that the Committee's appreciation be conveyed to all those involved for the work undertaken to achieve the evaluation.

542 Education 2014/15 Revenue Budget - Period 3 to 30 June 2014

542

There was submitted a report by the Head of Finance and Corporate Director Education, Communities & Organisational Development on the 2013/14 Education Revenue Budget final out-turn and the 2014/15 Revenue Budget position as at Period 3 to 30 June 2014.

Decided:

(1) that the Committee note the final out-turn for 2013/14 and the current projected overspend of £189,000 for the Education Revenue Budget as at Period 3 to 30 June 2014; and

(2) that it be noted that the Corporate Director Education, Communities & Organisational Development, in conjunction with Finance Services, will continue to review the budget and ensure action is taken to bring the projected overspend of £189,000 back within budget.

543 Education Capital Programme 2014 – 2016/17

543

There was submitted a report by the Corporate Director Education, Communities & Organisational Development and Head of Finance (1) on the status of the projects forming the Education Capital Programme, (2) highlighting the overall financial position and (3) providing a summary of the out-turn for the 2013/14 Capital Programme.

Decided:

(1) that the progress of the specific projects detailed in Appendix 1 be noted;

(2) that the Committee note the final out-turn for 2013/14 and the good performance in delivering the 2013/14 Capital Programme;

(3) that approval be given to the issue of tenders for the St John's Primary School refurbishment and extension project and that delegated authority be granted to the Head of Legal & Property Services to accept the most economically advantageous tender provided the cost is within the budget allocation for the project; and

(4) that approval be given to investigate the possible advancement of the St Francis Primary School external works project from 2015/16 potentially to absorb slippage elsewhere in the 2014/15 Capital Programme.

EDUCATION AND COMMUNITIES COMMITTEE – 9 SEPTEMBER 2014

544 Education and Communities Performance Report**544**

There was submitted a report by the Head of Inclusive Education, Culture & Corporate Policy providing an update on the achievement of key objectives in the Education, Communities & Organisational Development Corporate Directorate Improvement Plan 2013/16.

Decided:

- (1) that the Committee note the progress made in implementing the Education, Communities & Organisational Development Corporate Directorate Improvement Plan 2013/16; and
- (2) that the Committee agree to consider the fourth progress report at its meeting on 20 January 2015.

545 The Nurturing Collaborative/Getting It Right for Every Child**545**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development providing an update on the local implementation of the Scottish Government's Early Years Collaborative and Getting It Right For Every Child (GIRFEC) and how this work is being taken forward locally.

Decided: that the Committee note the progress of the Early Years Collaborative and GIRFEC nationally and the establishment of a Nurturing Collaborative locally.

546 Inverclyde Children and Young People Health and Wellbeing Survey 2013**546**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development (1) outlining the methodological approaches employed to carry out the research undertaken in all Inverclyde secondary schools in connection with the Inverclyde Children and Young People Health & Wellbeing Survey 2013, (2) providing an initial report with a summary of the findings and key indicators and (3) providing suggested directions of travel indicated by the findings and aligned outcomes.

Decided:

- (1) that the Committee note the report and approve the publication of the research findings including further circulation to the wider locality planning structures such as SOA4, SOA6 and Inverclyde Alliance Board;
- (2) that agreement be given to the further work required in the analysis of the findings, through engaging with the young people, schools and the communities together with partner agencies to take forward agreed and appropriate actions;
- (3) that approval be given to the continuing work required in the dissemination of the research findings in partnership with Inverclyde CHCP;
- (4) that the Committee accept an invitation to be an integral part of the ongoing work and developments and agree to participate actively in the seminars/summits mentioned in paragraph 5.2 of the report; and
- (5) that a further report be submitted to the Committee including a detailed analysis of the findings in comparison with other data sources such as the surveys of neighbouring authorities, the Scottish Schools Adolescent Lifestyle and Substance Use Survey (SALSUS) and the World Health Organisation's Health Behaviours in School Age Children Survey and that the Committee be kept apprised of developments.

Councillor McColgan left the meeting at this point.

EDUCATION AND COMMUNITIES COMMITTEE – 9 SEPTEMBER 2014

547 School Term Dates – Session 2015/16**547**

There was submitted a report by the Head of Education seeking approval for the setting of school term dates for session 2015/16.

Decided: that approval be given to the term dates for 2015/16 as set out in Appendix 1 to the report.

548 Additional In-Service Day for Primary Schools**548**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development advising of an additional in-service day during session 2014/15 for primary schools (including ASN schools) which was announced by the Scottish Government in June 2014.

(Councillor Wilson left the meeting during consideration of this item of business).

Decided:

- (1) that the Committee note the additional in-service day on Tuesday 21 October 2014 for primary and secondary schools; and
- (2) that approval be given to the extension of the in-service day to include early years establishments where the delivery of Curriculum for Excellence begins for children aged 3 years.

549 Update on 600 Hours of Early Learning and Child Care**549**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development (1) providing an update on the implementation of 600 hours of early learning and childcare for session 2014/15, (2) identifying further developments for 2014/15 and possible developments for 2015/16 and (3) providing information on the resource requirements and financial implications of the increase in entitlement.

Decided:

- (1) that the Committee note the progress made for 2014/15;
- (2) that agreement be given to the financial commitments as detailed in the report; and
- (3) that it be noted that a further report will be submitted to the Committee in November 2014.

GENERAL PURPOSES BOARD – 10 SEPTEMBER 2014

General Purposes BoardWednesday 10 September 2014 at 3.00pm

Present: Councillors Ahlfeld, Brennan, Brooks, Dorrian, Jones, Loughran, McIlwee and Rebecchi.

Chair: Councillor Dorrian presided.

In attendance: Mr J Hamilton (for Head of Legal & Property Services) and Chief Inspector E Brown and Sergeant G Fitzpatrick, Police Scotland.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Board.

550 Apologies, Substitutions and Declarations of Interest 550

Apologies for absence were intimated on behalf of Councillor Campbell-Sturgess, Grieve and McColgan.

There were no substitutions or declarations of interest intimated.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in Paragraph 6 of Part I of Schedule 7(A) of the Act.

551 Application for Taxi Driver's Licence – Allan McEwan 551

There was submitted a report by the Head of Legal & Property Services for the grant of a Taxi Driver's Licence by Mr McEwan following a Police objection.

Mr McEwan was present.

The Board heard Chief Inspector Brown in support of the Police objection and Mr McEwan in support of his application.

After discussion, Councillor Dorrian moved grant of the application, as an amendment Councillor Brooks moved refusal of the application. On a vote, three Members voted for the amendment, one Member abstained and four Members voted for the motion which was declared carried.

Decided: the application be granted.

552 Application for Taxi Driver's Licence – Brian Campbell 552

There was submitted a report by the Head of Legal & Property Services for the grant of a Taxi Driver's Licence by Mr Campbell following a Police objection.

Mr Campbell was present.

The Board heard Chief Inspector Brown in support of the Police objection and Mr Campbell in support of his application.

Decided: the application be granted.

GENERAL PURPOSES BOARD – 10 SEPTEMBER 2014

- 553 Application for Taxi Driver’s Licence – Patrick McMahon 553**
- There was submitted a report by the Head of Legal & Property Services for the renewal of a Taxi Driver’s Licence by Mr McMahon following a Police representation. Mr McMahon was present with his representative Mr D Tod, Messrs The Robert Kerr Partnership.
- The Board heard Chief Inspector Brown and Sergeant Fitzpatrick in support of the Police representation and Mr McMahon and Mr Tod in support of his application.
- Decided:** the application be granted.
- 554 Application for Taxi Driver’s Licence – Robert Hotchkiss 554**
- There was submitted a report by the Head of Legal & Property Services for the grant of a Taxi Driver’s Licence by Mr Hotchkiss following a Police representation. Mr Hotchkiss was not present or represented.
- The Board heard Chief Inspector Brown in support of the Police representation.
- Decided:**
- (i) to continue consideration of the application to the next meeting of the Board; and
 - (ii) Mr Hotchkiss is requested to be in attendance at the next meeting.
- 555 Request for Suspension of Taxi Driver’s Licence – Gary Sinnamon 555**
- There was submitted a report by the Head of Legal & Property Services requesting the Board to consider the suspension of Mr Sinnamon’s Taxi Driver’s Licence which expires on 31 October 2014.
- Mr Sinnamon was present with his representative Mr C McConnachie. The complainer was not present or represented.
- Mr Hamilton advised the Board on the background of the report and intimated a letter had been received on 27 August 2014 from Mr Sinnamon. The letter was circulated to Members. Mr Hamilton requested the Board to consider whether or not to suspend Mr Sinnamon’s licence.
- The Board heard Sergeant Fitzpatrick on the incident reported to Police Scotland and Mr Sinnamon and Mr McConnachie in support of his licence.
- Decided:** to immediately suspend Mr Sinnamon’s licence for a period of 2 weeks

AUDIT COMMITTEE – 23 SEPTEMBER 2014

Audit Committee

Tuesday 23 September 2014 at 2pm

Present: Provost Moran, Councillors Ahlfeld, Brennan, Campbell-Sturgess, Clocherty, Jones, Loughran, MacLeod, Nelson and Shepherd (for Rebecchi).

Chair: Councillor Nelson presided.

In attendance: Chief Executive, Acting Corporate Director Environment, Regeneration & Resources, Head of Finance, Finance Manager and Ms G Murphy (for Head of Legal & Property Services).

Present Also: Mr G Devlin (Grant Thornton).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.

558 Apologies, Substitutions and Declarations of Interest 558

Apologies for absence were intimated on behalf of Councillors Dorrian and Rebecchi, with Councillor Shepherd substituting for Councillor Rebecchi.

There were no declarations of interest.

559 Audit of Inverclyde's Annual Accounts 2013/14 - International Standard and Accounting 260 559

There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources (1) presenting to Members key documents in relation to the final accounts 2013/14 and (2) requesting the Committee to consider the matters raised in the attached documents.

(Councillor Campbell-Sturgess entered the meeting during consideration of this item of business).

Decided:

- (1) that the Committee note the contents of the report and welcome the achievement of another qualification free set of accounts;
- (2) that the Committee agree the Annual Accounts for the year ending 31 March 2014 and approve their onward transmission to Audit Scotland; and
- (3) that the issues raised in the appendices to the report relating to the 2013/14 audited annual accounts be noted.

POLICY & RESOURCES COMMITTEE – 23 SEPTEMBER 2014

Policy & Resources Committee

Tuesday 23 September 2014 at 3pm

Present: Provost Moran, Councillors Clocherty, MacLeod, McCabe, McCormick, McEleny, McIlwee, Nelson, Loughran, Shepherd (for Rebecchi) and Wilson.

Chair: Councillor McCabe presided.

In attendance: Chief Executive, Corporate Director Education, Communities & Organisational Development, Acting Corporate Director Environment, Regeneration & Resources, Head of Mental Health, Addictions & Homelessness, Head of Legal & Property Services, Head of Finance, Head of Organisational Development, HR & Communications, Mr G Gillespie (ICT Services), Corporate Procurement Manager, Corporate Policy & Partnership Manager and Corporate Communications Manager.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.

560 Apologies, Substitutions and Declarations of Interest 560

An apology for absence was intimated on behalf of Councillor Rebecchi, with Councillor Shepherd substituting.

No declarations of interest were intimated.

561 Policy & Resources Capital Programme – (2013/14 – 2015/16) – Progress Report 561

There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources and the Head of Finance (1) providing an update on the status of the projects forming the Policy & Resources Capital Programme and (2) highlighting the overall financial position.

Decided:

- (1) that the Committee note the current position of the 2014/16 Capital Programme and the progress of the specific projects detailed in Appendix 1; and
- (2) that the Committee note the level of slippage in 2013/14 and the action being taken to improve matters in future years.

562 Capital Programme 2014/16 562

There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources on the latest position of the 2014/16 Capital Programme.

Decided: that the Committee note the current position of the 2014/16 Capital Programme and the previous decision that any surplus on the 2014/16 Capital Programme be considered as part of the February 2015 budget process.

POLICY & RESOURCES COMMITTEE – 23 SEPTEMBER 2014

- 563 Policy & Resources Committee 2014/15 Revenue Budget – Period 4 to 31 July 2014 563**
- There was submitted a report by the Chief Executive, Acting Corporate Director Environment, Regeneration & Resources, Corporate Director Education, Communities & Organisational Development and Head of Finance on the 2013/14 Revenue Budget out-turn and the 2014/15 projected out-turn for the Policy & Resources Committee as at Period 4 (31 July 2014).
- Decided:**
- (1) that the Committee note the 2013/14 Revenue Budget out-turn and the 2014/15 projected underspend of £1,331,000 for the Policy & Resources Committee as at Period 4; and
- (2) that the Committee note the projected deficit fund balance of £21,910 for the Common Good Fund and approve usage of underspend detailed in the report to replace the £150,000 contribution from the Common Good for the Port Glasgow Regeneration projects.
- 564 General Fund Revenue Budget 2014/15 as at 31 July 2014 564**
- There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources (1) advising the Committee of the position of the General Fund Revenue Budget as at 31 July 2014 and (2) providing an update in respect of the position of the General Fund Reserves and Workstream Savings.
- Decided:**
- (1) that the Committee note the latest position of the 2014/15 Revenue Budget and General Fund Reserves; and
- (2) that the 2013/16 Workstream Savings position be noted.
- 565 Procurement Update 565**
- There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources on the progress being made with Procurement since the last report in May 2014.
- Decided:**
- (1) that the Committee note the progress on the Strategic Procurement Framework;
- (2) that the progress made in savings delivery be noted; and
- (3) that the Committee endorse the work being undertaken to encourage payment of the Living Wage by organisations delivering services on behalf of the Council.
- 566 Modernisation Programme/PSN/SWAN Update 566**
- There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources providing an update on the status of the Council's ongoing Modernisation Programme, the Council's annual PSN accreditation and the status of the Scottish Wide Area Network Programme.
- Decided:** that the Committee note the good progress being made on the ICT initiatives detailed in the report.

POLICY & RESOURCES COMMITTEE – 23 SEPTEMBER 2014

567 Repopulation Outcome Delivery Group – Update as at August 2014 567

There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources updating the Committee in respect of the work of the Repopulation Outcome Delivery Group (ODG) charged with the delivery of the Repopulation Outcome included within the Single Outcome Agreement.

Decided:

- (1) that the Committee note the progress being made in respect of promoting Inverclyde and developing strategies to repopulate the area; and
- (2) that Officers prepare a proposal as part of the 2015/18 budget process for a further one-off sum to be allocated to the Repopulation Outcome.

568 Corporate Services Performance Report 568

There was submitted a report by the Corporate Director Education, Communities & Organisational Development and the Acting Corporate Director Environment, Regeneration & Resources updating the Committee on the progress made by the Council's Corporate Services towards achieving their key objectives, as detailed in the Education, Communities & Organisational Development and the Environment, Regeneration & Resources Corporate Directorate Improvement Plans 2013/16.

Decided:

- (1) that the Committee note the progress made by the Council's Corporate Services in delivering improvement actions outlined in their respective Corporate Directorate Improvement Plans 2013/16; and
- (2) that it be agreed to consider the fourth progress report at the meeting of the Committee on 3 February 2015.

569 Treasury Management - Annual Report 2013/14 569

There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources on the operation of the treasury function and its activities for 2013/14 as required under the terms of Treasury Management Practice 6 ("TMP6") on "Reporting Requirements and Management Information Arrangements".

Decided:

- (1) that the Committee note the contents of the annual report on Treasury Management for 2013/14 and the ongoing work to ensure the delivery of financial benefits for the Council and homologate the exceeding of Council limits in 2014/15 as explained in paragraph 4.10 of the report; and
- (2) that the annual report be remitted to the Inverclyde Council for approval.

570 Debt Recovery Performance 2013/14 570

There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources advising the Committee of the Council's debt recovery performance during 2013/14 and of future plans.

Decided: that the Committee note the Council's continued good performance in the area of debt recovery in 2013/14 and that the Council has extended the contract with Alex M Adamson to 31 March 2015.

POLICY & RESOURCES COMMITTEE – 23 SEPTEMBER 2014

571 Audit Scotland: Benefits Performance Audit Annual Update 2013/14 571

There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources updating the Committee on the findings of the Account Commission's Benefits Performance Audit Annual Update.

Decided:

(1) that the Committee note the key risks, areas of improvement and good practice as evidenced by Audit Scotland and the comparison with Inverclyde's benefits service; and
 (2) that the Committee note the proposals in Appendix 2 to adopt good practice identified within the Accounts Commission report.

572 Results from the Citizens' Panel Spring 2014 Survey 572

There was submitted a report by the Corporate Director Education, Communities & Organisational Development providing details of the headline results from the Spring 2014 Citizens' Panel Survey.

Decided:

(1) that the main findings from the Spring 2014 Citizens' Panel Survey be noted; and
 (2) that it be agreed the feedback from Panel members be taken into account when reviewing service delivery as appropriate.

The Convener being of the opinion that the undernoted report by the Acting Corporate Director Environment, Regeneration & Resources was relevant, competent and urgent moved its consideration in terms of the relevant Standing Order to enable, if agreed, contracts to be awarded at the earliest opportunity. This was agreed unanimously.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following item on the grounds that the business involved the likely disclosure of exempt information as defined in Paragraphs 6 and 8 of Part I of Schedule 7(A) of the Act.

573 Award of Contracts for the Hire of Surfacing Plant 573

There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources (1) on tenders submitted for the hire of surfacing plant and (2) seeking approval to award contracts.

Decided: that approval be given to award contracts for the hire of surfacing plant to the suppliers listed in table 1 of the report for each of the four lots.

POLICY & RESOURCES COMMITTEE – 30 SEPTEMBER 2014

Policy & Resources Committee

Tuesday 30 September 2014 at 3pm

Present: Provost Moran, Councillors Clocherty, Brooks (for MacLeod), McCabe, McCormick, McEleny, Brennan (for McIlwee), Nelson, Loughran, Rebecchi and Wilson.

Chair: Councillor McCabe presided.

In attendance: Chief Executive, Corporate Director Education, Communities & Organisational Development, Corporate Director Environment, Regeneration & Resources, Acting Corporate Director Environment, Regeneration & Resources, Corporate Director Inverclyde Community Health & Care Partnership, Head of Legal & Property Services, Head of Finance, Head of Organisational Development, HR & Communications and Corporate Communications Manager.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.

574 Apologies, Substitutions and Declarations of Interest 574

Apologies for absence were intimated on behalf of Councillor McIlwee, with Councillor Brennan substituting, and Councillor MacLeod with Councillor Brooks substituting.

No declarations of interest were intimated.

575 2015/18 Budget Strategy 575

There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources seeking approval for the proposed Budget Strategy covering the period 2015/18.

After discussion, Councillor McEleny moved:-

- (1) that the Committee approve the 2015/18 Budget Strategy as outlined in Section 5 of the report;
- (2) that the £950,000 Directorate Savings for 2015/16 detailed in Appendix 3 of the report be approved with the exception of savings proposal ECOD ES14/04 £20,000 (supported study) and that any savings implications arising from this be met from the present surplus and be deferred for consideration of the Council's budget for 2016/17 and onwards; and
- (3) that approval be given to the creation of a £150,000 Budget Development Earmarked Reserve as detailed in paragraph 8.1 of the report.

As an amendment to (2) above, Councillor McCabe moved that the £950,000 Directorate Savings for 2015/16 detailed in Appendix 3 of the report be approved and that a report be submitted to the next meeting of the Education & Communities Committee regarding the proposed £20,000 supported study saving, providing options to achieve the saving including the supported study budget.

POLICY & RESOURCES COMMITTEE – 30 SEPTEMBER 2014

Councillor McCabe also moved that, in the light of the significant budget challenges facing the Council and the community, arrangements be made for an early meeting of the Strategic Leadership Forum to discuss how to work together to develop the budget for 2015/18 and that Councillors Wilson, Ahlfeld and Jones be invited to attend and participate in the meeting. This was agreed unanimously.

On a vote, 3 Members voted for the motion and 8 for the amendment which was declared carried.

Decided:

- (1) that the Committee approve the 2015/18 Budget Strategy as outlined in Section 5 of the report;
- (2) that the £950,000 Directorate Savings for 2015/16 detailed in Appendix 3 of the report be approved and that a report be submitted to the next meeting of the Education & Communities Committee regarding the proposed £20,000 supported study saving, providing options to achieve the saving including the supported study budget;
- (3) that approval be given to the creation of a £150,000 Budget Development Earmarked Reserve as detailed in paragraph 8.1 of the report; and
- (4) that, in the light of the significant budget challenges facing the Council and the community, arrangements be made for an early meeting of the Strategic Leadership Forum to discuss how to work together to develop the budget for 2015/18 and that Councillors Wilson, Ahlfeld and Jones be invited to attend and participate in the meeting.

576 Budget Consultation and Communication Plan

576

There was submitted a report by the Corporate Director Education, Communities & Organisational Development requesting the Committee to agree the consultation and communication plan for the budget proposals for 2015/17 as part of the 2015/18 Budget Strategy.

The Corporate Director Education, Communities & Organisational Development advised the Committee that the text at paragraph 6.1 relating to financial implications was incorrect and that the proposed spend was £13,000 as detailed in the table.

After discussion, Councillor McEleny moved that the Committee approve (a) the consultation objectives, audiences, key mechanisms and timescales outlined in the report; (b) the timescales for undertaking the consultation contained within Appendix 1 of the report; and (c) the consultation and community presentations being conducted on a non-political basis by Council Officers.

As an amendment, Councillor Wilson moved that the Committee not approve the recommendations set out in the report.

As a further amendment, Councillor McCabe moved:-

- (1) that the Committee approve (a) the consultation objectives, audiences, key mechanisms and timescales outlined in the report; (b) the timescales for undertaking the consultation contained within Appendix 1 of the report; (c) the consultation and community presentations being conducted on a non-political basis by Council Officers with any Elected Members attending such presentations not participating in discussion; and
- (2) that a meeting with the local MP and MSPs on the scale of the challenges faced by and the pressures on the Council be arranged in early course and that the Strategic Leadership Forum, including Councillors Wilson, Ahlfeld and Jones, agree the Council's representation at the meeting on a cross party basis.

POLICY & RESOURCES COMMITTEE – 30 SEPTEMBER 2014

On a vote between the two amendments, 1 Member voted for the amendment by Councillor Wilson and 7 for the amendment by Councillor McCabe. The amendment by Councillor Wilson then fell. On a vote between the amendment by Councillor McCabe and the motion, 3 Members voted for the motion and 7 for the amendment which was declared carried.

Decided:

- (1) that the Committee approve:-
 - (a) the consultation objectives, audiences, key mechanisms and timescales outlined in the report;
 - (b) the timescales for undertaking the consultation contained within Appendix 1 of the report; and
 - (c) the consultation and community presentations being conducted on a non-political basis by Council Officers with any Elected Members attending such presentations not participating in discussion; and
- (2) that a meeting with the local MP and MSPs on the scale of the challenges faced by and the pressures on the Council be arranged in early course and that the Strategic Leadership Forum, including Councillors Wilson, Ahlfeld and Jones, agree the Council's representation at the meeting on a cross party basis.

LOCAL REVIEW BODY – 1 OCTOBER 2014

Local Review BodyWednesday 1 October 2014 at 4pm

Present: Provost Moran, Councillors Dorrian, Loughran, Nelson and Wilson.

Chair: Councillor Wilson presided.

In attendance: Mr R Gimby (Regeneration & Planning Services) and Mr J Kerr (for Head of Legal & Property Services).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Local Review Body.

577 APOLOGIES, SUBSTITUTIONS AND DECLARATIONS OF INTEREST 577

No apologies for absence were intimated.

Councillor Loughran declared a non-financial interest in Agenda Item 2 (Planning Application for Review: Sunnybank Garage, Glasgow Road, Port Glasgow (13/0336/IC)).

578 PLANNING APPLICATION FOR REVIEW 578

**Change of Use of Garage to a Garage and Car Valeting Operation together with the siting of a Hot Food Van:
Sunnybank Garage, Glasgow Road, Port Glasgow (13/0336/IC)**

There were submitted papers relative to the application for review of the refusal of planning permission for change of use of garage to a garage and car valeting operation together with the siting of a hot food van at Sunnybank Garage, Glasgow Road, Port Glasgow (13/0336/IC).

Councillor Loughran declared a non-financial interest in this matter having had his car repaired in the garage historically. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the Chamber or his participation in the decision making process.

After discussion, Provost Moran moved:-

- (1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and
- (2) that the application for review be dismissed and that planning permission be refused (upholding the appointed Officer's determination) for the following reasons as set out in the Decision Notice dated 2 May 2014:-
 - (i) as the proposal would result in food odours emanating from the site and increased levels of activity, this would be detrimental to residential amenity and the character of the area and would thus be contrary to Policy H1 of the Inverclyde Local Plan; and
 - (ii) as the proposed off-street parking provision is insufficient to accommodate the parking requirements of a garage, car valeting operation and hot van, this would likely result in overspill parking on Glasgow Road, to the detriment of road safety.

As an amendment, Councillor Nelson moved:-

- (1) that sufficient information had not been submitted to allow the Local Review Body to decide the matter without further procedure; and

LOCAL REVIEW BODY – 1 OCTOBER 2014

(2) that, in terms of Regulation 15 of the Town & Country Planning (Schemes of Delegation and Local Review Procedure) (Scotland) Regulations 2013, consideration of the application for review be continued for further information on the planning history of the site with particular regard to car valeting.

On a vote, 2 Members voted for the motion and 3 for the amendment which was declared carried.

Decided:

(1) that sufficient information had not been submitted to allow the Local Review Body to decide the matter without further procedure; and

(2) that, in terms of Regulation 15 of the Town & Country Planning (Schemes of Delegation and Local Review Procedure) (Scotland) 2013, consideration of the application for review be continued for further information on the planning history of the site with particular regard to car valeting.