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**Report To:** Community Health & Care Partnership Sub-Committee      **Date:** 28 August 2014

**Report By:** Brian Moore  
Corporate Director  
Inverclyde Community Health & Care Partnership      **Report No:** CHCP/35/2014/LB

**Contact Officer:** Lesley Bairden      **Contact No:** 01475 712257

**Subject:** Community Health & Care Partnership – Financial Report  
Outturn 2013/14 and 2014/15 as at Period 3 to 30 June 2014.

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## 1.0 PURPOSE

1.1 The purpose of this report is to advise the Inverclyde CHCP Sub-Committee of the 2013/14 Revenue Outturn position and of the Revenue and Capital Budget current year position as at Period 3 to 30 June 2014.

## 2.0 SUMMARY

### REVENUE OUTTURN 2013/14

- 2.1 The total Health and Community Care Partnership revenue budget for 2013/14 was £119,106,000 with a final underspend of £80,000 being 0.07% of the budget.
- 2.2 The Social Work revenue budget was £47,932,000 with a final underspend of £61,000 (0.13%). The main items contributing to the Social Work underspend were:
- Turnover savings of £518,000, which partly offset an overspend within external homecare
  - Early achievement of savings £242,000
  - Client Commitment costs within Learning Disabilities of £331,000, addressed in 2014/15 by additional pressure funding.
  - Client Commitment costs with Older People of £448,000 relating to homecare and residential and nursing care services. This position within Older People's Services reflects the national position for 2013/14.
- 2.3 This was a further underspend of £41,000 since last reported to the Sub-Committee at period 11 to 28 February 2014. This movement was due to a further increase in costs for Older People's Homecare and Residential Care (£125,000) offset by reductions in Mental Health client costs along with a number of reductions in costs in operational budgets.
- 2.4 The Health budget was £71,094,000 with a final underspend of £19,000 (0.03%). The main issues remained an overspend within Children and Families £79,000 (2.58%) due to supplies and impact of the CAHMS RAM adjustment. This overspend was offset by underspends within a number of services, none of which are material.
- 2.5 This was a minor increase in costs of £8,000 since last reported to the CHCP Sub-Committee.

## **REVENUE PROJECTION 2014/15**

- 2.6 The total Health and Community Care Partnership revenue budget for 2014/15 is £119,481,000 with a projected overspend of £164,000 being 0.14% of the revised budget.
- 2.7 The Social Work revised budget is £49,185,000 with a projected overspend of £164,000 (0.33%). This is primarily due to current client commitment costs within Older People's Services, offset in part by turnover and running cost savings. This overspend is net of Residential Childcare, Fostering and Adoption as any under / over spend is managed through the approved earmarked reserve. At period 3, it is projected that there will be a transfer of £703,000 to the reserve at 31 March 2015; however this will be subject to the CHCP containing the Older Peoples cost pressures within budget.
- 2.8 It should be noted that the 2014/15 budget includes agreed savings for the year of £1,732,000 with a projected over recovery of £77,000 from early implementation.
- 2.9 The Health revenue budget is £70,296,000 and is currently projected to budget. There remains a pressure within Children & Families due to historic supplies pressures and impacts of the CAMHS RAM, in line with 2013/14. This is offset by vacancy and increment savings, mainly within Addictions.
- 2.10 The Health budget for 2014/15 includes £179,000 local savings, currently projected to be achieved in full.
- 2.11 Prescribing is projected to budget, and given the volatility of prescribing forecasts, a cost neutral position is being reported within GG&C, reflecting the established risk sharing protocols.

## **CAPITAL 2014/15**

- 2.12 The total Health and Community Care Partnership approved capital budget for 2014/15 is £335,000 and is projected on budget.
- 2.13 The Social Work capital budget is £195,000 of which £115,000 relates to Kylemore retentions, with any subsequent underspend on completion to be returned to the Council's capital programme. £80,000 relates to the expansion of the Hillend Respite Unit from 3 to 4 beds.
- 2.14 The CHCP Sub-Committee agreed to the replacement of Neil Street and Crosshill Children's Homes at its meeting on 24 April 2014. The replacement programme is funded through a contribution from the Residential Childcare, Adoption & Fostering earmarked reserve and prudential borrowing. The project planning phase is April 2014 to May 2015, with build work to commence 2015/16.
- 2.15 The Health capital budget is provisional at £140,000 which will be confirmed by the Board in August. In addition to the capital allocation a further £65,000 works will be funded from within revenue maintenance budgets.

## **EARMARKED RESERVES 2014/15**

- 2.16 The Social Work Earmarked Reserves for 2014/15 total £3,005,000 with £2,619,000 projected to be spent in the current financial year. To date £481,000 spend has been incurred which is 18% of the projected 2014/15 spend. The spend to date per profiling was expected to be £256,000 therefore projects advanced equate to £225,000 (188%).

It should be noted that the reserves reported exclude those earmarked reserves that relate to cash flow smoothing, namely:

- Children's Residential Care, Adoption & Fostering
- Deferred Income.

### **3.0 RECOMMENDATIONS**

- 3.1 The Sub-Committee note the 2013/14 year revenue budget underspend of £80,000 as at 31 March 2014.
- 3.2 The Sub-Committee note the current year revenue budget and projected overspend of £164,000 for 2014/15 as at 30 June 2014.
- 3.3 The Sub-Committee note that the CHCP Director will work to contain the projected overspend within the overall Social Work budget for the year.
- 3.4 The Sub-Committee note the current projected capital position:
  - Social Work capital projected to budget at £238,000 in the current year and on target over the life of the projects.
  - Replacement Children's Homes to be added at period 5.
  - Health capital projected to budget at £138,000.
- 3.5 The Sub-Committee note the current Earmarked Reserves position.
- 3.6 The Sub-Committee note the position on Prescribing.
- 3.7 The Sub-Committee approve the Social Work budget virements as detailed at Appendix 7.
- 3.8 The Sub-Committee note the NHS approved budget for 2014/15.

**Brian Moore**  
**Corporate Director**  
**Inverclyde Community Health & Care**  
**Partnership**

#### 4.0 BACKGROUND

- 4.1 The purpose of the report is to advise the Sub-Committee of the 2013/14 revenue outturn position, the current position of the 2014/15 CHCP revenue and capital budget and to highlight the main issues contributing to the 2014/15 £164,000 projected revenue over spend and the current capital programme position.
- 4.2 The current year consolidated revenue summary position is detailed in Appendix 1, with the individual elements of the Partnership detailed in Appendices 2 and 3, Social Work and Health respectively. Appendix 4 shows the year to date position for both elements of the Partnership. Appendix 5 provides the capital position. Appendix 6 provides detail of earmarked reserves. Appendix 7 details budget virements. Appendix 8 provides detail of the employee cost variance by service.

#### 5.0 2013/14 REVENUE OUTTURN: £80,000 UNDERSPEND

- 5.1 The tables below set out the 2013/14 outturn to budget and the movement in projected spend since last reported to the CHCP Sub-Committee, as at Period 11 to 28 February 2014, for both Social Work and Health components of the budget.

#### 5.2 SOCIAL WORK £61,000 UNDERSPEND

	Revised Budget 2013/14	Outturn 2013/14	Variance to Budget		Movement since Period 11
	£'000	£'000	£'000	%	£'000
Strategy	2,048	2,005	(43)	(2.10%)	44
Older People	21,103	21,541	438	2.08%	115
Learning Disabilities	5,892	6,159	267	4.53%	(54)
Mental Health	1,412	1,308	(104)	(7.37%)	(83)
Children & Families	9,418	9,070	(348)	(3.70%)	(75)
Physical & Sensory	2,366	2,465	99	4.18%	(18)
Addictions / Substance Misuse	1,237	1,033	(204)	(16.49%)	2
Support / Management	2,238	2,128	(110)	(4.92%)	(12)
Assessment & Care Management	1,646	1,576	(70)	(4.25%)	(19)
Criminal Justice	0	0	0	0	0
Homelessness	633	647	14	2.21%	60
<b>Total</b>	<b>47,993</b>	<b>47,932</b>	<b>(61)</b>	<b>(0.13%)</b>	<b>(40)</b>

- 5.3 The key reasons for the underspend and movements since last reported are:

a. **Strategy: £43,000 (2.10%) underspend**

The underspend was mainly due to vacancy and secondment savings, with the reduction in underspend a result of budget transfer to Welfare Reform.

b. **Older Persons: £483,000 (2.08%) overspend**

The overspend was mainly a result of Homecare which overspent by £332,000. There was also an overspend of £62,000 within Residential and Nursing purchased places, per the number of clients receiving care, net of additional charging order income of £64,000.

The increase in spend of £115,000 was predominantly due to the current Homecare and Nursing & Residential client costs, reflecting the increasing trend reported during 2013/14.

**c. Learning Disabilities: £267,000 (4.53%) overspend**

This remained primarily due to the costs of client residential and daycare packages as reported. The reduction in costs of £54,000 related to a number of minor movements across all care categories.

**d. Mental Health: £104,000 (7.37%) underspend**

This reflects the previously reported legal costs of £30,000 relating to guardianship issues, along with client package underspends, vacancy savings offset by premises costs.

This reduction in costs of £83,000 was due to an adjustment to the contract costs of one supplier combined with further reduction in client package costs.

**e. Children & Families: £348,000 (3.70%) underspend**

The main reason for the underspend remains as previously reported: slippage in filling vacant posts combined with projected savings in overtime and sessional staff costs.

The reduction in costs of £75,000 was due to £33,000 of employee costs previously projected being met from reserves, further vacancy slippage and a number of minor movements within running costs.

The underspend within residential childcare, adoption and fostering of £789,000 was transferred to the earmarked reserve set up to smooth budgetary pressures. This was a reduction of £21,000 to that projected at period 11.

**f. Physical & Sensory: £99,000 (4.18%) overspend**

The overspend was primarily due to client commitment costs and was a reduction £18,000.

**g. Addictions / Substance Misuse: £204,000 (16.49%) underspend**

The underspend was due to:

- £120,000 employee cost vacancy savings, net of sessional backfill costs.
- £25,000 running costs, in part due to level of vacancies.
- £60,000 underspend on client commitment costs based on the current cost of packages.

This was a minor cost increase of £2,000.

**h. Support / Management: £110,000 (4.92%) underspend**

The projected underspend was a result of turnover as previously reported with a minor movement of £12,000 since last reported.

**i. Assessment & Care Management: £70,000 (4.25%) underspend**

The underspend mainly related to vacancies as previously reported. This was a further underspend of £19,000 from further turnover and associated running costs.

**j. Homelessness: £14,000 (2.21%) overspend**

The overspend was due to costs of conversion of the additional two rooms, along with the increased costs of Housing Support as reported. The conversion costs are also the reason for the movement in spend.

## 5.4 HEALTH £19,000 UNDERSPEND

	Revised Budget 2013/14	Outturn 2013/14	Variance to Budget		Movement since Period 11
	£'000	£'000	£'000	%	£'000
Children & Families	3,065	3,144	79	2.58%	1
Health & Community Care	3,783	3,755	(28)	(0.74%)	30
Management & Admin	2,007	2,040	33	1.64%	(28)
Learning Disabilities	568	540	(28)	(4.93%)	6
Addictions	1,931	1,900	(31)	(1.61%)	5
Mental Health Communities	2,350	2,283	(67)	(2.85%)	(42)
Mental Health Inpatient Services	9,504	9,516	12	0.13%	26
Planning & Health Improvement	1,064	1,070	6	0.56%	5
Change Fund	1,223	1,228	5	0.41%	5
Family Health Services	20,717	20,717	0	0	0
Prescribing	16,038	16,038	0	0	0
Resource Transfer	8,863	8,863	0	0	0
<b>Total</b>	<b>71,113</b>	<b>71,094</b>	<b>(19)</b>	<b>(0.03%)</b>	<b>(8)</b>

5.5 The key reasons for the underspend and movements since last reported are:

a. **Children & Families: £79,000 (2.58%) overspend**

The overspend was due to supply pressures within CAMHS of £35,000 along with salary overspends within CAMHS due to RAM adjustments.

b. **Health & Community Care: £28,000 (0.74%) underspend**

The underspend related to vacancy savings of £74,000 partly offset by drugs and supplies costs. The increase in costs related to a transfer from Mental Health Communities.

c. **Management and Administration: £33,000 (1.64%) overspend**

The overspend was due to employee costs as reported, with the reduction in costs of £28,000 due to a number of small movements within supplies and running costs.

d. **Learning Disability: £28,000 (4.93%) underspend**

The underspend was mainly due to turnover, primarily in nursing costs, with a minor increase in costs of £6,000.

e. **Addictions: £31,000 (1.61%) underspend**

The underspend was due to turnover with a minor cost increase of £5,000.

f. **Mental Health Communities: £67,000 (2.85%) underspend**

The underspend was mainly due to turnover, of £90,000 offset in part by pharmacy costs. The increase in underspend was due to a transfer of costs to Health & Community Care.

g. **Prescribing: £nil variance**

Whilst Prescribing is shown as on budget for the year this includes the adjustment to reflect risk sharing across all Community Partnerships within NHSGGC. Inverclyde CHCP budget was increased by £126,000 at year end to eliminate the local overspend.

## **6.0 2014/15 CURRENT REVENUE POSITION: £164,000 PROJECTED OVERSPEND**

### **6.1 SOCIAL WORK £164,000 PROJECTED OVERSPEND**

The projected overspend of £164,000 (0.33%) for the current financial year is predominantly due to client commitment cost within Older Person's Services offset, in part, by turnover, both within Internal Homecare and other Services. The material projected variances are identified, per service, below:

#### **a. Older Persons: Projected £354,000 (1.66%) overspend**

The projected overspend is mainly a result of continued increasing costs in Homecare which is projected to overspend by £228,000. There is a projected overspend of £103,000 within Residential and Nursing purchased places, per the current number of clients receiving care.

This reflects the continued increasing trend from 2013/14 and is representative of the national position. A budget pressure paper will be presented to the Council's Corporate Management Team in August identifying the current and future projected pressures.

#### **b. Learning Disabilities: Projected £45,000 (0.71%) overspend**

The projected overspend relates to turnover a number of running cost budgets, including transport, offset in part by turnover savings. It should be noted that the current year budget includes £350,000 pressure funding of which £130,000 is projected to be spent in full but not yet committed as this relates to a client who is expected to transition to the Service later in the year.

There is a further budget increase of £200,000 in 2015/16 reflecting the pressures expected within this service

#### **c. Mental Health: Projected £48,000 (3.74%) underspend**

The projected underspend is primarily due to turnover of £62,000, of which £32,000 relates to early achievement of a saving.

#### **d. Children & Families: Projected £31,000 (0.30%) underspend**

The main reason for the underspend is turnover of £58,000 offset in part by a number of minor overspends in running cost budgets.

There is a significant projected underspend within residential childcare, adoption and fostering of £703,000, however given the volatile nature of the service and the high cost implications this is impossible to predict and, in line with the agreed strategy, the under or over spend at year end will be transferred to or from the earmarked reserve set up to smooth budgetary pressures. This will be subject to the containment of cost pressures with Older Peoples Services.

It should be noted that a one off contribution from this reserve has been agreed as part of the funding structure on the Re-provision of Children's Homes. This funding structure also includes permanent virement from the Residential Schools budget to fund the annual cost of loans charges in financial years 2015/16 and 2016/17.

#### **e. Addictions / Substance Misuse: Projected £74,000 (6.53%) underspend**

The projected underspend is due to £39,000 employee cost vacancy savings along with a projected underspend in client package costs, in line with 2013/14.

**f. Assessment & Care Management: Projected £78,000 (4.64%) underspend**

The projected underspend mainly relates to turnover from vacancies along with a projected £19,000 underspend on respite provision in line with 2013/14 costs.

**6.2 HEALTH £nil PROJECTED VARIANCE**

The Health budget is £70,296,000 and is currently projected to budget. Whilst a number of non-recurring funds for various initiatives are not yet included this will not have a material impact. The significant projected variances, per service, are identified below.

**a. Children & Families: Projected £214,000 (7.66%) overspend**

There remain historic supply pressures within CAMHS of £35,000 along with salary overspends within CAMHS due to RAM adjustments and this pressure will exist until the staff cohort changes over time to reflect the RAM. This has been further compounded in 2014/15 by a budget reduction of £27,000 for system wide savings. It should be noted that this pressure will reduce by £75,000 in 2015/16 due to changes in consultant and work is ongoing to find solutions for supernumerary employees.

At this stage non recurring funding has not been applied as the CHCP are containing these cost pressures within the overall position and work remains ongoing to establish a recurring solution.

**b. Learning Disabilities: Projected £80,000 (13.75%) underspend**

The projected underspend is mainly due to turnover, primarily in nursing costs. This includes a non-recurring underspend of £11,000 relating to a refund of prior year agency costs.

**c. Addictions: Projected £100,000 (5.19%) underspend**

There remain high turnover and vacancy savings with the Community Addictions Team, mainly within nursing and is a continuation of the 2013/14 trend. This has been projected on the current staffing level so may reduce as the year progresses.

**d. Mental Health Communities: Projected £64,000 (2.65%) underspend**

This is a result of turnover within nursing staff costs, including maternity leave, offsetting a projected overspend within pharmacy costs, which is in line with the previous year.

**e. Planning & Health Improvement: Projected £54,000 (6.68%) overspend**

Projected overspend relates to both pay and non-pay based on costs to date. The projected overspend assumes that costs will be at the current level for the remainder of the year, however the service will review and take action to bring costs into line with budget.

**f. Prescribing: Nil Variance**

Prescribing is projected to budget, and given the volatility of prescribing forecasts, a cost neutral position is being reported within GG&C, reflecting the established risk sharing protocols. Individual GP prescribing budgets will be confirmed at period 4 and the current year actuals to date will be reported from period 5.



- 6.3 Per Health reporting conventions there is a requirement that the Sub-Committee note the major movements from the 2013/14 budget to the current year original budget of £70,088,000:

	£'000
Original Budget 2013/14	70,020
Pay & Inflation	194
Change Fund – Year 4 reduction	(175)
Family Health Services	331
Prescribing	(326)
Resource Transfer / Delayed Discharge	178
Local and System Wide Savings	(206)
Other	72
Original Budget 2014/15	70,088

## 7.0 CHANGE FUND

- 7.1 The original allocation over service areas for 2014/15 is:

Service Area Budget 2014/15	£'000	
Acute – Health	202	13%
CHCP – Health	123	8%
CHCP – Council	830	55%
Community Capacity - Health	11	1%
Community Capacity - Council	356	23%
<b>Grand Total</b>	<b>1,522</b>	<b>100%</b>
Funded By:		
Change Fund Allocation	1,228	
Slippage brought forward from 2013/14	294	
<b>Total Funding</b>	<b>1,522</b>	

- 7.2 The Change Fund Executive Group meet on a regular basis and review all projects in detail. The latest current year position is:

Service Area Budget 2014/15	Current Budget £'000	Projected Outturn £000	Projected Variance £000
Acute – Health	202	202	0
CHCP – Health	123	123	0
CHCP – Council	830	966	136
Community Capacity - Health	11	11	0
Community Capacity - Council	356	356	0
<b>Grand Total</b>	<b>1,522</b>	<b>1,658</b>	<b>136</b>
<b>Projected Over Commitment / (Slippage) at 30 June 2014</b>			<b>136</b>

The current projection shows an over commitment in costs of £136,000 however it should be noted that this is a deliberate strategy, as given the scope of projects and the final year of funding there will be slippage incurred. The costs will be managed within the available resources.

## **8.0 2014/15 CURRENT CAPITAL POSITION – £nil Variance**

- 8.1 The Social Work capital budget is £4,831,000 over the life of the projects with £195,000 for 2014/15, comprising:
- £115,000 for Kylemore Children's Home retentions, with any final underspend being returned to the Council's Capital Programme.
  - £80,000 to expand the Hillend respite unit.
- 8.2 The CHCP Sub-Committee agreed to the replacement of Neil Street and Crosshill Children's Homes at its meeting on 24 April 2014. The replacement programme is funded through a contribution from the Residential Childcare, Adoption & Fostering earmarked reserve and prudential borrowing. The project planning phase is April 2014 to May 2015, with build work to commence 2015/16.
- 8.3 The Health capital budget of £140,000 is a provisional allocation and will be confirmed in August. The proposed spend is per the prioritised schedule of works maintained by Estates and will fund:
- £50,000 asbestos encapsulation work within Port Glasgow and Greenock Health Centres.
  - £40,000 roof repairs at the Cathcart Centre.
  - £50,000 to meet Fire Advisor recommendations for the fire alarm system at Greenock Health Centre.
- 8.4 In addition to the Health capital funding a further £65,000 works will be funded from revenue maintenance:
- £23,000 Gourrock Health Centre reception upgrade.
  - £12,000 Gourrock Health Centre Fire Alarm system.
  - £30,000 Port Glasgow Health Centre Fire Alarm system
- 8.5 Appendix 5 details capital budgets and progress by individual project.
- 8.6 Work remains ongoing with the development of the CHCP Asset Management Plan.

## **9.0 EARMARKED RESERVES**

- 9.1 The Social Work Earmarked Reserves for 2014/15 total £3,005,000 with £2,619,000 projected to be spent in the current financial year. To date £481,000 spend has been incurred which is 18% of the projected 2014/15 spend. The spend to date per profiling was expected to be £256,000 therefore projects advanced equate to £225,000 (188%).

It should be noted that the reserves reported exclude those earmarked reserves that relate to cash flow smoothing, namely:

- Children's Residential Care, Adoption & Fostering
- Deferred Income.

## **10.0 VIREMENT**

- 10.1 Appendix 7 details the virements that the CHCP Sub-Committee is requested to approve. The impact of all requested virements is reflected within this report.

## **11.0 IMPLICATIONS**

## 11.1 Finance

All financial implications are discussed in detail within the report above.

One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report £000	Virement From	Other Comments
N/A					

Annually Recurring Costs / (Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact £000	Virement From	Other Comments
N/A					

## 11.2 Legal

There are no specific legal implications arising from this report.

## 11.3 Human Resources

There are no specific human resources implications arising from this report

## 11.4 Equalities

There are no equality issues within this report.

## 11.5 Repopulation

There are no repopulation issues within this report.

## 12.0 CONSULTATION

11.1 This report has been prepared by the Corporate Director, Inverclyde Community Health & Care Partnership and relevant officers within Partnership Finance have been consulted.

## 13.0 BACKGROUND PAPERS

13.1 There are no background papers for this report.

**INVERCLYDE CHCP****REVENUE BUDGET PROJECTED POSITION****PERIOD 3: 1 April 2014 - 30 June 2014**

SUBJECTIVE ANALYSIS	Approved Budget 2014/15 £000	Revised Budget 2014/15 £000	Projected Out-turn 2014/15 £000	Projected Over/(Under) Spend £000	Percentage Variance
Employee Costs	46,703	46,976	46,225	(751)	(1.60%)
Property Costs	2,971	3,005	2,956	(49)	(1.63%)
Supplies & Services	59,463	59,704	60,708	1,004	1.68%
Prescribing	15,912	15,912	15,912	0	0.00%
Resource Transfer (Health)	9,041	9,041	9,041	0	0.00%
Income	(14,940)	(15,157)	(15,197)	(40)	0.26%
Contribution to Reserves	0	0	0	0	0.00%
	<b>119,150</b>	<b>119,481</b>	<b>119,645</b>	<b>164</b>	<b>0.14%</b>

OBJECTIVE ANALYSIS	Approved Budget 2014/15 £000	Revised Budget 2014/15 £000	Projected Out-turn 2014/15 £000	Projected Over/(Under) Spend £000	Percentage Variance
Strategy / Planning & Health Improvement	2,822	2,861	2,911	50	1.75%
Older Persons	20,971	21,277	21,631	354	1.66%
Learning Disabilities	6,804	6,885	6,850	(35)	(0.51%)
Mental Health - Communities	3,793	3,695	3,583	(112)	(3.03%)
Mental Health - Inpatient Services	9,228	9,182	9,176	(6)	(0.07%)
Children & Families	12,948	12,968	13,151	183	1.41%
Physical & Sensory	2,272	2,253	2,254	1	0.04%
Addiction / Substance Misuse	3,111	3,062	2,888	(174)	(5.68%)
Assessment & Care Management / Health & Community Care	5,268	5,226	5,157	(69)	(1.32%)
Support / Management / Admin	4,170	4,318	4,279	(39)	(0.90%)
Criminal Justice / Prison Service **	0	0	0	0	0.00%
Homelessness	743	739	754	15	2.03%
Family Health Services	21,039	20,900	20,900	0	0.00%
Prescribing	15,912	15,912	15,912	0	0.00%
Resource Transfer	9,041	9,041	9,041	0	0.00%
Change Fund	1,028	1,162	1,158	(4)	(0.34%)
Contribution to Reserves	0	0	0	0	0.00%
<b>CHCP NET EXPENDITURE</b>	<b>119,150</b>	<b>119,481</b>	<b>119,645</b>	<b>164</b>	<b>0.14%</b>

\*\* Fully funded from external income hence nil bottom line position.

PARTNERSHIP ANALYSIS	Approved Budget 2014/15 £000	Revised Budget 2014/15 £000	Projected Out-turn 2014/15 £000	Projected Over/(Under) Spend £000	Percentage Variance
NHS	70,088	70,296	70,296	0	0.00%
Council	49,062	49,185	49,349	164	0.33%
<b>CHCP NET EXPENDITURE</b>	<b>119,150</b>	<b>119,481</b>	<b>119,645</b>	<b>164</b>	<b>0.14%</b>

( ) denotes an underspend per Council reporting conventions

\*\* £2.3 million externally funded

**SOCIAL WORK****REVENUE BUDGET PROJECTED POSITION****PERIOD 3: 1 April 2014 - 30 June 2014**

2013/14 Actual £000	SUBJECTIVE ANALYSIS	Approved Budget 2014/15 £000	Revised Budget 2014/15 £000	Projected Out-turn 2014/15 £000	Projected Over/(Under) Spend £000	Percentage Variance
	<b>SOCIAL WORK</b>					
25,250	Employee Costs	25,976	26,042	25,375	(667)	(2.56%)
1,431	Property costs	1,453	1,453	1,468	15	1.03%
919	Supplies and Services	808	808	933	125	15.47%
482	Transport and Plant	366	384	453	69	17.97%
1,021	Administration Costs	879	878	950	72	8.20%
32,751	Payments to Other Bodies	33,457	33,681	34,271	590	1.75%
(13,922)	Income	(13,877)	(14,061)	(14,101)	(40)	0.28%
	Contribution to Earmarked Reserves				0	
<b>47,932</b>	<b>SOCIAL WORK NET EXPENDITURE</b>	<b>49,062</b>	<b>49,185</b>	<b>49,349</b>	<b>164</b>	<b>0.33%</b>

2013/14 Actual £000	OBJECTIVE ANALYSIS	Approved Budget 2014/15 £000	Revised Budget 2014/15 £000	Projected Out-turn 2014/15 £000	Projected Over / (Under) Spend £000	Percentage Variance
	<b>SOCIAL WORK</b>					
2,005	Strategy	2,112	2,071	2,067	(4)	(0.19%)
21,541	Older Persons	20,971	21,277	21,631	354	1.66%
6,159	Learning Disabilities	6,251	6,303	6,348	45	0.71%
1,308	Mental Health	1,382	1,284	1,236	(48)	(3.74%)
3	9,070 Children & Families	10,228	10,174	10,143	(31)	(0.30%)
	2,465 Physical & Sensory	2,272	2,253	2,254	1	0.04%
	1,033 Addiction / Substance Misuse	1,193	1,134	1,060	(74)	(6.53%)
	2,128 Support / Management	2,220	2,269	2,253	(16)	(0.71%)
	1,576 Assessment & Care Management	1,690	1,681	1,603	(78)	(4.64%)
1	0 Criminal Justice / Scottish Prison Service	0	0	0	0	0.00%
2	0 Change Fund	0	0	0	0	0.00%
	647 Homelessness	743	739	754	15	2.03%
	Contribution to Earmarked Reserves				0	0.00%
<b>47,932</b>	<b>SOCIAL WORK NET EXPENDITURE</b>	<b>49,062</b>	<b>49,185</b>	<b>49,349</b>	<b>164</b>	<b>0.33%</b>

( ) denotes an underspend per Council reporting conventions

1 £1.9m Criminal Justice and £0.3m Greenock Prison fully funded from external income hence nil bottom line position.

2 Change Fund Expenditure of £1.2 million fully funded from income.

3 Children & Families outturn includes £703k to be transferred to the earmarked reserve at year end 2014/15

4 £9 million Resource Transfer / Delayed Discharge expenditure and income included above.

5 Original Budget 2014/15	49,062
Pay & Infaltion	123
Revised Budget 2014/15	49,185

6 There are currently 5 clients receiving Self Directed Support care packages.

**HEALTH****REVENUE BUDGET PROJECTED POSITION****PERIOD 3: 1 April 2014 - 30 June 2014**

2013/14 Actual £000	SUBJECTIVE ANALYSIS	Approved Budget 2014/15 £000	Revised Budget 2014/15 £000	Projected Out-turn 2014/15 £000	Projected Over/(Under) Spend £000	Percentage Variance
	<b>HEALTH</b>					
21,319	Employee Costs	20,727	20,934	20,850	(84)	(0.40%)
1,083	Property	1,518	1,552	1,488	(64)	(4.12%)
4,320	Supplies & Services	2,914	3,053	3,201	148	4.85%
20,717	Family Health Services (net)	21,039	20,900	20,900	0	0.00%
16,038	Prescribing (net)	15,912	15,912	15,912	0	0.00%
8,863	Resource Transfer	9,041	9,041	9,041	0	0.00%
(1,246)	Income	(1,063)	(1,096)	(1,096)	0	0.00%
<b>71,094</b>	<b>HEALTH NET EXPENDITURE</b>	<b>70,088</b>	<b>70,296</b>	<b>70,296</b>	<b>0</b>	<b>0.00%</b>

2013/14 Actual £000	OBJECTIVE ANALYSIS	Approved Budget 2014/15 £000	Revised Budget 2014/15 £000	Projected Out-turn 2014/15 £000	Projected Over/(Under) Spend £000	Percentage Variance
	<b>HEALTH</b>					
3,144	Children & Families	2,720	2,794	3,008	214	7.66%
3,755	Health & Community Care	3,578	3,545	3,554	9	0.25%
2,040	Management & Admin	1,950	2,049	2,026	(23)	(1.12%)
540	Learning Disabilities	553	582	502	(80)	(13.75%)
1,900	Addictions	1,918	1,928	1,828	(100)	(5.19%)
2,283	Mental Health - Communities	2,411	2,411	2,347	(64)	(2.65%)
9,516	Mental Health - Inpatient Services	9,228	9,182	9,176	(6)	(0.07%)
1,070	Planning & Health Improvement	710	790	844	54	6.84%
1,228	Change Fund	1,028	1,162	1,158	(4)	(0.34%)
20,717	Family Health Services	21,039	20,900	20,900	0	0.00%
16,038	Prescribing	15,912	15,912	15,912	0	0.00%
8,863	Resource Transfer	9,041	9,041	9,041	0	0.00%
<b>71,094</b>	<b>HEALTH NET EXPENDITURE</b>	<b>70,088</b>	<b>70,296</b>	<b>70,296</b>	<b>0</b>	<b>0.00%</b>

( ) denotes an underspend per Council reporting conventions

1 Change Fund Allocation to CHCP 2014/15	1,228
Add: Transitional Funding	135
Less: Transfer to Acute Projects:	
Stroke Outreach Team	(52)
AHP Weekend Working	(83)
Rapid Assessment Team	(41)
Palliative Care CNS 0.5wte	(25)
	<hr/>
	1,162
2 Original Budget 2014/15	70,088
Pay & Inflation	116
Keepwell	91
GMS Cross Charge	(140)
Transitional Funding - Integration	135
Other	6
Revised Budget 2014/15	<hr/>
	70,296

**REVENUE BUDGET YEAR TO DATE****PERIOD 3: 1 April 2014 - 30 June 2014**

<b>SOCIAL WORK SUBJECTIVE ANALYSIS</b>	Budget to Date £000	Actual to Date £000	Variance to Date £000	Percentage Variance
<b>SOCIAL WORK</b>				
Employee Costs	6,966	6,798	(168)	(2.41%)
Property costs	409	411	2	0.49%
Supplies and Services	258	286	28	10.85%
Transport and Plant	80	98	18	22.50%
Administration Costs	160	175	15	9.38%
Payments to Other Bodies	6,096	6,246	150	2.46%
Income	(2,951)	(2,961)	(10)	0.34%
<b>SOCIAL WORK NET EXPENDITURE</b>	<b>11,018</b>	<b>11,053</b>	<b>35</b>	<b>0.32%</b>

<b>HEALTH SUBJECTIVE ANALYSIS</b>	Budget to Date £000	Actual to Date £000	Variance to Date £000	Percentage Variance
<b>HEALTH</b>				
Employee Costs	4,997	4,956	(41)	(0.82%)
Property Costs	376	186	(190)	(50.53%)
Supplies	461	518	57	12.36%
Family Health Services (net)	5,028	5,028	0	0.00%
Prescribing (net)	3,960	3,960	0	0.00%
Resource Transfer	2,260	2,260	0	0.00%
Income	(717)	(717)	0	0.00%
<b>HEALTH NET EXPENDITURE</b>	<b>16,365</b>	<b>16,191</b>	<b>(174)</b>	<b>(1.06%)</b>

( ) denotes an underspend per Council reporting conventions

APPENDIX 5

**INVERCLYDE CHCP - CAPITAL BUDGET 2014/15**

**Period 3: 1 April 2014 to 30 June 2014**

Project Name	Est Total Cost	Actual to 31/3/14	Approved Budget 2014/15	Revised Est 2014/15	Actual to 30/06/14	Est 2015/16	Est 2016/17	Future Years	Start Date	Original Completion Date	Current Completion Date	Status
	£000	£000	£000	£000	£000	£000	£000	£000				
<b>SOCIAL WORK</b>												
Kylemore Childrens Home	1,244	1,129	115	115	0	0	0	0	01/10/11	30/06/12	19/03/13	The budget for 2014/15 relates to retentions and any underspend will be returned to the Council's capital programme.
SWIFT Finance Module	27	27	0	0	0	0	0	0	03/09/12		31/08/14	Budget allocated for Development and Implementation of SWIFT Finance module. No further capital costs expected.
Hillend Respite Unit (note 1)	80	0	80	80	0	0	0	0	28/05/14		02/09/14	Increase of one bed within respite unit. Final costs and phasing subject to tender.
Neil Street Childrens Home Replacement	1,858	0	0	0	0	1,775	83	0	01/04/14	31/03/16		Planning phase April 2014 to May 2015.
Crosshill Childrens Home Replacement	1,622	0	0	0	0		1,622	0	01/04/14	31/03/17		Planning phase April 2014 to May 2015.
<b>Social Work Total</b>	<b>4,831</b>	<b>1,156</b>	<b>195</b>	<b>195</b>	<b>0</b>	<b>1,775</b>	<b>1,705</b>	<b>0</b>				
<b>HEALTH</b>												
CHCP Formula Allocation 2014-15 (see 2 below) - awaiting confirmation												
Port Glasgow & Greenock Health Centres - Asbestos Issues	50		50	50	0	0	0	0	tbc	by 31/03/15	31/03/15	Encapsulation work
Cathcart Centre Roofing Works	40		40	40	0	0	0	0	tbc	by 31/03/15	31/03/15	Repair leaks to mezzanine level
Greenock Health Centre Fire Alarm	50		50	50	0	0	0	0	tbc	by 31/03/15	31/03/15	Fire Advisor recommendation
<b>Health Total</b>	<b>140</b>	<b>0</b>	<b>140</b>	<b>140</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>				
<b>Grand Total CHCP</b>	<b>4,971</b>	<b>1,156</b>	<b>335</b>	<b>335</b>	<b>0</b>	<b>1,775</b>	<b>1,705</b>	<b>0</b>				

Note:

1. The expansion of the service is funded from a contribution from revenue reserves, as agreed by Policy & Resources Committee 24/09/13. The final total is subject to confirmation.

2. Funding assumed at £138k local formula capital allocation / capital backlog maintenance - to be confirmed  
Once allocation confirmed any additional funding will be allocated per prioritised schedule of works.

A further £65k of works will be funded through revenue maintenance:	£000
Gourock Health Centre Reception Upgrade	23
Gourock Health Centre Fire Alarm	12
Port Glasgow Health Centre Fire Alarm	30
	<u>65</u>



**EARMARKED RESERVES POSITION STATEMENT  
CHCP SUB COMMITTEE**

**APPENDIX 6**

<u>Project</u>	<u>Lead Officer/ Responsible Manager</u>	<u>Total Funding 2014/15</u>	<u>Phased Budget To Period 3 2014/15</u>	<u>Actual To Period 3 2014/15</u>	<u>Projected Spend 2014/15</u>	<u>Amount to be Earmarked for 2015/16 &amp; Beyond</u>	<u>Lead Officer Update</u>
		<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>	
Self Directed Support / SWIFT Finance Module	Derrick Pearce / Andrina Hunter	407	71	55	200	207	SDS project and SWIFT financial module. Spend plans are currently being reviewed.
Growth Fund - Loan Default Write Off	Helen Watson	28	0	1	3	25	Loans administered on behalf of DWP by the credit union and the Council has responsibility for paying any delinquent debt. This requires to be kept until all loans are repaid and no debts exist.
Change Fund - Older People	Brian Moore	1,422	42	278	1,422	0	Brought forward reflects Council elements of NHS Change Fund. Detailed costs by project are reviewed on a regular basis by the Change Fund Executive Group and position is reported to the CHCP sub committee as an integral part of the financial report. The New Funding of £1.128m has reduced by £100k as the agreed contribution to Caladh House has been transferred to the specific reserve.
Support all Aspects of Independent Living	Brian Moore	403	89	101	403	0	There are plans in place to spend the £403k, including a contribution to the 2014/15 Sheltered Wardens' saving of £70k, along with a £70k spend on the Dementia Strategy. The agreed £48k for Caladh House Renovations has now been transferred to the specific Caladh House reserve.
Information Governance Policy Officer	Helen Watson	57	15	10	41	16	The spend relates to the Council's Information Governance Officer.
Joint Equipment Store	Beth Culshaw	50	0	0	50	0	This reserve is to fund a range of equipment to meet the emerging demand linked to increasing frailty of older people and increased incidence of dementia.
Support for Young Carers	Sharon McAlees	65	17	5	40	25	This reserve is for an 18 month period to enable the implementation of a family pathway approach to young carers, which will aim to develop a sustainable service to young carers and their families. The recruitment process took longer than anticipated, hence slippage against profiled spend.

**EARMARKED RESERVES POSITION STATEMENT  
CHCP SUB COMMITTEE**

**APPENDIX 6**

<u>Project</u>	<u>Lead Officer/ Responsible Manager</u>	<u>Total Funding 2014/15</u>	<u>Phased Budget To Period 3 2014/15</u>	<u>Actual To Period 3 2014/15</u>	<u>Projected Spend 2014/15</u>	<u>Amount to be Earmarked for 2015/16 &amp; Beyond</u>	<u>Lead Officer Update</u>
		<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>	
Caladh House Renovations	Beth Culshaw	475	0	0	375	100	This reserve has been created to contribute to the costs of the Caladh House renovation works. The reserve was established at the end of 2013/14 from a £145k revenue budget early savings, £112k from CHCP inflation, £118k from existing CHCP Earmarked Reserves and £100k from the Change Fund. A start date has not yet been agreed and as the contribution from the Change Fund will be utilised first, it is considered prudent at this stage to allow for a carry over of £100k into the 2015/16 financial year. This assumption will be reviewed when more information is available regarding the start date for the project.
Making Advice Work	Helen Watson	38	10	9	25	13	This reserve is to fund an 18 month project to pilot the effectiveness of a telephone triage financial advice service for Inverclyde wide clients with the funding coming from Scottish Legal Aid Board.
Stress Management Services	Helen Watson	10	0	10	10	0	Funding has been received from the Health Board for a contract with Inverclyde Physiotherapy to provide stress management services.
Welfare Reform - CHCP	Andrina Hunter	50	12	12	50	0	This reserve is to fund expenditure on Welfare Reform within the CHCP.
<b>Total</b>		<b>3,005</b>	<b>256</b>	<b>481</b>	<b>2,619</b>	<b>386</b>	

**CHCP - HEALTH & SOCIAL CARE****VIREMENT REQUESTS**

Budget Heading	Increase Budget £'000	(Decrease) Budget £'000
1.Older People - Homecare External	180	
1. Director - Inflation		(180)
2. Older People - Residential & Nursing	121	
2. Corporate Inflation		(121)
3. Learning Disabilities - Employee Costs	54	
3. Learning Disabilities - Payments to Other Bodies		(54)
4. Older People - External Homecare	54	
4. Children & Families - Residential Care		(54)
5. Older People - External Homecare	50	
5. Mental Health - Payments to Other Bodies		(25)
5. Addiction/Substance Misuse - Payments to Other Bodies		(25)
6. Support Management - Employee Costs	36	
6. Strategy - Employee Costs		(36)
	<b>495</b>	<b>(495)</b>

## Notes

1. Allocation from Directorate inflation, £50k relates to 2% uplift tied to CM2000 and £130k to address current cost pressures .
2. National Care Home Contract annual inflation.
3. Reallocation of budget as additional one to one support being provided by temporary employees.
4. Reallocation of commissioning saving to include Children & Families service, previously excluded from original review.
5. Reallocation of budget to relieve a budget pressure
6. Reallocation to reflect transfer of 2 employees

## APPENDIX 8

### EMPLOYEE COST VARIANCES

**PERIOD 3: 1 April 2014 - 30 June 2014**

<b>ANALYSIS OF EMPLOYEE COST VARIANCES</b>	Early Achievement of Savings £000	Turnover from Vacancies £000	Total Over / (Under) Spend £000
<b>SOCIAL WORK</b>			
1 Strategy	0	(4)	(4)
2 Older Persons	0	(372)	(372)
3 Learning Disabilities	(12)	(35)	(47)
4 Mental Health	(32)	(30)	(62)
5 Children & Families	0	(58)	(58)
6 Physical & Sensory	0	2	2
7 Addiction / Substance Misuse	0	(39)	(39)
8 Support / Management	0	(16)	(16)
9 Assessment & Care Management	0	(64)	(64)
10 Criminal Justice / Scottish Prison Service	0	(8)	(8)
11 Homelessness	0	1	1
<b>SOCIAL WORK EMPLOYEE UNDERSPEND</b>	<b>(44)</b>	<b>(623)</b>	<b>(667)</b>
<b>HEALTH</b>			
12 Children & Families		148	148
13 Health & Community Care		(76)	(76)
14 Management & Admin		44	44
15 Learning Disabilities		(80)	(80)
16 Addictions		(24)	(24)
17 Mental Health - Communities		(96)	(96)
Mental Health - Inpatient Services		0	0
Planning & Health Improvement		0	0
<b>HEALTH EMPLOYEE UNDERSPEND</b>		<b>(84)</b>	<b>(84)</b>
<b>TOTAL EMPLOYEE UNDERSPEND</b>	<b>(44)</b>	<b>(707)</b>	<b>(751)</b>

- 1 Underspend arising from turnover
- 2 Currently 29 vacancies along with maternity leave savings - NB offset by external costs
- 3 Early achievement of saving on 1 post. Currently 5 vacancies which are in the process of being filled
- 4 Early achievement of saving on 1 post. Currently 2 vacancies which are in the process of being filled
- 5 Currently 5 vacancies along with maternity leave savings
- 6 Variance not significant
- 7 Currently 5 vacancies which are in the process of being filled
- 8 Currently 3 vacancies
- 9 Currently 3.5 vacancies along with maternity leave savings
- 10 Underspend arising from turnover
- 11 Variance not significant
- 12 Ongong impacts of RAM and supernumary employee
- 13 Nursing turnover and agency refunds
- 14 Nursing turnover
- 15 Nursing turnover and agency refunds
- 16 Turnover within Community Addictions Team
- 17 Nursing turnover amd maternity leave