

**APPOINTMENT PANEL - HEAD OF ORGANISATIONAL DEVELOPMENT,  
HUMAN RESOURCES AND COMMUNICATIONS - 1 APRIL 2014**

---

**Appointment Panel - Head of Organisational Development,  
Human Resources and Communications**

**Tuesday 1 April 2014 at 10am**

**Present:** Councillor K Brooks, Mr J Mundell, Chief Executive, Mr A Fawcett, Corporate Director Environment, Regeneration & Resources and Mrs P Cassidy, Corporate Director Education, Communities & Organisational Development.

**Present also:** Mr A Wilson, HR Manager (Adviser to Panel).

**Chair:** Mr Mundell presided.

**Apologies:** Councillor McCabe.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Panel.**

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 7(A) of the Act.**

**235 Shortlisting and Arrangements for Interview of Applicants - Post of Head of Organisational Development, Human Resources and Communications 235**

There were submitted copies of applications from 27 candidates for the post of Head of Organisational Development, Human Resources and Communications.

The Panel decided to call a shortlist of five candidates for interview, all as detailed in the appendix and thereafter to make an appointment.

**THE INVERCLYDE COUNCIL - 10 APRIL 2014**

---

**The Inverclyde Council**

**Thursday 10 April 2014 at 4pm**

**Present:** Provost Moran, Councillors Ahlfeld, Brennan, Campbell-Sturgess, Clocherty, Dorrian, Grieve, Jones, Loughran, MacLeod, McCabe, McColgan, McCormick, McEleny, McIlwee, Nelson, Rebecchi and Shepherd.

**Chair:** Provost Moran presided.

**In attendance:** Chief Executive, Corporate Director Education, Communities & Organisational Development, Acting Corporate Director Environment, Regeneration & Resources, Head of Legal & Property Services, Head of Health Improvement & Commissioning, Acting Head of Organisational Development, HR & Communications and Mr M Bingham (Corporate Communications).

**236 Apologies and Declarations of Interest 236**

Apologies for absence were intimated on behalf of Councillors Brooks and Wilson.

No declarations of interest were intimated.

**Minutes of Meetings of  
The Inverclyde Council, Committees, Sub-Committees and Boards**

**237 Local Police & Fire Scrutiny Sub-Committee - 20 February 2014 237**

**Approved** on the motion of Councillor Loughran.

**238 Inverclyde Council - 20 February 2014 238**

**Approved** on the motion of Provost Moran.

**239 Audit Committee - 25 February 2014 239**

**Approved** on the motion of Councillor Rebecchi.

**240 Human Resources Appeals Board - 26 February 2014 240**

**Approved** on the motion of Councillor McIlwee.

**241 Inverclyde CHCP Sub-Committee - 27 February 2014 241**

**Approved** on the motion of Councillor McIlwee.

**242 Planning Board - 5 March 2014 242**

**Approved** on the motion of Provost Moran.

**THE INVERCLYDE COUNCIL - 10 APRIL 2014**

---

- |            |   |            |
|------------|---|------------|
| <b>243</b> | <p><b>Local Review Body - 5 March 2014</b></p> <p><b>Approved</b> on the motion of Provost Moran.</p>   | <b>243</b> |
| <b>244</b> | <p><b>Environment &amp; Regeneration Committee - 6 March 2014</b></p> <p><b>Approved</b> on the motion of Councillor McCormick.</p>   | <b>244</b> |
| <b>245</b> | <p><b>Education &amp; Communities Committee - 11 March 2014</b></p> <p><b>Approved</b> on the motion of Councillor Loughran.</p>  | <b>245</b> |
| <b>246</b> | <p><b>General Purposes Board - 12 March 2014</b></p> <p><b>Approved</b> on the motion of Councillor Dorrian.</p>  | <b>246</b> |
| <b>247</b> | <p><b>Policy &amp; Resources Committee - 25 March 2014</b></p> <p><b>Approved</b> on the motion of Councillor McCabe.</p>   | <b>247</b> |
| <b>248</b> | <p><b>Planning Board - 2 April 2014</b></p> <p><b>Approved</b> on the motion of Provost Moran.</p>  | <b>248</b> |
| <b>249</b> | <p><b>General Purposes Board - 9 April 2014</b></p> <p><b>Approved</b> on the motion of Councillor Grieve.</p>  | <b>249</b> |
| <b>250</b> | <p><b>Human Resources Appeals Board - Resignation of Councillor McIlwee</b></p> <p>There was submitted a report by the Acting Corporate Director Environment, Regeneration &amp; Resources advising of vacancies which exist following the resignation of Councillor McIlwee as both Vice-Chair and Member of the Human Resources Appeals Board.</p> <p><b>Decided:</b> that Councillor Clocherty be appointed as Member and Vice-Chair of the Human Resources Appeals Board following the resignation of Councillor McIlwee.</p> | <b>250</b> |
| <b>251</b> | <p><b>Grants Sub-Committee - Resignation of Councillor Clocherty</b></p> <p>There was submitted a report by the Acting Corporate Director Environment, Regeneration &amp; Resources advising of vacancies which exist following the resignation of Councillor Clocherty as both Chair and Member of the Grants Sub-Committee.</p> <p><b>Decided:</b> that Councillor McColgan be appointed as Member and Chair of the Grants Sub-Committee following the resignation of Councillor Clocherty.</p>                                 | <b>251</b> |

THE INVERCLYDE COUNCIL - 10 APRIL 2014

---

- 252 Greenock Arts Guild Board - Resignation of Councillor Brennan 252**
- There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources requesting the Council to appoint a Member to the Board of Greenock Arts Guild following the resignation of Councillor Brennan.
- Decided:** that consideration of the filling of the vacancy be continued to the next meeting of the Council on 5 June 2014.
- 253 Appointment of Member to Greenock Prison Visiting Committee 253**
- There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources (1) advising the Council of the vacancy which exists on Greenock Prison Visiting Committee arising from the resignation of Mr Alexander Nimmo and (2) seeking approval of the appointment of a replacement member of the public to this position.
- Decided:** that Mr George Hepburn be appointed as a Member of HMP Greenock Visiting Committee to fill the vacancy created by the resignation of Mr Alexander Nimmo.
- 254 Statutory Review of Polling Places 254**
- There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources asking Members to (1) consider the representations received on the statutory review of Polling Places by the consultation deadline and (2) approve the draft Polling Scheme as detailed in Appendix 1 to the report.
- Decided:**
- (1) that the Council, having considered the representations received, approve the draft Polling Scheme forming Appendix 1 to the report for elections from 1 January 2015; and
- (2) that delegated authority be granted to the Chief Executive to make such amendments thereto as may from time to time be necessary to take account of any building works and/or closures in order to facilitate suitable and reasonable polling arrangements.
- 255 Review of Local Government Electoral Arrangements: Proposals for Councillor Numbers 255**
- There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources asking the Council to consider its response to proposals by the Local Government Boundary Commission for Scotland to increase the number of Councillors for Inverclyde as part of a review of local government electoral arrangements.
- Decided:** that the Local Government Boundary Commission for Scotland be advised that it is the view of Inverclyde Council that there should be no increase in its Councillor numbers which should remain at 20.

**THE INVERCLYDE COUNCIL - 10 APRIL 2014**

---

- 256 Kindred Clubs of Port Glasgow - Toll Boys' Memorial 256**
- There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources on a request from the Kindred Clubs of Port Glasgow that support be given to the erection of a monument at the site of the former Toll Booth, Port Glasgow to which the Toll Boys' memorial plaque is to be re-positioned. During discussion on this item, Councillor Rebecchi referred to a plaque commemorating Kincaid's workers killed in both World Wars which he understood was being stored by the Council and he requested that arrangements be made to have this displayed within Council premises.
- Decided:**
- (1) that a payment of £5,000 be made by the Council on terms most financially suitable to implement the project; and
  - (2) that it be remitted to the Head of Legal & Property Services to report to the Council on the request by Councillor Rebecchi.
- 257 Legal Services for Forces Personnel (Armed Forces Legal Action) - Request for Support from Inverclyde Council 257**
- There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources seeking the Council's agreement to become a supporter of Armed Forces Legal Action, a nationwide scheme founded in July 2013 which brings together lawyers from across the UK who offer reduced fees to currently serving and, in certain circumstances, former serving members of the Armed Forces.
- Decided:**
- (1) that Inverclyde Council become a supporter of Armed Forces Legal Action; and
  - (2) that arrangements be made to advise staff within the Council's Customer Contact Centre of the services provided by the organisation.
- 258 Treasury Management Strategy Statement and Annual Investment Strategy 2014/15 - 2016/17 - Remit from Policy & Resources Committee 258**
- There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources requesting the Council to consider a remit from the Policy & Resources Committee of 25 March 2014 relative to the Treasury Management Strategy Statement and Annual Investment Strategy 2014/15-2016/17.
- Decided:**
- (1) that approval be given to the Treasury Management Strategy, Annual Investment Strategy, Treasury Policy Limits, Prudential Indicators, Treasury Management Indicators and List of Permitted Investments (including those for the Common Good Fund); and
  - (2) that approval be given to a revised £60M limit for investments that may be held with the Bank of Scotland until the end of June 2015.
- It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraph 6 of Part I of Schedule 7(A) of the Act and for the item thereafter on the grounds that it contained exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act, as detailed in the relevant minute.**
- 259 Appendix 1 relative to Agenda Item 6 (Appointment of Member to Greenock 259**

THE INVERCLYDE COUNCIL - 10 APRIL 2014

---

**Prison Visiting Committee)**

There was submitted Appendix 1 relative to Agenda Item 6 providing information on the proposed replacement Member.

**Noted**

**Appendices to Minutes**

<b>260</b>	<b>Inverclyde Council - 20 February 2014</b>	<b>260</b>
	<b>Approved</b> on the motion of Provost Moran.	
<b>261</b>	<b>Human Resources Appeals Board - 26 February 2014</b>	<b>261</b>
	<b>Approved</b> on the motion of Councillor McIlwee.	
<b>262</b>	<b>Environment &amp; Regeneration Committee - 6 March 2014</b>	<b>262</b>
	<b>Approved</b> on the motion of Councillor McCormick.	

**AUDIT COMMITTEE - 22 APRIL 2014**

---

**Audit Committee**

**Tuesday 22 April 2014 at 3pm**

**Present:** Provost Moran, Councillors Ahlfeld, Brennan, Campbell-Sturgess, Clocherty, Dorrian, Jones, Loughran, MacLeod and Nelson.

**Chair:** Councillor Nelson presided.

**In attendance:** Acting Corporate Director Environment, Regeneration & Resources, Head of Legal & Property Services, Chief Internal Auditor, Mr M Thomson (for Head of Finance), Mr K Lang (for Head of Environmental & Commercial Services) and Ms G Murphy (Legal & Property Services).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.**

- |            |   |            |
|------------|---|------------|
| <b>263</b> | <b>Apologies, Substitutions and Declarations of Interest</b>  | <b>263</b> |
|            | An apology for absence was intimated on behalf of Councillor Rebecchi.  |            |
|            | No declarations of interest were intimated.   |            |
| <b>264</b> | <b>Risk Management Progress Report</b>  | <b>264</b> |
|            | There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources advising Members on the progress made on Risk Management since the meeting of the Committee on 22 October 2013.   |            |
|            | <b>Noted</b>  |            |
| <b>265</b> | <b>External Audit Action Plans - Current Actions</b>  | <b>265</b> |
|            | There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources on the status of current actions from the External Audit Action Plan at 28 February 2014.                         |            |
|            | <b>Noted</b>  |            |
| <b>266</b> | <b>Internal Audit Progress Report - 3 February to 28 March 2014</b>   | <b>266</b> |
|            | There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources appending the monitoring report in respect of Internal Audit activity for the period 3 February to 28 March 2014. |            |
|            | <b>Decided:</b>   |            |
|            | (1) that the Committee note the content of the report; and  |            |
|            | (2) that a report be submitted to a future meeting of the Committee detailing the client assessment process.  |            |

AUDIT COMMITTEE - 22 APRIL 2014

---

- 267 Internal Audit Annual Audit Plan 2014-2015 267**
- There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources presenting the Internal Audit Annual Plan for 2014-2015.  
**Decided:** that the Internal Audit Annual Plan for 2014-2015 be approved.
- 268 Review of Audit Committee Effectiveness 268**
- There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources advising Members of the need to carry out a review of the effectiveness of the Audit Committee.  
**Decided:**
- (1) that the requirement for a review of the effectiveness of the Audit Committee be noted; and
  - (2) that an externally facilitated self assessment be carried out during 2014-2015.



**APPOINTMENT PANEL - HEAD OF ORGANISATIONAL DEVELOPMENT,  
HUMAN RESOURCES AND COMMUNICATIONS - 23 APRIL 2014**

---

**Appointment Panel - Head of Organisational Development,  
Human Resources and Communications**

**Wednesday 23 April 2014 at 8.30am**

**Present:** Councillors S McCabe, T Loughran and K Brooks, Mr J Mundell, Chief Executive (Chair), Mr A Fawcett, Corporate Director Environment, Regeneration & Resources and Mrs P Cassidy, Corporate Director Education, Communities & Organisational Development.

**Present also:** Mr A Wilson, HR Manager and Mr D Parr (Advisers to Panel).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Panel.**

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 7(A) of the Act.**

<b>269</b>	<b>Appointment of Head of Organisational Development, Human Resources and Communications</b>	<b>269</b>
------------	--	------------

The Panel interviewed five candidates and agreed to appoint Mr Steven McNab to the post of Head of Organisational Development, Human Resources and Communications, all as detailed in the Appendix.

**Inverclyde Community Health & Care Partnership Sub-Committee****Thursday 24 April 2014 at 3 pm**

**Present:** Councillors V Jones, K Brooks (for J MacLeod), S McCabe, J McIlwee and L Rebecchi (Inverclyde Council); Mr K Winter, Non-Executive Director, NHS Greater Glasgow & Clyde Health Board; Ms D McCrone, Staff Partnership Forum; Mrs N McFadden, Public Partnership Forum; Mr B Moore, Corporate Director Inverclyde Community Health & Care Partnership.

**Chair:** Councillor McIlwee presided.

**In attendance:** Head of Planning, Health Improvement & Commissioning, Head of Mental Health, Addictions & Homelessness Service, Service Manager, Rehabilitation & Enablement, Acting Service Manager, Children & Families, Mr F Jarvie (for Head of Legal & Property Services), Ms L Bairden (for Head of Finance) and Project Manager, Your Voice, Inverclyde Community Care Forum.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Sub-Committee.**

- |            |   |            |
|------------|---|------------|
| <b>270</b> | <b>Apologies, Substitutions and Declarations of Interest</b>  | <b>270</b> |
|            | An apology for absence was intimated on behalf of Councillor MacLeod, with Councillor Brooks substituting.  |            |
|            | No declarations of interest were intimated.   |            |
| <b>271</b> | <b>Next Meeting</b>   | <b>271</b> |
|            | It was agreed, subject to approval of the committee timetable for 2014/15 by the Inverclyde Council on 5 June 2014, that the meeting scheduled for 28 August 2014 should be the annual meeting of the Health & Social Care Committee, required under Order 7.4.1 of the Council's Scheme of Administration. |            |
| <b>272</b> | <b>Community Health &amp; Care Partnership – Financial Report 2013/14 as at Period 11 to 28 February 2014</b>   | <b>272</b> |
|            | There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership on the 2013/14 Revenue and Capital Budget position as at Period 11 to 28 February 2014.   |            |
|            | <b>Decided:</b>   |            |
|            | (1) that the Sub-Committee note the current year Revenue Budget and projected underspend of £47,000 for 2013/14 as at 28 February 2014;   |            |
|            | (2) that the Sub-Committee note that the Social Work Capital position is projected to budget at £183,000 in the current year and is on target over the life of the projects and that the Health Capital position is projected to budget at £167,000;  |            |
|            | (3) that the current earmarked reserves position be noted; and  |            |
|            | (4) that the position on prescribing be noted.  |            |

**INVERCLYDE COMMUNITY HEALTH & CARE PARTNERSHIP SUB-COMMITTEE – 24 APRIL 2014**


---

- 273 Workforce Monitoring Report 273**
- There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership providing information on workforce issues and developments including progress in terms of workforce targets.
- Decided:** that the report and progress made towards workforce targets be noted.
- 274 Caladh House (Turning Point Scotland) – Residential Care Service Inspection 274**
- There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership on the outcome of the first Care Inspection of Caladh House (TPS) since the assignation of the contract for the provision of residential care to Turning Point Scotland on 17 December 2012. The report advised that the inspection provided grades of 5 across all themes, indicating an overall “very good” quality of service.
- Decided:**
- (1) that the Committee note the Care Inspectorate initial inspection of Caladh House (TPS) on 27 and 29 October 2013 and acknowledge the work undertaken by TPS in improving the care and support provided to residents; and
  - (2) that the Sub-Committee’s congratulations be extended to all management and staff for the work undertaken to achieve the evaluation.
- 275 Inspection of the Respite Unit, Hillend Centre 275**
- There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership on the outcome of the inspection conducted by the Care Inspectorate in relation to the respite unit at the Hillend Centre which provided grades of 5 across all themes indicating an overall “very good” quality of service.
- Decided:**
- (1) that the outcome of the inspection be noted; and
  - (2) that the Sub-Committee’s congratulations be extended to all management and staff for the work undertaken to achieve the evaluation.
- 276 Residential Children’s Units 276**
- There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership providing an update on the timeframe and finance proposals in respect of the reprovision of Inverclyde Council’s Children’s Residential Services.
- Decided:** that agreement be given to the replacement of Neil Street and Crosshill Children’s Units with two 6-bed houses built to the same template as Kylemore Children’s Unit, to be undertaken in two phases and within the timescales detailed in the report.
- 277 NHS Greater Glasgow & Clyde Director of Public Health Report 2013 277**
- There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership providing a summary of the recently published Director of Public Health Report 2013 – Building Momentum for Change.
- Decided:**
- (1) that the Sub-Committee note the publication of the 2013 NHS Greater Glasgow & Clyde Director of Public Health Report, Building Momentum for Change; and

(2) that support be given to the recommendations for action by NHS Greater Glasgow & Clyde to reduce the adverse health impact of poverty and disadvantage.

**278 Review of Out of Hours Service Provider Arrangements 278**

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership (1) on the current position regarding the proposal to review out of hours service provider arrangements and (2) highlighting how this work will generate options for collaboration across service areas to increase efficiency and effectiveness of responses and also options for the ways in which the CHCP uses the West of Scotland Standby Service at the end of the new contract period of four years in 2017/18.

**Decided:** that the Sub-Committee note the intention to undertake a review of service inputs in the out of hours period and support the plan to create an options report for consideration across all services.

**279 Redesign of the West of Scotland Standby Social Work Service 279**

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership (1) on the progress of the redesign of the West of Scotland Standby Social Work Service and (2) making recommendations on the future service model for out of hours Social Work Services.

**Decided:**

(1) that the Service Level Agreement to contract Glasgow and Partners Emergency Social Work Services to deliver Social Work Services on behalf of Inverclyde Council be approved; and

(2) that it be noted that an initial report on the wider review of out of hours services which is about to commence will be reported to the Corporate Director in July 2014.

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as are set opposite each item.**

Item	Paragraph(s)
Governance of CHCP Commissioned External Organisations	3 & 6
Curators Ad Litem and Reporting Officers (Panels) (Scotland) Regulations 2001	6

**280 Governance of CHCP Commissioned External Organisations 280**

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership appending information on the CHCP governance process for externally commissioned services.

**Decided:** that the governance information appended to the report be noted.

**281 Curators Ad Litem and Reporting Officers (Panels) (Scotland) Regulations 2001 281**

There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources seeking approval of the reappointment of individuals previously appointed by the Council to serve as Curators Ad Litem and Reporting Officers for proceedings in the Sheriff Court.

**Decided:**

- (1) that agreement be given to the reappointment of the Curators Ad Litem and Reporting Officers listed in the appendix to the report for the period from 1 July 2014 to 30 June 2017; and
- (2) that authority be granted to the Head of Legal & Property Services to approve any further appointments of Curators ad Litem and Reporting Officers to 30 June 2017 as necessary, subject to the applicants meeting the criteria set out in the report.

## GRANTS SUB-COMMITTEE - TUESDAY 29 APRIL 2014

Grants Sub-CommitteeTuesday 29 April 2014 at 3pm

**Present:** Councillors Campbell-Sturgess, Dorrian, McColgan, McIlwee, Shepherd and Wilson.

**Chair:** Councillor McColgan presided.

**In attendance:** Head of Safer & Inclusive Communities, Service Manager - Community Learning & Development, Mr M Bingham (for Corporate Communications Manager) and Mr N Duffy (for Head of Legal & Property Services).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Sub-Committee.**

**282 Apologies, Substitutions and Declarations of Interest 282**

No apologies for absence or declarations of interest were intimated.

**283 Round 1 Applications 2014 - 2015 283**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development giving details of applications received for consideration for funding from the Grants to Voluntary Organisations Budget in 2014-2015.

**Decided:** that grants be made to voluntary organisations as follows:

Group	Award
Greenock Light Opera Club	£500
Inverclyde Pipes & Drums	£500
Grosvenor Bowling Club	£2,000*
Lady Alice Bowling Club	Nil
Port Glasgow Bowling Club	£2,000*
Rankin Park Bowling Club	£1,500*
Renfrewshire Bowling Association under 25s	Nil
Wellington Park Bowling Club	£1,500
Auchmountain Glen Project	£1,000
Broomhill Tenants and Residents Association	£2,000*
Caddlehill Allotment Gardens	£1,000
Eastern View Residents' Association (EVRA)	£500
Gateside Residential Association	£500*
Greenock Torpedo Factory Club	Nil
Port Glasgow East Community Council	£500*
Prospecthill Community Focus	£2,000*
St Columba's High School Parent Council	£755
Weir Street Residents Group	£500*
The Port Glasgow, Creative, Health, Arts, Recreation, Management Group (CHARM)	£300*
The Ripe Bunch	£1,000
Ardgowan Tennis Club	Nil

## GRANTS SUB-COMMITTEE - TUESDAY 29 APRIL 2014

Fort Matilda Tennis Club	£4,000*
Greenock & District Angling Club	£500
Greenock & District Welfare Football Association	£500*
Greenock Amateur Boxing Club	£4,000*
Greenock High School Former Pupils AFC	NIL
Waterfront Ice Skating Club	Defer
Auchmountain Community Resource Centre	£5,000
1 <sup>st</sup> Gourock (CDO) 6 <sup>th</sup> Greenock & District Scout Group	Nil
Financial Fitness Resource Team	Nil
Kilmacolm Horticultural Society	£500
The Macular Disease Society - Inverclyde Group	£500
G&D Explorer Belt	£1,000*

Organisation	14-15	15-16	16-17
Lady Alice Bowling Club	£2,000	£2,000	£2,000
Inverclyde Autistic Support Group (IASG)	£9,000*		
Victim Support	£5,000*		
Gourock Garden Party Committee	£5,000	£5,000	£5,000
Wellington Pre-5 Nursery Playgroup & Out of School Care	Nil	Nil	Nil
Port Glasgow Boys' Club (All)	Defer		
Sport Inverclyde	£5,000*		
St Andrew's BC 97S	Defer		
Branchton Community Centre Association	£5,000	£5,000	£5,000
Girl Guiding Greenock Division	£6,000	£6,000	£6,000
Greenock & District Scout Council	£7,000*		
Inverclyde Christian Initiative	Reject		
Inverclyde Feral Cats	£500		
Inverclyde Foodbank - Elim Pentecostal Church	£2,000*	£2,000*	£2,000*
Inverclyde Voluntary Council of Social Service	£56,800*		
MindMosaic Counselling and Therapy	Nil	Nil	Nil
Port Glasgow Voluntary Trans-Port Group	£5,062*		

Organisation	14-15	15-16	16-17
Greenock Philharmonic Society	£500	£500	£500
GREIGARIOUS CAS (Community Arts and Singing) SCIO	£500*	£500*	£500*
Inverclyde Juvenile Pipe Band	£500*	£500*	£500*
Inverclyde Music Festival Association	£2,000	£2,000	£2,000
Hillend Bowling Club	£1,500	£1,500	£1,500
Parklea Bowling Club	£1,500	£1,500	£1,500
Children in Poverty Inverclyde	Defer		
Inverclyde Family Contact Centre	£1,000*		

## GRANTS SUB-COMMITTEE - TUESDAY 29 APRIL 2014

Belville Community Association	£2,000	£2,000	£2,000
Larkfield Braeside Branchton Community Council	£1,000*		
Silver Line Dancers	£500*		
Kidston Kids	£1,500*	£1,500*	£1,500*
Gourock Youth Athletic Club	Defer		
Greenock Amateur Boxing Club	£1,500*		
Greenock Hockey Club	£1,000*		
Inverclyde Amateur Swimming Club	£1,000*		
Inverclyde Globe Trotters	£750	£750	£750
Inverclyde Phoenix American Football Club	Defer		
49F Greenock (Macrobert's Reply) Squadron, Air Training Corps	Withdrawn		
Action on Hearing Loss Scotland	Nil	Nil	Nil
Gourock Business Club	£750*	£750*	£750*
Gourock Horticultural Society	£1,000	£1,000	£1,000
Inverclyde Naval Club	£2,000*		
Wellington Allotment Gardens	Defer		
Inverclyde Youth for Christ	£1,000	£1,000	£1,000

\* Conditional



**ENVIRONMENT & REGENERATION COMMITTEE – 1 MAY 2014**

---

**Environment & Regeneration Committee**

**Thursday 1 May 2014 at 3pm**

**Present:** Provost Moran, Councillors Ahlfeld, Clocherty, Dorrian, Campbell-Sturgess (for Grieve), Jones, Brooks (for MacLeod), McCabe, McCormick, Nelson and Shepherd.

**Chair:** Councillor McCormick presided.

**In attendance:** Corporate Director Environment, Regeneration & Resources, Acting Corporate Director Environment, Regeneration & Resources, Finance Manager, Ms M McCabe (Finance Services), Head of Legal & Property Services, Legal Services Manager (Procurement/Conveyancing), Head of Environmental & Commercial Services, Environmental Services Manager, Roads, Transport & Waste Collection, Environmental Services Manager, Roads, Manager of Street Scene, Burial Grounds and Registrars, Mr G Kerr (Environmental & Commercial Services), Head of Regeneration & Planning, Head of Property Assets & Facilities Management, Property Assets Manager and Mr M Bingham (Corporate Communications).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.**

**284      Apologies, Substitutions and Declarations of Interest      284**

Apologies for absence were intimated on behalf of Councillors Grieve and MacLeod, with Councillor Campbell-Sturgess substituting for Councillor Grieve and Councillor Brooks for Councillor MacLeod.

No declarations of interests were intimated.

**285      Environment and Regeneration Revenue Budget 2013/14 – Period 11 to 28 February 2014      285**

There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources and the Head of Finance on the position of the Revenue Budget 2013/14 as at Period 11 (28 February 2014) which showed a projected underspend of £215,000.

**Decided:**

- (1) that the Committee note the current projected underspend of £215,000 for 2013/14 as at 28 February 2014; and
- (2) that approval be given to the virement as detailed in Appendix 4 to the report.

**286      Environment and Regeneration Capital Programme 2013/14 to 2015/16 – Progress      286**

There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources and the Head of Finance on the position of the projects within the Environment and Regeneration Capital Programme.

**Decided:**

- (1) that the Committee note the current position of the Capital Programme 2013/16 and the progress of the specific projects detailed in Appendices 1 and 2 to the report;
- (2) that the Committee note the level of slippage in 2013/14 and the action being

---

**ENVIRONMENT & REGENERATION COMMITTEE – 1 MAY 2014**


---

taken to improve matters in future years; and

(3) that approval be given to the virement of funding from the remaining Knocknairshell Cemetery Phase 5c budget to allow for urgent repairs to the cremators at Greenock Crematorium, currently estimated at £25,000.

**287 Environment, Regeneration & Resources Corporate Directorate Improvement Plan 2013/2016 – Annual Review 287**

There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources seeking approval for those aspects of the Environment, Regeneration & Resources Corporate Directorate Improvement Plan 2013/2016 which fall within the remit of the Environment and Regeneration Committee.

**Decided:** that approval be given to the refreshed Environment, Regeneration & Resources Corporate Directorate Improvement Plan 2013/2016, a copy of which was attached to the report.

**288 Inverclyde Regeneration Single Operating Plan – Financials Update 288**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) updating the Committee on recent funding made available for regeneration purposes and (2) on alterations to the spend profiles for projects included in Appendix B of the Inverclyde Economic Development and Regeneration Single Operating Plan 2014-17.

**Decided:**

(1) that the Committee endorse the amendments to the investment proposals within the Inverclyde Economic Development and Regeneration Single Operating Plan 2014-17 as outlined in Appendices 1 and 2 to the report and note that further reports will be brought forward to update Members on a regular basis; and

(2) that the Committee note that details of spending programmes will be brought forward in relation to the funding allocated for Broomhill/Central Greenock and Port Glasgow.

**289 Employability Resources 289**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources identifying and updating the Committee on the planned dispersal and usage of additional funding for employability.

**Decided:** that the Committee note the planned expenditure and activity in relation to employability.

**290 Climate Change (Scotland) Act 2009: Public Bodies Duties Action Plan – Year One Progress 290**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources appending a year one progress report on the action plan devised to ensure the Council meets its obligations under Part 4 of the Climate Change (Scotland) Act 2009.

**Decided:**

(1) that the Committee note the first year update of the Climate Change (Scotland) Act 2009: Public Bodies Duties action plan; and

(2) that the Committee receive an update on further progress with the plan's implementation in May 2015.

**291 Glasgow and the Clyde Valley Wind Turbine Landscape Capacity Study**

291

There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) informing the Committee of the publication in March 2014 of the Landscape Capacity Study for Wind Turbine Development in Glasgow and the Clyde Valley and (2) providing details of how it can assist in the determination of the appropriate locations for wind turbines in Inverclyde.

**Decided:**

- (1) that the Committee welcome the publication of the Landscape Capacity Study for Wind Turbine Development in Glasgow and the Clyde Valley and recognise the importance of its findings for the determination of future wind energy applications; and
- (2) that the Committee note the intention to use the study to update Supplementary Guidance on Renewable Energy to accompany the forthcoming adoption of the Local Development Plan.

**292 Gourock Pier and Railhead Development – Progress Report**

292

There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) updating the Committee on the progress regarding the redevelopment of the Gourock pier and railhead development area and (2) setting out a number of proposals in relation to land purchase and leases.

The Corporate Director Environment, Regeneration & Resources advised the Committee that Appendix 1 paragraph 5.2 (a) should read "...the areas of land marked A to P on the attached plan..." rather than "...the areas of land marked A to M on the attached plan...".

**Decided:**

- (1) that the Committee delegate authority to the Corporate Director Environment, Regeneration & Resources to:
  - (a) conclude missives in respect of land transfers and leases as detailed at Appendix 1, the areas of land set out at paragraph 5.2 (a) to include the areas of land marked A to P on the plan at Appendix 2, as necessary to allow the development to proceed;
  - (b) take reasonable steps in consultation with the Head of Legal & Property Services and the Head of Finance to ensure Inverclyde Council (IC) is indemnified against any future claim that may arise if the owners of any of the sites marked K, L1, L2, M, N, and O on the plan at Appendix 2 cannot, following reasonable enquiry, be traced;
  - (c) incorporate additional road resurfacing works into the Gourock pierhead contract, subject to the works being contained within the overall allocated budget of £5.25m;
  - (d) procure and construct additional public realm improvements following consultation with the Central Gourock Redevelopment Working Group on the location of the works;
  - (e) if considered appropriate, procure and instruct remedial works to be undertaken to the sea wall provided the costs are contained within the overall Property Maintenance budget allocation;
  - (f) conclude missives regarding the acquisition or lease of the area of the site coloured green and marked P on the plan at Appendix 2, on such terms and conditions as are recommended by the Head of Legal & Property Services and the Head of Finance, to facilitate IC's revetment works for the sea wall improvements;

## ENVIRONMENT & REGENERATION COMMITTEE – 1 MAY 2014

---

(g) conclude missives regarding the acquisition or lease of the sites coloured green and marked L3 & L4 on the plan at Appendix 2 to facilitate IC's revetment works for the sea wall improvements;

(2) that the Committee note that Riverside Inverclyde will accept the most economically advantageous tender once all outstanding acquisitions and leases have been resolved; and

(3) that the Committee remit the revenue implications in relation to additional maintenance obligations to the Policy & Resources Committee for approval.

### 293 **Port Glasgow Strategic Regeneration Project Update** 293

There was submitted a report by the Corporate Director Environment, Regeneration & Resources updating the Committee on the progress relating to the development of regeneration projects within Port Glasgow.

**Decided:**

(1) that the Committee note progress to date and that further progress reports will be submitted for Members' information and consideration in due course; and

(2) that it be noted a meeting of the Port Glasgow Town Centre Members' Working Group will be arranged to review the town centre regeneration strategy in late May/early June 2014.

### 294 **East India and Victoria Harbours Development – Progress Report** 294

There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) updating the Committee on the progress regarding the redevelopment of East India and Victoria Harbours and (2) seeking approval for a range of proposals.

**Decided:** that the Committee delegate authority to the Corporate Director Environment, Regeneration & Resources to:

(1) conclude agreements to the revised masterplan for phasing of development plots and re-phasing the site infrastructure works as outlined in paragraph 5.2 of the report;

(2) develop and negotiate appropriate agreements with Clydeport and Riverside Inverclyde to procure the implementation of works to establish a seasonal visiting harbour facility in East India Harbour so as to provide a long-term legacy following the Homecoming Muster and Commonwealth Flotilla event in July 2014; and

(3) provide further updates to the Committee in due course.

### 295 **Greenock Town Centre, Extra Policing – Progress Report** 295

There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources in respect of the outputs from the first eleven months of the Greenock Town Centre Policing Initiative agreed by the Council in February 2013.

**Decided:**

(1) that the Committee note the contents of the interim update prepared by Police Scotland in relation to the extra policing for Greenock Town Centre;

(2) that the Committee note and welcome the increased targets for 2014/2015 proposed by Police Scotland; and

(3) that a further update be presented to the Education & Communities Committee, as the Committee with responsibility for community safety, in the autumn of 2014.

### 296 **Decriminalised Parking Enforcement (DPE) Update** 296

There was submitted a report by the Acting Corporate Director Environment,

**ENVIRONMENT & REGENERATION COMMITTEE – 1 MAY 2014**

---

Regeneration & Resources updating the Committee on the progress that has been made to date towards introducing Decriminalised Parking Enforcement (DPE) in Inverclyde. The Convener advised during consideration of this item that he intended to convene a special meeting of the Environment & Regeneration Committee at 3pm on 17 June to consider the Reporter's findings.

**Decided:**

(1) that the Committee note the progress that has been made to date towards introducing Decriminalised Parking Enforcement (DPE) in Inverclyde and the revised implementation date of 6 October 2014; and

(2) that it be noted a special meeting of the Environment & Regeneration Committee will be arranged to take place during June to consider the Reporter's report and recommendations.

**297 Proposed Traffic Regulation Order – Disabled Persons' Parking Places (On-Street) Order No 1 2014 297**

There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources recommending the making of a Traffic Regulation Order to accompany the provision of parking bays for the disabled.

**Decided:** that the Inverclyde Council be recommended to make the Traffic Regulation Order – Disabled Persons' Parking Places (On-Street) Order No 1 2014 and that it be remitted to the Head of Environmental & Commercial Services and the Head of Legal & Property Services to arrange for implementation of the Order.

**298 Proposed Traffic Regulation Order – The Inverclyde Various Locations, Inverclyde (No Stopping) Order 2014 298**

There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources recommending the making of a Traffic Regulation Order – The Inverclyde Various Locations, Inverclyde (No Stopping) Order 2014.

**Decided:** that the Inverclyde Council be recommended to make the Traffic Regulation Order – The Inverclyde Various Locations, Inverclyde (No Stopping) Order 2014 and that it be remitted to the Head of Environmental & Commercial Services and the Head of Legal & Property Services to arrange for implementation of the Order.

**299 Street Lighting Strategy - Update 299**

There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources on progress in relation to the proposed Street Lighting Strategy.

**Decided:**

(1) that the Committee note the progress being made on a strategy that will embrace new technologies to replace and upgrade street lighting in Inverclyde;

(2) that the Committee note the progress being made in collaborative working with the Council's partner Councils, Renfrewshire and East Renfrewshire, in developing a joint strategy to include a lighting column condition survey and the development of a business case to replace conventional yellow lamps on street lights with modern white light alternatives, which will include LED type lanterns;

(3) that the Committee note the potential savings in energy and maintenance costs, and associated reductions in carbon consumption; and

(4) that it be noted further reports on the Street Lighting Strategy for Inverclyde and the associated business cases will be reported to future meetings of the Committee.

**ENVIRONMENT & REGENERATION COMMITTEE – 1 MAY 2014**

---

- 300      Flooding Update      300**
- There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources updating the Committee on (1) the funding bid to the Scottish Government and (2) the proposed way forward for flooding schemes.
- Decided:**
- (1) that the Committee note the current status of the Council's flooding bid and ongoing discussions with COSLA and the Scottish Government;
- (2) that it be noted a revised priority list for flood schemes which can be achieved within the available £1m budget is being prepared and will be reported to Committee for consideration at the earliest opportunity; and
- (3) that the Committee note the progress being made in other schemes to reduce flood risk.
- 301      SPT and SUSTRANS Grant Funded Projects (2014/16)      301**
- There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources on grant funded projects approved by SPT and SUSTRANS.
- Decided:** that the Committee note and approve the SPT and SUSTRANS approved projects list detailed in paragraphs 5.1 and 5.2 of the report for 2014/15/16.
- 302      Proposed Statutory Quality Partnership Scheme - Update      302**
- There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources (1) on the latest position with regard to the promotion of a Statutory Quality Partnership Scheme (sQPS) with Strathclyde Partnership for Transport (SPT) and Transport Scotland (TS) and (2) recommending that delegated authority be granted to the Head of Environmental & Commercial Services to agree a sQPS in consultation with the relevant officers.
- (Councillor Dorrian left the meeting during consideration of this item of business).
- Decided:**
- (1) that the Committee note the current position with regard to the promotion of a Statutory Quality Partnership Scheme within Inverclyde; and
- (2) that delegated authority be granted to the Head of Environmental & Commercial Services to negotiate the Statutory Quality Partnership Scheme for Inverclyde in consultation with the Head of Legal & Property Services and the Head of Finance.
- 303      Kerbside Glass Collection Service – Update      303**
- There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources advising the Committee of the position in respect of the proposed kerbside glass collection service.
- Decided:**
- (1) that the Committee note the contents of the report, including the funding allocated to and timescales involved in the roll out of the kerbside glass collection service; and
- (2) that it be remitted to the Policy & Resources Committee to return the £24,000 budget not required due to the delay in implementing kerbside glass recycling to the Contingency Earmarked Reserve for future re-allocation.
- 304      Commercial Waste Proposals      304**

## ENVIRONMENT & REGENERATION COMMITTEE – 1 MAY 2014

---

There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources (1) on the Waste (Scotland) Regulations 2012 which came into force on 1 January 2014 requiring businesses to make provision to recycle commercial waste and (2) updating the Committee in respect of the introduction of charges to charities.

(Councillor Dorrian returned to the meeting during consideration of this item of business).

**Decided:**

(1) that the Committee note the content of the report and the steps taken to ensure that the Council and its customers are complying with the Waste (Scotland) Regulations 2012; and

(2) that the Committee note the introduction of charges to charities from 1 October 2014.

### 305 Parks Management Rules: Civic Government (Scotland) Act

305

There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources on the present position in respect of the proposed management rules for Inverclyde's parks.

**Decided:** that the Committee note the present position with regard to the proposed management rules for Inverclyde's parks and that a further report will be submitted to the Committee before the summer recess after further engagement with remaining objectors.

### 306 February 2014 Budget – Approved Projects

306

There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources on proposals for projects funded from free reserves approved as part of the February 2014 budget and not reported elsewhere.

**Decided:**

(1) that the Committee approve the proposals for play areas as detailed in Section 5 of the report;

(2) that the Committee note the proposals for the modular toilet at Gourock Park Walled Garden;

(3) that the Committee endorse the proposed key actions outlined in Section 7 of the report to improve the performance in the area of roads defects management and note that updates on progress will be reported twice yearly to Committee through the Corporate Directorate Improvement Plan; and

(4) that delegated authority be granted to the Head of Environmental & Commercial Services to adopt all or part of the proposals highlighted in Section 7 of the report to deliver improvements in the overall performance in the management of roads defects and to ensure full spend of the additional funds earmarked for pothole defects, conventional parking and minor drainage works within the period 2014/16.

### 307 Development of Gourock Municipal Buildings – Progress Report

307

There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) on the progress of the redevelopment of Gourock Municipal Buildings and (2) seeking approval for a range of proposals.

**Decided:** that consideration of the matter be continued for a further report on the reuse of Gourock Municipal Buildings including the viability of visitor/heritage centre, library and Customer Service Hub uses.

- 308 District Court and Offices - Redevelopment 308**
- There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources seeking approval for the refurbishment of the District Court and associated office accommodation.
- Decided:**
- (1) that the Committee approve Option 2 as set out in the report as the project for the refurbishment of the District Court and associated offices; and
- (2) that it be noted a report will be brought forward in due course in respect of the use of the District Court as a potential venue for marriages by the Registrar as well as part of a tourist experience in the Municipal Buildings.
- 309 Dalrymple House – Demolition and Formation of Car Park 309**
- There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources on the proposal to demolish Dalrymple House following its closure and to utilise the site as a car park.
- Decided:** that approval be given to the demolition of Dalrymple House and the creation of a permanent car park as set out in Option 4 within the report and the funding route identified in paragraph 6.1.
- 310 CHCP Offices, Former Library Building, Clyde Square – New Name 310**
- There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources recommending a new name for the former Library Headquarters building in Clyde Square, Greenock following a period of public consultation.
- Decided:** that approval be given to the name Hector McNeil House for the former library building in Clyde Square, Greenock when it re-opens as the main offices for Community Health & Care Partnership services.
- It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as are set opposite each item.**



**ENVIRONMENT & REGENERATION COMMITTEE – 1 MAY 2014**

---

<b>Item</b>	<b>Paragraph(s)</b>
<b>Proposed Transfer of Site of Craigend Resource Centre</b>	<b>2, 6 &amp; 9</b>
<b>Appendices 1 &amp; 2 relative to Agenda Item 9</b>	<b>6 &amp; 9</b>
<b>Lease of Premises – John Wood Street, Port Glasgow</b>	<b>2, 6 &amp; 9</b>
<b>Property Assets Management Report</b>	<b>2, 6 &amp; 9</b>

**311 Proposed Transfer of Site of Craigend Resource Centre 311**

There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources on a proposal to transfer the site of the Craigend Resource Centre and the Committee agreed to the action recommended, all as detailed in the Appendix.

**312 Appendices 1 & 2 relative to Agenda Item 9 312**

There were submitted Appendices 1 & 2 relative to Agenda Item 9 (Gourock Pier and Railhead Development – Progress Report) providing details of proposals relating to land purchase.

**Noted**

**313 Lease of Premises – John Wood Street, Port Glasgow 313**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking approval to grant a lease of premises at John Wood Street, Port Glasgow and the Committee agreed to the action recommended, all as detailed in the Appendix.

**314 Property Assets Management Report 314**

There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources on activities and proposals for the management of the Council's property assets. Following consideration, the Committee agreed to the actions recommended in respect of (1) premises at Nicolson Street, Greenock, (2) premises at Port Glasgow Road, Greenock, (3) land at Baker's Brae, Greenock and (4) premises at Dalrymple Street, Greenock, all as detailed in the Appendix.

**315 Mr Andrew Gerrard 315**

The Convener referred to the forthcoming retirement of Mr Andrew Gerrard, Head of Property Assets & Facilities Management, and expressed thanks to him for his help and assistance over the years and, on behalf of the Committee, wished him a long and happy retirement.

**LOCAL POLICE & FIRE SCRUTINY SUB-COMMITTEE - 6 MAY 2014**

---

**Local Police & Fire Scrutiny Sub-Committee**

**Tuesday 6 May 2014 at 2pm**

**Present:** Councillors Brennan, Brooks, MacLeod (for Campbell-Sturgess), Clocherty, Loughran, McCabe, McColgan, McEleny, McIlwee and Shepherd.

**Chair:** Councillor Loughran presided.

**In attendance:** Corporate Director Education, Communities & Organisational Development, Head of Safer & Inclusive Communities and Mr F Jarvie (for Head of Legal & Property Services).

**In attendance also:** Chief Superintendent Alan Speirs, Chief Inspector Elliott Brown and Detective Superintendent Jim Downie, Police Scotland, Group Manager Paul Nelis (for Area Manager Paul Tanzilli) and Station Manager Ned Galloway, Scottish Fire and Rescue Service.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Sub-Committee.**

- |            |  |            |
|------------|--|------------|
| <b>316</b> | <b>Apologies, Substitutions and Declarations of Interest</b>   | <b>316</b> |
|            | Apologies for absence were intimated on behalf of Councillors Campbell-Sturgess, with Councillor MacLeod substituting, and Councillor Wilson.  |            |
|            | No declarations of interest were intimated.  |            |
|            | <b>The Convener being of the opinion that the undernoted Inverclyde Local Policing Plan and Performance Report were relevant, competent and urgent moved their consideration in terms of the relevant Standing Order to allow the Committee to consider the Plan and performance information at the earliest opportunity. This was agreed unanimously.</b> |            |
| <b>317</b> | <b>Inverclyde Local Policing Plan 2014-2017</b>  | <b>317</b> |
|            | There was submitted Local Policing Plan for Inverclyde covering the period 2014-2017.<br><b>Decided:</b> that the Inverclyde Local Policing Plan 2014-2017 be approved.  |            |
| <b>318</b> | <b>Inverclyde Local Policing Area - Performance Report 1 April 2013 - 31 March 2014</b>  | <b>318</b> |
|            | There was submitted performance report for the Inverclyde Local Policing Area covering the period 1 April 2013 to 31 March 2014.<br><b>Noted</b>   |            |
| <b>319</b> | <b>Scottish Fire and Rescue Service - Local Fire and Rescue Plan for Inverclyde 2014-2017</b>  | <b>319</b> |
|            | There was submitted Local Fire and Rescue Plan for Inverclyde covering the period 2014-2017.<br><b>Decided:</b> that the Local Fire and Rescue Plan for Inverclyde 2014-2017 be approved.  |            |

**320 Scottish Fire and Rescue Service Report****320**

There was submitted Scottish Fire and Rescue Service report on Fire and Rescue performance and activities during the fourth quarter (January-March 2013/14) together with the February ward performance report.

**Noted**

**EDUCATION AND COMMUNITIES COMMITTEE - 6 MAY 2014**

---

**Education and Communities Committee**

**Tuesday 6 May 2014 at 3pm**

**Present:** Councillors Brennan, Brooks, Campbell-Sturgess, Clocherty, Loughran, McCabe, McColgan, McEleny, McIlwee, Shepherd and Wilson, Rev A MacLean, Rev F Donaldson and Father M McMahon, Church Representatives, Mr R Thomson, Parent Representative and Mr T Tracey, Teacher Representative.

**Present also:** Councillor MacLeod.

**Chair:** Councillor Loughran presided.

**In attendance:** Corporate Director Education, Communities & Organisational Development, Mr I Cameron (for Head of Finance), Ms G Murphy (for Head of Legal & Property Services), Head of Safer & Inclusive Communities, Community Safety and Wellbeing Manager, Health Protection Service Manager, Ms G Bond (Education Services), Head of Education, Head of Inclusive Education, Culture & Corporate Policy, Ms L Wilkie, Quality Improvement Manager, Head of Property Assets & Facilities Management, Service Manager, School Estate and Mr M Bingham (Corporate Communications).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.**

**321 Apologies, Substitutions and Declarations of Interest 321**

No apologies for absence were intimated.

Councillor McEleny declared an interest in Agenda Item 5 (Scheme of Assistance - Review) and Councillor Campbell-Sturgess declared an interest in Agenda Item 6 (A Framework for Sport in Inverclyde - Update).

**322 Communities 2013/14 Revenue Budget Report - Period 11 to 28 February 2014 and Capital Report 2013/16 - Progress 322**

There was submitted a report by the Head of Finance and Corporate Director Education, Communities & Organisational Development on (1) the 2013/14 Revenue Budget position as at Period 11 to 28 February 2014 and (2) the status of the projects forming the Communities Capital Programme 2013/16 and the overall financial position.

**Decided:**

- (1) that the Committee note the current projected underspend of £108,000 for the 2013/14 Revenue Budget as at Period 11 to 28 February 2014; and
- (2) that the progress of the projects forming the Communities Capital Programme 2013/16 be noted.

**323 Pitch and School Lets Outstanding Debts as at 31 January 2014 323**

There was submitted a report by the Head of Finance and Corporate Director Education, Communities & Organisational Development advising the Committee of the level of outstanding debts for pitch and school lets as at Period 10 to 31 January 2014.

---

**EDUCATION AND COMMUNITIES COMMITTEE - 6 MAY 2014**


---

**Decided:**

(1) that the Committee note the historical debt of £9,145 for pitch and school lets invoices raised prior to April 2010 by Inverclyde Council; and

(2) that the Committee note the current outstanding debt of £42,490 for invoices raised by Inverclyde Leisure since April 2010.

**324 Clune Park Regeneration Plan Progress Report 324**

There was submitted a report by the Head of Safer & Inclusive Communities providing an update on the proposed regeneration of the Clune Park area of Port Glasgow.

**Decided:**

(1) that the Committee note the progress to date and agree that further progress updates be submitted to future meetings of the Committee; and

(2) that a report providing a breakdown of the costs involved in the regeneration project be submitted to the Committee.

**325 Scheme of Assistance - Review 325**

There was submitted a report by the Head of Safer & Inclusive Communities seeking approval of the Council's revised Scheme of Assistance statement required by Section 72 of the Housing (Scotland) Act 2006.

Councillor McEleny declared a non-financial interest in this item as a Member of the Board of River Clyde Homes. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the Chamber or his participation in the decision making process.

**Decided:** that approval be given to the revised Scheme of Assistance set out in Appendix 1 to the report.

**326 A Framework for Sport in Inverclyde - Update 326**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development seeking approval of the final draft of the Inverclyde Sports Framework and the establishment of a steering group to oversee implementation of the Framework.

Councillor Campbell-Sturgess declared a non-financial interest in this item as a Member of the Board of Inverclyde Leisure. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the Chamber or his participation in the decision making process.

**Decided:**

(1) that approval be given to the final draft of the Sports Framework;

(2) that it be agreed that Council policy in relation to sport in Inverclyde be guided by the priorities and outcomes of the Framework;

(3) that agreement be given to the continuation of the Sports Framework Development Group as a steering group to oversee implementation of the Framework in Inverclyde; and

(4) that a progress report be submitted to the Committee on an annual basis.

---

**EDUCATION AND COMMUNITIES COMMITTEE - 6 MAY 2014**


---

- 327 Inverclyde Community Sports Hub Update 327**
- There was submitted a report by the Corporate Director Education, Communities & Organisational Development seeking approval for the site of the third Community Sports Hub in Inverclyde.
- Decided:**
- (1) that approval be given to the siting of the third Community Sports Hub in Gourrock;
  - (2) that a more detailed report be submitted to a future meeting of the Committee on the operation of Sports Hubs and the benefits arising from these; and
  - (3) that a presentation on the subject be made to Elected Members.
- 328 Update on Policy on Waivers to Let - Football 328**
- There was submitted a report by the Corporate Director Education, Communities & Organisational Development on proposed changes to the rules applied to the free use of pitches for under 19 teams.
- Decided:** that approval be given to the allocation rules detailed in Appendix 1 to the report.
- 329 Construction Licensing Executive 329**
- There was submitted a report by the Corporate Director Education, Communities & Organisational Development seeking approval for the Trading Standards Service to promote the Construction Licensing Executive to local businesses and consumers.
- Decided:** that approval be given to the promotion of the Construction Licensing Executive to businesses and consumers in Inverclyde.
- 330 Greenock Town Centre Extra Policing - Progress Report 330**
- There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources providing information relative to the Greenock Town Centre Policing Initiative agreed by the Council in February 2013.
- Decided:**
- (1) that the Committee note the content of the interim update prepared by Police Scotland in relation to the extra policing for Greenock Town Centre;
  - (2) that the Committee note and welcome the increased targets for 2014/2015 proposed by Police Scotland; and
  - (3) that it be agreed that a further update be submitted to the Committee in autumn 2014.
- It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as are set opposite the heading to each item.**

**EDUCATION AND COMMUNITIES COMMITTEE - 6 MAY 2014**

---

<b>Item</b>	<b>Paragraph(s)</b>
<b>Clune Park Regeneration Plan - Structural Conditions Update</b>	<b>6 and 13</b>
<b>Development of Inverkip Community Facility - Progress</b>	<b>6 and 8</b>
<b>Proposed Transfer of Site of Craigend Resource Centre</b>	<b>2, 6 and 9</b>

Prior to consideration of the undernoted items of business, the Corporate Director Education, Communities & Organisational Development made a statement on the current legal correspondence with Port Glasgow Juniors Football Club.

Councillor McEleny declared an interest in this matter as a former Port Glasgow Juniors Football Club player. He also formed the view that the nature of his interest did not preclude his continued presence in the Chamber.

The Committee noted the position as set out in the statement.

**331 Clune Park Regeneration Plan - Structural Conditions Update 331**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development advising the Committee of recent and significant developments in relation to a major structural defect in the tenement buildings in the Clune Park area and how this impacts on the current regeneration plan.

**Decided:**

- (1) that the Council make Demolition Orders in terms of Section 115 of the Housing (Scotland) Act 1987 on the houses listed in Appendix 2 to the report;
- (2) that it be noted that a short term working group has been set up with relevant Council services and external partners to address the re-housing needs of the owner-occupiers and tenants in the Clune Park area;
- (3) that the Committee note the consideration of the use of compulsory purchase powers as referred to in paragraph 6.2 of the report in respect of the acquisition of all 45 tenements in the Clune Park area; and
- (4) that approval be given to the awarding of financial assistance to eligible owner-occupiers in the Clune Park area under the Council's powers to advance wellbeing as detailed in paragraph 6.3.

**332 Development of Inverkip Community Facility - Progress Report 332**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development (1) on the progress regarding the development of Inverkip Community Facility and (2) seeking approval in relation to a number of matters which the Committee agreed, all as detailed in the appendix.

**333 Proposed Transfer of Site of Craigend Resource Centre 333**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development on a proposal to transfer the site of the Craigend Resource Centre and the Committee agreed to the action recommended, all as detailed in the appendix.

**EDUCATION AND COMMUNITIES COMMITTEE - 6 MAY 2014**

---

**The Committee commenced consideration of the Education items of business at 4.55pm with Rev McLean, Rev Donaldson, Father McMahon, Mr Thomson and Mr Tracey joining the meeting.**

**334 Education Scotland Inspection Report on Notre Dame High School 334**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development on the results of the Education Scotland external evaluation of Notre Dame High School. The report advised that in the indicators of quality, 2 aspects of the school had been judged to be "very good" and 3 aspects to be "good". Mr Grant McGovern, Head Teacher, was present and spoke in relation to the report.

**Decided:**

- (1) that the Committee approve the Education Scotland Inspection Report on Notre Dame High School; and
- (2) that the Committee's appreciation be conveyed to all staff, pupils and parents for the work undertaken to achieve the evaluation.

**335 Education 2013/14 Revenue Budget - Period 11 to 28 February 2014 335**

There was submitted a report by the Head of Finance and Corporate Director Education, Communities & Organisational Development on the position of the Education Revenue Budget 2013/14 as at Period 11 to 28 February 2014 which projected an underspend, excluding earmarked reserves, of £81,000.

**Decided:** that the Committee note the projected underspend of £81,000 for the Education Revenue Budget as at Period 11 to 28 February 2014.

**336 Education Capital Programme 2013-2015/16 - Progress 336**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development and Head of Finance (1) on the status of the projects forming the Education Capital Programme and (2) highlighting the overall financial position.

**Decided:** that the Committee note the progress of the specific projects detailed in Appendix 1.

**337 Update on Progress with the Implementation of Curriculum for Excellence 337**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development providing information on progress being made with the implementation of Curriculum for Excellence.

**Decided:**

- (1) that the Committee note the ongoing progress being made with the implementation of Curriculum for Excellence in Inverclyde;
- (2) that a report on numeracy be submitted to a future meeting of the Committee; and
- (3) that it be remitted to the Corporate Director Education, Communities & Organisational Development to review the S4 study leave arrangements for the 2014 exam diet.



---

**EDUCATION AND COMMUNITIES COMMITTEE - 6 MAY 2014**


---

- 338 School Estate 2014 Core Facts Submission 338**
- There was submitted a report by the Corporate Director Education, Communities & Organisational Development providing an update on the School Estate and the Core Facts return for 2014.  
(Mr Tracey left the meeting during consideration of this item of business).  
During the course of discussion on this item, the Convener referred to the imminent retiral of Mr Andrew Gerrard, Head of Property Assets & Facilities Management. He paid tribute to Mr Gerrard's many years of service to the Council, making particular reference to his work on the School Estate. On behalf of the Committee, he conveyed his best wishes to Mr Gerrard for a long and happy retirement.  
**Decided:** that the report be noted.
- 339 General Teaching Council for Scotland - Professional Update 339**
- There was submitted a report by the Corporate Director Education, Communities & Organisational Development providing information on Professional Update which will be a responsibility of all teachers in Inverclyde from August 2014.  
(Mr Tracey returned to the meeting during consideration of this item of business).  
**Decided:**  
(1) that the progress being made with the preparation for Professional Update which comes into effect in August 2014 be noted; and  
(2) that regular progress reports on the implementation of Professional Update be submitted to the Committee.
- 340 Education Maintenance Allowance (EMA) - Academic Year 2014/15 340**
- There was submitted a report by the Corporate Director Education, Communities & Organisational Development advising the Committee of the continuation of the grant from the Scottish Government for the purposes of the Education Maintenance Allowance (EMA) Scotland programme.  
**Decided:** that the report be noted.
- 341 Admissions and Placing Requests for Primary 1 and Secondary 1 Pupils in School Session 2014/15 341**
- There was submitted a report by the Corporate Director Education, Communities & Organisational Development providing the Committee with the details of the decisions agreed by the Pupil Placement Panel relating to admissions and placing requests for school session 2014/15 affecting Primary 1 and Secondary 1 pupils.  
**Decided:** that the Committee note the admissions and placing requests granted for the school session 2014/15.
- 342 600 Hours for 2 Year Olds from Workless Households 342**
- There was submitted a report by the Corporate Director Education, Communities & Organisational Development providing (1) details of the development of provision of childcare to 2 year olds from workless households from August 2014 and (2) information on the resource requirements and financial implications of the increase in entitlement.

EDUCATION AND COMMUNITIES COMMITTEE - 6 MAY 2014

---

**Decided:**

- (1) that the Committee approve the model for delivery of 600 hours of provision for children from workless households as of August 2014 subject to funding from the Scottish Government;
- (2) that it be agreed that vulnerable children continue to be prioritised for placements;
- (3) that it be agreed that there is no longer a requirement to review provision in the east end of Greenock;
- (4) that the financial commitments as detailed in the report be agreed; and
- (5) that it be noted that a further report detailing developments for 2015 will be submitted to the Committee in September 2014.

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraphs 6 and 8 of Part I of Schedule 7(A) of the Act.**

**343 School Transport Contracts (Mainstream) - Result of Tenders for Contracts 2014/15, 2015/16, 2016/17 and 2017/18 343**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development seeking approval to accept tenders for mainstream school transport contracts due for renewal from the start of school session 2014/15.

**Decided:** that approval be given to the acceptance of the tenders as set out in Appendix 1 for mainstream school transport contracts due for renewal from the start of school session 2014/15.

## LOCAL REVIEW BODY - 7 MAY 2014

Local Review BodyWednesday 7 May 2014 at 4pm

**Present:** Provost Moran, Councillors Dorrian, Loughran, Nelson and Wilson.

**Chair:** Councillor Wilson presided.

**In attendance:** Mr R Gimby (Regeneration & Planning Services) and Mr J Kerr (for Head of Legal & Property Services).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Local Review Body.**

**344 APOLOGIES, SUBSTITUTIONS AND DECLARATIONS OF INTEREST 344**

No apologies for absence or declarations of interest were intimated.

**345 CONTINUED PLANNING APPLICATION FOR REVIEW 345**

**Change of use from residential flat (Class 9) to children's nursery (Class 10):  
18 Eldon Street, Greenock (13/0242/IC)**

There were submitted papers relative to the application for review of the refusal of planning permission for change of use from residential flat (Class 9) to children's nursery (Class 10) at 18 Eldon Street, Greenock (13/0242/IC), consideration of which had been continued from the meeting held on 5 March 2014 for an unaccompanied site inspection.

After discussion, Provost Moran moved:-

- (1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and
- (2) that the application for review be upheld and that planning permission be granted subject to the condition that the nursery, hereby approved, shall not operate outwith the hours 08.00 to 17.30, to prevent early morning and evening disturbance and to safeguard residential amenity and character.

As an amendment, Councillor Nelson moved:-

- (1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and
- (2) that the application for review be dismissed and that planning permission be refused (upholding the appointed officer's determination) as the proposal shall introduce noise and activity between the hours of 07.30 and 18.00 in a predominantly residential area, to the detriment of nearby residents and the overall character of the area and contrary to policies H1 and H9 of the Local Plan and policy RES1 of the proposed Local Development Plan, as set out in the Decision Notice dated 19 November 2013.

On a vote, 2 Members voted for the motion and 2 for the amendment. There being equality in voting, the Chair exercised his casting vote in favour of the motion which was declared carried.

**Decided:**

- (1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and
- (2) that the application for review be upheld and that planning permission be granted

**LOCAL REVIEW BODY - 7 MAY 2014**

---

subject to the condition that the nursery, hereby approved, shall not operate outwith the hours 08.00 to 17.30, to prevent early morning and evening disturbance and to safeguard residential amenity and character.

**346 PLANNING APPLICATIONS FOR REVIEW**

**346**

**(a) Alterations to design of detached dwellinghouse and formation of garage/car port (variation to consent 13/0246/IC):  
Former ARP Station, Lochwinnoch Road, Kilmacolm (14/0005/IC)**

There were submitted papers relative to the application for review of the refusal of planning permission for alterations to design of detached dwellinghouse and formation of garage/car port (variation to consent 13/0246/IC) at the former ARP Station, Lochwinnoch Road, Kilmacolm (14/0005/IC).

**Decided:**

- (1) that sufficient information had not been submitted to allow the Local Review Body to decide the matter without further procedure; and
- (2) that, in terms of Regulation 16 of the Town & Country Planning (Schemes of Delegation and Local Review Procedure) (Scotland) Regulations 2013, consideration of the application for review be continued for an unaccompanied site inspection to be arranged by the Head of Legal & Property Services in consultation with the Chair.

**(b) Erection of conservatory:  
Langrigs, Gryffe Road, Kilmacolm (13/0314/IC)**

There were submitted papers relative to the application for review of the condition imposed on the planning permission granted for the erection of a conservatory at Langrigs, Gryffe Road, Kilmacolm (13/0314/IC).

After discussion, Councillor Loughran moved:-

- (1) that sufficient information had not been submitted to allow the Local Review Body to decide the matter without further procedure; and
- (2) that in terms of Regulation 16 of the Town & Country Planning (Schemes of Delegation and Local Review Procedure) (Scotland) Regulations 2013, consideration of the application for review be continued for an unaccompanied site inspection to be arranged by the Head of Legal & Property Services in consultation with the Chair.

As an amendment, Councillor Nelson moved:-

- (1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and
- (2) that the application for review be upheld and the condition be deleted.

On a vote, 2 Members voted for the motion and 3 for the amendment which was declared carried.

**Decided:**

- (1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and
- (2) that the application for review be upheld and that condition 1 of the planning permission granted in terms of the Decision Notice dated 23 December 2013 be deleted.

**GENERAL PURPOSES BOARD - 14 MAY 2014**

---

**General Purposes Board**

**Wednesday 14 May 2014 at 3pm**

**Present:** Councillors Ahlfeld, Brennan, Dorrian, Loughran, McColgan, McCormick, McIlwee, Nelson, Rebecchi and Shepherd.

**Chair:** Councillor Dorrian presided.

**In attendance:** Mr J Douglas (for Head of Legal & Property Services) and Chief Inspector Brown, Sergeant Fitzpatrick, Police Scotland.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Board.**

**347      Apologies, Substitutions and Declarations of Interest      347**

Apologies for absence were intimated on behalf of Councillor Brooks, Grieve, Jones and Campbell-Sturgess. Councillor Nelson substituting for Councillor Brooks, Councillor Shepherd substituting for Councillor Grieve and Councillor McCormick substituting for Councillor Jones.

There were no declarations of interest intimated.

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in Paragraph 6 of Part I of Schedule 7(A) of the Act.**

**348      Application for Taxi Driver's Licence – Michael Kavanagh      348**

There was submitted a report by the Head of Legal & Property Services for the grant of a Taxi Driver's Licence by Mr Kavanagh following a Police representation.

Mr Kavanagh was present.

The Board heard Sergeant Fitzpatrick in support of the Police representation and Mr Kavanagh in support of his application.

Following discussion Councillor Dorrian moved grant of the application which was unanimously agreed.

**Decided:** the application be granted.

**349      Application for Taxi Driver's Licence – Graeme Cleisham      349**

There was submitted a report by the Head of Legal & Property Services for the grant of a Taxi Driver's Licence by Mr Cleisham following a Police representation.

Mr Cleisham was present.

The Board heard Sergeant Fitzpatrick in support of the Police representation and Mr Cleisham in support of his application.

Following a discussion Councillor Nelson moved grant of the application which was unanimously agreed.

**Decided:** the application be granted.

GENERAL PURPOSES BOARD - 14 MAY 2014

---

- 350 Application for Taxi Driver's Licence – Alan Forbes 350**
- There was submitted report by the Head of Legal & Property Services for the grant of a Taxi Driver's Licence by Mr Forbes following a Police objection.  
Mr Forbes was present.  
The Board heard Sergeant Fitzpatrick in support of the Police objection and Mr Forbes in support of his application.  
**Decided:** the application be refused (unanimous)
- 351 Request for Suspension of Taxi Driver's Licence – Greig Lilly 351**
- There was submitted a report by the Head of Legal & Property Services requesting the Board to consider the suspension of a Taxi Driver's Licence to Mr Lilly and also to consider his renewal application.  
Mr Lilly was not present.  
Mr Douglas advised the Board on the background of the immediate suspension and renewal application. He also advised on the current medical report.  
**Decided:** unanimously
- (i) to uphold the immediate suspension;
  - (ii) the application for renewal be refused;
  - (iii) to grant a Direction that Mr Lilly may apply for a Taxi Driver's Licence within one year; and
  - (iv) the application fee for renewal be waived successfully passing relevant medical examination and said application being made within one year of even date.

**POLICY & RESOURCES COMMITTEE - 20 MAY 2014**

---

**Policy & Resources Committee**

**Tuesday 20 May 2014 at 3pm**

**Present:** Provost Moran, Councillors Clocherty, MacLeod, McCabe, McCormick, McEleny, McIlwee, Nelson, Loughran, Rebecchi and Wilson.

**Chair:** Councillor McCabe presided.

**In attendance:** Chief Executive, Corporate Director Education, Communities & Organisational Development, Acting Corporate Director Environment, Regeneration & Resources, Head of Legal & Property Services, Head of Finance, Head of Health Improvement & Commissioning, Service Manager, Health Improvement, Inequalities & Personalisation, Acting Head of Organisational Development, HR & Communications, Head of Education, Mr M McNab (for Head of Safer & Inclusive Communities), Corporate Policy & Partnership Manager, Corporate Procurement Manager, Mr G Simmonds (Education Services) and Mr M Bingham (Corporate Communications).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.**

**352 Apologies, Substitutions and Declarations of Interest 352**

No apologies for absence were intimated.

Declarations of interest were intimated as follows:

Agenda Item 7 (Welfare Reforms Update) - Councillors McCabe, McEleny and McIlwee.  
Agenda Item 16 (Queen's Baton Relay and Race 2 the Games) - Councillors Nelson and Wilson.

Additional Agenda Item (Collaborative Contract with Riverside Inverclyde for Consultancy Services) - Councillors Clocherty, McCabe and Wilson.

**353 Policy & Resources Capital Programme 2013/16 – Progress Report 353**

There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources and the Head of Finance (1) providing an update on the status of the projects forming the Policy & Resources Capital Programme 2013/16 and (2) highlighting the overall financial position.

**Decided:** that the current position of the 2013/16 Capital Programme and the progress of the specific projects detailed in Appendix 1 be noted.

**354 Capital Programme 2013/16 354**

There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources on the latest position of the 2013/16 Capital Programme.

**Decided:**

(1) that the Committee note the current position of the 2013/16 Capital Programme; and

**POLICY & RESOURCES COMMITTEE - 20 MAY 2014**

---

(2) that it be noted that a detailed report on the 2013/14 out-turn will be submitted to the Committee in August 2014.

**355 Policy & Resources Committee 2013/14 Revenue Budget - Period 11 to 28 February 2014 355**

There was submitted a report by the Chief Executive, Acting Corporate Director Environment, Regeneration & Resources, Corporate Director Education, Communities & Organisational Development and Head of Finance on the 2013/14 projected out-turn for the Policy & Resources Committee as at Period 11 (28 February 2014).

**Decided:**

(1) that the 2013/14 projected underspend of £385,000 for the Policy & Resources Committee as at Period 11 (28 February 2014) be noted; and

(2) that it be noted that the former Bogston Filling Station site is being re-advertised for sale.

**356 General Fund Revenue Budget 2013/14 as at 28 February 2014 356**

There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources (1) advising the Committee of the position of the General Fund Revenue Budget as at 28 February 2014 and (2) providing an update in respect of the position of the General Fund Reserves and Workstream Savings.

**Decided:**

(1) that the Committee note the latest position of the 2013/14 Revenue Budget and General Fund Reserves;

(2) that the 2013/16 Workstream Savings position be noted; and

(3) that it be noted that there is a report elsewhere on the agenda regarding the latest position of the 2015/16 grant settlement.

**357 Procurement Update 357**

There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources on the progress being made with Procurement since the last report in February 2014.

**Decided:**

(1) that the Committee note the progress on the Strategic Procurement Framework;

(2) that the progress made in savings delivery be noted;

(3) that the progress being made in paying Inverclyde suppliers within 20 days be noted;

(4) that the summary and comments on the progress of the Procurement Reform Bill be noted; and

(5) that approval be given to the use of a 5% weighting for community benefits in all future tenders above a threshold of £1m, in consultation with the Procurement Manager.

**358 Welfare Reforms Update 358**

There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources and the Corporate Director Inverclyde Community Health & Care Partnership providing (1) an update in respect of the Council's response to welfare reform including the 2013/14 out-turn position and the latest position in respect of Discretionary Housing Payments and (2) an update on Financial Inclusion Projects.



**POLICY & RESOURCES COMMITTEE - 20 MAY 2014**

Councillors McCabe, McEleny and McIlwee declared non-financial interests in this item as Members of the Board of River Clyde Homes. Each Member formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the Chamber or his participation in the decision making process.

**Decided:**

- (1) that approval be given to the revised Discretionary Housing Payment policy set out in Appendix 5 to the report;
- (2) that the Committee otherwise note the report and that a further update will be submitted to the next meeting;
- (3) that the Committee recognise the hard work and commitment of the Discretionary Payments Team in the successful administration of the first year of the Scottish Welfare Fund and the introduction of the social sector size criteria; and
- (4) that it be noted that a report on this matter with specific reference to sanctions and client conditionality will be submitted to the next meeting of the Inverclyde Alliance Board.

**359 Progress in Mainstreaming Equality**

**359**

There was submitted a report by the Head of Education informing the Committee of the progress which the Council has made with regard to meeting its duties under the Equality Act 2010 and the Equality Act 2010 (Specific Duties) (Scotland) Regulations 2012.

**Decided:**

- (1) that the Committee note the information provided which outlines the progress the Council has made towards meeting its legal obligations under equalities legislation; and
- (2) that a briefing and workshop session on equality issues be arranged for Elected Members.

**360 Corporate Performance Report**

**360**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development providing performance information based on the most recent Corporate Directorate Improvement Plan (CDIP) performance reports which had been considered by the appropriate Service Committees.

**Decided:**

- (1) that the performance information contained in the report be noted;
- (2) that it be noted that further reports on corporate performance will be submitted to future meetings of the Committee; and
- (3) that briefing sessions on future corporate performance reports be arranged for Elected Members.

**361 SOLACE Improving Local Government Benchmarking Framework 2012/13**

**361**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development (1) on the publication of the 2012/13 Local Government Benchmarking Framework data and (2) detailing the improvement actions which have been developed to address, where appropriate, the performance of those indicators which fall within the third and fourth quartiles nationally.

**Decided:** that approval be given to the Improvement Plan for the third and fourth quartile Local Government Benchmarking Framework Indicators, detailed in Appendix 1 to the report.

## POLICY &amp; RESOURCES COMMITTEE - 20 MAY 2014

- 362 Annual Review of Education, Communities & Organisational Development and Environment, Regeneration & Resources Corporate Directorate Improvement Plans 2013/16 362**
- There was submitted a report by the Corporate Director Education, Communities & Organisational Development seeking approval for those aspects of the Education, Communities & Organisational Development and Environment, Regeneration & Resources Corporate Directorate Improvement Plans which fall within the remit of the Policy & Resources Committee.
- Decided:** that approval be given to the refreshed Education, Communities & Organisational Development and Environment, Regeneration & Resources Corporate Directorate Improvement Plans 2013/16 as set out in the appendices to the report.
- 363 Options Appraisal: are you getting it right? – Accounts Commission Report 363**
- There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources (1) highlighting the main messages arising from the Accounts Commission document “Options Appraisal: are you getting it right?” which was published in March 2014 and (2) seeking the Committee’s approval for any actions proposed.
- Decided:**
- (1) that the Committee note the issues raised in the Audit Scotland report; and
  - (2) that the Committee note the proposal for the Performance Corporate Improvement Group to take the lead and develop a framework for the improved implementation of Option Appraisal to inform strategic decision making and that this will be the subject of a further report to the Committee.
- 364 Overview of Local Government in Scotland 2014 – Report by the Accounts Commission 364**
- There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources (1) highlighting the key recommendations from the recent Accounts Commission Report “An Overview of Local Government in Scotland 2014” and (2) seeking the Committee’s approval for actions identified by Officers.
- Decided:**
- (1) that the Committee note the Corporate Management Team’s updates in respect of key priorities for Councillors in 2014 detailed within section 5 of the report and approve the action plan identified in Appendix 2; and
  - (2) that it be agreed that progress in respect of the action plan be reported to the Audit Committee as part of the audit actions update each Committee cycle.
- 365 2015/16 Revenue Grant Settlement – Update 365**
- There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources providing an update in respect of the 2015/16 Government Grant Settlement following further debate and decisions at COSLA.
- Decided:**
- (1) that the Committee note the contents of the report and that a final decision on the Council’s 2015/16 Revenue Grant is awaited from the Scottish Government;

**POLICY & RESOURCES COMMITTEE - 20 MAY 2014**

---

(2) that the Committee confirm the decision taken at the February 2014 Inverclyde Council that £1.1m of the 2015/16 Revenue Grant be allocated to the School Estate Management Plan;

(3) that it be confirmed that any decision on potential increased grant in 2015/16 over and above the £1.1m be considered as part of the overall 2015/18 Revenue Budget; and

(4) that the Education & Communities Committee be requested to consider a report on the condition and use of the grass park at Gourrock Primary School.

**366 NRS Population Estimates and Migration Assumptions – Implications for Inverclyde 366**

There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources (1) informing the Committee of recent correspondence with National Registers of Scotland (NRS) on the publication of mid-year population estimates and migration assumptions for Inverclyde, post 2011 Census, and (2) outlining a number of implications for the Council's grant settlement and the current review of the Glasgow and Clyde Valley Housing Need and Demand Assessment.

The Acting Corporate Director Environment, Regeneration & Resources advised the Committee that since the writing of the report, the Chief Executive had received a letter from the National Registers of Scotland advising that there would be no alteration to the migration assumptions and that, as a consequence, Inverclyde was shown as the fastest depopulating area in Scotland for 2012/37 with a 19% population decrease in 25 years resulting in a population of below 66,000.

**Decided:**

(1) that the Committee note the revised, re-based NRS 2011 and 2012 mid-year estimates for Inverclyde which better reflect the 2011 Census result and the implications these have specifically in relation to the 2015/16 Needs Based Grant Settlement;

(2) that the Committee note and welcome the assistance of the Glasgow and Clyde Valley (GCV) Strategic Development Planning Authority Core Team and Glasgow City Council on the population and household evidence base for Inverclyde and the joint working currently being undertaken by the GCV Housing Market Partnership on the GCV Housing Need and Demand Assessment (GCV HNDA2);

(3) that it be noted that these matters will be monitored via the Performance Corporate Improvement Group and be reported to the SOA Programme Board and where appropriate the Policy & Resources Committee; and

(4) that in view of the information received regarding the NRS migration assumptions, a report be submitted to the meeting of the Inverclyde Alliance Board on 16 June 2014.

**367 Queen's Baton Relay and "Race 2 the Games" 367**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development seeking approval for funding for the Queen's Baton Relay in Inverclyde and Clyde Muirshiel's Sailability "Race 2 the Games".

Councillors Nelson and Wilson declared non-financial interests in this item as Members of Clyde Muirshiel Park Authority Joint Committee. Each Member formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the Chamber or his participation in the decision making process.

## POLICY &amp; RESOURCES COMMITTEE - 20 MAY 2014

**Decided:**

- (1) that approval be given to provision of the budget for the Queen's Baton Relay as set out in the report; and
- (2) that approval be given to the sponsorship of "Race 2 the Games" by Inverclyde Council up to £10,000 subject to the conditions set out in paragraph 5.4.

**368 Active Living Strategy****368**

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership seeking formal endorsement of the Inverclyde Active Living Strategy set out in Appendix 1 to the report.

**Decided:**

- (1) that the Committee note the content of the report; and
- (2) that the Inverclyde Active Living Strategy set out in the appendix to the report be endorsed.

**369 Craft Employees Assimilation into Local Government Employees (LGE) Terms and Conditions****369**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development recommending that 20 employees currently covered by Crafts Workers' terms and conditions of employment be fully assimilated into the Local Government Employee Terms and Conditions of Employment.

**Decided:**

- (1) that agreement be given to the assimilation of the 20 Craft posts in Environment & Commercial Services into the Local Government Employee Terms and Conditions from 2 June 2014;
- (2) that it be agreed that the costs of withdrawing the Long Service Award be met from the Equal Pay Earmarked Reserves budgeted for by the Council;
- (3) that the costs associated with the changes be met as follows: the initial cost of £6,700 including on-costs to be met from the pay award inflation contingency in 2014/15 and salary increments to 2017 of £20,498 to be contained within the bottom up budgeting exercise; and
- (4) that it be noted that the Building Services Unit (BSU) income earning capacity is reduced and that on the basis set out in the report, the income target for the BSU should be reduced by £26,400 from 2014/15, to be funded from the pay inflation contingency.

**370 Workstream Savings Terms and Conditions****370**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development making recommendations in respect of the Terms and Conditions Workstream Savings.

Following discussion Councillor McCabe moved that the proposals set out in paragraphs 5.1 and 5.4 of the report be approved. As an amendment, Councillor McEleny moved that any existing Council employees moving post within the organisation be not required to pay for a Disclosure Scotland check. On a vote 3 Members voted for the amendment and 8 for the motion which was declared carried.

**Decided:** that the proposals set out in paragraphs 5.1 and 5.4 of the report be approved.

POLICY & RESOURCES COMMITTEE - 20 MAY 2014

---

- 371 Contract Awards – 1 April 2013 – 31 March 2014 371**
- There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources (1) advising the Committee of contracts awarded for the supply of goods and materials, provision of services and execution of works during the period 1 April 2013 to 31 March 2014 and (2) seeking approval for the submission of reports on contract awards to the Committee on a six monthly basis.
- Decided:**
- (1) that the Committee note the contracts awarded by the Council during the period 1 April 2013 to 31 March 2014; and
- (2) that six monthly reports on contract awards be submitted to the Committee by the Head of Legal & Property Services.
- 372 Kerbside Glass Collection Service - Update: Remit from Environment & Regeneration Committee 372**
- There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources requesting the Committee to consider a remit from the Environment & Regeneration Committee of 1 May 2014 relative to funding for the Kerbside Glass Collection Service.
- Decided:** that it be agreed to return the £24,000 budget not required due to the delay in implementing kerbside glass recycling to the Contingency Earmarked Reserve for future re-allocation.
- 373 Gourock Pier and Railhead Development - Progress Report: Remit from Environment & Regeneration Committee 373**
- There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources requesting the Committee to consider a remit from the Environment & Regeneration Committee of 1 May 2014 relative to the development of the Gourock Pier and Railhead development area and proposals in relation to land purchases and leases.
- Decided:** that additional maintenance obligations of approximately £10,000 per year arising from the development be funded from the Revenue implications of the Capital Programme allowance.
- The Convener being of the opinion that the undernoted report by the Acting Corporate Director Environment, Regeneration & Resources was relevant, competent and urgent moved its consideration in terms of the relevant Standing Order to allow the Committee to consider whether it would wish to participate in a collaborative procurement exercise with Riverside Inverclyde at the earliest opportunity. This was agreed unanimously.**
- 374 Collaborative Contract with Riverside Inverclyde for Consultancy Services 374**
- There was submitted a report by the Acting Corporate Director Environment, Regeneration & Resources requesting the Committee's approval to participate in the collaborative procurement exercise with Riverside Inverclyde for Consultancy Services.

**POLICY & RESOURCES COMMITTEE - 20 MAY 2014**

---

Councillors Clocherty, McCabe and Wilson declared non-financial interests in this item as Members of the Board of Riverside Inverclyde. Each Member formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the Chamber or his participation in the decision making process.

**Decided:** that approval be given to the request to take part in a collaborative procurement exercise for Consultancy Services with Riverside Inverclyde as provided for in Order 12.1 of the Standing Orders relating to Contracts.

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following items on the ground that the business involved the likely disclosure of exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as are set opposite each item:-**

Item	Paragraph(s)
<b>Appendices relative to Agenda Item 22</b>	<b>6 and 9</b>
<b>Use of Powers Delegated to the Chief Executive: Pension Access</b>	<b>1</b>

**375 Appendices relative to Agenda Item 22 375**

There were submitted appendices relative to Agenda Item 22 (Gourock Pier and Railhead Development - Progress Report: Remit from Environment & Regeneration Committee) providing details of proposals relating to land purchase.

**Noted**

**376 Use of Powers Delegated to the Chief Executive: Pension Access 376**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development advising of the use of the powers delegated to the Chief Executive to allow release of an employee with access to their pension.

**Noted**

**PLANNING BOARD - 4 JUNE 2014**

---

**Planning Board**

**Wednesday 4 June 2014 at 3pm**

**Present:** Provost Moran, Councillors Brooks, Campbell-Sturgess, Dorrian, Brennan (for Jones), Loughran, McIlwee, Nelson, Shepherd (for Rebecchi) and Wilson.

**Chair:** Councillor Wilson presided.

**In attendance:** Head of Regeneration & Planning, Development & Building Standards Manager, Mr M Higginbotham (for Head of Environmental & Commercial Services) and Mr J Kerr (for Head of Legal & Property Services).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Board.**

**377 APOLOGIES, SUBSTITUTIONS AND DECLARATIONS OF INTEREST 377**

Apologies for absence were intimated on behalf of Councillors Jones, McColgan and Rebecchi, with Councillor Brennan substituting for Councillor Jones and Councillor Shepherd for Councillor Rebecchi.

No declarations of interest were intimated.

**378 PLANNING APPLICATIONS 378**

There were submitted reports by the Head of Regeneration & Planning on the following applications which were dealt with as follows:-

**(a) Erection of thirty three dwellinghouses, alterations to detention basin and relocation of play area (amendment to planning permission IC/06/008): Inverkip 8 and 9, Hill Farm, Inverkip (14/0041/IC)**

The report recommended that planning permission be granted subject to a number of conditions.

**Decided:** that consideration of the application be continued for a site visit to be arranged by the Head of Legal & Property Services in consultation with the Chair.

**(b) Erection of extensions to front and rear of dwellinghouse: 108 Newark Street, Greenock (14/0048/IC)**

The report recommended that planning permission be granted subject to conditions. After discussion, Councillor Brooks moved that planning permission be granted subject to the conditions detailed in the report. As an amendment, Councillor Shepherd moved that planning permission be refused as the proposal is contrary to the Conservation Area status of the area. On a vote, 1 Member voted for the amendment and 9 for the motion which was declared carried.

**Decided:** that planning permission be granted subject to the following conditions:-

(1) that prior to the commencement of works on site, samples of all external materials to be use in construction shall be submitted to and approved in writing by the Planning

**PLANNING BOARD - 4 JUNE 2014**

Authority. Works shall then proceed as approved unless an alternative is agreed in writing by the Planning Authority. For the avoidance of doubt, the use of a grey tile on the roof will not be acceptable, to ensure the external materials are visually appropriate; and

(2) that the existing boundary hedge shall be retained at all times in the future unless its removal, wholly or in part, is approved in writing by the Planning Authority, to maintain a consistency in the appearance of front boundary treatments within the vicinity, in the interests of visual amenity within the Conservation Area.

**(c) Demolition and clearance of existing vacant redundant community building and shops and erection of a new building comprising two ground floor retail units, thirteen residential apartments above and ten ancillary basement car parking spaces:**

**The Kilmacolm Institute, Lochwinnoch Road, Kilmacolm (13/0379/IC)**

The Head of Regeneration & Planning advised Members that the third sentence on page 22 of the agenda papers should read "Twelve two and a one bedroom flat ..." instead of "Thirteen two and a one bedroom flat ..."

**Decided:** that planning permission be granted subject to the following conditions:-

(1) that prior to their use, samples of all facing materials shall be submitted to and approved in writing by the Planning Authority, to ensure that the facing materials are appropriate in terms of finish and colour and reflect the location of the site within a proposed conservation area;

(2) that prior to the start of development, details of a survey for the presence of Japanese Knotweed shall be submitted to and approved in writing by the Planning Authority and that, for the avoidance of doubt, this shall contain a methodology and treatment statement where any is found. Development shall not proceed until treatment is completed as per the methodology and treatment statement. Any variation to the treatment methodologies will require subsequent approval by the Planning Authority prior to development starting on site, to help arrest the potential spread of Japanese Knotweed in the interests of environmental protection;

(3) that the development shall not commence until an environmental investigation and risk assessment, including any necessary remediation strategy with timescale for implementation, of all pollutant linkages have been submitted to and approved, in writing by the Planning Authority. The investigations and assessment shall be site-specific and completed in accordance with acceptable codes of practice. The remediation strategy shall include verification/validation methodologies. This may be incorporated as part of a ground condition report and should include an appraisal of options, to satisfactorily address potential contamination issues in the interests of environmental safety;

(4) that on completion of remediation and verification/validation works and prior to the site being occupied, the developer shall submit a Completion Report for approval, in writing, by the Planning Authority, confirming that the works have been carried out in accordance with the remediation strategy. This report shall demonstrate that no pollutant linkages remain or are likely to occur and include (but not be limited to) a collation of verification/validation certificates, analysis information, remediation lifespan, maintenance/aftercare information and details of imported/disposed/reused materials relevant to the site, to provide verification that remediation has been carried out to the Planning Authority's satisfaction;

(5) that the presence of any previously unrecorded contamination or variation to reported ground conditions that becomes evident during site works shall be brought to the attention of the Planning Authority within one week. Consequential amendments to the remediation strategy shall not be implemented unless it has been submitted to and approved, in writing, by the Planning Authority, to ensure that all contamination issues



**PLANNING BOARD - 4 JUNE 2014**

---

are recorded and dealt with appropriately;

(6) that the use of the development shall not commence until the applicant has submitted a completion report for approval, in writing by the Planning Authority, detailing all fill or landscaping material imported onto the site. This report shall contain information of the materials source, volume, intended use and verification of chemical quality (including soil-leachate and organic content etc) with plans delineating placement and thickness, to protect receptors from the harmful effects of imported contamination;

(7) that the applicant shall submit to the Planning Authority a detailed specification of the containers to be used to store waste materials and recyclable materials produced on the premises as well as specific details of the areas where such containers are to be located. The retail use of the development shall not commence until the above details are approved in writing by the Planning Authority and the equipment and any structural changes in place, to protect the amenity of the immediate area, prevent the creation of nuisance due to odours, insects, rodents or birds;

(8) that the applicant shall submit to the Planning Authority a detailed specification of the containers to be used to store waste materials and recyclable materials produced on the premises as well as specific details of the areas where such containers are to be located. The use of the residential accommodation shall not commence until the above details are approved in writing by the Planning Authority and the equipment and any structural changes in place, to protect the amenity of the immediate area, prevent the creation of nuisance due to odours, insects, rodents or birds;

(9) that all external lighting on the application site should comply with the Scottish Government Guidance Note "Controlling Light Pollution and Reducing Lighting Energy Consumption", to protect the amenity of the immediate area, the creation of nuisance due to light pollution and to support the reduction of energy consumption;

(10) that a Noise Impact Assessment requires to be carried out in terms of PAN 1/2011. The report must contain, where necessary, proposals to reduce noise levels within the housing, to protect the amenity of occupiers of premises from unreasonable noise and vibration levels;

(11) that all surface water drainage from the site shall be treated in accordance with the principles of the Sustainable Urban Drainage Systems Manual (C697) (CIRIA 2007). Before development commences, details shall be submitted to and approved in writing by the Planning Authority of the maintenance regime for the water detention areas, to control runoff from the site to reduce the risk of flooding;

(12) that prior to commencement of construction of the building hereby permitted, final details of post-construction levels on and immediately adjacent to Smithy Brae shall be submitted to and approved in writing by the Planning Authority, to ensure that post-construction levels are adequate to ensure surface water does not penetrate into the lower level of the building; and

(13) that the parking spaces within the building shall be completed and ready for use prior to occupation of any of the permitted flats, to ensure the provision of the proposed parking spaces.