
Report To: Education & Communities Committee **Date:** 6 May 2014

Report By: Head of Finance & Corporate Director of Education, Communities & Organisational Development **Report No:** FIN/023/14/JB/IC

Contact Officer: Iain Cameron **Contact No:** 01475 712832

Subject: Communities 2013/14 Revenue Budget Report- Period 11 to 28 February 2014 & Capital Report 2013/16 - Progress

1.0 PURPOSE

- 1.1 To advise Committee of the 2013/14 Revenue Budget position at Period 11 to 28 February 2014.
- 1.2 To update the Committee in respect of the status of the projects forming the Communities Capital Programme 2013/16 and to highlight the overall financial position.

2.0 SUMMARY

- 2.1 The total Communities budget for 2013/14 is £8,070,280. A further £3,203,000 brought forward as Earmarked Reserves will also be used to primarily fund Community Facilities and various Housing initiatives.
- 2.2 The latest projection, excluding Earmarked Reserves, is an underspend of £108,000. This is a reduction in expenditure of £40,000 since last Committee.
- 2.3 The main variances to highlight are –
 - (a) Projected overspend of £323,000 for Waivers partially offset by a £284,000 over recovery of income for Pitch and Hall Lets.
 - (b) Projected underspend of £96,000 for Employee Costs within Safer Communities and Housing as a result of a delay in filling vacant posts and reduction in Overtime.
 - (c) Projected underspend of £12,000 for Civil Contingency Costs within Safer Communities.
 - (d) Projected underspend of £10,000 for Environmental Health Scientific Services within Safer Communities.
 - (e) Projected over recovery of income of £23,000 for Registration of Private Landlords within Safer Communities.
- 2.4 Earmarked Reserves for 2013/14 total £3,978,000 of which £624,000 is projected to be spent in the current financial year. To date expenditure of £299,000 (48%) has been incurred. The spend to date per profiling was expected to be £1,498,000 therefore slippage equates to £1,199,000 or 80%. The slippage relates to Support For Owners (£746,000) Renewal of Clune Park (£223,000) and Support for Community Facilities (£230,000)

2.5 The projected spend for the Communities Capital Programme 2013/16 is £11.840m of which £1.199m relates to the current Financial Year. At the end of Period 11 total spend is £0.839m or 70% of the projected total spend for 2013/14. Slippage from the original plan is £1.119m (48%.) The slippage relates to Scheme of Assistance (£0.726m) Watt Complex Refurb (£0.124m) and Community Facilities (£0.269m.)

3.0 RECOMMENDATIONS

- 3.1 That the Committee note the current projected underspend of £108,000 for the 2013/14 Revenue Budget as at Period 11 to 28 February 2014.
- 3.2 That the Committee note the progress of the projects forming the Communities Capital Programme 2013/16.

Jan Buchanan
Head of Finance

Patricia Cassidy
Corporate Director Education, Communities & OD

4.0 BACKGROUND

4.1 This report advises Committee of the current position of the 2013/14 Revenue Budget to Period 11, 28 February 2014 and highlights the main issues for consideration. The report also highlights progress of the Communities Capital Programme 2013/16.

5.0 2013/14 PROJECTION

5.1 The main issues to highlight in relation to the 2013/14 Revenue Budget are :-

Sports & Leisure and Community Halls: - Overspend £39,000

Expenditure has increased by £1,000 since the last Committee report. Waivers costs are now projected to overspend by £323,000. This is partially offset by a projected over recovery of Lets Income of £284,000.

Housing : Underspend £25,000

Employee costs were previously projected to underspend by £22,000 due to the over achievement of turnover savings. The projected underspend has now increased to £25,000. A vacant Housing Policy Officer post was not filled until last week of March 2014.

Safer Communities : Underspend £117,000

Employee costs are now projected to underspend by £66,000. Planned delays in filling vacant posts resulted in savings of £33,000. An underspend of £11,000 is projected for travel & subsistence and an underspend of £22,000 is projected for overtime.

A projected underspend of £12,000 for contribution to the Civil Contingency Service for 2013/14 was previously reported to Committee. The latest projection remains the same.

A projected underspend of £10,000 for Analytical and Scientific Services for Environmental Health was previously reported to Committee. There has been no change to this projection.

Grants to Voluntary Organisations : On Budget

The current budget for Grants to Voluntary Organisations is £390,430. The number of Funding Rounds in 2013/14 was reduced from three to two and as a result an unallocated balance of £57,000 will remain at year end. A request will be made to carry this balance forward to 2014/15 for distribution to Voluntary Organisations in the early part of the financial year. It should be noted that a budget saving of £50,000 has been applied to this budget in 2014/15.

6.0 2013/16 CAPITAL POSITION

6.1 The Communities Capital Programme consists of various Housing projects under the Scheme of Assistance (SoA), a contribution to the refurbishment of the Watt Library Complex and funding for new Community Facilities. The projected spend for 2013/16 is £11.840m of which £1.199m relates to the current Financial Year as detailed in Appendix 4. At the end of Period 11 total spend is £0.839m or 70% of the projected total spend for 2013/14. Slippage from the original plan is £1.119m (48%.) The slippage relates to Scheme of Assistance (£0.726m) Watt Complex Refurb (£0.124m) and Community Facilities (£0.269m.) The Scheme of Assistance slippage is due to previously authorised grants not being progressed by members of the public. An internal review has been undertaken and future spend projections will better reflect the final grant expenditure.

6.2 Appendix 5 provides a detailed overall summary for the total Scheme of Assistance (SoA) expenditure by project category.

7.0 EARMARKED RESERVES

7.1 Appendix 3 gives a detailed breakdown of the current earmarked reserves position. Total funding for Earmarked Reserves is £3,978,000 of which £624,000 is projected to be spent in 2013/14. The remaining balance of £3,354,000 will be carried forward to 2014/15 and beyond. As at Period 11 the expenditure was £299,000 or 48% of the 2013/14 projected spend.

The spend to date per profiling was expected to be £1,498,000 therefore slippage equates to £1,199,000 or 80%. The slippage relates to Support For Owners (£746,000,) Renewal of Clune Park (£223,000,) and Support for Community Facilities (£230,000)

8.0 VIREMENTS

8.1 There are no virements this Committee cycle.

9.0 IMPLICATIONS

9.1 Finance

All financial implications are discussed in detail within the report above.

One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report £000	Virement From	Other Comments
N/A					

Annually Recurring Costs / (Savings)

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report £000	Virement From	Other Comments
N/A					

9.2 Legal

There are no specific legal implications arising from this report.

9.3 Human Resources

There are no specific human resources implications arising from this report.

9.4 Equalities

There are no equalities issues within this report.

9.5 Repopulation

There are no repopulation issues within this report.

10.0 CONSULTATION

10.1 The report has been jointly prepared by the Corporate Director Education, Communities & Organisational Development and the Head of Finance.

11.0 BACKGROUND PAPERS

11.1 There are no background papers for this report.

COMMUNITIES**REVENUE BUDGET MONITORING REPORT****MATERIAL VARIANCES****PERIOD 11 : 1st April 2013 - 28th February 2014**

<u>Out Turn</u> <u>2012/13</u> <u>£000</u>	<u>Budget</u> <u>Heading</u>	<u>Budget</u> <u>2013/14</u> <u>£000</u>	<u>Proportion</u> <u>of Budget</u>	<u>Actual to</u> <u>28-Feb-14</u> <u>£000</u>	<u>Projection</u> <u>2013/14</u> <u>£000</u>	<u>(Under)/Over</u> <u>Budget</u> <u>£000</u>	<u>Percentage</u> <u>Over / (Under)</u>
	Sports & Leisure						
300	Waivers	113	104	226	266	153	67.7%
(287)	Lets Income	(187)	(171)	(223)	(320)	(133)	59.6%
	Libraries & Museum						
	None						
	Safer Communities						
2,891	Employee Costs	3,027	2,632	2,593	2,961	(66)	(2.5%)
75	Civil Contingency	69	69	57	57	(12)	(21.1%)
66	EH - Scientific Services	92	72	51	82	(10)	(19.6%)
(38)	Income - Reg of Private Landlords	(26)	(24)	(39)	(49)	(23)	59.0%
	Housing						
234	Employee Costs	206	179	155	181	(25)	(16.1%)
	Community Halls						
192	Waivers	143	131	275	313	170	61.8%
(235)	Lets Income	(162)	(149)	(253)	(313)	(151)	59.7%
Total Material Variances						(97)	

COMMUNITIES**REVENUE BUDGET MONITORING REPORT****CURRENT POSITION****PERIOD 11 : 1st April 2013 - 28th February 2014**

2012/13 Actual £000	Subjective Heading	Approved Budget 2013/14 £000	Revised Budget 2013/14 £000	Projected Out-turn 2013/14 £000	Projected Over/(Under) Spend £000	Percentage Over/(Under)
4,321	Employee Costs	4,144	4,404	4,308	(96)	(2.2%)
565	Property Costs	534	501	503	2	0.4%
1,992	Supplies & Services	1,812	1,831	1,826	(5)	(0.3%)
65	Transport Costs	53	47	47	0	-
177	Administration Costs	54	62	61	(1)	(1.6%)
3,142	Other Expenditure	2,523	2,765	2,767	2	0.1%
(2,039)	Income	(643)	(1,111)	(1,121)	(10)	0.9%
8,223	TOTAL NET EXPENDITURE	8,477	8,499	8,391	(108)	(1.3%)
	Earmarked Reserves	0	(429)	(429)	0	
	TOTAL NET EXPENDITURE excluding Earmarked Reserves	8,477	8,070	7,962	(108)	

2012/13 Actual £000	Objective Heading	Approved Budget 2013/14 £000	Revised Budget 2013/14 £000	Projected Out-turn 2013/14 £000	Projected Over/(Under) Spend £000	Percentage Over/(Under)
1,541	Libraries & Museum	1,506	1,488	1,483	(5)	(0.3%)
1,825	Sports & Leisure	1,517	1,484	1,504	20	1.3%
3,326	Safer Communities	3,372	3,481	3,364	(117)	(3.4%)
701	Housing	811	772	747	(25)	(3.2%)
458	Community Halls	890	893	912	19	2.1%
372	Grants to Vol Orgs	381	381	381	0	-
8,223	TOTAL COMMUNITIES	8,477	8,499	8,391	(108)	(1.3%)
	Earmarked Reserves	0	(429)	(429)	0	

EARMARKED RESERVES POSITION STATEMENT

COMMITTEE: Communities

Project	Lead Officer/ Responsible Manager	c/f Funding 2012/13	New Funding 2013/14	Total Funding 2013/14	Phased Budget To Period 11 2013/14	Actual To Period 11 2013/14	Projected Spend 2013/14	Amount to be Earmarked for 2014/15 & Beyond	Lead Officer Update
		£000	£000	£000	£000	£000	£000	£000	
Support for Owners	John Arthur	806	328	1,134	819	73	250	884	£328k of funding has now been received from Scottish Government. Following communication from RCH, the projected spend for 2013/14 has been further reduced from £606k to £250k. In addition to the £250k of expenditure now projected for 2013/14, there is a further £284k of work committed which will be invoiced in 2014/15. At this point in time £600k remains uncommitted.
Renewal of Clune Park	John Arthur	1,281	365	1,646	271	48	50	1,596	2013/14 funding of £165k anticipated for Council Tax receipts on second homes and long term empty properties. Additional £200k of funding was approved by P&R Committee 24/09/13. Following receipt of report from a Structural Engineer, the Education & Communities Committee of 11/03/14 approved demolition orders for 247 flats in 26 tenements and granted delegated authority to agree compensation to owner occupiers and tenants. A Compulsory Purchase Order report for the whole area (430 flats in 45 tenements) will be submitted in due course.
GTVO - Playschemes	John Arthur	9	0	9	9	9	9	0	Fully spent in June 2013 per awards made by Grants Sub Committee 12/06/13.
SG Empty Homes Loan	John Arthur	371	0	371	2	0	0	371	There has been no interest in this scheme and as a result the entire loan will be returned to the Scottish Government in April 2014.
Area Renewal Fund	John Arthur	211	0	211	100	16	36	175	2013/14 spend to date - £5k Clune Park, £6k Lady Octavia Changing Facilities and £5k Craigend Resource Centre. Planned spend for 2013/14 - £100k for Gibshill Comm Centre, £3k for Task Group creche, £5k Woodhall, further £10k Clune Park and £3k for Central Greenock Action Group. Previously advised £75k c/fwd now increased by £100k to £175k due to delay in start of works on Gibshill Community Centre.
Support for Community Facilities	John Arthur	525	52	577	297	153	279	298	2013/14 spend to date - £10k Glenpark Harriers, £9k Wellington Allotments, £41k Quarriers Village, £36k Parklea Branching Out, £25k Westcoast Cinema, £4k Wellington Playgroup, £7k Inverkip Primary School Parents and £17k Reach for Autism. Remainder of spend in 2013/14 projected to be £130k. Planned expenditure of £100k on Gibshill Community Centre has been delayed until 2014/15. Previously advised £198k c/fwd has increased to £298k as a result.
Summer Playschemes	John Arthur	0	30	30	0	0	0	30	This is a new reserve approved by P&R Committee on 24 Sept 2013 and it will be used to fund the expansion of Summer Playschemes. The funding will be carried forward to next financial year to fund schemes in summer of 2014.
Total		3,203	775	3,978	1,498	299	624	3,354	

COMMUNITIES CAPITAL REPORT APPENDIX 1

Appendix 4

COMMITTEE: EDUCATION & COMMUNITIES

Project Name	1	2	3	4	5	6	7	8	9	10	11	Status
	Est Total Cost	Actual to 31/3/13	Approved Budget 2013/14	Revised Est 2013/14	Actual to 18/03/14	Est 2014/15	Est 2015/16	Future Years	Start Date	Original Completion Date	Current Completion Date	
	£000	£000	£000	£000	£000	£000	£000					
Housing												
<u>Supported Borrowing</u>												
Scheme of Assistance - Aids & Adaptions	100	0	100	100	100	0	0	0				Completed
<u>Grant Funded</u>												
Scheme of Assistance - Grant Funded (2012-2015)	2,390	0	940	214	0	867	909	400				Ongoing
<u>CFCR</u>												
Aids & Adaptions EMR	700	340	360	360	360	0	0	0				
Scheme of Assistance Core	1299	0	433	433	287	433	433	0				
SOA September 2013 Allocation	100	0	0	0	0	100	0	0				
Total SOA Capital	4,589	340	1,833	1,107	747	1,400	1,342	400				
Cultural & Sports												
<u>Supported Borrowing</u>												
Contribution to Watt Complex Refurbishment (includes £1000k CFCR)	4,000	79	171	47	47	153	500	3221				Ongoing
Inverkip Community Facility & Library Fit Out (includes £900k CFCR)	1,801	36	264	23	23	1,242	500	0				Ongoing
Community Facilities Investment Woodhall (CFCR)	400	0	0	0	0	0	400	0				Commences 2014/15
New Community Facility Broomhill (includes £750k CFCR)	1,050	0	50	22	22	128	900	0				Ongoing
	7,251	115	485	92	92	1,523	2,300	3,221				
Communities Total	11,840	455	2,318	1,199	839	2,923	3,642	3,621				

SCHEME OF ASSISTANCE SUMMARY

COMMITTEE: EDUCATION & COMMUNITIES

Appendix 5

	<u>Budget 2013/14</u>	<u>Proportion of Budget</u>	<u>Actual to 18/03/13</u>	<u>Projection 2013/14</u>	<u>(Under) / Over Budget</u>	<u>Percentage Over / (Under)</u>
	<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>
<u>Assistance To Support Independent Living</u>						
Care & Repair (including Small Repair Service)	246	226	123	246	0	0.0%
Grant Assistance - Adaptions	1,139	1,045	553	779	(360)	(31.6%)
<u>House Conditions Works</u>						
Private Laddord Advice	1	0	0	1	0	0.0%
Implement Scheme of Assistance	2	2	0	2	0	-
Lead Pipe Replacement	4	3	2	4	0	0.0%
BTS Housing	85	78	7	25	(60)	(70.6%)
Central Heating Grants	28	26	26	28	0	0.0%
RSL Owners	35	32	0	10	(25)	(71.4%)
Empty Home Fund	274	251	29	0	(274)	(100.0%)
Regeneration Enabling	19	17	7	12	(7)	(36.8%)
Total Scheme of Assistance	1,833	1,680	747	1,107	(726)	(39.6%)