
Report To: Education & Communities Committee **Date:** 11 March 2014

Report By: Head of Finance & Corporate Director Education, Communities & Organisational Development **Report No:** FIN/011/14/JB/IC

Contact Officer: Iain Cameron **Contact No:** 01475 712832

Subject: Communities 2013/14 Revenue Budget Report- Period 9 to 31 December 2013 & Capital Report 2013/16 - Progress

1.0 PURPOSE

- 1.1 To advise Committee of the 2013/14 Revenue Budget position at Period 9 to 31 December 2013.
- 1.2 To update the Committee in respect of the status of the projects forming the Communities Capital Programme 2013/16 and to highlight the overall financial position.

2.0 SUMMARY

- 2.1 The total Communities budget for 2013/14 is £8,508,710. A further £3,203,000 brought forward as Earmarked Reserves will also be used to primarily fund Community Facilities various Housing initiatives.
- 2.2 The latest projection, excluding Earmarked Reserves, is an underspend of £68,000. This is a reduction in expenditure of £61,000 since last Committee.
- 2.3 The main variances to highlight are –
 - (a) Projected overspend of £340,000 for Waivers partially offset by a £302,000 over recovery of income for Pitch and Hall Lets.
 - (b) Projected underspend of £65,000 for Employee Costs as a result of delay in filling vacant posts.
 - (c) Projected underspend of £12,000 for Civil Contingency Costs within Safer Communities.
 - (d) Projected underspend of £10,000 for Environmental Health Scientific Services within Safer Communities.
 - (e) Projected over recovery of income of £12,000 for Registration of Private Landlords within Safer Communities.
- 2.4 Earmarked Reserves for 2013/14 total £3,978,000 of which £1,052,000 is projected to be spent in the current financial year. To date expenditure of £248,000 (18%) has been incurred. The spend to date per profiling was expected to be £1,180,000 therefore slippage equates to £932,000 or 79%. The slippage relates to Support For Owners. Although the majority of the work has been committed, it is expected that not all work will be invoiced until 2014/15.

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- 2.5 The projected spend for the Communities Capital Programme 2013/16 is £11.840m of which £1.501m relates to the current Financial Year. At the end of Period 9 total spend is £0.650m or 43.3% of the projected total spend for 2013/14. Slippage from the original plan is £0.817m (35.2%.) The slippage relates to Scheme of Assistance (SoA.) At the present time, 60% of the slippage has been committed and 100% is expected to be committed by 31 March 2014, although it is anticipated that final invoices will not be paid until 2014/15.

3.0 RECOMMENDATIONS

- 3.1 That the Committee note the current projected underspend of £68,000 for the 2013/14 Revenue Budget as at Period 9 to 31 December 2013.
- 3.2 That the Committee note the progress of the projects forming the Communities Capital Programme 2013/16.
- 3.3 That the Committee approve the virement of £15,000 within Safer Communities as detailed in paragraph 8.1 and Appendix 4.

Jan Buchanan
Head of Finance

Albert Henderson
Corporate Director Education, Communities & OD

4.0 BACKGROUND

- 4.1 This report advises Committee of the current position of the 2013/14 Revenue Budget to Period 9, 31 December 2013 and highlights the main issues for consideration. The report also highlights progress of the Communities Capital Programme 2013/16.

5.0 2013/14 PROJECTION

- 5.1 The main issues to highlight in relation to the 2013/14 Revenue Budget are :-

Sports & Leisure and Community Halls: - Overspend £38,000

Expenditure has increased by £11,000 since the last Committee report as a result of an increase in waivers costs which are now projected to overspend by £340,000. This is partially offset by a projected over recovery of Lets Income of £302,000. As previously reported to Committee, the projected income has been reduced by £30,000 to take account of the potential bad debt write-off for previous years.

Housing : Underspend £22,000

Employee costs were previously projected to underspend by £15,000 due to the over achievement of turnover savings. The projected underspend has now increased to £22,000 due to a further delay in filling a vacant Housing Policy Officer post.

Safer Communities : Underspend £83,000

Employee costs are now projected to underspend by £41,000. Delays in filling vacancies have resulted in an underspend of £30,000 and an underspend of £11,000 has resulted from a reduction in travel & subsistence expenditure.

A payment of £68,000 has been made to Renfrewshire Council for a contribution to the Civil Contingency Service for 2013/14. This results in a projected underspend of £12,000 for the Emergency Planning budget.

Glasgow City Council provide Analytical and Scientific Services for Environmental Health. The current budget for these services is £91,580 and the latest projection is an underspend of £10,000 based on the expected level of sampling to be carried out in 2013/14.

6.0 2013/16 CAPITAL POSITION

- 6.1 The Communities Capital Programme consists of various Housing projects under the Scheme of Assistance (SoA), a contribution to the refurbishment of the Watt Library Complex and funding for new Community Facilities. The projected spend for 2013/16 is £11.840m of which £1.501m relates to the current Financial Year as detailed in Appendix 5. There is slippage of £0.817m (35.2%) from the original plan. Although 60% of this work is currently committed and 100% is expected to be committed by year end, the final invoices are not expected to be paid until 2014/15. Expenditure to date at the end of Period 9 to 31 December 2013 is currently £0.650m or 43.3% of the 2013/14 projected spend
- 6.2 Appendix 6 provides a detailed overall summary for the total Scheme of Assistance (SOA) expenditure by project category.

7.0 EARMARKED RESERVES

7.1 Appendix 3 gives a detailed breakdown of the current earmarked reserves position. Total funding for Earmarked Reserves is £3,978,000 of which £1,052,000 is projected to be spent in 2013/14. The remaining balance of £2,926,000 will be carried forward to 2014/15 and beyond. As at Period 9 the expenditure was £248,000 or 18% of the 2013/14 projected spend.

The spend to date per profiling was expected to be £1,180,000, therefore slippage equates to £932,000 or 79%. The slippage relates to Support For Owners. Although the majority of the work has been fully committed, it is expected work will not be fully completed and invoiced until 2014/15. All completed work which has not been invoiced by River Clyde Homes will be accrued at the 2013/14 year end.

8.0 VIREMENTS

8.1 Committee are asked to approve a budget virement of £15,000 as detailed in Appendix 4. This virement will allow Youth Justice / Anti-Social Behaviour budget to be used to increase the Data Analyst post working within Greenock Police Station from 0.5fte to 1.0fte.

9.0 IMPLICATIONS

9.1 Finance

All financial implications are discussed in detail within the report above.

One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report £000	Virement From	Other Comments
N/A					

Annually Recurring Costs / (Savings)

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report £000	Virement From	Other Comments
N/A					

9.2 Legal

There are no specific legal implications arising from this report.

9.3 Human Resources

There are no specific human resources implications arising from this report.

9.4 Equalities

There are no equalities issues within this report.

9.5 Repopulation

There are no repopulation issues within this report.

10.0 CONSULTATION

10.1 The report has been jointly prepared by the Corporate Director Education, Communities & Organisational Development and the Head of Finance.

11.0 BACKGROUND PAPERS

11.1 There are no background papers for this report.

COMMUNITIES**REVENUE BUDGET MONITORING REPORT****MATERIAL VARIANCES****PERIOD 9 : 1st April 2013 - 31st December 2013**

<u>Out Turn</u> <u>2012/13</u> <u>£000</u>	<u>Budget</u> <u>Heading</u>	<u>Budget</u> <u>2013/14</u> <u>£000</u>	<u>Proportion</u> <u>of Budget</u>	<u>Actual to</u> <u>31-Dec-13</u> <u>£000</u>	<u>Projection</u> <u>2013/14</u> <u>£000</u>	<u>(Under)/Over</u> <u>Budget</u> <u>£000</u>	<u>Percentage</u> <u>Over / (Under)</u>
	Sports & Leisure						
300	Waivers	113	85	190	306	193	101.6%
(287)	Lets Income	(187)	(140)	(186)	(353)	(166)	89.2%
	Libraries & Museum						
	None						
	Safer Communities						
2,891	Employee Costs	3,012	2,162	2,126	2,971	(41)	(1.9%)
75	Civil Contingency	69	69	57	57	(12)	(21.1%)
66	EH - Scientific Services	92	38	23	82	(10)	(43.5%)
(38)	Income - Reg of Private Landlords	(26)	(20)	(34)	(38)	(12)	35.3%
	Housing						
234	Employee Costs	206	148	132	184	(22)	(16.7%)
	Community Halls						
192	Waivers	143	107	247	290	147	59.5%
(235)	Lets Income	(162)	(122)	(225)	(298)	(136)	60.4%
Total Material Variances						(59)	

COMMUNITIES**REVENUE BUDGET MONITORING REPORT****CURRENT POSITION****PERIOD 9 : 1st April 2013 - 31st December 2013**

2012/13 Actual £000	Subjective Heading	Approved Budget 2013/14 £000	Revised Budget 2013/14 £000	Projected Out-turn 2013/14 £000	Projected Over/(Under) Spend £000	Percentage Over/(Under)
4,321	Employee Costs	4,144	4,389	4,324	(65)	(1.5%)
565	Property Costs	534	547	549	2	0.4%
1,992	Supplies & Services	1,812	1,831	1,823	(8)	(0.4%)
65	Transport Costs	53	47	47	0	-
177	Administration Costs	54	62	60	(2)	(3.2%)
3,142	Other Expenditure	2,523	2,404	2,723	319	13.3%
(2,039)	Income	(643)	(699)	(1,013)	(314)	44.9%
8,223	TOTAL NET EXPENDITURE	8,477	8,581	8,513	(68)	(0.8%)
	Earmarked Reserves	0	(72)	(72)	0	
	TOTAL NET EXPENDITURE excluding Earmarked Reserves	8,477	8,509	8,441	(68)	

2012/13 Actual £000	Objective Heading	Approved Budget 2013/14 £000	Revised Budget 2013/14 £000	Projected Out-turn 2013/14 £000	Projected Over/(Under) Spend £000	Percentage Over/(Under)
1,541	Libraries & Museum	1,506	1,534	1,533	(1)	(0.1%)
1,825	Sports & Leisure	1,517	1,519	1,546	27	1.8%
3,326	Safer Communities	3,372	3,482	3,399	(83)	(2.4%)
701	Housing	811	772	750	(22)	(2.8%)
458	Community Halls	890	893	904	11	1.2%
372	Grants to Vol Orgs	381	381	381	0	-
8,223	TOTAL COMMUNITIES	8,477	8,581	8,513	(68)	(0.8%)
	Earmarked Reserves	0	(72)	(72)	0	

Appendix 3

EARMARKED RESERVES POSITION STATEMENT
COMMITTEE: Communities

Project	Lead Officer/ Responsible Manager	c/f Funding 2012/13 £000	New Funding 2013/14 £000	Total Funding 2013/14 £000	Phased Budget To Period 9 2013/14 £000	Actual To Period 9 2013/14 £000	Projected Spend 2013/14 £000	Amount to be Earmarked for 2014/15 & Beyond £000	Lead Officer Update
Support for Owners	John Arthur	806	328	1,134	569	55	250	884	£328k of funding has now been received from Scottish Government. Following further communication from RCH the projected spend for 2013/14 has been reduced from £608k to £250k. In addition to the £250k of expenditure there is a further £284k of work committed which will be invoiced in 2014/15. At this point in time £800k remains uncommitted.
Renewal of Clune Park	John Arthur	1,281	365	1,646	263	36	277	1,369	2013/14 funding of £165k anticipated for Council Tax reduction has not yet been received. The remaining £1,481 of funding was approved by P&R Committee 24/09/13. Projected spend due to housing staff costs £47k and acquisition of flats (subject to negotiation) final settlement with individual owners £230k. Year to date spend mostly due to staff costs. Process has started to transfer ownership of some properties to Council and work is being progressed to designate the area a Housing Renewal Area (HRA.)
GTYO - Playschemes	John Arthur	9	0	9	9	9	9	0	Fully spent in June 2013 per awards made by Grants Sub Committees 12/06/13.
SG Empty Homes Loan	John Arthur	371	0	371	2	0	0	371	There has been no interest in this scheme and as a result the entire loan will be returned to the Scottish Government in April 2014.
Area Renewal Fund	John Arthur	211	0	211	40	16	137	74	2013/14 spend to date - £5k Clune Park, £6k Lady Clune High Facilities and £5k Clune Community Resource Centre. Planned spend for 2013/14 - £100k for Gilshill Comm Centre, £3k for Task Group creche, £5k Woodhall, further £10k Clune Park and £3k for Central Greenock Action Group. £75k c/w/d is planned expenditure for Clune Park Resource Centre in 2014/15.
Support for Community Facilities	John Arthur	525	52	577	297	132	379	198	2013/14 spend to date - £10k Glenpark Harriers, £8k Wellington Allocations, £41k Quarriers Village, £36k Parklea Branching Out, £25k Westboat Cinema, £4k Wellington Playgroup and £7k Inverkip Primary School Parents. Remainder of Community Grant spend in 2013/14 projected to be £147k and expenditure on Gilshill Community Centre £100k. £198k c/w/d allocated to Wellington Community Centre for spend in 2014/15.
Summer Playschemes	John Arthur	0	30	30	0	0	0	30	This is a new reserve approved by P&R Committee on 24 Sept 2013 and it will be used to fund the expansion of Summer Playschemes. The funding will be carried forward to next financial year to fund schemes in summer of 2014.
Total		3,203	775	3,978	1,180	248	1,052	2,926	

COMMUNITIES COMMITTEE**VIREMENT REQUESTS**

Budget Heading		Increase Budget	(Decrease) Budget
		£	£
Safer Communities - Employee Costs Youth Justice / ASB - Other Expenditure	1	15,000	15,000
		15,000	15,000

Note

1 - Virement of £15,000 from Other Expenditure to Employee Costs - funding for Data Analyst post within Greenock Police Station.

COMMUNITIES CAPITAL REPORT APPENDIX 1

Appendix 5

COMMITTEE: EDUCATION & COMMUNITIES

1	2	3	4	5	6	7	8	9	10	11	Status
Est. Total Cost	Actual to 31/3/13	Approved Budget 2013/14	Revised Est. 2013/14	Actual to 31/12/13	Est.2014/15	Est.2015/16	Future Years	Start Date	Original Completion Date	Current Completion Date	
£000	£000	£000	£000	£000	£000	£000					
Housing											
Supported Borrowing											
	100	0	100	100	0	0	0				Completed
	2,390	0	940	214	0	909	400				Ongoing
	700	340	360	227	0	0	0				
	1299	0	433	222	433	433	0				
	100	0	0	0	100	0	0				
	4,589	340	1,833	549	1,400	1,342	400				
Cultural & Sports											
Supported Borrowing											
	4,000	79	171	72	120	500	3221				Ongoing
	1,801	36	264	16	1,001	500	0				Ongoing
	400	0	0	0	0	400	0				Commences 2014/15
	1,050	0	50	13	100	900	0				
	7,251	115	485	101	1,221	2,300	3,221				
	11,840	455	2,318	650	2,621	3,642	3,621				
Communities Total											

SCHEME OF ASSISTANCE SUMMARY

COMMITTEE: EDUCATION & COMMUNITIES

Appendix 6

	Budget 2013/14	Proportion of Budget	Actual to 31/12/13	Projection 2013/14	(Under)/ Over Budget	Percentage Over / (Under)
	£000	£000	£000	£000	£000	£000
<u>Assistance To Support Independent Living</u>						
Care & Repair (including Small Repair Service)	246	185	123	246	0	0.0%
Grant Assistance - Adaptions	1,139	855	396	779	(360)	(31.6%)
<u>House Conditions Works</u>						
Private Laddord Advice	1	0	0	1	0	0.0%
Implement Scheme of Assistance	2	2	0	2	0	-
Lead Pipe Replacement	4	3	2	4	0	0.0%
BTS Housing	85	64	7	25	(60)	(70.6%)
Central Heating Grants	28	21	19	28	0	0.0%
RSL Owners	35	26	0	10	(25)	(71.4%)
Empty Home Fund	274	206	0	0	(274)	(100.0%)
Regeneration Enabling	19	14	2	12	(7)	(36.8%)
Total Scheme of Assistance	1,833	1,376	549	1,107	(726)	(39.6%)