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<b>Report To:</b>	<b>Environment and Regeneration Committee</b>	<b>Date:</b>	<b>6 March 2014</b>
<b>Report By:</b>	<b>Corporate Director, Environment, Regeneration and Resources</b>	<b>Report No:</b>	<b>E&amp;R/14/03/02 SJ/RG</b>
<b>Contact Officer:</b>	<b>Stuart W Jamieson</b>	<b>Contact No:</b>	<b>01475 712491</b>
<b>Subject:</b>	<b>Inverclyde Local Development Plan: Development Plan Scheme and Participation Statement 2014</b>		

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## 1.0 PURPOSE

- 1.1 To seek the endorsement of the Committee to the annual update of the Inverclyde Local Development Plan: Development Plan Scheme (DPS) and Participation Statement (PS) for submission to The Scottish Government and subsequent publication.

## 2.0 SUMMARY

- 2.1 The Planning, etc. (Scotland) Act 2006 requires each planning authority to prepare a Development Plan Scheme (DPS) which will set out the authority's programme for preparing and reviewing their Local Development Plan (LDP) and what is likely to be involved at each stage. A Participation Statement (PS) must also be prepared which will state when, how and with whom consultation on the Plan will take place, and the authority's proposals for public involvement in the plan preparation process.
- 2.2 The first Inverclyde DPS and PS were prepared, approved by Committee and submitted to The Scottish Government in March 2009. Legislation requires the DPS and PS to be updated at least annually, and approval has been given by Committee in March each year since 2009 to the updated DPS and PS. The sixth annual update is now the subject of this Committee report.
- 2.3 The main change being proposed in the 2014 DPS concerns the dates for receipt of the Report of Examination, the subsequent Committee report to approve modifications to the Plan and thereafter the formal adoption date. This is as a result of the uncertainty over the length of time the Scottish Government's Directorate for Planning and Environmental Appeals (DPEA) will take to examine the LDP and thereafter report back to the Council. It had previously been assumed this would be relatively short, but the DPEA will at this stage only provide a target date of 30 August 2014 for the Examination Report. Nevertheless the Council's 2014 DPS estimates that the LDP should be adopted in August 2014. This is on the basis that the reporter has already concluded the Council's conformity with the PS, and with the low level of representations received, it should result in the Examination Report being received well within the target date.

## 3.0 RECOMMENDATION

- 3.1 That Committee approves the publication of the updated 2014 Development Plan Scheme and Participation Statement and its submission in a refreshed desktop published format to The Scottish Government before 31 March 2014.

**Stuart Jamieson**  
**Head of Service – Regeneration and Planning**

## 4.0 BACKGROUND

- 4.1 The Regeneration and Planning Service has embarked upon the preparation of the first Inverclyde Local Development Plan (LDP) which will supersede the existing adopted Inverclyde Local Plan (2005). The first stage in this process was the approval of a Development Plan Scheme (DPS) and Participation Statement (PS), a statutory requirement under The Planning, etc. (Scotland) Act 2006.
- 4.2 The DPS and the PS for the Inverclyde Local Development Plan sets out the Council's intended programme for preparing and reviewing the LDP and what is to be involved at each stage. The DPS also requires a timetable, specifying the month and year in which the Council proposes to publish the various stages of the LDP and its expectations for finalising the process before adopting the Plan. The purpose of the PS is to state when, how and with whom consultation on the LDP will take place and outline the Council's proposals for public involvement in the plan preparation process. These documents require to be reviewed and submitted to the Scottish Government annually.
- 4.3 The first Inverclyde DPS and PS were prepared, approved by Committee and submitted to The Scottish Government in March 2009. Legislation requires the DPS and PS to be updated at least annually, and approval has been given by Committee in March each year since 2009 to the updated DPS and PS. The sixth annual update is now the subject of this Committee report.
- 4.4 Inverclyde Council is one of eight planning authorities that comprise the Glasgow and the Clyde Valley Strategic Development Planning Authority (GCVSDPA). As Committee are aware, the GCV Strategic Development Plan was approved by Scottish Ministers on 29 May 2012, following an Examination between December 2011 and March 2012.

Min Ref:  
10/03/09,  
para 18

Min Ref:  
30/08/12,  
para 460

## 5.0 PROPOSALS

- 5.1 A report was submitted to the 31 October 2013 Environment and Regeneration Committee seeking approval for the Schedule 4 documents (summaries of issues raised through representations to the LDP, together with the Council's response), as was programmed in the 2013 DPS. Thereafter the 2013 DPS identifies a date of April 2014 for receipt of the Report of Examination and adoption of the LDP in June 2014.
- 5.2 The main change being proposed in the 2014 DPS concerns the dates for receipt of the Report of Examination, the subsequent Committee report to approve modifications to the Plan and thereafter the formal adoption date.
- 5.3 As identified in all previous reports to Committee on this subject, the length of time that the Examination takes will be dependent upon the timetable of the Scottish Government's Directorate for Planning and Environmental Appeals (DPEA). It has previously been assumed that the Examination for Inverclyde would be relatively short in comparison with other Councils' Examinations because fewer representations on the Plan were expected, and indeed fewer representations than most other Councils were received.
- 5.4 However the DPEA have set a target date of 30 August 2014 for completing the Examination Report on Inverclyde's LDP, exactly nine months from our request to the DPEA to hold an Examination. (A target time of nine months is a standard time that is given to most Councils by the DPEA, whatever the level of representation received on their respective LDPs.)
- 5.5 Nevertheless it is anticipated that the Examination will conclude earlier than this target date. This is on the basis that the reporter has already concluded the Council's conformity with the PS, and with the low level of representations received, it should result in the Examination Report being received well within the target date. As such the Council's 2014 DPS reflects a likely Examination Report within six months of submission to the DPEA, and an anticipated adoption of the LDP in August 2014. This will require, however, a special committee to be convened, most likely in June 2014, to approve the proposed modifications to the LDP.

## 6.0 IMPLICATIONS

### Finance

6.1 There are no direct financial implications arising from this report.

#### Financial implications

##### One off costs

Cost Centre	Budget Heading	Budget Year	Proposed Spend this Report	Virement From	Other Comments
n/a	n/a	n/a	n/a	n/a	n/a

##### Annually Recurring Costs/Savings

Cost Centre	Budget Heading	With Effect from	Annual Net Impact	Virement From	Other Comments
n/a	n/a	n/a	n/a	n/a	n/a

### Legal

6.2 There are no direct legal implications arising from this report.

### Human Resources

6.3 There are no direct human resource implications arising from this report.

### Equalities

6.4 There are no direct equalities implications arising from this report.

### Repopulation

6.5 There are no direct repopulation implications arising from this report.

## 7.0 CONSULTATIONS

7.1 **Chief Financial Officer:** no requirement to comment.

7.2 **Head of Legal and Democratic Services:** no requirement to comment.

7.3 **Head of Organisational Development, HR and Communications:** no requirement to comment.

## 8.0 BACKGROUND PAPERS

- 8.1
- (1) Inverclyde Local Plan 2005 (adopted January 2006), plus
    - (i) Town Centres and Retail Development Alteration (January 2009)
    - (ii) Town Centres and Retail Development Planning Policy Position Statement (May 2008)
    - (iii) Greenock West End Conservation Area Amendment (August 2007) and new Article 4 Direction for the Area (May 2009)
  - (2) Inverclyde Local Development Plan : Development Plan Scheme & Participation Statement (March 2013)
  - (3) Glasgow and the Clyde Valley Strategic Development Plan (May 2012)

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- (4) Glasgow and the Clyde Valley Strategic Development Plan : Development Plan Scheme and Participation Statement (March 2013)  
*[NB - updated 2014 report on the DPS/PS for the second GCV SDP (SDP2), to March 2014 meeting of the SDPA Joint Committee]*

**Attachments**

- (1) Annex 1: Inverclyde Local Development Plan – Development Plan Scheme and Participation Statement 2014

## ANNEX 1

### Inverclyde Local Development Plan

#### Development Plan Scheme and Participation Statement 2014

##### Introduction

The Planning etc. (Scotland) Act 2006 requires local planning authorities to prepare a Local Development Plan (LDP) for their area. The LDP is one of two statutory plans which make up the Development Plan in Inverclyde, the other being a Strategic Development Plan (SDP) which has been prepared by the Glasgow and the Clyde Valley Strategic Development Planning Authority (GCVSPDA).

The Development Plan for an area also has to have regard to a national statutory plan introduced under the 2006 Act – the National Planning Framework for Scotland (NPF2) produced by the Scottish Government. It sets out in broad terms Scottish Ministers strategy for Scotland's spatial development and the priorities for that development over a twenty year time period, to 2030. This document came into force in June 2009. A Main Issues Report for the third national Planning Framework, NPF3, was published in April 2013, and NPF3 is due to be published in early summer 2014.

The two statutory plans that comprise the Development Plan under the 2006 Act, and which came into force on the 28<sup>th</sup> February 2009 under The Town and Country Planning (Development Planning) (Scotland) Regulations 2008 are:

**Strategic Development Plans:** these strategic-level plans have replaced the former Structure Plans in the four City Regions of Scotland and have been prepared by the SDPAs. The Glasgow and the Clyde Valley SPDA, which comprises of eight local planning authorities, includes Inverclyde. The GCV SDP sets out a long term (20 year) development strategy for the area, indicating the overall general scale of development required and broadly where that development should be located. The Plan has had regard to the NPF and has been approved by Scottish Ministers.

**Local Development Plans:** these plans are replacing the local authority Local Plans across Scotland, and will continue to set out a more detailed level of planning, through policies and proposals, to guide development in each local authority. These plans are approved by each local authority, and in the City Regions, require to accord with the approved Strategic Development Plan covering their areas.

##### Preparing the Local Development Plan

The preparation and the implementation of the new plans by local authorities – the SDP and LDP – have been set down in the 2006 Act in a series of stages. The first of these stages for both plans (outlined in Section 20B of the Act), is the Development Plan Scheme (DPS). The DPS for the Inverclyde Local Development Plan sets out the intended programme for preparing and reviewing the LDP, specifying the month/year the authority proposes to publish the various stages and what is likely to be involved. It requires to be reviewed annually.

Closely allied to the DPS is another new requirement of the 2006 Act, the Participation Statement (PS). The purpose of the PS is to state when, how and with whom consultation on the LDP will take place, and an outline of Inverclyde's proposals for public involvement in the plan preparation process.

### Strategic Environmental Assessment

An important consideration of the 2006 Act, under Section 3E, requires planning authorities to carry out their development planning functions with the objective of contributing to sustainable development. In doing so they must have regard to any guidance Scottish Ministers issue for this purpose.

Central to the new development planning system is the requirement, under The Environmental Assessment (Scotland) Act 2005, to undertake a Strategic Environmental Assessment (SEA) of both LDPs and SDPs. Inverclyde Council published a Strategic Environmental Assessment – Environmental Report alongside the Inverclyde Local Development Plan: Proposed Plan (May 2013) on 31<sup>st</sup> May 2013..

In addition to the SEA, there is also a requirement to undertake a Habitats Regulations Appraisal under The Conservation (Natural Habitats, etc) Regulations 1994 as amended, with the aim of ensuring the protection of designated international environmental resources, at the time of the publication of the Proposed Plan. The first part of this process is to undertake a screening to determine whether an 'appropriate assessment' is required. A Habitats Regulation Appraisal Record was published on 31<sup>st</sup> May 2013, with the conclusion that no assessment was required.

## **Development Plan Scheme (DPS)**

### The Main Stages

The main stages in the preparation of a Local Development Plan are:

1. Early engagement with all stakeholders regarding the main issues that require to be addressed in the LDP.
2. Publication of the Main Issues Report (MIR) and the SEA Environmental Report.
3. Publication of a Monitoring Statement which evaluates the changes in the physical, economic, social and environmental characteristics of the area, and the impact the policies and proposals of the existing Local Plan have had.
4. Publish the Proposed Plan (PP), SEA Environmental Report and proposed Action Programme (AP), advertise and seek representations.
5. Examination of the Proposed Plan if there are outstanding representations to be resolved.
6. Report of Examination published and to be considered by the Local Authority.
7. Modify Proposed Plan, publish and advertise intention to adopt LDP.
8. Planning Authority adopts LDP.
9. Publish Action Programme (to be adopted also within 3 months of LDP).
10. Publish Post-Adoption SEA Statement and submit to SEA Gateway.

### The Inverclyde LDP

Since Committee approval of the first Inverclyde Council Development Plan Scheme and Participation Statement on 10 March 2009, several other stages that are required for the production of a new LDP have been approved by Committee, and are available on the Council's website, as follows:

- 5 May 2009 – Monitoring and Update Report 2009
- 9 March 2010 – Pre-Main Issues Report Engagement and Consultation (incorporating the 2010 Development Plan Scheme and Participation Statement)
- 8 March 2011 – Development Plan Scheme and Participation Statement 2011
- 3 May 2011 – Main Issues Report
- 25 October 2011 – Main Issues Report – Representations Received and authorisation for additional public consultation
- 6 March 2012 - Development Plan Scheme and Participation Statement 2012
- 6 March 2012 – Post Main Issues Report – Representations Received
- 30 August 2012 – Update on Progress and Recommendations for Finalising the Proposed Plan
- 2 May 2013 – Approval to publish the Proposed Plan
- 31 October 2013 – Approval of modifications and draft Schedule 4s (on unresolved representations) to be submitted for Examination

### The Glasgow and the Clyde Valley SDP

The Glasgow and the Clyde Valley SDP was approved by Scottish Ministers on 29 May 2012. Details are available on the GCV SDPA's website at <http://www.gcvsdpa.gov.uk> . An updated GCV SDPA Development Plan Scheme and Participation Statement outlining a revised timetable is expected to be approved at the March 2014 SDPA Joint Committee, and will be made available on their website.

### Timetable for Inverclyde Local Development Plan Production

The timetable for the preparation and production of the Inverclyde Local Development Plan is set out below.

<b>Date</b>	<b>Stage</b>	<b>Components</b>
Annually since March 2009	Development Plan Scheme (DPS) and Participation Statement (PS)	The DPS sets out the intended programme for preparing and reviewing the LDP and what is required at each stage. Reviewed annually. The PP sets out when, how and with whom consultation on the LDP will take place and an outline of the authority's proposals for public involvement. Reviewed annually.
Summer 2009 – May 2011	Early Engagement	Engage with all stakeholders, including the public and private sectors, community groups, the voluntary sector and any other interested parties to establish what should be included within the MIR.
May 2011	Main Issues Report, SEA Environmental Report and Monitoring Statement	Sets out the Planning Authority's general proposals for development in its area and in particular to where development should and should not occur. It also contains one or more reasonable alternative sets of proposals and draws attention to the ways in which the favoured and alternative proposals differ from the spatial strategy of the existing (adopted) Plan. Each alternative is covered in the SEA Environmental Report.
October 2011	Publish and consider representations on Main Issues Report	Identifies and considers all representations made on the MIR, and assists in informing the preparation of the Proposed Plan.
Nov 2011	Post Main Issues Report and SEA Environmental Report	Sets out the assessment of the additional suggested development sites that were first received during the MIR consultation.
Mar 2012	Publish and consider representations on Post MIR	Identifies and considers all representations made on the Post MIR,



		and assists in informing the preparation of the Proposed Plan.
May 2013	Committee report on Proposed Plan, SEA Environmental Report and Action Programme	The Proposed Plan represents the Planning Authority's final considered view as to the future development plan for its area, having taken account of the representations received on the MIR and the SEA Environmental Report.
May-July 2013	Publish Proposed Plan, SEA Environmental Report and Action Programme	Publish the Proposed Plan for consultation for 8 weeks.
Aug-Oct 2013	Consideration of representations, and include any pre-examination (non-notifiable) modifications	Identifies all representations made on the Proposed Plan, with consideration given to proposed (non-notifiable) modifications to the Proposed Plan, prior to formal Examination.
Oct 2013	Committee report on modifications and approval of draft Schedule 4s	Committee approval for modifications and draft Schedule 4s for submission to Scottish Ministers for examination.
Nov 2013	Submit Proposed Plan to Scottish Ministers for Examination	Send Proposed Plan, summary of unresolved issues (Schedule 4 forms), unresolved representations and further information to Scottish Ministers for the appointment of a Reporter to examine unresolved representations.
Jan 2014	Formal start of Examination	Following the appointment of a reporter on 4 Dec 2013, the earliest that the Examination can start is four weeks later ie 1 Jan 2014 (or for practical purposes, 3 January 2014).
May/June 2014 *	Report of Examination	The appointed Reporter sets out and gives reasons for their conclusions and recommendations on the Examination, submits it to the Planning Authority and publishes it. Examination reports are largely binding on Planning Authorities (Regulation 2 of the Town and Country Planning (Grounds for Declining to Follow Recommendations) (Scotland) Regulations 2009).
June 2014	Committee report to approve modifications to Proposed Plan and publish (special committee)	Modifications to Proposed Plan published in accordance with the appointed Reporter's recommendations

		and a Statement of Explanation for not accepting any recommendations.
August 2014	Adopt LDP and SEA Environmental Report	The Planning Authority can adopt the Plan if Scottish Ministers are satisfied that all due process has been satisfactorily undertaken.
September 2014	Publish Action Programme	Sets out how the Planning Authority intends to implement the Proposed Plan.

\* while the DPEA target date for completion of the Examination is 30 August 2014, the low level of representations received would give some comfort that the report may be completed by May/June 2014.

#### Next Stages

Following the anticipated adoption of the Inverclyde LDP, the Council will establish a programme for the preparation of the next LDP in accordance with legislative requirements. It is expected that the Scottish Government will publish NPF3 and a new Scottish Planning Policy in the summer of 2014 and the next LDP will reflect the aspirations and guidance within these documents.

## **Participation Statement (PS)**

### Aims of Participation Strategy

Inverclyde Council is fully committed to encouraging interest and wide stakeholder and public involvement in the preparation of the first Inverclyde LDP. Taking its lead from the Scottish Government's Planning Advice Note (PAN) 3/2010 on 'Community Engagement: Planning with People' the Council will seek to ensure that community engagement is meaningful and proportionate and will happen at an early stage to influence the shape of plans and proposals.

### Public Participation

Throughout the LDP process, the Council seeks to involve as wide a range of parties as is practicable through public participation, including the following:

- public sector (relevant government departments and agencies)
- private sector (business, housing and retail interests)
- community groups, including Community Councils
- voluntary sector organisations
- single interest organisations (eg. environmental groups)

### Early Consultation and Engagement on the first Inverclyde LDP

An extensive Pre-Main Issues Report engagement exercise was undertaken, with the aim of giving all interested parties an opportunity to identify the issues that they considered to be of most importance for the new LDP. Over 150 organisations were contacted, including local, regional and national partners, key agencies of the Scottish Government, private companies, community and voluntary groups and individuals, who have expressed an interest in the Plan. In addition, all Council services were contacted to establish what the relationships should be between their plans, proposals and programmes and the emerging LDP. All issues that were raised throughout this process were recorded and included within the Pre-MIR Engagement Report, which was approved at Committee in March 2010.

### The Main Issues Report and Post Main Issues Report

Following early engagement, a Main Issues Report was published for an 8 week period between 27 May 2011 and 22 July 2011. Publication was by way of a public notice being placed in the Greenock Telegraph, letters sent to all stakeholders, leaflets, posters and banners distributed and documents deposited in libraries and the main Council offices. The MIR was accompanied by an SEA Environmental Report, outlining the different environmental impacts of different spatial strategies, as well as a Monitoring Statement which evaluated the changes in the physical, economic, social and environmental characteristics of the area, and the impact the policies and proposals of the existing plan have had. Sixty-two representations were received to the MIR, each of which were given full consideration in the preparation of the Proposed Plan. This was reported to Committee on 25 October 2011.

A Post Main Issues Report was subsequently published for a six week period (4 November 2011 – 16 December 2011), following several new Suggested Development Sites being identified for inclusion in the LDP. This document was accompanied by an addendum to the SEA Environmental Report. A total of 101 representations were received and these were reported to the 6 March 2012 Committee.

### The Proposed Plan

The Proposed Plan was published for an eight week period from 31 May – 26 July 2013 and a total of 81 representations were received. This included approximately one third who were in support of the Plan, one third of a more minor kind which can be addressed internally, and one third that will require to be resolved through the Examination.

### Submission of Plan to Scottish Ministers, Examination and Adoption of the Plan

Local authorities are required to submit their finalised Proposed Plan to Scottish Ministers, in advance of a request that a Reporter be appointed to examine the Plan, if there are unresolved representations. Those representations that have not been resolved were forwarded to Scottish Ministers on 29 November 2013 along with its the proposed Action Programme and a Report of Conformity with the Participation Statement. This latter document is examined by the appointed Reporter(s) for them to determine whether the Authority has consulted on the Plan and involved the public in the way they said they would in their Participation Statement.

Confirmation that the reporters have concluded their examination of conformity with Inverclyde's Participation Statement was received on 13 January 2014.

The report on the examination will be largely binding on local authorities (refer to The Town and Country Planning (Grounds for Declining to Follow Recommendations) (Scotland) Regulations 2009). If any further modifications are to be made, the authority should advertise these along with the Proposed Plan they wish to have adopted, within three months of the receipt of the Examination report. The Authority may then adopt the Plan after 28 days so long as the Scottish Ministers are satisfied that all due process has been satisfactorily undertaken.

### Court of Session Challenge

The final stage in the process, if acted on by any aggrieved party, is the provision in The Planning etc. (Scotland) Act 2006, to challenge the Scottish Ministers' decision to direct that the Plan should be adopted by the planning authority.

Any such persons so aggrieved can apply, within 6 weeks of the date of the first notice of adoption of the Plan, to the Court of Session, to have the Court quash the decision. If it can be shown, in law, that it was not within the powers of the Act to do so, or that the applicant's interests have been substantially prejudiced by a failure to comply with any requirement of the Act, the Court has the powers under the 2006 Act to quash the Plan.

### Components of Participation and Engagement

	<b>Participation</b>	<b>Participation Specifics</b>	<b>Frequency</b>
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	Method		
1	Council Website	Information on the Council's website <a href="http://www.inverclyde.gov.uk">www.inverclyde.gov.uk</a> since 2009. Dedicated LDP website link <a href="http://www.inverclyde.gov.uk/ldp">www.inverclyde.gov.uk/ldp</a> since May 2013. The Proposed Plan, SEA, Action Programme, Supplementary Guidance and Background Papers were placed online at the start of the consultation period for the Proposed Plan. The Examination Schedule 4s were added in December 2013, in advance of the start of the Examination.	Continually updated
2	Published dedicated e-mail address	Dedicated e-mail address <a href="mailto:ldp@inverclyde.gov.uk">ldp@inverclyde.gov.uk</a>	Ongoing
3	Published telephone and address details	Telephone: 01475 717171 Address: Regeneration and Planning Service Inverclyde Council Municipal Buildings Clyde Square Greenock PA15 1LY	Ongoing
4	Correspondence	Letters and emails sent at key stages to interested parties on regularly updated database. 344 letters and emails were sent out prior to the publication of the Proposed Plan. 66 letters and emails were sent to Inverclyde Councillors, Heads of Service and other staff. All representees were sent letters and emails in advance of Committee in October 2013 and those with unresolved representations sent letters and emails in December 2013.	Ongoing and continually updated
5	Neighbour Notification	1979 letters were sent out to owners, lessees, occupiers and neighbours of sites allocated in the Proposed Plan.	At Proposed Plan stage
6	Depositing Documents in all libraries and Council offices	Copies of the Proposed Plan documents were deposited in the 7 libraries in Inverclyde and at the Customer Service Centre in Greenock on 31 May 2013. Schedule 4 documents were deposited in the	As and when required

		same locations in December 2013.	
7	Banners Posters and leaflets in libraries and Council offices	Posters were placed in all Council libraries. Banners were located in 4 of the larger libraries and leaflets were available at all libraries on the publication of the MIR and Proposed Plan.	At MIR and Proposed Plan stage
8	Public Information Events	Day and evening drop-in sessions were manned by Planning Officers at Port Glasgow library and Gourrock library during the Proposed Plan consultation period from 1- 5 July 2013	At Proposed Plan stage
9	'In View' magazine	Article inserted pre-MIR and again in Spring/Summer issue (July 2013) at time of publication of Proposed Plan	At pre-MIR stage and Proposed Plan stage
10	Public Notices	Public Notices were inserted pre-MIR and again in the Greenock Telegraph on 31 May and 7 June 2013 prior and during publication of the Proposed Plan. A Notice of Examination was inserted on 13 December 2013.	At pre-MIR, Proposed Plan and Examination stage
11	Press Adverts	Articles inserted pre-MIR. Articles informing of the publication of the Proposed Plan inserted in the Greenock Telegraph on 31 May 2013 and the June 2013 issue of Gryffe Advertiser	As and when required
12	Online	Article placed on the wemyssbay.net website news section on 18 June 2013	Ongoing
13	Social Media	Tweets relating to the Local Development Plan process were placed on Inverclyde Council's Twitter site	During Proposed Plan stage
14	Citizen's Panel	The Citizen's Panel of some 1000 households resident in Inverclyde were consulted to help inform the MIR	At pre-MIR stage only
15	Regular reports to Committee	At all key stages	Ongoing
16	Meetings and Correspondence with Community Groups	Meetings and correspondence since 2009	Ongoing

17	Meetings and correspondence with other local and national stakeholders	Meetings and correspondence since 2009	Ongoing
18	Meetings and correspondence with key agencies	Meetings and correspondence since 2009	Ongoing
19	Meetings and correspondence with landowners/ developers/ agents	Meetings and correspondence since 2009	Ongoing
20	Meetings with internal Council Services	Meetings and correspondence since 2009	Ongoing
21	Meetings and correspondence with other planning authorities	Meetings and correspondence since 2009	Ongoing
22	Members Officers Working Group	Meetings since June 2009. Thirteen meetings have been held (up to October 2013)	Ongoing
23	All Members Briefings	One briefing held pre-MIR stage. One briefing and one supplementary briefing held prior to the publication of the Proposed Plan.	As and when required

## Accessing Documents

For further information, the Planning Policy Team can be contacted at:

Inverclyde Council  
Environment, Regeneration and Resources

Planning Policy Team  
Regeneration and Planning  
Municipal Buildings  
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