
Report To:	Policy & Resources Committee	Date:	4 February 2014
Report By:	Acting Corporate Director Environment, Regeneration & Resources Head of Finance	Report No:	FIN/04/14/MT/AP
Contact Officer:	Matt Thomson	Contact No:	01475 712256
Subject:	Policy & Resources Capital Programme – (2013/14-15/16) - Progress Report		

1.0 PURPOSE

- 1.1 The purpose of this report is to update members on the status of the projects forming the Policy & Resources Capital Programme and to highlight the overall financial position.

2.0 SUMMARY

- 2.1 This report advises members of progress and the financial status of projects within the Policy & Resources Capital Programme.
- 2.2 It can be seen from the table in paragraph 6.2 that the projected expenditure is £6.371m, indicating total projected spend is on budget.
- 2.3 The approved budget for 2013/14 is £1.207m with a projected spend of £0.906m and projected slippage of £0.301m (24.9%) an increase in slippage of £0.025m from the previous report. The main areas of slippage are within 2013/14 allocation (£0.089m), Storage Back-up Devices (£0.077m), Minor Works & Projects (£0.056m), Whiteboard/Projector Refresh (£0.036m) and the Modernisation Fund (£0.032m).
- 2.4 Expenditure at 11th December 2013 is £0.543m, 59.9% of 2013/14 projected spend.
- 2.5 Appendix 1 contains details of the projects and the projected spend.

3.0 RECOMMENDATION

- 3.1 That the Committee note the current position of the 2013/16 Capital Programme and the progress of the specific projects detailed in the Appendix 1.

Alan Puckrin
Acting Corporate Director
Environment, Regeneration & Resources

Jan Buchanan
Head of Finance

4.0 BACKGROUND

- 4.1 In February 2013 the Council agreed the 2013/16 Capital Programme.
- 4.2 The introduction of the unified Police Service of Scotland on 1st April 2013 means the Capital Grant is now paid directly to the Police Service, as a result the Police Grant budgets have been removed. The Council's General Capital Grant has been reduced by the same amount resulting in a nil impact to the Council.

5.0 PROGRESS

- 5.1 Modernisation – Two flexible working initiatives in CHCP have been approved by the Modernisation CIG. 22 staff in Children & Families Service and 20 staff in Welfare Rights will be equipped with secure, remote access to relevant information systems, in preparation for the major CHCP moves in 2014. The equipment has been purchased and distributed to staff.

The Digital Access/Channel Shift strategy has been presented to CMT and will be the subject of a report to the March Committee.

ICT have started data cleansing work with Kana, in preparation for the Lagan upgrade early in the year.

- 5.2 EDRMS - Civica W2 now live in CSC and Revenues and Benefits. Work commencing with Educational Psychology (migration to Civica), Planning (migration to Civica) and CHCP (Back scanning and EDRM implementation). Tender for backscanning has been issued.
- 5.3 The annual PC refresh programme for the year is complete and a further tranche of work to migrate from Windows XP to Windows 7 for Corporate users is underway. (MS support for Windows XP ends in 2014).

This work will consist of a combination of replacement desktop equipment and reimaged, existing kit, dependent upon age. The table below gives the estimated numbers, although these numbers will be subject to final site audits.

	PC	Laptops
Refresh	374	107
Reimage	502	149
Total	876	256

- 5.4 Phase 2 of the data centre server virtualisation is in progress and this is scheduled to complete by April 2014.

6.0 FINANCIAL IMPLICATIONS

- 6.1 The figures below detail the position at 11th December 2013. Expenditure to date is £0.543m (59.9% of the 2013/14 projected spend).
- 6.2 The approved budget for 2013/16 is £6.371m made up of £4.409m Supported Borrowing and £1.962m Prudential Borrowing. The current projected spend for 2013/16 is on budget.

Service	Approved Budget £000	Current Position £000	Overspend/ (Underspend) £000
ICT	5,143	5,143	-
Finance	1,228	1,228	-
Total	6,371	6,371	-

6.3 The approved budget for 2013/14 is £1.207m. The Committee is projecting to spend £0.906m with slippage into future years of £0.301m. The slippage relates mainly to £0.089m within the 2013/14 Allocation, £0.077m within Storage/Back-up Devices, £0.056m within Minor Works & Projects, £0.036m within the Whiteboard/Projector Refresh and £0.032m within the Modernisation Fund.

7.0 CONSULTATION

7.1 The report has been jointly prepared between ICT and Finance.

7.2 There are no direct staffing implications in respect of this report and as such the Head of Organisational Development, HR & Communications has not been consulted.

7.3 There are no legal issues arising from the content of this report and as such the Head of Legal & Democratic Services has not been consulted.

7.4 The report has no impact on the Council's Equalities policy.

COMMITTEE: Policy & Resources

Project Name	1	2	3	4	5	6	7	8
	<u>Est Total Cost</u>	<u>Actual to 31/3/13</u>	<u>Approved Budget 2013/14</u>	<u>Revised Est 2013/14</u>	<u>Actual to 11/12/13</u>	<u>Est 2014/15</u>	<u>Est 2015/16</u>	<u>Future Years</u>
	<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>
<u>Environment, Regeneration & Resources</u>								
<u>ICT</u>								
<u>Supported Borrowing</u>								
Storage/Backup Devices	151	19	132	55	48	77	0	
Minor Works & Projects	189	108	81	25	15	56	0	
Mobile Technology	47	29	18	7	3	11	0	
Rolling Replacement of PC's	2,260	1,758	502	502	303	0	0	
Server & Switch Replacement Programme	449	445	4	4	1	0	0	
Upgrade to Existing Data Centre	330	140	190	190	90	0	0	
2013/16 Indicative Allocation	983	0	89	0	4	536	447	0
<u>Prudentially Funded</u>								
Additional PC Refresh	294	180	38	38	38	38	38	0
Whiteboard/Projector Refresh	440	344	36	0		66	30	0
<u>Finance</u>								
<u>Prudentially Funded</u>								
Modernisation Fund	1,228	761	117	85	41	32	350	0
TOTAL	6,371	3,784	1,207	906	543	816	865	0