
Report To:	Environment & Regeneration Committee	Date:	16 January 2014
Report By:	Acting Corporate Director Environment, Regeneration and Resources and Head of Finance	Report No:	FIN/97/13/AP/MM
Contact Officer:	Mary McCabe	Contact No:	01475 712222
Subject:	Environment and Regeneration 2013/14 Revenue Budget – Period 7 to 31 October 2013		

1.0 PURPOSE

1.1 To advise Committee of the 2013/14 Revenue Budget position at period 7 to 31 October 2013.

2.0 SUMMARY

2.1 The revised 2013/14 budget for Environment and Regeneration is £20,389,000 which excludes Earmarked Reserves.

2.2 The latest projection, excluding Earmarked Reserves, is an underspend of £37,000, in line with the projected variance at Period 5.

2.3 The main variances projected at Period 7 are:

- (a) An underrecovery of Planning Income of £81,000. This is an increase in income from previous years and will continue to be closely monitored.
- (b) Underspends within Cleaning and Catering employee costs totalling £87,000 due to delays in filling vacant posts and a reduction in additional hours.
- (c) An underspend within Catering Provisions of £43,000. This underspend is after allocation of budget from the Inflation Contingency of £87,100. This underspend is due to a fall in the uptake of school meals.
- (d) An underspend within Waste Management disposal of £41,000. This is due to an overall reduction in the number of tonnes of waste generated and disposed of.
- (e) Overspends within Client services on non routine vehicle maintenance of £55,000. This overspend is mainly due to vehicles which are outwith their warranty period requiring specialist maintenance.

2.4 Within the Roads' Lighting Maintenance contract there are two current financial pressures. Firstly, the new contract, due to commence on 1 January 2014, is likely to be in excess of the budgeted expenditure. Secondly, there have been a number of claims raised for additional payments from the existing contractor which are currently being evaluated. These issues are the subject of a report elsewhere on the agenda.

3.0 RECOMMENDATION

3.1 The Committee note the current projected underspend for 2013/14 of £37,000 as at 31 October 2013.

Jan Buchanan
Head of Finance

Alan Puckrin
Acting Corporate Director
Environment, Regeneration & Resources

4.0 BACKGROUND

- 4.1 The purpose of this report is to advise Committee of the current position of the 2013/14 budget and to highlight the main issues contributing to the projected underspend in 2013/14.
- 4.2 The revised 2013/14 budget reflects an increase from the approved budget of £442,790, due to the following:
- i. Additional budget allocated to cover the increased costs associated with adoption of the Living Wage - £26,000 within Environmental Services and £256,000 within Property Assets and Facilities Management.
 - ii. Additional budgets allocated from the Inflation Contingency as follows:
 - Property Insurance across the Committee - £8,470
 - Admin Insurance across the Committee - £29,890
 - Catering Provisions - £87,100
 - Roads Client Lighting Maintenance - £4,260
 - iii. Budget of (£34,000) returned to the Inflation Contingency due to reduced tonnages from the original allocation.
 - iv. Creation of budget for Clothing Bank income – (£22,000).
 - v. Reduction in Waste Disposal budget resulting from Procurement Savings - (£138,000).
 - vi. Reduction in transport and plant due to realignment of budgets (nil impact across the Council) – (£35,610).
 - vii. Realignment of Janitors' recharge budget £10,090. The contra adjustment being within Education and Communities Committee.
 - viii. Reduction in Fuel purchases budget of (£34,000) within Vehicle Maintenance due to budget being returned to the Inflation Contingency.
 - ix. Additional budget transferred from Education and Communities Committee relating to the regeneration element of 7½ John Wood Street of £120,000. This was agreed by the Education & Communities Committee on 5 November 2013 and Policy and Resources Committee on 19 November 2013.
 - x. Additional budget of £169,000 allocated from Contingency to fund the cost of the 1% pay increase for all employees with the exception of Chief Officers, Craft Workers and Teachers.
 - xi. Reduction in Telephones budgets totalling (£4,410) resulting from the apportionment of a workstream saving across all Services.

5.0 2013/14 CURRENT POSITION

- 5.1 The current projection for 2013/14 is an underspend of £37,000, consistent with the projected spend reported at the last Committee.

5.2 Regeneration & Planning - £66,000 Overspend

The current projected out-turn for Regeneration & Planning is an overspend of £66,000, a reduction in projected spend of £14,000 since Period 5.

The main issues relating to the current projected overspend for Regeneration & Planning are detailed below and in Appendix 2:

(a) Employee Costs

There is a projected underspend of £57,000, a reduction in spend of £19,000 since Period 5, mainly due to:

- i. An underspend in the Get Ready for Work programme of £31,000; as previously reported; which is more than offset by an underrecovery of income, see 5.2(c)(ii) below.
- ii. Turnover savings of £26,000; a reduction in projected spend of £19,000 since last Committee; due to delays in filling vacancies.

(b) Payments to Other Bodies

There is a projected overspend of £17,000 relating to the procurement of Consultancy Services, £11,000 of which was not previously reported. This £11,000 relates to the review of Riverside Inverclyde and Regeneration Services within Inverclyde.

(c) Income

Income is projected to be underrecovered by £93,000, as previously reported; mainly due to:

- i. £25,000 overrecovery within Industrial & Commercial Rents based on current occupancy levels resulting in fewer voids than budgeted.
- ii. A projected underrecovery in Get Ready for Work income from Skills Development Scotland of £48,000, partially offset by a reduction in employee costs per 5.2(a)(i) above;
- iii. A projected underrecovery within Planning income of £81,000. This income stream is, by its nature, difficult to predict but will continue to be closely monitored and updated projections reported as appropriate.

5.3 Property Assets and Facilities Management - £118,000 Underspend

The current projected out-turn for Property Assets and Facilities Management is an underspend of £118,000; a reduction in spend of £79,000 since Period 5.

The main issues contributing to the current projected underspend for Property Assets and Facilities Management are detailed below and in Appendix 2.

(a) Employee Costs

There is a projected underspend of £84,000, a reduction in spend of £22,000 since last Committee, mainly due to:

- i. A projected underspend of £47,000 in Cleaning due to a reduction in additional hours, a reduction in projected spend of £18,000 since last Committee;
- ii. A projected underspend of £40,000 within Catering, a £17,000 reduction in spend from that previously reported. This underspend is mainly due to the non filling of a vacant post and a reduction in additional hours.

(b) Supplies & Services

There is a projected underspend within Supplies & Services of £55,000, a reduction in spend of £34,000 since last Committee, due mainly to:

- i. A projected underspend of £38,000 within Building Services PAT testing which is partially offset by a reduction in recharge income per 5.3(c) below;
- ii. A projected overspend of £20,000 within Building Services direct purchases based on the current workload, as previously reported.
- iii. A projected underspend within Catering Provisions of £43,000. This is a reduction in projected spend of £32,000 since last Committee following a review of the projection based on previous year's trends including known price rises. The reduction in spend is mainly a result of a reduced uptake of school meals. This line will continue to be closely monitored, in particular following the opening of the Port Glasgow Community Campus, with any amendments reported to a future Committee.

(c) Income

There is a projected £29,000 underrecovery of income mainly due to a projected underrecovery of Building Services PAT testing recharge income of £35,000, offset by a reduction in spend per 5.3(b)(i) above, as previously reported.

5.4 **Environmental & Commercial Services - £17,000 Overspend**

The current projected out-turn for Environmental & Commercial Services is an overspend of £17,000; an increase in spend of £95,000 since last period.

The main issues contributing to the current projected overspend for Environmental & Commercial Services are detailed below and in Appendix 2.

(a) Employee Costs

There is a projected underspend of £61,000, an increase in projected spend of £46,000 since Period 5, mainly due to:

- i. A projected underspend of £33,000 within Refuse Collection, partly offset by Agency Staff costs, see 5.4(e)(i) below. The balance is due to delays in recruiting temporary employees. This is an increase in projected spend of £4,000 since Period 5.
- ii. Costs for an employee funded from Food Waste grant of £34,000, offset by grant income as detailed at 5.4(g)(ii) below.
- iii. A projected underspend in Street Cleaning of £41,000. This is a further projected saving of £13,000 since last Committee and is due to delays in recruiting staff.
- iv. A projected underspend of £11,000 within Roads due to delays in filling vacancies, a projected increase in spend of £5,000 since last Committee. There is a projected overspend on overtime of £48,000 not previously reported, due to additional work. This is offset by additional income per 5.4(g)(v) below.
- v. A projected underspend of £27,000 within Vehicle Maintenance due to long term sickness absence. This is offset by Agency Staff Costs, see 5.4(e)(ii) below and is £1,000 less spend than previously reported.
- vi. Turnover Savings under Management of £32,000; a further saving of £8,000 since last Committee.

(b) Property Costs

There is a projected underspend of £36,000 within Property Costs, £3,000 more spend than previously reported. This underspend is mainly due to a projected underspend in Waste Management costs of £41,000, an increase in costs of £6,000 since last Committee. This underspend is a result of a reduction in tonnages.

(c) Supplies & Services

There is a projected overspend of £1,517,000 within Supplies & Services; an increase in spend of £98,000 since last Committee; mainly due to the following:

- i. Costs associated with Food Waste of £32,000, offset by grant income per 5.4(g)(ii) below, as previously reported;
- ii. An overspend in Sub Contractor costs of £61,000 within Vehicle Maintenance due to the fact that some vehicles are no longer under warranty and require specialist maintenance. This is an increase in spend of £20,000 since last Committee and is offset by additional non routine maintenance income, see 5.4(g)(iv) below;
- iii. A projected overspend within Roads Operational Account of £1,340,000. This mainly relates to increased Subcontractors and Materials costs and is offset by additional income per 5.4(g)(v) below. This is an increase in projected spend of £3,000 since last Committee and is due to a review of the future work programme.

- iv. There is a projected overspend of £90,000 within Roads Client relating to Design and Lighting rechargeable works, £10,000 of which was previously reported. This is offset by an overrecovery of income, see 5.4(g)(vii) below.
- v. Tenders have been returned for the new Roads' Lighting Maintenance contract which is due to commence on 1 January 2014. Costs are in excess of the budgeted expenditure and officers are working with the contractor to mitigate the increase in costs. Allowing for this the excess costs could still be up to £10,000 per month. This is reported elsewhere on the agenda and will be considered as part of the 2014/15 budget process.
- vi. A number of claims for additional payments have been raised by the existing lighting contractor, these claims are currently being evaluated and are the subject of a report elsewhere on the agenda.

(d) Transportation & Plant

There is a projected overspend of £205,000, an increase in spend of £116,000 since last Committee, mainly due to:

- i. At Period 5, a projected underspend of £87,000 for the purchase of Fuel within Vehicle Maintenance was reported. This has reduced by £10,000 plus £34,000 budget has been returned to inflation contingency, per 4.2 above. The result is an underspend of £43,000. As previously reported this underspend has resulted from efficiencies due to the tracking system, lower than anticipated fuel prices and a decrease in usage.
- ii. Projected underspends in fuel within client services of £64,000, as previously reported. This is the fuel spend which is recharged from Vehicle Maintenance. The main underspends are Ground Maintenance £19,000, Street Cleaning £15,000 and Waste Management £19,000. These are offset by a reduction in Fuel income, per 5.4(g)(iv) below.
- iii. A projected overspend of £11,000 on Road Fund licences within Vehicle Maintenance based on the current fleet requirements, as previously reported.
- iv. Projected overspends within the client services on non routine vehicle maintenance of £55,000. This is in line with increased costs in Vehicle Maintenance Sub Contractors under Supplies & Services and is an increase in spend of £14,000 since last Committee.
- v. A projected overspend within the Roads Operational Account of £208,000 on external hires and £25,000 on Non Routine Maintenance. These overspends are mainly due to increased Capital works associated with the RAMP and are offset by an overrecovery of income, as outlined in 5.4(g)(v). Projected spend on external hires has increased by £45,000 since last Committee and non routine maintenance has increased by £13,000.

(e) Administration

There is a projected overspend of £103,000, an increase of £27,000 since last Committee, due mainly to:

- i. Agency Staff costs within Refuse Collection of £20,000 offset by reduced employee costs, as previously reported.
- ii. Agency Staff costs within Vehicle Maintenance of £30,000 due to the requirement to cover long term driver absences which is also offset by reduced employee costs. This is an increase in costs of £10,000 since last period.
- iii. There is a projected overspend of £34,000 within the Food Waste scheme which is offset by grant income, see 5.4(g)(ii) below, as previously reported.

(f) Payments to Other Bodies

There is a projected overspend of £22,000 due mainly to increased recycling costs payable to Greenlight of £17,000. The impact of terminating the current recycling contract and the subsequent interim arrangements are not included in the projections but the impact will be ascertained and reported to a future Committee. Proposals to contain this cost will be reported to the Policy and Resources Committee in February and considered as part of the 2014/15 budget process.

(g) Income

There is a projected overrecovery in income of £1,734,000, an increase in income of £212,000 since last Committee, mainly due to:

- i. A projected underrecovery in Ground Maintenance Special Events income of £20,000, due to a reduction in the workload relating to events. This is a further underrecovery of £10,000 since the last report.
- ii. Grant income of £100,000 relating to the Food Waste scheme, offset by projected expenditure as outlined in 5.4(a)(ii) 5.4(c)(i) and 5.4(e)(iii) above, as previously reported.
- iii. A projected underrecovery of Scrap Metal income of £25,000 due to reduced rates per tonne following the latest 6 monthly contract review; as previously reported.
- iv. Vehicle Maintenance income variances as follows: underrecovery of fuel income of £87,000; see 5.4(d)(ii) above; and overrecovery of non routine maintenance income of £80,000, an increase of £33,000 since Period 5, which is partly offset by increased subcontractors costs per 5.4(c)(ii) above.
- v. A projected overrecovery within the Roads Operational Account of £1,581,000; offset by increases in Employee Costs, Supplies & Services and Transport & Plant costs, per 5.4(a)(iv), 5.4(c)(iii) and 5.4(d)(v) above. This is an increase in projected income of £95,000 since last period following a review of the future work programme.
- vi. A projected overrecovery of Roads Client bus shelter advertising income of £11,000, as previously reported.
- vii. Roads Client income relating to rechargeable works; the associated costs of which are highlighted at 5.4(c)(iv); of £90,000, £80,000 higher than previously reported.

5.5 Corporate Director - £2,000 Underpend

The Corporate Director budget is currently projecting to out-turn £2,000 under budget.

6.0 VIREMENTS

6.1 There are no virement requests in this report.

7.0 CONCLUSIONS

7.1 The Committee is currently reporting an underspend of £37,000.

8.0 FINANCIAL IMPLICATIONS

8.1 The current projected out-turn, per Service, excluding Earmarked Reserves, is:

Service	Approved Budget 2013/14 £'000	Revised Budget 2013/14 £'000	Projected Out-turn 2013/14 £'000	Projected Over/(Under - Spend) £'000	Percentage Variance %
Regeneration & Planning	4,809	4,954	5,020	66	1.33%
Property Assets & Facilities Management	3,467	3,875	3,757	(118)	(3.05)%
Environmental & Commercial Services	14,297	14,187	14,204	17	0.12%
Corporate Director	160	160	158	(2)	(1.31)%
TOTAL	22,733	23,176	23,139	(37)	(0.16)%
Transfer to Earmarked Reserves	0	(2,757)	(2,757)	0	0.00%
TOTAL NET EXPENDITURE	22,733	20,419	20,382	(37)	(0.18)%

9.0 EARMARKED RESERVES

9.1 There is a planned £2,757,000 contribution to Earmarked Reserves in the current financial year. Excluding Riverside Inverclyde, spend to date is in line with the phased budget, as outlined in Appendix 3. A detailed review of Riverside Inverclyde's planned expenditure has been undertaken and a further £828,000 has been reprofiled to be spent in future years.

10.0 EQUALITIES

10.1 There are no equality issues arising from this report.

11.0 CONSULTATION

11.1 The report has been jointly prepared by the Acting Corporate Director Environment, Regeneration & Resources and the Head of Finance.

ENVIRONMENT AND REGENERATION COMMITTEEREVENUE BUDGET MONITORING REPORTPERIOD 7: 1st April 2013 - 31st October 2013

Subjective Heading	Approved Budget 2013/14	Revised Budget 2013/14	Projected Out- turn 2013/14	Projected Over/(Under) Spend	Percentage Variance %
Employee Costs	18,168	18,114	17,908	(206)	(1.14)%
Property Costs	8,612	8,320	8,292	(28)	(0.34)%
Supplies & Services	5,377	5,551	7,014	1,463	26.35%
Transport Costs	3,503	3,405	3,602	197	5.77%
Administration Costs	459	478	585	107	22.42%
Payments to Other Bodies	5,977	6,242	6,284	42	0.67%
Income	(19,363)	(18,934)	(20,546)	(1,612)	(8.51)%
TOTAL NET EXPENDITURE	22,733	23,176	23,139	(37)	(0.16)%
Transfer to Earmarked Reserves *	0	(2,757)	(2,757)	0	0.00%
TOTAL NET EXPENDITURE EXCLUDING EARMARKED RESERVES	22,733	20,419	20,382	(37)	(0.18)%

* Per Appendix 3: New funding transferred to earmarked reserves during 2013/14

ENVIRONMENT AND REGENERATION COMMITTEE

REVENUE BUDGET MONITORING REPORT

MATERIAL VARIANCES

PERIOD 7: 1st April 2013 - 31st October 2013

Out Turn 2012/13 £000	Budget Heading	Budget 2013/14 £000	Proportion of Budget	Actual to 31-Oct-13 £000	Projection 2013/14 £000	(Under)/Over Budget £000	Percentage Variance %
	REGENERATION & PLANNING						
52	Economic - Get Ready for Work Employee Costs	150	84	60	119	(31)	(20.67)%
(114)	Economic Getting Ready for Work - Recoveries	(162)	(95)	(61)	(114)	48	(29.63)%
(681)	Commercial & Industrial Income	(640)	(312)	(369)	(665)	(25)	3.91%
952	Planning Employee Costs	964	530	506	936	(28)	(2.90)%
6	Building Control - Repairs & Maintenance	0	0	10	10	10	0.00%
(222)	Building Control - Income	(322)	(188)	(187)	(250)	72	(22.36)%
(155)	Planning Development - Income	(256)	(149)	(180)	(247)	9	(3.52)%
	PROPERTY ASSETS & FACILITIES MANAGEMENT						
1,665	Cleaning - Employee Costs	1,743	985	955	1,696	(47)	(2.70)%
1,813	Catering - Employee Costs	1,785	1,014	989	1,745	(40)	(2.24)%
941	Catering - Provisions	982	573	465	939	(43)	(4.38)%
207	Building Services - Direct Purchases	164	96	91	184	20	12.20%
250	Building Services - Subcontractors	260	152	136	222	(38)	(14.62)%
(25)	Building Services Income - PAT Testing	(40)	(23)	(5)	(5)	35	(87.50)%
	ENVIRONMENTAL & COMMERCIAL SERVICES						
2,483	Environmental Management - Employee costs	2,528	1,427	1,313	2,497	(31)	(1.23)%
108	Grounds Maintenance - Fuel Costs	96	48	34	77	(19)	(19.79)%
(30)	Ground Maintenance - Special Events Income	(27)	(16)	(1)	(7)	20	(74.07)%
976	Street Cleaning - Employee Costs	1,011	571	531	971	(40)	(3.96)%
58	Street Cleaning - Fuel Costs	59	25	18	44	(15)	(25.42)%
38	Refuse Collection - Agency Staff	0	0	13	20	20	0.00%
1,364	Refuse Collection - Employee Costs	1,151	650	674	1,118	(33)	(2.87)%
537	Vehicle Maintenance - Employee Costs	613	346	332	586	(27)	(4.40)%
74	Vehicle Maintenance - Sub Contractors	59	34	94	120	61	103.39%
33	Vehicle Maintenance - Agency Staff	0	0	22	30	30	0.00%
711	Vehicle Maintenance - Fuel	663	387	343	620	(43)	(6.49)%
37	Vehicle Maintenance - Road Fund	31	16	18	42	11	35.48%
(711)	Vehicle Maintenance - Fuel Income	(697)	(292)	(243)	(610)	87	(12.48)%
(318)	Vehicle Maintenance - Non Routine Maint. Income	(215)	(125)	(222)	(295)	(80)	37.21%
2,440	Transfer Station - Disposal	2,459	1,446	1,422	2,418	(41)	(1.67)%
(28)	Transfer Station - Scrap Metal Income	(60)	(35)	(18)	(35)	25	(41.67)%
(3)	Waste Strategy - Greenlight	8	4	52	25	17	212.50%
239	Waste Management - Fuel	243	143	131	224	(19)	(7.82)%
212	Environmental Vehicles - non routine Maintenance	153	94	157	208	55	35.95%
29	Pottery Street Depot - Training & Telephones	17	10	16	32	15	88.24%
(121)	Roads Client - Advertising Income	(112)	(56)	(62)	(123)	(11)	9.82%
775	Roads Trading Account - Employee Costs	766	431	409	803	37	4.83%
235	Roads Trading Account - Subcontractors	119	47	158	271	152	127.73%
1,612	Roads Trading Account - Materials	810	336	1,253	1,981	1,171	144.57%
211	Roads Trading Account - External Hires	94	38	221	302	208	221.28%
45	Roads Trading Account - Non Routine Vehicle Maintenance	20	11	32	45	25	125.00%
(2,062)	Roads Trading Account - Income (Capital)	(1,652)	(671)	(1,784)	(2,921)	(1,269)	76.82%
(1,159)	Roads Trading Account - Income (Revenue)	(700)	(284)	(342)	(892)	(192)	27.43%
(203)	Roads Trading Account - Income (Non Client Involvement)	0	0	(6)	(120)	(120)	0.00%
	Total Material Variances					(64)	

EARMARKED RESERVES POSITION STATEMENT

COMMITTEE: Regeneration & Environment

Project	Lead Officer	Total Funding 2013/14 £000	Phased Budget To Period 7 2013/14 £000	Actual To Period 7 2013/14 £000	Projected Spend 2013/14 £000	Amount to be Earmarked for 2014/15 & Beyond £000	Lead Officer Update
Riverside Inverclyde	AF	3,185	986	82	1,725	1,460	Due to scheduled later start date of Town Centre Regeneration (autumn) & the prioritised draw down of Scottish Government funding (Kelburn, Custom House) it is now anticipated that the majority of the projected spend will be drawn down from October onwards. Reductions in Projected spend relate mainly to Town Centre Regeneration (£0.538m) and Kelburn (£0.2m). Expenditure of £0.32m has been claimed and is currently being processed.
Asset Management Plan - Office Rationalisation	AG	1,259	236	577	653	606	Central Library Offices, Wallace Place and Princes Street Offices have all commenced on site. Projected spend is reduced by savings anticipated from the termination of lease on Cathcart House (approx £270k) which has yet to be vired to the AMP. It is acknowledged that this treatment lacks clarity and a review of the AMP Financial Model is being carried out with a view to improving the presentation of these figures.
Asset Management Plan - Replacement Depot	AG	1,182	21	8	74	1,108	Tenders reissued for the Civic Amenity Site following change of specification. Demolition of Nissen Huts/Temporary parking complete. Design progressing for Vehicle Maintenance building and Planning Permission now granted.
Youth Employment	SJ	1,140	83	53	448	692	Approved by Policy & Resources Committee 27/03/12. Three year programme to address youth unemployment. The anticipated annual spend profile has £88k for Modern Apprentices and £360k for Graduates and External funding. On programme with MA recruitment complete.
Business Support Initiative	SJ	462	170	106	348	114	Funding will be used to support 2 two year Business Development posts and streetscape / shop front improvement at Dubbs Road and West Station, as well as marketing and aftercare. One Post was filled in July 2012, and the other post to be filled later in 2013/14. Tenders have been submitted for a Canopy at Dubbs Road, the Contractor was on site in March 2013. The Tender process for shop front improvements at Dubbs Road and West Station should be completed in 2013/14.
Birkmyre Park, Port Glasgow	IM	200	0	0	20	180	Land Consultants have been appointed and work should start in January 2014, weather permitting. The majority of the spend will now be in Spring 2014.
Investment Fund for Council Owned Bowling Clubs	AG	159	72	16	159	0	Work completed for Wellington, Hillend and Gourcock Park. Work on site at Parklea. Design being progressed for Lady Alice. Rankin Park no longer being sold so design now being progressed.

EARMARKED RESERVES POSITION STATEMENT

COMMITTEE: Regeneration & Environment

Project	Lead Officer	Total Funding 2013/14	Phased Budget To Period 7 2013/14	Actual To Period 7 2013/14	Projected Spend 2013/14	Amount to be Earmarked for 2014/15 & Beyond	Lead Officer Update
		£000	£000	£000	£000	£000	
Whinhill Golf Club	IM	183	120	10	143	40	Relates to 14 individual projects. Work is complete or in progress on most items. Two items valued at £100k are awaiting Scottish Power input and a third valued at £30k is due to be completed late November. There is an allowance for car park resurfacing of £30k which may be delayed until 2014/15 due to the other ongoing works and weather.
Lower Clyde River Valley Projects	SJ	14	3	7	14	0	Reserve used for specific projects. £11k to be spent in 2013/14 in conjunction with award from Coastal Communities Fund for the creation of a Heritage trail, and £3k for additional project work.
Flooding Strategy	IM	60	18	16	60	0	The actual spend is for a temporary Flooding Officer to July 2013 to assist in the continuing development and design of the Flooding Strategy. The remaining funding is for Legal costs and spend is not anticipated until later in year.
Roads Assessment /Feasibilities	IM	32	32	18	32	0	The Greenock Town Centre Parking Strategy and the Decriminalised Parking Enforcement Business Case report was approved by Committee in October 2012. This funding is for ongoing Consultants costs of which £18k has been spent at P7 with a further £3k of work committed. The remaining funds are earmarked for Reporter costs as yet unknown but full spend is expected in 2013/14.
Winter Maintenance	IM	233	0	0	0	233	Carry forward funding is in addition to the Roads Services Winter Maintenance budget and is to provide additional funds should a severe winter arise. The final contribution to this reserve will be identified at year end.
Local Plan Preparation	SJ	11	4	4	11	0	The projected spend represents amount due for 2013/14. Local Plan is prepared in a five year cycle with the majority of spend incurring in the fifth year, 2013/14 being the final year.
Local Environment Improvement Fund	IM	135	113	62	90	45	Consolidated to 41 individual projects. 21 are complete with £65k spent in 2012/13 and £62k currently paid with a further 14 in progress which will be paid in 2013/14 of £28k. £45k will be slipped to next financial year for 6 which are pending £38k and a contingency of £7k.

EARMARKED RESERVES POSITION STATEMENT

Appendix 3

COMMITTEE: Regeneration & Environment

Project	Lead Officer	Total Funding 2013/14 £000	Phased Budget To Period 7 2013/14 £000	Actual To Period 7 2013/14 £000	Projected Spend 2013/14 £000	Amount to be Earmarked for 2014/15 & Beyond £000	Lead Officer Update
Greenock Town Centre Parking Strategy	IM	96	16	10	41	55	Funding is for implementation of the Greenock Town Centre Parking Strategy and Decriminalised Parking Enforcement. The revised proposals including funding was approved by Committee in October 2012 and the majority of funding is being reported through the Environment and Regeneration Capital Programme report. The EMR funding of £96k includes the funding of an employee from August 2013 to July 2014 to assist in the implementation. The Service anticipate that £41k of spend will be achieved in 2013/14 with the remaining £55k being carried forward for spend in 2014/15.
Utilities Spend to Save Fund	AG	231	86	54	136	95	Various small works underway for water saving measures. Water systems work completed in Greenock Municipal Buildings, awaiting meter install. St Mary's Electrical Work out to tender (contribution being made towards additional cost of LED lights). Action being taken to ensure all heating systems are switched off May to September, particularly schools. Saving made in electricity used by main ICT servers due to virtualisation project. Replacement boilers to be fitted in Greenock Municipal buildings which will be significantly more efficient than the current boilers which are at the end of economic life.
Roads - Additional revenue investment	IM	126	15	7	114	12	£126k of funding carried forward from 2012/13 is for cycle track maintenance, the completion of the RAMP report (to include sea walls, etc.) additional pothole and patching work, pedestrian guardrails and additional drainage work. It was previously reported that the full funding would be spent in 2013/14, however, due to delays in carrying out preliminary work the completion of the RAMP report will not be carried out until 2014/15.
Vehicle Replacement Programme	IM	1,340	29	29	987	353	£29k has been spent in period 1 on additional revenue running costs for the vehicle tracking system. Loans charges will be charged in period 12. There is an anticipated underspend in the current year of £118k increasing the earmarked reserve available for carry forward to £323k. The carried forward funding of £205k relates to a under spend in loan charges due to the initial delay in the implementation of the VRP but has been factored into the overall VRP funding as part of the midterm review.
Greenock Town Centre - Extra Police	AP	80	0	34	34	46	Resources equivalent to two additional police officers are employed within Greenock Town Centre. The Council are awaiting interim statistics from the Police.
Repopulating/Promoting Inverclyde	AP	1,000	0	1	150	850	Report approved by Committee, projects to be progressed. Spend anticipated to be incurred at the year end (period 12). An update report was presented to P&R Committee in November 2013.

EARMARKED RESERVES POSITION STATEMENT

COMMITTEE: Regeneration & Environment

Project	Lead Officer	Total Funding 2013/14 £000	Phased Budget To Period 7 2013/14 £000	Actual To Period 7 2013/14 £000	Projected Spend 2013/14 £000	Amount to be Earmarked for 2014/15 & Beyond £000	Lead Officer Update.
Increased Officer Capacity - External Funding Officer	SJ	125	12	11	26	99	A post has been created for a period of three years to lead on behalf of the Council in obtaining external Funding. The post was filled on the 24th June 2013.
Employability Initiatives	SJ	150	0	0	0	150	This new reserve was approved at Policy & Resources Committee on 24 September 2013 and is to fund additional targeted employability initiatives. Proposals will be subject to a specific report to Committee.
Greenock Municipal Buildings Tourism Initiative	AG	150	0	0	8	142	Following approval design work will commence shortly.
Improvements in Parks & Cemeteries	WR	100	0	0	75	25	£75k worth of work has been programmed to be completed this financial year by the Roads Service.
Shopfront Improvements Grants	SJ	50	0	0	0	50	This new reserve was approved at Policy & Resources Committee on 24 September 2013 and is additional funding to provide grant support for improved shop fronts and signage in targeted areas. Proposals will be subject to a specific report to Committee.
Total		11,703	2,016	1,105	5,348	6,355	

AF Aubrey Fawcett
 AP Alan Puckrin
 AG Andrew Gerard
 SJ Stuart Jamieson
 IM Ian Moffat
 WR Willie Rennie