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**Report To:** Community Health & Care Partnership Sub-Committee      **Date:** 9 January 2014

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Corporate Director  
Inverclyde Community Health & Care Partnership      **Report No:** CHCP/06/2014/LB

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**Subject:** Community Health & Care Partnership – Financial Report 2013/14 as at Period 7 to 31 October 2013.

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## 1.0 PURPOSE

- 1.1 The purpose of this report is to advise the Inverclyde CHCP Sub-Committee of the 2013/14 Revenue and Capital Budget current year position as at Period 7 to 31 October 2013.

## 2.0 SUMMARY

### REVENUE PROJECTION 2013/14

- 2.1 The total Health and Community Care Partnership revenue budget for 2013/14 is £120,065,000 with a projected underspend of £240,000 being 0.2% of the revised budget. This is a further projected underspend of £18,000 since last reported to the Sub-Committee at period 5 to 31 August 2013.
- 2.2 The Social Work revised budget is £49,049,000 with a projected underspend of £226,000 (0.46%). This remains primarily due to turnover savings, partly offset by overspends on the current client commitment costs and is a further underspend of £15,000 since last reported at period 5. This underspend is net of Residential Childcare, Fostering and Adoption as any under / over spend is now managed through the approved earmarked reserve. At period 7, it is projected that there will be a £795,000 increase in the reserve at 31 March 2014.
- 2.3 It should be noted that the 2013/14 budget includes agreed savings for the year of £480,000 with a projected over recovery of £225,000 mainly from early implementation.
- 2.4 The Social Work revenue underspend will be utilised to fund improvement works to Caladh House, subject to Sub-Committee approval of a detailed report included on the agenda. To allow for potential winter pressures at this stage only £145,000 of the projected £226,000 underspend has been included within funding proposals for Caladh House works, the final contribution from revenue will be dependent on the year end out-turn and the final cost of works.
- 2.5 The Health revenue budget is £71,016,000 with a projected underspend of £14,000 (0.02%). This remains due to a number of supplies pressures, offset by vacancy and increment savings and is a further projected underspend of £3,000 since last reported to the Sub-Committee.

- 2.6 The Health budget for 2013/14 does not include any local savings target and has been adjusted to reflect the centralisation of the Continence Service, now hosted by Glasgow.
- 2.7 Prescribing is currently projected to budget. There remain ongoing issues with drugs on short supply. It is anticipated that there will be an overall GG&C overspend in 2013/14 but this will be funded non-recurringly to effect a cost neutral position each CHCP.

#### **CAPITAL 2013/14**

- 2.8 The total Health and Community Care Partnership approved capital budget for 2013/14 is £285,000 and is projected on budget.
- 2.9 The overall Social Work capital budget has increased by £80,000 to reflect the additional respite bed at Hillend; capital works are funded from revenue reserves as previously agreed by Policy & Resources. This will enhance the service by 25% with the works expected to commence mid March 2014, subject to Sub-Committee approval to proceed and appropriate receipt of building warrants and tender process.

#### **EARMARKED RESERVES 2013/14**

- 2.10 The Social Work Earmarked Reserves for 2013/14 total £3,672,000 with £2,160,000 projected to be spent in the current financial year. To date £1,059,000 spend has been incurred which is 49% of the projected 2013/14 spend. The spend to date per profiling was expected to be £1,451,000 therefore slippage equates to £392,000 27%. Given the number and nature of the projects this slippage is manageable.
- 2.11 This position includes the additional two new earmarked reserves previously agreed by the Policy & Resources Committee:
- £50,000 for aids and adaptations will fund additional equipment to support more people to live at home. This will be spent in full during 2014/15 on a range of equipment such as hoists, specialist chairs, bath lifts, and stair climbers).
  - £65,000 to support young carers, to appoint a dedicated post for an 18 month period. The budget is currently phased to commence April 2014, if the post commences earlier this will be revised accordingly.
- 2.12 As previously reported £70,000 has been identified within the Independent Living earmarked reserve to develop a Dementia Strategy, with a detailed report included on the agenda.

### **3.0 RECOMMENDATIONS**

- 3.1 The Sub-Committee note the current year revenue budget and projected underspend of £240,000 for 2013/14 as at 31 October 2013.
- 3.2 The Sub-Committee note the potential revenue contribution to fund works on Caladh House, subject to approval of a report elsewhere on the agenda.
- 3.3 The Sub-Committee note the current projected capital position:
- Social Work capital projected to budget at £183,000 in the current year and on target over the life of the projects.
  - Health capital projected to budget at £102,000.
- 3.4 The Sub-Committee note the current Earmarked Reserves position.

- 3.5 The Sub-Committee approve the proposals for the use of the new earmarked reserves for:
- Expansion of Hillend Respite Unit by 25% £80,000 (capital)
  - Aids and Adaptations £50,000
  - Support Young Carers £65,000
- 3.6 The Sub-Committee approve the Social Work budget virements detailed on Appendix 7.
- 3.7 The Sub-Committee note the position on Prescribing.

**Brian Moore**  
**Corporate Director**  
**Inverclyde Community Health & Care**  
**Partnership**

## 4.0 BACKGROUND

- 4.1 The purpose of the report is to advise the Sub-Committee of the current position of the 2013/14 CHCP revenue and capital budget and to highlight the main issues contributing to the £240,000 projected revenue underspend and the current capital programme position.
- 4.2 The current year consolidated revenue summary position is detailed in Appendix 1, with the individual elements of the Partnership detailed in Appendices 2 and 3, Social Work and Health respectively. Appendix 4 shows the year to date position for both elements of the Partnership. Appendix 5 provides the capital position; Appendix 6 provides detail of earmarked reserves.
- 4.3 Detail of the employee cost underspend is included as a new Appendix 8, as requested at the last Sub-Committee. This provides an overview position on turnover by service.

## 5.0 2013/14 CURRENT REVENUE POSITION: UNDERSPEND £240,000

### 5.1 SOCIAL WORK £226,000 PROJECTED UNDERSPEND

The projected underspend of £226,000 (0.46%) for the current financial year remains predominantly due to turnover and early savings of £540,000 offset by projected overspends mainly within the current client committed spend. This is a further projected underspend of £15,000 from the last reported projection as at 31 August 2013. The material projected variances and reasons for the movement since last reported are identified, per service, below:

#### a. Strategy: Projected £42,000 (1.85%) underspend

The projected underspend remains due to vacancy and secondment savings, with the further underspend of £13,000 due to further turnover.

#### b. Older Persons: Projected £17,000 (0.08%) overspend

The projected overspend is mainly a result of increasing costs in Homecare which is projected to overspend by £118,000, offset by a £29,000 underspend in Residential and Nursing purchased places per the current number of clients receiving care, along with underspends in staffing and other services.

This is an increase in projected spend of £69,000 reflecting current Homecare and Nursing & Residential client costs.

The budget virements reflect the planned shifting balance of care and budgets continue to be reviewed on an ongoing basis to evidence the recurring saving requirement and realign budgets accordingly.

The 2013/14 budget includes a £60,000 income budget for charging orders and whilst the nature of this income is not easily predictable, at period 7, £52,000 has been received and the full year is projected to budget. Whilst this indicates that an over recovery is likely it would not be prudent to project this, given the nature of the income.

#### c. Learning Disabilities: Projected £195,000 (3.23%) overspend

This remains primarily due to the current costs of client residential packages projected to overspend by £59,000 and external day care projected to overspend by £129,000. Work remains ongoing to review the day opportunities packages of a number of clients to mitigate the costs.

The projected costs have increased by £93,000 due to;

- £37,000 Service user with complex needs changing provision and requiring additional support
- £32,000 increased respite allocations
- £25,000 reduction in income from other Local Authorities, previously over projected

The Service Manager is reviewing all care packages on an ongoing basis to minimise the cost pressures within this service. Additional budget of £350,000 for pressure funding is included in the 2014/15 budget, with a further £200,000 in 2015/16 reflecting the pressures expected within this service. Work is ongoing to ensure that the full year impact of the current year overspend is containable in 2014/15.

**d. Mental Health: Projected £10,000 (0.71%) underspend**

This reflects the ongoing legal costs of £35,000 relating to guardianship issues, offset by client package underspends and vacancy savings.

This is a reduction in spend of £15,000 mainly from client commitment costs reducing by £39,000, offset in part by further legal costs of £22,000.

**e. Children & Families: Projected £175,000 (1.72%) underspend**

The main reason for the underspend remains as previously reported: slippage in filling vacant posts combined with projected savings in overtime and sessional staff costs.

This is a reduction in projected costs of £118,000 due to a further £85,000 turnover (£46,000 from new vacancies and £23,000 from slippage in existing vacancies and £16,000 from a combination of reduction in hours, maternity and other minor changes) along with a reduction of £21,000 in Kinship & Carers support costs.

There is significant projected underspend within residential childcare, adoption and fostering of £795,000, however given the volatile nature of the service and the high cost implications this is impossible to predict and, as previously reported, the under or overspend at year end will be transferred to or from the earmarked reserve set up to smooth budgetary pressures.

**f. Physical & Sensory: Projected £105,000 (4.47%) overspend**

The projected overspend remains primarily due to client commitment costs.

This is an increase in costs of £19,000, mainly due to adjustments for prior year utility costs relating to an unregistered meter. This was highlighted to the Sub-Committee last year, with this increase being over and above the estimated provision of £40,000.

The Service continues to review the cost of commissioned services.

**g. Addictions / Substance Misuse: Projected £125,000 (10.11%) underspend**

The projected underspend is mainly due to the two areas previously reported:

- £79,000 employee cost vacancy savings, net of sessional backfill costs.
- £32,000 underspend on client commitment costs based on the current cost of packages.

This is a further projected underspend of £27,000 due to further turnover and associated impact on running costs along with a modest reduction in client costs .

**h. Support / Management: Projected £80,000 (3.7%) underspend**

The projected underspend remains a result of turnover as previously reported with a further projected underspend of £41,000 from a further turnover of £25,000 and a reduction in projected secure document disposal cost of £16,000.

**i. Assessment & Care Management: Projected £15,000 (0.91%) underspend**

The projected underspend mainly relates to vacancies as previously reported. This is a reduction in the projected underspend of £15,000 due to further turnover and revised projections in non staff costs.

**j. Homelessness: Projected £96,000 (15.17%) underspend**

The main reason for the projected underspend is an over-recovery of Hostel Grant income, in line with prior year income as last reported. This underspend of £80,000 is not recurring as the distribution of the grant is changing in 2014/15.

This is a minor cost increase of £4,000.

**5.2 HEALTH £14,000 PROJECTED UNDERSPEND**

The Health budget is £71,016,000 and is currently projected to underspend by £14,000 with the main reasons for this underspend and the movements from the position as at 31 August detailed below. This is a further projected underspend of £3,000 since last reported.

**a. Children & Families: Projected £108,000 (3.54%) overspend**

This remains due to historic supply pressures within CAMHS of £35,000 along with salary overspends within CAMHS of £65,000 and £12,000 within SALT due to RAM adjustments.

At this stage non recurring funding has not been applied as the CHCP are containing these cost pressures within the overall position and work remains ongoing to establish a recurring solution.

The projected overspend is a reduction of £4,000 since last reported.

**b. Health & Community Care: Projected £39,000 (1.06%) underspend**

The 2013/14 budget has been reduced by £204,000 as the Continence Service has now transferred to Glasgow.

The projected underspend relates to vacancy savings, offset in part by supply pressures, mainly within Diabetes, Podiatry and Pharmacy and is an increase in spend of £16,000.

**c. Management & Admin: Projected £50,000 (2.62%) overspend**

This is due to two main factors: pressures within Portering exacerbated by removal of £14,000 budget to fund a hosted ASD Co-ordinator post in another partnership. This is further projected spend of £8,000.

The budget has increased by £474,000 for rates transferred from the Acute Service; this is cost neutral as the associated expenditure has also been transferred.

d. **Learning Disabilities: Projected £41,000 (7.30%) underspend**

The projected underspend remains due to vacancy and maternity savings, a further underspend of £6,000.

e. **Addictions: Projected £37,000 (1.95%) underspend**

The projected underspend results from slippage in both salaries and supplies and is a further underspend of £15,000.

f. **Mental Health Communities: Projected £42,000 (1.73%) underspend**

This remains due to historic pressures within pharmacy costs, offset by underspends in nursing staff costs due to vacancy and maternity savings. This is a further projected underspend of £3,000.

g. **Mental Health Inpatient Services: Projected £3,000 (0.03%) underspend**

Whilst a minimal underspend is reported it should be noted that savings will be achieved from the rationalisation of the Ravenscraig wards to one building; however any saving achieved is ring-fenced for investment into the closure programme.

h. **Planning & Health Improvement: Projected £10,000 (1.01%) underspend**

The underspend is due to slippage in filling a temporary post, offsetting historic travel cost pressures and is an increase in spend of £3,000.

i. **Prescribing: Nil Variance**

Prescribing is currently projected to budget. There remain ongoing issues with drugs on short supply. It is anticipated that there will be an overall GG&C overspend in 2013/14 but this will be funded non-recurringly to effect a cost neutral position each CHCP.

## 6.0 CHANGE FUND

6.1 The allocation over service areas for 2013/14 is:

Service Area Budget 2013/14	£'000	
Acute – Health	205	11%
CHCP – Health	203	11%
CHCP – Council	1,017	57%
Community Capacity - Health	75	4%
Community Capacity - Council	301	17%
<b>Grand Total</b>	<b>1,801</b>	<b>100%</b>
Funded By:		
Change Fund Allocation	1,403	
Slippage brought forward from 2012/13	398	
<b>Total Funding</b>	<b>1,801</b>	

6.2 The Change Fund Executive Group meet on a regular basis and review all projects in detail. The latest current year position is:

Service Area Budget 2013/14	Current Budget £'000	Projected Outturn £000	Projected Variance £000
Acute – Health	205	183	(22)
CHCP – Health	203	188	(15)
CHCP – Council	1,017	1,032	15
Community Capacity - Health	75	75	0
Community Capacity - Council	301	323	22
<b>Grand Total</b>	<b>1,801</b>	<b>1,801</b>	<b>0</b>
<b>Projected Slippage at 31 October 2013</b>			<b>0</b>

Project performance is continually reviewed and budgets will be reallocated as required to ensure funding is fully utilised and slippage minimised. Any slippage in 2013/14 will be committed in 2014/15.

The proposed £100,000 contribution towards the costs of the proposed Caladh House works will be met from slippage and / or reprioritising of projects.

## 7.0 2013/14 CURRENT CAPITAL POSITION – £nil Variance

7.1 The Social Work capital budget is £1,394,000 over the life of the projects with £183,000 for 2013/14, comprising £123,000 for Kylemore (replacement residential children’s unit) and £60,000 SWIFT Financial software package.

The Kylemore Children’s Home opened in March 2013 and is fully operational.

The overall Social Work capital programme has increased by £80,000 since last reported to include the expansion of the Hillend respite unit by 25%. The plans have been completed and subject to appropriate approvals work is expected to commence mid March 2014. At this stage the budget is profiled to 2014/15.

7.2 The Health capital budget of £102,000 is on target with no reported slippage. This will fund two areas of spend within Health Centres:

- £52,000 Reception upgrades to improve patient confidentiality issues.
- £50,000 Ceiling replacement tiles at Port Glasgow to address infection control and fire compliance issues.

In addition to the capital funding a further £61,000 works will be funded from revenue maintenance:

- £38,000 Treatment rooms within health centres
- £18,000 Car park resurfacing at Boglestone Clinic
- £5,000 Replacement surgery door.

7.3 Appendix 5 details capital budgets and progress by individual project.

7.4 Work remains ongoing with the development of the CHCP Asset Management Plan.

## 8.0 IMPLICATIONS

8.1 The current projected revenue outturn is a £240,000 projected underspend.

8.2 The current projected capital outturn shows a nil variance as projects are to budget.

## 9.0 EARMARKED RESERVES



- 9.1 The Social Work Earmarked Reserves for 2013/14 total £3,672,000 with £2,160,000 projected to be spent in the current financial year. To date £1,059,000 spend has been incurred which is 49% of the projected 2013/14 spend. The spend to date per profiling was expected to be £1,451,000 therefore slippage equates to £392,000, 27%. Given the number and nature of the projects this slippage is manageable.
- 9.2 This position includes the additional two new earmarked reserves previously agreed by the Policy & Resources Committee:
- £50,000 for aids and adaptations will fund additional equipment to support more people to live at home. This will be spent in full during 2014/15 on a range of equipment such as hoists, specialist chairs, bath lifts, and stair climbers).
  - £65,000 to support young carers, to appoint a dedicated post for an 18 month period. The budget is currently phased to commence April 2014. If the post commences earlier this will be revised accordingly. This post will develop a family pathway approach to young carers which will aim to develop a sustainable service to young carers and their families.
- 9.3 As previously reported, £70,000 has been identified within the Independent Living earmarked reserve to develop a Dementia Strategy, with a detailed report included on the agenda.

## **10.0 VIREMENT**

- 10.1 The virement requests are detailed in Appendix 7 and are reflected within this report.

## **11.0 EQUALITIES**

- 11.1 There are no equality issues within this report.

## **12.0 OTHER ISSUES**

- 12.1 Work remains ongoing to develop protocols and processes relating to the Integration of Health and Social Care.
- 12.2 The cost of all known pay awards is reflected within this report.

## **13.0 CONSULTATION**

- 13.1 This report has been prepared by the Corporate Director, Inverclyde Community Health & Care Partnership and relevant officers within Partnership Finance have been consulted.

**INVERCLYDE CHCP****REVENUE BUDGET PROJECTED POSITION****PERIOD 7: 1 April 2013 - 31 October 2013**

SUBJECTIVE ANALYSIS	Approved Budget 2013/14 £000	Revised Budget 2013/14 £000	Projected Out-turn 2013/14 £000	Projected Over/(Under) Spend £000	Percentage Variance
Employee Costs	46,547	47,552	46,928	(624)	(1.31%)
Property Costs	2,732	3,119	2,991	(128)	(4.10%)
Supplies & Services	59,346	60,248	60,657	409	0.68%
Prescribing	16,238	15,912	15,912	0	0.00%
Resource Transfer (Health)	8,863	8,863	8,863	0	0.00%
Income	(15,215)	(15,629)	(15,526)	103	-0.66%
Contribution to Reserves	0	0	0	0	0.00%
	<b>118,511</b>	<b>120,065</b>	<b>119,825</b>	<b>(240)</b>	<b>(0.20%)</b>

OBJECTIVE ANALYSIS	Approved Budget 2013/14 £000	Revised Budget 2013/14 £000	Projected Out-turn 2013/14 £000	Projected Over/(Under) Spend £000	Percentage Variance
Strategy / Planning & Health Improvement	2,803	3,264	3,212	(52)	(1.59%)
Older Persons	20,731	21,101	21,118	17	0.08%
Learning Disabilities	6,105	6,598	6,752	154	2.33%
Mental Health - Communities	3,790	3,844	3,792	(52)	(1.35%)
Mental Health - Inpatient Services	9,544	9,296	9,293	(3)	(0.03%)
Children & Families	12,922	13,246	13,179	(67)	(0.51%)
Physical & Sensory	2,355	2,351	2,456	105	4.47%
Addiction / Substance Misuse	3,122	3,138	2,976	(162)	(5.16%)
Assessment & Care Management / Health & Community Care	5,077	5,312	5,258	(54)	(1.02%)
Support / Management / Admin	4,221	4,271	4,241	(30)	(0.70%)
Criminal Justice / Prison Service **	0	0	0	0	0.00%
Homelessness	629	633	537	(96)	(15.17%)
Family Health Services	20,708	20,911	20,911	0	0.00%
Prescribing	16,238	15,912	15,912	0	0.00%
Resource Transfer	8,863	8,863	8,863	0	0.00%
Change Fund	1,403	1,325	1,325	0	0.00%
Contribution to Reserves	0	0	0	0	0.00%
<b>CHCP NET EXPENDITURE</b>	<b>118,511</b>	<b>120,065</b>	<b>119,825</b>	<b>(240)</b>	<b>(0.20%)</b>

\*\* Fully funded from external income hence nil bottom line position.

PARTNERSHIP ANALYSIS	Approved Budget 2013/14 £000	Revised Budget 2013/14 £000	Projected Out-turn 2013/14 £000	Projected Over/(Under) Spend £000	Percentage Variance
NHS	70,020	71,016	71,002	(14)	(0.02%)
Council	48,491	49,049	48,823	(226)	(0.46%)
<b>CHCP NET EXPENDITURE</b>	<b>118,511</b>	<b>120,065</b>	<b>119,825</b>	<b>(240)</b>	<b>(0.20%)</b>

( ) denotes an underspend per Council reporting conventions

\*\* £2.3 million externally funded

**SOCIAL WORK****REVENUE BUDGET PROJECTED POSITION****PERIOD 7: 1 April 2013 - 31 October 2013**

2012/13 Actual £000	SUBJECTIVE ANALYSIS	Approved Budget 2013/14 £000	Revised Budget 2013/14 £000	Projected Out-turn 2013/14 £000	Projected Over/(Under) Spend £000	Percentage Variance
	<b>SOCIAL WORK</b>					
25,997	Employee Costs	25,961	25,998	25,458	(540)	(2.08%)
1,585	Property costs	1,504	1,491	1,428	(63)	(4.23%)
886	Supplies and Services	867	822	856	34	4.14%
456	Transport and Plant	374	389	468	79	20.31%
1,013	Administration Costs	813	900	1,006	106	11.78%
32,591	Payments to Other Bodies	32,884	33,451	33,506	55	0.16%
(14,304)	Income	(13,912)	(14,002)	(13,899)	103	(0.74%)
(577)	Contribution to Earmarked Reserves	0	0	0	0	
<b>47,647</b>	<b>SOCIAL WORK NET EXPENDITURE</b>	<b>48,491</b>	<b>49,049</b>	<b>48,823</b>	<b>(226)</b>	<b>(0.46%)</b>

2012/13 Actual £000	OBJECTIVE ANALYSIS	Approved Budget 2013/14 £000	Revised Budget 2013/14 £000	Projected Out-turn 2013/14 £000	Projected Over / (Under) Spend £000	Percentage Variance
	<b>SOCIAL WORK</b>					
2,066	Strategy	2,098	2,273	2,231	(42)	(1.85%)
21,103	Older Persons	20,731	21,101	21,118	17	0.08%
6,223	Learning Disabilities	5,547	6,036	6,231	195	3.23%
1,159	Mental Health	1,412	1,412	1,402	(10)	(0.71%)
3 10,101	Children & Families	10,191	10,197	10,022	(175)	(1.72%)
2,396	Physical & Sensory	2,355	2,351	2,456	105	4.47%
804	Addiction / Substance Misuse	1,227	1,237	1,112	(125)	(10.11%)
2,293	Support / Management	2,830	2,163	2,083	(80)	(3.70%)
1,528	Assessment & Care Management	1,471	1,646	1,631	(15)	(0.91%)
1 0	Criminal Justice / Scottish Prison Service	0	0	0	0	0.00%
2 0	Change Fund	0	0	0	0	0.00%
551	Homelessness	629	633	537	(96)	(15.17%)
(577)	Contribution to Earmarked Reserves	0	0	0	0	0.00%
<b>47,647</b>	<b>SOCIAL WORK NET EXPENDITURE</b>	<b>48,491</b>	<b>49,049</b>	<b>48,823</b>	<b>(226)</b>	<b>(0.46%)</b>

( ) denotes an underspend per Council reporting conventions

1 £1.9m Criminal Justice and £0.3m Greenock Prison fully funded from external income hence nil bottom line position.

2 Change Fund Expenditure of £1.4 million fully funded from income.

3 Children & Families outturn includes £410k to be transferred to the earmarked reserve at year end 2013/14

4 £8.9 million Resource Transfer / Delayed Discharge expenditure and income included above.

5 Original Budget 2013/14	48,491
Pay & Infalton	525
Living Wage	12
Transport	14
Insurance	13
Telephone Savings / other	(6)
Revised Budget 2013/14	49,049

**HEALTH****REVENUE BUDGET PROJECTED POSITION****PERIOD 7: 1 April 2013 - 31 October 2013**

2012/13 Actual £000	SUBJECTIVE ANALYSIS	Approved Budget 2013/14 £000	Revised Budget 2013/14 £000	Projected Out-turn 2013/14 £000	Projected Over/(Under) Spend £000	Percentage Variance
	<b>HEALTH</b>					
21,861	Employee Costs	20,586	21,554	21,470	(84)	(0.39%)
1,453	Property	1,228	1,628	1,563	(65)	(3.99%)
3,491	Supplies & Services	3,700	3,775	3,910	135	3.58%
21,172	Family Health Services (net)	20,708	20,911	20,911	0	0.00%
15,828	Prescribing (net)	16,238	15,912	15,912	0	0.00%
8,869	Resource Transfer	8,863	8,863	8,863	0	0.00%
(1,145)	Income	(1,303)	(1,627)	(1,627)	0	0.00%
<b>71,529</b>	<b>HEALTH NET EXPENDITURE</b>	<b>70,020</b>	<b>71,016</b>	<b>71,002</b>	<b>(14)</b>	<b>(0.02%)</b>

2012/13 Actual £000	OBJECTIVE ANALYSIS	Approved Budget 2013/14 £000	Revised Budget 2013/14 £000	Projected Out-turn 2013/14 £000	Projected Over/(Under) Spend £000	Percentage Variance
	<b>HEALTH</b>					
3,319	Children & Families	2,731	3,049	3,157	108	3.54%
3,919	Health & Community Care	3,606	3,666	3,627	(39)	(1.06%)
1,686	Management & Admin	1,391	2,108	2,158	50	2.37%
534	Learning Disabilities	558	562	521	(41)	(7.30%)
1,829	Addictions	1,895	1,901	1,864	(37)	(1.95%)
2,380	Mental Health - Communities	2,378	2,432	2,390	(42)	(1.73%)
9,697	Mental Health - Inpatient Services	9,544	9,296	9,293	(3)	(0.03%)
1,127	Planning & Health Improvement	705	991	981	(10)	(1.01%)
1,169	Change Fund	1,403	1,325	1,325	0	0.00%
21,172	Family Health Services	20,708	20,911	20,911	0	0.00%
15,828	Prescribing	16,238	15,912	15,912	0	0.00%
8,869	Resource Transfer	8,863	8,863	8,863	0	0.00%
<b>71,529</b>	<b>HEALTH NET EXPENDITURE</b>	<b>70,020</b>	<b>71,016</b>	<b>71,002</b>	<b>(14)</b>	<b>(0.02%)</b>

( ) denotes an underspend per Council reporting conventions

1 Change Fund Allocation to CHCP 2013/14	1,403
Less: Transfer to Acute Projects:	
Stroke Outreach Team	(53)
Palliative Care CNS 0.5wte	(25)
	<u>1,325</u>
2 Original Budget 2013/14	70,020
Pay & Inflation	63
Carers Information Strategy	85
GMS Cross Charge	76
CAMHS	217
Skylark Physio	100
Change Fund to Acute	(78)
Rates from Acute	474
Other	59
Revised Budget 2013/14	<u>71,016</u>

**REVENUE BUDGET YEAR TO DATE****PERIOD 7: 1 April 2013 - 31 October 2013**

<b>SOCIAL WORK SUBJECTIVE ANALYSIS</b>	Budget to Date as at Period 7 £000	Actual to Date as at Period 7 £000	Variance to Date as at Period 7 £000	Percentage Variance
<b>SOCIAL WORK</b>				
Employee Costs	14,875	14,563	(312)	(2.10%)
Property costs	848	811	(37)	(4.36%)
Supplies and Services	570	591	21	3.68%
Transport and Plant	203	245	42	20.69%
Administration Costs	295	356	61	20.68%
Payments to Other Bodies	17,513	17,546	33	0.19%
Income	(8,989)	(8,923)	66	(0.73%)
<b>SOCIAL WORK NET EXPENDITURE</b>	<b>25,315</b>	<b>25,189</b>	<b>(126)</b>	<b>(0.50%)</b>

<b>HEALTH SUBJECTIVE ANALYSIS</b>	Budget to Date as at Period 7 £000	Actual to Date as at Period 7 £000	Variance to Date as at Period 7 £000	Percentage Variance
<b>HEALTH</b>				
Employee Costs	12,634	12,585	(49)	(0.39%)
Property Costs	872	834	(38)	(4.36%)
Supplies	2,203	2,282	79	3.59%
Family Health Services (net)	12,099	12,099	0	0.00%
Prescribing (net)	9,385	9,385	0	0.00%
Resource Transfer	5,170	5,170	0	0.00%
Income	(1,222)	(1,222)	0	0.00%
<b>HEALTH NET EXPENDITURE</b>	<b>41,141</b>	<b>41,133</b>	<b>(8)</b>	<b>(0.02%)</b>

( ) denotes an underspend per Council reporting conventions

**APPENDIX 5**

**INVERCLYDE CHCP - CAPITAL BUDGET 2013/14**

**Period 7: 1 April 2013 to 31 October 2013**

Project Name	Est Total Cost	Actual to 31/3/13	Approved Budget 2013/14	Revised Est 2013/14	Actual to 31/10/13	Est 2014/15	Est 2015/16	Future Years	Start Date	Original Completion Date	Current Completion Date	Status
<b>SOCIAL WORK</b>												
<b>Prudential Borrowing</b>												
Kylesmore Childrens Home (see 1 below)	1,244	1,121	123	123	0	0	0	0	01/10/11	30/06/12	19/03/13	The home opened on 19 March. The final cost is a projected £156k underspend, subject to final account adjustments with the contractor, with the underspend returned to the Council's capital programme.
<b>Capital Funded From Revenue Contributions</b>												
SWIFT Finance Module	70	10	60	60	12	0	0	0	03/09/12		31/08/14	Budget allocated for Development and Implementation of SWIFT Finance module.
Hillend Respite Unit (note 3)	80					80	80		tbc		tbc	Increase of one bed within respite unit. Final costs and phasing subject to tender.
<b>Social Work Total</b>	<b>1,394</b>	<b>1,131</b>	<b>183</b>	<b>183</b>	<b>12</b>	<b>80</b>	<b>80</b>	<b>0</b>				
<b>HEALTH</b>												
CHCP Formula Allocation 2013-14 (see 2 below)												
Health Centres Reception Upgrades	52		52	52	0	0	0	0	Oct-13	by 31/03/14	31/03/14	To improve patient confidentiality.
Port Glasgow Health Centre Ceiling Tiles	50		50	50	0	0	0	0	Oct-13	by 31/03/14	31/03/14	To resolve infection control and fire compliance issues.
<b>Health Total</b>	<b>102</b>	<b>0</b>	<b>102</b>	<b>102</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>				
<b>Grand Total CHCP</b>	<b>1,496</b>	<b>1,131</b>	<b>285</b>	<b>285</b>	<b>12</b>	<b>80</b>	<b>80</b>	<b>0</b>				

Note:

1. Original budget was £1.4m with the underspend of £156k returned to the Council's capital programme per Policy & Resources Committee 24/09/13. The underspend related to £109k furniture and fittings and £47k building works. This offsets a shortfall in receipt from the sale of the building of £100k.

2. Funding comprises £102k local formula capital allocation and £0 capital backlog maintenance (as was accelerated in 12/13).

A further £61k of works will be funded through revenue maintenance:

Port Glasgow Health Centre - replacement practice door	5
Treatment Rooms (all Health Centres)	38
Boglestone Clinic Car Park	18
	<u>61</u>

3. The expansion of the service is funded from a contribution from revenue reserves, as agreed by Policy & Resources Committee 24/09/13.

**EARMARKED RESERVES POSITION STATEMENT**

**CHCP SUB COMMITTEE**

**APPENDIX 6**

Project	Lead Officer/ Responsible Manager	Total Funding 2013/14	Phased Budget To Period 7 2013/14	Actual To Period 7 2013/14	Projected Spend 2013/14	Amount to be Earmarked for 2014/15 & Beyond	Lead Officer Update
		£000	£000	£000	£000	£000	
Telecare Grant	Joyce Allan	60	35	49	60	0	Full carried forward allocation will be utilised in 13/14 on tools and equipment. Profiling is based upon the expenditure being evenly spread over the full financial year.
Self Directed Support / SWIFT Finance Module	Derrick Pearce / Andrina Hunter	391	74	71	166	225	SDS project and SWIFT financial module. Current staff costs for SWIFT are included within the deferred income balance below. Profiling is based upon the project being split over the last 9 months of the financial year. The SDS lead is currently working on an expenditure plan for the remainder of the financial year.
Growth Fund - Loan Default Write Off	Helen Watson	30	1	1	4	26	Loans administered on behalf of DWP by the credit union and the Council has responsibility for paying any delinquent debt. This requires to be kept until all loans are repaid and no debts exist. The profiling assumes that all expenditure will be incurred evenly through out the year.
Advice Services - MacMillan	Andrina Hunter	35	19	19	35	0	Funding from 14/15 will come from recurring welfare reform monies. The profiling is based upon the timing of the staff payroll.
Deferred Income	Brian Moore	458	229	105	195	263	A number of historical deferred income streams have been brought forward to 2013/14. Profiling takes account of a month's delay at the start of the financial year. However there are 8 individual projects, so the phased budget is difficult to predict. There are plans in place for the full £263k being carried forward inclusive of £70k for Calladh House subject to approval.
Change Fund - Older People	Brian Moore	1,314	767	623	1,314	0	Brought forward reflects Council elements of NHS Change Fund. Detailed costs by Project are reviewed on a regular basis by the Change Fund Executive Group and is reported to the CHCP sub committee as an integral part of the financial report. Any slippage in year will be carried forward to 2014/15. Profiling assumes that all expenditure will be incurred evenly through out the year, however with a large number of projects this is not exact.
Support all Aspects of Independent Living	Brian Moore	630	315	180	337	293	This fund will be spent over the next 2 financial years. The £180k spent to date includes a contribution to the 2013/14 Sheltered Wardens' saving of £70k. Of the £293k earmarked to be spent in 2014/15, £245k is allocated (including £70k Dementia Strategy) with the balance of £48k allocated to Calladh House, subject to approval. Profiling takes account of a month's delay at the start of the financial year, however the nature of the spend is not predictable.
Local Autism Action Plan	Alan Best	35	0	0	18	17	£18k projected to be spent in 13/14 including £6.5k for Health employees providing Speech Therapy and Psychology services.

**EARMARKED RESERVES POSITION STATEMENT**

**CHCP SUB COMMITTEE**

**APPENDIX 6**

<b>Project</b>	<b>Lead Officer/ Responsible Manager</b>	<b>Total Funding 2013/14 £000</b>	<b>Phased Budget To Period 7 2013/14 £000</b>	<b>Actual To Period 7 2013/14 £000</b>	<b>Projected Spend 2013/14 £000</b>	<b>Amount to be Earmarked for 2014/15 &amp; Beyond £000</b>	<b>Lead Officer Update</b>
Adoption/Fostering/Residential Childcare	Sharon McAlees	519	0	0	0	519	The £300k of new funding from reserves was approved at the Policy and Resources Committee on 13 November 2012 to meet an increase in adoptions to be progressed in 2013/15. A potential contribution to the cost of the new build Children's unit, (to replace Neil St), is being considered. The final contribution to this reserve will be identified at year end. The in year operation of this budget will be reported through normal Revenue Monitoring.
Information Governance Policy Officer	Helen Watson	85	11	11	31	54	Post now filled (2 year post), employee in post from July and budget phased accordingly.
Joint Equipment Store	Beth Culshaw	50	0	0	0	50	This new reserve was approved at Policy & Resources Committee on 24 Sept 2013 and is to fund a range of equipment to meet the emerging demand linked to increasing frailty of older people and increased incidence of dementia. Budget will be phased once detail agreed.
Support for Young Carers	Sharon McAlees	65	0	0	0	65	This new reserve was approved at Policy & Resources Committee on 24 Sept 2013 and is for an 18 month period to enable the implementation of a family pathway approach to young carers, which will aim to develop a sustainable service to young carers and their families. Budget will likely be phased over the next 18 months once detail is agreed.
<b>Total</b>		<b>3,672</b>	<b>1,451</b>	<b>1,059</b>	<b>2,160</b>	<b>1,512</b>	



**CHCP - HEALTH & SOCIAL CARE****VIREMENT REQUESTS**

<b>Budget Heading</b>	<b>Increase Budget</b> £'000	<b>(Decrease) Budget</b> £'000
1. Homecare - External 1. Homecare - Internal	113,000	(113,000)
2. Various Budgets - Employee Costs 2. Pay Inflation	249,000	(249,000)
3. Children and Families - Employee Costs 3. Support Management - Employee Costs	10,000	(10,000)
4. Workstream Saving 4. Telephones	4,370	(4,370)
	<b>376,370</b>	<b>(376,370)</b>

## Notes

- 1 Shifting the balance of homecare provision from in house services to external provision
- 2 Allocation of pay inflation for 1% agreed pay award
- 3 Reallocation of savings to fund employee bottom up deficit
- 4 Application of workstream saving

**APPENDIX 8**

**EMPLOYEE COST VARIANCES**

**PERIOD 7: 1 April 2013 - 31 October 2013**

<b>ANALYSIS OF EMPLOYEE COST VARIANCES</b>		Early Achievement of Savings £000	Turnover from Vacancies £000	Total Over / (Under) Spend £000
<b>SOCIAL WORK</b>				
1	Strategy	(5)	(64)	(69)
2	Older Persons	(100)	16	(84)
3	Learning Disabilities	(36)	23	(13)
4	Mental Health	0	(22)	(22)
5	Children & Families	(29)	(115)	(144)
6	Physical & Sensory	(30)	29	(1)
7	Addiction / Substance Misuse	0	(81)	(81)
8	Support / Management	(10)	(106)	(116)
9	Assessment & Care Management	0	(22)	(22)
10	Criminal Justice / Scottish Prison Service	0	(8)	(8)
11	Homelessness	(7)	27	20
<b>SOCIAL WORK EMPLOYEE UNDERSPEND</b>		<b>(217)</b>	<b>(323)</b>	<b>(540)</b>
<b>HEALTH</b>				
12	Children & Families		99	99
13	Health & Community Care		(50)	(50)
14	Management & Admin		12	12
15	Learning Disabilities		(43)	(43)
16	Addictions		(27)	(27)
17	Mental Health - Communities		(60)	(60)
18	Mental Health - Inpatient Services		0	0
19	Planning & Health Improvement		(15)	(15)
<b>HEALTH EMPLOYEE UNDERSPEND</b>			<b>(84)</b>	<b>(84)</b>
<b>TOTAL EMPLOYEE UNDERSPEND</b>		<b>(217)</b>	<b>(407)</b>	<b>(624)</b>

- 1 Include 6 vacancies which are in the process of being filled plus early achievement one 1 post.
- 2 Early achievement relates to 7 Home Support Worker posts. This is after £113,000 virement to external.
- 3 Early achievement of savings on 4 posts. Sessional costs are overspent - being reviewed.
- 4 Turnover savings include 2 vacancies which are in the process of being filled.
- 5 Includes 12 vacancies which are in the process of being filled plus early savings on 1 post.
- 6 Early savings from reduction in hours (6 posts) offset by lost external funding.
- 7 Includes 6 vacancies which are in the process of being filled along with some maternity leave savings.
- 8 Includes 12 vacancies and maternity leave savings plus early achievement on 1 post.
- 9 Includes 2 vacancies which are in the process of being filled plus maternity leave savings.
- 10 Turnover savings, posts being recruited.
- 11 Early achievement of £7k, offset by overspend on overtime and turnover shortfall.
- 12 Ongoing impacts of CAMHS and SALT RAM allocations.
- 13 2 vacant band 6 posts currently out to advert.
- 14 Pressures from porters costs.
- 15 Impact of maternity savings, no current vacant posts. Earlier vacancies now filled.
- 16 Slippage in increments and impact of joint funded post.
- 17 Maternity leave (2 posts) impacts of turnover and two vacant band 5 posts being recruited.
- 18 Nil impact between adult and elderly in patient services.
- 19 Maternity leave, recruiting Smoking Cessation & Keepwell.