
Report To:	Environment & Regeneration Committee	Date:	31 October 2013
Report By:	Acting Corporate Director Environment, Regeneration & Resources and Head of Finance	Report No:	FIN/80/13/AP/MMc
Contact Officer:	Mary McCabe	Contact No:	01475 712222
Subject:	Environment and Regeneration 2013/14 Revenue Budget – Period 5 to 31 August 2013		

1.0 PURPOSE

1.1 To advise Committee of the 2013/14 Revenue Budget position at period 5 to 31 August 2013.

2.0 SUMMARY

2.1 The revised 2013/14 budget for Environment and Regeneration is £20,960,000 which excludes Earmarked Reserves.

2.2 The latest projection, excluding Earmarked Reserves, is an underspend of £37,000, an increase in spend of £114,000 since the previous Committee. This movement has fully arisen from a number of virement requests, as outlined in Section 6 and Appendix 4.

2.3 The main variances projected at Period 5 are:-

- (a) An underrecovery of Planning Income of £81,000. This is an increase in income from previous years and reflects higher receipts to Period 5 than in recent years. However, this line is difficult to project and will be closely monitored;
- (b) Underspends within Cleaning and Catering employee costs totalling £52,000 due to delays in filling vacant posts;
- (c) An underspend within Waste Management disposal of £47,000. This underspend is due to an overall reduction in the number of tonnes of waste generated and disposed of and is after removing procurement savings and virement to other lines, as requested at 3.2; and
- (d) An underspend on fuel across the client Services within the directorate of £64,000. There is an overall underspend on fuel of £87,000 across the Council due to efficiencies resulting from the tracking system, lower than anticipated fuel prices and a decrease in usage - £64,000 is Environment and Regeneration's share of this saving.

3.0 RECOMMENDATIONS

3.1 The Committee note the current projected underspend for 2013/14 of £37,000 as at 31 August 2013.

3.2 The Committee is asked to approve virement as detailed in Appendix 4.

Jan Buchanan
Head of Finance

Alan Puckrin
Acting Corporate Director
Environment, Regeneration & Resources

4.0 BACKGROUND

- 4.1 The purpose of this report is to advise Committee of the current position of the 2013/14 budget and to highlight the main issues contributing to the projected underspend in 2013/14.
- 4.2 The revised 2013/14 budget reflects an increase from the approved budget of £192,200, due to the following:-
- i. Additional budget allocated to cover the increased costs associated with adoption of the Living Wage - £26,000 within Environmental Services and £256,000 within Property Assets and Facilities Management;
 - ii. Additional budgets allocated from the Inflation Contingency as follows:
 - Property Insurance across the Committee - £8,470
 - Admin Insurance across the Committee - £29,890
 - Catering Provisions - £87,100
 - Roads Client Lighting Maintenance - £4,260;
 - iii. Budget of (£34,000) returned to the Inflation Contingency due to reduced tonnages from the original allocation;
 - iv. Creation of budget for Clothing Bank income – (£22,000);
 - v. Reduction in Waste Disposal budget resulting from Procurement Savings - (£138,000);
 - vi. Reduction in transport and plant due to realignment of budgets (nil impact across the Council) – (£35,610); and
 - vii. Realignment of Janitors' recharge budget £10,090. The contra adjustment being within Education and Communities Committee.

5.0 2013/14 CURRENT POSITION

- 5.1 The current projection for 2013/14 is an underspend of £37,000, an increase in spend of £114,000 since the previous Committee.
- 5.2 **Regeneration & Planning - £80,000 Overspend**

The current projected out-turn for Regeneration & Planning is an overspend of £80,000, an increase in projected spend of £82,000 since Period 3.

The main issues relating to the current projected overspend for Regeneration & Planning are detailed below and in Appendix 2:

(a) Employee Costs:

There is a projected underspend of £38,000, a reduction in spend of £23,000 since Period 3, mainly due to:

- i. An underspend in the Get Ready for Work programme of £31,000; as previously reported; which is more than offset by an underrecovery of income, see 5.2(c)(ii) below.
- ii. A projected underspend in Modern Apprentices' Other Allowances of £12,000 due to delays in recruitment. This is a reduction in projected spend of £16,000 since last Committee.

(b) Property Costs

There is a projected overspend of £14,000 within property costs, not previously reported, mainly due to the purchase of a piece of land in relation to a dangerous buildings enforcement action costing £10,000, which was the subject of a separate report at May's Committee.

(c) Income:

Income is projected to be underrecovered by £93,000; a reduction in projected income of £80,000 since last Committee; mainly due to:-

- i. £25,000 overrecovery within Industrial & Commercial Rents based on current occupancy levels resulting in fewer voids than budgeted. This is a reduction in projected income of £4,000 from Period 3;
- ii. A projected underrecovery in Get Ready for Work income from Skills Development Scotland of £48,000, partially offset by a reduction in employee costs per 5.2(a)(i) above; and
- iii. A projected underrecovery within Planning income of £81,000, not previously reported. This is £120,000 more income than was recovered in the previous financial year. This income stream is, by its nature, difficult to predict but will be closely monitored and updated projections reported as appropriate.

5.3 Property Assets and Facilities Management - £39,000 Underspend

The current projected out-turn for Property Assets and Facilities Management is an underspend of £39,000; a reduction in spend of £48,000 since Period 3.

The main issues contributing to the current projected underspend for Property Assets and Facilities Management are detailed below and in Appendix 2.

(a) Employee Costs:

There is a projected underspend of £62,000, a further reduction in spend of £33,000 since last Committee, mainly due to:-

- i. A projected underspend of £29,000 in Cleaning due to a reduction in additional hours, as previously reported; and
- ii. A projected underspend of £23,000 within Catering, a £16,000 reduction in spend from that previously reported. This underspend is mainly due to the non filling of a vacant post;

(b) Property Costs

There is a projected overspend of £14,000 within Catering cleaning materials and equipment; mainly due to changes in food industry legislation relating to cross contamination which has led to the use of disposable paper towels instead of tea towels; as previously reported.

(c) Supplies & Services

There is a projected underspend within Supplies & Services of £21,000, a reduction in spend of £20,000 since last Committee, due mainly to:-

- i. A projected underspend of £38,000 within Building Services PAT testing which is partially offset by a reduction in recharge income per 5.3(d) below;
- ii. A projected overspend of £20,000 within Building Services direct purchases based on the current workload, as previously reported; and
- iii. A projected underspend within Catering Provisions of £11,000. This is a reduction in projected spend of £22,000 since last Committee and follows a comprehensive review of the projection based on previous year's trends including known price rises. This line will continue to be closely monitored with any amendments reported to future Committees.

(d) Income:

There is a projected £38,000 underrecovery of income; a further underrecovery of £13,000 since last period mainly due to a projected underrecovery of Building Services PAT testing recharge income of £35,000, offset by a reduction in spend per 5.3(c)(i) above, as previously reported.

5.4 **Environmental & Commercial Services - £78,000 Underspend**

The current projected out-turn for Environmental & Commercial Services is an underspend of £78,000; an increase in spend of £80,000 since last period.

The main issues contributing to the current projected underspend for Environmental & Commercial Services are detailed below and in Appendix 2.

(a) **Employee Costs**

There is a projected underspend of £107,000, an increase in projected spend of £1,000 since Period 3, mainly due to:-

- i. A projected underspend of £16,000 in Ground Maintenance employee costs. The projected underspend has reduced by £45,000 from Period 3, mainly due to virement as outlined in section 6.1 and Appendix 4. This underspend is due to delays in filling seasonal posts and is in line with the current work programme. This is partly offset by an underrecovery of Events income, see 5.4(f)(i) below;
- ii. A projected underspend of £37,000 within Refuse Collection, partly offset by Agency Staff costs, see 5.4(e)(i) below. The balance is due to delays in recruiting temporary employees. This is an increase in projected spend of £3,000 since Period 3;
- iii. Costs for an employee funded from Food Waste grant of £34,000, offset by grant income as detailed at 5.4(f)(ii) below;
- iv. A projected underspend in Street Cleaning of £28,000. This is a further projected saving of £13,000 since last Committee and is due to delays in recruiting staff;
- v. A projected underspend of £16,000 within Roads due to delays in filling vacancies. This is a further saving of £12,000 since Period 3;
- vi. A projected underspend of £26,000 within Vehicle Maintenance due to long term sickness absence. This is partly offset by Agency Staff Costs, see 5.4(e)(ii) below and is £22,000 less spend than previously reported; and
- vii. Turnover Savings under Management of £24,000; a further saving of £4,000 since last Committee.

(b) **Property Costs**

There is a projected underspend of £39,000 within Property Costs, £44,000 less spend than previously reported. This underspend is mainly due to a projected underspend in Waste Management costs of £47,000. This underspend was £80,000 higher but virement outlined in Section 6.1 and Appendix 4 has reduced it with £30,000 being allocated to Roads Client Flooding to fund CCTV survey work and £50,000 to deal with the pothole backlog. This projected underspend was not previously reported pending agreement with the contractor being reached as to the correct applicable rates for the contract. This underspend is a result of a reduction in tonnages.

(c) **Supplies & Services**

There is a projected overspend of £1,419,000 within Supplies & Services; an increase in spend of £417,000 since last Committee; mainly due to the following:-

- i. Costs associated with Food Waste of £32,000, offset by grant income per 5.4(f)(ii) below, as previously reported;
- ii. An increase in Sub Contractor costs of £41,000 within Vehicle Maintenance due to the fact that some vehicles are no longer under warranty and require specialist maintenance. This was not previously reported and is offset by additional non routine maintenance income, see 5.4(f)(iv) below;
- iii. A projected overspend within Roads Operational Account of £1,334,000. This mainly relates to increased Subcontractors and Materials costs and is offset by additional income per 5.4(f)(v) below. This is an increase in projected spend of £372,000 since last Committee and is due to a review of the future work programme; and
- iv. Street Lighting Electrical Power is currently projected on budget. However, the Service are awaiting an update on prices. Any changes to projection will be reported to a future Committee.

(d) Transportation & Plant

There is a projected overspend of £89,000, an increase in spend of £16,000 since last period, mainly due to:

- i. A projected underspend on purchase of Fuel within Vehicle Maintenance of £87,000 resulting from efficiencies due to the tracking system, lower than anticipated fuel prices and a decrease in usage. This represents a reduction in spend of £9,000 since last Committee and is offset by a reduction in recharge income, see 5.4(f)(iv);
- ii. Projected underspends in fuel within client services of £64,000. This is the fuel spend which is recharged from Vehicle Maintenance. The main underspends are Ground Maintenance £19,000, Street Cleaning £15,000 and Waste Management £19,000;
- iii. A projected overspend of £11,000 on Road Fund licences within Vehicle Maintenance based on the current fleet requirements, as previously reported;
- iv. Projected overspends within the client services on non routine vehicle maintenance of £41,000. This is in line with increased costs in Vehicle Maintenance Sub Contractors under Supplies & Services; and
- v. A projected overspend within the Roads Operational Account of £163,000 on external hires and £12,000 on Non Routine Maintenance. These overspends are mainly due to increased Capital works associated with the RAMP and are offset by an overrecovery of income, as outlined in 5.4(f)(v). Projected spend on external hires has increased by £42,000 since last Committee due to the review of future work.

(e) Administration

There is a projected overspend of £76,000, an increase of £10,000 since last Committee, due mainly to:-

- i. Agency Staff costs within Refuse Collection of £20,000 offset by reduced employee costs, as previously reported;
- ii. Agency Staff costs within Vehicle Maintenance of £20,000 due to the requirement to cover long term driver absences which is also offset by reduced employee costs. This is an increase in costs of £10,000 since last period; and
- iii. There is a projected overspend of £34,000 within the Food Waste scheme which is offset by grant income, see 5.4(f)(ii) below, as previously reported.

(f) Income

There is a projected overrecovery in income of £1,522,000, an increase in income of £326,000 since last Committee, mainly due to:-

- i. A projected underrecovery in Ground Maintenance Special Events income of £10,000, due to a reduction in the workload relating to events, as previously reported;
- ii. Grant income of £100,000 relating to the Food Waste scheme, offset by projected expenditure as outlined in 5.4(a)(iii) 5.4(c)(i) and 5.4(e)(iii) above, as previously reported;
- iii. A projected underrecovery of Scrap Metal income of £25,000 due to reduced rates per tonne following the latest 6 monthly contract review; a £3,000 increase in income since Period 3;
- iv. Vehicle Maintenance income variances as follows: underrecovery of fuel income of £87,000; in line with reduced spend, see 5.4(d)(i) above; and overrecovery of non routine maintenance income of £47,000 in line with increased subcontractors costs per 5.4(c)(ii) above;
- v. A projected overrecovery within the Roads Operational Account of £1,486,000; offset by increases in Supplies & Services and Transport & Plant costs, per 5.4(c)(iii) and 5.4(d)(v) above. This is an increase in projected income of £362,000 since last period following the review of the future work programme; and
- vi. A projected overrecovery of Roads Client bus shelter advertising income of £11,000, not previously reported. This is in line with the previous year's outturn.

5.5 Corporate Director - £nil Variance

The Corporate Director budget is currently projecting to out-turn on budget.

6.0 VIREMENTS

- 6.1 Committee is asked to approve virement as detailed in Appendix 4. This virement is reflected throughout the report. It is requested for the following:-
- £35,000 to cover the cost of upgrading the emissions monitoring equipment within Greenock Crematorium from an underspend in Ground Maintenance employee costs. It is one-off in nature and is for 2013/14 only;
 - £50,000 to increase the Roads Client Potholes budget to deal with the backlog of potholes. This virement is from an underspend in Waste Disposal costs and is one-off for 2013/14; and
 - £30,000 from the underspend in Waste Disposal costs to cover the costs of CCTV survey work on culverts as detailed in the Flood Management Study report elsewhere on this Agenda. Again this virement is one-off for 2013/14.

7.0 CONCLUSIONS

- 7.1 The Committee is currently reporting an underspend of £37,000.

8.0 FINANCIAL IMPLICATIONS

- 8.1 The current projected out-turn, per Service, excluding Earmarked Reserves, is:

Service	Approved Budget 2013/14 £'000	Revised Budget 2013/14 £'000	Projected Out-turn 2013/14 £'000	Projected Over/(Under - Spend) £'000	Percentage Variance %
Regeneration & Planning	4,809	4,812	4,892	80	1.66%
Property Assets & Facilities Management	3,467	3,834	3,795	(39)	(1.02)%
Environmental & Commercial Services	14,297	14,119	14,041	(78)	(0.55)%
Corporate Director	160	160	160	0	0.00%
TOTAL	22,733	22,925	22,888	(37)	(0.16)%
Transfer to Earmarked Reserves	0	(1,965)	(1,965)	0	0.00%
TOTAL NET EXPENDITURE	22,733	20,960	20,923	(37)	(0.18)%

9.0 EARMARKED RESERVES

- 9.1 There is a planned £1,965,000 contribution to Earmarked Reserves in the current financial year. Spend to date is £98,000 (10%) ahead of phased expenditure of projected spend as detailed in Appendix 3. Some projects are showing accelerated spend, including the Asset Management Plan and others such as Riverside Inverclyde showing delays in expenditure. It is expected that a detailed review of Riverside Inverclyde expenditure projections will be undertaken before the next report to Committee.
- 9.2 Appendix 3 includes five new earmarked reserves agreed at the Policy & Resources Committee on 24 September 2013:-
- £150,000 for Employability Initiatives;
 - £150,000 for Greenock Municipal Buildings Tourism Initiative;
 - £200,000 for Play Areas;
 - £100,000 for Improvements in Parks & Cemeteries; and
 - £50,000 for Shop Front Improvement Grants.

Detailed proposals for spend of these new reserves will be the subject of reports to Committee.

10.0 EQUALITIES

10.1 There are no equality issues arising from this report.

11.0 CONSULTATION

11.1 The report has been jointly prepared by the Acting Corporate Director Environment, Regeneration & Resources and the Head of Finance.

ENVIRONMENT AND REGENERATION COMMITTEEREVENUE BUDGET MONITORING REPORTPERIOD 5: 1st April 2013 - 31st August 2013

Subjective Heading	Approved Budget 2013/14	Revised Budget 2013/14	Projected Out-turn 2013/14	Projected Over/(Under) Spend	Percentage Variance %
Employee Costs	18,168	17,945	17,738	(207)	(1.15)%
Property Costs	8,612	8,320	8,308	(12)	(0.14)%
Supplies & Services	5,377	5,552	6,951	1,399	25.19%
Transport Costs	3,503	3,439	3,520	81	2.36%
Administration Costs	459	481	559	78	16.15%
Payments to Other Bodies	5,977	6,122	6,137	15	0.25%
Income	(19,363)	(18,934)	(20,325)	(1,391)	(7.35)%
TOTAL NET EXPENDITURE	22,733	22,925	22,888	(37)	(0.16)%
Transfer to Earmarked Reserves *	0	(1,965)	(1,965)	0	0.00%
TOTAL NET EXPENDITURE	22,733	20,960	20,923	(37)	(0.18)%

* Per Appendix 3: New funding transferred to earmarked reserves during 2013/14

ENVIRONMENT AND REGENERATION COMMITTEE

REVENUE BUDGET MONITORING REPORT

MATERIAL VARIANCES

PERIOD 5: 1st April 2013 - 31st August 2013

<u>Out Turn</u> <u>2012/13</u> <u>£000</u>	<u>Budget</u> <u>Heading</u>	<u>Budget</u> <u>2013/14</u> <u>£000</u>	<u>Proportion</u> <u>of Budget</u>	<u>Actual to</u> <u>30-Aug-13</u> <u>£000</u>	<u>Projection</u> <u>2013/14</u> <u>£000</u>	<u>(Under)/Over</u> <u>Budget</u> <u>£000</u>	<u>Percentage</u> <u>Variance</u> <u>%</u>
	REGENERATION & PLANNING						
52	Economic - Get Ready for Work Employee Costs	150	61	44	119	(31)	(20.67)%
42	Economic - Skillseekers (Other Allowances)	37	15	8	25	(12)	(32.43)%
(114)	Economic Getting Ready for Work - Recoveries	(162)	(68)	(39)	(114)	48	(29.63)%
(681)	Commercial & Industrial Income	(640)	(312)	(319)	(665)	(25)	3.91%
6	Building Control - Repairs & Maintenance	0	0	10	10	10	0.00%
(377)	Building Control & Planning Development - Income	(578)	(240)	(249)	(497)	81	(14.01)%
	PROPERTY ASSETS & FACILITIES MANAGEMENT						
1,665	Cleaning - Employee Costs	1,768	727	698	1,739	(29)	(1.64)%
1,813	Catering - Employee Costs	1,804	741	721	1,781	(23)	(1.27)%
47	Catering - Cleaning Material/Equipment	26	11	27	40	14	53.85%
941	Catering - Provisions	982	409	277	971	(11)	(1.12)%
207	Building Services - Direct Purchases	164	68	63	184	20	12.20%
250	Building Services - Subcontractors	260	108	86	222	(38)	(14.62)%
(25)	Building Services Income - PAT Testing	(40)	(17)	(5)	(5)	35	(87.50)%
	ENVIRONMENTAL & COMMERCIAL SERVICES						
2,483	Environmental Management - Employee costs	2,528	1,039	10,005	2,504	(24)	(0.95)%
1,888	Ground Maintenance - Employee Costs	1,587	689	672	1,571	(16)	(1.01)%
108	Grounds Maintenance - Fuel Costs	96	48	34	77	(19)	(19.79)%
(30)	Ground Maintenance - Special Events Income	(27)	(7)	0	(17)	10	(37.04)%
976	Street Cleaning - Employee Costs	1,011	416	389	983	(28)	(2.77)%
58	Street Cleaning - Fuel Costs	59	25	18	44	(15)	(25.42)%
38	Refuse Collection - Agency Staff	0	0	11	20	20	0.00%
1,364	Refuse Collection - Employee Costs	1,151	473	490	1,114	(37)	(3.21)%
537	Vehicle Maintenance - Employee Costs	613	252	243	587	(26)	(4.24)%
74	Vehicle Maintenance - Sub Contractors	59	25	66	100	41	69.49%
33	Vehicle Maintenance - Agency Staff	0	0	9	20	20	0.00%
711	Vehicle Maintenance - Fuel	697	292	255	610	(87)	(12.48)%
37	Vehicle Maintenance - Road Fund	31	16	18	42	11	35.48%
(711)	Vehicle Maintenance - Fuel Income	(697)	(292)	(243)	(610)	87	(12.48)%
(318)	Vehicle Maintenance - Non Routine Maint. Income	(215)	(90)	(164)	(262)	(47)	21.86%
2,440	Transfer Station - Disposal	2,459	956	690	2,412	(47)	(1.91)%
(28)	Transfer Station - Scrap Metal Income	(60)	(25)	(10)	(35)	25	(41.67)%
239	Waste Management - Fuel	243	101	92	224	(19)	(7.82)%
212	Environmental Vehicles - non routine Maintenance	153	67	115	194	41	26.80%
(121)	Roads Client - Advertising Income	(112)	(28)	(31)	(123)	(11)	9.82%
775	Roads Trading Account - Employee Costs	759	312	305	743	(16)	(2.11)%
235	Roads Trading Account - Subcontractors	119	34	104	286	167	140.34%
1,612	Roads Trading Account - Materials	810	168	1,051	1,963	1,153	142.35%
211	Roads Trading Account - External Hires	94	27	168	257	163	173.40%
45	Roads Trading Account - Non Routine Vehicle Maintenance	20	8	22	32	12	60.00%
(2,062)	Roads Trading Account - Income (Capital)	(1,652)	(373)	(1,239)	(2,935)	(1,283)	77.66%
(1,159)	Roads Trading Account - Income (Revenue)	(700)	(158)	(286)	(812)	(112)	16.00%
(203)	Roads Trading Account - Income (Non Client Involvement)	0	0	(3)	(90)	(90)	0.00%
Total Material Variances						(88)	

EARMARKED RESERVES POSITION STATEMENT

Appendix 3

COMMITTEE: Regeneration & Environment

<u>Project</u>	<u>Lead Officer</u>	<u>Total Funding 2013/14</u>	<u>Phased Budget To Period 5 2013/14</u>	<u>Actual To Period 5 2013/14</u>	<u>Projected Spend 2013/14</u>	<u>Amount to be Earmarked for 2014/15 & Beyond</u>	<u>Lead Officer Update</u>
		<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>	
Riverside Inverclyde	AF	3,185	163	5	2,553	632	Due to scheduled later start date of Town Centre Regeneration (autumn) & the prioritised draw down of Scottish Government funding (Kelburn, Custom House) it is anticipated approximately £2.4m of the projected spend will be drawn down from September onwards with minimal spend in the first 5 months of the year.
Area Renewal Fund	AP	211	20	10	36	175	Approval was given by Regeneration Committee (meeting 20th January 2011, 12 May 2011 & 08 Mar 2012) to fund the following projects with at total spend of £249k (£14k in 2011/12, £24k in 2012/13 and £211k in 2013/14). £5k for detailed design work and Business plan for changing facilities at Lady Octavia Workshop has been incurred in 2013/14. Remaining spend on feasibility study for the development of a community facility at Woodhall of £5k projected to be spent in 2013/14. Task Group creche facilities £3k carried forward to 2013/14. £5k for Craighend Resource Centre projected to be spent in 2013/14. £100k has been allocated to Gibshill Community Centre with full spend projected in 2014/15. £15k for ICDT to undertake the Clune Park School feasibility study in 2013/14. £5k spend incurred to date. £75k has been allocated to Clune Park Resource Centre and spend is expected to be incurred in 2014/15 after a review into the future of the former Clune Park School. £3k of legal expenses spend projected to be incurred in 2013/14 for the transfer of land currently held by RCH to Inverclyde Council to facilitate a lease of land to Greenock Central Residents Action Group.
Asset Management Plan - Office Rationalisation	AG	1,259	280	577	495	764	Letter of Acceptance for Central library offices issued and pre start meeting held. Wallace Place and Princes Street Offices have both commenced on site. Projected spend is reduced by savings anticipated from the termination of lease on Cathcart House (approx £270k) which has yet to be vired to the AMP, projected spend is therefore less than spend to date. It is acknowledged that this treatment lacks clarity and a review of the AMP Financial Model is being carried out with a view to improving the presentation of these figures.
Asset Management Plan - Replacement Depot	AG	1,582	15	8	156	1,426	Tenders returned for the Civic Amenity Site and for demolition of Nissen Huts/Temporary parking. Design progressing for Vehicle Maintenance building and Planning Permission applied for.

EARMARKED RESERVES POSITION STATEMENT

Appendix 3

COMMITTEE: Regeneration & Environment

<u>Project</u>	<u>Lead Officer</u>	<u>Total Funding 2013/14</u>	<u>Phased Budget To Period 5 2013/14</u>	<u>Actual To Period 5 2013/14</u>	<u>Projected Spend 2013/14</u>	<u>Amount to be Earmarked for 2014/15 & Beyond</u>	<u>Lead Officer Update</u>
		<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>	
Support for Community Facilities	AP	577	35	98	379	198	£200k is approved to be spent on Wellington Community Facility, consultation is ongoing with the Community and £2k of this £200k was expended on fees in 2012/13 with the balance projected to be spent in 2014/15. £100k has been approved for spend on Gibshill Community Facility, the project being progressed by GRA, and is projected to be spent in 2013/14. Environment & Regen Committee on 30 August 2012 agreed proposals to allocate the remaining £227k, with additional funding of £52k approved through the budget setting process, on various community grants, with expenditure to be drawn down during 2013/14.
Youth Employment	SJ	1,140	17	40	448	692	Approved by Policy & Resources Committee 27/03/12. Three year programme to address youth unemployment. The anticipated annual spend profile has £88k for Modern Apprentices and £360k for Graduates and External funding.
Business Support Initiative	SJ	462	116	82	348	114	Funding will be used to support 2 two year Business Development posts and streetscape / shop front improvement at Dubbs Road and West Station, as well as marketing and aftercare. One Post was filled in July 2012, and the other post to be filled later in 2013/14. Tenders have been submitted for a Canopy at Dubbs Road, the Contractor was on site in March 2013. The Tender process for shop front improvements at Dubbs Road and West Station should be completed in 2013/14.
Birkmyre Park, Port Glasgow	IM	200	0	0	20	180	Land Consultants have been appointed and work should start in January 2014, weather permitting. The majority of the spend will now be in Summer 2014.
Investment Fund for Council Owned Bowling Clubs	AG	159	52	13	159	0	Work completed for Wellington, Hillend and Gourock Park. Work about to commence at Parklea. Design being progressed for Lady Alice. Rankin Park no longer being sold so design now being progressed.
Whinhill Golf Club	IM	183	5	7	143	40	Relates to 14 individual projects. Although building warrants have been applied and Contractors are about to be engaged, there is an allowance for car park resurfacing of £40k which may be delayed until 2014/15 due to the weather.
Lower Clyde River Valley Projects	SJ	14	3	3	14	0	Reserve used for specific projects. £11k to be spent in 2013/14 in conjunction with award from Coastal Communities Fund for the creation of a Heritage trail, and £3k for additional project work.
Flooding Strategy	IM	60	18	16	60	0	The actual spend is for a temporary Flooding Officer to July 2013 to assist in the continuing development and design of the Flooding Strategy. The remaining funding is for Legal costs and spend is not anticipated until later in year.

EARMARKED RESERVES POSITION STATEMENT

COMMITTEE: Regeneration & Environment

<u>Project</u>	<u>Lead Officer</u>	<u>Total Funding 2013/14</u>	<u>Phased Budget To Period 5 2013/14</u>	<u>Actual To Period 5 2013/14</u>	<u>Projected Spend 2013/14</u>	<u>Amount to be Earmarked for 2014/15 & Beyond</u>	<u>Lead Officer Update</u>
		<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>	
Roads Assessment /Feasibilities	IM	32	23	18	32	0	The Greenock Town Centre Parking Strategy and the Decriminalised Parking Enforcement Business Case report was approved by Committee in October 2012. This funding is for ongoing Consultants costs of which £18k has been spent at P5 with a further £3k of work committed. The remaining work will be progressed and full spend is expected in 2013/14.
Winter Maintenance	IM	649	4	6	380	269	Carry forward funding is in addition to the Roads Services Winter Maintenance budget and is to provide additional funds should a severe winter arise. The projected spend is in line with the previous years spend, however, this will vary depending on the severity of the winter.
Local Plan Preparation	SJ	11	4	4	11	0	The projected spend represents amount due for 2013/14. Local Plan is prepared in a five year cycle with the majority of spend incurring in the fifth year; 2013/14 being the final year.
Local Environment Improvement Fund	IM	135	83	34	90	45	Relates to 57 individual projects. Delays with work at Kelburn park due to travellers being on site, plus delays in other works will result in £45k being slipped to 2014/15.
Greenock Town Centre Parking Strategy	IM	96	8	3	41	55	Funding is for implementation of the Greenock Town Centre Parking Strategy and Decriminalised Parking Enforcement. The revised proposals including funding was approved by Committee in October 2012 and the majority of funding is being reported through the Environment and Regeneration Capital Programme report. The EMR funding of £96k includes the funding of an employee from August 2013 to July 2014 to assist in the implementation. The Service anticipate that £41k of spend will be achieved in 2013/14 with the remaining £55k beina carried forward for spend in 2014/15.
Utilities Spend to Save Fund	AG	231	66	53	136	95	Various small works underway for water saving measures. Water systems work completed in Greenock Municipal Buildings, awaiting meter install. St Mary's Electrical Work out to tender (contribution being made towards additional cost of LED lights). Action being taken to ensure all heating systems are switched off May to September, particularly schools. Saving made in electricity used by main ICT servers due to virtualisation project.
Roads - Additional revenue investment	IM	126	2	2	126	0	£74k of the funding carried forward from 2012/13 is for cycle track maintenance, the completion of the RAMP report (to include sea walls, etc.) additional pothole and patching work, pedestrian guardrails and additional drainage work. The remaining £52k has been advanced from last period to assist with pothole repairs.
Vehicle Replacement Programme	IM	1,310	29	29	987	323	£205k of the 2013/14 funding relates to underspend on VRP loan charges in previous years. £29k has been spent in period 1 on additional revenue running costs for the vehicle tracking system. Loans charges will be charged in period 12. There is an anticipated underspend in the current year of £118k increasing the earmarked reserve available for carry forward to £323k.

EARMARKED RESERVES POSITION STATEMENT

Appendix 3

COMMITTEE: Regeneration & Environment

<u>Project</u>	<u>Lead Officer</u>	<u>Total Funding 2013/14</u>	<u>Phased Budget To Period 5 2013/14</u>	<u>Actual To Period 5 2013/14</u>	<u>Projected Spend 2013/14</u>	<u>Amount to be Earmarked for 2014/15 & Beyond</u>	<u>Lead Officer Update</u>
		<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>	
Greenock Town Centre - Extra Police	AP	80	0	34	34	46	Resources equivalent to two additional police officers are employed within Greenock Town Centre.
Repopulating/Promoting Inverclyde	AP	1,000	0	0	150	850	Report approved by Committee, projects to be progressed. Spend anticipated to be incurred at the year end (period 12). Update to P&R, November 2013.
Increased Officer Capacity - External Funding Officer	SJ	125	7	6	26	99	A post has been created for a period of three years to lead on behalf of the Council in obtaining external Funding. The post was filled on the 24th June 2013.
Employability Initiatives	SJ	150	0	0	0	150	This new reserve was approved at Policy & Resources Committee on 24 September 2013 and is to fund additional targeted employability initiatives. Proposals will be subject to a specific report to Committee.
Greenock Municipal Buildings Tourism Initiative	AG	150	0	0	0	150	This new reserve was approved at Policy & Resources Committee on 24 September 2013 and is to fund opening up access to the Victoria Tower as a tourist attraction. This reserve is subject to a separate Committee report.
Play Areas	WR	200	0	0	0	200	This new reserve was approved at Policy & Resources Committee on 24 September 2013 and is additional funding for the Council's Play Area investment strategy. Proposals will be subject to a specific report to Committee.
Improvements in Parks & Cemeteries	WR	100	0	0	0	100	This new reserve was approved at Policy & Resources Committee on 24 September 2013 and is to fund repairs to roadways and footways in public parks, cemeteries and open spaces. Proposals will be subject to a specific report to Committee.
Shop Front Improvement Grants	SJ	50	0	0	0	50	This new reserve was approved at Policy & Resources Committee on 24 September 2013 and is additional funding to provide grant support for improved shop fronts and signage in targeted areas. Proposals will be subject to a specific report to Committee.
Total		13,477	950	1,048	6,824	6,653	

Actual Spend is £98k (10%) ahead of phased expenditure @ Period 5

AF Aubrey Fawcett
 AP Alan Puckrin
 AG Andrew Gerard
 SJ Stuart Jamieson
 IM Ian Moffat
 WR Willie Rennie

ENVIRONMENT AND REGENERATION COMMITTEE**VIREMENT REQUESTS****PERIOD 5: 1st April 2013 - 31st August 2013**

Budget Heading		Increase Budget	(Decrease) Budget
		£	£
Ground Maintenance Employee Costs	1		(35,000)
Crematorium Technical Equipment	1	35,000	
Waste Management Disposal	2		(80,000)
Roads Client Flooding	2	30,000	
Roads Client Potholes	2	50,000	
Total		115,000	(115,000)

1) This virement is requested to cover the cost of upgrading the emissions monitoring equipment within Greenock Crematorium from an underspend in Ground Maintenance employee costs. This virement is a one-off for 2013/14.

2) This virement is requested to (a) cover the costs of CCTV survey work on culverts of £30,000 as detailed in the Flood Management Study report elsewhere on this agenda, and (b) to increase the Roads Client Potholes budget by £50,000 to deal with the backlog of potholes. Both virements are one-off in nature for 2013/14.