
Report To:	Environment & Regeneration Committee	Date:	2 May 2013
Report By:	Chief Financial Officer and Corporate Director Environment, Regeneration and Resources	Report No:	FIN/31/13/AP/MT
Contact Officer:	Matt Thomson	Contact No:	01475 712256
Subject:	Environment and Regeneration 2012/13 Revenue Budget – Period 11 to 28 February 2013		

1.0 PURPOSE

- 1.1 To advise Committee of the 2012/13 Revenue Budget position at period 11 to 28 February 2013.

2.0 SUMMARY

- 2.1 The revised 2012/13 budget for Environment and Regeneration is £19,189,000 which excludes Earmarked Reserves.
- 2.2 The latest projection, excluding Earmarked Reserves, is an underspend of £269,000, a decrease of £48,000 since the previous Committee.
- 2.3 The main variances projected at Period 11 are:
- (a) Within Facilities Management there are projected underspends on Employee costs within Cleaning of £95,000 mainly due to reduced additional hours and reduced sickness. This is in line with the 2011/12 Outturn.
 - (b) Within Catering there is a projected under recovery of Income of £44,000, mainly in Special Catering.
 - (c) Within Catering there is a projected overspend in Provisions of £18,000, due to ongoing inflationary pressures and increased meal uptake.
 - (d) Within Ground Maintenance, there is a projected underspend on Employee costs of £174,000 partially offset by a projected under recovery in income of £38,000. These variances are mainly due to adjusting for costs & income associated with the loss of the RCH contract.
 - (e) Within Refuse Collection there is a projected underspend on Employee costs of £98,000 based on current staffing levels.
 - (f) Within Refuse Collection there is a projected under recovery of Trade Waste Income of £65,000 based on current income levels.
 - (g) Within Refuse Transfer Station there is an underspend on Waste Disposal Costs of £84,000.

- (h) Within Food Waste there is a projected underspend in Waste Disposal of £71,000 and in purchase of Plastic Sacks of £55,000 due to the delay in fully implementing the programme.
- (i) The Roads Trading Account is reporting £1,130,000 additional income, the majority of which is offset by additional costs resulting in a net overrecovery of £66,000.
- (j) Within Regeneration & Planning, there is a projected underspend in Employee Costs of £146,000 partially offset by a projected under recovery of income of £61,000.
- (k) Within Regeneration & Planning there is a projected under recovery of Industrial & Commercial Rent Income of £49,000.
- (l) Within Regeneration & Planning there is a projected under recovery of Planning Income of £216,000 due to current levels of Planning Applications.

It should be noted that the major variances are either one off in nature or have been taken account of within the 2013/16 Budget.

3.0 RECOMMENDATION

- 3.1 The Committee note current projected underspend for 2012/13 of £269,000 as at 28 February 2013.

Alan Puckrin
Chief Financial Officer

Aubrey Fawcett
Corporate Director
Environment, Regeneration & Resources

4.0 BACKGROUND

- 4.1 The purpose of this report is to advise Committee of the current position of the 2012/13 budget and to highlight the main issues contributing to the projected underspend in 2012/13.
- 4.2 Policy & Resources Committee on 18th September 2012 agreed that Building Services should no longer be treated as a Significant Trading Operation. As a result Building Services' budget position will no longer be reported to Committee in a separate report and is now therefore included within this report.
- 4.3 The revised budget reflects a reduction from the approved budget of £341,000, mainly due to the following:
- (a) Reduction in budget of £189,000 due to the Grants to Voluntary Organisations budget transferring under the remit of the Education and Communities Committee.
 - (b) Increase of £25,000 within Roads Supplies & Services due to budget being allocated from the Inflation Contingency to cover price increases in the purchase of Roadstone and Lighting Maintenance offset by a reduction of £48,000 due to previously allocated inflation for Electrical Power (Street Lighting) now not being required.
 - (c) Reduction in employee costs within Refuse Collection of £18,000 due to a workstream saving.
 - (d) Increased Income budget of £35,000 within Refuse Transfer Saving as a result of a new contract for scrap metal sales.
 - (e) Transfer of SPT Bus Shelter Maintenance budget of £48,000 from Joint Boards.
 - (f) Allocation of £18,000 budget to Roads for additional work connected to the Royal visit.
 - (g) Transfer of £112,000 within Food Waste Recycling to Loan Charges.
 - (h) Increase in Catering Provisions due to a £76,000 allocation from the Inflation Contingency to fund increasing food costs and a further £30,000 from Education – School Meals Income (see 3.2 and Appendix 4).
 - (i) Removal of Central Support (£85,000) and Internal Resources Interest (£11,000) budgets from Building Services due to it no longer being considered a Significant Trading Organisation.
 - (j) An increase of £29,000 in Janitorial Income following a review of the Management Allocation within Property Assets & Facilities Management.

5.0 2012/13 CURRENT POSITION

- 5.1 The current projection for 2012/13 is an underspend of £269,000, a decrease of £48,000 since the previous Committee.
- 5.2 **Regeneration & Planning - £60,000 Overspend**

The current projected out-turn for Regeneration & Planning is an overspend of £60,000, a reduction of £37,000 since the previous report.

The main issues relating to the current projected overspend for Regeneration & Planning are detailed below and in Appendix 2.

(a) Employee Costs:

There is a projected underspend of £146,000, an increase of £10,000 since the previous Committee which is due to:

- i. £87,000 excess turnover savings within Economic Development, an increase of £12,000;
- ii. £59,000 excess turnover savings within Planning, a decrease of £2,000.

(b) Supplies & Services:

There is a projected underspend of £15,000 within Supplies & Services across various budget lines.

There is a projected underspend within Administration Costs of £8,000 largely relating to the Local Plan preparation, an increase of £3,000 since the previous Committee.

(c) Income:

Overall income is projected to be under recovered by £234,000, a decrease in under recovery since previous Committee of £6,000 mainly due to:

- i. £49,000 over recovery within Industrial & Commercial Rents based on current occupancy levels resulting in fewer voids than budgeted, an increase of £6,000.
- ii. £17,000 under recovery within Economic Development Admin, in line with the previous year's out-turn, this has previously been reported to Committee.
- iii. £61,000 under recovery within Getting Ready for Work, this has previously been reported to Committee. The loss of income is offset by an underspend in Employee costs.
- iv. £216,000 under recovery of Planning Income based on current levels of Planning Applications, this follows a full review of current and future income levels and has been previously reported.

5.3 **Property Assets and Facilities Management - £90,000 Overspend**

The current projected out-turn for Property Assets and Facilities Management is an overspend of £90,000, a decrease of £9,000 since the previous Committee.

The main issues contributing to the current projected overspend for Property Assets and Facilities Management are detailed below and in Appendix 2.

(a) Employee Costs:

There is a projected underspend of £24,000, a reduction in underspend of £16,000 since the previous Committee which is mainly due to:

- i. £46,000 overspend within Property Resources resulting from all posts being filled and a resultant under recovery of turnover savings, an increase of £19,000;
- ii. £95,000 underspend in Cleaning due to a reduction in additional hours, reduced sickness and a voluntary reduction in working weeks, an increase of £11,000.
- iii. £21,000 overspend within Janitors due to current levels of overtime, an increase of £2,000. This is largely offset by an increase in Income.

(b) Property Costs:

There is a projected overspend of £44,000, a decrease of £11,000 since the previous Committee mainly due to:

- i. £10,000 overspend within Central Repairs, a decrease of £15,000, mainly as a result of high levels of payments on insurance repairs, insurance income for these repairs should be recovered in the following financial year;
- ii. £25,000 overspend within Catering (Cleaning Materials) as a result of new hygiene legislation, an increase of £5,000.

(c) Supplies & Services:

There is a projected overspend of £22,000, an increase of £23,000 from the previously reported underspend. The main reasons for the current overspend are:

- i. £18,000 overspend in Catering Provisions, which has previously been reported to Committee;
- ii. £6,000 underspend within Catering Supplies & Services (EEC Provisions and Repairs to Kitchen Equipment), a decrease of £20,000;
- iii. £13,000 overspend within Cleaning, an increase of £3,000.

(d) Income:

There is a projected under recovery of £81,000, which has not changed since the previous Committee and is mainly due to:

- i. £10,000 over recovery in Catering Milk Income, an increase of £20,000 from the previously reported £10,000 under recovery;
- ii. £16,000 under recovery in recharges for Kitchen Equipment, which has been previously reported and is in line with the reported underspend on Kitchen Equipment above;
- iii. A projected £45,000 under recovery in Special Catering Income, a decrease of £5,000. The impact of this reduction of income in expenditure has been reflected in the projections for Employee Costs and Supplies and Services above;
- iv. £16,000 underrecovery in Feu duties which has not been previously reported, this is in line with the previous years outturn;
- v. £18,000 overrecovery of Janitors Income in line with current overtime levels, an increase of £9,000.

5.4 **Environmental & Commercial Services - £461,000 Underspend**

The current projected out-turn for Environmental & Commercial Services is an underspend of £461,000, a decrease of £76,000 since the previous Committee.

The main issues contributing to the current projected underspend for Environmental & Commercial Services are detailed below and in Appendix 2.

(a) Employee Costs:

There is a projected underspend of £267,000, a decrease in underspend of £24,000 since the previous committee mainly due to:

- i. A projected underspend of £174,000 in Ground Maintenance employee costs, an increase of £7,000 since the previous Committee. This underspend is due to delays in filling seasonal posts pending the outcome of the RCH tender. This tender has now been awarded and the Service was unsuccessful, the full impact of the loss of

- the contract in this financial year is included in this report;
- ii. A projected underspend of £98,000 in Refuse Collection based on current staffing levels and the release of seasonal employees due to the ongoing review of working practices and the better use of permanent staff while the Brown Bin service is suspended during the winter months. This represents a decrease of £13,000.

(b) Property Costs:

There is a projected underspend of £188,000, an increase of £67,000 since the previous Committee mainly due to:

- i. A projected underspend on Waste Disposal costs of £93,000 within the Refuse Transfer Station, an increase of £71,000 since the previous Committee;
- ii. A projected underspend of £7,000 on Composting within Waste Strategy, as previously reported;
- iii. A projected underspend of £68,000 on Waste Disposal within Food Waste, a decrease of £3,000 since the previous Committee, this is due to the delay in fully implementing the Food Waste programme and has previously been reported to Committee.

(c) Supplies & Services:

There is a projected overspend of £1,134,000, an increase of £73,000 since the previous Committee mainly due to:

- i. A projected overspend on Roads Materials and Sub-contractors within the Roads operational account of £911,000, an increase of £20,000. This overspend is offset by an over recovery of income, per 5.4(e) below;
- ii. A projected overspend of £95,000 within Roads Client, an increase of £6,000. The majority of this is offset by additional Income;
- iii. A projected overspend within Food Waste of £155,000 funded by additional Food Waste Grant. This has previously been reported to Committee;
- iv. A projected underspend of £55,000 in purchase of Plastic Sacks within Food Waste as there will be no more issues of plastic sacks this financial year. This has previously been reported to Committee;
- v. A projected overspend of £14,000 within Burial Grounds & Crematorium to repair the Cremator, this has not previously been reported.

(d) Transportation & Plant:

There is a projected overspend of £174,000, an increase of £43,000 since the previous Committee mainly due to a projected overspend of £126,000 within the Roads Operational Account, an increase of £19,000. This overspend is offset by additional income, see 5.4(e) below.

(e) Administration Costs:

There is a projected overspend of £78,000, an increase of £16,000, mainly as a result of increased agency costs within Refuse Collection, this partly offsets the reported underspend in Employee Costs, see 5.4 (a) above.

(f) Income:

There is a projected over recovery in income of £1,385,000, an increase of £26,000, mainly due to:

- i. A projected under recovery in Ground Maintenance income of £38,000, a reduction of £7,000 from the previous Committee. This is due to the RCH contract which the service was unsuccessful, see 5.4 (a) above;
- ii. A projected over recovery of Vehicle Maintenance Income of £78,000, an increase of £36,000 since the previous Committee;
- iii. A projected under recovery in Trade Waste Income of £65,000 based on current income levels which has previously been reported to Committee;
- iv. Additional grant of £189,000 within Food Waste, this is offset by additional costs, mainly within Supplies & Services, and has been previously reported to Committee;
- v. A projected over recovery within the Roads Trading Account of £1,130,000, a decrease of £19,000; partly offset by increases in Supplies & Services and Transport & Plant costs, per 5.4(c) and 5.4(d) above;
- vi. A projected over recovery within Roads Client of £83,000, an increase of £1,000 since the previous Committee. This is mainly offset by additional costs highlighted above.

5.5 **Building Services - £45,000 Overspend**

The current projected out-turn for Building Services is an overspend of £41,000, an increase of £17,000 since the previous report to Committee.

The main issues relating to the current projected overspend for Building Services are detailed below.

(a) **Employee Costs:**

There is a projected £28,000 overspend on employee costs, an increase of £6,000 since the previous Committee. The overall overspend is due to an increase in costs of £25,000 resulting from 2 employees being retained from April to July 2012 and a further £3,000 additional costs mainly due to an increase in overtime.

(b) **Supplies & Services:**

There is a projected overspend of £29,000 in Supplies & Services mainly due to an increase in Sub-contractors, this is an increase of £36,000 since the previous Committee.

(c) **Income:**

The current projection is an over recovery of £8,000, an increase of £18,000 since the previous Committee.

5.6 **Corporate Director - £nil Variance**

The Corporate Director budget is currently projecting to out-turn on budget.

6.0 **VIREMENTS**

6.1 There are no virement requests in this report.

7.0 **CONCLUSIONS**

7.1 The Committee is currently reporting an underspend of £269,000.

8.0 FINANCIAL IMPLICATIONS

8.1 The current projected out-turn, per Service, excluding Earmarked Reserves, is:

Service	Approved Budget 2012/13 £'000	Revised Budget 2012/13 £'000	Projected Out-turn 2012/13 £'000	Projected Over/(Under - Spend) £'000	Percentage Variance %
Regeneration & Planning	7,094	6,923	6,983	60	0.87%
Property & Facilities Management	3,633	3,577	3,708	132	3.68%
Environmental & Commercial Services	12,701	12,587	12,127	(461)	(3.66)%
Corporate Director	159	159	159	0	0.00%
TOTAL	23,587	23,246	22,977	(269)	(1.16)%
Transfer to Earmarked Reserves		(4,057)	(4,057)	0	0.00%
TOTAL NET EXPENDITURE	23,587	19,189	18,920	(269)	(1.40)%

9.0 EARMARKED RESERVES

9.1 There is a planned £4,057,000 contribution to Earmarked Reserves in the current financial year. Latest figures follow a detailed review of by Riverside Inverclyde of their proposed spend to 31/3/13. Spend to date is 64.1% of projected spend as detailed in Appendix 3. A significant amount of the projected spend (£0.786m) relates to Riverside Inverclyde. Significant drawdowns are anticipated between now and the end of the financial year and it is anticipated that this spend will be achieved.

10.0 EQUALITIES

10.1 There are no equality issues arising from this report.

11.0 CONSULTATION

11.1 The report has been jointly prepared by the Corporate Director Environment, Regeneration & Resources and the Chief Financial Officer.

ENVIRONMENT AND REGENERATION COMMITTEEREVENUE BUDGET MONITORING REPORTPERIOD 11: 1st April 2012 - 28th February 2013

Subjective Heading	Approved Budget 2012/13	Revised Budget 2012/13	Projected Out-turn 2012/13	Projected Over/(Under) Spend	Percentage Variance %
Employee Costs	18,348	18,478	18,069	(409)	(2.21)%
Property Costs	9,360	9,317	9,166	(151)	(1.62)%
Supplies & Services	5,193	5,471	6,643	1,172	21.41%
Transport Costs	2,370	2,412	2,578	166	6.87%
Administration Costs	546	490	558	68	13.85%
Payments to Other Bodies	6,858	6,267	6,269	2	0.03%
Income	(19,088)	(19,189)	(20,305)	(1,114)	(5.81)%
TOTAL NET EXPENDITURE	23,587	23,246	22,977	(269)	(1.16)%
Transfer to Earmarked Reserves *	0	(4,057)	(4,057)	0	0.00%
TOTAL NET EXPENDITURE EXCLUDING EARMARKED RESERVES	23,587	19,189	18,920	(269)	(1.40)%

* Per Appendix 3: New funding transferred to earmarked reserves during 2012/13

ENVIRONMENT AND REGENERATION COMMITTEE

REVENUE BUDGET MONITORING REPORT

MATERIAL VARIANCES

PERIOD 11: 1 April 2012 - 28th February 2013

Out Turn 2011/12 £000	Budget Heading	Budget 2012/13 £000	Proportion of Budget	Actual to 28-Feb-12 £000	Projection 2012/13 £000	(Under)/Over Budget £000	Percentage Variance %
	REGENERATION & PLANNING						
1,010	Planning - Employee Costs	1,113	973	909	1,054	(59)	(5.30)%
(505)	Planning - Income	(587)	(538)	(350)	(371)	216	(36.80)%
989	Economic - Net Employee Costs	998	870	793	911	(87)	(8.72)%
(28)	Economic - Admin Income	(45)	0	(28)	(28)	17	(37.78)%
(112)	Economic Getting Ready for Work - Recoveries	(162)	(149)	(101)	(101)	61	(37.65)%
(603)	Commercial & Industrial Income	(599)	(599)	(641)	(646)	(47)	7.85%
	PROPERTY ASSETS & FACILITIES MGT						
47	Catering - Property Costs - Cleaning Materials	26	24	50	51	25	96.15%
(2,903)	Catering - Income	(2,917)	(2,188)	(454)	(2,873)	44	(1.51)%
1,712	Cleaning Employee Costs - exc mgt all	1,576	1,343	1,269	1,481	(95)	(6.03)%
45	Cleaning - Materials	38	35	27	48	10	26.32%
1,504	Property - Employee Costs - exc mgt all	1,884	1,661	1,688	1,930	46	2.44%
66	Property - Property Costs	48	44	53	58	10	20.83%
21	Property - Payments to Other Bodies	17	16	28	27	10	58.82%
1,810	Central Repairs - Property Costs	1,985	1,820	2,116	1,995	10	0.50%
1,152	Janitors - Employee Costs	1,005	889	905	1,027	22	2.19%
	ENVIRONMENTAL & COMMERCIAL SERVICES						
1,983	Ground Maintenance - Manual Employee Costs	2,060	1,898	1,720	1,886	(174)	(8.45)%
(492)	Ground Maintenance - RCH Income	(468)	(447)	(433)	(433)	35	(7.48)%
0	Refuse Collection - Agency Staff	0	0	34	36	36	
1,265	Waste Management - Manual Employee Costs	1,455	1,288	1,212	1,361	(94)	(6.46)%
0	Food Waste Disposal	113	97	41	45	(68)	(60.18)%
0	Vehicle Maintenance - Agency Staff	0	0	28	30	30	
88	Vehicle Maintenance - Purchase of Tyres	57	48	81	95	38	66.67%
0	Vehicle Maintenance - Recharge of Tyres	0	0	(8)	(10)	(10)	
(417)	Vehicle Maintenance - Recharge of Drivers	(359)	(329)	(362)	(414)	(55)	15.32%
(114)	Vehicle Maintenance - Recharge Non routine Materials	(91)	(83)	(136)	(143)	(52)	57.14%
0	Refuse Collection Food Waste Plastic sacks	55	41	0	0	(55)	(100.00)%
(667)	Refuse Collection - Trade Waste Income	(732)	(512)	(479)	(667)	65	(8.88)%
2,423	Refuse Transfer Station - Landfill/Waste Disposal	2,398	2,101	2,016	2,319	(79)	(3.29)%
(97)	Waste Strategy - Ingliston Recharge	(68)	(62)	(74)	(50)	18	(26.47)%
650	Roads Trading Account - Manual Employee Costs	663	547	585	685	22	3.32%
218	Roads Trading Account - Subcontractors	119	85	206	220	101	84.87%
1,333	Roads Trading Account - Materials	810	624	1,459	1,620	810	100.00%
167	Roads Trading Account - External Hires	94	68	193	214	120	127.66%
60	Roads Trading Account - Fuel	85	78	64	73	(12)	(14.12)%
31	Roads Trading Account - Non Routine Maintenance	20	18	34	40	20	100.00%
(599)	Roads Trading Account - Income (Revenue)	(700)	(496)	(765)	(1,206)	(506)	72.29%
(1,864)	Roads Trading Account - Income (Capital)	(1,100)	(800)	(1,816)	(2,066)	(966)	87.82%
(604)	Roads Trading Account - Income (Non Client Involvement)	(539)	(382)	(153)	(198)	341	(63.27)%
13	Roads Client - Electricity	25	20	7	12	(13)	(52.00)%
86	Roads Client - Payment to Contractor Misc/Emergency	40	36	52	53	13	32.50%
336	Roads Client - Payments to Contractor Lighting	336	304	246	356	20	5.95%
475	Roads Client - Electrical Power Street Lighting	539	509	459	551	12	2.23%
66	Roads Client - Roads Assessments/Feasibilities	100	87	62	73	(27)	(27.00)%
8	Roads Client - Non Routine Maintenance	2	1	11	13	11	550.00%
(151)	Roads Client - Recharge to Capital	(133)	(122)	(125)	(143)	(10)	7.52%
(90)	Roads Client - Sales Fees & Charges	(117)	(108)	(50)	(105)	12	(10.26)%
(117)	Roads Client - Advertising Income	(109)	(82)	(90)	(120)	(11)	10.09%
	BUILDING SERVICES						
882	Wages	604	535	587	640	36	5.96%
242	Direct Purchases	164	150	168	205	41	25.00%
325	Sub- Contractors	260	238	215	250	(10)	(3.85)%
(607)	Income - Work Won in Tender	(463)	(430)	(206)	(556)	(93)	20.09%
(303)	Income - Income of Other Services	(171)	(157)	(87)	(134)	37	(21.64)%
(1,047)	Income - Central Repairs	(900)	(825)	(596)	(852)	48	(5.33)%
(21)	Income - PAT Testing	(40)	(37)	(19)	(25)	15	(37.50)%
(145)	Income - External	(50)	(33)	(43)	(65)	(15)	30.00%
	Total Material Variances					(186)	

EARMARKED RESERVES POSITION STATEMENT

COMMITTEE: Regeneration & Environment

Project	Lead Officer/ Responsible Manager	cif Funding 2011/12 £000	New Funding 2012/13 £000	Total Funding 2012/13 £000	Actual To Period 11 2012/13 £000	Projected Spend 2012/13 £000	Amount to be Earmarked for 2013/14 & Beyond £000	Lead Officer Update
Riverside Inverclyde	Aubrey Fawcett	1,953	1,900	3,853	1,534	2,320	1,533	RI anticipate £2.32m spend. In addition to spend to date a further £62k is currently being processed and a further £156k for Riverside Business Park should be claimed prior to the year end as well as £250k for the Arts Guild and smaller amounts for other projects.
Area Renewal Fund	Aubrey Fawcett	235	0	235	20	55	180	Approval was given by Regeneration Committee (meeting 20th January 2011, 12 May 2011 & 08 Mar 2012) to fund the following projects with at total spend of £249k (£14k in 2011/12, £55k in 2012/13 and £180k in 2013/14) £5k for detailed design work and Business plan for changing facilities at Lady Octavia Workshop Master planning study at Drumfrochar Road/Broomhill Area now complete, with £2k spent in 2012/13 and a further £1k expected. £20k feasibility study for the development of a community facility at Woodhall with £4k spent in 2011/12 and £16k projected to be spent in 2012/13. Task Group creche facilities £3k £15k for Craighend Resource Centre, £10k of which is projected to be spent in 2012/13 with the remainder in 2013/14. £100k has been allocated to Gibshill Community Centre with the spend projected for 2013/14. £15k for ICDT to undertake the Clune Park School feasibility study, likely to be incurred in 2012/13. £75k has been allocated to Clune Park Resource Centre and spend is expected to be incurred in 2013/15 after a review into the future of the former Clune Park School. £3k of legal expenses spend projected to be incurred in 2012/13 for the transfer of land currently held by RCH to Inverclyde Council to facilitate a lease of land to Greenock Central Residents Action Group.

EARMARKED RESERVES POSITION STATEMENT
COMMITTEE: Regeneration & Environment

APPENDIX 3

Project	Lead Officer/ Responsible Manager	Clf Funding 2011/12 £000	New Funding 2012/13 £000	Total Funding 2012/13 £000	Actual To Period 11 2012/13 £000	Projected Spend 2012/13 £000	Amount to be Earmarked for 2013/14 & Beyond £000	Lead Officer Update
Asset Management Plan - Office Rationalisation	Andrew Gerrard	1,306	800	2,106	230	548	1,558	The Office Rationalisation report was approved by the P&R Committee on the 21st September 2010. The spend profile of the earmarked reserve is monitored and reported to Committee. The Design work for the Central Library Offices is being progressed and will be on site in May 2013. Design work for Wallace Place offices has been completed and tenders issued in January. Various minor alterations to Greenock Municipal buildings are being progressed. Committee approval received for refurbishment of Banking Hall as open plan offices. Employees decanted to Cathcart House. Work commenced on site on 14th January. Registrars have moved to the Greenock Municipal buildings with public access via the Customer Centre. Tender documents issued for Port Glasgow Office/Training Centre, site start expected May 2013. Wallace Place and the Port Glasgow Office will be procured via the Business Premises Renovation Allowance Scheme. Approval for this obtained at the Policy & Resources Committee in November. In addition £155k of historic dilapidations for 72 Dairyplace St, Greenock have been funded through the AMP as agreed at Env & Rescan Committee, 7th March 2013.
Asset Management Plan - Replacement Depot	Andrew Gerrard	345	500	845	30	122	723	The Depot Rationalisation report was approved by the P&R Committee on the 8th February 2011 and a further report presented to the Environment and Regeneration Committee on 7th June 2012. The MRF building at Ingleston Park has now been purchased. Design works for Polterry St and the Kirm Drive Depot/Civic Amenity site refurbishment are progressing. The Salt Barn is complete.
Support for Community Facilities	Aubrey Fawcett	946	0	946	68	89	857	Spend of £173k was agreed at the Regeneration Committee on 1st September 2011. This expenditure is made up of grants to 9 organisations of which £104k was disbursed in 2011/12 and the balance of £69k will be spent in 2012/13. £200k was approved to be spent on Wellington Community Facility, consultation is ongoing with the Community and £5k of this £200k is envisaged to be expended on fees in 2012/13 with the balance being spent in 2013/14. Additional £350k was approved to be spent on Inverkip Community Facility, up to £15k will be expended in 2012/13 with the remainder being spent in 2013/14. £100k has been approved for spend on Gibshill Community Facility, project progressed by GRA. The spend is expected in 2013/14. Environment & Regeneration Committee on 30 August agreed proposals to allocate the remaining £227k. Successful applications will be confirmed on 21st January with expenditure likely to be drawn down during 2013/14.
Youth Employment	Stuart Jamieson	450	600	1,050	262	262	788	Approved by Policy & Resources Committee 27/03/12. Three year programme to address youth unemployment. The anticipated annual spend profile has £110k for Modern Apprentices and £240k for external funding. The first intake of MA's was in September. The EMR has contributed £22k towards the half year costs. Regeneration funding of £240k has been paid to ICDDT for external trainees.
Regeneration Fund (FSF)	Stuart Jamieson	250	0	250	123	123	127	£200k used to keep current projects going and £50k used to fund Financial Inclusion Pilot. Commitments were reviewed and current Regeneration projects were awarded a further £123k which was distributed in the last quarter of 2012/13 with the balance of £77k along with the £50k to fund the Financial Inclusion Pilot carried forward to 2013/14.

EARMARKED RESERVES POSITION STATEMENT

COMMITTEE: Regeneration & Environment

Project	Lead Officer/ Responsible Manager	£k Funding 2011/12	New Funding 2012/13	Total Funding 2012/13	Actual To Period 11 2012/13	Projected Spent 2012/13	Amount to be Earmarked for 2013/14 & Beyond	Lead Officer Update
		£000	£000	£000	£000	£000	£000	
Business Support Initiative	Stuart Jamieson	0	600	600	92	100	500	Funding will be used to support 2 two year Business Development posts and streetscape / shop front improvement at Dubbs Road and West Station, as well as marketing and aftercare. One Post was filled in July 2012, and the other post to be filled in 2013/14. Tenders have been submitted for a Canopy at Dubbs Road, it is expected that the Contractor will be on site in March 2013. The Tender process for shop front improvements at Dubbs Road and West Station should be completed in the new year, with Contractors on site early April 2013.
Birkmyre Park, Port Glasgow	Ian Moffat	0	200	200	0	5	195	Outline Design proposals have been presented to the local Community Council and public consultation will take place 28th Feb at a public meeting in PG Town Hall. The project is now planned to take place in 2013/14 with only £5k consultants fees being paid in this financial year.
Investment Fund for Council Owned Bowling Clubs	Andrew Gerrard	0	200	200	23	50	150	Report on proposals considered by CMT. Agreement now reached on allocation
Whinhill Golf Club	Ian Moffat	0	200	200	17	20	180	In the process of purchasing the new equipment agreed with the club, it will be in place before the start of the new season. Three of the most costly items on the programme of works are construction projects and the majority of the costs of these works will be incurred in 2013/14.
Implementation of Green Charter	Stuart Jamieson	11	0	11	6	11	0	Reserve to be used for specific projects. Full spend projected by Service in 2012/13.
Lower Clyde River Valley Projects	Stuart Jamieson	24	0	24	5	13	11	Reserve to be used for specific projects. £11k to be spent in 2013/14 in conjunction with award from Coastal Communities Fund for the creation of a Heritage trail.
Flooding Strategy	Robert Graham	177	0	177	76	118	59	Majority of Flooding funding is being spent on capital expenditure and is being reported through the capital programme therefore not reflected here. The remaining funding is for ongoing Legal Expenses and employment of a temporary Flooding Officer. The Flooding Officer post is funded to July 2013 for which £17k has been earmarked for 2013/14. As previously advised the Legal costs for 2012/13 is £5k with £42k being earmarked for Legal Expenses in 2013/14. A further £68k has been transferred from Capital to Revenue as per the Emergency Powers Report dated 11 December 2012. This is for operational priorities and emergency purposes relating to flooding and it is anticipated that the full £68k will be spent in 2012/13.

EARMARKED RESERVES POSITION STATEMENT

COMMITTEE: Regeneration & Environment

Project	Lead Officer/ Responsible Manager	Gift Funding 2011/12 £000	New Funding 2012/13 £000	Total Funding 2012/13 £000	Actual To Period 11 2012/13 £000	Projected Spend 2012/13 £000	Amount to be Earmarked for 2013/14 & Beyond £000	Lead Officer Update
Roads Assessment / Feasibilities	Robert Graham	65	0	65	16	30	35	The Greenock Town Centre Parking Strategy and the Decriminalised Parking Enforcement Business Case report was approved by Committee in October 2012. This funding is for ongoing Consultants costs of which it is now anticipated that £30k will be required in 2012/13. The remaining £35k has been carried forward to 2013/14.
Winter Maintenance	Robert Graham	198	416	614	296	351	263	Carry forward funding is in addition to the Roads Services Winter Maintenance budget and is to provide additional funds should a severe winter arise. The current level of spend is under spent against the year to date budget based on the previous projection of £401k. Due to the recent favourable weather conditions and a favourable long term forecast the Service has reduced the projection by £50k. As previously advised the Service has written off £25k of unusable salt (including disposal) and this cost is included in the projection. The Service will continue to monitor winter maintenance costs closely and advise of any changes to this projection.
Local Plan Preparation	Stuart Jamieson	7	16	23	6	6	17	Spend represents amount due for 2012/13. Local Plan is prepared in a five year cycle with the majority of spend incurring in the fifth year; 2013/14 being the final year.
Local Environment Improvement Fund	Ian Moffat	0	200	200	48	108	92	A Schedule of works has been prepared and replacement bins and benches purchased at a cost of £40k. The resurfacing of footways is underway and it is anticipated the majority will be complete before the end of the financial year. Repairs to fences, gates and railings will be outsourced, it is proposed to enlist trainees from ICOT to carry out the painting of these items, with only materials being charged. The repairs and painting will carry over into 2013/14. The projected spend in 2012/13 is based on the Schedule of Works issued to the Roads and due to be completed before the Financial year end.
Greenock Town Centre Parking Strategy	Robert Graham	0	334	334	0	0	334	Funding is for implementation of the Greenock Town Centre Parking Strategy and Decriminalised Parking Enforcement. The revised proposals including funding was approved by Committee in October 2012 and implementation will now be progressed. The Service is now preparing a programme to implement the works and it is anticipated that spend will not be incurred until 2013/14
Food Waste	Ian Moffat	213	0	213	213	213	0	Zero Waste Scotland awarded £346,000 to Inverclyde Council to roll out food waste collection services of which £133,000 spend was incurred in 2011/12. Earmarked Reserve now fully spent.
Utilities Spend to Save Fund	Andrew Gerrard	270	0	270	14	75	195	Programme of minor energy and water saving works being progressed. GMB water supply project now on site.

EARMARKED RESERVES POSITION STATEMENT

APPENDIX 3

COMMITTEE: Regeneration & Environment

Project	Lead Officer/ Responsible Manager	Clf Funding 2011/12 £000	New Funding 2012/13 £000	Total Funding 2012/13 £000	Actual To Period 11 2012/13 £000	Projected Spend 2012/13 £000	Amount to be Earmarked for 2013/14 & Beyond £000	Lead Officer Update
Roads - Additional revenue investment	Robert Graham	0	600	600	169	446	154	Funding is for additional pothole repairs, repairs to roads and footways in parks and cemeteries, additional drainage work, cycle track maintenance, completion of the RAMP report (to include sea wall, etc.) and temporary funding of the Road Network Manager. The Service are currently working on these projects and it is anticipated that £446k of work will be completed by the year end. This includes £200k of work on Parks and Cemeteries based on a Schedule of Work issued to the Roads and is due to be completed before the end of the Financial year.
Total		6,450	6,566	13,016	3,248	5,065	7,951	