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<b>Report To:</b>	<b>Environment &amp; Regeneration Committee</b>	<b>Date:</b>	<b>7 March 2013</b>
<b>Report By:</b>	<b>Chief Financial Officer and Corporate Director Environment, Regeneration and Resources</b>	<b>Report No:</b>	<b>FIN/14/13/AP/MT</b>
<b>Contact Officer:</b>	<b>Matt Thomson</b>	<b>Contact No:</b>	<b>01475 712256</b>
<b>Subject:</b>	<b>Environment and Regeneration 2012/13 Revenue Budget – Period 9 to 31 December 2012</b>		

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## **1.0 PURPOSE**

- 1.1 To advise Committee of the 2012/13 Revenue Budget position at period 9 to 31 December 2012.

## **2.0 SUMMARY**

- 2.1 The revised 2012/13 budget for Environment and Regeneration is £19,291,000 which excludes Earmarked Reserves.
- 2.2 The latest projection, excluding Earmarked Reserves, is an underspend of £317,000, a decrease of £48,000 since the previous Committee.
- 2.3 The main variances projected at Period 9 are:
- (a) Within Facilities Management there are projected underspends on Employee costs within Cleaning of £84,000 mainly due to reduced additional hours and reduced sickness. This is in line with the 2011/12 Outturn.
  - (b) Within Catering there is a projected under recovery of Income of £76,000, mainly in Special Catering.
  - (c) Within Catering there is a further projected overspend in Provisions of £18,000, due to ongoing inflationary pressures and increased meal uptake, it should be noted that this is after allowing for virement of £30,000 from School Meals Income within Education as highlighted in 3.2 and Appendix 4.
  - (d) Within Ground Maintenance, there is a projected underspend on Employee costs of £167,000 partially offset by a projected under recovery in income of £45,000. These variances are mainly due to adjusting for costs & income associated with the RCH contract for which the Service was unsuccessful.
  - (e) Within Refuse Collection there is a projected underspend on Employee costs of £111,000 based on current staffing levels.
  - (f) Within Refuse Collection there is a projected under recovery of Trade Waste Income of £65,000 based on current income levels.
  - (g) Within Food Waste there is a projected underspend in Waste Disposal of £71,000 and in purchase of Plastic Sacks of £55,000 due to the delay in fully implementing the programme.

- (h) The Roads Trading Account is reporting £1,149,000 additional income, the majority of which is offset by additional costs resulting in a net overrecovery of £127,000.
- (i) Within Regeneration & Planning, there is a projected underspend in Employee Costs of £136,000 partially offset by a projected under recovery of income of £61,000.
- (j) Within Regeneration & Planning there is a projected under recovery of Planning Income of £216,000 due to current levels of Planning Applications.

It should be noted that the major variances are either one off in nature or have been taken account of within the 2013/16 Budget.

### **3.0 RECOMMENDATIONS**

- 3.1 The Committee note current projected underspend for 2012/13 of £317,000 as at 31 December 2012.
- 3.2 The Committee is asked to approve the virement as detailed in Appendix 4.

Alan Puckrin  
Chief Financial Officer

Aubrey Fawcett  
Corporate Director  
Environment, Regeneration & Resources

## 4.0 BACKGROUND

- 4.1 The purpose of this report is to advise Committee of the current position of the 2012/13 budget and to highlight the main issues contributing to the projected underspend in 2012/13.
- 4.2 Policy & Resources Committee on 18<sup>th</sup> September 2012 agreed that Building Services should no longer be treated as a Significant Trading Operation. As a result Building Services' budget position will no longer be reported to Committee in a separate report and is now therefore included within this report.
- 4.3 The revised budget reflects a reduction from the approved budget of £312,000, mainly due to the following:
- (a) Reduction in budget of £189,000 due to the Grants to Voluntary Organisations budget transferring under the remit of the Education and Communities Committee.
  - (b) Increase of £25,000 within Roads Supplies & Services due to budget being allocated from the Inflation Contingency to cover price increases in the purchase of Roadstone and Lighting Maintenance offset by a reduction of £48,000 due to previously allocated inflation for Electrical Power (Street Lighting) now not being required.
  - (c) Reduction in employee costs within Refuse Collection of £18,000 due to a workstream saving.
  - (d) Increased Income budget of £35,000 within Refuse Transfer Saving as a result of a new contract for scrap metal sales.
  - (e) Transfer of SPT Bus Shelter Maintenance budget of £48,000 from Joint Boards.
  - (f) Allocation of £18,000 budget to Roads for additional work connected to the Royal visit.
  - (g) Transfer of £112,000 within Food Waste Recycling to Loan Charges.
  - (h) Increase in Catering Provisions due to a £76,000 allocation from the Inflation Contingency to fund increasing food costs and a further £30,000 from Education – School Meals Income (see 3.2 and Appendix 4).
  - (i) Removal of Central Support (£85,000) and Internal Resources Interest (£11,000) budgets from Building Services due to it no longer being considered a Significant Trading Organisation.

## 5.0 2012/13 CURRENT POSITION

- 5.1 The current projection for 2012/13 is an underspend of £317,000, a decrease of £48,000 since the previous Committee.

### 5.2 **Regeneration & Planning - £97,000 Overspend**

The current projected out-turn for Regeneration & Planning is an overspend of £97,000, an increase in projected spend of £91,000 since the previous report.

The main issues relating to the current projected overspend for Regeneration & Planning are detailed below and in Appendix 2.

(a) Employee Costs:

There is a projected underspend of £136,000, an increase of £21,000 since the previous Committee which is due to:

- i. £75,000 excess turnover savings within Economic Development, a decrease of £2,000;
- ii. £61,000 excess turnover savings within Planning, an increase of £24,000.

(b) Administration Costs:

There is a projected underspend within Administration Costs of £5,000 largely relating to the Local Plan preparation which has not been previously reported.

(c) Income:

Overall income is projected to be under recovered by £240,000, an increase in under recovery since previous Committee of £98,000 mainly due to:

- i. £43,000 over recovery within Industrial & Commercial Rents based on current occupancy levels resulting in fewer voids than budgeted, an increase of £7,000.
- ii. £17,000 under recovery within Economic Development Admin, in line with the previous year's out-turn, this has previously been reported to Committee.
- iii. £61,000 under recovery within Getting Ready for Work, a decrease in under recovery of £5,000. The Council has not been successful in winning the same level of contract from Skills Development Scotland as they did last year. The loss of income is offset by an underspend in Employee costs.
- iv. £216,000 under recovery of Planning Income based on current levels of Planning Applications, an increase of £116,000, this follows a full review of current and future income levels.

### 5.3 **Property Assets and Facilities Management - £99,000 Overspend**

The current projected out-turn for Property Assets and Facilities Management is an overspend of £99,000, an increase of £96,000 since the previous Committee.

The main issues contributing to the current projected overspend for Property Assets and Facilities Management are detailed below and in Appendix 2.

(a) Employee Costs:

There is a projected underspend of £40,000, a reduction in underspend of £22,000 since the previous Committee which is mainly due to:

- i. £27,000 overspend within Property Resources resulting from all posts being filled and a resultant under recovery of turnover savings, an increase of £2,000.
- ii. £5,000 overspend in Catering, this is a decrease of £8,000.
- iii. £84,000 underspend in Cleaning due to a reduction in additional hours, reduced sickness and a voluntary reduction in working weeks, a decrease of £16,000.

(b) Property Costs

There is a projected overspend of £55,000 which has not previously been reported to Committee, this is mainly due to:

- i. £35,000 overspend within Central Repairs, mainly as a result of high levels of payments on insurance repairs, insurance income for these repairs should be recovered in the following financial year.
- ii. £20,000 overspend within Catering (Cleaning Materials) as a result of new hygiene legislation.

(c) Supplies & Services

There is a projected underspend of £1,000, a decrease of £13,000 from the previously reported underspend. The main reasons for the current underspend are:

- i. £18,000 overspend in Catering Provisions, the previously reported overspends in Provisions had been addressed through virements however current projections are that there will be a further overspend due to inflation and continued increase in uptake of £48,000. This is partly offset by a £30,000 over recovery of income within Education, which is subject of a virement request. The Service will work with Education to develop a charging methodology that aligns income with associated expenditure in the appropriate Service for the next financial year;
- ii. £26,000 underspend within Catering Supplies & Services (EEC Provisions and Repairs to Kitchen Equipment), an increase of £2,000;
- iii. £10,000 overspend within Cleaning.

(d) Income

There is a projected under recovery of £81,000, an increase of £15,000 since previous Committee which is mainly due to:

- i. A £10,000 under recovery in Catering Milk Income, this has not been previously reported and is in line with the reported underspend on EEC Provisions above;
- ii. A £16,000 under recovery in recharges for Kitchen Equipment, which has been previously reported and is in line with the reported underspend on Kitchen Equipment above;
- iii. A projected £50,000 under recovery in Special Catering Income which has been previously reported. The impact of this reduction of income in expenditure has been reflected in the projections for Employee Costs and Supplies and Services above;
- iv. £16,000 underrecovery in Feu duties which has not been previously reported, this is in line with the previous years outturn.

5.4 **Environmental & Commercial Services - £537,000 Underspend**

The current projected out-turn for Environmental & Commercial Services is an underspend of £537,000, an increase of £139,000 since the previous Committee.

The main issues contributing to the current projected underspend for Environmental & Commercial Services are detailed below and in Appendix 2.

(a) Employee Costs

There is a projected underspend of £291,000, an increase in underspend of £75,000 since the previous Committee mainly due to:

- i. A projected underspend of £167,000 in Ground Maintenance employee costs which has previously been reported to Committee. This underspend is due to delays in filling seasonal posts pending the outcome of the RCH tender. This tender has now been awarded and the Service was unsuccessful, the full impact of the loss of the contract in this financial year is included in this report;
- ii. A projected underspend of £111,000 in Refuse Collection based on current staffing levels and the release of seasonal employees due to the ongoing review of working practices and the better use of permanent staff while the Brown Bin service is suspended during the winter months. This represents an increase of £73,000.

(b) Property Costs

There is a projected underspend of £121,000, a decrease of £1,000 since the previous Committee mainly due to:

- i. A projected underspend on Waste Disposal costs of £22,000 within the Refuse Transfer Station, as previously reported;
- ii. A projected underspend of £7,000 on Composting within Waste Strategy, as previously reported;
- iii. A projected underspend of £71,000 on Waste Disposal within Food Waste, this is due to the delay in fully implementing the Food Waste programme and has previously been reported to Committee.

(c) Supplies & Services

There is a projected overspend of £1,061,000, an increase of £141,000 since the previous Committee mainly due to:

- i. A projected overspend on Roads Materials and Sub-contractors within the Roads operational account of £891,000, an increase of £192,000. This overspend is offset by an over recovery of income, per 5.4(e) below;
- ii. A projected overspend of £89,000 within Roads Client, an increase of £20,000. The majority of this is offset by additional Income;
- iii. A projected overspend within Food Waste of £155,000 funded by additional Food Waste Grant. This has previously been reported to Committee;
- iv. A projected underspend of £55,000 in purchase of Plastic Sacks within Food Waste as there will be no more issues of plastic sacks this financial year. This has not previously been reported to Committee.

(d) Transportation & Plant

Within the Roads Operational Account, there is a projected overspend on External Hires of £128,000, a decrease of £22,000. This overspend is offset by additional income, see 5.4(e) below.

(e) Administration Costs

There is a projected overspend of £62,000, an increase of £31,000, mainly as a result of increased agency costs within Refuse Collection, this partly offsets the reported underspend in Employee Costs, see 5.4 (a) above.

(f) Income

There is a projected over recovery in income of £1,359,000, an increase of £213,000, mainly due to:

- i. A projected under recovery in Ground Maintenance income of £45,000, a reduction of £11,000 from the previous Committee. This is due to the RCH contract which the service was unsuccessful, see 5.4 (a) above;
- ii. A projected over recovery of Vehicle Maintenance Income of £42,000 which has not previously been reported to Committee;
- iii. A projected under recovery in Trade Waste Income of £65,000 based on current income levels which has not previously been reported to Committee;
- iv. Additional grant of £189,000 within Food Waste, this is offset by additional costs, mainly within Supplies & Services, and has been previously reported to Committee;
- v. A projected over recovery within the Roads Trading Account of £1,149,000, an increase of £242,000; partly offset by increases in Supplies & Services and Transport & Plant costs, per 5.4(c) and 5.4(d) above. The mix of income projected against budget has also been revised, with an under recovery of £360,000 in Non Client Involvement income projected offset by projected over recoveries in Capital and Revenue Income of £1,004,000 and £505,000 respectively;
- vi. A projected over recovery within Roads Client of £82,000, a decrease of £13,000 since the previous Committee. This is mainly offset by additional costs highlighted above.

## 5.5 **Building Services - £24,000 Overspend**

The current projected out-turn for Building Services is an overspend of £24,000 which has not changed since the previous report to Committee.

The main issues relating to the current projected overspend for Building Services are detailed below.

### (a) Employee Costs

There is a projected £22,000 overspend on employee costs, an increase of £6,000 since the previous Committee. The overall overspend is due to an increase in costs of £25,000 resulting from 2 employees being retained from April to July 2012, off-set by a £3,000 reduction in costs mainly due to a reduction in overtime.

### (b) Income

The current projection is a decrease of £10,000 in PAT testing income due to new contract arrangements and in line with the previous years out-turn and has been previously reported to Committee. The following should also be noted:

- i. Work won in Tender – The current projection is an over recovery of £100,000 which has not previously been reported to Committee, this is offset by a reduction in income from Central Repairs, see item ii. below;
- ii. Central Repairs – The current projection is an under recovery of £100,000 which has not previously been reported to Committee and is offset by increased work won in Tender;
- iii. Income from Other Services – The current projection is in line with budget but it should be noted that this is dependent on the type of work that becomes available throughout the year.

## 5.6 **Corporate Director - £nil Variance**

The Corporate Director budget is currently projecting to out-turn on budget.

## 6.0 VIREMENTS

6.1 Committee is asked to approve virement as detailed in Appendix 4. Where appropriate, the virement is reflected throughout the report. The virement is requested to address consumption issues within Catering Provisions and will also require approval of the Education & Communities Committee.

## 7.0 CONCLUSIONS

7.1 The Committee is currently reporting an underspend of £317,000.

## 8.0 FINANCIAL IMPLICATIONS

8.1 The current projected out-turn, per Service, excluding Earmarked Reserves, is:

Service	Approved Budget 2012/13 £'000	Revised Budget 2012/13 £'000	Projected Out-turn 2012/13 £'000	Projected Over/(Under - Spend) £'000	Percentage Variance %
Regeneration & Planning	7,094	6,922	7,019	97	1.40%
Property & Facilities Management	3,633	3,607	3,729	123	3.42%
Environmental & Commercial Services	12,701	12,587	12,050	(537)	(4.27)%
Corporate Director	159	159	159	0	0.00%
<b>TOTAL</b>	<b>23,587</b>	<b>23,275</b>	<b>22,958</b>	<b>(317)</b>	<b>(1.36)%</b>
Transfer to Earmarked Reserves		(3,984)	(3,984)	0	0.00%
<b>TOTAL NET EXPENDITURE</b>	<b>23,587</b>	<b>19,291</b>	<b>18,974</b>	<b>(317)</b>	<b>(1.64)%</b>

## 9.0 EARMARKED RESERVES

9.1 There is a planned £3,984,000 contribution to Earmarked Reserves in the current financial year. Latest figures follow a detailed review of by Riverside Inverclyde of their proposed spend to 31/3/13. Spend to date is 26.9% of projected spend as detailed in Appendix 3. A significant amount of the projected spend (£2.158m) relates to Riverside Inverclyde. Significant monthly drawdowns are anticipated between now and the end of the financial year and it is anticipated that this spend will be achieved. The majority of the remaining spend is Additional Roads Funding and it is anticipated the full projected spend will be met, and Winter Maintenance where expenditure is expected throughout the winter months and is heavily weather dependent.

## 10.0 EQUALITIES

10.1 There are no equality issues arising from this report.



## **11.0 CONSULTATION**

- 11.1 The report has been jointly prepared by the Corporate Director Environment, Regeneration & Resources and the Chief Financial Officer.

**ENVIRONMENT AND REGENERATION COMMITTEE****REVENUE BUDGET MONITORING REPORT****PERIOD 9: 1st April 2012 - 31st December 2012**

Subjective Heading	Approved Budget 2012/13	Revised Budget 2012/13	Projected Out-turn 2012/13	Projected Over/(Under) Spend	Percentage Variance %
Employee Costs	18,348	18,478	18,034	(444)	(2.40)%
Property Costs	9,360	9,317	9,250	(67)	(0.72)%
Supplies & Services	5,193	5,437	6,487	1,050	19.32%
Transport Costs	2,370	2,412	2,534	122	5.08%
Administration Costs	546	490	542	52	10.66%
Payments to Other Bodies	6,858	6,267	6,265	(2)	(0.03)%
Income	(19,088)	(19,126)	(20,154)	(1,028)	(5.38)%
<b>TOTAL NET EXPENDITURE</b>	<b>23,587</b>	<b>23,275</b>	<b>22,958</b>	<b>(317)</b>	<b>(1.36)%</b>
Transfer to Earmarked Reserves *	0	(3,984)	(3,984)	0	0.00%
<b>TOTAL NET EXPENDITURE EXCLUDING EARMARKED RESERVES</b>	<b>23,587</b>	<b>19,291</b>	<b>18,974</b>	<b>(317)</b>	<b>(1.64)%</b>

\* Per Appendix 3: New funding transferred to earmarked reserves during 2012/13

## ENVIRONMENT AND REGENERATION COMMITTEE

## REVENUE BUDGET MONITORING REPORT

## MATERIAL VARIANCES

PERIOD 9: 1st April 2012 - 31st December 2012

Out Turn 2011/12 £000	Budget Heading	Budget 2012/13 £000	Proportion of Budget	Actual to 31-Dec-12 £000	Projection 2012/13 £000	(Under)/Over Budget £000	Percentage Variance %
	<b>REGENERATION &amp; PLANNING</b>						
1,010	Planning - Employee Costs	1,113	802	757	1,052	(61)	(5.48)%
(505)	Planning - Income	(587)	(440)	(297)	(371)	216	(36.80)%
989	Economic - Net Employee Costs	998	714	644	923	(75)	(7.52)%
(28)	Economic - Admin Income	(45)	0	(28)	(28)	17	(37.78)%
(112)	Economic Getting Ready for Work - Recoveries	(162)	(122)	(76)	(101)	61	(37.65)%
(603)	Commercial & Industrial Income	(599)	(464)	(446)	(642)	(43)	7.18%
	<b>PROPERTY ASSETS &amp; FACILITIES MGT</b>						
47	Catering - Property Costs - Cleaning Materials	26	20	41	46	20	76.92%
(2,903)	Catering - Income	(2,917)	(1,702)	(276)	(2,841)	76	(2.61)%
1,712	Cleaning Employee Costs - exc mgt all	1,576	1,101	1,044	1,492	(84)	(5.33)%
45	Cleaning - Materials	38	22	34	48	10	26.32%
1,504	Property - Employee Costs - exc mgt all	1,884	1,369	1,396	1,911	27	1.43%
66	Property - Property Costs	48	36	46	58	10	20.83%
21	Property - Payments to Other Bodies	17	13	26	27	10	58.82%
1,810	Central Repairs - Property Costs	1,985	1,985	1,522	2,020	35	1.76%
	<b>ENVIRONMENTAL &amp; COMMERCIAL SERVICES</b>						
1,983	Ground Maintenance - Manual Employee Costs	2,060	1,590	1,498	1,893	(167)	(8.11)%
(492)	Ground Maintenance - RCH Income	(468)	(432)	(417)	(432)	36	(7.69)%
0	Refuse Collection - Agency Staff	0	0	27	30	30	
1,265	Waste Management - Manual Employee Costs	1,455	1,049	99	1,343	(112)	(7.70)%
0	Food Waste Disposal	113	32	17	42	(71)	(62.83)%
0	Vehicle Maintenance - Agency Staff	0	0	22	23	23	
88	Vehicle Maintenance - Purchase of Tyres	57	38	71	90	33	57.89%
0	Vehicle Maintenance - Recharge of Tyres	0	0	(7)	(10)	(10)	
(417)	Vehicle Maintenance - Recharge of Drivers	(359)	(299)	(294)	(414)	(55)	15.32%
(114)	Vehicle Maintenance - Recharge Non routine Materials	(91)	(68)	(99)	(121)	(30)	32.97%
0	Refuse Collection Food Waste Plastic sacks	55	41	0	0	(55)	(100.00)%
(667)	Refuse Collection - Trade Waste Income	(732)	(512)	(472)	(667)	65	(8.88)%
2,423	Refuse Transfer Station - Landfill/Waste Disposal	2,398	1,708	1,589	2,376	(22)	(0.92)%
(97)	Waste Strategy - Ingliston Recharge	(68)	(50)	(74)	(50)	18	(26.47)%
650	Roads Trading Account - Manual Employee Costs	663	444	457	682	19	2.87%
218	Roads Trading Account - Subcontractors	119	77	160	241	122	102.52%
1,333	Roads Trading Account - Materials	810	491	1,403	1,579	769	94.94%
167	Roads Trading Account - External Hires	94	61	165	222	128	136.17%
60	Roads Trading Account - Fuel	85	63	42	59	(26)	(30.59)%
(599)	Roads Trading Account - Income (Revenue)	(700)	(419)	(533)	(1,205)	(505)	72.14%
(1,864)	Roads Trading Account - Income (Capital)	(1,100)	(657)	(1,586)	(2,104)	(1,004)	91.27%
(604)	Roads Trading Account - Income (Non Client Involvement)	(539)	(322)	(153)	(179)	360	(66.79)%
86	Roads Client - Payment to Contractor Misc/Emergency	40	30	45	50	10	25.00%
336	Roads Client - Payments to Contractor Lighting	336	246	196	356	20	5.95%
475	Roads Client - Electrical Power Street Lighting	539	430	353	555	16	2.97%
66	Roads Client - Roads Assessments/Feasibilities	100	67	53	71	(29)	(29.00)%
(151)	Roads Client - Recharge to Capital	(133)	(100)	(112)	(143)	(10)	7.52%
(90)	Roads Client - Sales Fees & Charges	(117)	(89)	(29)	(105)	12	(10.26)%
(117)	Roads Client - Advertising Income	(109)	(82)	(60)	(120)	(11)	10.09%
	<b>BUILDING SERVICES</b>						
882	Wages	604	442	492	633	29	4.80%
242	Direct Purchases	164	123	146	202	38	23.17%
325	Sub- Contractors	260	195	192	225	(35)	(13.46)%
(607)	Income - Work Won in Tender	(463)	(359)	(72)	(563)	(100)	21.60%
(1,047)	Income - Central Repairs	(900)	(675)	(446)	(800)	100	(11.11)%
(21)	Income - PAT Testing	(40)	(30)	(10)	(30)	10	(25.00)%
<b>Total Material Variances</b>						<b>(185)</b>	

EARMARKED RESERVES POSITION STATEMENT

APPENDIX 3

COMMITTEE: Regeneration & Environment

Project	Lead Officer/ Responsible Manager	c/f Funding 2011/12	New Funding 2012/13	Total Funding 2012/13	Actual To Period 9 2012/13	Projected Spend 2012/13	Amount to be Earmarked for 2013/14 & Beyond	Lead Officer Update
		£000	£000	£000	£000	£000	£000	
Riverside Inverclyde	Aubrey Fawcett	1,953	1,900	3,853	162	2,320	1,533	RI anticipate £2.32m spend with a drawdown request totalling £850k due by 25 <sup>th</sup> January. In addition a further £740k for Riverside Business Park should be claimed prior to the year end as well as £250k for the Arts Guild and smaller amounts for other projects.
Area Renewal Fund	Aubrey Fawcett	235	0	235	13	55	180	Approval was given by Regeneration Committee (meeting 20th January 2011, 12 May 2011 & 08 Mar 2012) to fund the following projects with at total spend of £249k (£14k in 2011/12, £55k in 2012/13 and £180k in 2013/14) £5k for detailed design work and Business plan for changing facilities at Lady Octavia Workshop. Master planning study at Drumfrochar Road/Broomhill Area now complete, with £2k spent in 2012/13 and a further £1k expected.  £20k feasibility study for the development of a community facility at Woodhall with £4k spent in 2011/12 and £16k projected to be spent in 2012/13.  Task Group creche facilities £3k £15k for Craigend Resource Centre, £10k of which is projected to be spent in 2012/13 with the remainder in 2013/14. £100k has been allocated to Gibshill Community Centre with the spend projected for 2013/14. £15k for ICDT to undertake the Clune Park School feasibility study, likely to be incurred in 2012/13. £75k has been allocated to Clune Park Resource Centre and spend is expected to be incurred in 2013/15 after a review into the future of the former Clune Park School. £3k of legal expenses spend projected to be incurred in 2012/13 for the transfer of land currently held by RCH to Inverclyde Council to facilitate a lease of land to Greenock Central Residents Action Group.
Asset Management Plan - Office Rationalisation	Andrew Gerrard	1,306	800	2,106	188	400	1,706	The Office Rationalisation report was approved by the P&R committee on the 21st September 2010. The spend profile of the earmarked reserve is monitored and reported to Committee. The Design work for the Central Library Offices is being progressed and will be on site in March 2013. Design work for Wallace Place offices has been completed and tenders issued in January. Various minor alterations to Greenock Municipal buildings are being progressed. Committee approval received for refurbishment of Banking Hall as open plan offices. Employees decanted to Cathcart House. Work to commence on site on 14th January. Registrars have moved to the Greenock Municipal buildings with public access via the Customer Centre. Work now progressing on design of Port Glasgow Office/Training Centre, site start expected May 2013. Wallace Place and the Port Glasgow Office will be procured via the Business Premises Renovation Allowance Scheme. Approval for this obtained at the Policy & Resources Committee in November.

## EARMARKED RESERVES POSITION STATEMENT

APPENDIX 3

## COMMITTEE: Regeneration &amp; Environment

Project	Lead Officer/ Responsible Manager	c/f	New	Total	Actual	Projected	Amount to be	Lead Officer Update
		Funding	Funding	Funding	To Period 9	Spend	Earmarked for	
		2011/12	2012/13	2012/13	2012/13	2012/13	2013/14 & Beyond	
		£000	£000	£000	£000	£000	£000	
Asset Management Plan - Replacement Depot	Andrew Gerrard	345	500	845	30	122	723	The Depot Rationalisation report was approved by the P&R committee on the 8th February 2011 and a further report presented to the Environment and Regeneration Committee on 7th June 2012. The MRF building at Ingleston Park has now been purchased. Design works for Pottery St and the Kirn Drive Depot/Civic Amenity site refurbishment are progressing. The Salt Barn is complete
Support for Community Facilities	Aubrey Fawcett	946	0	946	51	89	857	Spend of £173k was agreed at the Regeneration Committee on 1st September 2011. This expenditure is made up of grants to 9 organisations of which £104k was disbursed in 2011/12 and the balance of £69k will be spent in 2012/13. £200k was approved to be spent on Wellington Community Facility, consultation is ongoing with the Community and £5k of this £200k is envisaged to be expended on fees in 2012/13 with the balance being spent in 2013/14. Additional £350k was approved to be spent on Inverkip Community Facility, up to £15k will be expended in 2012/13 with the remainder being spent in 2013/14. £100k has been approved for spend on Gibshill Community Facility, project progressed by GRA. The spend is expected in 2013/14. Environment & Regeneration Committee on 30 August agreed proposals to allocate the remaining £227k, successful applications will be confirmed on 21st January with expenditure likely to be drawn down during 2013/14.
Youth Employment	Stuart Jamieson	450	600	1,050	212	262	788	Approved by Policy & Resources Committee 27/03/12. Three year programme to address youth unemployment. The anticipated annual spend profile has £110k for Modern Apprentices and £240k for external funding. The first intake of MA's was in September, the EMR will contribute £22k towards the half year costs. The Service are currently preparing a programme for the next intake of MA's. Regeneration funding of £190k has been paid to ICDT for external trainees with a further £50k of external funding to be spent in 2012/13
Regeneration Fund (FSF)	Stuart Jamieson	250	0	250	77	100	150	Earmarked reserve from 2011/12 slippage £200k used to keep current projects going and £50k used to fund Financial Inclusion Pilot. Commitments were reviewed and current Regeneration projects were awarded a further £100k which will be distributed in the last quarter of 2012/13 with the balance of £100k along with the £50k to fund the Financial Inclusion Pilot carried forward to 2013/14
Business Support Initiative	Stuart Jamieson	0	600	600	35	100	500	Funding will be used to support 2 two year Business Development posts and streetscape / shop front improvement at Dubbs Road and West Station, as well as marketing and aftercare. One Post was filled in July 2012, and the other post expected to be filled Feb 2013. Tenders have been submitted for a Canopy at Dubbs Road, it is expected that the Contractor will be on site in March 2013. The Tender process for shop front improvements at Dubbs Road and West Station should be completed in the new year, with Contractors on site early April 2013.

EARMARKED RESERVES POSITION STATEMENT

APPENDIX 3

COMMITTEE: Regeneration & Environment

Project	Lead Officer/ Responsible Manager	c/f Funding 2011/12	New Funding 2012/13	Total Funding 2012/13	Actual To Period 9 2012/13	Projected Spend 2012/13	Amount to be Earmarked for 2013/14 & Beyond	Lead Officer Update
		£000	£000	£000	£000	£000	£000	
Birkmyre Park, Port Glasgow	Ian Moffat	0	200	200	0	5	195	Initial feasibility study has been completed and outline Design proposals submitted for Planning permission. The design is currently with the Councils Quantity Surveyors for pricing. The project is now planned to take place in 2013/14 with only £5k consultants fees being paid in this financial year
Investment Fund for Council Owned Bowling Clubs	Andrew Gerrard	0	200	200	21	50	150	Report on proposals considered by CMT. Agreement now reached on allocation to clubs. Property Assets staff are in discussion with the clubs and are taking forward proposals for works. It is expected most spend will now take place in 2013/14.
Whinhill Golf Club	Ian Moffat	0	200	200	0	20	180	A schedule of works has been prepared in consultation with the Whinhill Golf Club Committee. The majority of labour costs incurred in 2012/13 will be contained within Ground Maintenance Budget while the Materials and Plant Hire will be charged to the Earmarked Reserve. Three construction projects are being discussed with Technical Services with the work being programmed for 2013/14
Implementation of Green Charter	Stuart Jamieson	11	0	11	6	11	0	Reserve to be used for specific projects. Full spend projected by Service in 2012/13.
Lower Clyde River Valley Projects	Stuart Jamieson	24	0	24	5	13	11	Reserve to be used for specific projects. £11k to be spent in 2013/14 in conjunction with award from Coastal Communities Fund for the creation of a Heritage trail.
Flooding Strategy	Robert Graham	109	0	109	37	56	53	Majority of Flooding funding is being spent on capital expenditure and is being reported through the capital programme therefore not reflected here. The remaining funding is for ongoing Legal Expenses and employment of a temporary Flooding Officer. The Flooding Officer post is funded to July 2013 for which £17k has been earmarked for 2013/14. The anticipated Legal Expenses for 2012/13 is £10k, with the remaining £36k being earmarked for 2013/14.
Roads Assessment /Feasibilities	Robert Graham	65	0	65	16	48	17	The Greenock Town Centre Parking Strategy and the Decriminalised Parking Enforcement Business Case report was approved by Committee in October. This funding is for ongoing Consultants costs of which £17k is required to be carried forward to 2013/14 .
Winter Maintenance	Robert Graham	198	416	614	152	390	224	Carry forward funding is in addition to the Roads Services Winter Maintenance budget and is to provide additional funds should a severe winter arise. The current level of spend is low due to the mild winter up to end of December, however, the current cold spell will result in increased costs during January and possible February and March. It is therefore still possible that the projected spend for 2012/13 could be feasible. In addition Service are assessing Salt stocks and it is likely that some will be unusable and will require to be written off.
Local Plan Preparation	Stuart Jamieson	7	16	23	6	6	17	Spend represents amount due for 2012/13. Local Plan is prepared in a five year cycle with the majority of spend incurring in the fifth year; 2013/14 being the final year.

EARMARKED RESERVES POSITION STATEMENT

APPENDIX 3

COMMITTEE: Regeneration & Environment

<u>Project</u>	<u>Lead Officer/ Responsible Manager</u>	<u>c/f Funding 2011/12</u>	<u>New Funding 2012/13</u>	<u>Total Funding 2012/13</u>	<u>Actual To Period 9 2012/13</u>	<u>Projected Spend 2012/13</u>	<u>Amount to be Earmarked for 2013/14 &amp; Beyond</u>	<u>Lead Officer Update</u>
		<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>	
Local Environment Improvement Fund	Ian Moffat	0	200	200	38	100	100	A Schedule of works has been prepared and replacement bins and benches will be purchased at a cost of £40k. The resurfacing of footways will be undertaken
Greenock Town Centre Parking Strategy	Robert Graham	0	300	300	0	0	300	Funding is for implementation of the Greenock Town Centre Parking Strategy and Decriminalised Parking Enforcement. The revised proposals including funding was approved by Committee in October and implementation will now be progressed. The Service is now preparing a programme to implement the works and it is anticipated that spend will not be incurred until 2013/14
Food Waste	Ian Moffat	213	0	213	213	213	0	Zero Waste Scotland awarded £346,000 to Inverclyde Council to roll out food waste collection services of which £133,000 spend was incurred in 2011/12. Earmarked Reserve now fully spent.
Utilities Spend to Save Fund	Andrew Gerrard	270	0	270	10	75	195	Programme of minor energy and water saving works being progressed. GMB water supply project now on site.
Roads - Additional revenue investment	Robert Graham	0	600	600	44	456	144	Funding is for additional pothole repairs, repairs to roads and footways in parks and cemeteries, additional drainage work, cycle track maintenance, completion of the RAMP report (to include sea wall, etc.) and temporary funding of the Road Network Manager. It is anticipated that £456K of work will be completed by the year end.
<b>Total</b>		6,382	6,532	12,914	1,316	4,891	8,023	

**ENVIRONMENT AND REGENERATION COMMITTEE****VIREMENT REQUESTS****PERIOD 9: 1st April 2012 - 31st December 2012**

<b>Budget Heading</b>		<b>Increase Budget</b>	<b>(Decrease) Budget</b>
		£	£
Property Assets & Facilities Management - Catering Provisions	1	30,000	
Education - School Meals Income	1		(30,000)
<b>Total</b>		<b>30,000</b>	<b>(30,000)</b>

1) Address inflationary and consumptions pressures within Catering Provisions.