

GRANTS SUB-COMMITTEE - 28 JUNE 2012

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**Grants Sub-Committee****Thursday 28 June 2012 at 2.00 pm**

**Present:** Councillors Clocherty, Dorrian, McEleny, McIlwee, Shepherd and Ahlfeld (for Wilson).

**Chair:** Councillor Clocherty presided

**In attendance:** Head of Safer & Inclusive Communities, Lead Officer, Community Learning & Development and Mr N Duffy (for Head of Legal & Democratic Services).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Sub-Committee.**

**Apologies, Substitutions and Declarations of Interest**

An apology for absence was intimated on behalf of Councillor Wilson, with Councillor Ahlfeld substituting.

Councillors Clocherty, McEleny, McIlwee and Shepherd declared an interest in agenda item 2 (round 1 applications 2012/13).

**378 Round 1 Application 2012/13****378**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development giving details of applications received for consideration for funding from the grants to voluntary organisations budget 2012/13.

Councillor Clocherty declared a non-financial interest in the application relating to the Inverclyde Navy Club, as a member of this Club. During consideration of this application which was heard as the last item of business, he vacated the Chair, though formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the Chamber.

Councillor McEleny declared a non-financial interest in the application relating to Overton Tenants and Residents' Association as a relative is a member of this Association. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the Chamber or his participation in the decision making process relative to this application.

Councillor McIlwee declared a non financial interest in the application relating to the Rankin Park Bowling Club as a member of this Club. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the Chamber or his participation in the decision making process relative to this application.

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Councillor Shepherd declared a non financial interest in the application relating to Wellington Allotment Gardens as the spouse of a member of this organisation. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the Chamber or his participation in the decision making process relative to this application.

**Decided:** (1)that grants be made to voluntary organisations as follows:-

<b>Group</b>	<b>Award</b>
Greenock Light Opera Club	£500
Hillend Art Club	£500
Inverclyde Juvenile Pipe Band	£500
RIG Arts Ltd	£500
Riverside Youth Band	£500
The Parish Players of Old Gourock & Ashton	£500
Fort Matilda Bowling Club	£1,900
Gourock Bowling Club	£2,000
Gourock Park Bowling Club	£2,000
Grosvenor Bowling Club	£2,000
Hillend Bowling Club	£2,000
Inverkip Bowling Club	£2,000
Parklea Bowling Club	£2,000
Rankin Park Bowling Club	£2,000
Wellington Park Bowling Club	£2,000
Chapelton Tenants & Residents Association	£2,000
Inverclyde Kidney Patients Association	£500
Macular Disease Society - Inverclyde Group	£500
Moving On Inverclyde Ltd	Nil
Bagatelle Court Tenants Organisation	£500
Caddlehill Allotment Gardens	£1,000
Cowdenknowes Residents Association	£500
Overton Tenants & Residents Association	£2,000
Park Farm Tenants & Residents Association	£2,000
Prospecthill Community Focus	£2,000
Branchton Over 55's group	£500
Inverclyde Elderly Forum	£2,000
Kidston Kids	£1,500
Weans World Parent/Carer Toddler Group	£500
Ardgowan Club	Nil
Ardgowan Football Development	£1,500
Belleaire Football Club	£500
Gourock Golf Club Junior Section	£500
Inverclyde Community Tennis Initiative	£1,000
Inverclyde Phoenix American Football Club	£1000
Newark Angling Club	£500
Boglestone Community Association	£5,000
Clune Park Resource Centre Association	Withdrawn
Inverkip Community Enterprise	£5,000
Cats Protection Inverclyde	£1,250
Gourock Horticultural Society	£1,000
Inverclyde Dog Agility Club	£700

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Inverclyde Women's Aid	Deferred
Kilmacolm Horticultural Society	£250
Port Glasgow Old Peoples Welfare Council	£5000
Port Glasgow Voluntary Trans-Port Group	Nil
Starter Packs Inverclyde	£5,000
Wellington Allotment Gardens	£1,000
Inverclyde Youth for Christ	£1,000
Inverclyde Navy Club	£3,000
Larkfield Fun Day	£2,000
Upper Larkfield Community Hall	£2,000
<b>TOTAL</b>	<b>£73,600</b>

AUDIT COMMITTEE - 28 JUNE 2012

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**Audit Committee****Thursday 28 June 2012 at 3.00 pm**

**Present:** Provost Moran, Councillors Ahlfeld, Brennan, Campbell-Sturgess, Clocherty, Dorrian, Jones, Loughran, MacLeod, Nelson and Rebecchi.

**Chair:** Councillor Rebecchi presided.

**In attendance:** Corporate Director Environment, Regeneration & Resources, Head of Legal & Democratic Services, Chief Financial Officer, Chief Internal Auditor and Finance Manager.

**Present also:** Ms C Bailey (Grant Thornton).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.**

**Apologies, Substitutions and Declarations of Interest**

There were no apologies for absence or declarations of interest.

**379 Unaudited Annual Accounts for the Year Ended 31 March 2012****379**

There was submitted a report by the Chief Financial Officer requesting that the Committee review the unaudited annual accounts for the year ending 31 March 2012 and approve the normal transmission to Audit Scotland by the statutory deadline of 30 June 2012.

**Decided:**

- (1) that the Committee approve the onward transmission of the unaudited annual accounts for the year ending 31 March 2012 to Audit Scotland; and
- (2) that a special meeting of the Audit Committee be held on 27 September 2012 at 3 pm to consider the intimation of matters arising from the audit of the 2011/12 annual accounts.

**THE INVERCLYDE COUNCIL - 28 JUNE 2012**

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**The Inverclyde Council**

**Thursday 28 June 2012 at 4 pm**

**Present:** Provost Moran, Councillors Ahlfeld, Brennan, Brooks, Campbell-Sturgess, Clocherty, Dorrian, Jones, Loughran, MacLeod, McCabe, McColgan, McCormick, McEleny, McIlwee, Nelson, Rebecchi and Shepherd.

**Chair:** Provost Moran presided.

**In attendance:** Chief Executive, Corporate Director Environment, Regeneration & Resources, Corporate Director Education, Communities & Organisational Development, Ms S McCorry-Rice (for Corporate Director Inverclyde CHCP), Chief Financial Officer, Head of Legal & Democratic Services, Head of Safer & Inclusive Communities, Lead Officer Community Learning & Development and Business/Democratic Services Manager.

**380      Apologies and Declarations of Interest      380**

Apologies for absence were intimated on behalf of Councillors Wilson and Grieve.

Councillors Dorrian and McCormick declared interests in agenda item 10 (Report on Offers Received for the Former Kilmacolm Institute - Remit from Environment & Regeneration Committee).

**Minutes of Meetings of  
The Inverclyde Council, Committees, Sub-Committees and Boards**

**381      The Inverclyde Council - 12 April 2012      381**

**Approved** on the motion of Councillor McCormick.

**382      The Inverclyde Council - Statutory Meeting - 17 May 2012      382**

**Approved** on the motion of Provost Moran.

**383      Audit Committee - 29 May 2012      383**

**Approved** on the motion of Councillor Rebecchi.

**384      Inverclyde CHCP Sub-Committee - 31 May 2012      384**

**Approved** on the motion of Councillor McIlwee.

**385      Planning Board - 6 June 2012      385**

**Approved** on the motion of Councillor Brooks.

**THE INVERCLYDE COUNCIL - 28 JUNE 2012**

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- 386 Environment & Regeneration Committee - 7 June 2012 386**  
**Approved** on the motion of Councillor Clocherty.
- 387 Education & Communities Committee - 12 June 2012 387**  
**Approved** on the motion of Councillor Loughran.
- 388 General Purposes Board - 13 June 2012 388**  
**Approved** on the motion of Councillor Dorrian.
- 389 Policy & Resources Committee - 19 June 2012 389**  
**Approved** on the motion of Councillor McCabe.
- 390 Grants Sub-Committee - 28 June 2012 390**  
 It was noted that this minute would be submitted to the next scheduled meeting of The Inverclyde Council.
- 391 Audit Committee - 28 June 2012 391**  
 It was noted that this minute would be submitted to the next scheduled meeting of The Inverclyde Council.
- 392 Appointment to Outside Body - Barlinnie Prison Visiting Committee 392**  
 There was submitted a report by the Corporate Director Environment, Regeneration & Resources requesting the Council to appoint a representative to serve on the Barlinnie Prison Visiting Committee.  
**Decided:** that Councillor Jones be appointed to serve on the Barlinnie Prison Visiting Committee.
- 393 Administrative Arrangements: Cycle of Council/Committee/Sub-Committee and Board Meetings 393**  
 There was submitted a report by the Corporate Director Environment, Regeneration & Resources setting out for approval the cycle of Council, Committee, Sub-Committee and Board meetings for the period to June 2013.  
**Decided:** that approval be given to the proposed cycle of Council, Committee, Sub-Committee and Board meetings for the year to June 2013, including the holding of an additional meeting of the Policy & Resources Committee on 14 August 2012, all as set out in the timetable appended to the report, subject to the following adjustments:  
 (a) that all Environment & Regeneration Committee pre-agenda meetings commence at 2pm; and  
 (b) that the meeting of the Inverclyde CHCP Sub-Committee in August 2012 be moved from Thursday 23 August to Tuesday 28 August.

## THE INVERCLYDE COUNCIL - 28 JUNE 2012

- 394 Proposed Traffic Regulation Order - Disabled Persons' Parking Places (On-Street) Order No 4 2011 394**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources on the proposed Traffic Regulation Order - Disabled Persons' Parking Places (On Street) Order No 4 2011.
- Resolved** on the motion of Councillor McCabe seconded by Councillor Clocherty that THE INVERCLYDE COUNCIL, incorporated under the Local Government etc (Scotland) Act 1994, RESOLVE TO MAKE as they HEREBY MAKE a Resolution under Section 32(1) and Part III of Schedule 9 of the Road Traffic Regulation Act 1984 to permit the provision of parking places for disabled persons who hold a badge under the Disabled Persons (Badges for Motor Vehicles) (Scotland) Regulations 2000 as amended, all as detailed in a copy of the Order forming a supplement to the principal minute hereof and that the Head of Environmental & Commercial Services and Head of Legal & Democratic Services be authorised to take all necessary action in connection therewith.
- 395 Proposed Traffic Regulation Order - West Stewart Street, Greenock (Waiting Restrictions and Revocation) Order 2012 395**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources on the proposed Traffic Regulation Order - West Stewart Street, Greenock (Waiting Restrictions and Revocation) Order 2012.
- Resolved** on the motion of Councillor McCabe seconded by Councillor Clocherty that THE INVERCLYDE COUNCIL, incorporated under the Local Government etc (Scotland) Act 1994, RESOLVE TO MAKE as they HEREBY MAKE a Resolution under Sections 1(1), 2(1) and (2) and Part III of Schedule 9 of the Road Traffic Regulation Act 1984 to introduce alterations to the existing waiting restrictions at West Stewart Street, Greenock, all as detailed in a copy of the Order forming a supplement to the principal minute hereof and that the Head of Environmental & Commercial Services and Head of Legal & Democratic Services be authorised to take all necessary action in connection therewith.
- 396 Update of Financial Strategy 2012/2020 396**
- There was submitted a report by the Chief Financial Officer on the revised Financial Strategy 2012/2020.
- Decided:** that the Council approve the Financial Strategy 2012/13 - 2019/20 as set out in the appendix to the report.
- 397 Audit Scotland - Assurance and Improvement Plan Update (AIP) 397**
- There was submitted a report by the Chief Executive appending the Inverclyde Council Assurance and Improvement Plan Update 2012-15 prepared by Audit Scotland.
- Decided:**
- (1) that the Council approve the Assurance and Improvement Plan Update 2012-15 prepared by Audit Scotland; and
  - (2) that the Council's congratulations be conveyed to all those responsible for achieving the very positive report.

## THE INVERCLYDE COUNCIL - 28 JUNE 2012

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**398 Inverclyde Fairtrade Zone Status - Moving Forward: Remit from Policy & Resources Committee 398**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on a recommendation from the Policy & Resources Committee of 19 June 2012 that an additional Elected Member be appointed to the Fairtrade Steering Group.

**Decided:** that Councillor Jones be appointed to the Fairtrade Steering Group.

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the two items listed below on the grounds that the business involved the likely disclosure of exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act, as are set opposite each item and for the item entitled Appendices to Minutes, on the basis that it contained exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as detailed in the relevant minute.**

<b>Item</b>	<b>Paragraph(s)</b>
<b>Report on Offers Received for the Former Kilmacolm Institute - Remit from Environment &amp; Regeneration Committee</b>	<b>2, 6 and 9</b>
<b>Care Homes Services for Inverclyde</b>	<b>6, 8 and 9</b>

**399 Report on Offers Received for the Former Kilmacolm Institute - Remit from Environment & Regeneration Committee 399**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources requesting the Council, as Trustees of the Kilmacolm Institute, to consider a remit from the Environment & Regeneration Committee of 7 June 2012 in respect of offers received for the Institute and adjacent properties at Kilmacolm Cross, Kilmacolm. Councillors Dorrian and McCormick declared non-financial interests in this matter as relatives of one of the parties who had submitted a bid and they left the Chambers. Following consideration, the Council agreed to the recommendations made by the Environment & Regeneration Committee, all as detailed in the Appendix.

Councillors Dorrian and McCormick returned to the meeting at this point.

**400 Appendices to Minutes 400**
**Environment & Regeneration Committee - 7 June 2012**

**Approved** on the motion of Councillor Clocherty.



**401 Care Home Services for Inverclyde****401**

There was submitted a replacement report by the Corporate Director Inverclyde Community Health & Care Partnership on the outcome of the joint commissioning exercise between the Council and the NHS for care home services in Inverclyde. The Council agreed to note the progress to date in terms of the negotiations with the preferred provider and authorised the Corporate Director Inverclyde Community Health & Care Partnership in consultation with the Chief Financial Officer and Head of Legal & Democratic Services to take action in this regard and to submit a detailed report to a special Council meeting to enable Members to make a formal decision with regard to the award of contract, all as detailed in the Appendix.

The Inverclyde CouncilThursday 28 June 2012 at 4.30 pm

**Present:** Provost Moran, Councillors Ahlfeld, Brennan, Brooks, Campbell-Sturgess, Clocherty, Dorrian, Jones, Loughran, MacLeod, McCabe, McColgan, McCormick, McEleny, McIlwee, Nelson, Rebecchi and Shepherd.

**Chair:** Provost Moran presided.

**In attendance:** Chief Executive, Corporate Director Environment, Regeneration & Resources, Corporate Director Education, Communities & Organisational Development, Ms S McCorry-Rice (for Corporate Director Inverclyde CHCP), Head of Legal & Democratic Services, Head of Safer & Inclusive Communities, Lead Officer Community Learning & Development and Business/Democratic Services Manager.

**402      Apologies and Declarations of Interest      402**

Apologies for absence were intimated on behalf of Councillors Wilson and Grieve.

No declarations of interest were intimated.

**403      Implementation of the New Scheme of Establishment for Community Councils in Inverclyde      403**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development (1) providing an update on the implementation of the new Scheme of Establishment for Community Councils in Inverclyde, (2) requesting the Council to endorse decisions made by the Regeneration Committee in respect of the disbursement of the administrative grant for Community Councils and other matters and (3) providing an update on changes in respect of Community Council liaison.

**Decided:**

- (1) that the Council note the update on the implementation of the new Scheme of Establishment for Community Councils in Inverclyde;
- (2) that the decisions made by the Regeneration Committee in respect of the disbursement of the administrative grant for Community Councils and other matters be endorsed; and
- (3) that the Council note the change in responsibilities in respect of Community Council liaison as detailed in the report.

**APPOINTMENT PANEL - HEAD OF HEALTH & COMMUNITY CARE, INVERCLYDE CHCP**

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**Appointment Panel - Head of Health & Community Care, Inverclyde CHCP****Friday 6 July 2012 - 8.45 am**

**Present:** Councillors J McIlwee, V Jones, and Mr J Mundell (Inverclyde Council), Mr D Walker (CHP Director), Dr M Kapasi, (Board Member, NHS Greater Glasgow & Clyde) and Mr B Moore, Corporate Director, Inverclyde CHCP.

**Chair:** Councillor McIlwee presided.

**In attendance:** Mr A Moore, Head of Organisational Development, HR & Communications (Inverclyde Council) and Ms C Chambers, Head of HR (NHS Greater Glasgow & Clyde).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Panel.**

**It was agreed in terms of Section 50 (A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 7 (A) of the Act.**

**404 Appointment of Head of Health & Community Care****404**

The Panel interviewed 5 candidates and agreed, following a vote, to appoint Ms Elizabeth Culshaw to the post of Head of Health & Community Care.

**PLANNING BOARD - 1 AUGUST 2012**

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**Planning Board**

**Wednesday 1 August 2012 at 3.00 pm**

**Present:** Provost Moran, Councillors Brooks, Campbell-Sturgess, Dorrian, Loughran, Jones, Nelson, McColgan, McIlwee, Rebecchi and Wilson.

**Chair:** Councillor Wilson presided.

**In attendance:** Head of Regeneration & Planning, Development & Building Standards Manager, Mr G Leitch (Environmental & Commercial Services) and Ms V Pollock (for Head of Legal & Democratic Services).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Board.**

**405 APOLOGIES, SUBSTITUTIONS AND DECLARATIONS OF INTEREST 405**

No apologies for absence were intimated.

Councillor Wilson declared an interest in agenda item 2(d) (Partial Demolition and Conversion of Former Car Showroom to form Retail Unit at 21 Eldon Street, Greenock (12/0083/IC)).

**406 PLANNING APPLICATIONS SUBMITTED FOR CONTINUED CONSIDERATION 406**

**(a) Erection of a Dwellinghouse:  
Holy Family Church, Parkhill Avenue, Port Glasgow (12/0059/IC)**

There was submitted a report by the Head of Regeneration and Planning regarding an application by Mr and Mrs Cairns for the erection of a dwellinghouse at Holy Family Church, Parkhill Avenue, Port Glasgow (12/0059/IC), consideration of which had been continued from the meeting of 6 June 2012 for a site visit.

**Decided:** that planning permission be granted subject to the following conditions:-

- (1) that prior to their use, samples of all facing and surfacing materials shall be submitted to and approved in writing by the Planning Authority, to ensure the appropriateness of the materials to the local context;
- (2) that the gradient of the driveway hereby permitted shall not exceed 1% to ensure that the driveway may be safely used;
- (3) that the driveway shall be finished in a hard sealed surface to be approved in writing by the Planning Authority prior to the dwellinghouse hereby permitted being occupied, to prevent deleterious material being carried onto the carriageway;
- (4) that a visibility splay of 2.5 metres by 35 metres by 1.05 metres high shall be provided at the vehicular entrance to the site before the dwellinghouse hereby permitted is occupied, in the interests of vehicular and pedestrian safety;
- (5) that details of the soft landscape planting along the northern and eastern boundary of the application site shall be submitted to and approved in writing by the Planning Authority prior to planting. The planting shall thereafter be carried out during the first planting season following occupation of the dwelling, to ensure the provision of appropriate boundary treatment;

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(6) that any of the planting approved in terms of condition 5 above which dies, is damaged, removed or becomes diseased within five years of planting shall be replaced during the following planting season with others of a similar size and species, to ensure the long term retention of a soft landscaped boundary in the interests of amenity; and

(7) that the existing hedge along the boundary with the existing dwelling to the west shall be protected at all times during construction. Details of protection measures shall be submitted to and approved in writing by the Planning Authority prior to the commencement of construction and shall remain in place thereafter throughout the construction process, as the hedge provides an appropriate and natural barrier between the application site and the neighbouring property which should be retained in the interests of amenity.

**(b) Change of Use of Shop to Shop and Hot Food Takeaway:  
Former Woolworths, 48-50 Princes Street, Port Glasgow (12/0084/IC)**

There was submitted a report by the Head of Regeneration & Planning regarding an application by Mr T Mehmood for change of use of shop to shop and hot food takeaway at the former Woolworths, 48-50 Princes Street, Port Glasgow (12/0084/IC), consideration of which had been continued from the meeting of 6 June 2012 for a site visit.

The report recommended that planning permission be granted subject to the condition that the hot food takeaway hereby approved shall not be brought into operation until the flue, catalytic converter and vent grille shown on docquetted drawing 1206/02 RevA have been completed and thereafter the flue, catalytic converter and vent grille shall be maintained in place in perpetuity, to prevent nuisance from odour.

After discussion, Councillor Wilson moved that planning permission be granted subject to the condition detailed in the report. As an amendment, Provost Moran moved that planning permission be refused as the proposal would have an adverse effect on the residents of King Street, whose properties back on to the proposed site, by virtue of smells and noise emanating from the premises. On a vote, 4 Members voted for the motion and 7 for the amendment which was declared carried.

**Decided:** that planning permission be refused as the proposal would have an adverse effect on the residents of King Street, whose properties back on to the application site, by virtue of smells and noise emanating from the premises.

**(c) Erection of 7 Houses with Associated Works:  
Renton Road, Greenock (11/0111/IC)**

There was submitted a report by the Head of Regeneration & Planning regarding an application by Mr M McNeil for the erection of 7 houses with associated works at Renton Road, Greenock (11/0111/IC), consideration of which had been continued from the meeting of 6 June 2012 to allow officers to carry out further discussion on the position of the bond relating to maintenance of the water culvert.

The Head of Regeneration & Planning advised the Board that a solution in respect of a drainage maintenance scheme had now been reached and, accordingly, that it was proposed to amend condition 7 should the Board agree to grant planning permission.

PLANNING BOARD - 1 AUGUST 2012

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**Decided:** that planning permission be granted subject to the following conditions:-

- (1) that prior to their use, samples of all facing materials to the dwellinghouses and retaining walls together with paving shall be submitted to and approved in writing by the Planning Authority, to enable the Planning Authority to retain effective control of facing and finishing materials in the interests of visual amenity;
- (2) that prior to the commencement of works on site, a landscaping scheme together with maintenance plan and programme for implementation shall be submitted to and approved in writing by the Planning Authority for the open areas of the site. The landscaping scheme shall then be implemented and maintained as approved at all times thereafter, to ensure the provision of an appropriate landscaping scheme;
- (3) that any trees, shrubs or areas of grass which die, are removed, damaged or become diseased within five years of completion of the landscaping shall be replaced within the following year with others of a similar size and species, to ensure the retention of the approved landscaping scheme in the interests of visual amenity;
- (4) that development shall not commence until full details of the containers to be used to store waste materials and recyclable materials produced on the premises and how they will be stored on site have been submitted to and approved in writing by the Planning Authority. These containers shall then be stored as approved at all times thereafter, to ensure the provision of suitable refuse and recycling storage and a visually acceptable environment;
- (5) that development shall not commence on site until full drainage details and drainage impact assessment have been submitted to and approved in writing by the Planning Authority. For the avoidance of doubt the drainage details submitted shall include field drains to stop the new houses becoming flooded and show all surface water being intercepted within the site, to ensure the adequacy of drainage arrangements;
- (6) that the field drains approved under condition 5 above shall then be formed to the satisfaction of the Planning Authority prior to the occupation of each dwellinghouse and shall be maintained on site at all times thereafter, to ensure the adequacy of drainage arrangements;
- (7) that development shall not commence on site until a maintenance scheme and bond for the existing burn and culvert grille is submitted to and approved in writing by the Planning Authority. Maintenance shall then be undertaken in accordance with the approved scheme, to ensure an appropriate maintenance scheme for the burn and culvert and to prevent flooding;
- (8) that following the occupation of the last house hereby permitted, the footway fronting the site on Renton Road shall be reconstructed to a sealed wearing course and to a width of 2 metres, to the satisfaction of the Planning Authority, in the interests of pedestrian safety;
- (9) that driveways shall not exceed a gradient of 10%, to ensure use of the driveways in the interests of traffic safety;
- (10) that prior to the start of development, details of a survey for the presence of Japanese Knotweed shall be submitted to and approved in writing by the Planning Authority and that, for the avoidance of doubt, this shall contain a methodology and treatment statement where any is found. Development shall not proceed until treatment is completed as per the methodology and treatment statement. Any variation to the treatment methodologies will require subsequent approval by the Planning Authority prior to development starting on site, to help arrest the spread of Japanese Knotweed in the interests of environmental protection;

**PLANNING BOARD - 1 AUGUST 2012**

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(11) that the development shall not commence until a risk assessment, including any necessary remediation strategy with timescale for implementation, of all pollutant linkages, has been submitted to and approved in writing by the Planning Authority. The investigations and assessment shall be site-specific and completed in accordance with acceptable codes of practice. The remediation strategy shall include verification/validation methodologies. This may be incorporated as part of a ground condition report and should include an appraisal of options, to satisfactorily address potential contamination issues in the interests of environmental safety;

(12) that on completion of remediation and verification/validation works and prior to the site being occupied, the developer shall submit a Completion Report for approval, in writing by the Planning Authority, confirming that the works have been carried out in accordance with the remediation strategy. This report shall demonstrate that no pollutant linkages remain or are likely to occur and include (but not be limited to) a collation of verification/validation certificates, analysis information, remediation lifespan, maintenance/aftercare information and details of imported/disposed/reused materials relevant to the site, to provide verification that remediation has been carried out to the Planning Authority's satisfaction;

(13) that the presence of any previously unrecorded contamination or variation to reported ground conditions that becomes evident during site works shall be brought to the attention of the Planning Authority within one week. Consequential amendments to the Remediation Strategy shall not be implemented unless it has been submitted to and approved, in writing by the Planning Authority, to ensure that all contamination issues are recorded and dealt with appropriately; and

(14) that no material shall be imported onto the site until written details of the source of the imported material have been submitted for approval, in writing by the Planning Authority. The details, which shall be submitted no later than four weeks prior to the material being imported onto the site, shall include: the source of the imported material, any potential source(s) of contamination within 50 metres of the source of the material to be imported and verification analysis information. The material must not be imported on to the site until written approval has first been received from the Planning Authority. The material from the source agreed only shall be imported in strict accordance with these agreed details, to protect receptors from the harmful effects of imported contamination.

**(d) Partial Demolition and Conversion of Former Car Showroom to Form Retail**

**Unit:**

**21 Eldon Street, Greenock (12/0083/IC)**

There was submitted a report by the Head of Regeneration & Planning regarding an application by Kelvinside Developments for the partial demolition and conversion of the former car showroom to form a retail unit at 21 Eldon Street, Greenock (12/0083/IC), consideration of which had been continued from the meeting of 6 June 2012 for a site visit.

The report recommended that planning permission be granted subject to a number of conditions.

Councillor Wilson declared a non-financial interest in this matter as an acquaintance of one of the applicants.

Councillor Wilson vacated the Chair and left the Chambers. Councillor Brooks assumed the Chair for this item of business.

Councillor Shepherd was present as ward councillor and with consent spoke on the matter.

**PLANNING BOARD - 1 AUGUST 2012**

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**Decided:** that planning permission be refused for the following reasons:-

(1) as the proposed use of the premises would be likely to generate increased vehicular and pedestrian activity which would be detrimental to the character and amenity of the area and, therefore, contrary to Inverclyde Local Plan Policies H1, H9 and R13;

(2) as the proposed use of the premises would be likely to generate levels of parking and vehicular manoeuvres close to the junction of Eldon Street and Fox Street which would be detrimental to traffic and pedestrian safety;

(3) as the lack of off-street parking, at only 6 spaces, is below that required for a 287 square metre retail space and therefore contrary to SPP17, the Council's Roads Development Guide and Local Plan Policy R13 with reference to R10; and

(4) as environmental noise will be created 24 hours a day caused by food chillers running, deliveries being made and customer movements, contrary to PAN56 and Local Plan Policy UT10.

Councillor Wilson returned to the meeting at this point and resumed the Chair.

**407 PLANNING APPLICATIONS**

**407**

There were submitted reports by the Head of Regeneration & Planning on the following applications which were dealt with as follows:-

**(a) Increase in Existing Door Opening within Municipal Building Carriageway to Form DDA Compliant Staff Entrance to Customer Contract Centre: Greenock Town Hall, Clyde Square, Greenock (12/0012/LB & 12/0147/IC)**

**Decided:**

(1) that the listed building application be referred to Historic Scotland as required by Section 12 of the Planning (Listed Buildings in Conservation Areas) (Scotland) Act 1997 with a recommendation that listed building consent be granted; and

(2) that planning permission be granted.

**(b) Parapet Repairs: McLean Museum & Library, 15 Kelly Street, Greenock (12/0013/LB)**

**Decided:** that the application be referred to Historic Scotland as required by Section 12 of the Planning (Listed Buildings in Conservation Areas) (Scotland) Act 1997 with a recommendation that listed building consent be granted subject to the condition that, where possible, metal tie rods shall be fixed into the mortar joints to minimise damage to masonry.

**(c) Alternative Landscaping Proposals and Regrading of Existing Slope Adjacent to School (partly in retrospect) and Enclosure of Open Space as School Grounds:**

**Overton Primary, Drumfrochar Road, Greenock (12/0135/IC & 12/0195/IC)**

**Decided:** that planning applications 12/0135/IC & 12/0195/IC be granted, both subject to the following conditions:-

(1) that the landscaping scheme detailed on drawing L301 issue D shall be implemented in full prior to the end of the 2012/13 planting season, to secure the approved landscaping scheme; and



**PLANNING BOARD - 1 AUGUST 2012**

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(2) that any of the trees, shrubs or other areas of planting that die, become diseased, are damaged or are removed within the first 5 years of planting shall be replaced with others of a similar size and species, unless alternatives are agreed in writing with the Planning Authority, during the next planting season, to ensure retention of the approved landscaping scheme.

**(d) Extension and Alteration to Community Centre (Amendment to Planning Permission 10/0382/IC and Listed Building Consent 11/0001/LB):  
Community Centre, Binnie Street, Gourock (12/0178/IC & 12/0014/LB)**

**Decided:** that planning permission and listed building consent be granted subject to the condition that no development shall commence until a sample of all the proposed glazed brick has been submitted to and approved in writing by the Planning Authority. Development thereafter shall proceed utilising the approved brick, unless the Planning Authority gives its prior written approval to any alternatives, to ensure an appropriate finishing material for this historic building.

**(e) Variation of Condition 2 Attached to Planning Permission 09/0162/IC to Extend Time Period for Submission of Reserved Matters for a further 3 years:  
Land at Levan Farm, Gourock (12/0116/IC)**

**Decided:** that planning permission be granted.

**408 PLANNING APPEAL - VACANT FORMER SCHOOL SITE BETWEEN BANFF ROAD AND NAIRN ROAD, GREENOCK**

**408**

There was submitted a report by the Head of Regeneration & Planning advising that following the decision of the Board at the meeting held on 2 November 2011 to refuse planning permission for the construction of 42 terraced and semi-detached houses, including a new access road, at the vacant former school site between Banff Road and Nairn Road, Greenock (11/0172/IC) and the subsequent appeal by the applicant to the Scottish Government against that refusal, the Reporter appointed by the Scottish Government had issued his decision which was to uphold the appeal and grant planning permission subject to a number of conditions.

**Noted**

## LOCAL REVIEW BODY - 1 AUGUST 2012

**Local Review Body****Wednesday 1 August 2012 at 4.00 pm****Present:** Provost Moran, Councillors Dorrian, Loughran, Nelson and Wilson.**Chair:** Councillor Wilson presided.**In attendance:** Business & Democratic Services Manager and Mr J Kerr (for Head of Legal & Democratic Services).**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Local Review Body.****409 APOLOGIES, SUBSTITUTIONS AND DECLARATIONS OF INTEREST 409**

No apologies for absence or declarations of interest were intimated.

**410 PLANNING APPLICATIONS FOR REVIEW 410****(a) Change of Use to Hot Food Takeaway:  
10 Cromdale Road, Port Glasgow (12/0060/IC)**

There were submitted papers relative to the application for review of the refusal of planning permission for the change of use to a hot food takeaway at 10 Cromdale Road, Port Glasgow (12/0060/IC).

**Decided:**

- (1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and
- (2) that the application for review be dismissed and that planning permission be refused (upholding the appointed Officer's determination) as the proposal would have a detrimental effect on the amenity of the residents living adjacent to the premises in terms of noise and activity, as the proposed changes may generate an unacceptable level of noise and activity particularly late into the evening. Accordingly, the development is contrary to Inverclyde Local Plan policies H1 and H9, as set out in the Decision Notice dated 3 April 2012.

**(b) Proposed Formation of Hot Food Takeaway together with the Formation of New Frontage and Installation of Flue:  
58-60 Captain Street, Greenock (11/0285/IC)**

There were submitted papers relative to the application for review of the refusal of planning permission for the proposed formation of a hot food takeaway together with the formation of a new frontage and installation of flue at 58-60 Captain Street, Greenock (11/0285/IC). The applicant's agent had raised new matters in the form of a petition in support of the development and proposed opening hours which were not before the appointed officer. Mr Kerr asked Members to consider whether they would wish to take account of these matters in reviewing the application in terms of Section 43B of the Town and Country Planning (Scotland) Act 1997. Members agreed that these matters should be taken into consideration.

LOCAL REVIEW BODY - 1 AUGUST 2012

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After discussion, Councillor Loughran moved:-

- (1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and
- (2) that the application for review be upheld and that planning permission be granted subject to the following conditions:-
  - (i) that the premises shall not operate outwith the hours of 7 am and 10 pm each day, to protect neighbouring residents from undue disturbance early in the morning and late in the evening, in the interests of residential amenity;
  - (ii) that no deliveries shall take place outwith the hours of operation specified in condition (i) above, to protect neighbouring residents from undue disturbance early in the morning and late in the evening, in the interests of residential amenity;
  - (iii) that prior to the commencement of the new use, a detailed specification regarding the collection, treatment and disposal of cooking odours shall be submitted to and approved by the Head of Regeneration & Planning. Such specification shall include precise details on the location of equipment used for the cooking and heating of food, canopies, grease filters, rates of air movement over the canopy, make-up air, air disposal points etc. to aim to minimise odours originating at the application site, in the interests of residential amenity; and
  - (iv) that a bin for use by the customers of the takeaway hereby permitted shall be provided at the premises and full details of this shall be submitted to and approved in writing by the Planning Authority prior to the commencement of the new use. The bin shall then be made available for customers' use at all times during the operation of the hot food takeaway, to aim to minimise litter originating at the application site.

As an amendment, Councillor Nelson moved:-

- (1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and
- (2) that the application for review be dismissed and that planning permission be refused (upholding the appointed Officer's determination) as the proposal would have a detrimental effect on the amenity of the residents living adjacent to the premises in terms of noise and activity, as the proposed changes may generate an unacceptable level of noise and activity particularly late into the evening. Accordingly, the development is contrary to Inverclyde Local Plan policies H1 and H9, as set out in the Decision Notice dated 20 December 2011.

On a vote, 1 Member voted for the amendment and 3 for the motion which was declared carried.

**Decided:**

- (1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and
- (2) that the application for review be upheld and that planning permission be granted subject to the following conditions:-
  - (i) that the premises shall not operate outwith the hours of 7 am and 10 pm each day, to protect neighbouring residents from undue disturbance early in the morning and late in the evening, in the interests of residential amenity;
  - (ii) that no deliveries shall take place outwith the hours of operation specified in condition (i) above, to protect neighbouring residents from undue disturbance early in the morning and late in the evening, in the interests of residential amenity;

**LOCAL REVIEW BODY - 1 AUGUST 2012**

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(iii) that prior to the commencement of the new use, a detailed specification regarding the collection, treatment and disposal of cooking odours shall be submitted to and approved by the Head of Regeneration & Planning. Such specification shall include precise details on the location of equipment used for the cooking and heating of food, canopies, grease filters, rates of air movement over the canopy, make-up air, air disposal points etc. to aim to minimise odours originating at the application site, in the interests of residential amenity; and

(iv) that a bin for use by the customers of the takeaway hereby permitted shall be provided at the premises and full details of this shall be submitted to and approved in writing by the Planning Authority prior to the commencement of the new use. The bin shall then be made available for customers' use at all times during the operation of the hot food takeaway, to aim to minimise litter originating at the application site.

GENERAL PURPOSES BOARD – 8 AUGUST 2012

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**General Purposes Board**

**Wednesday 8 August 2012 at 3.00 pm**

**Present:** Councillors Ahlfeld, Brennan, Campbell-Sturgess, Dorrian, Jones, Loughran, McColgan, McEleny, McIllwee and Rebecchi.

**Chair:** Councillor Dorrian presided.

**In attendance:** Mr J Douglas (for Head of Legal & Democratic Services), Sergeant McDonald, Strathclyde Police, and Jim Bradley (for Head of Environmental and Commercial Services).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Board.**

411 **Apologies, Substitutions and Declarations of Interest** 411

No apologies for absence, substitutions or declarations of interest were intimated.

412 **Taxi Fares Review 2012** 412

There was submitted a report by the Head of Legal and Democratic Services on the outcome of the annual review of taxi fare scales for the purposes of public advertisement as the first formal stage of the statutory process.

The Board considered the proposals submitted by Inverclyde Taxis Ltd on behalf of the trade and comments by the Head of Environmental and Commercial Services on their proposals.

The Board heard from Mr Bradley on some points raised by Members and there followed a full discussion on the report and appendices and in particular to the layout and ease of comparison.

- Decided:**
- (a) remit to the Head of Legal and Democratic Services to amend the format of the report submitted;
  - (b) continue consideration to the next meeting of the Board; and
  - (c) Representatives of the Trade were invited to provide evidence to the Board that the proposals submitted accorded with the wishes of their drivers.

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in Paragraph 6 of Part I of Schedule 7(A) of the Act.**

GENERAL PURPOSES BOARD – 8 AUGUST 2012

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Mr Douglas advised the Board of a request by Mr Lamb, Maitlands acting for Mr James Moore's application if the application could be considered earlier than placed on the Agenda. The Board agreed.

**413 Application for Taxi Driver's Licence: James Moore 413**

There was submitted a report by the Head of Legal and Democratic Services on an application for renewal of a Taxi Driver's Licence by Mr Moore following a Police representation.

Mr Lamb, Maitlands, was present representing the applicant, Mr Moore was also present.

The Board heard Sergeant McDonald in support of the Police representation and Mr Lamb and Mr Moore in support of the application. Mr Lamb circulated certified documentation to the Board in support of his client's application.

**Decided:** that the application be granted with warning.

**414 Application for Taxi Driver's Licence: Allan Robertshaw 414**

There was submitted a report by the Head of Legal & Democratic Services on an application for grant of a Taxi Driver's Licence by Mr Robertshaw following a representation by Strathclyde Police.

Mr Robertshaw was present.

The Board heard Sergeant McDonald in support of the Police representation and Mr Robertshaw in support of his application.

**Decided:** that the application be granted.

**415 Application for Taxi Driver's Licence: Richard Fulton 415**

There was submitted a report by the Head of Legal & Democratic Services on an application for grant of a Taxi Driver's Licence by Mr Fulton following a representation by Strathclyde Police.

Mr Fulton was not present or represented.

The Board heard Sergeant McDonald in support of the Police representation.

Councillor McEleny moved grant of the application, as an amendment Councillor Campbell-Sturgess moved refusal. On a vote one member voted for the motion and nine members for the amendment which was declared carried.

GENERAL PURPOSES BOARD – 8 AUGUST 2012

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**Decided:** that the application be refused.

A discussion took place on the completion of application forms and in particular to entry of convictions. Members raised the issue of training Customer Contact Centre staff on this matter. Mr Douglas advised the Board that the Licensing Section and Manager of the Customer Contact Centre are in the process of organising such training together with Strathclyde Police.

**416 Application for Taxi Driver's Licence: Craig Laughlin****416**

There was submitted a report by the Head of Legal and Democratic Services on an application for grant of a Taxi Driver's Licence by Mr Laughlin following a Police representation.

Mr Laughlin was present.

The Board heard Sergeant McDonald in support of the Police representation and additional information submitted by letter dated 1 August 2012 with reference to a pending case on behalf of the applicant.

The Board heard Mr Laughlin in support of his application.

There followed a brief discussion and the Board asked Mr Laughlin if he would be willing to submit a medical certificate to the Board from his GP or appropriate authority and documented evidence from his insurance company. Mr Laughlin agreed to provide the additional information.

**Decided:** to continue consideration of the application to the next meeting of the Board to allow Mr Laughlin to provide the necessary information.

**417 Application for Taxi Driver's Licence: Brian Hill****417**

There was submitted a report by the Head of Legal and Democratic Services on an application for grant of a Taxi Driver's Licence by Mr Hill following a Police objection.

Mr Hill was not present or represented.

The Board heard Sergeant McDonald in support of the Police objection and additional information submitted by letter dated 30 July 2012.

**Decided:** that the application be refused.

GENERAL PURPOSES BOARD – 8 AUGUST 2012

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**418 Application for Taxi Driver's Licence: Gary Docherty****418**

There was submitted a report by the Head of Legal and Democratic Services on an application for renewal of a Taxi Driver's Licence by Mr Docherty.

Mr Docherty was present.

The Board heard Sergeant McDonald who intimated that Strathclyde Police have no comment to make on the application.

Mr Douglas advised the Board on the background of the applicant and previous attendance at the Board on 14 March 2012.

The Board heard Mr Docherty in support of his application.

**Decided:** that the application be granted.



**POLICY & RESOURCES COMMITTEE - 14 AUGUST 2012**

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**Policy & Resources Committee**

**Tuesday 14 August 2012 at 3pm**

**Present:** Provost Moran, Councillors Brooks, Clocherty, Loughran, McCabe, McCormick, McIlwee, Nelson and Rebecchi.

**Chair:** Councillor McCabe presided.

**In attendance:** Corporate Director Environment, Regeneration & Resources, Corporate Director Education, Communities & Organisational Development, Chief Financial Officer, Finance Manager, Mr G Malone (for Head of Legal & Democratic Services), Head of Organisational Development, HR & Communications, Interim Head of ICT, Corporate Policy & Partnership Manager, Ms L Frizell, Corporate Policy and Mr M Bingham, Corporate Communications & Public Affairs.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.**

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|------------|--|------------|
| <b>419</b> | <b>Apologies, Substitutions and Declarations of Interest</b>   | <b>419</b> |
|            | Apologies for absence were intimated on behalf of Councillors MacLeod and Wilson.  |            |
|            | No declarations of interest were intimated.  |            |
| <b>420</b> | <b>Revenue Budget Outturn 2011/12 - Unaudited</b>  | <b>420</b> |
|            | There was submitted a report by the Chief Financial Officer advising the Committee of the unaudited outturn of Service Committee Budgets for the year ended 31 March 2012.   |            |
|            | <b>Decided:</b>  |            |
|            | (1) that the Committee note the underspend, as per the unaudited accounts for 2011/12, of £3,719,000 and the information contained in the various appendices to the report; and  |            |
|            | (2) that it be noted that all budgets which had a material underspend in 2011/12 will be examined to ascertain the appropriateness of the level of budget and proposals developed and reported to the Committee as part of the 2013/15 budget.                                   |            |
| <b>421</b> | <b>Treasury Management - Annual Report 2011/12</b>   | <b>421</b> |
|            | There was submitted a report by the Chief Financial Officer on the operation of the treasury function and its activities for 2011/12 as required under the terms of Treasury Management Practice 6 ("TMP6") on "Reporting Requirements and Management Information Arrangements". |            |
|            | <b>Decided:</b>  |            |
|            | (1) that the Committee note the contents of the Annual Report on Treasury Management for 2011/12 and the ongoing work to ensure the delivery of financial benefits for the Council;  |            |
|            | (2) that the Annual Report be remitted to The Inverclyde Council for approval; and   |            |

**POLICY & RESOURCES COMMITTEE - 14 AUGUST 2012**

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(3) that the Committee homologate the exceeding of the Treasury Management Practices limit in May, July and August 2012 and agree to increase the limit to £80M until the end of August 2012.

**422 2011/12 Efficiency Performance 422**

There was submitted a report by the Chief Financial Officer (1) advising the Committee of the level of "cashable" efficiencies achieved by the Council in 2011/12 and (2) seeking approval of the annual return for submission to CoSLA by 24 August 2012.

**Decided:**

- (1) that the Committee note the achievement of £1.7M recurring efficiency savings in 2011/12; and
- (2) that approval be given to the submission of the annual return to CoSLA by 24 August 2012.

**423 Review of Community Planning and Single Outcome Agreements - Update 423**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development providing an update on the review of Community Planning and Single Outcome Agreements.

**Decided:** that the Committee note the progress made in implementing the recommendations from the Review of Community Planning and Single Outcome Agreements.

**424 Revised Strategic Planning and Performance Management Framework 424**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development on the recommendations from the Strategic Planning & Performance Management Board to streamline the Planning and Performance Framework for Inverclyde Council.

**Decided:**

- (1) that the proposed strategic Planning and Performance Management Framework detailed in the report be approved; and
- (2) that support be given to the development of a robust self-evaluation process.

**425 Budget Strategy - Proposals 425**

There was submitted a report by the Chief Financial Officer seeking approval of the strategy for the forthcoming budget round.

**Decided:** that approval be given to the strategy for the forthcoming budget round as described in the report and that it be noted that an all Member Briefing on the forthcoming budget will take place on 22 August 2012.

**426 Employee Survey Results 426**

There was submitted a report by the Head of Organisational Development, HR & Communications on the results of the employee survey carried out in March/April 2012.

## POLICY &amp; RESOURCES COMMITTEE - 14 AUGUST 2012

**Decided:**

- (1) that the proposals for an action plan set out in appendix 2 to the report be approved and that a further update on the development and implementation of the proposals be submitted to a future meeting of the Committee; and
- (2) that it be agreed to carry out the next employee survey in 2014.

**427 Update on Audit Scotland Report - Roles and Working Relationships: Are You Getting it Right? 427**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources providing an update on how the Council has used the findings of the Audit Scotland Report "Roles and Working Relationships: Are You Getting it Right?" to assess the existing practices and identify where improvements could be made.

**Decided:** that the report be noted and that a further update be submitted to the Committee in August 2013.

**428 Request to Proceed to Tender - Insurance 428**

There was submitted a report by the Chief Financial Officer seeking approval to issue tenders for the Council's Insurance Services from 1 October 2013 for a maximum period to 30 September 2018.

**Decided:** that approval be given to the issuing of tenders in respect of the Council's Insurance Services as required in terms of the Council's Financial Regulations for a possible (a) three year contract with the option to extend for a further two years and (b) a five year contract.

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in paragraphs 6, 8 and 9 of Part I of Schedule 7(A) of the Act.**

**429 Permission to Award Tender for Debt Recovery Services 429**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking approval in terms of the Council's Contracts Standing Orders to award a contract for Debt Recovery Services.

**Decided:** that approval be given to award the contract for Debt Recovery Services to Alex M Adamson LLP.

**430 Permission to Award Tender for Microsoft Licences 430**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking approval in terms of the Council's Contract Standing Orders to award a contract for Microsoft Licences.

**Decided:** that approval be given to award the contract for Microsoft Licences to Software Box Ltd.

**AUDIT COMMITTEE - 21 AUGUST 2012**

**Audit Committee**

**Tuesday 21 August 2012 at 3.00 pm**

**Present:** Provost Moran, Councillors Ahlfeld, Brennan, Clocherty, Dorrian, Loughran, Nelson and Shepherd (for Rebecchi).

**Chair:** Councillor Nelson presided.

**In attendance:** Corporate Director Environment, Regeneration & Resources, Mr J Douglas (for Head of Legal & Democratic Services), Chief Financial Officer, Finance Manager and Chief Internal Auditor.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.**

- |            |   |            |
|------------|---|------------|
| <b>431</b> | <b>Apologies, Substitutions and Declarations of Interest</b>  | <b>431</b> |
|            | Apologies for absence were intimated on behalf of Councillors Rebecchi and MacLeod with Councillor Shepherd substituting for Councillor Rebecchi.   |            |
|            | No declarations of interest were intimated  |            |
| <b>432</b> | <b>Risk Management Progress Report</b>  | <b>432</b> |
|            | There was submitted a report by the Corporate Director Environment, Regeneration & Resources advising Members of the progress made on risk management since the meeting of the Committee on 29 May 2012.  |            |
|            | <b>Noted</b>  |            |
| <b>433</b> | <b>External Audit Action Plans - Current Actions</b>  | <b>433</b> |
|            | There was submitted a report by the Corporate Director Environment, Regeneration & Resources on the status of current actions from the External Audit Action Plans as at 30 June 2012.  |            |
|            | <b>Noted</b>  |            |
| <b>434</b> | <b>Internal Audit Progress Report - 7 May to 27 July 2012</b>   | <b>434</b> |
|            | There was submitted a report by the Corporate Director Environment, Regeneration & Resources appending the monitoring report in respect of Internal Audit activity for the period 7 May to 27 July 2012.  |            |
|            | <b>Noted</b>  |            |
| <b>435</b> | <b>Internal Audit Annual Report and Assurance Statement 2011/2012</b>   | <b>435</b> |
|            | There was submitted a report by the Corporate Director Environment, Regeneration & Resources appending the Internal Audit Annual Report and Assurance Statement for 2011/2012 which form part of the Council's Statement on the System of Internal Financial Control. |            |

AUDIT COMMITTEE - 21 AUGUST 2012

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**Decided:** that the Committee endorse the Internal Audit Annual Report and Assurance Statement 2011/2012.

**436      Annual Review of Risk Management Activity 2011/2012      436**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on the progress made in 2011/2012 in developing and monitoring a strategic approach to managing risks faced by the Council.

**Decided:** that the Committee note the progress made in 2011/2012 in developing, implementing and monitoring a coherent corporate approach to managing risks faced by the Council and the action required to maintain this level of progress during 2011/2012.

**437      Audit Scotland Report - National Fraud Initiative      437**

There was submitted a report by the Chief Financial Officer (1) advising the Committee of the outcome of the recent National Fraud Initiative (NFI) and (2) appending the resulting Audit Scotland Report for information.

**Decided:** that the Committee note the importance of the NFI process, the work involved in carrying out this role and the Council's high level of compliance with the standards expected.

Inverclyde Community Health and Care Partnership Sub-CommitteeTuesday 28 August 2012 at 3.00 pm

**Present:** Councillors V Jones, J MacLeod, S McCabe, J McIlwee and L Rebecchi, Inverclyde Council, Mr K Winter, Non-Executive Director, NHS Greater Glasgow & Clyde Health Board, Mrs N McFadden, Public Partnership Forum and Mr B Moore, Corporate Director, Inverclyde Community Health & Care Partnership.

**Chair:** Councillor McIlwee presided.

**In attendance:** Head of Children & Families and Criminal Justice, Head of Planning, Health Improvement & Commissioning, Head of Mental Health & Addictions, Ms L Bairden (for Chief Financial Officer), Mr J Douglas (for Head of Legal & Democratic Services) and Project Manager - Your Voice, Inverclyde Community Care Forum.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Sub-Committee.**

**438 Apologies, Substitutions and Declarations of Interest 438**

No apologies for absence were intimated.

Councillors McCabe and McIlwee declared interests in agenda item 2 (Community Health & Care Partnership - Financial Report Outturn 2011/12 and 2012/13 as at Period 3 to 30 June 2012) and agenda item 10 (Homelessness Services).

**439 Community Health & Care Partnership - Financial Report Outturn 2011/12 and 2012/13 as at Period 3 to 30 June 2012 439**

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership on the 2011/12 Revenue outturn position and the Revenue and Capital Budget current year position as at Period 3 to 30 June 2012.

Councillors McCabe and McIlwee declared non-financial interests in this matter as members of the Board of River Clyde Homes. They also formed the view that the nature of their interest and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision-making process.

**Decided:**

- (1) that the Sub-Committee note the 2011/12 Revenue Budget underspend of £285,000 as at 31 March 2012;
- (2) that the Sub-Committee note the current year Revenue Budget and projected overspend of £75,000 for 2012/13 as at 30 June 2012 and that the CHCP is working to bring this overspend in line with the budget;
- (3) that the Sub-Committee note the alternative savings proposals for the Wardens Service for 2012/13 and that further proposals will be submitted to a future meeting;
- (4) that the Sub-Committee note the historic prescribing cost pressure, the non-recurring funding for 2012/13 and that opportunities continue to be explored to address this pressure including participation in the Scriptswitch pilot project;

- (5) that a detailed report on prescribing be submitted to the next meeting of the Sub-Committee;
- (6) that it be noted that the Social Work Capital position is projected as being on budget over the life of the projects and that the Health Capital position is also projected to be on budget;
- (7) that the Sub-Committee note the current Earmarked Reserves position;
- (8) that approval be given to the Social Work budget virements set out in appendix 7 to the report; and
- (9) that a report be submitted to the Sub-Committee providing an assessment of the current Health Estate and setting out the likely future property requirements.

**440 Scheme of Establishment Review**

**440**

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership (1) on the revised Inverclyde CHCP Scheme of Establishment and (2) requesting the Sub-Committee to approve its submission to the Inverclyde Council and the NHS Board for approval.

**Decided:** that the Inverclyde CHCP Scheme of Establishment revised as at August 2012 be agreed and that it be remitted to the Corporate Director to submit this to the Inverclyde Council and NHS Board for approval.

**441 Community Health & Care Partnership Complaints Procedures - Annual Report 2011-2012**

**441**

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership on the annual performance of the CHCP with regard to the statutory procedures as determined by the Scottish Government Guidance and Directions on the Operation of Complaints Procedures in Respect of Social Work Functions (SWSG5/1996) and the NHS Greater Glasgow & Clyde complaints procedures.

**Decided:** that the Sub-Committee note the annual performance of the CHCP in respect of the statutory complaints procedure.

**442 Childsmile Integrated Monitoring Report**

**442**

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership on the Childsmile integrated monitoring report for the period July to December 2011.

**Decided:**

- (1) that the Sub-Committee note the progress made in delivering the Childsmile programme in Inverclyde including the comparisons with other parts of NHS Greater Glasgow & Clyde, as set out in the monitoring report;
- (2) that the strong support for Childsmile from Inverclyde's General Dental Practitioners be noted; and
- (3) that an update report be submitted to the Sub-Committee in 6 months' time.

**443 Commissioning Self Assessment**

**443**

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership on the completed Inverclyde CHCP Commissioning Self-Assessment.

**Decided:**

- (1) that the Sub-Committee note the completed Inverclyde CHCP Commissioning Self Assessment and the progress made to date, in particular the decision taken to maximise the utility of the toolkit by applying it to both Health and Social Work Services; and
- (2) that an update on the Commissioning Strategy be submitted to the next meeting of the Sub-Committee.

**444 Inverclyde CHCP Freedom of Information Annual Report 444**

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership (1) on the number of Freedom of Information requests received by the CHCP from July 2011 to June 2012 and (2) detailing performance with regard to response timescales.

**Decided:**

- (1) that the Sub-Committee note the report; and
- (2) that a further analysis of the requests received, including information on the subject matter of requests and categories of applicant, be submitted to the next meeting of the Sub-Committee.

**445 Organisational Performance Review (OPR) 445**

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership (1) on the CHCP's most recent Joint Organisational Performance Review (OPR) and (2) appending the delivery plan in this regard.

**Decided:** that the Sub-Committee note the delivery plan relative to the CHCP's Joint Organisational Performance Review dated May 2012.

**446 Workforce Planning 446**

The Corporate Director Inverclyde Community Health & Care Partnership advised the Sub-Committee that due to organisational changes within Greater Glasgow & Clyde Health Board, it had not been possible to submit the workforce planning report to this meeting. He confirmed that a report on the strategy for managing absences and proposals for carrying out staff appraisals would be submitted to the next meeting of the Sub-Committee.

**447 Homelessness Services 447**

There was submitted an updated report by the Corporate Director Inverclyde Community Health & Care Partnership (1) on the progress made with all aspects of the CHCP Homelessness Services since the implementation of the initial phase of service redesign on 30 July 2011, (2) providing a further update on collaborative work with external stakeholders and (3) outlining the next steps in the service re-design process. Councillors McCabe and McIlwee declared non-financial interests in this matter as members of the Board of River Clyde Homes. They also formed the view that the nature of their interest and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision making process.

**Noted**



**448 Scottish Government Consultation: Integration of Adult Health & Social Care in Scotland 448**

At the conclusion of business, the Sub-Committee heard a presentation by the Corporate Director Inverclyde Community Health & Care Partnership and the Head of Health Improvement & Commissioning providing an overview of the Scottish Government consultation on the integration of Adult Health and Social Care in Scotland which requires to be completed by 11 September 2012 and setting out the possible implications for the CHCP governance arrangements.

**Noted**

**ENVIRONMENT & REGENERATION COMMITTEE - 30 AUGUST 2012**

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**Environment & Regeneration Committee**

**Thursday 30 August 2012 at 3 pm**

**Present:** Provost Moran, Councillors Ahlfeld, Clocherty, Dorrian, MacLeod, McCabe, McCormick, McEleny, McIlwee, Nelson and Shepherd.

**Chair:** Councillor McCormick presided.

**In attendance:** Corporate Director Environment, Regeneration & Resources, Finance Manager, Ms M McCabe and Mr M Thomson (Finance Services), Ms V Pollock (for Head of Legal & Democratic Services), Head of Environmental & Commercial Services, Mr R Graham and Mr W Rennie (Environmental & Commercial Services), Head of Property Assets & Facilities Management, Property Assets Manager and Head of Regeneration & Planning.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.**

- |            |   |            |
|------------|---|------------|
| <b>449</b> | <b>Apologies, Substitutions and Declarations of Interest</b>  | <b>449</b> |
|            | No apologies for absence were intimated.  |            |
|            | Councillors Ahlfeld, McCabe, McEleny and McIlwee declared interests in agenda items 30 (Proposals for School Estate Sites) and 32 (River Clyde Homes Ground Maintenance Tender).  |            |
| <b>450</b> | <b>Environment &amp; Regeneration Revenue Budget 2012/13 - Period 3</b>   | <b>450</b> |
|            | There was submitted a report by the Chief Financial Officer and the Corporate Director Environment, Regeneration & Resources on (1) the 2011/12 Revenue Budget outturn and (2) the 2012/13 position as at period 3 (to 30 June 2012) which projected an underspend of £284,000.   |            |
|            | <b>Decided:</b>   |            |
|            | (1) that the Committee note the outturn for 2011/12 and the current projected underspend of £284,000 as at 30 June 2012; and  |            |
|            | (2) that the Committee note that Building Services is reporting an overspend of £28,000, resulting in a net Committee underspend of £256,000.   |            |
| <b>451</b> | <b>Building Services Trading Account Revenue Budget 2012/13 - Period 3</b>  | <b>451</b> |
|            | There was submitted a report by the Chief Financial Officer and the Corporate Director Environment, Regeneration & Resources on (1) the Building Services Trading Account 2011/12 outturn and (2) the position of the Trading Account 2012/13 as at Period 3 (to 30 June 2012) which was projecting a breakeven position. |            |
|            | <b>Decided:</b> that the outturn of the Building Services Trading Account for 2011/12 and the current position for 2012/13 as at 30 June 2012 be noted.   |            |

**ENVIRONMENT & REGENERATION COMMITTEE - 30 AUGUST 2012**

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- 452 Environment & Regeneration Capital Programme 2012/13 to 2014/15 - Progress 452**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources and the Chief Financial Officer on the position of the projects within the Environment & Regeneration Capital Programme.
- Decided:**
- (1) that the Committee note the current position of the Capital Programme 2012/15 and the progress on the specific projects detailed in appendices 1 and 2 to the report;
  - (2) that approval be given to the cost increase on the Gourock Pool refurbishment contract, as detailed in appendix 3, and the reallocation of funding from the Leisure and Pitches Contingency to fund this increase; and
  - (3) that approval be given to the cost increases for Clyde Square landscaping works, as detailed in appendix 4, and the reallocation of funding within the Property Assets & Facilities Management Minor Works programme to fund these increases.
- 453 Community Facilities Grant 453**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources updating the Committee on the progress of the administration and disbursement of the Community Facilities Fund of £1,200,000.
- Decided:**
- (1) that the Committee note the Phase 1 progress made with the Community Facilities Grant;
  - (2) that the Committee approve the arrangements for administration and disbursement of Phase 2 of the Community Facilities Grant; and
  - (3) that authority be delegated to the Corporate Director Environment, Regeneration & Resources in relation to the disbursement of funds in accordance with the procedures of the Council and the implementation of appropriate monitoring procedures.
- 454 Representations on Planning Applications 454**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) on a remit from the Planning Board at the meeting held on 4 January 2012 relative to the Council's current practice of accepting written representations up to the date of the Planning Board at which an application is to be considered and (2) making recommendations in this regard.
- Decided:** that consideration of the matter be continued to allow the Committee to consider the views of the Planning Board in relation to the timescales for the submission of written representations.
- 455 Scottish Government Consultation on Miscellaneous Amendments to the Planning System 455**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking approval of a response to the Scottish Government's consultation on Miscellaneous Amendments to the Planning System.
- Decided:** that approval be given to the consultation response submitted to the Scottish Government, as appended to the report.

**ENVIRONMENT & REGENERATION COMMITTEE - 30 AUGUST 2012**

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- 456 Scottish Government Consultation on Fees for Planning Applications 456**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking approval of a response to the Scottish Government's consultation on Fees for Planning Applications.
- Decided:** that approval be given to the consultation response submitted to the Scottish Government, as appended to the report.
- 457 Scottish Government Consultation on the General Permitted Development Amendment Order 2012 457**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking approval of a response to the Scottish Government's consultation on the General Permitted Development Amendment Order 2012.
- Decided:** that approval be given to the consultation response submitted to the Scottish Government, as appended to the report.
- 458 Scottish Government Consultation on Development Delivery 458**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking approval of a response to the Scottish Government's consultation on Development Delivery.
- Decided:** that approval be given to the consultation response submitted to the Scottish Government, as appended to the report.
- 459 Scottish Government Consultation on Development Plan Examinations 459**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking approval of a response to the Scottish Government's consultation on Development Plan Examinations.
- Decided:** that the Committee note the response outlined in the report to the Scottish Government's consultation on Development Plan Examinations, including annex 1, and confirm with the Scottish Government that this is the Council's formal response to the consultation.
- 460 Glasgow and the Clyde Valley Strategic Development Plan: Proposed Plan 2012 - Scottish Ministers' Approval 460**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources informing the Committee of the Scottish Ministers' approval of the Glasgow and the Clyde Valley Strategic Development Plan: Proposed Plan in May 2012 and the implications and significance this has for the Council and the forthcoming Inverclyde Local Development Plan: Proposed Plan.
- Decided:** that the Committee note the Scottish Ministers' approval of the Glasgow and the Clyde Valley Strategic Development Plan: Proposed Plan and the implications and significance of this decision for the Council for the forthcoming Inverclyde Local Development Plan: Proposed Plan.

- 461 Inverclyde Local Development Plan: Update on Progress and Recommendations for Finalising the Proposed Plan 461**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) informing the Committee of the current position in relation to the preparation of Inverclyde's first Local Development Plan: Proposed Plan, (2) seeking nominations for a reconvened Member-Officer Group for detailed consideration of the emerging Proposed Plan and (3) proposing a series of seminars in advance of the Proposed Plan being submitted to the Committee for approval.
- Decided:**
- (1) that the Committee note the current position in relation to the preparation of the Inverclyde Local Development Plan;
- (2) that a cross party Member-Officer Group comprising Councillor McCormick, Councillor Clocherty, Councillor Dorrian, Councillor Wilson, Councillor Nelson and Councillor Shepherd be established to consider the emerging Proposed Plan; and
- (3) that a series of seminars on the Proposed Plan be held in advance of this being submitted to the Committee for approval.
- 462 Scottish Government Consultation - Safeguarding Scotland's Resources 462**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources advising of the Scottish Government's Consultation on Safeguarding Scotland's Resources - A Programme for the Efficient Use of our Materials, appending a draft response.
- Decided:**
- (1) that the Committee note the contents of the report and feed back any comments to officers; and
- (2) that it be remitted to the Head of Environmental & Commercial Services to respond to the Scottish Government's consultation by the 28 September 2012 deadline.
- 463 Flood Risk Management (Scotland) Act 2009 463**  
**Clyde and Loch Lomond Local Plan District**  
**Governance Arrangements - Minute of Agreement**
- There was submitted a revised report by the Corporate Director Environment, Regeneration & Resources (1) seeking the Committee's approval of the Minute of Agreement in relation to governance arrangements for the Clyde and Loch Lomond Local Plan District, a copy of which was appended to the report, and (2) recommending that the Inverclyde Council be requested to agree to the appointment of a Member and a substitute Member to serve on the Clyde and Loch Lomond Local Plan District Joint Committee in accordance with the Minute of Agreement.
- Decided:**
- (1) that approval be given to the Minute of Agreement for the establishment of a Joint Committee and the governance arrangements of the Clyde and Loch Lomond Local Plan District; and

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(2) that the Committee request the Inverclyde Council to agree to the appointment of a Member and a substitute Member to represent Inverclyde Council on the Clyde and Loch Lomond Local Plan District Joint Committee, the Committee's nominations being Councillor Dorrian and Councillor McCormick as Member and substitute Member respectively.

**464 Introduction of a Food Waste Collection Service**

**464**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on the new food waste collection service to Council residents.

**Decided:** that the Committee note the introduction of the new food waste collection service and the initial levels of performance as detailed in the report.

**465 Environmental & Commercial Services (Roads) - Capital Programme (2013/14 - 2014/15)**

**465**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) seeking approval in relation to a proposed programme of projects funded from the Environmental & Commercial Services (Roads) Capital Budget for 2013/14 and (2) providing an update on the overall allocation for 2014/15.

**Decided:**

(1) that the Committee note the proposed spend profile over the next 3 financial years as outlined in paragraph 5.1 of the report;

(2) that it be noted a detailed list of projects will be submitted for approval at the meeting of the Environment & Regeneration Committee to be held on 7 March 2013;

(3) that it be remitted to the Head of Environmental & Commercial Services to proceed to tender (or in terms of a Best Value regime to issue to the Environmental & Commercial Services (Roads) Trading Operation (TO)) for the projects listed in the report and to grant approval for the acceptance of such tenders in terms of the Council's Financial Regulations and Standing Orders relating to Contracts;

(4) that it be remitted to the Head of Environmental & Commercial Services to apply appropriate variances as specified in paragraph 4.4 of the report;

(5) that it be noted a further £600,000 from the 2013/14 allocation approved by the Safe, Sustainable Communities Committee on 6 March 2012 is proposed to be invested in additional pot hole repair resources, repairs to roads and footpaths in parks, cemeteries and other non-adopted roads and the temporary funding of a Roads Network Manager; and

(6) that the Committee note a full report on the Roads Asset Management Plan (RAMP) and associated long term investment requirements is elsewhere on the agenda for this meeting.

**466 Extension to Lighting Maintenance Contract (LMC)**

**466**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on proposals in relation to extension of the lighting maintenance contract.

**Decided:** that it be noted an updated report on the current position with regard to the lighting maintenance contract had been submitted and that it be agreed this item be considered following the exclusion of the public and press from the meeting.

- 467 Road Asset Investment Strategy 467**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources on the progress and development of the Road Asset Investment Strategy together with a copy of the Road Asset Investment Strategy Options Report providing options in terms of investment to address the backlog of maintenance and details of the investment required to maintain the road assets in a steady state for the future.
- Decided:** that the Committee note the contents of the Roads Asset Investment Strategy and remit consideration of the resultant financial implications to the 2013/16 budget process.
- 468 Play Area Investment 468**
- There was submitted a report by the Head of Environmental & Commercial Services (1) providing an update on the progress of the Council's play area investment programme in respect of works in progress and proposed and (2) seeking approval with regard to the next stage of the programme.
- Decided:**
- (1) that the Committee note the programme of play area improvement works undertaken to date, as detailed in paragraph 4.2 of the report;
  - (2) that the Committee approve in principle the allocation of £175,000 from the play area investment budget for the construction of a new flagship skate park within Battery Park, Greenock and that it be remitted to the Head of Environmental and Commercial Services to consult with the users of the Park and the Ward Councillors, including a meeting on site with the Ward Councillors, and to report back to the Committee on options;
  - (3) that approval be given to the allocation of £50,000 from the play area investment budget for the installation of an outdoor gym within Battery Park;
  - (4) that £50,000 be allocated to the investment in new play area provision at a site yet to be determined, subject to a further report to the Committee focusing on the gaps in play area provision across the District;
  - (5) that consideration of the proposal to allocate £25,000 for the removal of the old play area in Jacob's Drive, Gourock and associated landscaping works be continued pending submission of the report on gaps in play area provision across the District;
  - (6) that it be remitted to the Head of Environmental & Commercial Services to implement the 2012/13 play area improvement works through further detailed design, producing tender documents, selecting tenderers and appointing the most economically advantageous tenderers; and
  - (7) that two replacement play areas and one expanded play area at Parkhill Avenue, Oronsay Avenue and Auchmountain Halls be re-adopted on to Inverclyde Council's core establishment of public play areas.
- 469 Crematoria Mercury Abatement Charges 469**
- There was submitted a report by the Head of Environmental & Commercial Services (1) advising of the need to introduce an additional cremation charge due to the implementation of the Control of Mercury Emissions from Crematoria Regulations and (2) seeking approval to apply the additional charge in order that the Council complies with the Regulations.

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**Decided:** that approval be given to all necessary future increases in cremation fees to cover the cost of mercury abatement through the Crematoria Abatement of Mercury Emissions Organisation (CAMEO) burden sharing scheme, the initial increase to be applied in January 2013.

**470 Proposed Traffic Regulation Order - Mearns Street, Greenock (7.5 Tonne Weight Restriction) Order 2012 470**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources recommending the making of a Traffic Regulation Order - Mearns Street, Greenock (7.5 Tonne Weight Restriction) Order 2012.

**Decided:** that The Inverclyde Council be recommended to make the Traffic Regulation Order - Mearns Street, Greenock (7.5 Tonne Weight Restriction ) Order 2012 and that it be remitted to the Head of Environmental & Commercial Services and the Head of Legal & Democratic Services to arrange for implementation of the Order.

**471 Proposed Traffic Regulation Order - Union Street, Greenock (18 Tonne Weight Restriction) Order 2012 471**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources recommending the making of a Traffic Regulation Order - Union Street, Greenock (18 Tonne Weight Restriction) Order 2012.

**Decided:** that The Inverclyde Council be recommended to make the Traffic Regulation Order - Union Street, Greenock (18 Tonne Weight Restriction) Order 2012 and that it be remitted to the Head of Environmental & Commercial Services and the Head of Legal & Democratic Services to arrange for implementation of the Order.

**472 Proposed Traffic Regulation Order - Disabled Persons' Parking Places (On Street) Order No. 1 2012 472**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources recommending the making of a Traffic Regulation Order to accompany the provision of parking bays for the disabled.

**Decided:** that The Inverclyde Council be recommended to make the Traffic Regulation Order - Disabled Persons' Parking Places (On Street) Order No. 1 2012 and that it be remitted to the Head of Environmental & Commercial Services and the Head of Legal & Democratic Services to arrange for implementation of the Order.

**473 Proposed Traffic Regulation Order - Disabled Persons' Parking Places (On Street) Order No. 2 2012 473**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources recommending the making of a Traffic Regulation Order to accompany the provision of parking bays for the disabled.

**Decided:** that The Inverclyde Council be recommended to make the Traffic Regulation Order - Disabled Persons' Parking Places (On Street) Order No. 2 2012 and that it be remitted to the Head of Environmental & Commercial Services and the Head of Legal & Democratic Services to arrange for implementation of the Order.



**ENVIRONMENT & REGENERATION COMMITTEE - 30 AUGUST 2012**

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- 474 Use of Powers Delegated to the Chief Executive - Port Glasgow Bus Station Improvements Contract 474**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources on the use of the powers delegated to the Chief Executive for approval to alter Standing Orders to allow a 60% quality/40% price split in the tender evaluation process for the Port Glasgow Bus Station Improvements contract only, contrary to the Council's Standing Orders relating to Contracts, 24 February 2011.
- Noted**
- 475 Use of Powers Delegated to the Chief Executive - Greenock Sports Centre Refurbishment 475**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources advising of the use of the powers delegated to the Chief Executive for approval to accept the lowest acceptable tender for Greenock Sports Centre refurbishment, that by W H Kirkwood Limited in the corrected amount of £529,940.07.
- Noted**
- 476 BSU Business Plan 2012-15 476**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking approval of the Building Services Unit's Business Plan 2012-15, a copy of which was appended to the report.
- Decided:**
- (1) that the Committee approve the Building Services Unit's Business Plan 2012-15; and
  - (2) that it be noted a report is to be submitted to the Policy & Resources Committee on 18 September 2012 recommending discontinuation of the Building Services Unit's status as a Statutory Trading Organisation.
- 477 Office Rationalisation Programme - Update 477**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources on the progress of the Council's office rationalisation programme.
- Decided:**
- (1) that the Committee note the contents of the report and that a detailed update including a revised Financial Model will be presented to the next meeting of the Committee; and
  - (2) that approval be given to the inclusion of a project to refurbish the former Banking Hall as part of the redevelopment of Greenock Municipal Buildings, to be funded from the allowance for Greenock Municipal Buildings contained within the Environment & Regeneration Capital Programme, together with approval to issue tenders and that authority be delegated to the Head of Legal & Democratic Services to accept the lowest acceptable tender, provided it is within the approved budget.

478 **Proposals for School Sites**

478

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on proposals for the disposal of various school estate sites in the Council's ownership and the interim management of the vacant sites until a disposal is effected.

Councillors Ahlfeld, McCabe, McEleny and McIlwee declared a non-financial interest in this matter as members of the Board of River Clyde Homes. They also formed the view that the nature of their interest and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision making process.

Mr Paul Travers, Larkfield, Braeside and Branchton Community Council, was present and with the consent of the Committee addressed Members in relation to the site at St Gabriel's Primary School.

**Decided:**

(1) that the Committee note the proposals for the disposal of the Council sites outlined in the report and the varying and diverse interests which will impinge upon any decisions or proposals brought forward for disposal;

(2) that, with the exception of the site at St Gabriel's Primary School, the Committee confirm the sites are surplus to requirements and consent to the marketing and promotion of these sites to the bodies identified in the report;

(3) that it be noted that any definite proposals for the disposal of any specific site will be submitted to the Committee for approval;

(4) that it be remitted to the Head of Property Assets & Facilities Management to consult fully with the local community with regard to the site at St Gabriel's Primary School and to report to the Committee thereafter; and

(5) that the Committee note the proposals for the interim management and use of the sites, pending disposal.

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as are set opposite each item.**

<b>Item</b>	<b>Paragraph(s)</b>
<b>Extension to Lighting Maintenance Contract (LMC)</b>	<b>6, 8 and 9</b>
<b>Use of Powers Delegated to the Chief Executive - Dunrod Road Landslide</b>	<b>6 and 8</b>
<b>River Clyde Homes Ground Maintenance Tender</b>	<b>9 and 10</b>
<b>Measured Term Contract 2011/13 - Permission to Extend Contract for One Year</b>	<b>6 and 8</b>
<b>Property Assets Management Report</b>	<b>2, 6 and 9</b>

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- 479      Extension to Lighting Maintenance Contract (LMC)      479**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources on the current position with regard to the lighting maintenance contract due to end on 31 December 2012 and making a number of recommendations in this regard. Following consideration, the Committee agreed to the action recommended, all as detailed in the appendix.
- 480      Use of Powers Delegated to the Chief Executive - Dunrod Road Landslide      480**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources advising of the use of the powers delegated to the Chief Executive for approval to accept a tender to stabilise the slope and reinstate the road at Dunrod Road, that by Noel Regan and Sons Building and Civil Engineering Contractors UK Limited in the sum of £275,444.15, using funds identified in the report submitted to the 6 March 2012 meeting of the Safe, Sustainable Communities Committee on the Environmental & Commercial Services Capital Programme (2012/13 - 2014/15) subject to paragraph 3.2 of that report.
- Noted**
- 481      River Clyde Homes Ground Maintenance Tender      481**
- There was submitted a report by the Head of Environmental & Commercial Services making recommendations in relation to River Clyde Homes ground maintenance contract.
- Councillors Ahlfeld, McCabe, McEleny and McIlwee declared a non-financial interest in this matter as members of the Board of River Clyde Homes. They also formed the view that the nature of their interest and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision making process.
- Following consideration, the Committee agreed to the action recommended, all as detailed in the appendix.
- 482      Measured Term Contract 2011/13 - Permission to Extend Contract for One Year      482**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking permission to extend a measured term contract for a period of 1 year.
- Decided:** that approval be given to the extension of the Measured Term Contract detailed in the report for a period of 1 year on terms favourable to the Council, as determined by the Corporate Director Environment, Regeneration & Resources.
- 483      Property Assets Management Report      483**
- There was submitted a report together with addendum report by the Corporate Director Environment, Regeneration & Resources on activities and proposals for the management of the Council's property assets. Following consideration, the Committee agreed to the action recommended in respect of premises at Ingleston Industrial Estate, Greenock, Kingston Industrial Estate, Port Glasgow, a site in Greenock and premises at Hunter Place, Greenock all as detailed in the appendix.

**EDUCATION & COMMUNITIES COMMITTEE - 4 SEPTEMBER 2012**

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**Education & Communities Committee**

**Tuesday 4 September 2012 at 3 pm**

**Present:** Councillors Brennan, Campbell-Sturgess, Clocherty, MacLeod (for Grieve), Jones, Loughran, McCabe, McColgan, McEleny and Shepherd, Father M McMahon and Rev A MacLean, Church Representatives, Mr R Thomson, Parent Representative and Mr T Tracey, Teacher Representative.

**Chair:** Councillor Loughran presided.

**In attendance:** Corporate Director Education, Communities & Organisational Development, Head of Education, Head of Inclusive Education, Culture & Corporate Policy, Ms E Hamilton and Ms C Hall (Education Services), Head of Safer & Inclusive Communities, Mr M McNab (Safer & Inclusive Communities), Libraries, Museum & Archives Manager, Mr I Cameron (for Chief Financial Officer), Miss A Edmiston (Finance Services) and Mr F Jarvie (for Head of Legal & Democratic Services).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.**

**484      Apologies, Substitutions and Declarations of Interest      484**

Apologies for absence were intimated on behalf of Councillors Grieve and Wilson with Councillor MacLeod substituting for Councillor Grieve.

Councillors McCabe and McEleny declared interests in agenda items 3 (Clune Park Regeneration: Progress Report) and 6 (Affordable Housing Investment - Strategic Local Programme). Councillor McEleny also declared an interest in agenda item 19 (Award of Contracts for the Provision of Transport for Children with Additional Support and Medical Needs for 2012/13, 2013/14 and 2014/15).

**485      Communities 2012/13 Revenue Budget Period 3 to 30 June 2012 and Capital Report 2012/16 - Progress      485**

There was submitted a report by the Chief Financial Officer and the Corporate Director Education, Communities & Organisational Development on (1) the 2011/12 Revenue Budget final outturn and the 2012/13 Revenue Budget position as at Period 3 to 30 June 2012 and (2) the status of the projects forming the Communities Capital Programme 2012/16 and the overall financial position.

**Decided:**

- (1) that the Committee note the final outturn for 2011/12 and the current projected £85,000 underspend for the 2012/13 Revenue Budget as at 30 June 2012;
- (2) that the Committee note the progress of the projects forming the Communities Capital Programme 2012/16; and
- (3) that a further detailed report be submitted to the Committee on pitch hire waivers and income.

- 486 Clune Park Regeneration: Progress Report 486**
- There was submitted a report by the Head of Safer & Inclusive Communities providing an update on the proposed regeneration of the Clune Park area of Port Glasgow. Councillors McCabe and McEleny declared non-financial interests in this matter as members of the Board of River Clyde Homes. They also formed the view that the nature of their interest and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision making process.
- Decided:**
- (1) that the Committee note the current progress towards the regeneration of the Clune Park area of Port Glasgow;
  - (2) that the Committee note the Scottish Government's response to the Regeneration Plan approved by the Safe, Sustainable Communities Committee on 24 May 2011 which had been updated and revised;
  - (3) that a further invitation be extended to the Minister for Housing and Transport to visit the Clune Park area and that invitations also be extended to the Housing Spokespersons for all the main political parties within the Scottish Parliament; and
  - (4) that further progress updates be submitted to future meetings of the Committee.
- 487 Inverclyde Community Safety Partnership Strategic Assessment 2012-13 487**
- It was noted that this item had been withdrawn from the agenda and would be the subject of a report to the next meeting of the Committee.
- 488 Registration of Private Landlords - Fit and Proper Person Test Procedure 488**
- There was submitted a report by the Head of Safer & Inclusive Communities seeking approval of the criteria and assessment procedures to be used for determining whether landlords or agents are considered to be fit and proper persons.
- Decided:**
- (1) that the Committee note the current progress in relation to private landlord registration in Inverclyde; and
  - (2) that the criteria and assessment procedures to be used for determining whether landlords or agents are considered to be fit and proper persons be approved.
- 489 Affordable Housing Investment - Strategic Local Programme 489**
- There was submitted a report by the Head of Safer & Inclusive Communities (1) advising the Committee of the introduction of the Strategic Local Programme (SLP) to coincide with the announcement of a three year budget for the Affordable Housing Supply Programme and (2) seeking approval to submit the new SLP to the Scottish Government.
- Councillors McCabe and McEleny declared non-financial interests in this item as members of the Board of River Clyde Homes. They also formed the view that the nature of their interest and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision making process.
- Decided:**
- (1) that the Committee note the introduction of the Strategic Local Programme as set out in the Scottish Government Guidance on the Affordable Housing Supply Programme (HSGN 2012/06, May 2012);

(2) that the Committee note the agreed investment priorities for Inverclyde Council as set out in the Inverclyde Local Housing Strategy 2011-2016 and the approved Strategic Housing Investment Plan 2012-2015;

(3) that approval be given to the final Strategic Local Programme as detailed in the appendix to the report for submission to the Scottish Government; and

(4) that a joint report by officers from Safer & Inclusive Communities and Regeneration & Environment be submitted to the Education & Communities and Environment & Regeneration Committees on the present position with regard to the Stock Transfer Agreement, focusing particularly on the current and future investment strategy and the investment in River Clyde Homes' own stock.

**490 A Framework for Sport in Inverclyde**

**490**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development (1) advising the Committee of the proposed establishment of the Sport Framework Development Group and (2) seeking approval for the proposed membership of the Group and for its initial aims and objectives.

**Decided:**

(1) that agreement be given to the establishment of the Sport Framework Development Group with membership and terms of reference as detailed in Appendix 1 to the report; and

(2) that progress in the development and implementation of a Framework for Sport be reported to the Committee via the Directorate Plan.

**491 Request for Loan of a Painting from McLean Museum and Art Gallery**

**491**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development informing the Committee of a request for the loan of a painting from the McLean Museum and Art Gallery (the James Watt Trust).

**Decided:** that agreement be given to the loan of the painting 'Still Life' by S J Peploe to the Scottish National Gallery of Modern Art from October 2012 until June 2013 plus a potential tour to one UK venue from July until September 2013, subject to matters of transport, security and insurance being arranged to the satisfaction of the Libraries, Museum and Archives Manager.

**492 Disposal of 'Torch' Engine from McLean Museum and Art Gallery**

**492**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development seeking approval for the disposal of the 'Torch' Engine from the collections of the McLean Museum and Art Gallery.

**Decided:** that consideration be continued to the next meeting of the Committee to ascertain, through advertisement, if there is any further local interest in the Torch Engine.

**The Committee commenced consideration of the Education items of business at 4.10 pm with Father McMahan, Rev MacLean, Mr Thomson and Mr Tracey joining the meeting at this point.**

**EDUCATION & COMMUNITIES COMMITTEE - 4 SEPTEMBER 2012**

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- 493 Education Scotland Report on Blairmore Nursery School 493**
- There was submitted a report by the Corporate Director Education, Communities & Organisational Development on the results of the Education Scotland report on Blairmore Nursery School. The report advised that of the indicators of quality, three had been evaluated as 'very good' and two as 'good'.  
Mrs Marie Crawford, Head Teacher, was present and addressed the Committee relative to the external evaluation report.
- Decided:**
- (1) that the Committee endorse the comments made following the Education Scotland external evaluation of Blairmore Nursery School; and  
(2) that the Committee's appreciation be conveyed to all staff for the work undertaken to achieve the evaluation.
- 494 Education 2012/13 Revenue Budget - Period 3 to 30 June 2012 494**
- There was submitted a report by the Chief Financial Officer and Corporate Director Education, Communities & Organisational Development on the final outturn of the 2011/12 Revenue Budget and the 2012/13 position as at Period 3 to 30 June 2012.
- Decided:**
- (1) that the Committee note the final outturn for 2011/12 and the current projected underspend of £30,000 for 2012/13 as at 30 June 2012; and  
(2) that approval be given to the virement of £15,000 set out in Appendix 4 to the report.
- 495 Capital Programme 2012-16/17 - Progress 495**
- There was submitted a report by the Corporate Director Education, Communities & Organisational Development and Chief Financial Officer on the progress of the Capital Programme 2012-16/17.
- Noted**
- 496 Election of Parent Representative and Teacher Representative to the Education & Communities Committee 496**
- There was submitted a report by the Corporate Director Education, Communities & Organisational Development advising of the uncontested nominations of Mr Robin Thomson as Parent Representative and Mr Tom Tracey as Teacher Representative to serve on the Committee, in accordance with the Scheme of Arrangements.
- Decided:** that approval be given to the appointment of Mr Robin Thomson as Parent Representative and Mr Tom Tracey as Teacher Representative to serve on the Education & Communities Committee in accordance with the Scheme of Arrangements.
- 497 Appointment of Third Religious Representative to the Education & Communities Committee 497**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking approval for the appointment to the Committee of a third person interested in the promotion of religious education, in terms of Section 31 of the Local Government Etc. (Scotland) Act 1994.

**EDUCATION & COMMUNITIES COMMITTEE - 4 SEPTEMBER 2012**

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**Decided:** that approval be given to the appointment of Rev Fraser Donaldson to serve as the third church/denominational representative on the Education & Communities Committee.

**498 Use of Powers Delegated to the Chief Executive to Accept the Lowest Tender for Moorfoot Primary School Window and Curtain Walling Replacement 498**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development advising of the use of the powers delegated to the Chief Executive to accept the lowest tender for Moorfoot Primary School Window and Curtain Walling Replacement, that by W H Kirkwood Limited in the sum of £319,015.81.

**Noted**

**499 Early Years Change Programme 499**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development providing (1) information on the Scottish Government's Change Programme and (2) details of a proposal to use Inverclyde Council's allocation from the Early Years Change Fund.

**Decided:**

(1) that the Committee note the proposal to use the funding from the Scottish Government's Early Years Change Fund to drive forward the Early Years Change Programme in Inverclyde; and

(2) that it be noted that no information had yet been received from the Scottish Government regarding the funding of the cost increase resulting from its intention to legislate that from 2015, all looked after 2 year olds should receive at least 600 hours of early learning and child care and that account be taken of this in the budget setting process.

**500 David Cairns Tribute 500**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development requesting the Committee to consider a proposal by the Notre Dame High School Parent Council to have the school library in Notre Dame High School named after the late David Cairns in recognition of his long term association with the school and his work as a Member of Parliament representing Inverclyde.

**Decided:** that approval be given to the proposal that Notre Dame High School library be officially recognised as the David Cairns Library.

**501 School Term Dates - Session 2013/14 501**

There was submitted a report by the Head of Education seeking approval for the setting of the school term dates for session 2013/14.

**Decided:** that approval be given to the term dates for 2013/14 as set out in appendix 1 of the report.



It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraphs 6 and 8 of Part I of Schedule 7(A) of the Act.

**502 Award of Contracts for the Provision of Transport for Children with Additional Support and Medical Needs for 2012/13, 2013/14 and 2014/15 502**

There was submitted a report by the Head of Inclusive Education, Culture & Corporate Policy (1) on the use of the powers delegated to the Chief Executive to accept tenders for the provision of transport for children with additional support and medical needs for 2012/13, 2013/14 and 2014/15 and (2) seeking approval of ongoing additions and deletions to transport requirement for such pupils.

Councillor McEleny declared an interest in this item as an acquaintance of one of the operators. He also formed the view that the nature of his interest and of the item of business precluded his participation in the decision making process but did not preclude his continued presence in the Chamber.

**Decided:**

- (1) that the Committee note the use of the powers delegated to the Chief Executive to accept the tenders as set out in appendix 1 to the report; and
- (2) that approval be given to the ongoing additions and deletions to transport requirements for pupils with additional support and medical needs.

**PLANNING BOARD - 5 SEPTEMBER 2012**

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**Planning Board**

**Wednesday 5 September 2012 at 3.00 pm**

**Present:** Provost Moran, Councillors Brooks, Campbell-Sturgess, Dorrian, Jones, Loughran, McColgan, McIlwee, Nelson, Rebecchi and Wilson.

**Chair:** Councillor Wilson presided.

**In attendance:** Head of Regeneration & Planning, Development & Building Standards Manager, Mr M Higginbotham (Environmental & Commercial Services) and Ms V Pollock (for Head of Legal & Democratic Services).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Board.**

**503 APOLOGIES, SUBSTITUTIONS AND DECLARATIONS OF INTEREST**

**503**

No apologies for absence or declarations of interest were intimated.

**The Chair being of the opinion that the undernoted report by the Corporate Director Environment, Regeneration & Resources was relevant, competent and urgent moved its consideration in terms of the relevant Standing Order to allow the Board's views to be reported to the Environment & Regeneration Committee at the earliest opportunity. This was agreed unanimously.**

**504 REPRESENTATIONS ON PLANNING APPLICATIONS - REMIT FROM ENVIRONMENT & REGENERATION COMMITTEE**

**504**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on a remit from the Environment & Regeneration Committee of 30 August 2012 relative to the Council's current practice of accepting written representations up to the date of the Planning Board at which an application is to be considered and seeking the views of the Board in relation to the timescales for the submission of written representations.

After discussion, Councillor Wilson moved that the Board support the recommendation in the report to the Environment & Regeneration Committee that, except in the case of applications being presented to the Planning Board, any written representations or applications submitted under Planning and Listed Building legislation and received after the date for representation specified in either the neighbour notification form or newspaper notice, whichever is later, be accepted if the application is undetermined and, where an application is to be presented to the Planning Board, any representation received within 14 clear days of the date of the Planning Board at which the application is first to be considered not be accepted.

As an amendment, Councillor Nelson moved that in addition to Councillor Wilson's motion it be recommended to the Environment & Regeneration Committee that, where an application is to be presented to the Planning Board, any representation received outwith the 14 clear day period be circulated to Elected Members but not form part of the report to the Planning Board.

On a vote, 3 Members voted for the amendment and 8 for the motion which was declared carried.

**PLANNING BOARD - 5 SEPTEMBER 2012**

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**Decided:** that the Board support the recommendation in the report to the Environment & Regeneration Committee that, except in the case of applications being presented to the Planning Board, any written representations or applications submitted under Planning and Listed Building legislation and received after the date for representation specified in either the neighbour notification form or newspaper notice, whichever is later, be accepted if the application is undetermined and, where an application is to be presented to the Planning Board, any representation received within 14 clear days of the date of the Planning Board at which the application is first to be considered not be accepted.

**505 PLANNING APPLICATIONS**

**505**

There were submitted reports by the Head of Regeneration & Planning on the following applications which were dealt with as follows:-

**(a) Creation of New Drop Off/Car Park:  
Mallard Crescent/Partridge Road, Greenock (12/0132/IC)**

The report recommended that planning permission be granted subject to a number of conditions.

After discussion, Councillor Wilson moved that planning permission be granted subject to the conditions detailed in the report. As an amendment, Councillor McIlwee moved that consideration of the application be continued for a site visit to be arranged by the Head of Legal & Democratic Services in consultation with the Chair. On a vote, 2 Members for the motion and 9 for the amendment which was declared carried.

**Decided:** that consideration of the application be continued for a site visit to be arranged by the Head of Legal & Democratic Services in consultation with the Chair.

**(b) Change of Use of Open Space to Garden Ground together with the Erection of a Fence (in retrospect):  
12 Weymouth Crescent, Gourock (12/0209/IC)**

**Decided:** that planning permission be granted.

**(c) Increase in Height of Retention Wall to Rear of Plots 76-93 (amendment to planning permission IC/05/287) (partly in retrospect):  
East Street, Plots 76-93, Gibshell, Greenock**

**Decided:** that, following alteration to the landscape bond currently in place for this site to include reference to this application, planning permission be granted subject to the following conditions:-

(1) that within 28 days of the date of this planning permission a landscaping scheme shall be submitted to and approved in writing by the Planning Authority for the area of ground between plots 76 to 93 and Mitchell Street and the narrow verge area to the east of plot 93. This shall include details of the planting of creeping ivy to the top, bottom and within the criblock wall, drainage details and arrangements for its management and maintenance. For the avoidance of doubt this shall include semi-mature tree planting, to allow for assessment of the visual impact of the proposed landscaping;

(2) that the landscaping scheme approved in terms of condition 1 above shall be implemented in full before the end of March 2013, to ensure provision of the approved landscaping scheme in the interests of visual amenity; and

**PLANNING BOARD - 5 SEPTEMBER 2012**

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(3) that any areas of the landscaping approved in terms of condition 1 above that are removed, become damaged, diseased or die within 5 years of planting shall be replaced within the following year with others of a similar size and species unless otherwise agreed in writing with the Planning Authority, to ensure the long term retention of the planting scheme in the interests of visual amenity.

- (d) Construction of Diaphragm Retaining Wall to East of Plot (amendment to planning permission IC/05/287) (in retrospect):  
Plot 93, East Street, Greenock**

**Decided:** that planning permission be granted

- (e) Discharge of Planning Obligation - Section 75 Agreement:  
Lukeston Farm, Branchal Road, Quarriers Village (12/0001/MP)**

**Decided:** that the Section 75 Agreement in respect of planning permission IC/07/252 be discharged.

**506 ADVERTISEMENT APPLICATIONS**

**506**

There were submitted reports by the Head of Regeneration & Planning on the following applications which were dealt with as follows:-

- (a) Erection of 2 Non-illuminated Free-standing Advertising Hoardings Adjacent to Southeast Boundary Fence:  
1 Customhouse Way, Greenock (12/0017/CA)**

**Decided:** that advertisement consent be refused for the following reasons:-

- (1) as the proposal will have a detrimental impact on visual amenity when viewed from East Breast; and
- (2) as the proposal, by virtue of the existing level of signage on site, will result in an over provision and clutter of advertisements to the detriment of visual amenity.

- (b) Installation of Illuminated Signage and Non-illuminated Signage:  
Unit 2, 13 Customhouse Way, Greenock (12/0013/CA)**

The report recommended that advertisement consent be refused as the erection of 4 poster boards and the fitting of printed window advertising is contrary to the Council's approved signage regime for the Waterfront Retail Park resulting in a clutter of advertisements at the shop entrance in conflict with the building design and to the overall visual detriment of the Waterfront Retail Park.

After discussion, Councillor Campbell-Sturgess moved that advertisement consent be granted. As an amendment, Councillor Dorrian moved that advertisement consent be refused for the reason detailed in the report. On a vote, 3 Members voted for the motion and 7 for the amendment which was declared carried.

**Decided:** that advertisement consent be refused as the erection of 4 poster boards and the fitting of printed window advertising is contrary to the Council's approved signage regime for the Waterfront Retail Park resulting in a clutter of advertisements at the shop entrance in conflict with the building design and to the overall visual detriment of the Waterfront Retail Park.

HUMAN RESOURCES APPEALS BOARD – 11 SEPTEMBER 2012

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**Human Resources Appeals Board**

**Tuesday 11 September 2012 at 10 am**

**Present:** Councillors Brennan, Brooks, Jones, McColgan (for McIlwee) and Shepherd.

**Chair:** Councillor Brooks presided.

**In attendance:** Mr F Jarvie (for Head of Legal & Democratic Services) and Mr A Wilson (for Head of Organisational Development, HR & Communications).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Board.**

**507 Apologies, Substitutions and Declarations of Interest**

**507**

An apology for absence was intimated on behalf of Councillor McIlwee with Councillor McColgan substituting.

Councillor Brennan declared an interest in agenda item 2 (Appeal Against Dismissal: Employee in Social Work Services).

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 7(A) of the Act.**

**508 Appeal Against Dismissal: Employee in Social Work Services**

**508**

Councillor Brennan declared a non financial interest in this matter as the appellant was known to him and left the Chambers.

The Board considered an appeal against dismissal on behalf of an employee in Social Work Services and agreed that the grounds of the appeal had not been substantiated and that the appeal be not upheld, all as detailed in the appendix.

**GENERAL PURPOSES BOARD – 12 SEPTEMBER 2012**

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**General Purposes Board****Wednesday 12 September 2012 at 3.00 pm**

**Present:** Councillors Brennan, Campbell-Sturgess, Dorrian, Jones, Loughran, McColgan, McEleny and Rebecchi.

**Chair:** Councillor Dorrian presided.

**In attendance:** Mr F Jarvie (for Head of Legal & Democratic Services), Inspector Thomson, Strathclyde Police, and Jim Bradley (for Head of Environmental and Commercial Services).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Board.**

**509 Apologies, Substitutions and Declarations of Interest****509**

Apologies for absence were intimated on behalf of Councillor Ahlfeld, Grieve and McIllwee.

No substitutions or declarations of interest were intimated.

Councillor Campbell-Sturgess intimated he will require to leave the meeting at 4.00 p.m.

**510 Taxi Fares Review 2012****510**

There was submitted a report by the Head of Legal and Democratic Services on the outcome of the annual review of taxi fare scales for the purposes of public advertisement as the first formal stage of the statutory process.

The Board considered the proposals submitted by Inverclyde Taxis Ltd on behalf of the trade and comments by the Head of Environmental and Commercial Services on their proposals.

The Board heard Mr Glasgow, Inverclyde Taxis Ltd and Mr McVey, multi taxi operator in support of Inverclyde Taxis Ltd, ABC Taxis and OLG proposals.

The Board heard Mr Bradley on various aspects including technicalities of structuring the fare scales and how taxi meters are calibrated.

**GENERAL PURPOSES BOARD – 12 SEPTEMBER 2012**

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After a full discussion Councillor Dorrian moved to proceed with Illustration 1 with the 26 December removed from Tarrif 3 and inserted in Tarrif 4. As an amendment Councillor Rebecchi moved no change to Illustration 1 and 26 December remain in Tarrif 3. Councillor Jones seconded the amendment. On a vote 2 Members voted for the amendment and 5 Members for the motion which was declared carried.

**Decided:** for the purposes of public consultation the Council's proposals for the review of taxi fare scales and charges be as follows:-

- (a) a 3% to 4.5% increase be implemented across all 4 Tariffs to be achieved by a reduction in yardage, as per Environmental & Commercial Services Illustration 1 of Appendix 1; and
- (b) 26 December be removed from Tarrif 3 and inserted in Tarrif 4.

Councillor Loughran arrived at the meeting following this item.

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in Paragraph 6 of Part I of Schedule 7(A) of the Act.**

**511 Application for Taxi Driver's Licence: Craig Laughlin**

**511**

There was submitted a report by the Head of Legal and Democratic Services on an application for grant of a Taxi Driver's Licence by Mr Laughlin following a Police representation.

Mr Laughlin was not present or represented.

Mr Jarvie advised the Board this item was continued from the previous meeting held on 8 August 2012 to allow Mr Laughlin to submit documentation in support of his application.

The Board heard Inspector Thomson in support of the Police representation.

**Decided:** that the application be refused.

GENERAL PURPOSES BOARD – 12 SEPTEMBER 2012

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**512 Application for Taxi Driver's Licence: James McAulay****512**

There was submitted a report by the Head of Legal & Democratic Services on an application for grant of a Taxi Driver's Licence by Mr McAulay following an objection by Strathclyde Police.

Mr McAulay was present with his representative Mr Graham Ballantyne.

The Board heard Inspector Thomson in support of the Police objection and Mr McAulay and Mr Ballantyne in support of the application.

**Decided:** that the application be refused.

**513 Application for Street Trader's Licence: Remo Romolo Serapiglia****513**

There was submitted a report by the Head of Legal & Democratic Services on an application for grant of a Street Trader's Licence by Mr Serapiglia following a representation by Strathclyde Police. Mr Serapiglia has applied to operate a mobile ice-cream van throughout Port Glasgow, Greenock and Gourock on Mondays to Sundays between the hours of 11.00 a.m. and 10.00 p.m.

Mr Serapiglia was present.

The Board heard Inspector Thomson in support of the Police representation and Mr Serapiglia in support of his application.

**Decided:** that the application be granted.

Councillor Campbell-Sturgess left the meeting following this item.

**514 Application for Second Hand Dealer's Licence: Mohammed Said Amin****514**

There was submitted a report by the Head of Legal and Democratic Services on an application for grant of a Second Hand Dealer's Licence by Mr Amin following a Police objection.

Mr Amin was present.

The Board heard Inspector Thomson in support of the Police objection and Mr Amin in support of his application.

**Decided:** that the application be refused.



**POLICY & RESOURCES COMMITTEE - 18 SEPTEMBER 2012**

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**Policy & Resources Committee**

**Tuesday 18 September 2012 at 3pm**

**Present:** Provost Moran, Councillors Brooks, Clocherty, Loughran, McCabe, McCormick, McIlwee, Nelson, Rebecchi and Wilson.

**Chair:** Councillor McCabe presided.

**In attendance:** Chief Executive, Corporate Director Education, Communities & Organisational Development, Corporate Director Environment, Regeneration & Resources, Corporate Director Inverclyde Community Health & Care Partnership, Mr G Malone (for Head of Legal & Democratic Services), Chief Financial Officer, Head of Inclusive Education, Culture & Corporate Policy, Mr D Hall (for Head of Safer & Inclusive Communities), Mr A Wilson (for Head of Organisational Development, HR & Communications), Finance Manager, Revenues & Customer Services Manager, Corporate Procurement Manager, Corporate Policy & Partnership Manager, Members' Services Manager and Corporate Communications Manager.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.**

**515 Apologies, Substitutions and Declarations of Interest 515**

An apology for absence was intimated on behalf of Councillor MacLeod.

No declarations of interest were intimated.

**516 Policy & Resources Capital Programme - 2012/13 - 14/15 - Progress Report 516**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources and the Chief Financial Officer (1) providing an update on the status of the projects forming the Policy & Resources Capital Programme 2012/13 - 14/15 and (2) highlighting actual spend as at 31 July 2012.

**Noted**

**517 Capital Programme 2012/15 517**

There was submitted a report by the Chief Financial Officer on the latest position of the 2012/15 Capital Programme.

**Noted**

**518 Policy & Resources Committee 2012/13 Revenue Budget - Period 4 518**

There was submitted a report by the Chief Executive, Corporate Director Environment, Regeneration & Resources, Corporate Director Education, Communities & Organisational Development and the Chief Financial Officer on (1) the 2011/12 outturn and (2) the 2012/13 Revenue Budget position as at period 4 (31 July 2012) which projected an underspend of £458,000, excluding earmarked reserves.

**POLICY & RESOURCES COMMITTEE - 18 SEPTEMBER 2012**

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**Decided:**

- (1) that the Committee note the outturn for 2011/12 and the current projected underspend of £458,000 for 2012/13 as at 31 July 2012; and  
 (2) that approval be given to the virement as detailed in appendix 4 to the report.

**519 General Fund Revenue Budget 2012/13 - Period 4 519**

There was submitted a report by the Chief Financial Officer (1) on the position of the 2012/13 General Fund Revenue Budget and (2) updating the Committee in respect of earmarked reserves and workstream savings.

**Decided:**

- (1) that the Committee note the latest position of the 2012/13 General Fund Revenue Budget and General Fund Reserve; and  
 (2) that the Committee note the good progress being made in the delivery of the saving workstreams.

**520 Procurement - Update 520**

There was submitted a report by the Chief Financial Officer on the progress being made with procurement since the last report to the Committee in June 2012.

**Decided:**

- (1) that the Committee note progress on the Strategic Procurement Framework; and  
 (2) that the Committee note the progress made in savings delivery.

**521 Corporate Performance Report - Statutory Performance Indicators 2011/12 521**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development on the Corporate Performance Report, including the Statutory Performance Indicators (SPIs), for 2011/12.

**Decided:**

- (1) that the Committee note:-
- the overall performance in relation to Statutory Performance Indicators (SPIs) and Key Performance Indicators (KPIs) for 2011/12;
  - that the Council's performance information in relation to the SPIs will be published nationally by Audit Scotland early next year;
  - that work will be ongoing to ensure that the Council's own key self assessment performance indicators continue to be robust and appropriate;
  - that both the SPIs and KPIs will be placed on the Council's website for public viewing following consideration by the Committee;
- (2) that a detailed report on current strategies for dealing with absence management be submitted to the next meeting of the Committee; and  
 (3) that information on performance appraisal completions be introduced as a Key Performance Indicator.

**522 Debt Recovery Performance 2011/12 522**

There was submitted a report by the Chief Financial Officer advising of the Council's debt recovery performance during 2011/12 and the future plans in this regard.

**POLICY & RESOURCES COMMITTEE - 18 SEPTEMBER 2012**

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**Decided:**

- (1) that the Committee note the Council's good performance in the area of debt recovery in 2011/12 and that the Committee's congratulations be conveyed to all appropriate Council and debt partner staff; and
- (2) that it be noted the Council will have a new debt partner effective from 1 October 2012 and that it is expected this change will have a short term effect on collection levels.

**523 Significant Trading Operations - Future Proposals****523**

There was submitted a report by the Chief Financial Officer seeking approval for (1) proposals for the future of Significant Trading Operations operated by the Council and (2) the process for awarding work within the Council.

**Decided:**

- (1) that it be agreed Building Services no longer be treated as a Significant Trading Operation as from 1 April 2012; and
- (2) that approval be given to the proposals in respect of awarding work internally within the Council as contained in appendix 1 to the report.

**524 Procurement and Local Business****524**

There was submitted a report by the Chief Financial Officer providing an update on current and planned activity from a procurement perspective to assist local businesses.

**Decided:**

- (1) that the Committee note the current activity from a procurement perspective to assist local suppliers access Council contracts;
- (2) that approval be given to the changes to the criteria by which the Council makes financial checks in respect of property/roads capital projects and supplies and services as set out in appendix 1 to the report; and
- (3) that an annual report on procurement and local business be submitted to the Committee.

**525 Request to Proceed to Tender - Vehicle Tracking****525**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking approval to issue tenders for a vehicle tracking system.

**Decided:** that approval be given to the issuing of tenders in respect of a vehicle tracking system as required in terms of the Council's Financial Regulations, for a possible 5 year contract.

**526 Draft Policy - Non Domestic Rates - Discretionary Relief****526**

There was submitted a report by the Chief Financial Officer and the Head of Regeneration & Planning (1) seeking approval of a policy regarding discretionary relief awarded in respect of non-domestic rates, a copy of which was attached to the report, and (2) recommending that further consultation be undertaken in respect of potential restrictions to the relief awarded.

**Decided:**

- (1) that the Committee approve the Non-Domestic Rates - Discretionary Relief policy; and
- (2) that it be remitted to the Corporate Director Environment, Regeneration & Resources to consult with the local business community on specific proposals in Option 2, as outlined

in the report, to limit the awarding of discretionary relief and to report thereon to the

## POLICY &amp; RESOURCES COMMITTEE - 18 SEPTEMBER 2012

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Environment & Regeneration Committee.

**527 Consultations on Regulations on Council Tax Charges on Long-Term Empty Properties 527**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development and the Chief Financial Officer (1) on the Scottish Government consultation on proposed regulations to allow changes to Council Tax charges on long-term empty properties and (2) seeking approval of a response to the consultation as set out in the appendix to the report.

**Decided:**

- (1) that the Committee note the Scottish Government consultation paper on Regulations on Council Tax Charges on Long-Term Empty Properties; and
- (2) that approval be given to the consultation response on behalf of the Council for submission to the Scottish Government.

**528 Scottish Government Consultation on Integrated Adult Health & Care Partnerships 528**

There was submitted a report by the Chief Executive requesting the Committee to consider the proposed response to the Scottish Government consultation on Integrated Adult Health & Social Care Partnerships appended to the report.

The Corporate Director Inverclyde Community Health & Care Partnership advised that the response to question 5 should be ticked "no" and the response to question 9 should be ticked "yes".

**Decided:** that approval be given to the consultation response and its submission to the Scottish Government.

**529 Corporate Directorate Improvement Planning Update 529**

There was submitted a report by the Head of Inclusive Education, Culture & Corporate Policy updating the Committee on the progress being made in the development of the new Corporate Directorate Improvement Plans and the new Corporate Statement for the Council.

**Decided:**

- (1) that the Committee agree the timescale for submission of the Corporate Statement as set out in the report;
- (2) that it be agreed the current Directorate Plans carry forward until the new Corporate Directorate Improvement Plans are completed; and
- (3) that the Corporate Directorate Improvement Plans be submitted to the relevant Committees as outlined in the report.

**530 Revised Single Outcome Agreement 2012-17 530**

There was submitted a report by the Chair of the Single Outcome Agreement Programme Board seeking approval of a revised Inverclyde Alliance Single Outcome Agreement (SOA) to cover the period 2012-17 and outlining the key changes to the SOA. (Councillor Clocherty left the meeting during consideration of this item of business).

**Decided:** that the Committee endorse the revised Inverclyde Alliance Single Outcome Agreement 2012-17 attached to the report on behalf of the Council.

POLICY & RESOURCES COMMITTEE - 18 SEPTEMBER 2012

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**531 Proposals for the Establishment of Area Support Teams****531**

There was submitted a report by the Corporate Director Environment, Regeneration & Resources advising of the proposal to establish 17 Area Support Teams across Scotland to replace the existing 30 Children's Panel Advisory Committees and seeking the Committee's (1) views on establishing an Area Support Team and (2) approval to support an Inverclyde Area Support Team.

(Councillor Clocherty returned to the meeting during consideration of this item of business).

**Decided:**

(1) that the Committee agree to support, in principle, an agreement with Children's Hearings Scotland to provide staffing resources, up to the level provided in 2012/13 to an Inverclyde Area Support Team, for an initial period of 2 years and that, during this period, the option to develop a Joint Area Support Team with Renfrewshire and East Renfrewshire be kept under review;

(2) that part of the Council's settlement provided by the Scottish Government be utilised to provide a Clerk and administrative support for the new Area Support Team; and

(3) that it be remitted to the Chief Executive to progress and, as appropriate, to conclude negotiations with Children's Hearings Scotland to ensure the best interests of the Council, and those of the Children's Hearings System in Inverclyde, and to report on any issues which arise which could prevent the signing of an agreement.

**532 Managing Occupational Violence and Aggression in the Workplace****532**

There was submitted a report by the Head of Organisational Development, HR & Communications seeking approval of a Managing Occupational Violence and Aggression in the Workplace policy for the Council, a copy of which was appended to the report.

**Decided:**

(1) that the Committee approve the Managing Occupational Violence and Aggression in the Workplace policy; and

(2) that the Committee support this policy by active promotion of health and safety.

**533 Results from Spring 2012 Citizens' Panel Survey****533**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development providing details of the headline results from the Spring 2012 Citizens' Panel Survey.

(Councillor Wilson left the meeting during consideration of this item of business).

**Decided:**

(1) that the content of the report be noted; and

(2) that it be agreed the feedback from the Citizens' Panel be used to improve service delivery.

HUMAN RESOURCES APPEALS BOARD – 13 & 26 SEPTEMBER 2012

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**Human Resources Appeals Board**

**Thursday 13 & 26 September 2012 at 1pm**

**Present:** Councillors Brennan, Brooks, Jones, McIlwee and Shepherd.

**Chair:** Councillor Brooks presided.

**In attendance:** Mr J Hamilton (for Head of Legal & Democratic Services) and Mr A Wilson (for Head of Organisational Development, HR & Communications).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Board.**

**534 Apologies, Substitutions and Declarations of Interest 534**

There were no apologies for absence or declarations of interest intimated.

**535 Appeal Against Dismissal: Employee in Property Assets & Facilities Management 535**

The Board met at 1pm on 13 September 2012 to consider an appeal against dismissal on behalf of an employee in Property Assets & Facilities Management.

Due to the non-attendance of the appellant, the Board adjourned at 1.05pm and reconvened at 1pm on 26 September 2012.

**Decided:** following discussion, the Board agreed that the hearing be continued to a later date in order to allow the appellant to discuss further the appeal with her representatives and to provide the appellant with the opportunity to appeal against a decision not to uphold a grievance, all as detailed in the appendix.

**AUDIT COMMITTEE – 27 SEPTEMBER 2012**

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**Audit Committee**

**Thursday 27 September 2012 at 3 pm**

**Present:** Provost Moran, Councillors Ahlfeld, Brennan, Campbell-Sturgess, McColgan (for Clocherty), Dorrian, Jones, Loughran, MacLeod, Nelson and Rebecchi.

**Chair:** Councillor Rebecchi presided.

**In attendance:** Chief Executive, Head of Legal & Democratic Services, Chief Financial Officer, Finance Manager and Head of ICT.

**Present Also:** Mr G Devlin (Grant Thornton).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.**

**536      Apologies, Substitutions and Declarations of Interest      536**

An apology for absence was intimated on behalf of Councillor Clocherty, with Councillor McColgan substituting.

There were no declarations of interest.

**537      Audit of Inverclyde's Annual Accounts 2011/12 - International Standard and Accounting 260      537**

There was submitted a report by the Chief Financial Officer (1) presenting to Members key documents in relation to the final accounts 2011/12 and (2) requesting the Committee to consider the matters raised in the attached documents.

Councillor Campbell-Sturgess entered the meeting during consideration of this item of business.

**Decided:**

- (1) that the Committee note the contents of the report and welcome the achievement of another qualification free set of accounts;
- (2) that the issues raised in the appendices to the report relating to the 2011/12 audited annual accounts be noted; and
- (3) that the Committee's thanks to Grant Thornton and all Officers from within Finance Services involved in the production and auditing of the 2011/12 annual accounts be noted.

**PLANNING BOARD - 3 OCTOBER 2012**

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**Planning Board**

**Wednesday 3 October 2012 at 3.00 pm**

**Present:** Provost Moran, Councillors Brooks, Campbell-Sturgess, Brennan (for Dorrian), Jones, Loughran, McColgan, McIlwee, Nelson, Rebecchi and Wilson.

**Chair:** Councillor Wilson presided.

**In attendance:** Head of Regeneration & Planning, Development & Building Standards Manager, Mr M Higginbotham (Environmental & Commercial Services) and Mr J Kerr (for Head of Legal & Democratic Services).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Board.**

**538 APOLOGIES, SUBSTITUTIONS AND DECLARATIONS OF INTEREST 538**

An apology for absence was intimated on behalf of Councillor Dorrian, with Councillor Brennan substituting.

No declarations of interest were intimated.

**539 PLANNING APPLICATION SUBMITTED FOR CONTINUED CONSIDERATION 539**

There was submitted report by the Head of Regeneration & Planning on the following application which was dealt within as follows:-

**(a) Creation of New Drop Off/Car Park:  
Mallard Crescent/Partridge Road, Greenock (12/0132/IC)**

There was submitted a report by the Head of Regeneration and Planning regarding an application by Inverclyde Council for the creation of new drop off/car park at Mallard Crescent/Partridge Road, Greenock (12/0132/IC).

**Decided:** that planning permission be granted subject to the following conditions:-

- (1) that prior to the start of development, details of a survey for the presence of Japanese Knotweed shall be submitted to and approved in writing by the Planning Authority and that, for the avoidance of doubt, this shall contain a methodology and treatment statement where any is found. Development shall not proceed until treatment is completed as per the methodology and treatment statement. Any variation to the treatment methodologies will require subsequent approval by the Planning Authority prior to development starting on site to help arrest the potential spread of Japanese Knotweed in the interests of environmental protection;
- (2) that the development shall not commence until a risk assessment of all pollutant linkages, including any necessary remediation strategy with timescale for implementation, has been submitted to and approved in writing by the Planning Authority. The investigation and assessment shall be site-specific and completed in accordance with acceptable codes of practice. The remediation strategy shall include verification/validation methodologies. This may be incorporated as part of a ground condition report and should include an appraisal of options to satisfactorily address potential contamination issues in the interests of environmental safety;
- (3) that on completion of remediation and verification/validation works and prior to the



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site being occupied, the developer shall submit a Completion Report for approval, in writing, by the Planning Authority, confirming that the works have been carried out in accordance with the remediation strategy. This report shall demonstrate that no pollutant linkages remain or are likely to occur and include (but not be limited to) a collation of verification/validation certificates, analysis information, remediation lifespan, maintenance/aftercare information and details of imported/disposed/reused materials relevant to the site to provide verification that remediation has been carried out to the Planning Authority's satisfaction;

(4) that the presence of any previously unrecorded contamination or variation to reported ground conditions that becomes evident during site works shall be brought to the attention of the Planning Authority within one week. Consequential amendments to the Remediation Strategy shall not be implemented unless they have been submitted to and approved, in writing, by the Planning Authority to ensure that all contamination issues are recorded and dealt with appropriately;

(5) that no material shall be imported onto the site until written details of the source of the imported material have been submitted for approval, in writing, by the Planning Authority. The details, which shall be submitted no later than four weeks prior to the material being imported onto the site, shall include the source of the imported material, any potential source(s) of contamination within 50 metres of the source of the material to be imported and verification analysis information. The material must not be imported on to the site until written approval has first been received from the Planning Authority. The material from the source agreed only shall be imported in strict accordance with these agreed details to protect receptors from the harmful effects of imported contamination;

(6) that all surface water run-off shall be intercepted within the application site boundary to prevent flooding of adjacent land;

(7) that prior to the commencement of development, details of the proposed landscaping scheme shall be submitted to and approved in writing by the Planning Authority to ensure the provision of these details;

(8) that the landscaping scheme approved in terms of condition 7 above shall be implemented in full within the first planting season following completion of the drop off facility hereby permitted to ensure provision of the approved landscaping scheme;

(9) that any areas of landscaping approved in terms of condition 7 above that are removed, die, become diseased or are damaged within 5 years of planting or otherwise being installed shall be replaced within the following year with others of a similar size, species or material to ensure long term retention of the approved landscaping scheme; and

(10) that the car park surface, the access to the car park and the footpath connections to the existing footpaths shall all be sealed to final wearing course prior to the car park hereby permitted being brought into use to ensure that the car park and footways are safe to use.

**540 PLANNING APPLICATIONS**

**540**

There were submitted reports by the Head of Regeneration & Planning on the following applications which were dealt with as follows:-

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**(a) Internal Refurbishment of Office and Toilets:  
Municipal Buildings, Clyde Square, Greenock (12/0023/LB)**

There was submitted a report by the Head of Regeneration & Planning regarding an application for internal refurbishment of office and toilet accommodation in the Municipal Buildings, Clyde Square, Greenock (12/0023/LB)

**Decided:** that planning permission be granted.

**(b) Installation of a Telecommunications Cabinet (For Underground Equipment):  
Footway outside Ardgowan Hospice, Brisbane Street, Greenock (12/0241/IC)**

There was submitted a report by the Head of Regeneration & Planning regarding an application which incorporates the public footpath outside Ardgowan Hospice, Brisbane Street, Greenock (12/0241/IC).

**Decided:** that planning permission be granted subject to the following conditions:

- (1) that if the cabinet hereby permitted becomes redundant or obsolete at any time in the future, it shall be removed and the site restored to the satisfaction of the Planning Authority within 2 months of the date at which the cabinet becomes redundant or obsolete to ensure the removal of redundant or obsolete equipment in an appropriate timescale, in the interests of the visual appearance of the Greenock West End Conservation Area; and
- (2) that no symbols, signs, letters or logos shall be displayed on any part of the cabinet. Details of small signage necessary for operational reasons must be submitted to and approved by the Planning Authority prior to display to minimise visual intrusion within the Greenock West End Conservation Area.

**(c) Installation of Telecommunications Cabinet (For Underground Equipment):  
Footway outside 16 Robertson Street, Greenock (12/0238/IC)**

There was submitted a report by the Head of Regeneration & Planning regarding an application relating to a section of the public footpath outside 16 Robertson Street, Greenock (12/0238/IC).

**Decided:** that planning permission be granted subject to the following conditions:

- (1) that if the cabinet hereby permitted becomes redundant or obsolete at any time in the future, it shall be removed and the site restored to the satisfaction of the Planning Authority within 2 months of the date at which the cabinet becomes redundant or obsolete to ensure the removal of redundant or obsolete equipment in an appropriate timescale, in the interests of the visual appearance of the Greenock West End Conservation Area; and
- (2) that no symbols, signs, letters or logos shall be displayed on any part of the cabinet. Details of small signage necessary for operational reasons must be submitted to and approved by the Planning Authority prior to display to minimise visual intrusion within the Greenock West End Conservation Area.

**(d) Installation of a Telecommunications Cabinet (For Underground Equipment):  
Footway on Forsyth Street (Adjacent to 33 Brisbane Street), Greenock (12/0239/IC)**

There was submitted a report by the Head of Regeneration & Planning regarding an application relating to a section of the public footpath on Forsyth Street, Greenock, adjacent to 33 Brisbane Street, Greenock (12/0239/IC).

**Decided:** that planning permission be granted subject to the following conditions:

- (1) that if the cabinet hereby permitted becomes redundant or obsolete at any time in the future, it shall be removed and the site restored to the satisfaction of the Planning

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Authority within 2 months of the date at which the cabinet becomes redundant or obsolete to ensure the removal of redundant or obsolete equipment in an appropriate timescale, in the interests of the visual appearance of the Greenock West End Conservation Area; and (2) that no symbols, signs, letters or logos shall be displayed on any part of the cabinet. Details of small signage necessary for operational reasons must be submitted to and approved by the Planning Authority prior to display to minimise visual intrusion within the Greenock West End Conservation Area.

**(e) Installation of a Telecommunications Cabinet (For Underground Equipment):  
Footway outside 11 Forsyth Street, Greenock (12/0237/IC)**

There was submitted a report by the Head of Regeneration & Planning regarding an application relating to a section of the public footpath outside 11 Forsyth Street, Greenock (12/0237/IC).

**Decided:** that planning permission be granted subject to the following conditions:

(1) that if the cabinet hereby permitted becomes redundant or obsolete at any time in the future, it shall be removed and the site restored to the satisfaction of the Planning Authority within 2 months of the date at which the cabinet becomes redundant or obsolete to ensure the removal of redundant or obsolete equipment in an appropriate timescale, in the interests of the visual appearance of the Greenock West End Conservation Area; and

(2) that no symbols, signs, letters or logos shall be displayed on any part of the cabinet. Details of small signage necessary for operational reasons must be submitted to and approved by the Planning Authority prior to display to minimise visual intrusion within the Greenock West End Conservation Area.

**(f) Installation of a Telecommunications Cabinet (For Underground Equipment):  
Footway outside 38 Forsyth Street, Greenock (12/0240/IC)**

There was submitted a report by the Head of Regeneration & Planning regarding an application relating to a section of the public footpath outside 38 Forsyth Street, Greenock (12/0240/IC).

**Decided:** that planning permission be granted subject to the following conditions:

(1) that if the cabinet hereby permitted becomes redundant or obsolete at any time in the future, it shall be removed and the site restored to the satisfaction of the Planning Authority within 2 months of the date at which the cabinet becomes redundant or obsolete to ensure the removal of redundant or obsolete equipment in an appropriate timescale, in the interests of the visual appearance of the Greenock West End Conservation Area; and

(2) that no symbols, signs, letters or logos shall be displayed on any part of the cabinet. Details of small signage necessary for operational reasons must be submitted to and approved by the Planning Authority prior to display to minimise visual intrusion within the Greenock West End Conservation Area.

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**(g) Installation of a Telecommunications Cabinet (For Underground Equipment)  
Footway between 70 and 72 Forsyth Street, Greenock (12/0246/IC)**

There was submitted a report by the Head of Regeneration & Planning regarding an application relating to a section of the public footpath between 70 and 72 Forsyth Street, Greenock (12/0246/IC).

**Decided:** that planning permission be granted subject to the following conditions:

(1) that if the cabinet hereby permitted becomes redundant or obsolete at any time in the future, it shall be removed and the site restored to the satisfaction of the Planning Authority within 2 months of the date at which the cabinet becomes redundant or obsolete to ensure the removal of redundant or obsolete equipment in an appropriate timescale, in the interests of the visual appearance of the Greenock West End Conservation Area; and

(2) that no symbols, signs, letters or logos shall be displayed on any part of the cabinet. Details of small signage necessary for operational reasons must be submitted to and approved by the Planning Authority prior to display to minimise visual intrusion within the Greenock West End Conservation Area.

**(h) Installation of a Telecommunications Cabinet (For Underground Equipment):  
Footway outside 23 Madeira Street, Greenock (12/0242/IC)**

There was submitted a report by the Head of Regeneration & Planning regarding an application relating to a section of the public footpath outside 23 Madeira Street, Greenock (12/0242/IC).

**Decided:** that planning permission be granted subject to the following conditions:

(1) that if the cabinet hereby permitted becomes redundant or obsolete at any time in the future, it shall be removed and the site restored to the satisfaction of the Planning Authority within 2 months of the date at which the cabinet becomes redundant or obsolete to ensure the removal of redundant or obsolete equipment in an appropriate timescale, in the interests of the visual appearance of the Greenock West End Conservation Area; and

(2) that no symbols, signs, letters or logos shall be displayed on any part of the cabinet. Details of small signage necessary for operational reasons must be submitted to and approved by the Planning Authority prior to display to minimise visual intrusion within the Greenock West End Conservation Area.