

**Report To:** Education and Communities Committee      **Date :** 4 September 2012

**Report By:** Corporate Director Education,  
Communities & Organisational  
Development

**Report No:**  
EDUCOM/20/12/EM

**Contact Officer:** Eddie Montgomery

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**Subject:** Use of Powers Delegated to the Chief Executive to accept the lowest tender for Moorfoot Primary School Window and Curtain Walling Replacement

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## **1.0 PURPOSE**

- 1.1 The purpose of this report is to advise the Committee on the use of the powers delegated to the Chief Executive to accept the lowest tender for Moorfoot Primary School Window and Curtain Walling Replacement.

## **2.0 SUMMARY**

- 2.1 The Education Capital Programme includes budget provision of £337,000 for Life Cycle Works 2012/13. The March 2012 Education & Lifelong Learning Committee approved the allocation of this budget to address the replacement of windows and curtain walling at Moorfoot Primary School including delegated authority to accept the lowest tender should it be within the budget allowance. At that time a more accurate pre-tender estimate for the project was not available and it was anticipated that the cost would be in the region of the available budget. Tenders were issued and returned and the total cost of the project including allowances for professional fees, direct works and other charges was £399,533. The use of powers delegated to the Chief Executive was required as the cost of the project is £62,533 more than the allocated 2012/13 Life Cycle budget.

## **3.0 USE OF EMERGENCY POWERS**

- 3.1 Acceptance of the lowest tender for Moorfoot Primary School Window and Curtain Walling Replacement was authorised by Councillors Loughran, Brennan, Grieve and the Corporate Director Environment, Regeneration and Resources, in the absence of the Chief Executive.

## **4.0 RECOMMENDATION**

- 4.1 It is recommended that the use of the powers delegated to the Chief Executive is noted.

**Eddie Montgomery**  
**School Estate Manager**

## 5.0 BACKGROUND

5.1 The project comprises the complete replacement of the existing windows, external doors and curtain walling. During the development of the design for the project it became clear that there were a number of areas requiring to be addressed to allow the core element replacement works to proceed. These are outlined below:

- Associated radiator removal and replacement (currently fixed to curtain walling panels that are to be removed).
- Works associated with extending platts and steps at emergency exit doors to comply with current building standards.
- Asbestos removal works within ceiling voids required as curtain walling removal and replacement will involve disturbing the existing ceiling installations where fixed at the building perimeter.

The above are all contributory factors accounting for the total cost of the project exceeding the available 2012/13 Life Cycle Fund.

## 6.0 PROPOSAL

6.1 It was proposed that the lowest tender received be accepted, that of W.H. Kirkwood Ltd in the amount of £319,015.81. The use of emergency powers was requested in order that the project could proceed without delay. The lead-in period for the main curtain walling, window and door materials required an acceptance to be issued early to allow a start to be made within the school summer holiday period and assist in minimising disruption to the school.

## 7.0 FINANCIAL IMPLICATIONS

7.1 The total cost of the project, including allowances for professional fees, direct works and other charges is £399,533. The allocated Life Cycle budget allowance for the project was £337,000. A detailed pre-tender estimate was not available at the time of the March 2012 Committee and the cost of the works was estimated to be in the region of the available Life Cycle budget.

The Education Capital programme includes an allowance of £359,000 for the 2013/14 Life Cycle Fund. It was proposed that the additional expenditure required for the Moorfoot Primary School Windows and Curtain Walling project be brought forward from the 2013/14 Life Cycle allowance. The expenditure will therefore be contained within the overall Education Capital programme and current model allowances.

Budget Heading	Budget Year	Proposed Spend this Report	Other Comments
SEMP Lifecycle Fund - Moorfoot Windows	2012/13	£390,000	Approved budget of £337,000 (2012/13 Life Cycle Fund) supplemented by bringing forward part of the £359,000 2013/14 Life Cycle Fund allocation. Costs will be contained within overall Capital Programme allocations.
	2013/14	£10,000	

## 8.0 CONSULTATION

8.1 The Chief Financial Officer was consulted on this matter and agreed with the proposals / action taken.

8.2 There are no direct staffing implications in respect of the report and as such the Head of Organisational Development ,HR and Communications was not consulted.