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<b>Report To:</b>	<b>Environment &amp; Regeneration Committee</b>	<b>Date:</b>	<b>30<sup>th</sup> August 2012</b>
<b>Report By:</b>	<b>Corporate Director- Environment, Regeneration and Resources</b>	<b>Report No:</b>	<b>R252/12/AF/SL</b>
<b>Contact Officer:</b>	<b>Aubrey Fawcett</b>	<b>Contact No:</b>	<b>01475 712401</b>
<b>Subject:</b>	<b>Community Facilities Grant</b>		

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## 1.0 PURPOSE

- 1.1 The purpose of this report is to update Committee on progress of the administration and disbursement of the Community Facilities Fund of £1,200,000 – incorporating the completion of Phase 1 expenditure and planned Phase 2 procedures.

## 2.0 SUMMARY

- 2.1 The Regeneration Committee on 28<sup>th</sup> October 2010, approved procedures for allocation of the Community Facilities Grant and the Corporate Director, Regeneration and Environment subsequently implemented phase 1 of the programme in accordance with the proposed uses and criteria.
- 2.2 Following a full and robust application process, a total of 14 bids were submitted of which 9 were approved at a total cost of £172,842.
- 2.3 Additional spend has been allocated and agreed as follows:-
- Kilmacolm New Community Centre £150,000.
  - Wellington Community Facility £200,000.
  - Inverkip Community Facility £350,000.
  - Gibshill Community Facility £100,000.
- 2.4 The total committed at Phase 1, therefore, is £973,000 with a balance of £227,000 remaining to be approved and disbursed in Phase 2. This will be completed within similar timescales and using the same procedures as implemented previously.

## 3.0 RECOMMENDATIONS

- 3.1 The Committee is asked to note the Phase 1 progress made with the Community Facilities Grant.
- 3.2 The Committee is asked to approve the arrangements for administration and disbursement of Phase 2 of the Community Facilities Grant.
- 3.3 The Committee is asked to delegate authority to the Corporate Director Environment, Regeneration & Resources for the disbursement of funds in accordance with the procedures of Inverclyde Council and to implement appropriate monitoring procedures.

## 4.0 BACKGROUND

- 4.1 The Community Facilities Fund was established at full Council on 18th February 2010 to support the development of community facilities across Inverclyde. The fund was approved for the following purposes:-
- community facilities
  - play and recreational facilities
  - community allotments
  - other facilities which contribute to the well being of the local community.
- 4.2 Following appropriate publicity, 48 organisations submitted an initial expression of interest. Subsequently, these organisations were issued application packs and invited to submit their completed bids by the closing date of Friday 29<sup>th</sup> April 2011.
- 4.3 By the closing date, a total of 14 bids had been received. These were then scored and assessed by appropriate officers of Inverclyde Council, using the following criteria and weightings:-

<b>Criteria</b>	<b>Weighting</b>
Business Plan/Finance	70%
Evidence of need and community benefit	10%
Sustainability	10%
Accessibility and equality	10%

- 4.4 Further approval of bids was made by the SOA2 Group and the Regeneration Committee, resulting in the award of 9 Community Facility Grants as detailed in Appendix 1.
- 4.5 Project activity has commenced with several having completed, it is anticipated that all remaining activity will be complete before the end of the current financial year.

## 5.0 PROPOSAL

- 5.1 Subject to Committee approval, a procedure will be implemented that will make the application process as simple as possible with details as outlined below:-
- 5.2 Expressions of interest should be intimated by 28<sup>th</sup> September 2012, with full applications received by 30<sup>th</sup> November 2012. Following further reports to Committee, decisions will be notified to applicants by 21<sup>st</sup> January 2013 with activity to commence thereafter.
- 5.3 As previously, applications will be sought in the form of a proposal and incorporating a robust business plan, to be submitted to the Corporate Director Environment, Regeneration and Resources.
- 5.4 Funding will be limited to a maximum of 75% of total costs and applicants will be required to demonstrate the availability of match funding.
- 5.5 All successful applicants will be required to comply with procedures for the monitoring of finance and performance including the submission of regular reports at a timescale to be agreed dependent on the nature of the project.
- 5.6 All payments will be made in arrears on evidence of expenditure that is incurred and defrayed.

5.7 All monitoring of finance and performance will be completed by the existing team based within the Economic Development Programme Management Support Unit (PMSU).

## 6.0 IMPLICATIONS

6.1 **Legal:** These have been considered as part of the application process and award of grants.

6.2 **Human Resources:** These have been considered as part of the application process.

6.3 **Equality and Diversity:** These have been considered as part of the application process.

6.4 **Finance:**  
One off Costs

<b>Cost Centre</b>	<b>Budget Heading</b>	<b>Budget Year</b>	<b>Proposed Spend this Report</b>	<b>Virement From</b>	<b>Other Comments</b>
Earmarked Reserves	Community Facilities Fund	2012/13 Onwards	£227, 000.		

Annual Recurring Costs

<b>Cost Centre</b>	<b>Budget Heading</b>	<b>Budget Year</b>	<b>Proposed Spend this Report</b>	<b>Virement From</b>	<b>Other Comments</b>
n/a					

## 7.0 CONSULTATION

7.1 Consultation will be undertaken as part of the application process.

## 8.0 CONCLUSION

8.1 The proposed arrangements for administration and disbursement of the Community Facilities Fund identified above will assist in ensuring maximum impact of the use of public funds in delivering new/upgraded community facilities in Inverclyde whilst empowering local groups to bring forward proposals which will enhance provision of accommodation and services locally.

## APPENDIX

<b>Community Facilities Grant - Finance Code - 023</b>					
<b>Contact</b>	<b>Organisation</b>	<b>Project Title</b>	<b>Anticipated Total Cost of Activity</b>	<b>Grant Awarded</b>	<b>Description</b>
Sharon Gemmel	Parklea Branching Out	Parklea Nursery Enterprise	£83,900	<b>£60,000</b>	Capital investment in refurbishment of Parklea facility.
Alison Duncan	Wellington Allotment Gardens	Access All Areas	£38,500	<b>£28,875</b>	Develop on site facilities, improve disabled access and cabin
Elizabeth Jack	Wellington Pre-5 Nursery, Playgroup & Out of School Care	Wellington Pre-5 Nursery	£36,800	<b>£27,600</b>	Refurbishment of shop units to accommodate pre-5 centre due to relocation from Highlanders Academy
Chris Jewell	Discover Inverclyde	Tourist Signage Project	£26,000	<b>£19,500</b>	Design and produce appropriate plaques and signage on the Inverclyde Heritage Trail
Thomas McKay	Craigend Resource Centre	Craigend Salad Bar	£15,371	<b>£11,528</b>	Develop salad bar and healthy eating facility within the Centre.
Sid Barnett	Royal Gourock Yacht Club	Slipway Refurbishment & Facility Improvements	£13,400	<b>£10,000</b>	Repairs to slipway and flat roof facility
Colin McDougall	The Greenock Cricket/Hockey Club	Facility Improvements	£12,018	<b>£9,013</b>	Provision of ladies changing facilities
Robert Pinkerton	Ardgowan Club	Neighbourhood Improvements	£7,015	<b>£5,261</b>	Develop loop system and external improvements
David Gray	42nd Greenock and District Scout Group	Kilmacolm Scout Hall	£1,420	<b>£1,065</b>	Essential repairs to gable end of the Scout building in Kilmacolm
				<b>£172,842</b>	