

Inverclyde Community Health and Care Partnership Sub-CommitteeTuesday 28 August 2012 at 3.00 pm

**Present:** Councillors V Jones, J MacLeod, S McCabe, J McIlwee and L Rebecchi, Inverclyde Council, Mr K Winter, Non-Executive Director, NHS Greater Glasgow & Clyde Health Board, Mrs N McFadden, Public Partnership Forum and Mr B Moore, Corporate Director, Inverclyde Community Health & Care Partnership.

**Chair:** Councillor McIlwee presided.

**In attendance:** Head of Children & Families and Criminal Justice, Head of Planning, Health Improvement & Commissioning, Head of Mental Health & Addictions, Ms L Bairden (for Chief Financial Officer), Mr J Douglas (for Head of Legal & Democratic Services) and Project Manager - Your Voice, Inverclyde Community Care Forum.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Sub-Committee.**

**438 Apologies, Substitutions and Declarations of Interest 438**

No apologies for absence were intimated.

Councillors McCabe and McIlwee declared interests in agenda item 2 (Community Health & Care Partnership - Financial Report Outturn 2011/12 and 2012/13 as at Period 3 to 30 June 2012) and agenda item 10 (Homelessness Services).

**439 Community Health & Care Partnership - Financial Report Outturn 2011/12 and 2012/13 as at Period 3 to 30 June 2012 439**

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership on the 2011/12 Revenue outturn position and the Revenue and Capital Budget current year position as at Period 3 to 30 June 2012.

Councillors McCabe and McIlwee declared non-financial interests in this matter as members of the Board of River Clyde Homes. They also formed the view that the nature of their interest and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision-making process.

**Decided:**

(1) that the Sub-Committee note the 2011/12 Revenue Budget underspend of £285,000 as at 31 March 2012;

(2) that the Sub-Committee note the current year Revenue Budget and projected overspend of £75,000 for 2012/13 as at 30 June 2012 and that the CHCP is working to bring this overspend in line with the budget;

(3) that the Sub-Committee note the alternative savings proposals for the Wardens Service for 2012/13 and that further proposals will be submitted to a future meeting;

(4) that the Sub-Committee note the historic prescribing cost pressure, the non-recurring funding for 2012/13 and that opportunities continue to be explored to address this pressure including participation in the Scriptswitch pilot project;

- (5) that a detailed report on prescribing be submitted to the next meeting of the Sub-Committee;
- (6) that it be noted that the Social Work Capital position is projected as being on budget over the life of the projects and that the Health Capital position is also projected to be on budget;
- (7) that the Sub-Committee note the current Earmarked Reserves position;
- (8) that approval be given to the Social Work budget virements set out in appendix 7 to the report; and
- (9) that a report be submitted to the Sub-Committee providing an assessment of the current Health Estate and setting out the likely future property requirements.

**440 Scheme of Establishment Review**

**440**

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership (1) on the revised Inverclyde CHCP Scheme of Establishment and (2) requesting the Sub-Committee to approve its submission to the Inverclyde Council and the NHS Board for approval.

**Decided:** that the Inverclyde CHCP Scheme of Establishment revised as at August 2012 be agreed and that it be remitted to the Corporate Director to submit this to the Inverclyde Council and NHS Board for approval.

**441 Community Health & Care Partnership Complaints Procedures - Annual Report 2011-2012**

**441**

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership on the annual performance of the CHCP with regard to the statutory procedures as determined by the Scottish Government Guidance and Directions on the Operation of Complaints Procedures in Respect of Social Work Functions (SWSG5/1996) and the NHS Greater Glasgow & Clyde complaints procedures.

**Decided:** that the Sub-Committee note the annual performance of the CHCP in respect of the statutory complaints procedure.

**442 Childsmile Integrated Monitoring Report**

**442**

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership on the Childsmile integrated monitoring report for the period July to December 2011.

**Decided:**

- (1) that the Sub-Committee note the progress made in delivering the Childsmile programme in Inverclyde including the comparisons with other parts of NHS Greater Glasgow & Clyde, as set out in the monitoring report;
- (2) that the strong support for Childsmile from Inverclyde's General Dental Practitioners be noted; and
- (3) that an update report be submitted to the Sub-Committee in 6 months' time.

**443 Commissioning Self Assessment**

**443**

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership on the completed Inverclyde CHCP Commissioning Self-Assessment.

**Decided:**

- (1) that the Sub-Committee note the completed Inverclyde CHCP Commissioning Self Assessment and the progress made to date, in particular the decision taken to maximise the utility of the toolkit by applying it to both Health and Social Work Services; and
- (2) that an update on the Commissioning Strategy be submitted to the next meeting of the Sub-Committee.

**444 Inverclyde CHCP Freedom of Information Annual Report 444**

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership (1) on the number of Freedom of Information requests received by the CHCP from July 2011 to June 2012 and (2) detailing performance with regard to response timescales.

**Decided:**

- (1) that the Sub-Committee note the report; and
- (2) that a further analysis of the requests received, including information on the subject matter of requests and categories of applicant, be submitted to the next meeting of the Sub-Committee.

**445 Organisational Performance Review (OPR) 445**

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership (1) on the CHCP's most recent Joint Organisational Performance Review (OPR) and (2) appending the delivery plan in this regard.

**Decided:** that the Sub-Committee note the delivery plan relative to the CHCP's Joint Organisational Performance Review dated May 2012.

**446 Workforce Planning 446**

The Corporate Director Inverclyde Community Health & Care Partnership advised the Sub-Committee that due to organisational changes within Greater Glasgow & Clyde Health Board, it had not been possible to submit the workforce planning report to this meeting. He confirmed that a report on the strategy for managing absences and proposals for carrying out staff appraisals would be submitted to the next meeting of the Sub-Committee.

**447 Homelessness Services 447**

There was submitted an updated report by the Corporate Director Inverclyde Community Health & Care Partnership (1) on the progress made with all aspects of the CHCP Homelessness Services since the implementation of the initial phase of service redesign on 30 July 2011, (2) providing a further update on collaborative work with external stakeholders and (3) outlining the next steps in the service re-design process. Councillors McCabe and McIlwee declared non-financial interests in this matter as members of the Board of River Clyde Homes. They also formed the view that the nature of their interest and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision making process.

**Noted**

**448 Scottish Government Consultation: Integration of Adult Health & Social Care in Scotland 448**

At the conclusion of business, the Sub-Committee heard a presentation by the Corporate Director Inverclyde Community Health & Care Partnership and the Head of Health Improvement & Commissioning providing an overview of the Scottish Government consultation on the integration of Adult Health and Social Care in Scotland which requires to be completed by 11 September 2012 and setting out the possible implications for the CHCP governance arrangements.

**Noted**