

THE INVERCLYDE COUNCIL - 12 APRIL 2012

The Inverclyde Council

Thursday 12 April 2012 at 4 pm

Present: Provost McCormick, Councillors Ahlfeld, Blair, Brooks, Clocherty, Dorrian, Fyfe, Loughran, MacLeod, McCabe, McCallum, McIlwee, McKenzie, Moran, Nelson, Osborne, Rebecchi, White and Wilson.

Chair: Provost McCormick presided.

In attendance: Chief Executive, Corporate Director Regeneration & Environment, Ms W Bain (for Corporate Director Education & Communities), Corporate Director Inverclyde Community Health & Care Partnership, Chief Financial Officer, Head of Legal & Democratic Services, Head of Safer & Inclusive Communities, Business/Democratic Services Manager and Mr M Bingham (Corporate Communications & Public Affairs).

252	Apologies and Declarations of Interest	252
	An apology for absence was intimated on behalf of Councillor Grieve.	
	No declarations of interest were intimated.	

**Minutes of Meetings of
The Inverclyde Council, Committees, Sub-Committees and Boards**

253	The Inverclyde Council - 23 February 2012	253
	Approved on the motion of Provost McCormick.	
254	Audit Committee - 28 February 2012	254
	Approved on the motion of Councillor Blair.	
255	Inverclyde CHCP Sub-Committee - 1 March 2012	255
	Approved on the motion of Councillor McIlwee.	
256	Safe, Sustainable Communities Committee - 6 March 2012	256
	Approved on the motion of Councillor Moran.	
257	Planning Board - 7 March 2012	257
	Approved on the motion of Councillor Wilson.	
258	Local Review Body - 7 March 2012	258
	Approved on the motion of Councillor Wilson.	
259	Grants Sub-Committee - 8 March 2012	259

THE INVERCLYDE COUNCIL - 12 APRIL 2012

	Approved on the motion of Councillor Clocherty.	
260	Regeneration Committee - 8 March 2012	260
	Approved on the motion of Councillor Ahlfeld.	
261	Education & Lifelong Learning Committee - 13 March 2012	261
	Approved on the motion of Councillor Loughran.	
262	General Purposes Board - 14 March 2012	262
	Approved on the motion of Councillor White.	
263	Policy & Resources Committee - 27 March 2012	263
	Approved on the motion of Councillor McCabe.	
264	Appointment Panel - Corporate Director Inverclyde Community Health & Care Partnership	264
	Approved on the motion of Councillor McIlwee.	
265	Planning Board - 4 April 2012	265
	Approved on the motion of Councillor Wilson.	
266	General Purposes Board - 11 April 2012	266
	Approved on the motion of Councillor Ahlfeld.	
267	Motion by East Dunbartonshire Council - Bus Services Operators' Grants	267

There was submitted a report by the Corporate Director Regeneration & Environment on a motion received from East Dunbartonshire Council requesting that the Council support its motion regarding changes to Bus Services Operators' Grants introduced by the Scottish Government.

Following discussion, Councillor McCabe seconded by Councillor Wilson moved that the Council support the general terms of the motion by East Dunbartonshire Council and that it be remitted to the Chief Executive to make appropriate representations in this regard to the Scottish Government. As an amendment, Councillor Nelson seconded by Councillor Osborne moved that more information be provided on the consultation process and that a briefing session be arranged as soon as possible for Members on the implications of the East Dunbartonshire motion prior to further consideration of the matter by the Council.

On a vote, 4 Members voted for the amendment and 15 for the motion which was declared carried.

Decided:

- (1) that the Council support the general terms of the motion made by East Dunbartonshire Council concerning changes to Bus Services Operators' Grants introduced by the Scottish Government; and
- (2) that it be remitted to the Chief Executive to make appropriate representations in this regard to the Scottish Government.

THE INVERCLYDE COUNCIL - 12 APRIL 2012

- 268 Proposed Traffic Regulation Order - Disabled Persons' Parking Places (On Street) Order No 2 2011 268**
- There was submitted a report by the Corporate Director Regeneration & Environment on the proposed Traffic Regulation Order - Disabled Persons' Parking Places (On Street) Order No 2 2011.
- Resolved** on the motion of Councillor Osborne seconded by Councillor Rebecchi that THE INVERCLYDE COUNCIL, incorporated under the Local Government etc (Scotland) Act 1994, RESOLVE TO MAKE as they HEREBY MAKE a Resolution under Sections 32(1) and Part III of Schedule 9 of the Road Traffic Regulation Act 1984 to permit the provision of parking places for disabled persons who hold a badge under the Disabled Persons (Badges for Motor Vehicles) (Scotland) Regulations 2000 as amended, all as detailed in a copy of the Order forming a supplement to the principal minute hereof and that the Head of Environmental & Commercial Services and the Head of Legal & Democratic Services be authorised to take all necessary action in connection therewith.
- 269 Proposed Traffic Regulation Order - Tarbet Street, Gourock (Waiting Restrictions & Revocation) Order 2012 269**
- There was submitted a report by the Corporate Director Regeneration & Environment on the proposed Traffic Regulation Order - Tarbet Street, Gourock (Waiting Restrictions & Revocation) Order 2012.
- Resolved** on the motion of Councillor White seconded by Councillor Moran that THE INVERCLYDE COUNCIL, incorporated under the Local Government etc (Scotland) Act 1994, RESOLVE TO MAKE as they HEREBY MAKE a Resolution under Sections 1(1), 2(1) and (2) and Part III of Schedule 9 of the Road Traffic Regulation Act 1984 to introduce waiting restrictions at Tarbet Street, Gourock all as detailed in a copy of the Order forming a supplement to the principal minute hereof and that the Head of Environmental & Commercial Services and the Head of Legal & Democratic Services be authorised to take all necessary action in connection therewith.
- 270 Use of Powers Delegated to the Chief Executive - Appointment of Members to the Visiting Committee of the New Prison at Low Moss 270**
- There was submitted a report by the Corporate Director Regeneration & Environment advising of the use of the powers delegated to the Chief Executive to approve the appointment of two members of the public, Mr Robert Freebairn and Mr Hugh McGloin, to the Prison Visiting Committee of the new prison HMP Low Moss which opened on 19 March 2012.
- Noted**
- 271 Treasury Management Strategy Statement and Annual Investment Strategy 2012/13 - 2014/15 - Remit from Policy & Resources Committee 271**
- There was submitted a report by the Corporate Director Regeneration & Environment requesting the Council to consider a remit from the Policy & Resources Committee of 27 March 2012 relative to the Treasury Management Strategy Statement and Annual Investment Strategy 2012/13 - 2014/15.
- Decided:**
- (1) that approval be given to the Treasury Management Strategy, Annual Investment Strategy, Treasury Policy Limits, Prudential Indicators, Treasury Management Indicators and List of Permitted Investments (including those for the Common Good Fund) outlined

THE INVERCLYDE COUNCIL - 12 APRIL 2012

in the report to the Policy & Resources Committee;

(2) that approval be given to the formal adoption of the CIPFA Code of Practice on Treasury Management (as revised in November 2011); and

(3) that approval be given to an increase in the Permitted Investments Limit for Term Deposits with UK Nationalised/Part-Nationalised banks to a maximum of 95% of Total investments until 31 March 2013.

272 Review of Decision Making/Committee Structure

272

There was submitted a report by the Chief Executive (1) advising Members of the outcome of a review by the Corporate Management Team of the operation of the existing decision-making structure of the Council and (2) identifying potential options for a decision-making structure which could be adopted by the new Council after the local government elections on 3 May 2012.

Decided:

(1) that the Council note the Corporate Management Team review of the operation of the existing decision-making structure;

(2) that the adoption of a new Thematic Committee Structure be recommended to the new Council subject to further consideration of the detail; and

(3) that a report be prepared on the detail of a proposed Thematic Committee Structure, taking into account the views of Members of the new Council, for consideration at the Statutory Meeting on 17 May 2012.

Councillors Nelson and Wilson left the meeting at this juncture.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following two items on the grounds that the business involved the likely disclosure of exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act, as are set opposite each item and for the item thereafter (Appendices to Minutes), the nature of the exempt information being that defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as detailed in the relevant minute.

Item	Paragraph(s)
Corporate Management Structure - Phase 3	1
Appendix 1 Relative to Agenda Item 6 (Use of Powers Delegated to the Chief Executive - Appointment of Members to the Visiting Committee of the New Prison at Low Moss)	6

273 Appendix 1 Relative to Agenda Item 6 (Use of Powers Delegated to the Chief Executive - Appointment of Members to the Visiting Committee of the New Prison at Low Moss)

273

There was submitted Appendix 1 relative to agenda item 6 providing details of the selected applicants.

Noted

Councillors Nelson and Wilson returned to the meeting at this point.

THE INVERCLYDE COUNCIL - 12 APRIL 2012

Appendices to Minutes

274	Inverclyde CHCP Sub-Committee - 1 March 2012	274
	Approved on the motion of Councillor McIlwee.	
275	Regeneration Committee - 8 March 2012	275
	Approved on the motion of Councillor Ahlfeld.	
276	Appointment Panel - Corporate Director Inverclyde Community Health & Care Partnership	276
	Approved on the motion of Councillor McIlwee.	
277	Corporate Management Structure - Phase 3	277

There was submitted a report by the Chief Executive (1) requesting approval for Phase 3 of the Corporate Management Structure for the Council and (2) seeking appropriate delegated authority for him to allow the recommendations within the report, if agreed by the Council, to be implemented.

Decided:

- (1) that approval be given to the implementation of the proposed Corporate Management Structure incorporating three revised Corporate Directors and the Chief Executive's Service as shown in Appendix A to the report;
- (2) that the Council delegate full authority to the Chief Executive to finalise and issue revised job descriptions where appropriate and to take all the necessary steps required, including the release of Chief Officers, to implement the management structure proposals and the savings identified in Appendix B to the report;
- (3) that approval be given to the matching proposals and associated policy as outlined in paragraphs 6.10 and 6.11 of the report; and
- (4) that delegated authority be granted to the Chief Executive to release certain Chief Officers, on a voluntary basis, under the terms agreed in paragraphs 5.25 and 6.3 in full compliance with the Council's value for money criteria and approved policy and that a report back be made to the Council in due course.

At the close of business, the Provost thanked all Members and Officers for their advice and assistance during his term of office.

The Chief Executive, on behalf of the Corporate Management Team and Officers of the Council, thanked the Provost and other Members for their support and commitment, particularly those leaving local government after many years of public service.

Councillor Blair then extended his thanks and appreciation to the Provost and to the Chief Executive and other Officers and Members for the assistance given to him during his years as a Councillor and similar sentiments were also expressed by Councillors Brooks, McKenzie, Osborne and Nelson.

THE INVERCLYDE COUNCIL - 17 MAY 2012

The Inverclyde Council

Thursday 17 May 2012 at 4 pm

Present: Councillors Ahlfeld, Brennan, Brooks, Campbell-Sturgess, Clocherty, Dorrian, Grieve, Jones, Loughran, MacLeod, McCabe, McColgan, McCormick, McEleny, McIlwee, Moran, Nelson, Rebecchi, Shepherd and Wilson.

In attendance: Chief Executive, Corporate Director Community Health & Care Partnership, Corporate Director Education, Communities & Organisational Development, Corporate Director Environment, Regeneration & Resources, Head of Legal & Democratic Services, Chief Financial Officer, Head of Community Care & Health and Business/Democratic Services Manager.

The Chief Executive took the Chair as Returning Officer.

Rev Sorensen opened the proceedings with prayer.

278 ELECTION OF COUNCILLORS 278

There was submitted a list of Councillors elected following the local government elections on 3 May 2012.

Decided: that, subject to the substitution of "Jim MacLeod" for "James MacLeod", the Council note the election of Councillors.

279 DECLARATION OF ACCEPTANCE OF OFFICE 279

The Chief Executive advised that all Members had executed the Declaration of Acceptance of Office.

Noted

280 ELECTION OF PROVOST 280

The Chief Executive called for nominations for the vacant Office of Provost of Inverclyde and Councillor McCabe seconded by Councillor Clocherty moved that Councillor Moran be appointed as Provost. There being no further nominations, Councillor Moran accepted the office of Provost, was invested with the Chain of Office and thereupon assumed the Chair.

The Provost expressed his thanks to the Council for electing him Provost, it being a privilege to serve the people of Inverclyde, and indicated his intention to be inclusive, to encourage people to adopt healthier lifestyles and to promote Inverclyde during his term as Provost. He also thanked his partner, friends and family and the electorate of Ward 2 for their support.

281 APPOINTMENT OF DEPUTE PROVOST 281

Councillor McCabe seconded by Councillor Clocherty moved that Councillor Wilson be appointed as Depute Provost. There being no further nominations, Councillor Wilson accepted the office of Depute Provost and expressed his thanks to the Council for electing him to the position.

THE INVERCLYDE COUNCIL - 17 MAY 2012

282 PROPOSED INVERCLYDE COUNCIL COMMITTEE STRUCTURE

282

There was submitted a report by the Chief Executive recommending the adoption of a new Thematic Committee Structure which the Council, at its meeting on 12 April 2012, had agreed to recommend to the new Council for adoption and had requested that a report on the matter taking into account the views of the Members of the new Council be submitted to the statutory meeting for consideration.

Decided:

- (1) that the Council approve the new Thematic Committee Structure as set out in Appendix 1 to the report;
- (2) that the Sustainability Sub-Committee be deleted from the Council's Structure;
- (3) that the Council approve the establishing of two new Vice-Convenor roles, one for the Education & Communities Committee and one for the Environment & Regeneration Committee;
- (4) that the Education Appeals Board and the Human Resources Appeals Board be merged to form the Human Resources Appeals Board with a membership of 5 Members and a quorum of 3, and that Standing Orders be modified accordingly;
- (5) that the Local Review Body comprise a membership of 5 Members and a quorum of 3, and that Standing Orders be modified accordingly;
- (6) that the membership of the Strategic Leadership Forum comprise the Leader of the Council, the Depute Leader of the Council and the Leader(s) of those opposition groups with two or more Members and that its role and operating principles be clearly defined in liaison with its Members; and
- (7) that the Council approve the Member Champion roles set out in paragraph 4.8 of the report as follows:-
 - (i) Older Persons' Champion;
 - (ii) Young People's Champion;
 - (iii) Carers' Champion;
 - (iv) Armed Forces Champion
 - (v) Sports Champion;
 - (vi) Health Champion.

283 APPOINTMENT OF LEADER, DEPUTE LEADER AND LEADER OF THE MINORITY GROUPS

283

Councillor Clocherty seconded by Councillor McIlwee moved that Councillor McCabe be elected Leader of the Council.

Councillor McCabe seconded by Councillor McIlwee moved that Councillor Clocherty be appointed Depute Leader of the Council.

Councillor Nelson seconded by Councillor MacLeod moved that Councillor Brooks be appointed Leader of the Minority Groups.

Decided:

- (1) that Councillor McCabe be appointed Leader of the Council;
- (2) that Councillor Clocherty be appointed Depute Leader of the Council; and
- (3) that Councillor Brooks be appointed Leader of the Minority Groups.

THE INVERCLYDE COUNCIL - 17 MAY 2012

284 APPOINTMENT OF COMMITTEES, SUB-COMMITTEES AND REGULATORY BOARDS WITH CONVENERS AND VICE-CONVENERS 284

Councillor McCabe seconded by Councillor Clocherty moved the following appointments to Committees, Sub-Committees and Regulatory Boards and Conveners and Vice-Conveners thereof:

Policy & Resources Committee

- | | |
|------------------------|-----------------------|
| 1 Councillor McCabe | 7 Councillor Wilson |
| 2 Councillor Clocherty | 8 Councillor Rebecchi |
| 3 Councillor McIlwee | 9 Councillor Brooks |
| 4 Councillor McCormick | 10 Councillor MacLeod |
| 5 Councillor Loughran | 11 Councillor Nelson |
| 6 Provost Moran | |

Convener: Councillor McCabe

Vice-Convener: Councillor Clocherty

Environment & Regeneration Committee

- | | |
|------------------------|-----------------------|
| 1 Councillor McCormick | 7 Councillor Ahlfeld |
| 2 Councillor Clocherty | 8 Councillor Shepherd |
| 3 Councillor Dorrian | 9 Councillor MacLeod |
| 4 Councillor McCabe | 10 Councillor Nelson |
| 5 Councillor McIlwee | 11 Councillor McEleny |
| 6 Provost Moran | |

Convener: Councillor McCormick

Vice-Conveners: Councillor Dorrian (Environment)
Councillor Clocherty (Regeneration)

Education & Communities Committee

- | | |
|------------------------|---------------------------------|
| 1 Councillor Loughran | 7 Councillor Wilson |
| 2 Councillor Brennan | 8 Councillor Shepherd |
| 3 Councillor McColgan | 9 Councillor Grieve |
| 4 Councillor McCabe | 10 Councillor McEleny |
| 5 Councillor Clocherty | 11 Councillor Campbell-Sturgess |
| 6 Councillor Jones | |

Three religious representatives, one parent representative, one teacher representative

Convener: Councillor Loughran

Vice-Conveners: Councillor Brennan (Education)
Councillor McColgan (Communities)

Health & Social Care Committee

- | | |
|------------------------|---------------------------------|
| 1 Councillor McIlwee | 7 Councillor Ahlfeld |
| 2 Councillor Jones | 8 Councillor Rebecchi |
| 3 Councillor Dorrian | 9 Councillor MacLeod |
| 4 Councillor McCabe | 10 Councillor Grieve |
| 5 Councillor Brennan | 11 Councillor Campbell-Sturgess |
| 6 Councillor McCormick | |

Convener: Councillor McIlwee

Vice-Convener: Councillor Jones

THE INVERCLYDE COUNCIL - 17 MAY 2012

Audit Committee

- | | |
|------------------------|---------------------------------|
| 1 Councillor Clocherty | 7 Councillor Ahlfeld |
| 2 Councillor Loughran | 8 Councillor Rebecchi |
| 3 Councillor Jones | 9 Councillor MacLeod |
| 4 Councillor Brennan | 10 Councillor Nelson |
| 5 Provost Moran | 11 Councillor Campbell-Sturgess |
| 6 Councillor Dorrian | |
- Convener: Councillor Rebecchi
Vice-Convener: Councillor Nelson

General Purposes Board

- | | |
|-----------------------|---------------------------------|
| 1 Councillor Dorrian | 7 Councillor Ahlfeld |
| 2 Councillor Jones | 8 Councillor Rebecchi |
| 3 Councillor McColgan | 9 Councillor Grieve |
| 4 Councillor Brennan | 10 Councillor Campbell-Sturgess |
| 5 Councillor McIlwee | 11 Councillor McEleny |
| 6 Councillor Loughran | |
- Chair: Councillor Dorrian
Vice-Chair: Councillor Grieve

Planning Board

- | | |
|-----------------------|---------------------------------|
| 1 Councillor Loughran | 7 Councillor Wilson |
| 2 Councillor Dorrian | 8 Councillor Rebecchi |
| 3 Councillor Jones | 9 Councillor Brooks |
| 4 Councillor McColgan | 10 Councillor Nelson |
| 5 Provost Moran | 11 Councillor Campbell-Sturgess |
| 6 Councillor McIlwee | |
- Chair: Councillor Wilson
Vice-Chair: Councillor Brooks

Human Resources Appeals Board

- | | |
|----------------------|-----------------------|
| 1 Councillor McIlwee | 4 Councillor Shepherd |
| 2 Councillor Jones | 5 Councillor Brooks |
| 3 Councillor Brennan | |
- Chair: Councillor Brooks
Vice-Chair: Councillor McIlwee

Policy & Resources Executive Sub-Committee

- | | |
|------------------------|----------------------|
| 1 Councillor McCabe | 4 Councillor Wilson |
| 2 Councillor Clocherty | 5 Councillor Brooks |
| 3 Councillor McIlwee | 6 Councillor MacLeod |
- Convener: Councillor McCabe
Vice-Convener: Councillor Clocherty

Grants Sub-Committee

- | | |
|------------------------|-----------------------|
| 1 Councillor Clocherty | 4 Councillor Wilson |
| 2 Councillor McIlwee | 5 Councillor Shepherd |
| 3 Councillor Dorrian | 6 Councillor McEleny |
- Chair: Councillor Clocherty

THE INVERCLYDE COUNCIL - 17 MAY 2012

Inverclyde CHCP Sub-Committee

- | | |
|-----------------------|---------------------------------------|
| 1 Councillor McIlwee | 7 Mr K Winter |
| 2 Councillor Jones | 8 Ms D McCrone |
| 3 Councillor McCabe | 9 Mrs N McFadden |
| 4 Councillor Rebecchi | 10 Clinical Director |
| 5 Councillor MacLeod | 11 Corporate Director Inverclyde CHCP |
| 6 Dr M Kapasi | |
- Chair: Councillor McIlwee
Vice-Chair: Dr Kapasi

Inverclyde Licensing Board

- | | |
|-----------------------|--------------------------------|
| 1 Provost Moran | 5 Councillor Wilson |
| 2 Councillor Loughran | 6 Councillor Shepherd |
| 3 Councillor Brennan | 7 Councillor Campbell-Sturgess |
| 4 Councillor Ahlfeld | 8 Councillor McEleny |
- Chair: to be determined by Inverclyde Licensing Board.
Vice-Chair: to be determined by Inverclyde Licensing Board.

Local Review Body

- | | |
|-----------------------|---------------------|
| 1 Councillor Loughran | 4 Councillor Wilson |
| 2 Councillor Dorrian | 5 Councillor Nelson |
| 3 Provost Moran | |
- Chair: Councillor Wilson

Local Negotiating Committee for Teachers

All Elected Members of Education & Communities Committee

Member Champions

- | | |
|-------------------------|---------------------------------------|
| Older Persons' Champion | Councillor McIlwee and Mrs N McFadden |
| Young People's Champion | Councillor McColgan |
| Carers' Champion | Councillor Jones |
| Armed Forces Champion | Councillor Dorrian |
| Sports Champion | Councillor Ahlfeld |
| Health Champion | Provost Moran |

Decided: that the above appointments be agreed.

285 APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES

285

With the exception of the following specific appointments or nominations which were subject to a vote as detailed, the appointees or nominees, where appropriate, as listed in the decision were agreed unanimously to serve as Inverclyde Council representatives on the listed Outside Bodies on the motion of Councillor McCabe seconded by Councillor Clocherty.

Inverclyde Advice & Employment Rights Centre Committee

Councillor McCabe seconded by Councillor Clocherty moved that Councillor McIlwee be appointed to Inverclyde Advice & Employment Rights Centre Committee. As an amendment, Councillor Campbell-Sturgess seconded by Councillor Grieve moved that Councillor McEleny be so appointed.

THE INVERCLYDE COUNCIL - 17 MAY 2012

On a vote, 6 Members voted for the amendment and 14 for the motion which was declared carried.

Kilmacolm Community Centre Co Ltd

Councillor McCabe seconded by Councillor Clocherty moved that the following appointments be made to Kilmacolm Community Centre Co Ltd:

- (1) Councillor McCabe
- (2) Councillor Wilson

As an amendment, Councillor Nelson seconded by Councillor Grieve moved that Councillor MacLeod be appointed in place of Councillor Wilson.

On a vote, 6 Members voted for the amendment and 14 for the motion which was declared carried.

Port Glasgow Traders' Association

Councillor McCabe seconded by Councillor Clocherty moved that the following appointments be made to Port Glasgow Traders' Association:

- (1) Councillor McCormick
- (2) Councillor Wilson

As an amendment, Councillor McEleny seconded by Councillor Nelson moved that Councillor Grieve be appointed in place of Councillor Wilson.

On a vote, 6 Members voted for the amendment and 14 for the motion which was declared carried.

Riverside Inverclyde

Councillor McCabe seconded by Councillor Clocherty moved that the following appointments be made to Riverside Inverclyde:

- (1) Councillor McCabe
- (2) Councillor Clocherty
- (3) Councillor Wilson

As an amendment, Councillor Campbell-Sturgess seconded by Councillor MacLeod moved that Councillor Nelson be appointed in place of Councillor Wilson.

On a vote, 6 Members voted for the amendment and 14 for the motion which was declared carried.

Decided: that appointments or, where appropriate, nominations to outside bodies be as follows:

Association for Public Sector Excellence (A.P.S.E.)

All Members of the Council

The Birkmyre Trust

This Trust owns the Birkmyre Park and the residential property associated with it. The Council, as local authority and Trustee, has to manage this Trust property in accordance with the Conditions of the Trust.

Boglestone Community Association

- (1) Councillor McColgan
- (2) Councillor Wilson
- (3) Councillor MacLeod

THE INVERCLYDE COUNCIL - 17 MAY 2012

Children's Panel Advisory Committee

Mr Alexander Nimmo
Mrs Anne Deighan

Clyde Ferry Users Group

(1) Councillor McEleny
(2) Councillor Ahlfeld

Clyde Muirshiel Park Authority Joint Committee

(1) Councillor Wilson	(2) Councillor Nelson
Substitute Member: Councillor Dorrian	Substitute Member: Councillor Campbell-Sturgess

Clyde Valley Community Planning Partnership

Councillor McCabe

Clyde Valley Learning and Development Committee

Councillor Loughran
Substitute Member: Councillor Dorrian

Convention of Scottish Local Authorities

(1) Leader of the Council (Councillor McCabe)	(3) Leader of Largest Opposition Group (Councillor Brooks)
(2) Depute Leader of the Council (Councillor Clocherty)	

COSLA Executive Groups

Health & Wellbeing	Councillor Jones
Education, Children & Young People	Councillor Loughran
Regeneration & Sustainable Development	Councillor McCormick
Community Wellbeing & Safety	Provost Moran
Strategic Human Resources Management	Councillor McIlwee
Resources & Capacity	Councillor Clocherty

David Sharp's Trust - Trustees

Provost Moran

Discover Inverclyde

Councillor McCormick

Fair Trade Steering Group

(1) Provost Moran
(2) Councillor MacLeod

Glasgow Airport Consultative Committee

Councillor Wilson
Substitute Member: Councillor Dorrian

THE INVERCLYDE COUNCIL - 17 MAY 2012

Glasgow & Clyde Valley Strategic Development Planning Authority

- (1) Councillor Wilson
- (2) Councillor McCormick

Greater Glasgow & Clyde NHS Board

Councillor McIlwee

Greenock Arts Guild

- (1) Councillor Brennan
- (2) Councillor Wilson

Inverclyde Advice & Employment Rights Centre Committee

Councillor McIlwee

Inverclyde Alcohol and Drugs Partnership

- (1) Convener of Health & Social Care Committee (Councillor McIlwee)
- (2) Chair of Licensing Board
- (3) Councillor MacLeod

Inverclyde Alliance Board

- (1) Council McCabe
- (2) Councillor Clocherty
- (3) Councillor Shepherd
- (4) Councillor MacLeod

Inverclyde Arts Board

- (1) Councillor Loughran
- (2) Councillor Campbell-Sturgess

Inverclyde Branch of the Scottish Veterans' Garden City Assoc (Inc)

- (1) Councillor Dorrian
- (2) Councillor Brennan
- (3) Councillor Jones
- (4) Councillor Rebecchi
- (5) Councillor Nelson

Inverclyde Community Development Trust

- (1) Councillor Clocherty
- (2) Councillor Ahlfeld
- (3) Councillor McEleny

Inverclyde Council on Disability

- (1) Councillor Jones
- (2) Councillor Grieve

Inverclyde Crime Prevention Panel

- (1) Provost Moran
- (2) Councillor Shepherd
- (3) Councillor Campbell-Sturgess

Inverclyde Leisure

- (1) Councillor McColgan
- (2) Councillor Loughran
- (3) Councillor Wilson
- (4) Councillor Ahlfeld
- (5) Councillor McEleny

THE INVERCLYDE COUNCIL - 17 MAY 2012

Inverclyde Local Outdoor Access Forum

- (1) Councillor Loughran
- (2) Councillor Nelson

Inverclyde Voluntary Council for Social Services - Executive Committee

- (1) Councillor Jones
- (2) Councillor Grieve

James Campbell Buchanan Trust

- (1) Councillor Brennan
- (2) Councillor Clocherty
- (3) Councillor McColgan
- (4) Councillor Rebecchi
- (5) Councillor Nelson

Kilmacolm Community Centre Co Ltd

- (1) Councillor McCabe
- (2) Councillor Wilson

Lower Clyde Greenspace - Area Partnership

- (1) Councillor Wilson
- (2) Councillor Nelson
- Substitute Member: Councillor Campbell-Sturgess

Lowland Reserve Forces & Cadets Association

Councillor Dorrian

National Association of Councillors

All Members of the Council

- Nominated Representatives:
- (1) Councillor Wilson
 - (2) Provost Moran

North Strathclyde Community Justice Authority

Councillor McIlwee

Substitute Member: Councillor Jones

Peter Stanton Memorial Trust - Trustees

- (1) Provost Moran
- (2) Councillor McCabe
- (3) Councillor MacLeod
- (4) Mrs S Stanton
- (5) Mrs E L Gowans
- (6) Ms M McEleney
- (7) Mr J English

Port Glasgow Traders' Association

- (1) Councillor McCormick
- (2) Councillor Wilson

THE INVERCLYDE COUNCIL - 17 MAY 2012

Prison Visiting Committees

Barlinnie Prison

Councillor

Greenock Prison

Councillor Dorrian
 Councillor Brooks
 Mrs A Freebairn
 Mr A Nimmo
 Mrs H Roach

Low Moss Prison

Councillor Brennan
 Mr R Freebairn
 Mr H McGloin

Legalised Police Cells, Dunoon

Mr A J MacPherson

Renfrewshire Educational Trust - Board

- (1) Councillor Loughran
- (2) Councillor Brennan

(3) Councillor Nelson

Renfrewshire Valuation Joint Board

- (1) Councillor Brennan
- Substitute Member:
Councillor Clocherty
- (2) Councillor Jones
- Substitute Member:
Councillor Dorrian

(3) Councillor Shepherd
 Substitute Member:
 Councillor Rebecchi
 (4) Councillor Nelson
 Substitute Member:
 Councillor Campbell-Sturgess

River Clyde Homes Board

- (1) Councillor McCabe
- (2) Councillor McIlwee

(3) Councillor Ahlfeld
 (4) Councillor McEleny

Riverside Inverclyde

- (1) Councillor McCabe
- (2) Councillor Clocherty

(3) Councillor Wilson

Sail Inverclyde Ltd/Sail Inverclyde Trading Ltd

- (1) Councillor Clocherty
- (2) Councillor McCormick
- (3) Councillor Wilson (also representing Riverside Inverclyde)

Scotland Excel Joint Committee

Councillor Clocherty
 Substitute Member: Councillor Brennan

THE INVERCLYDE COUNCIL - 17 MAY 2012

Scottish Accident Prevention Council

(1) Councillor Dorrian

(3) Councillor McEleny

(2) Councillor Rebecchi

Road Safety Committee

Councillor Rebecchi

Home Safety Committee

Councillor Dorrian

Water & Leisure Safety Committee

Councillor McEleny

Scottish Councils Committee on Radioactive Substances

Councillor McCormick

Scottish Joint Council for Local Government Employees

Councillor McIlwee

Scottish Negotiating Committee for Teachers

Councillor Brennan

Scottish Maritime Museum Trust - Trustees

Councillor Grieve

Scottish Museums Council

Councillor Campbell-Sturgess

Scottish National Federation for the Welfare of the Blind

Corporate Director CHCP

Sir Gabriel Wood's Mariners' Home - Management Committee

Councillor Brennan

Substitute Member: Councillor Clocherty

SSERC (Scottish Schools Education Research Centre) Ltd - Board

Councillor Loughran

Strathclyde Building Preservation Trust

Councillor Grieve

Strathclyde Concessionary Travel Scheme Joint Committee

Councillor Wilson

Strathclyde Fire and Rescue Board

(1) Provost Moran

Substitute Member: Councillor Loughran

(2) Councillor McEleny

Substitute Member: Councillor Campbell-Sturgess

Strathclyde Partnership for Transport

Councillor Wilson

Substitute Member: Councillor Loughran

THE INVERCLYDE COUNCIL - 17 MAY 2012

Strathclyde Passenger Transport Authority (SPTA)

Councillor Wilson

Strathclyde Police Authority

(1) Provost Moran

Substitute Member: Councillor Brennan

(2) Councillor MacLeod

Substitute Member: Councillor McEleny

West Coast Rail 250 Campaign Steering Committee

Councillor Nelson

West of Scotland Archaeology Service Joint Committee

Councillor Wilson

Substitute Member: Councillor Ahlfeld

West of Scotland European Consortium - Joint Committee

Councillor Clocherty

Substitute Member: Councillor McCormick

West of Scotland Road Safety Forum

Councillor MacLeod

286 ADMINISTRATIVE ARRANGEMENTS: CYCLE OF COUNCIL, COMMITTEE & BOARD MEETINGS MAY/JUNE 2012

286

There was submitted a report by the Corporate Director Environment, Regeneration & Resources setting out for approval the cycle of Council, Committee and Board meetings for May/June 2012.

The Corporate Director Environment, Regeneration & Resources advised it was intended that Committee and Board meetings would commence at 3 pm with the meeting of the Council commencing at 4 pm. He also advised of updated arrangements for the pre-agenda meetings.

Decided: that approval be given to the Council, Committee and Board meeting dates for May/June 2012 as set out in the timetable appended to the report, Committee and Board meetings commencing at 3 pm and the meeting of the Council commencing at 4 pm, the arrangements for the pre-agenda meetings being as follows:-

Audit Committee - 18 May at 10 am

Inverclyde CHCP Sub-Committee - 31 May at 3 pm

Environment & Regeneration Committee - 22 May at 3 pm

Education & Communities Committee - 28 May at 3 pm

Policy & Resources Committee - 6 June at 3 pm

Inverclyde Council - 18 June at 2.30 pm

AUDIT COMMITTEE - 29 MAY 2012

Audit Committee

Tuesday 29 May 2012 at 3.00 pm

Present: Provost Moran, Councillors Ahlfeld, Brennan, Clocherty, Dorrian, Jones, Loughran, MacLeod, Nelson and Rebecchi.

Chair: Councillor Rebecchi presided.

In attendance: Corporate Director Environment, Regeneration & Resources, Head of Legal & Democratic Services, Chief Internal Auditor and Ms J Buchanan (for Chief Financial Officer).

Present also: Ms C Bailey (Grant Thornton).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.

- | | | |
|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| 287 | Apologies, Substitutions and Declarations of Interest | 287 |
| | No apologies for absence or declarations of interest were intimated. | |
| 288 | Risk Management Progress Report | 288 |
| | There was submitted a report by the Corporate Director Environment, Regeneration & Resources advising Members of the progress made on risk management since the meeting of the Committee on 28 February 2012. | |
| | Noted | |
| 289 | External Audit Action Plans - Current Actions | 289 |
| | There was submitted a report by the Corporate Director Environment, Regeneration & Resources on the status of current actions from the External Audit Action Plans as at 31 March 2012. | |
| | Noted | |
| 290 | Internal Audit Progress Report - 6 February to 4 May 2012 | 290 |
| | There was submitted a report by the Corporate Director Environment, Regeneration & Resources appending the monitoring report in respect of Internal Audit activity for the period 6 February to 4 May 2012. | |
| | (Councillor Dorrian entered the meeting during consideration of this item of business). | |
| | Noted | |
| 291 | Internal Audit - Annual Plan 2012-13 | 291 |
| | There was submitted a report by the Corporate Director Environment, Regeneration & Resources presenting the Internal Audit Annual Plan for 2012-13. | |
| | Decided: that the Committee approve the Internal Audit Annual Plan for 2012-13. | |
| 292 | Internal Audit Charter | 292 |

AUDIT COMMITTEE - 29 MAY 2012

There was submitted a report by the Corporate Director Environment, Regeneration & Resources appending the revised Internal Audit Charter which sets out the purpose, authority and principal responsibilities of the Council's Internal Audit function.

Decided: that the Committee approve the updated Internal Audit Charter set out in the appendix to the report.

Inverclyde Community Health & Care Partnership Sub-CommitteeThursday 31 May 2012 at 3 pm

Present: Councillors V Jones, J MacLeod, S McCabe, J McIlwee and L Rebecchi (Inverclyde Council); Dr M Kapasi and Mr K Winter, Non-Executive Directors, NHS Greater Glasgow & Clyde Health Board; Ms D McCrone, Staff Partnership Forum and Mrs N McFadden, Public Partnership Forum.

Chair: Councillor McIlwee presided.

In attendance: Head of Community Care & Health, Head of Children & Families and Criminal Justice, Head of Planning, Health Improvement & Commissioning, Ms L Bairden (for Chief Financial Officer), Mr J Douglas (for Head of Legal & Democratic Services), Mr M Bingham (Corporate Communications & Public Affairs) and Project Manager - Your Voice, Inverclyde Community Care Forum.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Sub-Committee.

293 Apologies, Substitutions and Declarations of Interest 293

No apologies for absence were intimated.

Councillors McIlwee and MacLeod declared interests in agenda item 8 (Annual Report - Contracts Relating to the Provision of Social Care Services).
Councillors McCabe and McIlwee declared interests in agenda item 9 (River Clyde Homes Sheltered Warden Service).

294 Next Meeting 294

It was agreed that, subject to approval of the committee timetable for 2012/13 by the Inverclyde Council on 28 June 2012, the meeting scheduled for 18 October should be the annual meeting of the Health & Social Care Committee, required under Order 7.4.0 of the Council's Scheme of Administration.

295 Community Health & Care Partnership (Social Work) - Capital Programme 2012/13 to 2014/15 295

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership (1) on the status of the projects within the Social Work element of the CHCP Capital Programme and (2) highlighting the overall financial position.

Decided: that the Sub-Committee note the current position of the 2012/15 Capital Programme and the progress of the specific projects detailed in appendix 1.

- 296 Workforce Monitoring Report 296**
- There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership on workforce issues and developments including progress in terms of workforce targets.
- Decided:**
- (1) that the content of the report and progress made in meeting workforce targets be noted; and
 - (2) that a further detailed report be submitted to the Sub-Committee on the strategy for managing absences and proposals for carrying out staff appraisals.
- 297 Scottish Housing Regulator (SHR) Self Assessment Process - Homelessness Services 297**
- There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership on the outcome of the recent self assessment on the progress being made by Inverclyde CHCP Homelessness Services and the subsequent feedback from the Scottish Housing Regulator (SHR).
- Decided:**
- (1) that the Sub-Committee note the positive outcome of the recent self assessment and subsequent feedback from the Scottish Housing Regulator and acknowledge the ongoing improvement in the services currently being delivered by the CHCP in relation to homeless and potentially homeless people in Inverclyde; and
 - (2) that a further report be submitted to the next meeting of the Sub-Committee providing detailed information on the range of homelessness issues within Inverclyde.
- 298 Process for Members' Contributions to Relevant Consultations 298**
- There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership proposing a process by which Sub-Committee Members can be supported to comment routinely on and contribute to national consultations of relevance to the CHCP.
- Decided:** that agreement be given to the proposed process detailed in the report to support Sub-Committee Members to comment routinely on and contribute to national consultations of relevance to the CHCP.
- 299 Scottish Schools Adolescent Lifestyle and Substance Use Survey (SALUS 2010) 299**
- There was submitted a report by the Head of Health Improvement, Planning & Commissioning providing an update on the most recently published SALUS study which provides information on the smoking, drinking and drug use habits and attitudes among 13 to 15 year olds in Inverclyde and draws comparisons with an earlier study conducted in 2006.
- Decided:**
- (1) that the Sub-Committee note the content of the 2010 SALUS report for Inverclyde;

(2) that the positive improvements in behaviours and attitudes amongst young people in relation to tobacco, alcohol and drug use be noted; and

(3) that a paper be circulated to Sub-Committee Members providing a synopsis of the gender differences which emerged from the survey.

300 Smoke Free Care Placement Policy for Looked After and Accommodated Children and Young People 300

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership (1) informing the Sub-Committee of the CHCP's Smoke Free Care Placements Policy for Looked After and Accommodated Children (LAAC) and (2) seeking approval for implementation of the policy.

Decided:

(1) that the Sub-Committee note the content of the report; and

(2) that approval be given to the implementation of the policy across Inverclyde CHCP.

301 Annual Report - Contracts Relating to the Provision of Social Care Services 301

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership appending the annual report on contracts relating to the provision of Social Care Services for the period 1 April 2010 to 31 March 2011.

Councillors McIlwee and MacLeod declared non-financial interests in this matter as Directors of Evergreen Home Support and Inverclyde Council on Disability respectively, two of the providers listed in the report. They also formed the view that the nature of their interest and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision-making process.

Decided: that the content of the report be noted.

302 River Clyde Homes Sheltered Housing Warden Service 302

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership on the progress to date of the ongoing discussions with River Clyde Homes concerning funding arrangements and future provision of the warden service within sheltered housing complexes.

Councillors McCabe and McIlwee declared non-financial interests in this matter as nominated Council representatives on the Board of River Clyde Homes. They also formed the view that the nature of their interest and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision-making process.

Decided: that the Sub-Committee note the progress to date in relation to the discussions with River Clyde Homes.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraphs 6 and 8 of Part I of Schedule 7(A) of the Act.

303 Approval to Enter into a Collaborative Tender with Renfrewshire Council for the Provision of a Telecare Call Monitoring Service 303

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership requesting approval to participate in a collaborative procurement exercise with Renfrewshire Council for the provision of a telecare call monitoring service to vulnerable adults living in Renfrewshire and Inverclyde.

Decided:

- (1) that approval be given to enter into a collaborative procurement exercise with Renfrewshire Council for the provision of a telecare call monitoring service; and
- (2) that, as provided for in Standing Order 2.3 of the Standing Orders relating to Contracts, Standing Order 9.2 be suspended to facilitate the above.

PLANNING BOARD - 6 JUNE 2012

Planning Board

Wednesday 6 June 2012 at 3.00 pm

Present: Provost Moran, Councillors Brooks, Campbell-Sturgess, Dorrian, Jones, Loughran, McColgan, McIlwee, Nelson, Rebecchi and Wilson.

Chair: Councillor Wilson presided.

In attendance: Head of Regeneration & Planning, Development & Building Standards Manager, Mr M Higginbotham (Environmental & Commercial Services) and Ms V Pollock (for Head of Legal & Democratic Services).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Board.

304 APOLOGIES, SUBSTITUTIONS AND DECLARATIONS OF INTEREST 304

No apologies for absence were intimated.

Councillor Wilson declared a non-financial interest in agenda item 3(d) (partial demolition and conversion of former car showroom to form retail units: 21 Eldon Street, Greenock (12/0083/IC)).

305 PLANNING APPLICATIONS SUBMITTED FOR CONTINUED CONSIDERATION 305

**(a) Formation of Car Park and Boat Marshalling Area:
Royal Gourock Yacht Club, Ashton Road, Gourock (11/0019/IC)**

There was submitted a report by the Head of Regeneration & Planning regarding an application by Royal Gourock Yacht Club for the formation of a car park and boat marshalling area at the Royal Gourock Yacht Club, Ashton Road, Gourock (11/0019/IC), consideration of which had been continued from the meeting of 1 February 2012 for a site visit.

Decided: that planning permission be granted subject to the following conditions:-

- (1) that full details and/or samples of the granular surface and the revetment materials shall be submitted to and approved in writing by the Planning Authority prior to their use to assess the suitability of these materials;
- (2) that prior to the commencement of construction, the applicant shall submit for the approval of the Planning Authority, SEPA's acceptance of the materials to be used in the construction of the car park/boat marshalling area to confirm SEPA's acceptance of drainage and possible leaking of contaminants;
- (3) that prior to the start of development, details of a survey for the presence of Japanese Knotweed shall be submitted to and approved in writing by the Planning Authority and that, for the avoidance of doubt, this shall contain a methodology and treatment statement where any is found. Development shall not proceed until treatment is completed as per the methodology and treatment statement. Any variation to the treatment methodologies will require subsequent approval by the Planning Authority prior to development starting on site to help arrest the potential spread of Japanese Knotweed in the interests of environmental protection;

PLANNING BOARD - 6 JUNE 2012

- (4) that the presence of any previously unrecorded contamination or variation to reported ground conditions that becomes evident during site works shall be brought to the attention of the Planning Authority within one week. Consequential amendments to the Remediation Strategy shall not be implemented unless it has been submitted to and approved, in writing, by the Planning Authority to ensure that all contamination issues are recorded and dealt with appropriately;
- (5) that no material shall be imported onto the site until written details of the source of the imported material has been submitted for approval, in writing by the Planning Authority. The details, which shall be submitted no later than four weeks prior to the material being imported onto the site, shall include: the source of the imported material, any potential source(s) of contamination within 50 metres of the source of the material to be imported and verification analysis information. The material must not be imported on to the site until written approval has first been received from the Planning Authority. The material from the source agreed only shall be imported in strict accordance with these agreed details to protect receptors from the harmful effects of imported contamination;
- (6) that prior to the car park/boat marshalling area hereby permitted being brought into use, crash barriers of a specification to be submitted to and approved in writing by the Planning Authority, shall be erected as directed by the Planning Authority in the interests of driver safety;
- (7) that prior to the car park/boat marshalling area being brought into use a sign, the details of which are to be submitted to and approved in writing by the Planning Authority, shall be erected to warn drivers leaving the car park that they are crossing a cycle track and should give way to cyclists in the interests of the safety of cyclists;
- (8) that prior to the car park/boat marshalling area being brought into use, the access ramp shall be surfaced in a hard surface, the details of which are to be submitted to and approved in writing by the Planning Authority to prevent deleterious material being carried onto the carriageway;
- (9) that prior to the commencement of development, a scheme showing provision for the existing National Cycle Route to remain open during the construction process shall be submitted to and approved in writing by the Planning Authority. The scheme shall, thereafter, remain in force until the completion of construction to ensure continuity of access for users of the National Cycle Route;
- (10) that prior to the commencement of development, full drainage details and details of the treatment of surface water shall be submitted to and approved in writing by the Planning Authority to help to prevent flooding and possible contamination of the river;
- (11) that all surface water drainage from the site shall be treated in accordance with the principles of the Sustainable Urban Drainage Systems Manual (C697) (CIRIA 2007). Before development commences, details shall be submitted to and approved in writing by the Planning Authority of the maintenance regime for the water detention areas to control runoff from the site to reduce the risk of flooding;
- (12) that prior to the commencement of development, details of the proposed planting on the verge between the application site and Ashton Road shall be submitted to and approved in writing by the Planning Authority. The planting shall thereafter be carried out during the first planting season following the commencement of construction of the car park/boat marshalling area to ensure the suitability of the planting and secure its provision;
- (13) that any of the planting approved in condition 11 above that dies, becomes diseased, is damaged or removed within 5 years of the date of planting shall be replaced within the first following planting season with others of a similar size and species to ensure retention of the approved landscaping scheme; and
- (14) that any clearance of vegetation within the application site shall take place outwith the bird breeding season of mid-March to mid-August in the interests of ecology.

PLANNING BOARD - 6 JUNE 2012

**(b) Erection of 7 Houses with Associated Works:
Renton Road, Greenock (11/0111/IC)**

There was submitted a report by the Head of Regeneration & Planning regarding an application by Mr M McNeil for the erection of 7 houses with associated works at Renton Road, Greenock (11/0111/IC), consideration of which was continued from the meeting of 4 April 2012 for a site visit.

The report recommended that planning permission be granted subject to a number of conditions.

Decided: that consideration of the application be continued to allow officers to carry out further discussion on the position of the bond relating to maintenance of the water culvert.

**(c) Erection of a Dwellinghouse:
Knapps, Houston Road, Kilmacolm (12/0030/IC)**

There was submitted a report by the Head of Regeneration & Planning regarding an application by Mr and Mrs Diffin for the erection of a dwellinghouse at Knapps, Houston Road, Kilmacolm (12/0030/IC), consideration of which was continued from the meeting of 4 April 2012 for a site visit.

The report recommended that planning permission be granted subject to a number of conditions.

After discussion, Councillor Loughran moved that planning permission be granted. As an amendment, Councillor Nelson moved that planning permission be refused for the following reasons:-

- (1) as the siting of the house in dense woodland setting would not comply with local plan policy H8 (residential areas);
- (2) as sub division of the grounds of Knapps would set a precedent to the detriment of the character of the conservation area; and
- (3) as the visibility for accessing the A8 Bridge of Weir Road was unacceptable.

On a vote, 3 Members voted for the amendment and 7 for the motion which was declared carried.

Decided: that planning permission be granted subject to the following conditions:-

- (1) that the driveway gradient shall not exceed 10% to ensure that the driveway is capable of being used;
- (2) that the re-planting scheme shown in the "landscape appraisal", hereby approved, shall be carried out, in full, during the first planting season following the commencement of construction of the dwelling to ensure the provision of the proposed planting in the interests of retaining the long term character of the Conservation Area;
- (3) that any of the trees and other planting which dies, is damaged, diseased or is removed within 5 years of planting shall be replaced in the first available planting season with others of a similar size and species to ensure the retention of the proposed planting in the interests of retaining the long term character of the Conservation Area;
- (4) that prior to their use, samples of the facing materials shall be submitted to and approved, in writing, by the Planning Authority to ensure the appropriateness of the facing materials to the character of the Conservation Area;
- (5) that prior to the start of construction, tree protection measures, in accordance with British Standard BS 5837:2005, shall be implemented and retained in place until completion of construction to ensure the protection of trees on the site;
- (6) that all surface water drainage from the site shall be treated in accordance with the principles of the Sustainable Urban Drainage Systems Manual (C697) (CIRIA 2007). Before development commences, details shall be submitted to and approved, in writing, by the Planning Authority of the maintenance regime for the water detention areas to control

PLANNING BOARD - 6 JUNE 2012

runoff from the site to reduce the risk of flooding;

(7) that no trees shall be removed during the main bird breeding season of March to June in the interests of nature conservation; and

(8) that details of the entrance wall and gates shall be submitted to and approved in writing by the Planning Authority, prior to the construction of this feature, to allow assessment of the visual impact of the appropriateness of these structures.

**(d) Demolition of House and Construction of Two New Houses:
The Lodge, Hazelmere Road, Kilmacolm (12/0033/IC)**

There was submitted a report by the Head of Regeneration & Planning on an application by Mr and Mrs Perry for the demolition of a house and the construction of 2 new houses at The Lodge, Hazelmere Road, Kilmacolm (12/0033/IC), consideration of which was continued from the meeting of 4 April 2012 for a site visit.

The report recommended that planning permission be granted subject to a number of conditions.

After discussion, Councillor Nelson moved that planning permission be refused (1) due to visibility issues at the access road to the property and (2) as the sub division of the grounds would set a precedent, to the detriment of the character of the conservation area.

As an amendment Councillor McColgan moved that planning permission be granted. On a vote, 5 Members voted for the motion and 6 for the amendment which was declared carried.

Decided: that planning permission be granted subject to the following conditions:-

(1) that the development to which this permission relates must be begun within 3 years from the date of this permission to comply with Section 58 of the Town and Country Planning (Scotland) Act 1997;

(2) that samples of all wall materials to be used on the dwellinghouses hereby permitted shall be submitted to and approved, in writing, by the Planning Authority prior to their use to ensure the appropriateness of these materials;

(3) that the roof shall be finished in slate, samples of which shall be submitted to and approved, in writing, by the Planning Authority prior to their use to ensure the appropriateness of these materials;

(4) that the first of the dwellinghouses hereby permitted shall not be occupied until the hard surfaced section of the driveway shown on the approved plans is completed. Details of the proposed hard surfacing shall be submitted to and approved, in writing, by the Planning Authority prior to use to prevent deleterious materials being carried outwith the application site;

(5) that before development commences, full details of the soft landscaping scheme, hereby approved in principle, shall be submitted to and approved, in writing, by the Planning Authority. Thereafter, the scheme shall be implemented in full before the end of the first planting season following occupation of the first of the dwellinghouses hereby permitted to ensure the provision of the landscaping scheme in the interests of visual amenity;

(6) that any of the landscaping scheme which dies, becomes diseased, is damaged or removed within 5 years of planting taking place shall be replaced by the end of the next planting season with others of a similar size and species to ensure retention of the approved landscaping scheme;

(7) that prior to the start of construction, tree protection measures, in accordance with British Standard BS 5837: 2005, shall be implemented and retained in place until the completion of construction to ensure the protection and retention of those trees not identified for removal, in the interests of visual amenity;

(8) that details of all proposed site boundary treatments shall be submitted to and

PLANNING BOARD - 6 JUNE 2012

approved, in writing, by the Planning Authority and shall be implemented in full, all prior to the first of the dwellinghouses hereby permitted being occupied, to help protect the privacy of adjacent residents;

(9) that prior to the commencement of development, a Drainage Impact Assessment shall be submitted to and approved, in writing, by the Planning Authority to help ensure drainage from the site is adequately addressed;

(10) that all surface water drainage from the site shall be treated in accordance with the principles of the Sustainable Urban Drainage Systems Manual (C697) (CIRIA 2007). Before development commences, details shall be submitted to and approved, in writing, by the Planning Authority of the maintenance regime for the water detention areas to control runoff from the site to reduce the risk of flooding; and

(11) that the driveway gradient shall not exceed 10% to ensure that the driveway is capable of safely being used.

306 PLANNING APPLICATIONS

306

There were submitted reports by the Head of Regeneration & Planning on the following applications which were dealt with as follows:-

**(a) Proposed Replacement of Windows, Screens and Exit Doors:
Moorfoot Primary School, Moorfoot Drive, Gourock (12/0119/IC)**

Decided: that planning permission be granted.

**(b) Erection of 6 Semi-Detached Houses and 4 Flats:
Larkfield Water Station, Weymouth Crescent, Gourock (12/0067/IC)**

Decided: that planning permission be granted subject to the following conditions:-

(1) that no development shall commence until samples of all external materials have been submitted to and approved, in writing, by the Planning Authority: development thereafter shall proceed utilising the approved materials, unless the Planning Authority gives its prior written approval to any alternatives, to ensure a choice of materials sympathetic to this part of Gourock;

(2) that no development shall commence until details of the management of surface water, site drainage details and confirmation of Scottish Water and SEPA's approval of the drainage arrangements have been submitted to and approved, in writing, by the Planning Authority to prevent surface water run off onto Bournemouth Road;

(3) that prior to the start of development, details of a survey for the presence of Japanese Knotweed shall be submitted to and approved, in writing, by the Planning Authority and that, for the avoidance of doubt, this shall contain a methodology and treatment statement where any is found. Development shall not proceed until treatment is completed as per the methodology and treatment statement. Any variation to the treatment methodologies will require subsequent approval by the Planning Authority prior to development starting on site to help arrest the spread of Japanese Knotweed in the interests of environmental protection;

(4) that the development shall not commence until an environmental investigation and risk assessment, including any necessary remediation strategy, with timescale for implementation, of all pollutant linkages has been submitted to and approved, in writing, by the Planning Authority. The investigations and assessment shall be site-specific and completed in accordance with acceptable codes of practice. The remediation strategy shall include verification/validation methodologies. This may be incorporated as part of a ground condition report and should include an appraisal of options to satisfactorily address potential contamination issues in the interests of environmental safety;

(5) that on completion of remediation and verification/validation works, and prior to the site

PLANNING BOARD - 6 JUNE 2012

being occupied, the developer shall submit a Completion Report for approval, in writing, by the Planning Authority, confirming that the works have been carried out in accordance with the remediation strategy. This report shall demonstrate that no pollutant linkages remain or are likely to occur and include (but shall not be limited to) a collation of verification/validation certificates, analysis information, remediation lifespan, maintenance/aftercare information and details of imported/disposed/reused materials relevant to the site to provide verification that remediation has been carried out to the authority's satisfaction;

(6) that the presence of any previously unrecorded contamination or variation to reported ground conditions that becomes evident during site works shall be brought to the attention of the Planning Authority within one week. Consequential amendments to the Remediation Strategy shall not be implemented unless it has been submitted to and approved, in writing, by the Planning Authority to ensure that all contamination issues are recorded and dealt with appropriately;

(7) that no fill or landscaping material shall be imported onto the site until written details of the source and intended reuse of the imported materials has been submitted to and approved, in writing, by the Planning Authority. The report shall characterise the chemical quality (including soil-leachate and organic content etc), volume and source of the imported materials with corresponding cross-sections and plans indicating spatial distribution and depth/thickness of material placement within the development site. The material from the source agreed only shall be imported in strict accordance with these agreed details to protect receptors from the harmful effects of imported contamination; and

(8) that none of the houses and flats hereby approved shall be occupied until the off street parking, detailed in docquetted drawing 0924/P02rev1, has been completed to ensure that appropriate levels of off street parking is available to residents and visitors and to reduce the potential for obstructive parking on Bournemouth Road.

- (c) **Formation of 2 Ventilation Louvres (in retrospect):
Municipal Buildings, Clyde Square, Greenock (12/0069/IC and 12/0003/LB)**
Decided: that planning permission be granted.

- (d) **Partial Demolition and Conversion of Former Car Show Room to Form Retail Unit:
21 Eldon Street, Greenock (12/0083/IC)**

The report recommended that planning permission be granted subject to conditions.

Councillor Wilson declared a non-financial interest in this matter, vacated the Chair and left the Chamber. Councillor Brooks assumed the Chair for this item of business.

Decided: that consideration of the application be continued for a site visit to be arranged by the Head of Legal & Democratic Services in consultation with the Convener.

Councillor Wilson returned to the meeting at this point and resumed the Chair.

- (e) **Installation of Ramp: Lady Alice Bowling Club, Inverkip Road, Gourock (12/0110/IC)**
Decided: that planning permission be granted.

- (f) **Change of Use of Shop to Shop and Hot Food Takeaway: Former Woolworths Store, 48/50 Princes Street, Port Glasgow (12/0084/IC)**

The report recommended that planning permission be granted subject to conditions.

Decided: that consideration of the application be continued for a site visit to be arranged by the Head of Legal & Democratic Services in consultation with the Convener.

PLANNING BOARD - 6 JUNE 2012

- (g) Formation of Car Park:
Former Highholm Primary School, Highholm Avenue, Port Glasgow (12/0129/IC)**
Decided: that planning permission be granted subject to the following conditions:-
 (1) that no development shall commence until full details of surfacing, boundary treatment, landscaping and lighting have been submitted to and approved, in writing, by the Planning Authority to ensure the provision of a quality design to safeguard the amenity and character of the area;
 (2) that prior to the start of development, details of a survey for the presence of Japanese Knotweed shall be submitted to and approved, in writing, by the Planning Authority and that, for the avoidance of doubt, this shall contain a methodology and treatment statement where any is found. Development shall not proceed until treatment is completed as per the methodology and treatment statement. Any variation to the treatment methodologies will require subsequent approval by the Planning Authority prior to development starting on site to help arrest the spread of Japanese Knotweed in the interests of environmental protection;
 (3) that the presence of any previously unrecorded contamination or variation to reported ground conditions that becomes evident during site works shall be brought to the attention of the Planning Authority within one week. Consequential amendments to the Remediation Strategy shall not be implemented unless it has been submitted to and approved, in writing, by the Planning Authority to ensure that all contamination issues are recorded and dealt with appropriately; and
 (4) that no fill or landscaping material shall be imported onto the site until written details of the source and intended reuse of the imported materials has been submitted for approval, in writing, by the Planning Authority. The report shall characterise the chemical quality (including soil-leachate and organic content etc), volume and source of the imported materials with corresponding cross-sections and plans indicating spatial distribution and depth/thickness of material placement within the development site. The material from the source agreed only shall be imported in strict accordance with these agreed details to protect receptors from the harmful effects of imported contamination.
- (h) Erection of a Dwellinghouse:
Holy Family Church, Parkhill Avenue, Port Glasgow (12/0059/IC)**
 The report recommended that planning permission be granted subject to a number of conditions.
Decided: that consideration of the application be continued for a site visit to be arranged by the Head of Legal & Democratic Services in consultation with the Convener.
- (i) Erection of a Plant Room for Greenhouse (in retrospect):
Parklea, Parklea Road, Port Glasgow (12/0027/IC)**
Decided: that planning permission be granted.

307 ADVERTISEMENT APPLICATION

307

There was submitted a report by the Head of Regeneration & Planning on an application by James Watt dock LLP for the display of signboard at entrance to James Watt Dock, East Hamilton Street, Greenock (12/0001/CA).

The report recommended that advertisement consent be refused. After discussion, Councillor Nelson moved that the application be refused. As an amendment, Councillor Wilson moved that consent be granted. On a vote, 3 Members voted for the amendment and 9 for the motion which was declared carried.

PLANNING BOARD - 6 JUNE 2012

Decided: that advertisement consent be refused for the following reasons:-

(1) as the proposal would have an adverse impact upon visual amenity and townscape and, as such, is contrary to (a) Policy HR1 of the Local Plan; and (b) the guidance contained within the Council's Planning Practice Advice Note no.13 (Signage and Advertisements); and

(2) as the proposal would directly obstruct the implementation of the approved comprehensive landscaping scheme for the areas of the James Watt Dock and the former Sugar Warehouse, to the overall detriment of the locality.

308 PLANNING APPEAL - VALLEY FARM VIEW, DOUGLIEHILL ROAD, PORT GLASGOW 308

There was submitted a report by the Head of Regeneration & Planning advising that following the decision of the Board at the meeting held on 1 February 2012 to refuse planning permission to discharge a Section 75 Agreement relating to planning permission IC/03/446 and IC/07/727 were refused, an appeal against refusal of planning permission had been made to the Scottish Government.

Noted

309 PLANNING APPEAL - KILLOCHEND DRIVE, GREENOCK 309

There was submitted a report by the Head of Regeneration & Planning advising that following the decision of the Board at the meeting held on 5 October 2011 to refuse planning permission for the erection of a flatted development at Killochend Drive, Greenock (08/0300/IC) and the subsequent appeal by the applicant to the Scottish Government against that refusal, the Reporter appointed by the Scottish Government had issued his decision which was to dismiss the appeal and refuse planning permission.

Noted

ENVIRONMENT & REGENERATION COMMITTEE - 7 JUNE 2012

Environment & Regeneration Committee

Thursday 7 June 2012 at 3 pm

Present: Provost Moran, Councillors Ahlfeld, Clocherty, Dorrian, MacLeod, McCabe, Loughran (for McCormick), McEleny, McIlwee, Nelson and Shepherd.

Chair: Councillor Clocherty presided.

In attendance: Corporate Director Environment, Regeneration & Resources, Finance Manager, Ms M McCabe (Finance Services), Ms V Pollock (for Head of Legal & Democratic Services), Head of Environmental & Commercial Services, Mr R Graham and Mr M Higginbotham (Environmental & Commercial Services), Head of Property Assets & Facilities Management, Property Assets Manager, Head of Regeneration & Planning, Corporate Procurement Manager and Mr M Bingham (Corporate Communications & Public Affairs).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.

310 Apologies, Substitutions and Declarations of Interest 310

An apology for absence was intimated on behalf of Councillor McCormick with Councillor Loughran substituting.

Councillor Dorrian declared an interest in agenda item 19 (Report on Offers Received for the Former Kilmacolm Institute).

311 Regeneration Capital Programme 2012/13 to 2015/16 - Progress 311

There was submitted a report by the Corporate Director Environment, Regeneration & Resources and the Chief Financial Officer on the position of the projects within the former Regeneration Capital Programme.

Decided:

- (1) that the Committee note the progress of the specific projects detailed in appendix 1 to the report;
- (2) that approval be given to the report on over expenditure on the Beacon Theatre detailed in appendix 2; and
- (3) that the Committee note further additional funding will be required in respect of the Gourrock Pool project and that full details will be reported to the next meeting of the Committee.

312 Former Safe, Sustainable Communities Capital Programme 2012/15 - Progress 312

There was submitted a report by the Chief Financial Officer, Corporate Director Environment, Regeneration & Resources and Corporate Director Education, Communities & Organisational Development on the position of the projects within the former Safe, Sustainable Communities Committee Capital Programme.

Decided:

- (1) that the Committee note the current position of the Capital Programme 2012/15 and the progress on the specific projects detailed in appendix 1 to the report;
- (2) that a report on existing expenditure and proposals for the further £300,000

ENVIRONMENT & REGENERATION COMMITTEE - 7 JUNE 2012

funding provisionally allocated to 2012/13 for play areas be submitted to the next meeting of the Committee; and

(3) that a report on proposed flooding and roads/footways & lighting investment projects be submitted to the next meeting of the Committee, it being noted that the further funding for these projects is dependent on Government confirmation that funds currently set aside for the Landfill Tax Penalty Scheme will not be required.

313 Environment & Regeneration Directorate Performance Report

313

There was submitted a report by the Corporate Director Environment, Regeneration & Resources advising the Committee of progress made by those services within the former Regeneration & Environment Directorate which reported to the former Regeneration Committee in achieving their key objectives as set out in the Regeneration & Environment Directorate Plan 2011-2012 and how they have contributed to the achievement of key corporate priorities.

Decided: that the Committee endorse the performance information contained in the report and note that further reports on performance will be submitted to future meetings of the Committee.

314 Gourock Pier Head - Progress Report

314

There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) providing an update on the progress of the development of the Gourock pier and railhead development area and (2) seeking approval relating to a range of issues.

Mr G Hunter and Mr G Williamson, Riverside Inverclyde, were present and outlined Riverside Inverclyde's progress to date.

Decided:

(1) that authority be delegated to the Corporate Director Environment, Regeneration & Resources to instruct Riverside Inverclyde to submit the planning application for the revised development framework and, subject to obtaining planning consent, proceed with early implementation of the works;

(2) that the Corporate Director Environment, Regeneration & Resources provide quarterly progress reports through the Capital Programme report to the Environment & Regeneration Committee and details of the revenue implications of the proposals to the next Committee cycle prior to any legally binding commitment being made by the Council; and

(3) that approval be given to the additional works outlined in paragraph 5.3 of the report subject to the costs being contained within the overall approved budget of £4.7 million.

315 Budget Proposals - Youth Employment

315

There was submitted a report by the Corporate Director Environment, Regeneration & Resources setting out proposals for youth employment initiatives following the decision of the Policy & Resources Committee at the meeting on 27 March 2012 to allocate £450,000 from the surplus General Fund Reserves in 2012/13 to supplement the already approved additional £600,000 giving a total fund of £1.05m for this purpose.

Decided: that approval be given to the youth employment initiatives detailed in the report following the decision by the Policy & Resources Committee to allocate £450,000 over three years.

- 316 Big Lottery Fund (Coastal Communities Fund and Heritage Lottery) 316**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) advising of the submission of a stage 1 application to the Big Lottery Fund and (2) seeking approval for the submission of a stage 2 application, if stage 1 is successful, under the Coastal Communities and Heritage programmes.
- Decided:**
- (1) that the submission of the stage 1 application to the Big Lottery Fund be noted; and
- (2) that authority be delegated to the Corporate Director Environment, Regeneration & Resources to prepare, if selected, a stage 2 application and if this is successful to accept the award of grant.
- 317 The Waste (Scotland) Regulations and Carbon Metric Performance 317**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) on the Waste (Scotland) Regulations 2012 which came into effect in May 2012 and (2) advising of the Scottish Government's proposed revisions to the carbon metric targets along with the overall household recycling performance by carbon.
- Decided:**
- (1) that the Scottish Government's proposed changes to the reporting of recycling performance by carbon metric calculation be noted;
- (2) that it be noted the Council has exceeded the Scottish Government carbon metric whilst significantly reducing the costs of the service;
- (3) that it be remitted to the Head of Environmental & Commercial Services to enter into discussions with Zero Waste Scotland in respect of any support which will enhance and improve on the Council's existing recycling performance; and
- (4) that it be remitted to the Head of Environmental & Commercial Services to report details of such support and the implications for the Council of the anticipated kerbside good practice guide to the Committee.
- 318 Greenock Town Centre Parking Strategy and Decriminalised Parking Enforcement - Business Case Progress 318**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources on the progress of the proposals for the Greenock Town Centre parking strategy and the business case options for decriminalised parking enforcement (DPE) in Inverclyde.
- Decided:**
- (1) that the Committee note the progress made on the business case developed for the introduction of DPE within Inverclyde; and
- (2) that the intention to bring forward a report no later than October 2012, on the final findings of the DPE business case analysis be noted.
- 319 Roads Asset Management Plan 319**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources on the progress and development of the Roads Asset Management Plan (RAMP).
- Noted**
- 320 Environmental & Commercial Services (Roads) - SPT Grant Funded Projects 320**

ENVIRONMENT & REGENERATION COMMITTEE - 7 JUNE 2012

(2012/13)

There was submitted a report by the Corporate Director Environment, Regeneration & Resources advising the Committee in relation to the approved programme of projects to be undertaken in 2012/13 using grant funding from Strathclyde Partnership for Transport (SPT).

Decided:

(1) that the Committee note the SPT approved project list detailed in the report for 2012/13; and

(2) that the Committee note the investment by SPT for the improvements to Port Glasgow Bus Station, the construction of a park and ride facility at Highholm Avenue, Port Glasgow and the development of the quality bus corridor on the A8.

321 Environmental & Commercial Services (Roads) - Grant Aided Roads Related Projects - CWSS (2012/13) 321

There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking approval in relation to a proposed programme of projects to be undertaken in 2012/13 using grant offers of funding by the Scottish Executive for Cycling, Walking and Safer Street projects (CWSS).

Decided: that the list of projects, detailed in paragraph 5.1 of the report, be approved.

322 Proposed Traffic Regulation Order - Disabled Persons' Parking Places (On-Street) Order No. 4 2011 322

There was submitted a report by the Corporate Director Environment, Regeneration & Resources recommending the making of a Traffic Regulation Order to accompany the provision of parking bays for the disabled.

Decided: that The Inverclyde Council be recommended to make the Traffic Regulation Order - Disabled Persons' Parking Places (On-Street) Order No. 4 2011 and that it be remitted to the Head of Environmental & Commercial Services and the Head of Legal & Democratic Services to arrange for implementation of the Order.

323 Proposed Traffic Regulation Order - West Stewart Street, Greenock (Waiting Restrictions and Revocation) Order 2012 323

There was submitted a report by the Corporate Director Environment, Regeneration & Resources recommending the making of a Traffic Regulation Order - West Stewart Street, Greenock (Waiting Restrictions and Revocation) Order 2012.

Decided: that The Inverclyde Council be recommended to make the Traffic Regulation Order - West Stewart Street, Greenock (Waiting Restrictions and Revocation) Order 2012 and that it be remitted to the Head of Environmental & Commercial Services and the Head of Legal & Democratic Services to arrange for implementation of the Order.

324 Request to Proceed to Tender - Hire of Surfacing Plant and Road Planing Equipment 324

There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking approval to issue tenders for the hire of surfacing plant and road planing equipment and to accept the most economically advantageous tender.

Decided:

(1) that approval be given to issue tenders in respect of the hire of surfacing plant

ENVIRONMENT & REGENERATION COMMITTEE - 7 JUNE 2012

and planing equipment for a period of two years; and

(2) that it be remitted to the Head of Legal & Democratic Services to accept the most economically advantageous tender received.

325 Request to Proceed to Tender - Blacksmiths

325

There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking approval to issue tenders for blacksmiths work.

Decided: that approval be given to issue tenders in respect of blacksmiths work for a period of two years.

326 Proposals for Management of Public Spaces

326

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on proposals for the ongoing management of public spaces specifically Clyde Square, the civic space at 'The Nymph', the civic space at 'Ginger' and the civic space at the Comet.

Decided:

(1) that authority be delegated to the Corporate Director Environment, Regeneration & Resources to deal with applications for consent for the use of Clyde Square and the civic spaces at the 'The Nymph', 'Ginger' and the Comet in accordance with the general policy guidelines set out in the report and to refuse or grant consent subject to appropriate conditions, except in any instance where the Corporate Director considers that consultation with Members is appropriate in which case the Convener and Vice Convener of the Environment & Regeneration Committee and a Member of the Minority Groups be consulted; and

(2) that the categories of groups considered to be suitable to use the spaces include commercial activities, for which a charge will be levied.

327 Port Glasgow Strategic Regeneration Project Update

327

There was submitted a report by the Corporate Director Environment, Regeneration & Resources providing an update on the progress relating to the further consultation and implementation of proposals for the regeneration of Port Glasgow Town Centre.

Decided:

(1) that the Committee note the progress to date and that further progress reports will be submitted to the Committee for Members' information and consideration in due course;

(2) that approval be given to the establishment of a Port Glasgow Town Centre Members' Working Group to include all Ward 1 and 2 Councillors and to be chaired by the Convener of the Environment & Regeneration Committee; and

(3) that it be noted that costs for maintaining roads and environmental public works will be contained within existing revenue budgets.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as as are set opposite each item.

Item	Paragraph(s)
Report on Offers Received for the Former Kilmacolm	2, 6 and 9

ENVIRONMENT & REGENERATION COMMITTEE - 7 JUNE 2012

Institute

PAFM Consultancy Framework 2009/12 - Permission to Extend Contracts for 1 Year	6 and 8
Asset Management Plan - Depot Rationalisation	6
Everton Scout Camp - Request from Greenock & District Scout Council	2, 6 and 9
Property Assets Management Report	2, 6 and 9

328 Report on Offers Received for the Former Kilmacolm Institute 328

There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) on offers received for the proposed disposal of the former Kilmacolm Institute plus adjacent properties at Kilmacolm Cross, Kilmacolm and (2) recommending acceptance of an offer.

Councillor Dorrian declared a non-financial interest in this matter as a relative of one of the parties who had submitted a bid and left the Chambers.

Following consideration, the Committee agreed to the action recommended, all as detailed in the appendix.

Councillor Dorrian returned to the meeting at this point.

329 PAFM Consultancy Framework 2009/12 - Permission to Extend Contracts for One Year 329

There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking permission to extend various consultants' appointments within the PAFM Consultancy Framework 2009/12 as detailed in the report for a period of one year.

Decided: that approval be given to the extension of the various consultants' appointments within the PAFM Consultancy Framework as detailed in the report for a period of one year on terms favourable to the Council, as determined by the Corporate Director Environment, Regeneration & Resources.

330 Asset Management Plan - Depot Rationalisation 330

There was submitted a report by the Corporate Director Environment, Regeneration & Resources (1) on the current status of the Asset Management Plan in respect of the depot rationalisation project, (2) seeking approval to amend the proposals previously agreed and (3) seeking approval to acquire premises. The Committee agreed to the action recommended and that a report on options for the Devol Depot be submitted to the Committee, all as detailed in the appendix.

331 Everton Scout Camp - Request from Greenock & District Scout Council 331

There was submitted a report by the Corporate Director Environment, Regeneration & Resources and the Chief Financial Officer on a request received from Greenock & District Scout Council seeking approval to renounce the current lease of Everton Scout Camp and replace it with a service level agreement and the Committee agreed to the action recommended, all as detailed in the appendix.

332 Property Assets Management Report 332

ENVIRONMENT & REGENERATION COMMITTEE - 7 JUNE 2012

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on activities and proposals for the management of the Council's property assets. Following consideration, the Committee agreed to the action recommended in respect of premises at Port Glasgow Road, Greenock and land at Inverkip, all as detailed in the appendix.

Education & Communities Committee**Tuesday 12 June 2012 at 3 pm**

Present: Councillors Brennan, Dorrian (for Clocherty), Brooks (for Grieve), Jones, Loughran, McCabe, McColgan, MacLeod (for McEleny) and Shepherd, Rev A MacLean, Church Representative, Mr R Thomson, Parent Representative and Mr T Tracey, Teacher Representative.

Chair: Councillor Loughran presided.

In attendance: Corporate Director Education, Communities & Organisational Development, Head of Education, Head of Inclusive Education, Culture & Corporate Policy, Head of Safer & Inclusive Communities, Mr M Lapsley (Safer & Inclusive Communities), Ms M Paterson (Community Learning & Development), Ms E Hamilton and Ms L Wilkie (Education Services), Head of Property Assets & Facilities Management, Mr E Montgomery (Property Assets & Facilities Management), Mr I Cameron (for Chief Financial Officer), Ms A Edmiston (Finance Services), Mr F Jarvie (for Head of Legal & Democratic Services) and Mr M Bingham (Corporate Communications and Public Affairs).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.

333 Apologies, Substitutions and Declarations of Interest 333

Apologies for absence were intimated on behalf of Councillor Clocherty, with Councillor Dorrian substituting, Councillor McEleny, with Councillor MacLeod substituting, Councillor Wilson, Councillor Grieve, with Councillor Brooks substituting, Councillor Campbell-Sturgess and Father M McMahon.

No declarations of interest were intimated.

334 Official Food and Feed Controls Service Plan 2012/13 334

There was submitted a report by the Corporate Director Education, Communities & Organisational Development (1) advising the Committee of the Official Food and Feed Service Plan for 2012/13 and (2) reporting on the achievements of the service in this regard in 2011/12.

Decided:

- (1) that the Committee note the Official Food and Feed Service Plan for 2012/13;
- (2) that delivery against the 2011/12 plan be noted; and
- (3) that a report be submitted to the Committee in due course providing an update on progress in implementing the Food Standard Agency (FSA) Guidance on Cross Contamination and performance against the service plan.

335 Safer & Inclusive Communities Food Safety Enforcement Policy 335

There was submitted a report by the Corporate Director Education, Communities & Organisational Development (1) providing an update on the implications of the FSA's Cross Contamination Guidance as previously reported to the Safe, Sustainable Communities Committee and the approach taken by Safer & Inclusive Communities in

EDUCATION & COMMUNITIES COMMITTEE - 12 JUNE 2012

enforcing this and (2) seeking approval for an updated Food Safety Enforcement Policy, taking into account the requirements of the above guidance as required by the FSA's audit previously reported to the Safe, Sustainable Communities Committee.

Decided:

- (1) that the Committee approve the Food Safety Enforcement Policy attached at appendix 1 and endorse the approach taken by Safer & Inclusive Communities in the enforcement of the FSA Cross Contamination Guidance; and
- (2) that a report be submitted to the Committee in 12 months' time providing an update on issues arising from the Enforcement Policy for the Council and an assessment of the impact on local businesses.

336 Grants to Voluntary Organisations - Revised Arrangements 336

There was submitted a report by the Corporate Director Education, Communities & Organisational Development seeking approval for further revisions to the arrangements for the award of small grants from the Grants to Voluntary Organisations budget.

Decided: that approval be given to the revised arrangements for the award of small grants from the Grants to Voluntary Organisations budget as detailed in the report.

337 Clune Park Regeneration: Progress Report 337

There was submitted a report by the Head of Safer & Inclusive Communities providing an update on the proposed regeneration of the Clune Park area of Port Glasgow.

Decided:

- (1) that the Committee note the current progress towards the regeneration of the Clune Park area of Port Glasgow;
- (2) that it be noted that the Regeneration Plan approved by the Safe, Sustainable Communities Committee on 24 May 2011 has been updated, revised and submitted to the Scottish Government for consideration; and
- (3) that further progress reports be submitted to future meetings of the Committee.

The Convener being of the opinion that the undernoted report by the Head of Safer & Inclusive Communities was relevant, competent and urgent moved its consideration in terms of the relevant Standing Order to allow the Committee to consider whether it would wish to make a Closing Order at the earliest opportunity. This was agreed unanimously.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraphs 6 and 13 of Part I of Schedule 7(A) of the Act.

338 Closing Order - 1 Moffat Street, Greenock 338

There was submitted a report by the Head of Safer & Inclusive Communities (1) advising that the house known as 1 Moffat Street, Greenock fails to meet the tolerable standard and (2) requesting that a Closing Order be made prohibiting the use of the house for human habitation.

Decided: that it be agreed to make a Closing Order in terms of Section 114 of the Housing (Scotland) Act 1987, as amended, prohibiting the use of the house known as 1 Moffat Street, Greenock for human habitation.

EDUCATION & COMMUNITIES COMMITTEE - 12 JUNE 2012

The Committee adjourned at 3.35 pm and re-convened at 4 pm. Rev MacLean and Mr Thomson joined the meeting at this point.

339 Progress Report on Inverclyde Academy 339

There was submitted a report by the Corporate Director Education, Communities & Organisational Development informing the Committee of the progress made by Inverclyde Academy's Senior Management Team and staff in addressing the areas for improvement outlined in the HMIE Inspection Report in March 2011.

Mrs Cathie Sorensen, Head Teacher, was present and addressed the Committee on the progress made.

Decided: that the Committee note the good progress made by Inverclyde Academy to date in addressing the areas for improvement identified in the School HMIE Report published on 22 March 2011.

340 Capital Programme 2012 - 16/17 - Progress 340

There was submitted a report by the Corporate Director Education, Communities & Organisational Development on the progress of the Capital Programme 2012 - 16/17.

Decided:

(1) that the Committee note the progress of the specific projects detailed in appendix 1 to the report;

(2) that approval be given to the addition of (a) the King's Oak Primary School/Demolition of Janitor's House project and (b) the Clydeview Academy - Park n Stride Area project to the Capital Programme and for the issue of tenders for the works and that delegated authority be granted to the Head of Legal & Democratic Services to accept the lowest acceptable tender in each case provided that the cost is within the available funding for the project as detailed in the report; and

(3) that approval be given to the retention of Larkfield Children's Centre in the former Sacred Heart Building and for the transfer of the modular classrooms currently located at St Stephen's High School to the former Sacred Heart Primary School to provide accommodation for decanted schools, the cost of the transfer being funded from the School Estate Programme contingency allowance.

341 Update on Progress with the Implementation of Curriculum for Excellence 341

There was submitted a report by the Corporate Director Education, Communities & Organisational Development providing information on the progress being made with the implementation of Curriculum for Excellence.

Decided: that the Committee note the ongoing progress being made with the implementation of Curriculum for Excellence in Inverclyde.

342 Religious Representation on the Education & Communities Committee 342

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on the position in respect of religious representation on the Committee.

Decided:

(1) that the Committee note the continued representation by Father Michael McMahon and Rev Andrew MacLean on behalf of the Roman Catholic Church and Church of Scotland respectively;

(2) that it be noted that arrangements will be made to fill the vacancy for a third

EDUCATION & COMMUNITIES COMMITTEE - 12 JUNE 2012

church/denominational representative arising from the resignation of Rev Colum McGranaghan; and

(3) that the Convener write to Rev McGranaghan to express his thanks on behalf of Members for his many years of service as a religious representative on the Committee.

343 Arrangements for the Election of a Parent Representative and Teacher Representative on the Education & Communities Committee 343

There was submitted a report by the Corporate Director Education, Communities & Organisational Development seeking approval of arrangements for the appointment of a Parent Representative and a Teacher Representative on the Education & Communities Committee.

Decided:

(1) that approval be given to the proposals for the election of a Parent Representative and Teacher Representative on the Education & Communities Committee as set out in appendices 1 and 2 of the report respectively; and

(2) that the current Parent Representative and Teacher Representative remain as temporary members of the Committee until the election process for the new representatives has been concluded.

344 Physical Education Update 344

There was submitted a report by the Corporate Director Education, Communities & Organisational Development providing an update on Inverclyde's position in relation to the Scottish Government's target of a minimum of 2 hours/2 periods of quality physical education for each child every week and also Inverclyde's position in relation to the Scottish Government's new Physical Education Support Fund.

Decided:

(1) that the report be noted; and

(2) that the Inverclyde Physical Education Implementation Plan be completed in consultation with the national and Local Physical Education Networks, schools, sportscotland, Education Scotland and the Active Schools/Sports Development Team and that this be submitted to the next meeting of the Committee for approval.

345 Education Maintenance Allowance (EMA) Academic Year 2012/13 345

There was submitted a report by the Corporate Director Education, Communities & Organisational Development advising of the continuation of the grant from the Scottish Government for the purposes of the Education Maintenance Allowance (EMA) Scotland Programme.

Noted

346 The Naming of the New Early Years Establishment Amalgamating Gourock Pre-5 Centre, Gamble Children's Centre and Gourock Park Pre-School 346

There was submitted a report by the Corporate Director Education, Communities & Organisational Development recommending a name for the new early years establishment following the amalgamation of Gourock Pre-5 Centre, Gamble Children's Centre and Gourock Park Pre-School in August 2013.

Decided: that agreement be given to the name Binnie Street Children's Centre for the new early years provision in Gourock.

EDUCATION & COMMUNITIES COMMITTEE - 12 JUNE 2012

- 347 Admissions and Placing Requests for Primary 1 and Secondary 1 Pupils in School Session 2012/13 347**
- There was submitted a report by the Corporate Director Education, Communities & Organisational Development on the decisions agreed by the Pupil Placement Panel relating to admissions and placing requests for school session 2012/13 affecting Primary 1 and Secondary 1 pupils.
- The Head of Inclusive Education, Culture and Corporate Policy provided the Committee with updated information in this regard following recent meetings of the Education Appeals Committee.
- Noted**
- It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following item on the grounds that the business involved the likely disclosure of exempt information as defined in Paragraphs 6 and 8 of Part I of Schedule 7(A) of the Act.**
- 348 School Transport Contracts (Maintstream) - Result of Tenders for Contracts 2012/13, 2013/14, 2014/15 and 2015/16 348**
- There was submitted a report by the Corporate Director Education, Communities & Organisational Development seeking approval to accept tenders for mainstream school transport contracts due for renewal from the start of school session 2012/13.
- Decided:** that approval be given to the acceptance of the tenders for mainstream school transport contracts due for renewal from the start of school session 2012/13 as detailed in appendix 1 to the report.

GENERAL PURPOSES BOARD – 13 JUNE 2012

General Purposes Board

Wednesday 13 June 2012 at 3.00 pm

Present: Councillors Ahlfeld, Brennan, Campbell-Sturgess, Dorrian, Jones, Loughran, McColgan, MacLeod, Rebecchi and Provost Moran.

Chair: Councillor Dorrian presided.

In attendance: Mr F Jarvie (for Head of Legal & Democratic Services) and Inspector Thomson and Sergeant McDonald, Strathclyde Police.

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Board.

349

Apologies, Substitutions and Declarations of Interest

349

Apologies for absence were intimated on behalf of Councillors Grieve, McEleny and McIlwee with Councillor MacLeod substituting for Councillor McEleny and Provost Moran substituting for Councillor McIlwee.

Councillor MacLeod declared an interest in Agenda Item 5 (Application for Taxi Driver's Licence – Laurence Gillespie).

Councillor Ahlfeld declared an interest in Agenda Item 6 and 8 (Application for Taxi Driver's Licence – David Harron and Application for Taxi Driver's Licence – Linda McGhee)

350

Theatres Act 1958

350

Application for Theatre Licence

Former Orangefield Baptist Church, (to become Arts & Drama Centre) Orangefield Place, Greenock

There was submitted a report by the Head of Legal and Democratic Services on an application for the grant of a Theatre Licence by Angela Varty for premises at the former Orangefield Baptist Church, Orangefield Place, Greenock.

Mr Jarvie advised the Board that although planning permission has been granted, the premises are not complete for the immediate grant of the Theatre Licence applied for.

Mr Tomlinson, Neill Clerk & Murray, was present representing the applicant.

The Board heard Mr Tomlinson in support of the applicant.

Decided: that delegated authority be remitted to the Head of Legal and Democratic Services to grant the application subject to Completion Certificate being issued by Building Standards.

GENERAL PURPOSES BOARD – 13 JUNE 2012

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in Paragraph 6 of Part I of Schedule 7(A) of the Act.

351 Application for Taxi Driver's Licence: Marsali Jack 351

There was submitted a report by the Head of Legal & Democratic Services on an application for grant of a Taxi Driver's Licence by Ms Jack following a representation by Strathclyde Police.

Ms Jack was not present or represented.

The Board heard Inspector Thomson in support of the Police representation.

Decided: that the application be refused.

352 Application for Taxi Driver's Licence: Andrew Pudsey 352

There was submitted a report by the Head of Legal & Democratic Services on an application for grant of a Taxi Driver's Licence by Mr Pudsey following an objection by Strathclyde Police.

Mr Pudsey was not present or represented.

The Board heard Inspector Thomson in support of the Police objection.

Decided: that the application be refused.

Councillor MacLeod declared a non-financial interest in the next item as he is known to the applicant which precluded his continued presence in the Chamber and his participation in the decision making process. He then left the meeting.

353 Application for Taxi Driver's Licence: Laurence Gillespie 353

There was submitted a report by the Head of Legal and Democratic Services on an application for grant of a Taxi Driver's Licence by Mr Gillespie following a Police representation.

Mr Gillespie was present.

The Board heard Inspector Thomson in support of the Police representation and Mr Gillespie in support of his application.

Decided: that the application be granted.

GENERAL PURPOSES BOARD – 13 JUNE 2012

Councillor Ahlfeld returned to the meeting following consideration of this item.

357 Request for Suspension of Taxi Driver's Licence: Joseph McLaughlan 357

There was submitted a report by the Head of Legal and Democratic Services requesting to uphold the decision to suspend Mr McLaughlan's Taxi Driver's Licence which expired on 30 April 2012. Mr McLaughlan's licence was suspended with immediate effect on 8 May 2012 following receipt of a letter of complaint by Strathclyde Police.

Mr McLaughlan was present.

Decided: that the suspension be upheld.

358 Application for Taxi Driver's Licence: Joseph McLaughlan 358

There was submitted a report by the Head of Legal and Democratic Services on an application for renewal of a Taxi Driver's Licence by Mr McLaughlan following a Police objection.

Mr McLaughlan was present.

The Board heard Inspector Thomson in support of the Police objection and viewed CCTV footage supplied by Strathclyde Police.

The Board heard Mr McLaughlan in support of his application.

There followed a full discussion on the evidence shown and Mr McLaughlan's submissions.

Decided: that the application be granted with warning.

Inspector Thomson requested a Statement of Reasons on this item which was noted.

359 Application for Street Trader's Licence: Remo Serapiglia 359

There was submitted a report by the Head of Legal and Democratic Services on an application for grant of a Street Trader's Licence following receipt of a Police representation.

Mr Serapiglia was unable to attend the meeting and submitted a letter in support of his application on 6 June 2012 which was circulated to the Board.

The Board heard Inspector Thomson who indicated that additional information had been received and sought the Board's view on providing this information.

After discussion the Board agreed that Mr Serapiglia should have the opportunity to

GENERAL PURPOSES BOARD – 13 JUNE 2012

have sight of this additional information.

Decided: that the application be continued to the next meeting of the Board.

360

Application for Street Trader's Licence: Jaime Kayes

360

There was submitted a report by the Head of Legal and Democratic Services on an application for grant of a Street Trader's Licence following receipt of a Police objection.

Ms Kayes was present.

The Board heard Inspector Thomson in support of the Police objection and Ms Kayes in support of her application.

Decided: that the application be granted.

POLICY & RESOURCES COMMITTEE - 19 JUNE 2012

Policy & Resources Committee

Tuesday 19 June 2012 at 3 pm

Present: Provost Moran, Councillors Brooks, Clocherty, MacLeod, McCabe, McColgan (for McCormick), McIlwee, Nelson, Rebecchi and Wilson.

Chair: Councillor McCabe presided.

In attendance: Corporate Director Education, Communities & Organisational Development, Corporate Director Environment, Regeneration & Resources, Corporate Director Inverclyde Community Health & Care Partnership, Head of Legal & Democratic Services, Chief Financial Officer, Head of ICT, Mr A Wilson (for Head of Organisational Development, HR & Communications), Finance Manager, Revenues & Customer Services Manager, Ms A Edmiston (Finance Services), Business/Democratic Services Manager, Corporate Procurement Manager, Corporate Policy & Partnership Manager and Mr M Bingham (Corporate Communications & Public Affairs).

The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.

361 Apologies, Substitutions and Declarations of Interest 361

Apologies for absence were intimated on behalf of Councillors McCormick and Loughran with Councillor McColgan substituting for Councillor McCormick.

No declarations of interest were intimated.

362 Benefits Service - Audit Scotland Risk Assessment 362

There was submitted a report by the Chief Financial Officer on the recent Benefits Service Performance Audit/Risk Assessment conducted by Audit Scotland, together with a copy of Audit Scotland's final report.

Ms Anne Cairns, Benefits Manager, Audit Scotland was present and spoke on the Risk Assessment. She then answered a number of questions from Members.

Decided:

- (1) that the Committee welcome the positive findings of the Audit Scotland Risk Assessment report in that no risks have been identified in the key areas of speed of processing, accuracy and counter fraud and note Audit Scotland's reference to the fact that in June 2011 Inverclyde Council's Benefits Service was placed fourth and second out of the 32 Scottish Councils in the Department for Work and Pensions (DWP) published performance for new claims and changes of circumstances respectively;
- (2) that the Committee recognise the high standards of performance achieved by the Benefits Team and the importance of this given the welfare reform agenda; and
- (3) that the Committee note the content of the action plan and subsequent approval from Audit Scotland.

Ms Cairns left the meeting at this point.

POLICY & RESOURCES COMMITTEE - 19 JUNE 2012

- 363 Policy & Resources Capital Programme - 2012/13 - 14/15 - Progress Report 363**
- There was submitted a report by the Corporate Director Environment, Regeneration & Resources and the Chief Financial Officer (1) providing an update on the status of the projects forming the Policy & Resources Capital Programme 2012/13-14/15 and (2) highlighting actual spend as at 30 April 2012.
- Noted**
- 364 Capital Programme 2012/15 364**
- There was submitted a report by the Chief Financial Officer on the latest position of the 2012/15 Capital Programme.
- Noted**
- 365 General Fund Revenue Budget 2012/13 365**
- There was submitted a report by the Chief Financial Officer (1) on the initial position of the 2012/13 General Fund Revenue Budget and (2) updating the Committee in respect of earmarked reserves and workstream savings.
- Decided:**
- (1) that the Committee note the initial position of the 2012/13 General Fund Revenue Budget and General Fund Reserve;
- (2) that the Committee note the latest position in respect of the saving workstreams; and
- (3) that it be noted a report will be submitted to the next meeting of the Policy & Resources Committee on the Budget Strategy 2013/15.
- 366 Procurement - Update 366**
- There was submitted a report by the Chief Financial Officer on the progress being made with procurement since the last report to the Committee in February 2012. Officers were asked whether the full year savings for the new scrap metal contract as set out in appendix 2 to the report were achievable and this was confirmed on the assumption that the tonnages of scrap metal remained at the same levels as in previous years.
- Decided:**
- (1) that the Committee note progress on the Strategic Procurement Framework;
- (2) that the Committee note the progress made in savings delivery; and
- (3) that the Committee approve in principle the use of e-tendering as an option in future Council tenders and note that an amendment to the Council's Standing Orders relating to Contracts will require to be approved by The Inverclyde Council.
- 367 Policy & Resources Performance Report 367**
- There was submitted a report by the Corporate Director Education, Communities & Organisational Development and the Corporate Director Environment, Regeneration & Resources providing an update on the progress made by the Council's corporate services towards achieving their key objectives and meeting performance targets, as detailed in their respective Directorate Plans for 2011/12.

POLICY & RESOURCES COMMITTEE - 19 JUNE 2012

Decided:

(1) that the Committee note that, in order to reflect the new Corporate Management structure, the report focuses on the performance of the Council's corporate services and replaces the former Organisational Improvement & Resources and Regeneration & Environment Directorate Performance reports which would normally be reported separately to the Committee;

(2) that the Committee endorse the performance information contained in the report;

(3) that it be noted each new Directorate will produce a Corporate Directorate Improvement Plan, which will be submitted to Committee after the summer recess; and

(4) that a detailed report on corporate absence be submitted to the next meeting of the Committee.

368 Using Cost Information to Improve Performance - Audit Scotland Report 368

There was submitted a report by the Chief Financial Officer (1) on the recently published Audit Scotland document 'Using cost information to improve performance: are you getting it right?', a copy of which was attached to the report, and (2) seeking approval as to how the issues raised in the report should be progressed by the Council.

Decided: that the contents of the report and the Audit Scotland report 'Using cost information to improve performance: are you getting it right?' be noted and that it be remitted to the Corporate Director Education, Communities & Organisational Development to progress this as part of the Performance Corporate Improvement Group.

369 Welfare Reform - Impacts on Inverclyde Council 369

There was submitted a report by the Chief Financial Officer updating the Committee on the impacts on Council services and budgets as the result of the ongoing welfare reform agenda.

Decided:

(1) that the Committee note the latest position in respect of operational impacts on the Council of the developing welfare reform agenda; and

(2) that it be noted further reports on the matter will be submitted to the Committee at the appropriate time.

370 Customer Services Update 370

There was submitted a report by the Chief Financial Officer advising the Committee of recent developments in respect of customer services, including the move to the new facilities within the Municipal Buildings.

Decided: that the Committee note the content of the report and approve the proposed developments to the Customer Service Centre due to take place over the summer.

371 Inverclyde Fairtrade Zone Status - Moving Forward 371

There was submitted a report by the Corporate Director Education, Communities & Organisational Development (1) on the actions required to achieve Fairtrade Zone Status for Inverclyde and (2) outlining the way forward.

POLICY & RESOURCES COMMITTEE - 19 JUNE 2012

Decided:

- (1) that agreement be given to the establishment of a Steering Group to drive forward the strategy and an Operational Group to action and deliver the criteria required for Fairtrade Zone Status comprising relevant Officers and Members to implement this resolution and to work towards achieving Fairtrade Zone Status for Inverclyde as set out in appendix 2 to the report;
- (2) that the Committee note that at the meeting on 17 May 2012, The Inverclyde Council agreed to appoint Provost Moran and Councillor MacLeod to the Steering Group;
- (3) that the Council at the meeting to be held on 28 June be requested to appoint an additional Elected Member to the Steering Group;
- (4) that the use of fairly traded goods, for example products carrying the Fairtrade mark, be encouraged when catering for civic functions, internal and external Council meetings and Council led conferences and events;
- (5) that wherever possible the Council try to include a fairly traded option in relevant tenders; and
- (6) that approval be given to the action plan set out in appendix 1 to the report.

372 Results from Winter 2012 Citizens' Panel Survey**372**

There was submitted a report by the Corporate Director Education, Communities & Organisational Development providing details of the headline results from the Winter 2012 Citizens' Panel Survey.

Decided:

- (1) that the content of the report be noted; and
- (2) that it be agreed that the feedback from the Citizens' Panel be taken on board by the appropriate services and used to improve service delivery.

373 Occupational Health Policy**373**

There was submitted a report by the Head of Organisational Development, HR & Communications seeking approval of an Occupational Health Policy for the Council, a copy of which was appended to the report.

Decided:

- (1) that the Committee approve the Occupational Health Policy; and
- (2) that the Committee support the policy by active promotion of Absence Management and Health and Safety.

374 Request to Proceed to Tender for the Occupational Health Contract**374**

There was submitted a report by the Head of Organisational Development, HR & Communications seeking approval to issue tenders for the provision of an occupational health service for Inverclyde Council for the period January 2013 to January 2015.

Decided: that approval be given to the issuing of tenders in respect of the provision of an occupational health service for the Council.

POLICY & RESOURCES COMMITTEE - 19 JUNE 2012

375 Permission to Procure Microsoft Licences from the relevant Government Procurement Service Framework 375

There was submitted a report by the Corporate Director Environment, Regeneration & Resources seeking approval, as required in terms of the Council's Financial Regulations, to procure Microsoft licences at a cost in excess of £250,000 from the relevant Government Procurement Service Framework.

Decided: that approval be given to procure Microsoft licences with a total contract value of approximately £600,000 from the relevant Government Procurement Service Framework.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as are set opposite each item.

Item	Paragraph(s)
Permission to Accept Tender for Debt Recovery Services	9
Property Assets Management Report: Port Glasgow Road, Greenock - Remit from Environment & Regeneration Committee	2, 6 and 9

376 Permission to Accept Tender for Debt Recovery Services 376

There was submitted a report by the Chief Financial Officer seeking approval for the Head of Legal & Democratic Services to accept the most economically advantageous tender for debt recovery services.

Decided: that authority be delegated to the Head of Legal & Democratic Services to accept the most economically advantageous tender for debt recovery services on behalf of the Council.

377 Property Assets Management Report: Port Glasgow Road, Greenock - Remit from Environment & Regeneration Committee 377

There was submitted a report by the Corporate Director Environment, Regeneration & Resources on a remit from the Environment & Regeneration Committee of 7 June 2012 relative to the disused petrol filling station at 74 Port Glasgow Road, Greenock as it relates to Common Good.

Decided: that the Committee endorse the decisions of the Environment & Regeneration Committee relative to the disused petrol filling station at 74 Port Glasgow Road, Greenock.