

Report To:	Audit Committee	Date:	28 June 2012
Report By:	Chief Financial Officer	Report No:	FIN/47/12/AP/JB
Contact Officer:	Jan Buchanan	Contact No:	01475 712225
Subject:	Unaudited Annual Accounts for the Year Ended 31 March 2012		

1.0 PURPOSE

- 1.1 The purpose of this report is to ask the Committee to review the unaudited Annual Accounts for the year ending 31 March 2012, and approve their submission to Audit Scotland by the statutory deadline of 30 June 2012.

2.0 SUMMARY

- 2.1 The unaudited Annual Accounts for year ended 31 March 2012 are to be submitted to Audit Scotland by the statutory date of 30 June 2012. The Financial Regulations require that the Audit Committee review the Accounts and approve their submission to Audit Scotland.
- 2.2 Copies of the unaudited accounts will have been given to Committee members by 26 June at the latest.
- 2.3 In order to aid Members' understanding of the key issues arising from the Annual Accounts, a presentation on the key issues will be delivered to Members on the day of the Audit Committee.
- 2.4 It is proposed that a special meeting of the Audit Committee be held at 3pm on 27 September 2012 to allow the intimation of matters arising from the Audit of the 2011/12 accounts.

3.0 RECOMMENDATIONS

- 3.1 It is recommended that the Audit Committee review the unaudited Annual Accounts for the year ended 31 March 2012 and approve their onward transmission to Audit Scotland; and
- 3.2 It is recommended that the Committee agree to a special meeting of the Audit Committee being held on 27 September 2012 at 3pm to consider the intimation of matters arising from the audit of the 2011/12 Annual Accounts.

Alan Puckrin
Chief Financial Officer