
Report To:	The Inverclyde Council	Date: 17 May 2012
Report By:	Corporate Director Environment, Regeneration & Resources	Report No: RMcG/LA/858/12
Contact Officer:	Rona McGhee	Contact No: 01475 712113
Subject:	Administrative Arrangements: Cycle of Council, Committee and Board Meetings May/June 2012	

1.0 PURPOSE

- 1.1 The purpose of this report is to set out for approval the schedule of Committee meetings for the remainder of the 2011/12 cycle to June 2012.

2.0 BACKGROUND

- 2.1 The proposed meeting dates for Council/Committee/Board meetings on the basis of the thematic committee structure are detailed in the appendix to the report.
- 2.2 The timetable is based on an 8 week cycle for the Committees, CHCP Sub-Committee and the Council with the Planning Board and the General Purposes Board having dates set aside each month for the determination of applications and associated business.
- 2.3 It is proposed that the schedule of Committee cycles for the period 2012/13 will be submitted to the June meeting of the Council for approval.

3.0 RECOMMENDATION

- 3.1 That the Council approve the proposed meeting dates for May/June 2012 as set out in the timetable in the appendix.

Rona McGhee
Legal & Democratic Services

	May/June 2012			
Committee/Inverclyde Council	Submission Date - 9 am	Pre-Agenda Date	Issue Agenda	Date of Meeting
Audit Committee	4 May	18 May	21 May	29 May
Inverclyde CHCP Sub-Committee	4 May	18 May	21 May	31 May
Environment & Regeneration Committee	11 May	22 May	25 May	7 June
Education & Communities Committee	18 May	25 May	1 June	12 June
Policy & Resources Committee	25 May	6 June @ 3.00pm	8 June	19 June
Inverclyde Council	11 June	18 June @ 2.30pm	21 June	28 June

PLANNING BOARD			
Submission Date - 9 am	Pre-Agenda Date	Issue Agenda	Date of Meeting
24 May	n/a	29 May	6 June

GENERAL PURPOSES BOARD			
Submission Date - 9 am	Pre-Agenda Date	Issue Agenda	Date of Meeting
25 May	n/a	31 May	13 June