

Report To:	Safe, Sustainable Communities Committee	Date:	17 January 2011
Report By:	Corporate Director Education & Communities	Report No:	SCS/87/12/AH/DH
Contact Officer:	Martin McNab	Contact No:	714246
Subject:	Clyde Muirshiel Park Authority – Minute of Meeting of 10 June 2011		

1.0 PURPOSE

- 1.1 The purpose of this report is to submit for Members information a copy of the Minutes of the Meeting of the Clyde Muirshiel Park Authority, as per Appendix 1, held on 10 June 2011.

2.0 SUMMARY

- 2.1 The Council is represented on the Clyde Muirshiel Park Authority by Councillors Wilson and Nelson.
- 2.2 It has been agreed that the Minutes be presented to the Safe, Sustainable Communities Committee as they become available.

3.0 RECOMMENDATIONS

- 3.1 It is recommended that the Committee note the contents of the report.

Albert Henderson
Corporate Director Education & Communities

Appendix 1

MINUTE OF MEETING OF THE CLYDE MUIRSHIEL PARK AUTHORITY JOINT COMMITTEE HELD AT NORTH AYRSHIRE COUNCIL HEADQUARTERS, CUNNINGHAME HOUSE, IRVINE ON 10th JUNE, 2011

PRESENT

Councillors Doig (Renfrewshire Council), Dickson (North Ayrshire Council) and Nelson & Wilson (Inverclyde Council).

Councillor Dickson, presided.

APOLOGIES

Councillors McGurk, Caldwell and Arthur (all Renfrewshire Council) and Highgate (North Ayrshire Council)

IN ATTENDANCE

C Woodward, Regional Park Manager (Clyde Muirshiel Regional Park); S McMillan, J Imlach and B McCormick (all Renfrewshire Council); M McNab (Inverclyde Council) C Sharp and J Leckie (both North Ayrshire Council).

APPOINTMENT OF CHAIRPERSON

In the absence of the Chairperson and Vice Chairpersons, it was unanimously agreed that Councillor Dickson be appointed as Chairperson for this meeting of the Park Authority Joint Committee.

WELCOME

Prior to the start of the meeting, Councillor Dickson, welcomed Councillor Audrey Doig from Renfrewshire Council to her first meeting of the Joint Committee.

DECLARATIONS OF INTEREST

No declarations of interest were intimated.

1. MINUTE

(a) There was submitted the Minute of meeting of the Clyde Muirshiel Park Authority Joint Committee held on 18th February 2011.

DECIDED: That the Minute be approved.

(b) There was submitted the Note of the Inquorate meeting of the Clyde Muirshiel Park Authority of Forum held on 28th April 2011.

DECIDED: That the note of the Inquorate Meeting be noted.

2. ANNUAL ACCOUNTS 2010/2011

There was submitted a Report by the Treasurer relative to the unaudited annual accounts for the Clyde Muirshiel Park Authority 2010/2011. It was noted that the accounts had been completed and forwarded to Audit Scotland for audit and would be further presented to the Joint Committee once the audit was completed.

DECIDED:

(a) The annual accounts for the Clyde Muirshiel Park Authority for 2010/2011 be noted.

(b) That it be noted that once the audit had been completed the accounts would be further presented to the Joint Committee.

3. AUDIT SCOTLAND AUDIT PLAN 2010/2011

There was submitted a report by the Treasurer relative to the Annual Audit Plan 2010/2011 for the Joint Committee and which outlined Audit Scotland's planned activities in the 2010/2011 financial year.

DECIDED: That the annual audit plan 2010/2011 be noted.

4. LUNDERSTON BAY UPDATE

There was submitted a joint report by the Regional Manager relative to recent developments in relation to the site at Lunderston Bay where the Park Authority continued to deliver services.

M. McNab provided an update with regard the current position in relation to the provision of facilities for staff and visitors at the site.

DECIDED:

(a) That the report be noted

(b.) That the Park Manager provide an update to a future meeting.

SEDERUNT

Councillor Wilson entered the meeting during consideration of the following item of business.

5. SEMPLE TRAIL HERITAGE PROJECT UPDATE

There was submitted a report by the Regional Park Manager which provided an update on the progress of the Semple Trail Heritage Project which was managed by Renfrewshire Council on behalf of the SRANI Partnership. The report also provided an update on other aspects of the wider SRANI Partnership in the enhancement of

Castle Semple Country Park.

DECIDED:

- (a) That the progress of the Semple Trail Heritage Project be noted.
- (b) That the funding achieved by the Park Authority for Parkhill be noted.
- (c) That the updates on the SRANI partnership and the Castle Semple Country Park be noted.

6. VOLUNTEER DEVELOPMENT OFFICER

There submitted a report by the Regional Park Manager relative to the post of Volunteer Development Officer. The report indicated that after discussions with the "Trust", an Inverclyde Employment Training initiative, a Volunteer Development Officer post was established with funding from the Future Jobs Fund for a period of six months commencing on 7th January 2011. The post was based at the Castle Semple Centre and the role of the Volunteer Development Officer was outlined with the report. It was noted that the Volunteer Development Officer had provided a report highlighting the achievements and challenges to date and these were summarised within the report. The report also identified a wide range of organisations with a volunteering programme and indicated that the post holder had the need to capture feedback to monitor the outcomes of the volunteering programme. The report indicated that the Officer had made a number of recommendations for the continuance and improvement of volunteering in the park including the establishment of an ongoing list of tasks that were suitable for volunteers, the need to maintain contacts, strong liaison between any future Voluntary Development Officer and the arranging of teams and the setting up of a tool bank for training and the use by volunteers.

DECIDED:

- (a) That the Joint Committee reaffirms its commitment to volunteering.
- (b) That the success the of the Volunteer Development Officer post supported by the Future Jobs Fund be noted.
- (c) That the report be otherwise noted.

7. SEMPLE SPORTS ACCESS PARTNERSHIP

There was submitted a report by the Regional Park Manager providing an update with regard to the establishment of the Semple Sports Access Partnership.

The Regional Park Manager then gave a short report in relation to the formation of the Sports Access Partnership and in particular in relation to progress made with regard to the requirements for and the design of new joint premises at Castle Semple. A full discussion then followed relative to this matter.

DECIDED: That the report be noted.

8. BROWN SIGNAGE

Councillor Dickson asked what the position was with the regard to the improvement to Brown Signage, particularly within North Ayrshire. The Regional Park Manager reported that meetings had been held with Visit Scotland and other interested parties and that a Working Party had been established to the look at the matter.

DECIDED: That the matter be noted.

9. DATE OF NEXT MEETING

It was noted that the next meeting of the Joint Committee would be held on Thursday, 8th September, 2011 at 10.30 a.m. at Park Headquarters, Barnbrock Farm, Kilbarchan.