

---

<b>Report To:</b>	<b>Education &amp; Lifelong Learning Committee</b>	<b>Date:</b>	<b>10 May 2011</b>
<b>Report By:</b>	<b>Corporate Director Education and Communities</b>	<b>Report No:</b>	<b>EDUC/24/11/AE</b>
<b>Contact Officer:</b>	<b>Angela Edwards, Head of Service</b>	<b>Contact No:</b>	<b>01475 712828</b>
<b>Subject:</b>	<b>Admissions and Placing Requests for Primary 1 and Secondary 1 Pupils in School Session 2011 / 12</b>		

---

## **1.0 PURPOSE**

- 1.1 The purpose of this report is to provide Committee with the details of the decisions agreed by the Pupil Placement Panel relating to Admissions and Placing Requests for school session 2011 / 12 affecting Primary 1 and Secondary 1 pupils.

## **2.0 SUMMARY**

- 2.1 The annual exercise has been carried out to identify the number of children from their defined catchment areas who will start Primary 1 and Secondary 1 in August 2011, together with those for whom placing requests were made.
- 2.2 This process consists of determining the allocation of places in accordance with the Council's Admissions and Placing Request Policy together with the policy on class sizes in Primary 1.
- 2.3 The pupil placement panel was set up and comprised the Corporate Director Education and Communities, Head of Legal and Democratic Services and Head of Property Assets and Facilities Management.
- 2.4 The Head of Educational Culture and Planning made recommendations which were scrutinised by the pupil placement panel.

## **3.0 RECOMMENDATION**

- 3.1 That the Committee notes the admissions and placing requests granted for the school session 2011 / 12.

**Albert Henderson**  
**Corporate Director – Education & Communities**

## **4.0 BACKGROUND**

- 4.1 This is the second year of the revised policy approved by Committee in November 2009.
- 4.2 Following the pupil placement exercise, it was determined that all defined catchment pupils could be accommodated in their catchment school.
- 4.3 We received 128 placing requests for primary pupils to attend schools other than their catchment school. 93 placing requests were received for secondary pupils.
- 4.4 After reviewing the impact of the placing requests on schools, it was determined that all placing requests could be granted.
- 4.5 The Pupil Placement Panel was convened on 31 March 2011 to scrutinise the recommendations of the Head of Service and to ensure the criteria had been applied appropriately.
- 4.6 The Panel, having considered all recommendations, decided that the criteria had been properly applied and agreed the recommendations made by the Head of Service.
- 4.7 The decisions have been intimated to parents in advance of the statutory deadline of 30 April 2011.

## **5.0 IMPLICATIONS**

### 5.1 Finance

There are no financial implications.

### 5.2 Legal

There are no legal implications.

### 5.3 Personnel

There are no personnel implications.

### 5.4 Equalities

Equality is embedded in our Admission and Placing Request policy.

## **6.0 CONSULTATION**

- 6.1 Consultation has taken place with the Pupil Placement Panel.

## **7.0 CONCLUSION**

- 7.1 The admissions and placing requests granted for school session 2011/12 are noted by the Committee.