

Inverclyde Community Health & Care Partnership Sub-CommitteeThursday 28 April 2011 at 3.00 pm

**Present:** Councillors G Dorrian, T Fyfe, J MacLeod, S McCabe and J McIlwee (Inverclyde Council); Dr M Kapasi and Mr K Winter, Non-Executive Directors, NHS Greater Glasgow & Clyde Health Board; Ms D McCrone, Staff Partnership Forum; Mrs N McFadden, Public Partnership Forum; Dr L Bidwell, Professional Executive Group; and Mr R Murphy, Corporate Director Inverclyde Community Health & Care Partnership.

**Chair:** Councillor McIlwee presided.

**In attendance:** Head of Planning, Health Improvement & Commissioning, Head of Mental Health, Addictions & Homelessness Service, Ms M Cook (for Chief Financial Officer), Mr J Douglas (for Head of Legal & Democratic Services), Mr M Bingham (Corporate Communications & Public Affairs) and Project Manager - Your Voice Inverclyde Community Care Forum.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Sub-Committee.**

- 290 Apologies, Substitutions and Declarations of Interest 290**
- No apologies for absence or declarations of interest were intimated.
- 291 2010/11 Community Health and Care Partnership - Financial Report as at Period 11 to 28 February 2011 291**
- There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership on the 2010/11 Revenue and Capital Budget position as at Period 11 to 28 February 2011.
- Decided:**
- (1) that the current projected revenue underspend for 2010/11 of £272,000 as at 28 February 2011 be noted;
  - (2) that the current projected capital position for 2010/11 which is on target as at 28 February 2011 be noted; and
  - (3) that approval be given to the Revenue Budget virements relating to Social Work budgets, detailed in appendix 7 to the report.
- 292 Clinical Governance Annual Report 2010/11 292**
- There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership on the 2010/11 Clinical Governance Annual Report.  
(Ms D McCrone entered the meeting during consideration of this item of business).
- Decided:** that the 2010/11 Clinical Governance Annual Report appended to the report be noted.
- 293 Workforce Monitoring Report 293**
- There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership providing an update on workforce issues and developments including

progress made in meeting workforce targets.

**Decided:** that the Sub-Committee note the contents of the report and the progress made in meeting workforce targets.

**294 CHCP Development Plan Update 2011/12**

**294**

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership (1) on the final draft of the CHCP Development Plan Update 2011/12 and (2) recommending that the Sub-Committee take action in this regard.

**Decided:**

(1) that the Sub-Committee approve the draft CHCP Development Plan Update 2011/12 and agree that this accurately represents the planning context of the CHCP in terms of both Council and NHS Greater Glasgow & Clyde planning requirements for the current planning round (2010/2013) and reflects the good work undertaken by Inverclyde CHCP in taking forward actions relating to key performance targets;

(2) that the Sub-Committee note the actions identified in the Plan Update for completion in 2011/12 and the performance/change indicators associated with these actions; and

(3) that it be noted that the actions and indicators included in the Plan will be used as the basis for Organisational Performance Reviews.

**295 Reshaping Care for Older People - Local Change Plan**

**295**

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership on the progress made in the development of a Local Change Plan which will drive forward the Reshaping Care for Older People Directive under the auspices of the Change Fund, as reported to the last meeting of the Sub-Committee.

**Decided:**

(1) that approval be given to the outline action plan for implementation; and

(2) that a further report be submitted to the next meeting of the Sub-Committee on the development of services to meet the targets presented in the Plan.

**296 Involving People in Inverclyde CHCP**

**296**

There was submitted a report by the Chair of the Inverclyde Public Partnership Forum (PPF) (1) on proposals brought together by members of the PPF and officers of Inverclyde CHCP and Your Voice to strengthen the involvement of people in the work of Inverclyde CHCP, (2) describing the network of engagement which can be utilised by the CHCP in engaging with the people of Inverclyde and (3) seeking approval of arrangements for involving people in the CHCP now that integration has been achieved, with particular reference to proposals to broaden the PPF, introduce a PPF Advisory Group and develop a CHCP People Involvement Framework.

**Decided:**

(1) that the Sub-Committee note the intention of the PPF and wider networks for the elected Chair of the PPF Executive Group (as was) to continue as the representative of the community on the CHCP Sub-Committee and, in line with current arrangements, to oversee the processes of involving people in support of the relevant officers within the CHCP and Your Voice, until the PPF Advisory Group is established and a Chair elected, at which time the PPF Advisory Group Chair will assume the community representation seat on the CHCP Sub-Committee;

(2) that it be noted that in line with the timescales of the working agreement, the PPF

Executive Group was disbanded at its meeting on 24 March 2011 pending the election of new office bearers between April and June 2011;

(3) that approval be given to the proposal to create a PPF Advisory Group for the CHCP, sitting alongside the Your Voice Board, to act as a management/executive group of the wider PPF virtual network, to direct and advise on people involvement activity and to receive reports from services in relation to service user, carer involvement and public issues;

(4) that approval be given to the representation of the public on the PPF Advisory Group drawn from the Your Voice/CVS/Carer Centre and other community networks; and

(5) that approval be given to the development of a CHCP People Involvement Framework to direct internal and external engagement with the people of Inverclyde and govern feedback for issues raised.

## 297 Protection of Vulnerable Groups

297

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership seeking approval to establish a revised disclosure process for those individuals who fall outwith the scope of the newly established Protection of Vulnerable Groups (PVG) scheme.

**Decided:** that approval be given to the establishment of a revised disclosure process as described in the report which is complementary to the PVG scheme for Disclosure Scotland applications made in respect of defined categories of individuals.

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in paragraph 6 of Part I of Schedule 7(A) of the Act.**

## 298 Children's Hearings (Legal Representatives) (Scotland) Rules 2001 - Panel of Legal Representatives

298

There was submitted a report by the Corporate Director Regeneration & Environment seeking approval for the reappointment of individuals previously appointed by the Council as Legal Representatives to provide services required by Children's Hearings.

**Decided:**

(1) that agreement be given to the reappointment of the Legal Representatives listed in the appendix to the report for the period from 1 July 2011 to 30 June 2014 subject to no subsequent adverse comments being received by the Head of Legal & Democratic Services; and

(2) that authority be granted to the Head of Legal & Democratic Services to approve any further appointments of Legal Representatives to 30 June 2014 as necessary, subject to the applicants meeting the criteria set out in the report.

## 299 Children (Scotland) Act 1995, Section 41 - Panel of Safeguarders

299

There was submitted a report by the Corporate Director Regeneration & Environment seeking approval for the reappointment of individuals previously appointed by the Council as Safeguarders for the purposes of Children's Hearings and proceedings in the Sheriff Court.

The Sub-Committee agreed (1) to the reappointments detailed, with the inclusion of one

individual who had been omitted from the list, subject to no adverse comments being received by the Head of Legal & Democratic Services and (2) that authority be granted to the Head of Legal & Democratic Services to approve any further appointments of Safeguarders to 30 June 2014 as necessary, subject to the applicants meeting the criteria set out in the report, all as detailed in the appendix.

**300 Curators Ad Litem and Reporting Officers (Panels) (Scotland) Regulations 2011 300**

There was submitted a report by the Corporate Director Regeneration & Environment seeking approval for the reappointment of individuals previously appointed by the Council to serve as Curators Ad Litem and Reporting Officers for the purposes of Children's Hearings and proceedings in the Sheriff Court.

**Decided:**

- (1) that agreement be given to the reappointment of the Curators Ad Litem and Reporting Officers listed in the appendix to the report for the period from 1 July 2011 to 30 June 2014, subject to no subsequent adverse comments being received by the Head of Legal & Democratic Services; and
- (2) that authority be granted to the Head of Legal & Democratic Services to approve any further appointments of Curators Ad Litem and Reporting Officers to 30 June 2014 as necessary, subject to the applicants meeting the criteria set out in the report.

**301 Next Meeting 301**

It was agreed that the next meeting which, subject to approval of the Committee Timetable for 2011/12 by the Inverclyde Council on 9 June 2011, would take place on Thursday 25 August 2011, should be the annual meeting of the Health & Social Care Committee required under Order 7.4.0 of the Council's Scheme of Administration.