

Report To: Community Health & Care
Partnership Sub Committee

Date: 28 April 2011

Report By: Mrs Nell McFadden MBE
Chair – Inverclyde PPF

Report No: CHCP/24/2011/HW

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Subject: Involving People in Inverclyde CHCP

1.0 PURPOSE

- 1.1 The purpose of this report is to describe to members a proposal brought together by members of Inverclyde Public Partnership Forum (PPF) and officers of the CHCP and Your Voice, to strengthen the involvement of people in the work of Inverclyde CHCP.
- 1.2 The paper is also intended to describe the network of engagement which can be utilised by the CHCP in engaging with the people of Inverclyde.
- 1.3 In addition the report aims to seek approval of members for the arrangements for involving people in the CHCP now that integration has been achieved, and particularly the intention to broaden the PPF, introduce a PPF Advisory Group, and develop a CHCP People Involvement Framework.

2.0 SUMMARY

- 2.1 Significant successes in involving the people of Inverclyde in the work of local health and social care services can be attributed to the Inverclyde PPF and the Your Voice network, working alongside and in addition to officers. The time is now right to fully integrate the work of the PPF into the CHCP and bring together all relevant community and individual representative groups to strengthen the user and carer and public voice, by developing an enhanced PPF and PPF Advisory Group through the Your Voice Network, to include community engagement for both health and social work services.
- 2.2 It is proposed that, as set out in the appended diagram (*Involving People in the CHCP*) (Appendix 1), the PPF in Inverclyde continues as required but is rebuilt on the Your Voice Network model. This allows a further strengthening of existing community representation routes, in addition to service based engagement and feedback, and builds on what has already been in place since the inception of the CHP in 2007 when the PPF was put in place. Under this proposal, the Chair of the PPF Advisory Group would occupy the PPF seat at the CHCP Committee.
- 2.3 It is intended that the Your Voice structures, with their Board, will continue as a stand-alone organisation supported by the CHCP in terms of core costs on a contracted basis. It is further intended that an Advisory Group, made up of officers and elected people of Inverclyde with specific interests in around 10 key areas (such as older people, long term conditions and self care, and carers) be established to support the work of the CHCP in informing, engaging and consulting our local communities, and facilitate the use of the Your Voice Network to deliver active people involvement. A CHCP People Involvement Framework will be developed by this Advisory Group to be used as policy in the CHCP governing work to engage local people as required in legislation, and as a principle of good practice.

Appendix 1

3.0 RECOMMENDATIONS

- 3.1 Members are asked to note the intention of the PPF and wider networks that the elected Chair of the PPF Executive Group (as was) will continue as the representative of the community on the CHCP Sub Committee and oversee the processes of involving people in support of relevant officers of the CHCP and Your Voice, as per current arrangements until the PPF Advisory Group is established and a Chair elected. The PPF Advisory Group Chair will then take the community representation seat on the CHCP Sub Committee.
- 3.2 Members are asked to note that in line with the timescales of the working agreement the PPF Executive Group was disbanded at their meeting on Wednesday 24 March 2011 pending election of new office bearers between April and June 2011.
- 3.3 Members are asked to approve the intention to create a PPF Advisory Group for the CHCP, sitting alongside the Your Voice Board to act as a management/ executive group of the wider PPF virtual network and direct and advise on people involvement activity and receive reports from services in relation to service user and carer involvement and public issues.
- 3.4 Members are asked to approve the election of 11 public members of the PPF Advisory Group, drawn from the Your Voice/ CVS/ Carers Centre and other community networks, to form the PPF Advisory Group.
- 3.5 Members are asked to approve the development of a CHCP People Involvement Framework to direct internal and external engagement with the people of Inverclyde, and govern the feedback loop for issues raised.

Mrs Nell McFadden MBE
Chair – Inverclyde Public Partnership
Forum

4.0 BACKGROUND

- 4.1 In line with legislation and guidance a Public Partnership Forum (PPF) was created in Inverclyde with the establishment of the former Community Health Partnership in 2007. This PPF has been in existence since, providing an opportunity for informing, engaging and consulting the people of Inverclyde on local community health services. The PPF has consisted of a PPF Executive of 15 members drawn from a variety of backgrounds, with an elected Chair and Vice Chair and two deputies. In addition there has been a wider PPF network made up of individuals, groups and organisations in the local area including Your Voice and CVS Inverclyde.
- 4.2 To satisfy legislation and guidance, the Scheme of Establishment for Inverclyde CHCP (August 2010) notes that there will be formal public representation of local people, communities and organisations through a Public Partnership Forum. The Chair of the Public Partnership Forum sits as a formal member of the CHCP Sub-Committee.

5.0 PROPOSALS

- 5.1 It is proposed that in order to capitalise on the well established local mechanisms for engaging the people of Inverclyde in health and social care issues, the role of the Your Voice Stakeholders Network and related infrastructure is strengthened. It is proposed that the Inverclyde PPF will be a network of community and voluntary organisations and interested individuals through the Your Voice Network – which includes CVS Inverclyde, Inverclyde Carers Centre and Carers' Council and a wide range of other community and voluntary groups. This builds on and consolidates relationships that have been in place since 2007 for the CHP and for 19 years for social work services, and does not represent a significant change, rather a reorganisation to formalise processes and lines of accountability.
- 5.2 The Inverclyde PPF, supported by officers of the CHCP and Your Voice propose that there be established a PPF Advisory Group sitting as part of the CHCP structure and Your Voice Board structure. This Advisory Group would consist of CHCP and Your Voice Officers with 12 public representatives, 11 in addition to the Chair, with link or lead responsibility for engaging communities and individuals in the following theme areas, supported by the Your Voice infrastructure:
- Older People
 - Carers
 - Long Term Conditions and Self Care
 - Children and Young People
 - Secondary Care (including hospital discharge and palliative/end of life care)
 - Disability (physical and learning disability)
 - Mental Health and Wellbeing(Including dementia)
 - Addictions
 - Healthier Lifestyles and Health Inequalities
 - Housing and Homelessness
 - Adult Protection
- 5.3 It is intended that the 12 public representatives would join the chair in being elected by the networks linked to the Your Voice Stakeholders network between May and June 2011.
- 5.4 In addition to community-based engagement facilitated through Your Voice there will be service based engagement lead by officers of the CHCP. Feedback from these various sources of engagement would be brought through the PPF Advisory Group for analysis and to either feedback to services or to local people for further action/information.
This will allow for a strengthened process of feedback to people who offer their views

on services and/or needs.

- 5.5 The final element of the proposal is that the PPF Advisory Group will devise a People Involvement Strategy for the CHCP, with links to the Inverclyde Alliance Community Engagement Strategy and drawing on work previously started in both social work services and the CHP. The People Involvement Strategy would govern and direct the work of the PPF Advisory Group and officers in delivering on our people involvement obligations. It would also include a section offering a working agreement of the PPF Advisory Group.

6.0 IMPLICATIONS

- 6.1 Legal: None (fits with legislative requirements and contract arrangements with Your Voice).
- 6.2 Finance: None
- 6.3 Personnel: None
- 6.4 Equalities: An equalities impact assessment of the Your Voice Network/PPF structure will be undertaken by the PPF Advisory Group, in order to inform any changes needed as part of implementation.

7.0 CONSULTATION

- 7.1 There has been extensive consultation with the PPF Executive Group and Your Voice Board in respect of this proposal. In addition relevant officers involved in people involvement in the CHCP, and the Community Engagement Network of Inverclyde Alliance have offered input and been consulted.

8.0 LIST OF BACKGROUND PAPERS

- 8.1 Draft User and Carer Involvement Strategy (Inverclyde Council, Social Work Services, 2009)
Draft Public Focus Framework (Inverclyde CHP, January 2010)
Inverclyde Alliance Community engagement Strategy 2008 – 2018 (Inverclyde Alliance, 2009)
Guidance on Establishing Community Health Partnerships (Scottish Executive, 2003)
Inverclyde CHCP Scheme of Establishment (August 2010)

INVERCLYDE ALLIANCE

Alliance Community Engagement Network

Inverclyde Community Health & Care Partnership

Your Voice ICCF Board

Resources Sub-Grp

PPF Advisory Group

Wider 'Virtual' PPF Network

Your
voice
NETWORK

Community based engagement

Service based engagement

Community Engagement Sub-Groups

Supporting Activity in CHCP

Specific Topic Open Meetings/engagement

Engagement with Voluntary/Community Groups

Wider Public Community Engagement

Engagement with People Who Use Services/Carers/Patients