

**THE INVERCLYDE COUNCIL - 24 FEBRUARY 2011**

---

**The Inverclyde Council**

**Thursday 24 February 2011 at 4.00 pm**

**Present:** Provost McCormick, Councillors Ahlfeld, Blair, Brooks, Clocherty, Dorrian, Fyfe, Grieve, Loughran, McCabe, McCallum, McIlwee, McKenzie, Nelson, Osborne, Rebecchi, White and Wilson.

**Chair:** Provost McCormick presided.

**In attendance:** Chief Executive, Corporate Director Community Health & Care Partnership, Corporate Director Education & Communities, Corporate Director Regeneration & Environment, Chief Financial Officer, Head of Legal & Democratic Services, Mr A Wilson (for Head of Organisational Development, HR & Performance), Mr M McNab (for Head of Safer & Inclusive Communities), Legal Services Manager (Conveyancing & Planning), Legal Services Manager (Procurement & Administration), Corporate Communications Manager and Service Manager (Community Learning & Development).

**Present also:** Mr L Slaven and Ms P Reid (Audit Scotland).

Prior to the commencement of business, Councillor Rebecchi and Provost McCormick referred to the absence of Councillor Robert Moran due to ill health and, on behalf of the Council, wished him a speedy recovery.

**116 Apologies and Declarations of Interest 116**

Apologies for absence were intimated on behalf of Councillors MacLeod and Moran.

No declarations of interest were intimated.

**Minutes of Meetings of  
The Inverclyde Council, Committees, Sub-Committees and Boards**

**117 The Inverclyde Council - 2 December 2010 117**

**Approved** on the motion of Provost McCormick.  
(Councillor Nelson entered the meeting during consideration of this item of business).

**118 General Purposes Board - 8 December 2010 118**

**Approved** on the motion of Councillor Ahlfeld.

**119 The Inverclyde Council (Special) - 14 December 2010 119**

**Approved** on the motion of Provost McCormick.

**120 The Inverclyde Council (Special) - 14 December 2010 120**

**Approved** on the motion of Provost McCormick.

THE INVERCLYDE COUNCIL - 24 FEBRUARY 2011

---

121	<b>Appointment Panel - Head of Health &amp; Community Care - 17 December 2010</b>	121
	Approved on the motion of Councillor McIlwee.	
122	<b>Planning Board - 5 January 2011</b>	122
	Approved on the motion of Councillor Wilson.	
123	<b>Audit Committee - 11 January 2011</b>	123
	Approved on the motion of Councillor Blair.	
124	<b>General Purposes Board - 12 January 2011</b>	124
	Approved on the motion of Councillor Ahlfeld.	
125	<b>Inverclyde CHCP Sub-Committee - 13 January 2011</b>	125
	Approved on the motion of Councillor McIlwee.	
126	<b>Safe, Sustainable Communities Committee - 18 January 2011</b>	126
	Approved on the motion of Councillor McCabe.	
127	<b>Regeneration Committee - 20 January 2011</b>	127
	Approved on the motion of Councillor Clocherty.	
128	<b>Education &amp; Lifelong Learning Committee - 25 January 2011</b>	128
	Approved on the motion of Councillor McKenzie.	
129	<b>Planning Board - 2 February 2011</b>	129
	Approved on the motion of Councillor Wilson.	
130	<b>Local Review Body - 2 February 2011</b>	130
	Approved on the motion of Councillor Wilson.	
131	<b>Policy &amp; Resources Committee - 8 February 2011</b>	131
	Approved on the motion of Councillor McCabe.	
132	<b>General Purposes Board - 9 February 2011</b>	132
	Approved on the motion of Councillor Ahlfeld.	
133	<b>The Inverclyde Council (Special) - 10 February 2011</b>	133

**THE INVERCLYDE COUNCIL - 24 FEBRUARY 2011**

---

**Approved** on the motion of Provost McCormick.

(Councillor Grieve entered the meeting during consideration of this item of business).

**134 Labour Group Leadership - Resignation of Councillor McCabe**

**134**

There was submitted a report by the Corporate Director Regeneration & Environment (1) advising that Councillor McCabe has resigned as Leader of the Council and of the Labour Group of Inverclyde Council and (2) requesting that the Council make appropriate appointments in the light of Councillor McCabe's resignation.

**Decided:**

- (1) that it be noted Councillor McCabe has intimated his resignation as Leader of the Council and of the Labour Group of Inverclyde Council;
- (2) that Councillor McKenzie be appointed Leader of the Council;
- (3) that Councillor Clocherty be appointed Depute Leader of the Council;
- (4) that Councillor McKenzie be appointed Convener of the Policy & Resources Committee and the Policy & Resources Executive Sub-Committee;
- (5) that Councillor Clocherty be appointed Vice-Convener of the Policy & Resources Committee and the Policy & Resources Executive Sub-Committee;
- (6) that Councillor McKenzie be appointed Chair of the Inverclyde Alliance Board;
- (7) that Councillor McKenzie be appointed to the CoSLA Convention as Council Leader; and
- (8) that Councillor McKenzie be appointed to the Clyde Valley Community Planning Partnership.

**135 SNP Group Leadership - Resignation of Councillor MacLeod**

**135**

There was submitted a report by the Corporate Director Regeneration & Environment advising of the resignation of Councillor MacLeod as Leader of the SNP Group on 19 January 2011 and Councillor Nelson's appointment as Group Leader from that date.

**Noted**

**136 Inverclyde Local Access Forum - Vacancies**

**136**

There was submitted a report by the Corporate Director Regeneration & Environment requesting the Council to appoint two representatives to serve on the Inverclyde Local Access Forum following the resignations of Councillors Wilson and Ahlfeld.

**Decided:** that Councillors Nelson and Blair be appointed to serve on the Inverclyde Local Access Forum in place of Councillors Wilson and Ahlfeld.

**137 Statutory Review of Polling Districts & Polling Places**

**137**

There was submitted a report by the Head of Legal & Democratic Services (1) on the outcome of the consultation exercise undertaken following the Council's approval of a draft Polling Scheme at its meeting on 7 October 2010 and (2) seeking approval of the final Polling Scheme, appended to the report, which takes into account certain suggestions arising from the consultation.

**Decided:**

- (1) that approval be given to the Inverclyde Scheme of Polling Districts and Polling Places as detailed in Appendix 1 to the report;
- (2) that it be noted the next formal review of the Inverclyde Scheme of Polling Districts and Polling Places will take place in 2015; and
- (3) that, in the interim, authority be delegated to the Chief Executive in his role as

**THE INVERCLYDE COUNCIL - 24 FEBRUARY 2011**

---

Returning Officer, in consultation with the appropriate Elected Members and the Electoral Registration Officer, to make suitable alternative arrangements in the event of a polling place becoming unavailable for a particular election or by-election.

**138 Councillors' Code of Conduct 138**

There was submitted a report by the Chief Executive on the revised Councillors' Code of Conduct following the consultation exercise carried out by the Scottish Government.

**Decided:** that the updated Councillors' Code of Conduct, a copy of which was appended to the report, be noted.

**139 Protection of Vulnerable Groups (PVG) Scheme 139**

There was submitted a report by the Head of Organisational Development, HR & Performance (1) advising of the requirement to introduce the Protection of Vulnerable Groups (PVG) Scheme and (2) seeking approval for amendments to current procedures to allow the introduction of the new scheme on 28 February 2011.

**Decided:**

(1) that the costs incurred for the new PVG Scheme to be introduced by the Scottish Government on 28 February 2011 be met in terms of the proposals outlined in paragraph 5.2 of the report and that these be implemented as of 28 February 2011;

(2) that no retrospective checks be carried out in respect of the PVG Scheme as the Council will automatically be alerted if an existing scheme member is being barred from undertaking regulated work and can ask for a scheme update to ascertain the reasons why;

(3) that where a scheme update request is made the cost of £41 be met by the Council and that any such request be made by the Head of Organisational Development, HR & Performance;

(4) that the cost incurred for the new Disclosure Scotland checks be met in terms of the proposals outlined in paragraph 5.5 of the report and that these be implemented as of 28 February 2011;

(5) that an exercise be conducted to look at contracts of employment in relation to employees engaged in regulated work areas; and

(6) that the PVG/Disclosure arrangements be reviewed in one year.

**140 Proposed Traffic Regulation Order - McCallum Crescent, Gourock (One Way Only) Order 2011 140**

There was submitted a report by the Corporate Director Regeneration & Environment on the proposed Traffic Regulation Order - McCallum Crescent, Gourock (One Way Only) Order 2011.

**Resolved** on the motion of Councillor McKenzie seconded by Councillor Clocherty that THE INVERCLYDE COUNCIL, incorporated under the Local Government etc (Scotland) Act 1994, RESOLVE TO MAKE as they HEREBY MAKE a Resolution under Sections 1(1), 2(1) and (2) and Part III of Schedule 9 of the Road Traffic Regulation Act 1984 to introduce one way driving in McCallum Crescent, Gourock, all as detailed in a copy of the Order forming a supplement to the principal minute hereof and that the Head of Environmental & Commercial Services and the Head of Legal & Democratic Services be authorised to take all necessary action in connection therewith.

**141 Proposed Traffic Regulation Order - Cardwell Road, Gourock (Waiting Restrictions) Order 2011 141**

**THE INVERCLYDE COUNCIL - 24 FEBRUARY 2011**

---

There was submitted a report by the Corporate Director Regeneration & Environment on the proposed Traffic Regulation Order - Cardwell Road, Gourock (Waiting Restrictions) Order 2011.

**Resolved** on the motion of Councillor White seconded by Councillor Loughran that THE INVERCLYDE COUNCIL, incorporated under the Local Government etc (Scotland) Act 1994, RESOLVE TO MAKE as they HEREBY MAKE a Resolution under Parts III and IV of Schedule 9 of the Road Traffic Regulation Act 1984 to permit the introduction of waiting restrictions on Cardwell Road, Gourock, all as detailed in a copy of the Order forming a supplement to the principal minute hereof and that the Head of Environmental & Commercial Services and the Head of Legal & Democratic Services be authorised to take all necessary action in connection therewith.

**142 Clyde Valley Partnership: Shared Services Workstreams**

142

There was submitted a report by the Chief Executive requesting the Council to (1) consider continued participation in the Clyde Valley Community Planning Partnership's study of potential shared services workstreams and (2) approve shared funding, where relevant, for the development of detailed business case design proposals by the Partnership targeted for June 2011.

**Decided:**

- (1) that the Council continue its participation with the Clyde Valley Community Planning Partnership in the development of detailed business cases for (i) waste management, (ii) support services, (iii) integrated health and social care and (iv) social transport;
- (2) that approval be given to the participation of relevant officers in the Project Team arrangements for the detailed design phases;
- (3) that the Council note the potential funding requirements to support the detailed design phase activities as described within the report and that it be remitted to the Chief Executive in liaison with the Chief Financial Officer to deal with this matter accordingly; and
- (4) that the Chief Executive submit a report to the Council after the full business cases are considered by the Clyde Valley Partnership so that the Council may consider any outcomes and recommendations made.

**143 Greenock Coastguard Centre**

143

There was submitted (1) a report by the Corporate Director Regeneration & Environment providing an update on the proposals by the Maritime and Coastguard Agency (MCA) with particular regard to the proposal to close the Greenock Coastguard Centre and (2) a motion by Councillor McCabe as follows:

"This Council is concerned at the proposal by the Maritime and Coastguard Agency, contained within the consultation document 'Protecting our Seas and Shores in the 21<sup>st</sup> Century', to close the Clyde Maritime Rescue Coordination Centre at Greenock, resulting in the loss of up to 35 frontline operational coastguard posts".

This Council believes that:

- (i) these cuts to an essential front line emergency service will put the lives of Inverclyde residents and all those that use the seas of the West Coast of Scotland at risk;
- (ii) the proposals within the consultation document rely too heavily on new technology that has not been developed or tested and that replacing years of local knowledge by such systems as Google mapping is fundamentally wrong; and
- (iii) the proposals will cause inherent delays in the emergency response causing delays to rescue helicopters and RNLI lifeboats being despatched to people in trouble.

**THE INVERCLYDE COUNCIL - 24 FEBRUARY 2011**

---

This Council therefore supports the campaign by the PCS Union Branch and Staff at Greenock to retain the Clyde Maritime Rescue Coordination Centre and calls upon the Maritime and Coastguard Agency to reconsider its proposals.”

**Decided:**

- (1) that the contents of the report be noted; and
- (2) that the Council unanimously support the motion submitted by Councillor McCabe.

**144 The Watt Complex: Feasibility Study and Options Appraisal - Remit from Regeneration Committee 144**

There was submitted a report by the Corporate Director Regeneration & Environment requesting the Council, as Trustees of the Watt Institution, to consider a remit from the Regeneration Committee of 20 January 2011 relative to recommendations in respect of a feasibility study carried out on the Watt Library, McLean Museum, Art Gallery and the Watt Hall with a view to identifying funding and developing a bid application to the Heritage Lottery Fund and Historic Scotland.

**Decided:** that the Council, as Trustees of the Watt Institution, approve the recommendations from the Regeneration Committee relative to the Watt Complex.

**145 Standing Orders Relating to Contracts - Remit from Policy & Resources Committee 145**

There was submitted a report by the Corporate Director Regeneration & Environment on a remit from the Policy & Resources Committee of 8 February 2011 seeking approval of revised Standing Orders relating to Contracts.

**Resolved** on the motion of Councillor McKenzie seconded by Councillor Clocherty that THE INVERCLYDE COUNCIL, incorporated under the Local Government etc (Scotland) Act 1994, under the powers conferred on them by the Local Government (Scotland) Act 1973 and the said Act of 1994, RESOLVE TO ADOPT, as they HEREBY ADOPT the Standing Orders relating to Contracts a copy of which forms an appendix to the principal minute hereof and that with effect from the date of this Resolution, videlicet 24 February 2011.

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following two items of business on the grounds that the business involved the likely disclosure of exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as are set opposite each item and the nature of the exempt information in respect of the item thereafter being that defined in the respective paragraphs of Part I of Schedule 7(A) of the Act, as detailed in the relevant minute.**

<b>Item</b>	<b>Paragraph(s)</b>
<b>Disposal of Kilmacolm Institute - Report on Offers - Remit from Regeneration Committee</b>	<b>2, 6 &amp; 9</b>
<b>Inverclyde Megawatt Festival Ltd - Council Representation</b>	<b>6</b>

**146 Disposal of Kilmacolm Institute - Report on Offers - Remit from Regeneration Committee 146**

**THE INVERCLYDE COUNCIL - 24 FEBRUARY 2011**

---

There was submitted a report by the Corporate Director Regeneration & Environment requesting the Council, as Trustees of the Kilmacolm Institute, to consider a remit from the Regeneration Committee of 20 January 2011 relative to recommendations in respect of offers received in response to the advertisement for the sale of the Kilmacolm Institute, plus adjacent properties.

**Decided:** that the Council, as Trustees of the Kilmacolm Institute, approve the recommendations from the Regeneration Committee relative to disposal of the Kilmacolm Institute.

**147 Inverclyde Megawatt Festival Ltd - Council Representation 147**

There was submitted a report by the Corporate Director Regeneration & Environment and the Corporate Director Education & Communities on a request received from Inverclyde Megawatt Festival Ltd for two Elected Members to be appointed as Directors of the company.

(Councillor Wilson left the meeting during consideration of this item of business).

**Decided:** that the Council not appoint any Elected Members to the Board of Inverclyde Megawatt Festival Ltd at this time but that the situation be reviewed in 12 months' time.

**Appendices to Minutes**

**148 Appointment Panel - Head of Health & Community Care - 17 December 2010 148**

**Approved** on the motion of Councillor McIlwee.

**149 Regeneration Committee - 20 January 2011 149**

**Approved** on the motion of Councillor Clocherty.

**THE INVERCLYDE COUNCIL - 24 FEBRUARY 2011**

---

**The Inverclyde Council**

**Thursday 24 February 2011 at 5.00 pm**

**Present:** Provost McCormick, Councillors Ahlfeld, Blair, Brooks, Clocherty, Dorrian, Fyfe, Grieve, Loughran, McCabe, McCallum, McIlwee, McKenzie, Nelson, Osborne, Rebecchi, White and Wilson.

**Chair:** Provost McCormick presided.

**In attendance:** Chief Executive, Corporate Director Community Health & Care Partnership, Corporate Director Education & Communities, Corporate Director Regeneration & Environment, Head of Legal & Democratic Services, Mr M McNab (for Head of Safer & Inclusive Communities), Legal Services Manager (Procurement & Administration), Corporate Communications Manager and Service Manager (Community Learning & Development).

**150      Apologies and Declarations of Interest      150**

Apologies for absence were intimated on behalf of Councillors MacLeod and Moran.

No declarations of interest were intimated.

**151      Review of the Scheme of Administration for Community Councils      151**

There was submitted a report by the Corporate Director Education & Communities (1) advising that there were no responses to the public consultation with respect to the Scheme of Administration for Community Councils and that two further comments were received in respect of boundaries and (2) requesting the Council to agree a final draft amended Scheme for consultation.

(Councillor Wilson entered the meeting during consideration of this item of business).

**Decided:**

(1) that the Council note the responses to the public consultation on the draft amended Scheme of Administration for Community Councils and associated documentation and agree the final draft amended Scheme for consultation as set out in appendix 2 to the report; and

(2) that it be remitted to the Head of Legal & Democratic Services to look into the possible inclusion of the area of water within Inverkip Marina within the boundary of Inverkip and Wemyss Bay Community Council and report thereon to a future meeting of the Council.



**AUDIT COMMITTEE - 1 MARCH 2011**

---

**Audit Committee**

**Tuesday 1 March 2011 at 3 pm**

**Present:** Councillors Blair, Brooks, Clocherty, Dorrian, Fyfe, Loughran and McKenzie (for Provost McCormick).

**Chair:** Councillor Blair presided.

**In attendance:** Head of Legal & Democratic Services, Chief Internal Auditor, Ms J Buchanan (for Chief Financial Officer) and Corporate Communications Manager.

**Present Also:** Ms E Boyd and Mr P Tait (Audit Scotland).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.**

- |            |  |            |
|------------|--|------------|
| <b>152</b> | <b>Apologies, Substitutions and Declarations of Interest</b>   | <b>152</b> |
|            | <p>Apologies for absence were intimated on behalf of Provost McCormick, Councillors Ahlfeld, McCallum, Nelson and MacLeod with Councillor McKenzie substituting for Provost McCormick.</p> <p>No declarations of interest were intimated.</p>                              |            |
| <b>153</b> | <b>Risk Management Progress Report</b>   | <b>153</b> |
|            | <p>There was submitted a report by the Corporate Director Regeneration &amp; Environment advising Members on the progress made on risk management since the meeting of the Committee on 11 January 2011.</p> <p><b>Noted</b></p>   |            |
| <b>154</b> | <b>External Audit Progress Report</b>  | <b>154</b> |
|            | <p>There was submitted a report by the Corporate Director Regeneration &amp; Environment presenting to Members the reports produced by Audit Scotland since the last meeting of the Committee.</p> <p><b>Decided:</b> that the matters raised in the reports be noted.</p> |            |
| <b>155</b> | <b>External Audit Action Plans - Outstanding Actions</b>   | <b>155</b> |
|            | <p>There was submitted a report by the Corporate Director Regeneration &amp; Environment advising Members of the outstanding actions from external audit action plans at 31 December 2010.</p> <p><b>Decided:</b> that the progress to date be noted.</p>                  |            |
| <b>156</b> | <b>Internal Audit Progress Report - 6 December 2010 to 4 February 2011</b>   | <b>156</b> |
|            | <p>There was submitted a report by the Corporate Director Regeneration &amp; Environment presenting to Members the monitoring report of Internal Audit Activity from 6 December 2010 to 4 February 2011.</p>   |            |

AUDIT COMMITTEE - 1 MARCH 2011

---

**Decided:**

- (1) that where it is deemed appropriate by the Head of Legal & Democratic Services, the relevant officers responsible for older, outstanding items, where the agreed deadline has been missed, be invited to attend a future meeting of the Committee in order that Members be kept apprised of the situation; and
- (2) that the progress made by internal audit during the reporting period be noted.

**157 Changes in the 2010 - 2011 Annual Accounts****157**

There was submitted a report by the Chief Financial Officer advising the Committee of the main accounting changes that will feature in the Council's 2010 - 2011 Annual Accounts and advising of progress being made in preparation for the implementation of International Financial Reporting Standards (IFRS).

**Decided:** that the contents of the report be noted.

**PLANNING BOARD - 2 MARCH 2011**

---

**Planning Board**

**Wednesday 2 March 2011 at 3 pm**

**Present:** Councillors Brooks, Dorrian, Fyfe, Loughran, McCallum, Nelson and Wilson.

**Chair:** Councillor Wilson presided.

**In attendance:** Head of Regeneration & Planning, Development & Building Standards Manager, Mr G Leitch (for Head of Environmental & Commercial Services), Mr H McNeilly (for Head of Legal & Democratic Services) and Corporate Communications Manager.

Prior to the commencement of business, Councillor Wilson referred to the forthcoming retirement of Mr Howard McNeilly. He thanked Mr McNeilly for his assistance over the years and, on behalf of the Board, extended his best wishes for the future.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Board.**

**158 APOLOGIES, SUBSTITUTIONS AND DECLARATIONS OF INTEREST 158**

Apologies for absence were intimated on behalf of Councillors Grieve, McKenzie and Moran.

No declarations of interest were intimated.

**159 PLANNING APPLICATION SUBMITTED FOR CONTINUED CONSIDERATION 159**

**Formation of driveway and new stairway:  
Upper Flat, 39 Tower Drive, Gourock (10/0380/IC & 10/0026/LB)**

There was submitted a report by the Head of Regeneration & Planning regarding an application by Mr G Brown for the formation of a driveway and new stairway at upper flat, 39 Tower Drive, Gourock (10/0380/IC & 10/0026/LB), consideration of which had been continued from the meeting of 2 February 2011.

After discussion, Councillor McCallum moved that planning permission and listed building consent be granted subject to the conditions detailed in the report. As an amendment, Councillor Brooks moved that consideration of the matter be continued for a site visit to be arranged by the Head of Legal & Democratic Services in consultation with the Convener. On a vote, 2 Members voted for the amendment and 4 for the motion which was declared carried.

**Decided:**

- (i) that planning permission be granted subject to the following conditions:-
  - (1) that prior to the commencement of works on site, samples of all external finishes to be used in construction of the driveway, including surfacing, shall be submitted to and approved in writing by the Planning Authority. Works shall then proceed utilising the materials as approved unless an alternative is agreed in writing, to ensure the finished appearance of the works is appropriate for the existing house and is acceptable in terms of the C(S) listing;
  - (2) that prior to the commencement of works on site, samples of the external finishes to be used in construction of the new stairway together with the finished colour of the walls

**PLANNING BOARD - 2 MARCH 2011**

---

shall be submitted to and approved in writing by the Planning Authority. Works shall then proceed utilising the materials as approved unless an alternative is agreed in writing, to ensure the finished appearance of the works is appropriate for the existing house and is acceptable in terms of the C(S) listing;

(3) that prior to the commencement of works on site, a sample of the material and colour of the new balustrade to the side of the driveway shall be submitted to and approved by the Planning Authority. Works shall then proceed utilising the materials as approved unless an alternative is agreed in writing, to ensure the finished appearance of the works is appropriate for the existing house and is acceptable in terms of the C(S) listing;

(4) that for the avoidance of doubt, the balustrade hereby permitted will be finished in white and maintained in this colour at all times thereafter unless otherwise agreed in writing by the Planning Authority, to ensure the finished appearance of the works is appropriate for the existing house and is acceptable in terms of the C(S) listing;

(5) that all surface water from the driveway hereby permitted shall be intercepted within the site, to avoid run-off in the interests of road safety; and

(ii) that listed building consent be granted subject to the following conditions:-

(1) that prior to the commencement of works on site, samples of all external finishes to be used in construction of the driveway, including surfacing, shall be submitted to and approved in writing by the Planning Authority. Works shall then proceed utilising the materials as approved unless an alternative is agreed in writing, to ensure the finished appearance of the works is appropriate for the existing house and is acceptable in terms of the C(S) listing;

(2) that prior to the commencement of works on site, samples of the external finishes to be used in construction of the new stairway together with the finished colour of the walls shall be submitted to and approved in writing by the Planning Authority. Works shall then proceed utilising the materials as approved unless an alternative is agreed in writing, to ensure the finished appearance of the works is appropriate for the existing house and is acceptable in terms of the C(S) listing;

(3) that prior to the commencement of works on site, a sample of the material and colour of the new balustrade to the side of the driveway shall be submitted to and approved by the Planning Authority. Works shall then proceed utilising the materials as approved unless an alternative is agreed in writing, to ensure the finished appearance of the works is appropriate for the existing house and is acceptable in terms of the C(S) listing; and

(4) that for the avoidance of doubt, the balustrade hereby permitted will be finished in white and maintained in this colour at all times thereafter unless otherwise agreed in writing by the Planning Authority, to ensure the finished appearance of the works is appropriate for the existing house and is acceptable in terms of the C(S) listing.

**160 PLANNING APPLICATIONS**

**160**

There were submitted reports by the Head of Regeneration & Planning on the following applications which were dealt with as follows:-

**(a) Change of use from class 4 offices to class 4 offices and class 10 library facility: 75-81 Cathcart Street, Greenock (10/0395/IC)**

The Head of Regeneration & Planning declared an interest in this matter as client officer and left the meeting.

**Decided:** that planning permission be granted.

The Head of Regeneration & Planning returned to the meeting at this juncture.

PLANNING BOARD - 2 MARCH 2011

---

- (b) **Demolition of two school buildings and three houses and the construction of new prison with associated infrastructure, servicing and access arrangements:  
Former Greenock High and Glenburn Schools, Inverkip Road, Greenock  
(10/0346/IC)**

**Decided:** that authority be delegated to the Head of Regeneration & Planning to grant planning permission in principle, subject to the submission and approval by him, in conjunction with Scottish Natural Heritage, of a further detailed bat survey of the application site and the following conditions:-

(1) this permission is granted under the provisions of the Town and Country Planning (Development Management Procedure) (Scotland) Regulations 2008 on an application for planning permission in principle and the further approval of the Council or of the Scottish Ministers on appeal shall be required with respect to the under mentioned matters hereby reserved before any development is commenced:

(a) the siting, design and external appearance of any building(s) to which the planning permission or the application relates;

(b) details of the access arrangements;

(c) details of landscaping of the site;

to comply with Section 59 of the Town and Country Planning (Scotland) Act 1997;

(2) that the development shall not commence until a risk assessment, including any necessary remediation strategy with timescale for implementation, of all pollutant linkages, has been submitted to and approved in writing by the Planning Authority. The investigations and assessment shall be site-specific and completed in accordance with acceptable codes of practice. The remediation strategy shall include verification/validation methodologies. This may be incorporated as part of a ground condition report and should include an appraisal of options, to satisfactorily address potential contamination issues in the interests of environmental safety;

(3) that on completion of remediation and verification/validation works and prior to the site being occupied, the developer shall submit a Completion Report for approval, in writing by the Planning Authority, confirming that the works have been carried out in accordance with the remediation strategy. This report shall demonstrate that no pollutant linkages remain or are likely to occur and include (but not be limited to) a collation of verification/validation certificates, analysis information, remediation lifespan, maintenance/aftercare information and details of imported/disposed/reused materials relevant to the site, to provide verification that remediation has been carried out to the Planning Authority's satisfaction;

(4) that the presence of any previously unrecorded contamination or variation to reported ground conditions that becomes evident during site works shall be brought to the attention of the Planning Authority within one week. Consequential amendments to the Remediation Strategy shall not be implemented unless it has been submitted to and approved, in writing, by the Planning Authority, to ensure that all contamination issues are recorded and dealt with appropriately;

(5) that no material shall be imported onto the site until written details of the source of the imported material has been submitted for approval, in writing, by the Planning Authority. The details, which shall be submitted no later than four weeks prior to the material being imported onto the site, shall include: the source of the imported material, any potential source(s) of contamination within 50 metres of the source of the material to be imported and verification analysis information. The material must not be imported on to the site until written approval has first been received from the Planning Authority. The material from the source agreed only shall be imported in strict accordance with these agreed details, to protect receptors from the harmful effects of imported contamination;

**PLANNING BOARD - 2 MARCH 2011**

---

(6) that prior to the commencement of any part of the development hereby permitted, the new access junction (generally in accordance with the layout shown on Steer Davies Gleave Drawing SK-101A, dated 22nd December 2010) shall be implemented on the A78 to the satisfaction of the Planning Authority after consultation with Transport Scotland (TRNM, TRBO), to ensure that the standard of access layout complies with the current standards and that the safety of the traffic on the trunk road is not diminished;

(7) that on completion of the new access junction referred to in condition 6 above the existing access, located approximately 180 metres to the west of the proposed new access, shall be closed and reinstated to the satisfaction of the Planning Authority in consultation with Transport Scotland, to ensure that the movement of traffic and pedestrians is confined to the permitted means of access thereby lessening the danger to and interference with the free flow of traffic on the trunk road;

(8) that there shall be no drainage connections to the trunk road drainage system, to ensure that the efficiency of the existing drainage network is not affected;

(9) that prior to the commencement of any part of the development hereby permitted, details of the lighting within the site shall be submitted for the approval of the Planning Authority in consultation with Transport Scotland (TRNM, TRBO), to ensure that there will be no distraction or dazzle to drivers on the trunk road and that the safety of the traffic on the trunk road will not be diminished;

(10) that notwithstanding the terms of condition 1 above, the tree and shrub area to the south east of the site hatched red on the plans hereby approved, shall be protected from development. The area shall be cordoned off during construction work on the adjacent site and protected in line with British Standards Recommendations for Trees in Relation to Construction, currently BS 5837:2005, to ensure the avoidance of damage to trees in the interests of nature conservation;

(11) that all surface water drainage from the site shall be treated in accordance with the principles of the Sustainable Urban Drainage Systems Manual (C697) (CIRIA 2007). Before development commences, details of the maintenance regime for the water detention areas shall be submitted to and approved in writing by the Planning Authority, to control runoff from the site to reduce the risk of flooding;

(12) that clearance of vegetation shall be undertaken outwith the breeding season of March to August, in the interests of wildlife and to ensure works are not in breach of the Wildlife and Countryside Act 1981;

(13) that details of the maintenance and management for all areas of soft landscaping within the development shall be submitted to and approved in writing by the Planning Authority prior to the start of development. The programme shall commence upon the start of development, to ensure that the visual amenity of such a high profile site is maintained;

(14) that prior to the start of development, details of a survey for the presence of Japanese Knotweed shall be submitted to and approved in writing by the Planning Authority and that, for the avoidance of doubt, this shall contain a methodology and treatment statement where any is found. Development shall not proceed until treatment is completed as per the approved methodology and treatment statement. Any variation to the treatment methodologies will require subsequent approval by the Planning Authority prior to development starting on site, to help arrest the spread of Japanese Knotweed in the interests of environmental protection;

(15) that in the event that the indicative design layout changes and involves any form of development within the 200 year floodplain this should involve re-consultation with relevant parties, provision of appropriate flood management and updated modelling to ensure at least a neutral effect on flood risk, to ensure no part of the development land is unacceptably affected by any flooding;

**PLANNING BOARD - 2 MARCH 2011**

---

(16) that before construction work commences on the development hereby permitted, detailed designs for the bridge providing access to the site and updated flooding modelling, shall be submitted to and approved in writing by the Planning Authority, to help ensure that adjacent land is not unacceptably affected by flooding; and

(17) that before construction work commences on the development hereby permitted, confirmation shall be provided in writing that the flood risk management regime, as set out in section 1.5.3 and Site Safety sections 4.7-4.8 of the approved Flood Risk Assessment, prepared by ENVIRON and dated February 2011, is to be adopted, to help minimise possible flooding events within and adjacent to the site.

**(c) Erection of a gate (in retrospect):  
9-9A Ashton Terrace, Gourrock (10/0378/IC)**

**Decided:** that planning permission be refused as the proposed gate, by virtue of its location, prevents access to the head of Ashton Terrace for the turning of vehicles, forcing vehicles to reverse along Ashton Terrace and Ashton Place to Ashton Road, to the detriment of road safety.

**LOCAL REVIEW BODY - 2 MARCH 2011**

---

**Local Review Body**

**Wednesday 2 March 2011 at 4 pm**

**Present:** Councillors Brooks, Dorrian, Fyfe, Loughran, McCallum, Nelson and Wilson.

**Chair:** Councillor Wilson presided.

**In attendance:** Mr R Gimby (Regeneration & Planning Services) and Ms V Pollock (for Head of Legal & Democratic Services).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Local Review Body.**

**161 APOLOGIES, SUBSTITUTIONS AND DECLARATIONS OF INTEREST 161**

Apologies for absence were intimated on behalf of Councillors Grieve, McKenzie and Moran.

No declarations of interest were intimated.

**162 PLANNING APPLICATION FOR REVIEW 162**

**Construction of rear extension and extension to dormer:  
Bridgedaff Cottage, Main Street, Inverkip (10/0311/IC)**

There were submitted papers relative to the application for review of the refusal of planning permission for the construction of a rear extension and extension to dormer at Bridgedaff Cottage, Main Street, Inverkip (10/0311/IC).

After discussion, Councillor Dorrian moved:-

- (1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and
- (2) that the application for review be upheld and that planning permission be granted subject to the following conditions:-

- (1) that the development to which this permission relates must be begun within three years from the date of this permission, to comply with Section 58 of the Town & Country Planning (Scotland) Act 1997; and

- (2) that the window in the dormer extension shall be fitted with opaque or obscure glazing which shall be retained at all times thereafter, in the interests of privacy of the adjacent resident.

As an amendment, Councillor Fyfe moved:-

- (1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and
- (2) that the application for review be dismissed and that planning permission be refused (upholding the appointed officer's determination) for the following reasons as set out in the Decision Notice dated 10 December 2010:-

- (1) as the proposal is contrary to Policy HR11 of the Inverclyde Local Plan in that the visual appearance of overdevelopment of the roofspace would not be sympathetic to the character, pattern of development or appearance of the Conservation Area;

- (2) as the proposal is contrary to Policy H15 of the Inverclyde Local Plan as it will adversely impact on the house in terms of shape and size, leading to a visual impression of overdevelopment;



**LOCAL REVIEW BODY - 2 MARCH 2011**

---

(3) as the proposal fails the design guidance in Planning Practice Advice Note 9 in that the resultant dormer would not be subordinate to the existing roof in terms of shape and size and would not have a pitched or sloping roof, all to the detriment of the architectural style and traditional design of the cottage; and

(4) as the proposal is contrary to the guidance given in Historic Scotland's "Managing Change in the Historic Environment" guidance notes in that the dormer extension element of the proposal would compromise the reason for designation of the Conservation Area in being detrimental to the character of the original cottage.

On a vote, 1 Member voted for the amendment and 5 for the motion which was declared carried.

**Decided:**

(1) that sufficient information had been submitted to allow the Local Review Body to decide the matter without further procedure; and

(2) that the application for review be upheld and that planning permission be granted subject to the following conditions:-

(1) that the development to which this permission relates must be begun within three years from the date of this permission, to comply with Section 58 of the Town & Country Planning (Scotland) Act 1997; and

(2) that the window in the dormer extension shall be fitted with opaque or obscure glazing which shall be retained at all times thereafter, in the interests of privacy of the adjacent resident.

**Inverclyde Community Health & Care Partnership Sub-Committee**

**Thursday 3 March 2011 at 3 pm**

**Present:** Councillors G Dorrian, T Fyfe, K Brooks (for J MacLeod), S McCabe and J McIlwee (Inverclyde Council); Dr M Kapasi and Mr K Winter, Non-Executive Directors, NHS Greater Glasgow & Clyde Health Board; Ms D McCrone, Staff Partnership Forum; Mrs N McFadden, Public Partnership Forum; Dr L Bidwell, Professional Executive Group; Mr R Murphy, Corporate Director Inverclyde Community Health & Care Partnership.

**Chair:** Councillor McIlwee presided.

**In attendance:** Head of Children & Families and Criminal Justice, Head of Planning, Health Improvement & Commissioning, Head of Mental Health, Addictions & Homelessness Service, Ms L Bairden (for Chief Financial Officer), Mr J Douglas (for Head of Legal & Democratic Services), Corporate Communications Manager and Project Manager - Your Voice Inverclyde Community Care Forum.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Sub-Committee.**

**163 Apologies, Substitutions and Declarations of Interest 163**

An apology for absence was intimated on behalf of Councillor MacLeod with Councillor Brooks substituting.

No declarations of interest were intimated.

**164 2010/11 Community Health & Care Partnership - Financial Report as at Period 9 to 31 December 2010 164**

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership on the 2010/11 Revenue and Capital Budget position as at Period 9 (31 December 2010).

(Dr Bidwell entered the meeting during consideration of this item of business).

**Decided:**

- (1) that the current projected revenue underspend for 2010/11 of £275,000 as at 31 December 2010 be noted;
- (2) that the current projected capital position for 2010/11 which is on target as at 31 December 2010 be noted; and
- (3) that approval be given to the Revenue Budget virements relating to Social Work budgets, detailed in appendix 7 to the report.

**165 Workforce Monitoring Report 165**

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership providing an update on workforce issues and development including progress made in meeting workforce targets.

**Decided:**

- (1) that the Sub-Committee note the contents of the report and the progress made in meeting workforce targets; and
- (2) that a further detailed report be submitted to the Sub-Committee on the work

undertaken and action proposed by management to reduce the absence levels detailed in the report.

**166 HMIe Inspection of Services to Protect Children**

166

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership (1) on the outcome of the HMIe inspection of services to protect children which took place in October/November 2010 and (2) advising of further action proposed as a result of the inspection.

**Decided:**

- (1) that the inspection outcomes which included one evaluation of "excellent" and five of "very good" be noted;
- (2) that the Committee's appreciation be conveyed to all relevant staff for achieving the evaluation results; and
- (3) that the areas for improvement identified by the inspection be progressed by Community Health & Care Partnership staff through the auspices of the Inverclyde Child Protection Committee.

**167 "Same as You?" Evaluation - 10 Years On**

167

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership advising that the Scottish Government had commissioned an independent evaluation of the national "Same as You?" policy which was introduced 10 years ago in relation to people with learning disabilities and autistic spectrum disorders. The report further advised that an evaluation team had been established including the Scottish Consortium for Learning Disability and People First Scotland and that Inverclyde Council, along with three other local authorities, had been invited to take part in the evaluation.

**Decided:**

- (1) that it be noted that the initial findings from the evaluation data will be reported to the Sub-Committee and that a final report will be submitted highlighting the findings of the evaluation and the progress which has been made since 2000 when the "Same as You?" policy was launched;
- (2) that it be noted that the evaluation outlined will be compiled across the four local authority areas and that a draft report will be submitted to the Health Minister by the end of March 2011; and
- (3) that it be noted that the final national paper will be released to the press with examples of good practice being published on the Scottish Consortium for Learning Disability website and that a conference has been planned for January 2012 to share innovation.

**168 Health and Wellbeing Profiles 2010**

168

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership (1) advising of the recent publication of the Scottish Public Health Observatory Health and Wellbeing Profiles 2010 and (2) informing the Sub-Committee of important changes within Inverclyde over the past two years.

**Decided:** that the Sub-Committee note the information detailed as an additional dataset both to gauge Inverclyde's comparative performance in improving overall health and wellbeing and to describe some of the inequalities which exist within Inverclyde and between Inverclyde and other Scottish local authority areas.

**INVERCLYDE COMMUNITY HEALTH & CARE PARTNERSHIP SUB-COMMITTEE - 3 MARCH 2011**

---

**169 Homelessness Service Self Assessment 169**

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership advising of the Scottish Housing Regulator's intention to carry out a self assessment exercise on the Homelessness Service as a follow-up to the inspection carried out in Spring 2008 and the subsequent improvement plan approved by the Health & Social Care Committee in October 2008.

**Decided:** that the Sub-Committee note the Scottish Housing Regulator's intention to carry out a self assessment exercise on the Homelessness Service in approximately April/May 2011 which could result in a further on-site inspection later in the year.

**170 Inverclyde Mental Health Service Redesign Update 170**

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership (1) on the progress made in the implementation of the Mental Health Strategy and (2) confirming the revised timetable in relation to the Ravenscraig Hospital closure.

**Decided:** that the Sub-Committee note the substantial progress which has been made in the implementation plans which form part of the NHS Greater Glasgow & Clyde Mental Health Modernisation Plan for Inverclyde, as detailed in the report.

**171 Reshaping Care for Older People - Local Change Plan 171**

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership (1) on the requirements for a local Change Plan and (2) advising of the allocation process for the Change Fund linked to the national programme for reshaping care for older people.

**Decided:**

- (1) that the Sub-Committee support the reshaping of care for older people;
- (2) that the direction of travel for service redesign as detailed in the report be acknowledged; and
- (3) that detailed proposals be submitted to the next meeting of the Sub-Committee for consideration.

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as are set opposite each item.**

<b>Item</b>	<b>Paragraph(s)</b>
<b>Award of Contract for NHS Partnership Continuing Care and Local Authority Residential Care Beds in Inverclyde</b>	<b>8 and 9</b>
<b>Social Work Complaints Review Committee - List of Independent Persons</b>	<b>6</b>

**172 Award of Contract for NHS Partnership Continuing Care and Local Authority Residential Care Beds in Inverclyde 172**

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership on the current position with regard to the tender process for the procurement of NHS Partnership beds and Local Authority residential care beds in Inverclyde. The Sub-Committee was advised of a change to paragraph 2.3 and to the deletion of recommendation 2 of the report and the Sub-Committee agreed to the recommendations made, with the specified amendments, all as detailed in the appendix.

**173 Social Work Complaints Review Committee - List of Independent Persons**

**173**

There was submitted a report by the Corporate Director Regeneration & Environment seeking approval for the reappointment of individuals previously appointed as members of the Complaints Review Committee to consider and finally determine unresolved complaints regarding the delivery of Social Work Services in Inverclyde.

**Decided:** that approval be given to the reappointment of the four independent persons detailed in appendix 1 to the report for the purposes of dealing with unresolved complaints under the Social Work (Representations Procedure) (Scotland) Directions 1996 for the period to 31 March 2014 subject to the necessary disclosure checks.

**SAFE, SUSTAINABLE COMMUNITIES COMMITTEE - 8 MARCH 2011**

---

**Safe, Sustainable Communities Committee**

**Tuesday 8 March 2011 at 3.00 pm**

**Present:** Provost McCormick (for Councillor Moran), Councillors Ahlfeld, Dorrian, Brooks (for MacLeod), McCabe, McIlwee, Nelson, Fyfe (for Rebecchi) and Wilson.

**Chair:** Councillor Wilson presided.

**In attendance:** Corporate Director Education & Communities, Head of Regeneration & Planning, Head of Environmental and Commercial Services, Mr R Graham, Mr D Hall, Mr K Lang, Mr M McNab, and Mr W Rennie, (Environmental and Commercial Services), Mrs M McCabe (for Chief Financial Officer) and Mr F Jarvie (for Head of Legal and Democratic Services).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.**

- |            |  |            |
|------------|--|------------|
| <b>174</b> | <b>Apologies, Substitutions and Declarations of Interest</b>   | <b>174</b> |
|            | Apologies for absence were intimated on behalf of Councillors Grieve, MacLeod, Moran, Rebecchi and White, with Provost McCormick substituting for Councillor Moran and Councillor Brooks for Councillor MacLeod.   |            |
|            | No declarations of interest were intimated.  |            |
| <b>175</b> | <b>Safe, Sustainable Communities 2010/11 Revenue Budget - Period 9</b>   | <b>175</b> |
|            | There was submitted a report by the Chief Financial Officer, Corporate Director Regeneration & Environment and Corporate Director Education & Communities on the position of the 2010/11 Revenue Budget as at Period 9 (31 December 2010) which projected an overspend of £17,000.                                     |            |
|            | <b>Noted</b>   |            |
| <b>176</b> | <b>Safe, Sustainable Communities Capital Programme 2010/14 - Progress</b>  | <b>176</b> |
|            | There was submitted a report by the Corporate Director Regeneration & Environment and Chief Financial Officer updating Members in respect of the status of the projects forming part of the Safe, Sustainable Communities Committee Capital Programme and highlighting the overall financial position.                 |            |
|            | <b>Noted</b>   |            |
| <b>177</b> | <b>Education &amp; Communities Directorate Performance Report</b>  | <b>177</b> |
|            | There was submitted a report by the Corporate Director Education & Communities advising Members of progress made by the Education & Communities Directorate in achieving its objectives relating to the work and remit of the Safe, Sustainable Communities Committee, as set out in the Directorate Plan for 2010/11. |            |
|            | <b>Noted</b>   |            |

## SAFE, SUSTAINABLE COMMUNITIES COMMITTEE - 8 MARCH 2011

- 178 Regeneration & Environment Directorate Performance Report 178**
- There was submitted a report by the Corporate Director Regeneration & Environment advising Members of progress made by those services within the Regeneration & Environment Directorate.
- Noted**
- 179 Clune Park Regeneration: Progress Report 179**
- There was submitted a report by the Corporate Director Education & Communities providing Members with a progress report on the proposed regeneration of the Clune Park area in Port Glasgow.
- Decided:** that the contents of the report be noted.
- 180 Inverclyde Local Development Plan: Development Plan Scheme and Participation Statement 2011 180**
- There was submitted a report by the Corporate Director Regeneration & Environment seeking the endorsement of the Committee of the annual update of the Inverclyde Local Development Plan: Development Plan Scheme (DPS) and Participation Statement (PS) for submission to The Scottish Government and subsequent publication.
- Decided:** that the publication of the updated 2011 Development Plan Scheme (DPS) and Participation Statement (PS) and its submission to The Scottish Government before 31 March 2011 be agreed.
- 181 Revised Contaminated Land Inspection Strategy 181**
- There was submitted a report by the Corporate Director Education & Communities advising the Committee of the completion of the revised Contaminated Land Strategy.
- Decided:** that the revised Contaminated Land Strategy be approved.
- 182 Greenock Town Centre Parking Study 182**
- There was submitted a report by the Corporate Director Regeneration & Environment (1) advising the Committee of the recommendations of the Greenock Town Centre Parking Study and (2) seeking approval to further develop the recommended schemes in terms of design and implementation costs.
- After discussion, Councillor Nelson moved that the Committee approve the further development of schemes 3, 4 and 5 of attachment 1 in terms of further detailed proposals, design and the supporting business case for the recommended schemes. As an amendment, Councillor Wilson moved that the Committee approve the further development of schemes 4 and 5 of attachment 1 in terms of further detailed proposals, design and the supporting business case for the recommended schemes as detailed in the report.
- On a vote, 3 Members voted for the motion and 6 for the amendment which was declared carried.
- Decided:**
- (1) that the contents of the Greenock Town Centre Parking Plan as per attachment 1 to the report be noted;
- (2) that further development of schemes 4 and 5 of attachment 1 to the report, in terms of further detailed proposals, design and the supporting business case for the

**SAFE, SUSTAINABLE COMMUNITIES COMMITTEE - 8 MARCH 2011**

---

recommended schemes, be approved; and

(3) that it be remitted to the Corporate Director Regeneration & Environment to appoint a consultant for the works and to report back to the Committee by January 2012 on the detailed proposals, design and the supporting business case for the recommended schemes.

**183 Environmental & Commercial Services (Roads) - Capital Programme (2011/12) 183**

There was submitted a report by the Corporate Director Regeneration & Environment seeking approval in relation to a proposed programme of projects funded from the Environmental & Commercial Services (Roads) Capital Budget for 2011/12.

**Decided:**

(1) that the projects listed in the report, in respect of the 2011/12 Capital Programme be approved;

(2) that it be remitted to the Head of Environmental & Commercial Services to proceed to tender (or in terms of a Best Value regime to issue to the Environmental & Commercial Services (Roads) Trading Operations (TO)) for the projects listed in the report and to grant approval for the acceptance of such tenders in terms of the Council's Financial Regulations and Standing Orders relating to Contracts;

(3) that it be remitted to the Head of Environmental & Commercial Services to apply appropriate variances as specified in 4.4 of the report; and

(4) that approval be granted to the Head of Environmental & Commercial Services to evaluate and accept, in terms of the Council's Financial Regulations and Standing Orders relating to Contracts, negotiated tenders to a total value of £100,000 from Colas and Kiely as single suppliers of proprietary treatments for appropriate carriageways and footways contained within 6.1 of the report.

**184 Environmental & Commercial Services (Roads) - Grant Aided Roads Related Projects - CWSS (2011/12) 184**

There was submitted a report by the Corporate Director Regeneration & Environment seeking approval in relation to a proposed programme of projects to be undertaken in 2011/12 using grant offers of funding by the Scottish Executive for Cycling, Walking and Safer Street Projects (CWSS).

**Decided:** that the list of proposed projects, as detailed in 5.1 of the report be approved.

**185 Use of Powers Delegated to the Chief Executive 185**

There was submitted a report by the Head of Legal & Democratic Services advising of the use of the powers delegated to the Chief Executive since the last ordinary meeting of the Committee, in relation to (1) the issue of tenders for the various projects which make up the Council's Play Area Action Plan; (2) the amendment to the Flood Action Plan project funding within the approved budget to realign the drainage in Battery Park, and (3) to issue tenders for the supply of summer bedding plants from suppliers that are not on the Council's approved list of tenderers.

**Decided:** that the use of the powers delegated to the Chief Executive, as summarised in the report, be noted.



## SAFE, SUSTAINABLE COMMUNITIES COMMITTEE - 8 MARCH 2011

- 186 Partnership Agreement with the West of Scotland Archaeology Service (WoSAS) 186**
- There was submitted a report by the Corporate Director Regeneration & Environment seeking approval to formally submit the Council's notice of intention to withdraw from the partnership agreement with the West of Scotland Archaeology Service with effect from 1 April 2013 by serving notice to the Clerk to the Joint Committee.
- Decided:** that the proposed withdrawal of Inverclyde Council from the West of Scotland Archaeology Service, with effect from 1 April 2013, by serving notice of intention to withdraw to the Clerk to the Joint Committee, be approved.
- 187 Small Scale Wind Energy Developments: Interim Planning Policy Position Statement 187**
- There was submitted a report by the Corporate Director Regeneration & Environment informing the Committee of changes in Scottish Government targets for the generation of electricity from renewable sources, the potential planning implications of the Government's financial incentives to take up renewable energy and an interim Planning Policy Position Statement produced to provide additional guidance for addressing these new small scale wind energy developments.
- Decided:**
- (1) that the requirement for additional planning policy guidance to address the evolving situation regarding renewable energy be noted; and
  - (2) that approval be given for use of the planning policy position statement as interim guidance in conjunction with policy UT6 and policy UT6A when assessing planning applications for wind energy developments up to 5MW.
- 188 Scottish Government Consultation on the Proposed Zero Waste (Scotland) Regulations 2011 188**
- There was submitted a report by the Corporate Director Regeneration & Environment advising Members of the Scottish Government consultation on the Proposed Zero Waste (Scotland) Regulations 2011.
- Decided:**
- (1) that the contents of the report be noted; and
  - (2) that it be remitted to the Head of Environmental & Commercial Services to undertake a comprehensive best practice review of the waste management services and report to a future meeting of the Committee in respect of the most beneficial options for delivering the levels of recycling and diversion under the proposed legislation.
- 189 Strathclyde Partnership for Transport - Minute of Meeting of 10 December 2010 189**
- There was submitted a report by the Corporate Director Regeneration & Environment appending the minute of the meeting of the Strathclyde Partnership for Transport held on 10 December 2010.
- Noted**

SAFE, SUSTAINABLE COMMUNITIES COMMITTEE - 8 MARCH 2011

---

**190 Clyde Muirshiel Park Authority - Minute of Meeting of 3 December 2010 190**

There was submitted a report by the Corporate Director Regeneration & Environment appending the minute of the meeting of the Clyde Muirshiel Park Authority held on 3 December 2010.

**Noted**

**191 Proposed Traffic Regulation Order - Disabled Persons Parking Places (On Street) Order No 4 2010 191**

There was submitted a report by the Corporate Director Regeneration & Environment recommending the making of a Traffic Regulation Order to accompany the provision of parking bays for the disabled.

**Decided:** that The Inverclyde Council be recommended to make the Traffic Regulation Order - On Street Parking Places (Without Charges) Order No 4 2010 and that it be remitted to the Head of Environmental & Commercial Services and the Head of Legal & Democratic Services to arrange for implementation of the Order.

## GENERAL PURPOSES BOARD - 9 MARCH 2011

General Purposes BoardWednesday 9 March 2011 at 3 pm

**Present:** Councillors Ahlfeld, Brooks, Dorrian, Fyfe, McCallum and McIlwee.

**Chair:** Councillor Ahlfeld presided.

**In attendance:** Mr J Douglas (for Head of Legal & Democratic Services).

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Board.**

**192 Apologies, Substitutions and Declarations of Interest 192**

Apologies for absence were intimated on behalf of Councillors Grieve, MacLeod and McKenzie.

There were no declarations of interest intimated to the Board prior to the commencement of the meeting.

**193 Fees for Applications for Licences under the Civic Government (Scotland) Act 1982 193**

There was submitted a report by the Head of Legal & Democratic Services requesting that the Board consider increasing the fees charged for applications for licences under the Civic Government (Scotland) Act 1982 by 60% to be introduced over a maximum period of two years.

At its meeting on 12 January 2011 the Board had decided to continue consideration of the item to allow further detailed information to be provided.

**Decided:**

- (1) that applications for licences under the Civic Government (Scotland) Act 1982 be increased by 60%;
- (2) that the increase be introduced over a maximum period of two years; and
- (3) that fees pertaining to taxi/private hire booking office licences be excluded from the increase.

**194 Taxi Trade Request to Revise Multi Access Vehicle Specification 194**

There was submitted a report by the Head of Environmental & Commercial Services providing information and guidance on the Taxi Trade's request to allow the Peugeot Premier (supplied by Allied Vehicles, Glasgow) and vehicles of its generic type to be licensed as Multi Access Public Hire Taxis.

At its meeting on 12 January 2011 the Board had decided to continue consideration of the item to allow for various public safety issues to be addressed.

**Decided:** that the vehicle specification guidelines be revised to allow MAVs of the generic design illustrated by the Peugeot Premier to be permitted to be licensed on non-MAV restricted Public Hire Licences if the vehicles have M1 European Community Whole Vehicle Type Approval.

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act**

## GENERAL PURPOSES BOARD - 9 MARCH 2011

1973 as amended that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in Paragraph 6 of Part I of Schedule 7(A) of the Act.

**195 Application for Taxi Driver's Licence: Martin Burke 195**

There was submitted a report by the Head of Legal & Democratic Services on an application for a taxi driver's licence by Mr Martin Burke following receipt of a police representation. The Board heard Chief Inspector Shepherd and Mr Burke.

**Decided:** that the application be granted.

**196 Application for Street Trader's Licence: Derek Brady, Charles Place Underpass, Greenock 196**

There was submitted a report by the Head of Legal & Democratic Services on an application for a street trader's licence by Mr Derek Brady to allow him to sell fresh fruit and vegetables from a stall located at Charles Place Underpass, Greenock between the hours of 9 am and 5 pm on Mondays to Saturdays. No objection to the application has been received but as Mr Brady had failed to produce the necessary photographs no licence was issued.

**Decided:** that the application be refused.

**197 Application for Renewal of Taxi Licences: Clyde Cabs 197**

There was submitted a report by the Head of Legal & Democratic Services requesting that the Board consider applications by Clyde Cabs for renewal of the five taxi licences in the name of Clyde Cabs for vehicles specially adapted for the disabled. At its meeting on 11 November 2010 the Board granted applications by Clyde Cabs for renewal of the five taxi licences held in the name of Clyde Cabs for vehicles specially adapted for the disabled subject to various conditions for 3 months:

The Board heard Mr Sweeney.

**Decided:**

(1) that four of the applications by Clyde Cabs for renewal of the five taxi licences for vehicles specially adapted for the disabled held in the name of Clyde Cabs be granted; and

(2) that consideration of the application for renewal of the fifth licence be continued to the meeting of the Board to be held on 11 May 2011 to allow Mr Sweeney to put the vehicle into operation.

**REGENERATION COMMITTEE - 10 MARCH 2011**

---

**Regeneration Committee**

**Thursday 10 March 2011 at 3 pm**

**Present:** Councillors Ahlfeld, Blair, Clocherty, Loughran, McCallum, McCabe, Nelson and Osborne.

**Chair:** Councillor Clocherty presided.

**In attendance:** Corporate Director Education & Communities, Head of Regeneration & Planning, Head of Property Assets & Facilities Management, Ms M McCabe (for Chief Financial Officer), Mr J Douglas (for Head of Legal & Democratic Services), Property Assets Manager and Mr M Bingham, Corporate Communications and Public Affairs.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.**

**198      Apologies, Substitutions and Declarations of Interest      198**

Apologies for absence were intimated on behalf of Councillors McKenzie, MacLeod and White.

Councillors Clocherty, Blair and Nelson declared an interest in agenda item 13 (Lady Octavia Tenants' Hall, Sinclair Street, Greenock).

**199      Strategic Leisure Sites Update      199**

There was submitted a report by the Corporate Director Regeneration & Environment on the implementation of the Strategic Leisure Sites programme.

The Committee heard a presentation by the Head of Regeneration & Planning on the current position with regard to the programme. During the course of his presentation, Mr Jamieson highlighted the benefits of the community stadium at Parklea. He confirmed that the multi-purpose pitch, including the covered standing areas with uninterrupted views of the pitch, would be compliant with SJFA requirements.

(Councillor McCallum entered the meeting during consideration of this item of business).

**Decided:**

- (1) that the Committee note the contents of the report and the presentation made by the Head of Regeneration & Planning; and
- (2) that delegated authority be granted to the Corporate Director Regeneration & Environment to accept the offers of funding received from Sportscotland in respect of Parklea Playing Fields and Ravenscraig Stadium.

**200      Regeneration & Resources Revenue Budget 2010/11 - Period 9 to 31 December 2010      200**

There was submitted a report by the Chief Financial Officer, Corporate Director Regeneration & Environment and Corporate Director Education & Communities on the position of the Revenue Budget 2010/11 as at Period 9 (31 December 2010) which showed a projected overspend of £61,000 excluding earmarked reserves, an increase of £26,000 since the last meeting of the Committee.

**Decided:**

- (1) that the Committee note the current projected overspend for 2010/11 of £61,000

**REGENERATION COMMITTEE - 10 MARCH 2011**

---

as at 31 December 2010;

(2) that the Committee note that £21,000 of the projected overspend can be offset against the projected surplus within Building Services resulting in a net overspend of £40,000; and

(3) that it be noted that the Corporate Director Regeneration & Environment will control expenditure towards the end of the financial year to bring this back in line with the budget.

**201 Building Services Trading Account Revenue Budget 2010/11 - Period 9 to 31 December 2010 201**

There was submitted a report by the Chief Financial Officer and Corporate Director Regeneration & Environment on the position of the Building Services Trading Account as at Period 9 (31 December 2010) which projected a cash surplus of £268,000 achieving both the cash target and statutory target.

**Noted**

**202 Capital Programme 2010/11 to 2013/14 - Progress 202**

There was submitted a report by the Corporate Director Regeneration & Environment and Chief Financial Officer on the position of the Capital Programme 2010/11 to 2013/14.

**Decided:**

(1) that the Committee note the progress of the specific projects detailed in appendix 1 to the report;

(2) that approval be given to the cost increase totalling £20,288 in respect of the Broomhill Pavilion Refurbishment contract as detailed in appendix 2;

(3) that delegated authority be granted to the Corporate Director Regeneration & Environment to allocate unused funds from existing strategic projects up to a value of £75,000 to fund additional costs in respect of the Ravenscraig Stadium and Broomhill Pavilion Refurbishment projects; and

(4) that it be remitted to the Head of Property Assets & Facilities Management to arrange a site visit for Members to the newly completed Kilmacolm Village Centre.

**203 Regeneration & Environment Directorate Performance Report 203**

There was submitted a report by the Corporate Director Regeneration & Environment advising the Committee of progress made by those services within the Regeneration & Environment Directorate which report to the Regeneration Committee in achieving their key objectives as set out in the Regeneration & Environment Directorate Plan 2010-2011 and how they have contributed to the achievement of key corporate priorities.

**Decided:** that the Committee endorse the performance information contained in the report and note that further reports on performance will be submitted to future meetings of the Committee.

**204 Education & Communities Directorate Performance Report 204**

There was submitted a report by the Corporate Director Education & Communities on the progress made by the Education & Communities Directorate in achieving its objectives relating to the work and remit of the Regeneration Committee, as set out in the Directorate Plan for 2010-11.

**Decided:**

**REGENERATION COMMITTEE - 10 MARCH 2011**

---

- (1) that the Committee endorse the progress made in the areas of the Directorate's work which relate to the remit of the Regeneration Committee;
- (2) that it be noted that the work of the Education & Communities Directorate will also be reported to the Education & Lifelong Learning and Safe, Sustainable Communities Committees; and
- (3) that it be noted that not all elements of the objectives identified within the Directorate Plan have been updated in the report and that a reporting schedule for each measure has been identified as far as is possible.

**205 Fairer Scotland Fund - Update**

**205**

There was submitted a report by the Corporate Director Regeneration & Environment on the implementation and outcomes of the former Fairer Scotland Fund activities.

**Decided:**

- (1) that the Committee note the excellent work which has been completed by a range of contractors delivering services to address deprivation in Inverclyde;
- (2) that it be noted that the Council has commenced with the procurement of additional services for the period 2011-2012; and
- (3) that the success in the leverage of additional European Funding be noted.

**206 Inverclyde Indoor Bowling**

**206**

The report relating to Inverclyde Indoor Bowling had been included with the items for consideration following exclusion of the public and press on the grounds that the content of the report was such that its consideration would involve the likely disclosure of exempt information as defined in paragraphs 2, 6 and 9 of Part I of Schedule 7(A) of the Local Government (Scotland) Act 1973, as amended.

The Committee agreed unanimously to hold a discussion on the position in respect of Inverclyde Indoor Bowling Club in public session without any reference to the specific issues which contained exempt information as outlined above.

**Decided:**

- (1) that the Committee note the recent developments relating to the Inverclyde Indoor Bowling Club; and
- (2) that the Corporate Director Regeneration & Environment report to the next meeting of the Committee in May 2011 on the feasibility of providing indoor bowling provision within Inverclyde.

**207 Future Jobs Fund - Update**

**207**

There was submitted a report by the Corporate Director Regeneration & Environment providing an update on the delivery of the Future Jobs Fund programme.

**Decided:**

- (1) that the Committee note the successful delivery of the Future Jobs Fund programme including the impact on individuals and the economic benefits which accrued to the Inverclyde economy; and
- (2) that the Committee note the excellent partnership working which has been established including Inverclyde Council, Jobcentre Plus and Inverclyde Community Development Trust, the last organisation having successfully engaged a significant number of employers and ensured a wide range of community benefits.

**208 Capital Programme 2011/14 - Property Assets & Facilities Management Allocations 2011/12 and 2012/13**

**208**

**REGENERATION COMMITTEE - 10 MARCH 2011**

---

There was submitted a report by the Corporate Director Regeneration & Environment seeking authority and appropriate delegation to proceed with the Regeneration - Property Assets & Facilities Management Capital Programme 2011/12 and 2012/13.

**Decided:**

(1) that approval be given to the acceptance of tenders for all Property Assets & Facilities Management Capital Programme 2011/12 and 2012/13 projects subject to compliance with the Council's Financial Regulations and Standing Orders relating to Contracts and, where Committee approval is required for the acceptance of tenders in accordance with the Council's Standing Orders, delegated authority be granted to the Head of Legal & Democratic Services to accept such tenders subject to the total allocation not being exceeded; and

(2) that delegated authority be granted to the Head of Property Assets & Facilities Management to adjust the priorities within the report subject to maintaining a continuous assessment of the priorities in pursuance of the interests of the Council and Best Value.

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as are set opposite each item.**

Item	Paragraph(s)
<b>Various Measured Term Contracts 2010/12 - Permission to Extend Contracts for One Year</b>	<b>6 and 8</b>
<b>Sale of the Glenburn and Greenock High School Sites</b>	<b>6, 8 and 9</b>
<b>Lady Octavia Tenants' Hall, Sinclair Street, Greenock</b>	<b>2, 6 and 9</b>
<b>Lease of Premises - Church Street, Port Glasgow</b>	<b>2, 6 and 9</b>
<b>Ground Lease - Areas Adjacent to Newark Castle, Port Glasgow</b>	<b>2, 6 and 9</b>
<b>Inverclyde Indoor Bowling</b>	<b>2, 6 and 9</b>

<b>209</b>	<b>Various Measured Term Contracts 2010/12 - Permission to Extend Contracts for One Year</b>	<b>209</b>
------------	--	------------

There was submitted a report by the Corporate Director Regeneration & Environment seeking approval to extend the measured term contracts for (a) floor finishes, (b) blacksmith/fencing works and (c) asbestos removal which are reaching the end of their respective contract periods.

**Decided:** that approval be given to the extension of the three measured term contracts for a period of one year at terms favourable to the Council as determined by the Corporate Director Regeneration & Environment.

<b>210</b>	<b>Sale of the Glenburn and Greenock High School Sites</b>	<b>210</b>
------------	--	------------

There was submitted a report by the Corporate Director Regeneration & Environment (1)



**REGENERATION COMMITTEE - 10 MARCH 2011**

---

on the current position regarding the sale of the Glenburn and Greenock High School sites and (2) seeking approval for the disposal of the revised area of land.

There was circulated to the Committee a supplementary paper providing additional information and making a further recommendation. The Committee agreed to the recommendations contained in the report and the further recommendation contained in the additional paper, all as detailed in the appendix.

- 211 Lady Octavia Tenants' Hall, Sinclair Street, Greenock 211**
- There was submitted a report by the Corporate Director Regeneration & Environment (1) advising that as a result of a change of circumstances, Lady Octavia Tenants' Hall is to be retained by the Council and (2) seeking approval for the demolition of the property. Councillors Clocherty, Blair and Nelson declared a non-financial interest in this matter as members of the Board of River Clyde Homes. They also formed the view that the nature of their interest and of the item of business did not preclude their continued presence in the Chamber or their participation in the decision making process.
- Decided:** that as the Lady Octavia Tenants' Hall is being retained, Inverclyde Council appoint contractors for the demolition of the property and for the landscaping of the remaining solum and that it be remitted to the Corporate Director Regeneration & Environment to take all necessary action in connection therewith.
- 212 Lease of Premises - Church Street, Port Glasgow 212**
- There was submitted a report by the Corporate Director Regeneration & Environment seeking approval to grant a lease of a retail unit in Church Street, Port Glasgow and the Committee agreed to the action recommended, all as detailed in the appendix.
- 213 Ground Lease Agreement - Areas Adjacent to Newark Castle, Port Glasgow 213**
- There was submitted a report by Corporate Director Regeneration & Environment seeking approval to enter into a ground lease agreement in respect of two areas adjacent to Newark Castle, Port Glasgow and the Committee agreed to the action recommended, all as detailed in the appendix.
- 214 Inverclyde Indoor Bowling 214**
- There was submitted a report by the Corporate Director Regeneration & Environment on the latest developments relating to Inverclyde Indoor Bowling Club. Prior to the exclusion of the public and press, the Committee had discussed this item of business without making reference to the specific issues considered to involve the likely disclosure of exempt information as defined in paragraphs 2, 6 and 9 of Part I of Schedule 7(A) of the Local Government (Scotland) Act 1973 as amended and had agreed to the recommendations contained in the report. The Committee did not discuss this item further in private session.

**POLICY AND RESOURCES EXECUTIVE SUB-COMMITTEE - 14 MARCH 2011**

---

**Policy and Resources Executive Sub-Committee**

**Monday 14 March 2011 at 2.40 pm**

**Present:** Councillors Blair, Clocherty, McIlwee (for McCabe) and McKenzie.

**Chair:** Councillor McKenzie presided.

**In attendance:** Chief Executive, Corporate Director Regeneration & Environment, Chief Financial Officer, Head of Legal & Democratic Services, Head of Regeneration & Planning, Head of Environmental & Commercial Services, Legal Services Manager (Procurement & Administration) and Corporate Communications Manager.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Sub-Committee.**

**215 Apologies, Substitutions and Declarations of Interest 215**

An apology for absence was intimated on behalf of Councillor McCabe with Councillor McIlwee substituting.

Councillor Clocherty declared an interest in Agenda Item 2 (Procurement of Services to Replace Former Fairer Scotland Fund).

**216 Organic and Garden Waste Contract - Outcome of Joint Tender 216**

It was noted that this item had been withdrawn from the agenda.

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as are set opposite each item:-**

Item	Paragraph(s)
<b>Procurement of Services to Replace Former Fairer Scotland Fund</b>	<b>6, 8 and 9</b>
<b>Provision of Waste Management Services</b>	<b>6 and 8</b>

**217 Procurement of Services to Replace Former Fairer Scotland Fund 217**

There was submitted a report by the Corporate Director Regeneration & Environment (1) providing an update on the procurement of services which will replace the services previously provided through the former Fairer Scotland Fund and (2) requesting the Sub-Committee to delegate authority to him to take action in this regard.

Councillor Clocherty declared an interest in this item as a member of Inverclyde Community Development Trust. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the Chamber or his participation in the decision making process.

**Decided:**

**POLICY AND RESOURCES EXECUTIVE SUB-COMMITTEE - 14 MARCH 2011**

---

- (1) that delegated authority be granted to the Corporate Director Regeneration & Environment to carry out further negotiations where appropriate and to award contracts to the organisations listed in appendix 1, subject to the Chief Financial Officer carrying out final financial checks on the successful tenderers;
- (2) that it be remitted to the Corporate Director Regeneration & Environment to continue performance and finance monitoring including adjustments in the payment cycle associated with the contracts from quarterly payments to monthly payments in arrears;
- (3) that the leverage of additional European Funding be noted; and
- (4) that the Corporate Director Regeneration & Environment provide regular updates on the contracts to the Regeneration Committee.

**218 Provision of Waste Management Services****218**

There was submitted a report by the Corporate Director Regeneration & Environment seeking approval to extend the Council's current contract for the supply of waste management services in relation to (a) residual waste and (b) materials recycling.

**Decided:** that approval be given to the extension of both the residual waste and materials recycling contracts for a period of up to six months on a monthly basis from 1 April 2011 to provide officers with the opportunity to evaluate fully all tenders received for the new contracts.

**EDUCATION AND LIFELONG LEARNING COMMITTEE - 15 MARCH 2011**

---

**Education and Lifelong Learning Committee**

**Tuesday 15 March 2011 at 4 pm**

**Present:** Provost McCormick, Councillors Blair, Brooks, Clocherty, Fyfe, Loughran, McCabe, McKenzie, Osborne and Wilson, Rev A MacLean and Father M McMahon, Church Representatives, Mr G Miller, Parent Representative and Mr T Tracey, Teacher Representative.

**Chair:** Councillor McKenzie presided.

**In attendance:** Corporate Director Education & Communities, Head of Education, Head of Educational Planning & Culture, Ms E Hamilton, Ms L Wilkie and Mr J Ferrie (Education & Communities), Mr I Cameron (for Chief Financial Officer), Mr J Hamilton (for Head of Legal & Democratic Services), Head of Property Assets & Facilities Management, Mr E Montgomery (Property Assets & Facilities Management) and Corporate Communications Manager.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.**

- |            |  |            |
|------------|--|------------|
| <b>219</b> | <b>Apologies, Substitutions and Declarations of Interest</b>   | <b>219</b> |
|            | An apology for absence was intimated on behalf of Councillor Grieve.   |            |
|            | No declarations of interest were intimated.  |            |
| <b>220</b> | <b>Church of Scotland Representation on Education &amp; Lifelong Learning Committee</b>  | <b>220</b> |
|            | There was submitted a report by the Corporate Director Regeneration & Environment advising of confirmation received from the Church of Scotland of the appointment of Rev Andrew MacLean to serve as its representative on the Committee in place of Rev W Hamilton.       |            |
|            | Rev MacLean was present and the Convener welcomed him to the Committee.  |            |
|            | <b>Decided:</b> that the appointment of Rev Andrew MacLean as the Church of Scotland's representative on the Education & Lifelong Learning Committee be noted.   |            |
| <b>221</b> | <b>HMIe Report on Madeira Nursery</b>  | <b>221</b> |
|            | There was submitted a report by the Corporate Director Education & Communities on the results of the HMIe and Care Commission inspection of Madeira Nursery. The report advised that of the Indicators of Quality, 3 had been evaluated as "good" and 2 as "satisfactory". |            |
|            | Ms Anna Harley, nursery owner, was present and addressed the Committee relative to the inspection report.  |            |
|            | <b>Decided:</b>  |            |
|            | (1) that the Committee endorse the comments made following the HMIe and Care Commission inspection of Madeira Nursery; and   |            |
|            | (2) that the Committee's appreciation be conveyed to all staff for the work undertaken to achieve the evaluation.  |            |

**EDUCATION AND LIFELONG LEARNING COMMITTEE - 15 MARCH 2011**

---

- 222 Education & Lifelong Learning Revenue Budget 2010/11 - Period 10 222**
- There was submitted a report by the Chief Financial Officer and Corporate Director Education & Communities on the position of the 2010/11 Revenue Budget as at Period 10 (31 January 2011) which currently projected an underspend of £207,000.
- Noted**
- 223 Capital Programme 2010-14/15 - Progress 223**
- There was submitted a report by the Corporate Director Education & Communities and Chief Financial Officer on the progress of the Capital Programme 2010-14/15.
- Decided:**
- (1) that the Committee note the progress of the specific projects detailed in appendix 1 to the report;
  - (2) that approval be given to the addition to the Capital Programme of the Glenburn Children's Centre wc refurbishment and upgrading project;
  - (3) that agreement be given to an increase of £403,000 in the budget for the project to refurbish Gourrock and St Columba's High Schools, to be taken from the overall contingency allowance; and
  - (4) that approval be given to the issue of tenders for (a) Port Glasgow Shared Campus, including advance works to form a "Park n Stride", (b) demolition of Greenock Academy, and (c) demolition of St Gabriel's Primary School and that delegated authority be granted to the Head of Legal & Democratic Services to accept the lowest acceptable tender in each case provided that the cost is within the approved project budget.
- 224 Education & Communities Directorate Performance Report 224**
- There was submitted a report by the Corporate Director Education & Communities advising the Committee of progress made by the Education & Communities Directorate in achieving its objectives as they relate to the work and remit of the Education & Lifelong Learning Committee and as set out in the Directorate Plan for 2010/11.
- Decided:**
- (1) that the Committee note the progress made in the areas of the Directorate's work which relate to the remit of the Education & Lifelong Learning Committee;
  - (2) that it be noted that the work of the Education & Communities Directorate will also be reported to the Regeneration and Safe, Sustainable Communities Committees; and
  - (3) that it be noted that not all elements of the objectives identified within the Directorate Plan had been identified in the report and that a reporting schedule for each measure has been identified as far as is possible.
- 225 Update on Progress with the Implementation of Curriculum for Excellence 225**
- There was submitted a report by the Corporate Director Education & Communities providing information on the progress being made with the implementation of Curriculum for Excellence.
- Decided:**
- (1) that the Committee note the ongoing progress being made with the implementation of Curriculum for Excellence in Inverclyde; and
  - (2) that the Advice Paper on Assessment and Moderation be appended to the progress report to the next meeting of the Committee.
- 226 Joint Inspection of Child Protection Services in Inverclyde 226**

**EDUCATION AND LIFELONG LEARNING COMMITTEE - 15 MARCH 2011**

---

There was submitted a report by the Corporate Director Education & Communities on the results of the HMIE and Care Commission inspection of child protection services across Inverclyde. The report advised that of the Indicators of Quality, 1 had been evaluated as “excellent” and 5 as “very good”.

**Decided:**

- (1) that the Committee endorse the comments made following the HMIE and Care Commission inspection of child protection services in Inverclyde; and
- (2) that the Committee’s appreciation be conveyed to all staff for the work undertaken to achieve the evaluation.

**227 Additional Support Needs Monitoring Form**

**227**

There was submitted a report by the Corporate Director Education & Communities informing the Committee of the new additional support needs (ASN) monitoring form which came into operation in January 2011.

**Decided:**

- (1) that the report be noted; and
- (2) that a progress report incorporating feedback from parents and carers be submitted to the Committee in six months time.

**228 Review of Primary School Capacity and Occupancy**

**228**

There was submitted a report by the Corporate Director Education & Communities on a review of the capacity, occupancy and projected rolls of primary schools in order to examine any possibilities of future consolidation of the estate and, as a result, potential efficiencies.

**Decided:**

- (1) that the Committee note the report which effectively forms the review of denominational primary education in Port Glasgow from 2013/14 to 2021;
- (2) that it be noted that no plans should be made to close or amalgamate any of the primary schools at this time;
- (3) that it be noted that the current status of the denominational primary schools in Port Glasgow and East Greenock is built into the review of the School Estate Management Plan financial model as part of its 2011 review;
- (4) that it be agreed to review Standard Circular 3.1 to use a “Working Capacity” model which calculates the capacity of the school on an annual basis to take account of class size limitations on accommodation - for example P1 set at 25 (with actual capacity at 33 in the majority of cases);
- (5) that an annual update to the analysis be carried out and reported to the Education Senior Management Team and that a full review be carried out in five years or earlier if any annual report indicates significant change; and
- (6) that consideration be given to other school-based use of any excess accommodation to increase occupancy in schools below 65%.

**229 Update on Nursery Provision in the Larkfield Area of Greenock****229**

There was submitted a report by the Corporate Director Education & Communities (1) on the progress made with the re-establishment of the early years provision in the Larkfield area of Greenock and (2) requesting the Committee to agree a name for the new provision.

**Decided:**

(1) that the progress made in re-establishing nursery provision in the Larkfield area be noted and agreement be given to an opening date of April 2011; and

(2) that it be agreed that Larkfield Children's Centre be the name of the new provision.

**The Convener being of the opinion that the undernoted report by the Corporate Director Education & Communities was relevant, competent and urgent moved its consideration in terms of the relevant Standing Order to allow the Committee to consider whether it would wish to continue the agency arrangements with Strathclyde Partnership for Transport at the earliest opportunity. This was agreed unanimously.**

**230 Use of Strathclyde Partnership for Transport (SPT) for Transport Services to Education 2011-14****230**

There was submitted a report by the Corporate Director Education & Communities seeking approval to continue the use of the services of Strathclyde Partnership for Transport which provides agency arrangements in relation to the transport of pupils.

**Decided:** that approval be given to the continued use of Strathclyde Partnership for Transport acting as agent in matters relating to school transport for the period 2011 - 14.

## GRANTS SUB-COMMITTEE - 29 MARCH 2011

Grants Sub-CommitteeTuesday 29 March 2011 at 2.05 pm

**Present:** Councillors Blair, Clocherty, Dorrian (for Loughran), McCallum, McKenzie and Nelson (for Osborne).

**Chair:** Councillor Clocherty presided.

**In attendance:** Ms M Paterson (Education & Communities), Ms R McGhee (for Head of Legal & Democratic Services) and Corporate Communications Manager.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Sub-Committee.**

**231 Apologies, Substitutions and Declarations of Interest**

231

Apologies for absence were intimated on behalf of Councillors Loughran and Osborne, with Councillor Dorrian substituting for Councillor Loughran and Councillor Nelson for Councillor Osborne.

Councillors Blair and Dorrian declared an interest in the agenda item relative to Round 3 Applications 2010/11.

**232 Inverkip Community Enterprise**

232

There was submitted a report by the Corporate Director Education & Communities requesting the Sub-Committee, in the light of supplementary information received, to (1) agree to the suspension of Standing Orders to allow an award of grant to be made to Inverkip Community Enterprise to improve the heating system at Inverkip Pavilion and (2) determine the level of funding to be allocated to the project.

**Decided:**

- (1) that the Sub-Committee agree to the suspension of Standing Orders to allow an award of grant to be made to Inverkip Community Enterprise to improve the heating system at Inverkip Pavilion; and
- (2) that a grant of £3,500 be allocated to Inverkip Community Enterprise.

**233 Round 3 Applications 2010/11**

233

There was submitted a report by the Corporate Director Education & Communities providing details of applications received for consideration for funding from the Grants to Voluntary Organisations Budget in 2010/11.

Councillor Blair declared a non-financial interest in the applications relating to Greenock Golf Club and Greenock Cricket Club as a member of those clubs. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the Chamber or his participation in the decision making process relative to these applications.

Councillor Dorrian declared a non-financial interest in the application relating to Greenock Golf Club as a relative of a member of the club. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the Chamber or his participation in the decision making process relative to the application.



## GRANTS SUB-COMMITTEE - 29 MARCH 2011

**Decided:** that grants be made to voluntary organisations as follows:

Name of Organisation	Award
Inverclyde Music Festival Association	£0
Inverclyde Juvenile Pipe Band	£400
Hillend Art Club	*Defer
Brass Sounds Inverclyde	£1,250
Inverclyde Voices	£0
Hillend Bowling Club	*Defer
Lady Alice Bowling Club	£2,000
Grosvenor Bowling Club	*Defer
Wellington Park Bowling Club	*Defer
Lady Alice Bowling Club Junior Section	£0
Gourock Bowling Club	*Defer
The Phoenix Community Health Project	£0
Inverclyde Advocacy Service	£0
Inverclyde Autistic Support Group (IASG)	£0
Wider Opportunities for Older People in Inverclyde Advisory	£3,000
Inverclyde Out of School Care Network	*Defer
Moving On Inverclyde Ltd	£0
Branchton Community Centre Association	£5,000
3 Wards Community Council	£7,000 (subject to verification of competency of bid)
Port Glasgow Elderly and Disabled Resource Centre	£0
West of Scotland Regional Equality Council	£0
Greenock West Action Group	£1,250
Weir Street Residents Group	£0
Inverclyde Cat Rescue	£1,250
Scottish Marriage Care (Paisley)	£0
Playstation Management Committee	*Defer
Park Farm Community Centre	*Defer
Strone & Maukinhill Tenants Association	*Defer
Larkfield Fun Day Group	£3,000
Overton Tenants & Residents Association	*Defer
Prospecthill Community Focus	*Defer
Inverclyde Phoenix Car Club	£0
Inverclyde Bereavement Support Group	£1,000
Park Farm Over 55's Group	*Defer
Riverside Gardens Residents	*Defer
Port Glasgow Old Men's Club	£3,000
Weans World Parent/Carer Toddler Group	£1,000
Wellington Pre 5 Nursery Playgroup & Out of School Care	*Defer
Tiny Tots (Baby & Toddler Group)	£500
Greenock Golf Club	£500
Inverclyde Phoenix American Football Club	*Defer
Greenock Wanderers Youth Rugby Sections	£1,000

## GRANTS SUB-COMMITTEE - 29 MARCH 2011

Quarrier's United Football Club	£1,000
Greenock Amateur Boxing Club	*Defer
Larkfield Amateur Boxing Club	£3,000
Greenock Cricket Club	£1,000
Greenock Juniors	£500
Port Glasgow Boys Club (Under 13s)	£350
Broomhill Amateur Football Club	£500
Broomhill Boys Football Club	£500
Inverclyde Amateur Swimming Club	£1,000
Port Glasgow Boys Club (Under 16s)	£500
Royal Gourock Yacht Club	£500
Ardgowan Tennis Club	£500
Boglestone Community Association	£5,000
57th Greenock and District Scout Group	£0
Gourock Business Club	*Defer
Gourock Garden Party Committee	£0
Gourock Horticultural Society	*Defer
Inverclyde Pipes and Drums	£0
Inverclyde Elderly Forum	*Defer
The Haven, Kilmacolm	£0
Starter Packs Inverclyde	£0
Inverclyde Youth Theatre	£2,000
Connect Youth Club	£0

\* Defer consideration to Round 1 Applications 2011/12

**POLICY & RESOURCES COMMITTEE - 29 MARCH 2011**

---

**Policy & Resources Committee**

**Tuesday 29 March 2011 at 3 pm**

**Present:** Councillors Blair, Clocherty, McCabe, McIlwee, McKenzie, MacLeod, Provost McCormick (for Councillor Moran), Nelson and Wilson.

**Chair:** Councillor McKenzie presided.

**In attendance:** Chief Executive, Corporate Director Inverclyde Community Health & Care Partnership, Chief Financial Officer, Mr G Malone (for Head of Legal & Democratic Services), Mr P MacDonald (Legal & Democratic Services), Ms B McQuarrie (for Head of Organisational Development, HR & Performance), Corporate Communications Manager and Ms L Frizell, Corporate Policy Officer.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Committee.**

- |            |  |            |
|------------|--|------------|
| <b>234</b> | <b>Apologies, Substitutions and Declarations of Interest</b>   | <b>234</b> |
|            | Apologies for absence were intimated on behalf of Councillors Brooks, Moran and White with Provost McCormick substituting for Councillor Moran.  |            |
|            | No declarations of interest were intimated.  |            |
| <b>235</b> | <b>Policy &amp; Resources Committee 2010/11 Revenue Budget - Period 10 to 31 January 2011</b>  | <b>235</b> |
|            | There was submitted a report by the Chief Executive, Corporate Director Regeneration & Environment and Chief Financial Officer on the position of the 2010/11 Revenue Budget as at Period 10 (31 January 2011).  |            |
|            | <b>Decided:</b> that the Committee note the current projected underspend for 2010/11 of £918,000 as at 31 January 2011.  |            |
| <b>236</b> | <b>The General Fund Revenue Budget 2010/11 - Period 10</b>   | <b>236</b> |
|            | There was submitted a report by the Chief Financial Officer (1) on the position of the 2010/11 General Fund Revenue Budget as at Period 10 (31 January 2011) and (2) providing an update in respect of Earmarked Reserves and the General Fund Reserves. |            |
|            | <b>Noted</b>   |            |
| <b>237</b> | <b>Capital Programme 2010/14</b>   | <b>237</b> |
|            | There was submitted a report by the Chief Financial Officer on the current position of the 2010/14 Capital Programme.  |            |
|            | <b>Noted</b>   |            |
| <b>238</b> | <b>Policy &amp; Resources Capital Programme (2010/11 - 13/14) Progress Report</b>  | <b>238</b> |
|            | There was submitted a report by the Chief Financial Officer (1) providing an update on the status of the projects forming the Policy & Resources Capital Programme 2010/11 - 13/14 and (2) highlighting the actual spend as at 31 January 2011.          |            |

## POLICY &amp; RESOURCES COMMITTEE - 29 MARCH 2011

**Noted**

- 239 Organisational Improvement & Resources Directorate Performance Report 239**
- There was submitted a report by the Head of Organisational Development, HR & Performance and the Chief Financial Officer (1) on the progress made by the Organisational Improvement & Resources Directorate in achieving its key objectives as set out in its Directorate Plan for 2010/11 and (2) advising on performance in relation to key performance indicators.
- Decided:**
- (1) that the Committee endorse the performance information contained in the report; and
- (2) that it be noted that a new Directorate Plan will be submitted to a future meeting of the Committee and that further reports on the performance of the Directorate will be submitted in Autumn 2011.
- 240 Regeneration and Environment Directorate Performance Report 240**
- There was submitted a report by the Corporate Director Regeneration & Environment (1) on the progress made by the Regeneration and Environment Directorate in achieving its key objectives as they relate to the work and remit of the Policy & Resources Committee as set out in its Directorate Plan for 2008/11 and (2) advising on performance in relation to key performance indicators.
- Decided:**
- (1) that the Committee endorse the performance information contained in the report; and
- (2) that it be noted that further reports on performance will be submitted to future meetings of the Committee.
- 241 Procurement - Update 241**
- There was submitted a report by the Chief Financial Officer (1) providing an update on the progress being made with procurement, particularly against the Strategic Procurement Framework, since the last report to the Committee in November 2010, (2) giving an update on the savings being made and (3) including a summary of the 2010 procurement capability assessment results.
- Decided:**
- (1) that the Committee note the progress made since the last report and that further updates on the implementation of the Strategic Procurement Framework and procurement savings will be submitted as required; and
- (2) that a report providing information on the performance of Inverclyde in the area of procurement in comparison with other local authorities be submitted to the meeting of the Committee following the summer recess.
- 242 Responding to the Economic Downturn - Position Statement 242**
- There was submitted a report by the Chief Financial Officer (1) providing an update on the action plan produced to respond to the economic downturn in Inverclyde and (2) seeking approval to wind up the Officer Working Group.
- Decided:**
- (1) that the Committee note the latest update from the Economic Downturn Officer Working Group; and

**POLICY & RESOURCES COMMITTEE - 29 MARCH 2011**

---

(2) that it be agreed that in future, updates on the relevant actions and statistics be supplied to the appropriate Committee through other strategic documents and the Council's overall performance reporting framework.

**243 Treasury Management Strategy Statement and Annual Investment Strategy 2011/12 - 2013/14 243**

There was submitted a report by the Chief Financial Officer on the Treasury Management Strategy Statement and Annual Investment Strategy for 2011/14, Treasury Policy Limits, the Council's Prudential and Treasury Management Indicators for the next three years and the List of Permitted Investments.

**Decided:** that the Treasury Management Strategy, Annual Investment Strategy, Treasury Policy Limits, Prudential Indicators, Treasury Management Indicators and List of Permitted Investments (including those for the Common Good Fund) be remitted to the Inverclyde Council for approval.

**244 Treasury Management Practices - Triennial Review 244**

There was submitted a report by the Chief Financial Officer seeking approval for revised Treasury Management Practices which require to be reviewed by the Committee every three years.

**Decided:**

(1) that approval be given to the revised Treasury Management Practices appended to the report; and

(2) that delegated authority be granted to the Chief Financial Officer to make changes to the Treasury Management Practices as required to reflect any future changes in organisational structures, bankers, treasury consultants, technology or credit worthiness selection methodology.

**245 Results from Winter 2010 Citizens' Panel Survey 245**

There was submitted a report by the Head of Organisational Development, HR & Performance on the headline results from the Winter 2010 Citizens' Panel Survey.

**Decided:**

(1) that the content of the report be noted;

(2) that it be agreed that the SOA Outcome Delivery Groups address the key issues raised in the survey; and

(3) that a further report on the effect of the employability measures implemented within Inverclyde be submitted to the Regeneration Committee.

Councillor Wilson left the meeting at this juncture.

**246 Common Good Asset Review 246**

There was submitted a report by the Head of Legal & Democratic Services (1) advising of the completion of the Common Good Asset Review and (2) making recommendations on its outcome.

**Decided:**

(1) that the Council's financial records be amended to list the heritable assets detailed in appendix 1 as part of the Common Good Estate;

(2) that the Council publish, via its website, a Common Good Asset Register making these findings available to the general public in such suitable form as the Head of Legal &

**POLICY & RESOURCES COMMITTEE - 29 MARCH 2011**

---

Democratic Services approves, subject to consultation with ICT and Corporate Communications;

(3) that it be remitted to the Head of Legal & Democratic Services in consultation with the Chief Financial Officer to keep the register updated and accurate with any such additions and deletions as are required from time to time;

(4) that the Council's current practice of maintaining one consolidated Common Good Fund for the three former burghs be continued;

(5) that the provisions of paragraph 4.9 be adopted as the Council's practice for accounting for receipts and expenditure in respect of the Common Good; and

(6) that a report be submitted to the Regeneration Committee on the potential future use of the Fyfe Shore Depot.

**247 Tender for Print and Design Services Including High Volume Copying 247**

There was submitted a report by the Chief Financial Officer (1) seeking approval to issue tenders for the supply and delivery of print and design services including high volume copying and (2) requesting authority to extend the current contracts to 31 August 2011.

**Decided:**

(1) that approval be given to the issue of tender documents for the supply and delivery of print and design services including high volume copying; and

(2) that approval be given to extend the current contracts to 31 August 2011.

**248 Renfrewshire Valuation Joint Board - Update 248**

There was submitted a report by the Chief Financial Officer providing an update in respect of the Renfrewshire Valuation Joint Board.

**Decided:** that the Committee note the Renfrewshire Valuation Joint Board minute of 19 November 2010 and the 2011/12 Renfrewshire Valuation Joint Board Budget as set out in appendices 1 and 2 of the report.

**249 Scottish Public Information Notices Portal 249**

There was submitted a report by the Chief Executive with proposals as to how Inverclyde Council will work with the Scottish Public Information Notices Portal (PINs).

**Decided:**

(1) that the Committee note the setting up of a Cross Service Working Group to consider the implementation of the PINs Portal in Inverclyde; and

(2) that the recommendations of the Working Group be submitted to the Committee for consideration.

**It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraphs 6 and 9 of Part I of Schedule 7(A) of the Act.**

**250 Kempock Development - Progress Report 250**

There was submitted a report by the Corporate Director Inverclyde Community Health & Care Partnership (1) on the progress of the tendering process for the joint development

**POLICY & RESOURCES COMMITTEE - 29 MARCH 2011**

---

with NHS Greater Glasgow & Clyde for the provision of continuing health care and nursing health care beds, particularly in respect of the elderly mentally ill, and (2) making a recommendation in this regard, which was agreed, all as detailed in the appendix.