

**Report To:** Regeneration Committee      **Date:** 10 March 2011

**Report By:** Corporate Director  
Regeneration & Environment      **Report No:** R190/11/AF/AG

**Contact Officer:** Andrew Gerrard      **Contact No:** 01475 712456

**Subject:** Capital Programme  
2011/14 -  
Property Assets & Facilities  
Management Allocations  
2011/12 & 2012/13

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## **1.0 PURPOSE**

- 1.1 To seek authority and appropriate delegation to proceed with the Regeneration - Property Assets & Facilities Management Capital Programme 2011/12 & 2012/13.

## **2.0 SUMMARY**

- 2.1 This report confirms the Regeneration – Property Assets & Facilities Management Capital Programme 2011/12 and 2012/13 and seeks approval of proposals for expenditure.

## **3.0 RECOMMENDATION**

- 3.1 That the Committee approves the acceptance of tenders for all 'Property Assets & Facilities Management Capital Programme 2011/12 and 2012/13' projects subject to compliance with Council Financial Regulations and Council Standing Orders Relating to Contracts and, where Committee approval is required for the acceptance of tenders in accordance with Council Standing Orders, that delegated authority be granted for such acceptance subject to the total allocation not being exceeded.
- 3.2 That the Committee delegates to the Head of Property Assets and Facilities Management authority to adjust the priorities within this report subject to maintaining a continuous assessment of the priorities in pursuance of the interests of the Council and Best Value.

Andrew Gerrard - Head of Property Assets & Facilities Management

## 4.0 BACKGROUND

- 4.1 Council on 10th February 2011 approved a three year capital programme covering the period 2011/14. This revised the remainder of the four year programme 2010/14 approved by the Policy and Resources Committee on 9<sup>th</sup> February 2010. The agreed Programme included the allocation of £1,000,000 per annum for the Property Assets & Facilities Management Capital Programme for the years 2011/12, 12/13 & 13/14. This report seeks approval for the allocation of the Capital Programme for 2011/12 & 2012/13 as detailed in Appendix 1.
- 4.2 This allocation is in addition to the Asset Management Plan funding for the Offices and Depots Rationalisation Programme and for funding carried forward for Prior Years Projects. Projects which have previously been reported to Committee and funded from previous year(s) allocations are not impacted by the recommendations in this report.

## 5.0 PROPOSALS

- 5.1 The budget will be controlled by the Head of Property Assets and Facilities Management, in liaison with Finance colleagues to ensure appropriate out turn.
- 5.2 The current priorities relate primarily to the need for the Council to undertake property improvements and address Health and Safety standards throughout the Council's property portfolio. Provision has also been included to undertake further access improvements within Council properties pursuant to Disability Discrimination legislation.
- 5.3 This report confirms the prioritised list of proposed projects. In addition authority is requested to proceed to tender stage and, where Committee approval is required for acceptance of tenders in accordance with Council Standing Orders, that delegated authority be granted to the Head of Legal and Democratic Services for such acceptance subject to the total allocation not being exceeded.

## 6.0 IMPLICATIONS

### 6.1 Financial Implications – One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report	Virement From	Other Comments
Capital Programme	Property Services- Allocation 2011/12 & 12/13	2011/12	£1,000,000	N/A	
		2012/13	£1,000,000	N/A	

### Financial Implications - Annually Recurring Costs/ (Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact	Virement From	Other Comments
N/A					

## 7.0 CONSULTATION

- 7.1 The Chief Financial Officer has been consulted and is in agreement with the recommendations.
- 7.2 The Head of Legal & Democratic Services has been consulted and is in agreement with the contents of this report.
- 7.3 There are no HR implications and therefore the Head of Organisational Development, HR and Performance has not been asked to comment on this report.

## **8.0 EQUALITIES**

8.1 Provision is made within the programme for work to improve disabled access in Council properties.

