
Report To:	Inverclyde Council	Date:	15 April 2010
Report By:	Corporate Director Education & Communities	Report No:	CE005/10/AH
Contact Officer:	Albert Henderson	Contact No:	01475 712761
Subject:	Request for Disposal of Surplus School Equipment for Charitable Purposes in Malawi		

1.0 PURPOSE

- 1.1 The Provost has requested that immediate consideration is given for the disposal of potentially surplus school equipment for charitable purposes and in particular for shipment for use by school children in Malawi.
- 1.2 The purpose of this report is to advise Council on the current position of surplus school equipment, to recommend that where suitable, the surplus schools equipment is offered for disposal for reuse in Malawi and to advise Council that a procedure will be drawn up for the future disposal of surplus school assets and a report be presented to Committee for approval in due course.

2.0 SUMMARY

- 2.1 Surplus school equipment has been identified because of the amalgamation of Ravenscraig and Earnhill Primary Schools and St Laurence's and St Kenneth's Primary Schools.
- 2.2 Some of this surplus equipment has already been offered for reuse to Inverclyde Education establishments and other Council services and where appropriate for disposal to local community organisations.
- 2.3 A request has been made by the Provost for the Council to consider declaring these assets surplus to the Council's requirements with immediate effect. The purpose of this request is to offer the equipment for shipping to Malawi for reuse in their schools. Not all held furniture would be suitable for this purpose (e.g. wooden tables and chairs are not suitable due to a high risk of termite damage). The Provost has confirmed that he has tentative arrangements in place in conjunction with the Rotary and others for the collection, packaging, transportation and shipping of suitable surplus equipment at no cost to the Council.
- 2.4 Appendix 1 is an inventory of the equipment that is not currently being used within schools at this time. Despite the fact that this equipment is now beyond economic use, it will have a notional disposal value. It is extremely difficult to provide an estimate of the value of the surplus equipment.
- 2.5 Furthermore, the surplus furniture is below the Council's capitalisation threshold and therefore is not part of the Council's Asset Register nor accounts. The items were held on the relevant schools inventory and may have a notional scrap value of approximately £3-5000. This is not the market value, the equipment would not realise this amount if sold; it may well cost the Council in disposal costs. The furniture is not considered to be fit for purpose in a modern school environment. There is therefore no financial impact to the Council in donating the surplus furniture to the schools in Malawi on the basis that all collection and transportation

costs are covered by other means out with the Council.

- 2.6 In light of the above, it is recommended that in response to the Provost's request, the Council consider approving the disposal of all surplus schools equipment suitable for reuse in Malawi Schools.
- 2.7 In addition, it is proposed that a report clearly outlining the procedures for the disposal of surplus schools equipment in the future will be brought before the Education & Lifelong Learning Committee for approval in early course.

3.0 RECOMMENDATION

- 3.1 It is recommended that the current surplus schools equipment shown in Appendix 1 be declared surplus to the Council's requirements and where suitable, be offered for reuse by charitable organisations.
- 3.2 That a report outlining the recommended procedure for deciding on the future disposal of surplus education equipment be submitted for approval to the relevant committee in early course.

Albert Henderson
Corporate Director Education & Communities

ALL ITEMS FOR DISPOSAL AT HIGHHOLM

ITEMS	QUANTITY
Fire extinguisher - various	69
Fire blankets	7
PC (IT 001965) and security system	1
Door entry spare parts	1
Bookcase various	11
Cashless catering items	1
Catering food transfer boxes	10
Catering Kitchen tills	2
Catering metal food cupboard	1
Catering servery counter from kitchen	1
Chair operator	15
Chair pupil various sizes	582
Chalkboard Roller 2 types	6
Coat stand	2
Computer trolley	13
Cupboard metal dble	1
Cupboard wooden - various sizes	10
Desk beech	25
Electric heater	1
Electrical - printers	2
Electrical Audio/listening bank equipment	1
Electrical TV various	11
Electrical/White goods Electric cooker	1
Electrical/White goods microwave	1
Filing Cabinet 2 drw	1
Filing Cabinets 4 drw	28
Fitness equipment	1
Flip chart stand	2
FOR DISPOSAL glass cabinet tables	3
GIMSON stairmate and chair	1
Glasdon bottle recycling unit	1
Gratnel shelf racks on wheels	3
gym Bench	8
gym Vaulting box - various	3
Infant play equipment - frame and slide	1
JACKSON JUNIOR WATER HEATER fixed	1
Kickstool	1
Ladders aluminium 16ft	1
Ladders aluminium 3m	1
Lecturn	1
Locker unit	2
Mirror	1
Music - drums	4
Music stands	3
Netball stands	2
Nursery furniture - car/computer trolley?	1
ORT bookstand	4
Pedestal Drawer unit slight damage	1
Piano	1
Pinboard - large	2
Pool tables	2
Powder paints - large and small tubs	30
Projection screen	1
Sand Pit	1
Scales with height measure	2
Sico tables 12 seater	33
Stools	9
Stools alum with back	3
Stools bistro	36
SUNVA stair master	1
Table octagon infant	1
Tables - small white computer	35
Tables - various	258
Tables bistro	8
Tote trolley	19
Trolley art/paper drying	1
Trolley cupboard (tote with sliding doors)	1
Trolley storage dble door dble cupboard	6
Trolley wood paper storage	1
Misc. items from community area in St C	1
Water fountain	1
Water fountain - fixed	1
Wheely bin green	1
Total	