

I refer to the agenda for the meeting of the Policy & Resources Executive Sub-Committee to be held on Thursday 21 May 2009 at 4 pm and attach reports as undernoted which were not available on the day of issue.

ELAINE PATERSON
Head of Legal & Administration

Undernote

The documentation relative to the following items has been treated as exempt information in terms of the Local Government (Scotland) Act 1973 as amended, the nature of the exempt information in respect of the items being that set out in the paragraphs of Part I of Schedule 7(A) of the Act as are set opposite each item.

1. **Release of an Employee under the Council's Voluntary Severance Scheme** (Para 1)
Report by Chief Executive and Head of Organisational Development & Human Resources recommending to the Sub-Committee the release of an employee under the Council's Voluntary Severance Scheme and making further recommendations in this regard.
2. **Commissioning Review of Policies and Procedures for School Admissions and Placing Requests and their Operational Implementation** (Paras 6 & 8)
Report by Chief Executive seeking formal approval to appoint a consultant to conduct an independent review of the above.

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