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<b>Report To:</b>	<b>Audit Committee</b>	<b>Date:</b>	<b>20.10.09</b>
<b>Report By:</b>	<b>Corporate Director Improvement and Performance</b>	<b>Report No:</b>	<b>AC/22/09/PW/APr</b>
<b>Contact Officer:</b>	<b>Andi Priestman</b>	<b>Contact No:</b>	<b>01475 712251</b>
<b>Subject:</b>	<b>RISK MANAGEMENT PROGRESS REPORT</b>		

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## 1.0 PURPOSE

- 1.1 The purpose of this report is to update members on progress made with regard to risk management since the Audit Committee on 25 August 2009. The report aims to support members in discharging their responsibility for reviewing the effectiveness of risk management across the organisation.
- 1.2 Progress on risk management requires to be monitored because of its importance to the Council's Corporate Governance Framework.

## 2.0 SUMMARY

2.1 Since the last Audit Committee report, the following key tasks have been undertaken:

- All Service Risk Registers have been reviewed and a summary report outlining the key risks is attached at Appendix 1. This will inform the review by CMT of the Corporate Risk Register in November 2009 which will be reported to the next meeting of the Audit Committee. Appendix 1
- The Corporate Risk Management Group met on 1 Sep 2009 to discuss various matters including service risk registers, business continuity planning and to review progress made in embedding risk management across the Council.
- The Crisis and Resilience Management Team (CRMT) met on 26 August 2009. Representatives from the Joint Civil Contingencies Unit briefed the team on current activities since the Unit went live on 1 April 2009 and highlighted the proposed training events for the three Councils in relation to responding to emergencies which are being scheduled for later in the financial year.
- Service business continuity plans have now been drafted for a number of services. The remaining plans will be finalised during October 2009. These will then be reviewed to inform and refine the Council's overall strategic business continuity plan.

2.2 Future actions will include:

- Embedding a regular review and update process for Service Risk Registers and, in particular, how planned mitigating actions are being implemented and when they are due to be implemented.
- Reviewing corporate, directorate and service risk registers to determine the overall approach to risk management ensuring strategic and operational risks are correctly aligned and appropriate reporting mechanisms are in place
- To fully embed the process in the wider strategic planning and performance management framework.

### **3.0 RECOMMENDATIONS**

- 3.1 It is recommended that Members review and note the progress on risk management in the period since the August 2009 Audit Committee meeting.

**Paul Wallace**  
**Corporate Director**  
**Improvement and Performance**

#### **4.0 BACKGROUND**

- 4.1 There have been increasing pressures for public sector bodies to adopt formalised approaches to risk management.
- 4.2 In its Code of Practice, Audit Scotland makes it clear that the audited bodies are responsible for developing systems of internal control, including risk management, and for conducting annual reviews of the effectiveness of the system of internal control.
- 4.3 The Council has developed a Risk Management Strategy which will deliver a consistent, effective framework and approach for managing risks across the organisation at all levels and support the achievement of the corporate outcomes.

#### **5.0 IMPLICATIONS**

- 5.1 Legal: None  
Finance: None  
Personnel: None  
Equalities: None

#### **6.0 CONSULTATIONS**

- 6.1 Discussions have taken place with relevant officers in the review and update of risk registers.

#### **7.0 LIST OF BACKGROUND PAPERS**

- 7.1 Annual Risk Management Report 2008/2009. By Andi Priestman. Chief Internal Auditor.
- 7.2 Corporate, Directorate and Service risk registers. Available from Andi Priestman. Chief Internal Auditor.
- 7.3 Risk Management Strategy. Approved by Members June 2007.