

Municipal Buildings, Greenock PA15 1LY

Ref: SL/JC

Date: 15 April 2009

**A meeting of the Audit Committee will be held on Tuesday 28 April 2009 at 3 pm within the Municipal Buildings, Greenock.**

ELAINE PATERSON  
Head of Legal and Administration

### **NEW BUSINESS**

1. **Changes to the 2008/09 Accounts**  
Report by Chief Financial Officer

### **PERFORMANCE MANAGEMENT**

2. **Risk Management Progress Report**  
Report by Corporate Director Improvement & Performance
3. **External Audit Action Plans - Outstanding Actions**  
Report by Corporate Director Improvement & Performance
4. **Internal Audit Progress Report - 9 February to 3 April 2009**  
Report by Corporate Director Improvement & Performance
5. **External Audit Progress Report**  
Report by Corporate Director Improvement & Performance

Enquiries to - **Sharon Lang** - Tel 01475 712112