

Head of Regeneration and Planning
Municipal Buildings
Clyde Square
Greenock PA15 1LY

Regeneration and Planning



Town and Country Planning (Control of Advertisement) (Scotland Regulations 1984) The Town and Country (Control of Advertisement) (Scotland) Amendment Regulations 1992

I / We hereby make application for consent to display advertisements in accordance with the particulars given and the plans which accompany this application.

Signature of applicant or agent,

Date,

1. Name and address of applicant:

(IN BLOCK CAPITALS)

Surname,

Other names,

Postal address,

Telephone No.,

2. Name and address of agent, if any:

(IN BLOCK CAPITALS)

Name,

Postal address,

Telephone No.,

Profession,

3. Site of (proposed) advertisement:

4. Description of proposed advertisement:-

(This information need not be given if the application is for the renewal of consent previously granted by the Council)

(a) Nature of advertisement - e.g., hoarding, placard, sign board, hanging sign

(b) Position, if on a building

(c) Dimensions

(d) If illuminated, type of illumination, colour - e.g., neon lighting continuous/ intermittent, reflecting studs;

(e) Materials and colour of structure

5. The plans should be submitted **in triplicate** together with **two** application forms and the **fee** which currently stands at £202.00 per application.

The plans to be submitted as follows:-

SITE PLAN - this plan should indicate clearly the location of the site or premises in relation to existing roads or streets and existing buildings. In the case of sites in isolated areas, local place names should be given on the plan. The plan should be an extract from the ordnance survey map of the area - *see below*.

BLOCK PLAN - where the sign is not fixed to a building, a plan to a scale of not less than 1/500 should show accurately the boundary of the site in which the applicant has an interest and the position of the sign relative to adjoining buildings, walls, fences, roads or other features.

OTHER PLANS - accurate detailed drawings of the proposed sign. Where signs are to be fixed on to building, the elevation of the building and the position of the sign thereon should be submitted. For projecting signs, the width of footpath must also be given.

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6. If the application is for the renewal of consent previously granted, quote the date and reference number of the previous form of consent:
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7. Any special circumstances which the applicant wishes to be considered:
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8. Period for which the consent is desired:

(Five years is the maximum period of consent and an application for a longer period must be supported by special reasons.)

Consent is desired to run from:

(* Delete as appropriate)

*The date on which application is approved

*The date on which the advertisement is put up.

(Planning Service should be notified of this date)

Data Protection: Inverclyde Council is obliged to comply with current Data Protection Laws and will use this information for the purpose of Town and Country Planning (Control of Advertisement) (Scotland) Regulations 1984 & The Town and Country (Control of Advertisement) Scotland Amended Regulations 1992, and related purposes, legislation and regulation.

Further information can be found at www.inverclyde.gov.uk/privacy

NOTES

1. For the purposes of this control "ADVERTISEMENT" means "any word, letter, model, sign, placard, board, notice, awning, blind, device or representation, whether illuminated or not, in the nature of and employed wholly or in part for the purposes of advertisement, announcement or direction, and (without prejudice to the foregoing provisions of this definition), includes any hoarding or similar structure used or designed, or adapted for use for and anything else used, or designed or adapted principally for use, for the display of advertisements shall be construed accordingly."
2. The planning authority may call for further particulars if details given on this form are insufficient to enable the application to be decided.
3. If the planning authority do not give notice of how an application has been dealt with within a period of two months from the date on which the application is received by them, or any extended period agreed in writing between them and the applicant, the applicant may appeal to The Scottish Ministers. The appeal should state the circumstances of the case and should be addressed to The Scottish Ministers, Scottish Executive, Enquiry Reporters Unit, 4 The Courtyard, Callendar Business Park, Callendar Road, Falkirk FK1 1XR.

Notes on the Supply of Ordnance Survey Maps



Ordnance survey maps are no longer available from Inverclyde Council. They can be obtained from Ordnance Survey agents who can be sourced from Yellow Pages, Thomsons Directory or the internet.