



## **Charges 2025-26**

1st April 2025 - 31st March 2026

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## SUMMARY

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This booklet details a list of the services and other items for which Inverclyde Council impose fees or charges and applies from 1st April 2025 to 31st March 2026.

Inverclyde Council operates a corporate approach to achieve Best Value when implementing its charging policy.

Charges are paid by two methods; at the time of booking/delivery of service or through the raising of a debtors account.

When issuing a debtors account the council's best practice policy is followed which establishes guidelines on the issuing of invoices to ensure an efficient practice is followed.

This charges booklet can be found on the Inverclyde Council website at **[www.inverclyde.gov.uk](http://www.inverclyde.gov.uk)**

Where a charge is inclusive of VAT this is calculated at 20.0%. Statutory charges are subject to revision per governing legislation.

<b>BURIAL GROUNDS</b>	<b>2025 - 2026</b>
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Fee Type	Unit Cost £
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<b>Crematorium</b>
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Children 17 Years and Under	0.00
Simple Funeral (Committal Service Only, No Family in Attendance)	492.35
All Persons Over (18 Years+)	925.05
Saturday/Holiday Surcharge (18 Years+)	176.20
Provision of Cremation Casket	62.00

<b>Crematorium Music &amp; Media Services</b>
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Single photo	0.00
Extra Single photo	13.25
Basic Slide Show (up to 25 photos) without music	49.60
Music Tribute (up to 25 photos) with music	77.15
Themed Tribute	104.75
Bespoke Tribute	441.00

<b>Extras</b>
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Tribute Download (a downloadable version of the Music/Themed tribute)	11.05
Extra Tribute Photos	23.15
Extra Work Charges	23.15
Family Supplied Tribute	27.55
Obitus Late Fees for amendments for works	22.00

<b>Streaming</b>
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Live on Demand (can be viewed for 28 days)	0.00
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<b>BURIAL GROUNDS cont.</b>		<b>2025 - 2026</b>
<b>Fee Type</b>		<b>Unit Cost £</b>
<b>Keepsakes</b>		
Blu-Ray or Audio CD		60.65
Additional copies		30.85
Video Books		75.00
Memory Box		100.00
<b>Services for Young People (under the age of 18)</b>		
Live & on demand, single photo and basic slide show (up to 25 photos)		0.00
<b>Burial Grounds</b>		
Children 17 Years and Under		0.00
All Persons Over (18 Years+)		1,182.05
All Persons Over (18 Years+) (Double Interment in Single Lair)		1,773.10
Cremated Remains Casket		197.85
Cremated Remains Casket (Double Interment in Single Lair)		272.65
Saturday/Holiday Surcharge		169.65
Rankin Ground Interments/Common Ground		37.75
Purchase of Lairs		1,273.55
Purchase of Cremation Casket Lairs		701.65
Exhumation Fee Coffin		POA
Exhumation Fee Cremated Remains		POA
Test Dig Lair for Future Interment		168.80
<b>Miscellaneous Cemetery Fees</b>		
Scattering of Ashes other Crematorium		30.65
Cremated Remains returned after 9 months for scattering (set fee)		17.55
Scattering of Ashes on Lair		32.75
Duplicate/Transfer/Relinquish Title Deeds		27.85
Record Sheet (Family Tree) 1 Search		21.90

<b>BURIAL GROUNDS cont.</b>	<b>2025 – 2026</b>
<b>Fee Type</b>	<b>Unit Cost £</b>
Record Sheet (Family Tree) Additional Searches	10.65
<b>Book of Remembrance</b>	
2 Line Entry (Includes 1 free Swipe Card)	96.75
5 Line Entry (Includes 1 free Swipe Card)	137.15
8 Line Entry (Includes 1 free Swipe Card)	187.15
<b>Memorial Cards</b>	
2 Line Entry	43.15
5 Line Entry	57.40
8 Line Entry	68.05
Additional Swipe Card	14.35
New Swipe Card (pre-July 2007 Entry)	26.50
1 Additional Screen (up to 4 per Entry)	52.70
<b>Memorial Wall Plaques</b>	
10 Year Lease	484.90
15 Year Lease	689.85
10 Year Lease Renewal Price Using Existing Plaque	367.05
15 Year Lease Renewal Price Using Existing Plaque	550.45
<b>Memorial Bench Plaque</b>	
10 Year Lease Renewal Price Using Existing Plaque	278.30
<b>Babies Book of Remembrance</b>	
Hand Drawn (5 lines max)	36.70
Hand Drawn Motif	36.70
<b>Rankin Memorial Kerb</b>	
Granart Kerb Stone 8"x4" Black Granite Plaque	170.95

<b>BURIAL GROUNDS cont.</b>	<b>2025 – 2026</b>
<b>Fee Type</b>	<b>Unit Cost £</b>

<b>Monumental</b>	
Erect a Memorial Foundation and Permit Fee	212.65
Added Inscription (Permit Fee Only)	38.35
Erect a Memorial Plaque or Vase (Permit Fee Only)	38.35
Erect a Replacement Stone (Foundation Under 30 Years)	38.35
Marker/Vase in Front of Original Memorial (Permit Only)	38.35
Replace Vase with Memorial	174.00
Clean Repaint Memorial (Permit Only)	No Charge
Replacement Foundation only	45.05
Replacement Stone (New Foundation or Over 30 Years)	82.70

### **Burial and Cremation Fees**

- The fees and charges shown are set for services provided by Inverclyde Council for Burial and Cremation.
- The fees do not include the additional services provided by a funeral director, when contacting a funeral director they may provide you with a no obligation quote on request for services that will meet your needs.
- The cremation fees are inclusive for the Cremation, Environmental Surcharge, Organ or CD Music, the remains being scattered in the Garden of Remembrance or a suitable container for collection.
- Burial Grounds charge for funeral directors and monumental sculptor fees through the issuing of a debtors invoice.

<b>SCHOOL LETS</b>	<b>2025 – 2026</b>
<b>Fee Type</b>	<b>Unit Cost £</b>

<b>Synthetic Pitch – Schools</b>	
Adult 7's (1/3 Pitch) per hour	53.30
Adult Half Pitch 30 minutes	35.50
Adult Full Pitch 1 hour	91.10
Juvenile 7's (1/3 Pitch) per hour	31.90
Juvenile Half Pitch 30 minutes	24.20
Juvenile Full Pitch 1 hour	56.40
MUGA per hour	26.10
Uniformed Organisations per hour	11.00

<b>CATEGORIES OF LETS – SCHOOLS</b>	
	Large Halls per hour
Large Rooms/Large Gyms	76.00
School Games Halls	76.00
School Assembly Halls	76.00
Uniformed Organisations	11.00
	Small Halls per hour
Medium Size Room/Classroom	38.00
School Gyms/Dining Halls	38.00
School Dance Studios	38.00
Uniformed Organisations	11.00

Prices for Halls/School Lets are for guidance purposes only.  
Full details are available from Inverclyde Leisure's booking office on 01475 213131.



### Cancellation Policy

The Council has implemented a cancellation policy which will apply to both internal and external customers. (See details below)

Over 28 Days' Notice		No Charge
14 – 27 Days' Notice		10% Charge
7 – 13 Days' Notice		50% Charge
Less than 6 days	-	100% Charge

All cancellations must be notified in writing within the above timescales. Failure to cancel in writing will result in the total charge for the booking being made. The Head of Culture, Communities and Educational Resources will have the authority to waive these charges if he considers it appropriate.

Applicants will be debarred from making any further bookings of Council Facilities until such time as any fee is paid.

<b>EDUCATION SERVICES</b>	<b>2025 - 2026</b>
<b>Fee Type</b>	<b>Unit Cost £</b>

<b>Childcare Charges</b>	
Early Years Chargeable Childcare per hour (Term Time & Holiday Care)	5.00
5-12 Years Out of School Care Charge for 1st hour (Term Time)	5.00
After 1st hour charged per session (Term Time)	12.40
5-12 years Out of School Care Charge per half day session (Holiday Care)	12.35
5-12 years Out of School Care Charge per full day session (Holiday Care)	23.50

<b>School Meal</b>	
Adults (Average Costs) (incl VAT)	
Adults - 2 Course Meal	3.65
Pupils (Average Costs)	
Primary School - 2 Course Meal	0.00
Secondary School - 2 Course Meal	3.05

<b>Breakfast Clubs</b>	
Breakfast Club (per day)	1.00

**Education Services charge for services on the following basis:**

- Prices are effective from the start of the school year in August.
- Secondary School meals can be paid in cash at school, online via ParentPay or via paypoint.
- Breakfast Club meals can be paid online via ParentPay or via paypoint.
- Monthly Early Years Chargeable Childcare is paid by standing order throughout the year.
- Additional care at holiday periods is paid through the issue of a debtors invoice.

Monthly Early Years Chargeable Childcare is paid by standing order throughout the year.

<b>TAXI ENFORCEMENT</b>	<b>2025 – 2026</b>
<b>Fee Type</b>	<b>Unit Cost £</b>
<b>Taxi/Private Hire Fees</b>	
Taxi Driver	95.00
<b>General Hire</b>	
Taxi Operator	449.00
Variation – New Agent	59.00
Annual Test and Meter Test	178.85
6 Monthly Test and Meter Test	129.00
Test after Grant of New Licence	191.85
Replacement Vehicle	250.85
Renewal and Replacement Vehicle	640.85
Taxi/Private Hire Booking Office	796.00
Booking Office renewal	796.00
<b>General &amp; Private Hire</b>	
CCTV Installation	18.00
CCTV Installation Admin Fee	39.00
Pre-test	89.00
Re-test	87.00
Partial Re-test	29.00
Test after Accidental Damage	87.00
Meter Test	64.00
Flexi Plate	33.00
Black Flexi Plate Holder	25.00
Advertising On Door	61.00
Advertising On Full Taxi	145.00

<b>TAXI ENFORCEMENT cont.</b>	<b>2025 - 2026</b>
<b>Fee Type</b>	<b>Unit Cost £</b>
<b>Private Hire</b>	
Private Hire Operator	449.00
Variation – New Agent	59.00
Annual Test with Meter	178.85
Annual Test without Meter	108.85
6 Monthly Test with Meter	129.00
6 Monthly Test without Meter	89.00
Test after Grant of New Licence with Meter	191.85
Test after Grant of New Licence without Meter	128.85
Replacement Vehicle with Meter	250.85
Replacement Vehicle without Meter	187.85
Renewal and Replacement Vehicle with Meter	640.85
Renewal and Replacement Vehicle without Meter	577.85

Prices for taxi charges are subject to change during the course of the year as and when the Ministry of Transport increases the charge for an MOT test

<b>TRADE WASTE DISPOSAL &amp; COLLECTION</b>	<b>2025 - 2026</b>
<b>Fee Type</b>	<b>Unit Cost £</b>
Special Uplift 1/2 hour Minimum Charge	107.01
Special Uplift 3/4 hour	160.52
Special Uplift 1 hour	214.02
Fridge Disposal* (Standard Height)	83.41
* prices are available on request for other sizes and type of fridges and freezers	
Contaminated Food	On Assessment
Asbestos Permit	226.75
Recycling Permit	56.23
Tipping Permits per half tonne 1 ticket	112.45
Tipping Permits per half tonne (Book 10)	1,124.40
Trade Waste Sacks (25) Includes uplift/disposal	55.58
Trade Waste WRC 240 Litre Bin	78.59
Trade Waste WRC 240 Litre Bin – Second Hand (Subject to Availability)	39.30
Trade Waste 1100 Litre Bin Metal	560.00
Trade Waste 1100 Litre Bin – Second Hand (Subject to Availability)	406.78
Delivery Fee (For up to 10 x 240L Bins)	48.52
Bin Uplift/Disposal 120 Litres (Per Lift)	5.06
Bin Uplift/Disposal 240 Litres (Per Lift)	7.95
Bin Uplift/Disposal 360 Litres (Per Lift)	10.82
Bin Uplift/Disposal 660 Litres (Per Lift)	19.51
Bin Uplift/Disposal 750 Litres (Per Lift)	21.79
Bin Uplift/Disposal 1100 Litres (Per Lift)	31.77
Bin Uplift/Disposal 1280 Litres (Per Lift)	33.25
Bulk Uplift: 1-5 Items (Minimum Charge)	28.79
Bulk Uplift: 6-10 Items	57.59
House Clearance	On Assessment
DIY Goods/Non Specific Items	On Assessment
Black Sacks: Roll of 8	1.51
240 Litre Black Bin – New	49.63
240 Litre Black Bin – Second Hand (Subject to Availability)	24.82
Delivery Fee (For up to 10 x 240L Bins)	46.21

<b>TRADE WASTE DISPOSAL &amp; COLLECTION cont.</b>		<b>2025 - 2026</b>
<b>Fee Type</b>		<b>Unit Cost £</b>
Delivery Fee (For a domestic bin)		6.54
Charity Tipping Permits per half tonne 1 ticket (incl VAT)		56.23
Tipping Permits per half tonne (Book 10) (incl VAT)		562.20
Charity Bin Uplift/Disposal 120 Litres (Per Lift)		2.32
Charity Bin Uplift/Disposal 240 Litres (Per Lift)		4.06
Charity Bin Uplift/Disposal 360 Litres (Per Lift)		5.10
Charity Bin Uplift/Disposal 660 Litres (Per Lift)		9.35
Charity Bin Uplift/Disposal 750 Litres (Per Lift)		10.37
Charity Bin Uplift/Disposal 1,100 Litres (Per Lift)		13.15
Charity Bin Uplift/Disposal 1,280 Litres (Per Lift)		14.97
Public Weigh at Pottery Street		11.80
Compost Bags		2.50
<b>Household Waste</b>		
Green Waste Bin Permit		44.10

<b>TRADERS LICENSE FEES/WARRANTS</b>		<b>2025 - 2026</b>
<b>Fee Type</b>		<b>Unit Cost £</b>
<b>License Fees</b>		
<b>Second Hand Dealer</b>		
Application		200.00
Notification of Material Change		86.00
Variation		86.00
<b>Market Operator</b>		
Application		615.00
Application - Temporary		204.00
Notification of Material Change		131.00
Variation		299.00
<b>Late Hours Catering</b>		
Application		615.00
Notification of Material Change		101.00
Variation		299.00
<b>Public Entertainment</b>		
Application – Permanent		615.00
Application – Temporary		204.00
Notification of Material Change		101.00
Variation		299.00
<b>Window Cleaner</b>		
Application		173.00
Notification of Material Change		59.00
Variation		59.00

<b>TRADERS LICENSE FEES/WARRANTS cont.</b>		<b>2025 - 2026</b>		
<b>Fee Type</b>	<b>Unit Cost £</b>			
<b>Boat Hirer</b>				
Application	203.00			
Notification of Material Change	101.00			
Variation (Excludes Cost of Inspection of Vessel)	101.00			
<b>Metal Dealer</b>				
Application	312.00			
Notification of Material Change	101.00			
Variation	101.00			
	£	£	£	
<b>Street Trader</b>	<b>Fixed</b>	<b>Mobile</b>	<b>Employee</b>	
Application	506.00	131.00	131.00	
Notification of Material Change	65.00	65.00	65.00	
Variation	266.00	65.00	65.00	
Street Traders Certificate of Compliance	57.00	57.00		
<b>Knife Dealer</b>				
Application	393.00			
Notification of Material Change	96.00			
Variation	96.00			
<b>Cinema</b>				
Application	499.00			
<b>Skin Piercing and Tattooing</b>				
Application for Skin Piercing and Tattooing	458.00			
Application for Renewal – Skin Piercing and Tattooing	458.00			
Application for Skin Piercing only (Reduced fee)	123.00			
Application for Electrolysis only (Reduced fee)	123.00			



<b>TRADERS LICENSE FEES/WARRANTS cont.</b>		<b>2025 - 2026</b>
<b>Fee Type</b>		<b>Unit Cost £</b>
<b>Sex Shop</b>		
Application		405.00
Notification of Material Change		405.00
Variation		405.00
<b>Caravan Site</b>		
Application		299.00
Notification of Material Change		101.00
Mobile Home Site with Permanent Residents		602.00
<b>Hypnotist</b>		
Application		204.00
<b>Indoor Sports Centre</b>		
Application		405.00
Notification of Material Change		101.00
Variation		101.00
<b>Sports Ground Safety Certificate</b>		
Application		404.00
<b>Raised Structures</b>		
Application for Occupancy of up to 1,000 Persons		427.00
Additional Fee Increase per 1,000 Persons or Part Thereof		143.00
<b>Additional Matters</b>		
Application for Certified (Duplicate Licence)		37.00
Application for Certified True Copy of any Licence		37.00

<b>TRADERS LICENSE FEES/WARRANTS cont.</b>	<b>2025 - 2026</b>
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<b>Fee Type</b>	<b>Unit Cost £</b>
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<b>Houses in Multiple Occupation</b>
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Application for Grant (New Licence, lasts one year)	1,435.00
Application for Renewal (lasts 3 years)	1,435.00

	£	£	£
<b>Short Term Lets - Maximum Occupancy applied for (4 or under)</b>	<b>Application Fee</b>	<b>Renewal Fee</b>	<b>Variation Fee</b>
Secondary Letting	473.00	420.00	79.00
Home Letting or Home Sharing (or both)	289.00	236.00	79.00

<b>Short Term Lets - Maximum Occupancy applied for (5 or over)</b>	<b>Application Fee</b>	<b>Renewal Fee</b>	<b>Variation Fee</b>
Secondary Letting	578.00	525.00	79.00
Home Letting or Home Sharing (or both)	368.00	315.00	79.00

<b>Property Enquiry Report</b>
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Property Enquiry Report	109.00
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Legal Services charge under the Civic Government (Scotland) Act 1982 and payment is required when licence is applied for

<b>Application Fees</b>
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Licensing (Scotland) Act 2005

<b>Premises Licences</b>
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Category 1 (no or nil Rateable Value)	200.00
Category 2 (Rateable Value £1 to £11,500)	800.00
Category 3 (Rateable Value £11,501 to £35,000)	1,100.00
Category 4 (Rateable Value £35,001 to £70,000)	1,300.00
Category 5 (Rateable Value £70,001 to £140,000)	1,700.00
Category 6 (Rateable Value above £140,000)	2,000.00

<b>TRADERS LICENSE FEES/WARRANTS cont.</b>		<b>2025 - 2026</b>
<b>Fee Type</b>	<b>Unit Cost £</b>	
<b>Annual Fees</b>		
Category 1	180.00	
Category 2	220.00	
Category 3	280.00	
Category 4	500.00	
Category 5	700.00	
Category 6	900.00	
<b>Provisional Statement</b>		
All Categories	200.00	
<b>Transfers</b>		
By Licence Holder with Variation	330.00	
By Licence Holder with no Variation	165.00	
By Person other than Licence Holder with Variation	330.00	
By Person other than Licence Holder with no Variation	165.00	
<b>Variation of Premises Licence</b>		
Variation to Substitute Premises Manager with no Variation other than Minor Variation	31.00	
Minor Variation	20.00	
Non Minor Variation	200.00	
<b>Personal Licence</b>		
All Applications	50.00	
Replacement Personal Licence	35.00	
<b>Application for Extended Hours</b>		
All Applications	10.00	
<b>Occasional Licence</b>		
All Applications	10.00	

<b>TRADERS LICENSE FEES/WARRANTS cont.</b>	<b>2025 - 2026</b>
<b>Fee Type</b>	<b>Unit Cost £</b>
<b>Betting, Gaming &amp; Lotteries Fees</b>	
Gambling Act 2005	0.00
<b>Non Conversion Application in Respect of Provisional Statement Premises</b>	
Large Casino	3,750.00
Small Casino	2,250.00
Bingo Premises	840.00
Adult Gaming Centre	840.00
Betting Premises (Track)	660.00
Family Entertainment Centre	660.00
Betting Premises (Other)	840.00
<b>Non Conversion Application in Respect of Other Premises/Application for Provisional</b>	
Large Casino	7,500.00
Small Casino	6,000.00
Bingo Premises	2,450.00
Adult Gaming Centre	1,400.00
Betting Premises (Track)	1,750.00
Family Entertainment Centre	1,400.00
Betting Premises (Other)	2,100.00
<b>Annual Fee:</b>	
Large Casino	7,500.00
Small Casino	3,750.00
Converted Casino	2,550.00
Bingo Premises	700.00
Adult Gaming Centre	700.00
Betting Premises (Track)	1,000.00
Family Entertainment Centre	500.00
Betting Premises (Other)	400.00

<b>TRADERS LICENSE FEES/WARRANTS cont.</b>	<b>2025 - 2026</b>
<b>Fee Type</b>	<b>Unit Cost £</b>
<b>First Annual Fee following Non Conversion Application</b>	
Large Casino	5,620.00
Small Casino	2,810.00
Bingo Premises	525.00
Adult Gaming Centre	525.00
Betting Premises (Track)	750.00
Family Entertainment Centre	375.00
Betting Premises (Other)	300.00
<b>Application to Vary a Licence:</b>	
Large Casino	3,750.00
Small Casino	3,000.00
Converted Casino	1,500.00
Bingo Premises	1,200.00
Adult Gaming Centre	700.00
Betting Premises (Track)	870.00
Family Entertainment Centre	700.00
Betting Premises (Other)	1,050.00
<b>Application to Transfer or Reinstate a Licence:</b>	
Large Casino	1,600.00
Small Casino	1,350.00
Converted Casino	1,000.00
Bingo Premises	840.00
Adult Gaming Centre	840.00
Betting Premises (Track)	660.00
Family Entertainment Centre	660.00
Betting Premises (Other)	840.00

<b>TRADERS LICENSE FEES/WARRANTS cont.</b>	<b>2025 - 2026</b>
<b>Fee Type</b>	<b>Unit Cost £</b>
Change of Circumstances Fee	50.00
Copy Licence	25.00

<b>Fee Type</b>	<b>Application Fee</b>	<b>Annual Fee</b>	<b>Renewal Fee</b>	<b>Transitional Application Fee</b>
	£	£	£	£
FEC Gaming Machine	300.00	n/a	300.00	100.00
Prize Gaming	300.00	n/a	300.00	100.00
Alcohol Licensed Premises – Notification of 2 or less machines	50.00	n/a	n/a	n/a
Alcohol Licensed Premises – Notification of more than 2 machines	150.00	50.00	n/a	100.00
Club Gaming Permit	200.00	50.00	200.00	100.00
Club Gaming Machine Permit	200.00	50.00	200.00	100.00
Club Fast-Track for Gaming Permit or Gaming Machine Permit	100.00	50.00	100.00	100.00
Small Society Lottery Registration	40.00	20.00	n/a	n/a

**These fees are set by Statute and the licensing authority has no discretion to change them**

**TRADERS LICENSE FEES/WARRANTS cont.** **2025 - 2026****Fee Type** **Unit Cost £**

<b>Miscellaneous Fees</b>	<b>Change of Name</b>	<b>Copy of Permit</b>	<b>Variation</b>	<b>Transfer</b>
FEC Permits	25.00	15.00	n/a	n/a
Prize Gaming Permits	25.00	15.00	n/a	n/a

**Alcohol Licensed Premises**

- Notification of 2 or less Machines	n/a	n/a	n/a	n/a
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**Alcohol Licensed Premises**

- Notification of more than 2 machines	25.00	15.00	100.00	25.00
Club Gaming Permit	n/a	15.00	100.00	n/a
Club Gaming Machine Permit	n/a	15.00	100.00	n/a
Small Society Lottery Registration	n/a	n/a	n/a	n/a

**These fees are set by Statute and the licensing authority has no discretion to change them**

<b>LIBRARY SERVICES</b>	<b>2025 – 2026</b>
<b>Fee Type</b>	<b>Unit Cost £</b>
Overdue Book per item per day Adult/Young Adult (up to a maximum of £3.00 per item per issue)	0.10
Overdue DVD per item per day Adult/Young Adult (up to a maximum of £3.00 per Item per Issue)	0.75
Requests Adult/Young Adult	Free
Requests Senior/Junior	Free
Requests for items not in stock Adult/Young Adult	0.65
Requests for items not in stock Senior	0.55
Requests for items not in stock Junior	Free
DVD Hire Adult/Young Adult	2.50
DVD Hire Senior/Junior	1.70
Lost/Replacement Tickets Adult/Young Adult	1.35
Lost/Replacement Tickets Senior/Junior	0.75
Inter Library Loan Adult/Young Adult	4.50
Inter Library Loan Senior/Junior	2.85
Sending Fax local per Page (for first page and £0.50 for each subsequent page)	1.35
Sending Fax international per Page	1.70
Receive Fax	1.25



<b>LIBRARY SERVICES cont.</b>	<b>2025 - 2026</b>
<b>Fee Type</b>	<b>Unit Cost £</b>
Photocopying/print per A4 Page: Black and White	0.12
Photocopying/print per A3 Page: Black and white	0.22
Photocopying/print per A3 Page: Colour	1.35
Photocopying/print per A4 Page: Colour	0.75
Print From Microfilm per A4 Page Black and White	0.85
Print From Microfilm per A3 Page Black and White	1.15
Coffee	1.00
Tea	1.00
Cappuccino	1.10

**Library Services charge for services on the following basis:**

- DVD hire is paid for at time of hire;
- Overdue items are paid for at time of return;
- Photocopier/Printer/Fax charges are paid for at time of use;
- Requests are paid at time of request;
- Sale items are paid on purchase.

<b>Building Warrant Fee Table</b>					
Estimated Value of project (£)	Fees	Estimated Value of project (£)	Fees	Estimated Value of project (£)	Fees
0,000 – 5,000	£210	20,001 – 30,000	£728	360,001 – 380,000	£3,066
5,001 , 5,500	£231	30,001 – 40,000	£806	380,001 – 400,000	£3,194
5,501 – 6,000	£252	40,001 – 50,000	£884	400,001 – 420,000	£3,322
6,001 – 6,500	£273	50,001 – 60,000	£962	420,001 – 440,000	£3,450
6,501 – 7,000	£294	60,001 – 70,000	£1,040	440,001 – 460,000	£3,578
7,001 – 7,500	£315	70,001 – 80,000	£1,118	460,001 – 480,000	£3,706
7,501 – 8,000	£336	80,001 – 90,000	£1,196	480,001 – 500,000	£3,834
8,001 – 8,500	£357	90,001 – 100,000	£1,274	500,001 – 550,000	£4,055
8,501 – 9,000	£378	100,001 – 120,000	£1,402	550,001 – 600,000	£4,276
9,001 – 9,500	£399	120,001 – 140,000	£1,530	600,001 – 650,000	£4,497
9,501 – 10,000	£420	140,001 – 160,000	£1,658	650,001 – 700,000	£4,718
10,001 – 11,000	£443	160,001 – 180,000	£1,786	700,001 – 750,000	£4,939
11,001 – 12,000	£466	180,001 – 200,000	£1,914	750,001 – 800,000	£5,160
12,001 – 13,000	£489	200,001 – 220,000	£2,042	800,001 – 850,000	£5,381
13,001 – 14,000	£512	220,001 – 240,000	£2,170	850,001 – 900,000	£5,602
14,001 – 15,000	£535	240,001 – 260,000	£2,298	900,001 – 950,000	£5,823
15,001 – 16,000	£558	260,001 – 280,000	£2,426	950,001 – 1,000,000	£6,044
16,001 – 17,000	£581	280,001 – 300,000	£2,554	For every + £100,000 (or part thereof) add on £315	
17,001 – 18,000	£604	300,001 – 320,000	£2,682		
18,001 – 19,000	£627	320,001 – 340,000	£2,810		
19,001 – 20,000	£650	340,001 – 360,000	£2,938		

- All above fees relate to where work has not already started.
- No fee shall be payable where the application relates to altering or extending a dwelling so that it is made suitable as a dwelling for a disabled person.
- All building warrant fees are subject to the Building Scotland Act.

## Building warrant fee and discounts

The Building (Scotland) Act 2003 permits the optional procedure for design or construction work to be certified by qualified, experienced and reputable building professionals and tradesmen as complying with the building regulation

Certification may **only** be undertaken by an approved certifier of design or an approved certifier of construction who is registered in an appropriate approved certification scheme and, where relevant, holds the appropriate designation(s) in such a scheme.

Using this optional procedure allows percentage discounts from the **Payable Fee** (fee due as calculated from the Estimated Value of Works Table) as follows:

### Certifiers of Design

Where one or more certificates are presented with a warrant application the Payable Fee is discounted at rates of between 3% and 20%. For details, please contact the Building Standards Office or refer to the Scottish Building Standards Procedural Handbook.

NOTE: These discounts also apply when a certificate from an Approved Certifier of Design has been submitted with a Completion Certificate where there is no warrant.

### Certifiers of Construction

Where the Verifier is informed on the warrant application form of the intention to use an Approved Certifier of Construction, discounts of between 3% and 20% may apply.

For details, please contact the Building Standards Office or refer to the Scottish Building Standards Procedural Handbook.

<b>PLANNING cont.</b>	<b>2025 – 2026</b>
<b>Fee Type</b>	<b>Unit Cost £</b>

<b><u>Street Naming and Numbering</u></b>	
Naming New Street (per street)	150.00
1 New Units (total fee)	50.00
2-5 New Units (total fee)	200.00
6-10 New Units (total fee)	300.00
11-25 New Units (total fee)	500.00
26-50 New Units (total fee)	750.00
51-100 New Units (total fee)	1,000.00
100+ New Units (total fee)	1,500.00

Letters of Intent	235.90
Where an inspection of the property is also required (a further)	323.00
Search for Archived Planning/Building Standards Documentation	49.90
Application for a High Hedge Notice	241.50
Section 50 Certificate	114.00
<b><u>Application for amendment of warrant</u></b>	
Additional work where the new total estimated value is less than the original or is an increase of no more than £5000	150.00
Additional work where the new total estimated value increases by more than £5000	Fee is the amount for a building warrant of the same value as the increase. (That is, if the increase is £20,000, the fee will be £650.

PLANNING cont.	2025 – 2026
Fee Type	Unit Cost £
<b><u>Application for amendment of warrant (continued)</u></b>	
Application for amendment to warrant for demolition or conversion only.	150.00
Application for an extension to warrant	150.00
<b><u>Work started or completed without a building warrant</u></b>	
Application for late building warrant, i.e where work is already started: application for a building warrant for the construction of a building or the provision of services, fittings, and equipment in connection with a building (whether or not combined with an application for demolition)	200% of fee from table
Demolition only	210.00
<b><u>Submission of a completion certificate where no warrant was obtained for:</u></b>	
The construction of a building or the provision of services, fittings or equipment (whether or not combined with an application for conversion or for demolition)	300% of fee from table
Application for warrant for demolitions only or for conversion only	500.00

**Application for planning permission**

**Town & Country Planning (Scotland) Act 1997**

**SCALE OF FEES**

Planning Application Fee Table – Inverclyde Council has no power to change planning application fees, this is set by Scottish Government

**TABLE 1**

**FEES FOR APPLICATIONS FOR PLANNING PERMISSION AND FOR APPLICATIONS FOR APPROVAL, CONSENT OR AGREEMENT REQUIRED BY A CONDITION IMPOSED ON A GRANT OF PLANNING PERMISSION IN PRINCIPLE**

<b>Category of Development</b>	<b>Fee payable</b>
<b>RESIDENTIAL DEVELOPMENT</b>	
<b>New dwellings</b>	
1. Construction of buildings, structures or erections for use as residential accommodation (other than development within categories 2 to 6).	<p>(a) where the number of dwellinghouses to be created by the development does not exceed 10, £691 for each dwellinghouse,</p> <p>(b) where the number of dwellinghouses to be created by the development is fewer than 50, £691 for the first 10 dwellinghouses, and £519 for each dwellinghouse thereafter,</p> <p>(c) where the number of dwellinghouses to be created by the development is 50 or more, £691 for the first 10 dwellinghouses, £519 for each dwellinghouse in excess of 10 up to 49 dwellinghouses, and £288 for each dwellinghouse in excess of 50, subject to a maximum total of £172,856.</p>
<b>Existing dwellings</b>	Where the application relates to—
2. The carrying out of operations which will result in the enlargement, improvement or other alteration of an existing dwelling.	<p>(a) one dwelling, £346,</p> <p>(b) 2 or more dwellings, £692.</p>

3. (a) £346.

The carrying out of operations, including the erection of a building within the curtilage of an existing dwellinghouse, for purposes ancillary to the enjoyment of the dwellinghouse as such, or

(b) £346.

the erection or construction of gates, fences, walls or other means of enclosure along a boundary of the curtilage of an existing dwellinghouse.

**NON-RESIDENTIAL BUILDINGS**

4. The construction of buildings, structures or erections including extensions (other than construction within categories 1, 5, and 6).

(a) where no floor area is created or the gross floor space created does not exceed 50 square metres, £346,

(b) where the gross floor space created exceeds 50 square metres, £691 in respect of any gross floor space up to 100 square metres,

(c) where the gross floor space exceeds 100 square metres, £691 plus £691 per 100 square metres in respect of any gross floor space exceeding 100 square metres and up to 4,000 square metres,

(d) where the gross floor space exceeds 4,000 square metres, £24,000 plus £346 per 100 square metres in respect of any gross floor space exceeding 4,000 square metres, subject to a maximum of £150,000,

(e) where no buildings are to be created, £691 per 0.1 hectare of site area, subject to a maximum of £172,856.

**Agricultural buildings**

5. The erection, on land used for the purposes of agriculture, of buildings to be used for agricultural purposes (other than buildings in category 6).
- (a) Where the ground area to be covered by the development does not exceed 500 square metres, £576,
  - (b) Where the ground area to be covered by the development exceeds 500 square metres, £576 plus £576 for each 100 square metres in excess of 500 square metres, subject to a maximum of £28,809.

**Glasshouses and polytunnels**

6. The erection of glasshouses or polytunnels to be used for agricultural purposes.
- £115 for each 100 square metres of ground area to be covered by the development subject to a maximum of £5,762.

**ENERGY GENERATION**

7. The erection of wind turbines and the carrying out of other operations in connection with the construction of the generating station, including the construction or installation of any means of access to the generating station, pipes or other conduits, and overhead lines.
- (a) Where the number of turbines does not exceed 3—
    - (i) where none of the turbines have a ground to hub height exceeding 15 metres, £1,440,
    - (ii) where one or more of the turbines has a ground to hub height exceeding 15 metres, but not exceeding 50 metres, £2,880,
    - (iii) where one or more of the turbines has a ground to hub height exceeding 50 metres, £5,760.



	(b)	Where the number of turbines does exceed 3, £576 for each 0.1 hectare of site area, subject to a maximum of £172,856.
8. The construction of a hydro-electric generating station and the carrying out of any other operations in connection with the construction of the generating station, including the construction or installation of any means of access to the generating station, pipes or other conduits, and overhead lines.		£576 for each 0.1 hectare of site area, subject to a maximum of £28,809.
9. The construction of a solar electric generating station and the carrying out of any other operations in connection with the construction of the generating station, including the construction or installation of any means of access to the generating station, pipes or other conduits, and overhead lines.		£576 for each 0.1 hectare of site area, subject to a maximum of £28,809.
10. The carrying out of any operations connected with the exploratory drilling for oil or natural gas.	(a)	Where the site area does not exceed 0.1 hectares, £1,152,
	(b)	Where the site area exceeds 0.1 hectares, £1,152 in respect of the first 0.1 hectares of site area, plus £576 for each 0.1 hectare of site area in excess of 0.1 hectares, subject to a maximum of £172,856.

**FISH AND SHELLFISH FARMING**

<p>11. The placing or assembly of equipment in any part of any marine waters for the purposes of fish farming.</p>	<p>£230 for each 0.1 hectare of the surface area of the marine waters to be used in relation to the placement or assembly of any equipment for the purposes of fish farming and £86 for each 0.1 hectare of the sea bed to be used in relation to such development, subject to a maximum of £28,809.</p>
<p>12. The placing or assembly of equipment in any part of any marine waters for the purposes of shellfish farming.</p>	<p>£125 for each 0.1 hectare of the surface area of the marine waters to be used in relation to the placement or assembly of any equipment for the purposes of shellfish farming, subject to a maximum of £28,809.</p>
<p>13. The erection, alteration or replacement of plant or machinery.</p>	<p>(a) Where the site area does not exceed 5 hectares, £576 for each 0.1 hectare of site area,</p> <p>(b) Where the site area exceeds 5 hectares, £28,800 plus £288 for each 0.1 hectare of the site area in excess of 5 hectares, subject to a maximum of £172,856.</p>
<p>14. The construction of car parks, service roads and other means of access on land used for the purposes of a single undertaking, where the development is required for a purpose incidental to the existing use of the land.</p>	<p>£576</p>

15. Operations for the winning and working of minerals (not including peat).
- (a) Where the site area does not exceed 0.1 hectare, £1,152,
  - (b) Where the site area exceeds 0.1 hectare, but does not exceed 15 hectares, £1,152 plus £576 for each 0.1 hectare of the site area in excess of 0.1 hectare,
  - (c) Where the site area exceeds 15 hectares, £86,976, plus £288 for each 0.1 hectare of site area in excess of 15 hectares, subject to a maximum of £172,856.
16. Operations for the extraction of peat.
- (a) £576 for each 0.1 hectare of site area, subject to a maximum of £6,914.
17. The carrying out of any operations not coming within any of the above categories.
- (a) Where the site area does not exceed 0.1 hectare, £1,152,
  - (b) Where the site area exceeds 0.1 hectare, but does not exceed 15 hectares, £1,152 plus £576 for each 1 hectare of the site area in excess of 0.1 hectare,
  - (c) Where the site area exceeds 15 hectares, £9,792 plus £288 for each 0.1 hectare of the site area in excess of 15 hectares, subject to a maximum of £172,856.

**USE OF LAND**

18. The use of land for the disposal of refuse or waste materials or for the deposit of material remaining after minerals have been extracted from land.

(a)  
Where the site area does not exceed 0.1 hectare, £1,152,

(b)  
Where the site area exceeds 0.1 hectare, but does not exceed 15 hectares, £1,152 plus £576 for each 1 hectare of the site area in excess of 0.1 hectare,

(c)  
Where the site area exceeds 15 hectares, £86,976 plus £288 for each 0.1 hectare of the site area in excess of 15 hectares, subject to a maximum of £172,856.

19. The use of land for the storage of minerals in the open.

(a)  
Where the site area does not exceed 0.1 hectare, £1,152,

(b)  
Where the site area exceeds 0.1 hectare, but does not exceed 15 hectares, £1,152 plus £576 for each 1 hectare of the site area in excess of 0.1 hectare,

(c)  
Where the site area exceeds 15 hectares, £86,976 plus £288 for each 0.1 hectare of the site area in excess of 15 hectares, subject to a maximum of £172,856.

**CHANGE OF USE OF BUILDINGS OR LAND**

20. The change of use of a building to use as one or more dwellinghouses.

(a)

Where the number of dwellinghouses to be created by the development does not exceed 10, £691 for each dwellinghouse,

(b)

Where the number of dwellinghouses to be created by the development is fewer than 50, £691 for the first 10 dwellinghouses, and £519 for each dwellinghouse thereafter,

(c)

Where the number of dwellinghouses to be created by the development is 50 or more, £691 for the each of first 10 dwellinghouses, £519 for each dwellinghouse in excess of 10 up to 49 dwellinghouses, and £288 for each dwellinghouse in excess of 50, subject to a maximum total of £172,856

21. A material change in the use of a building (other than a change of use referred to in category 20).

(a)

Where the gross floor space does not exceed 100 square metres, £691,

(b)

Where the gross floor space exceeds 100 square metres, £691 plus £691 per 100 square metres up to 4,000 square metres,

(c)

Where the gross floor space exceeds 4,000 square metres, £27,640 plus £346 per 100 square metres in respect of any gross floor space exceeding 4,000 square metres, subject to a maximum of £172,856.

22. A material change in the use of land (other than—
- (a) a change of use within category 21, or
  - (b) a change of use within categories 18 or 19, or
  - (c) a change in the use of equipment placed or assembled in marine waters for the purposes of fish farming or shellfish farming).
- (a) £576 per 0.1 hectare of site area subject to a maximum of £5,762.

**TABLE 2**

**FEEES FOR APPLICATIONS FOR PLANNING PERMISSION IN PRINCIPLE**

<b>Category of Development</b>	<b>Fee payable</b>
<b>RESIDENTIAL DEVELOPMENT</b>	
<b>New dwellings</b>	
1. Construction of buildings, structures or erections for use as residential accommodation.	<p>(a) where only one dwellinghouse is to be created, £691,</p> <p>(b) where more than one dwellinghouse is to be created and the site area does not exceed 2.5 hectares, £691 for each 0.1 hectare of the site area,</p> <p>(c) where more than one dwellinghouse is to be created and site area exceeds 2.5 hectares, £691 for each 0.1 hectare up to 2.5 hectares of the site area, and then £346 for each 0.1 hectare in excess of 2.5 hectares, subject to a maximum of £86,428.</p>
<b>NON-RESIDENTIAL BUILDINGS</b>	
2. The construction of buildings, structures or erections including extensions.	£691 for each 0.1 hectare up to 2.5 hectares of the site area, and then £346 for each 0.1 hectare in excess of 2.5 hectares, subject to a maximum of £86,428.

**TABLE 3**

**FEEES FOR APPLICATIONS FOR A CERTIFICATE OF LAWFUL USE OR DEVELOPMENT UNDER SECTION 150 OR A CERTIFICATE OF PROPOSED USE OR DEVELOPMENT UNDER SECTION 151 OF THE 1997 ACT**

<b>Category of Development</b>	<b>Fee payable</b>
<b>CERTIFICATES OF LAWFULNESS OF EXISTING USE OR DEVELOPMENT</b>	
1. An application under section 150(1)(a) or (b) of the 1997 Act (or both as the case may be).	The amount that would be payable in respect of an application for planning permission to institute the use or carry out the operations specified in the application (or an application to do both, as the case may be).
2. An application under section 150(1)(c) of the 1997 Act.	£346.
<b>CERTIFICATES OF LAWFULNESS FOR PROPOSED USE OR DEVELOPMENT</b>	
3. An application under section 151(1) of the 1997 Act (apart from one within category 4).	Half the amount that would be payable in respect of an application for planning permission to institute the use or carry out the operations specified in the application (or an application to do both, as the case may be).
4. An application under section 151(1)(a) where the use specified is use as one or more separate dwellinghouses.	£691 for each dwellinghouse, subject to a maximum of £172,856.



**TABLE 4**

**FEES FOR A DETERMINATION AS TO WHETHER THE PLANNING AUTHORITY'S PRIOR APPROVAL IS REQUIRED IN RELATION TO DEVELOPMENT UNDER SCHEDULE 1 OF THE GENERAL PERMITTED DEVELOPMENT ORDER**

<b>Category of Development</b>	<b>Fee payable</b>
1. An application made for determination as to whether the prior approval of the planning authority is required in relation to development under schedule 1 of the General Permitted Development Order (other than one within categories 2 to 9).	£200
2. An application made by virtue of paragraph (4A) of Class 18 of Part 6 (agricultural buildings and operations) of schedule 1 of the General Permitted Development Order.	No fee
3. An application made by virtue of paragraph (4) of Class 18B of Part 6 (agricultural buildings and operations) of schedule 1 of the General Permitted Development Order.	£600
4. An application made by virtue of paragraph (5) of Class 18C of Part 6 (agricultural buildings and operations) of schedule 1 of the General Permitted Development Order.	£600
5. An application made by virtue of paragraph (4) of Class 21A of Part 6A (fish farming) of schedule 1 of the General Permitted Development Order.	£750
6. An application made by virtue of paragraph (4) of Class 22A of Part 7 (forestry buildings and operations) of schedule 1 of the General Permitted Development Order.	£600
7. An application made by virtue of paragraph (5) of Class 22B of Part 7 (forestry buildings and operations) of schedule 1 of the General Permitted Development Order.	£600
8. An application made by virtue of paragraph (4) of Class 22 of Part 7 (forestry buildings and operations) of schedule 1 of the General Permitted Development Order.	No fee

9. An application made by virtue of sub-paragraph (23) of Class 67 of Part 20 (development by electronic communications code operators) of schedule 1 of the General Permitted Development Order. £750

**OTHER APPLICATIONS AND CHARGES**

**Advertisements**

All applications for express consent for the display of advertisements. £346.00

**Non-compliance with conditions**

An application made under Section 42 of the 1997 Act (applications to develop land without complying with previous conditions) £346.00

**Variations to permissions**

Where a non-material variation is sought under Section 64 of The Town and Country Planning (Scotland) Act 1997. Contact planning office

**Compliance with conditions requests**

Where confirmation is sought of compliance with conditions. Contact planning office

**Cost of statutory planning notices in newspapers**

These are charged in accordance with regulation on a cost recovery basis and will vary according to costs set by newspapers. Contact planning office

<b>REGISTRAR SERVICES</b>	<b>2025 - 2026</b>
<b>Fee Type</b>	<b>Unit Cost £</b>

### **Statutory Fees**

#### **Birth Registration**

Certificate	10.00
Each Additional Copy	10.00

#### **Death Registration**

Certificate	10.00
Each Additional Copy	10.00

#### **Religious Marriage Ceremony**

Marriage Notices	90.00
Certificate	10.00
<b>TOTAL</b>	<b>100.00</b>

#### **Civil Marriage Ceremony – Registration Office (Couple and 2 witnesses)**

Marriage Notices	90.00
Certificate	10.00
Ceremony (Monday to Friday during office hours)	55.00
<b>TOTAL</b>	<b>155.00</b>

#### **Civil Marriage Ceremonies**

Prices include accommodating ceremonies conducted outside office hours and in external venues (inclusive of £155 statutory fees)

#### **Civil Marriage Ceremony (additional guests)**

Monday to Thursday	298.00
Friday	330.00
Public Holiday	561.00

<b>REGISTRAR SERVICES cont.</b>	<b>2025 - 2026</b>
<b>Fee Type</b>	<b>Unit Cost £</b>

### **Civil Marriage Ceremony at outside venue as agreed with the Registrar**

Monday to Friday during office hours	404.00
Out of Hours	458.00
Public Holiday	547.00

### **Other Services – Statutory Fees**

Copy certificate (more than 1 month after Registration)	15.00
Copy certificate (with abbreviated certificate)	10.00
Genealogy (per hour search with Registrar)	15.00
Particular Search traced or untraced	5.00

### **Other Services – not subject to statutory fees**

Baby Naming Ceremonies or Renewal of Vows	224.00
Additional ceremony	68.00
Certificate postage – first class	1.00
Admin Fee to alter date time place of ceremony*	32.00

\* One change to a ceremony is permitted; the charge is applied when subsequent changes are requested.

#### **Please Note:**

- A non-refundable deposit of £55.00 is required for all ceremonies
- Registrar Service charges are paid prior to the ceremony by debit or credit card
- External venues must be booked and paid separately

<b>SOCIAL WORK SERVICES</b>		<b>2025 - 2026</b>
<b>Fee Type</b>		<b>Unit Cost £</b>
Support at Home subject to Financial Assessment (per hour)		16.40
Independent Living Service – per Blue Badge		20.00
<b>Day Centres – Learning Disability (Other Local Authorities)</b>		
Excluding Transport (per day)		152.15
Including Transport (per day)		163.15
Transport Only (per day)		8.30
Support Services (per hour)		14.35
<b>Day Care – Meals</b>		
Inverclyde Day Care Centre (Includes Tea/Coffee)		3.45
Small Group Day Care (Includes Tea/Coffee)		3.45
Fitzgerald Resource Centre (Two Courses)		3.45
<b>Community Alarms</b>		
Community Alarms		3.30

**Social Work Services charge for services on the following basis:**

- Care and Support at Home is paid 4 weekly through the issuing of a debtors account;
- Older People’s Integrated Services are paid through the issuing of a debtors account after the period of respite;
- Blue Badge is charged at point of service (payment by cheque, postal order or cash);
- Learning Disability Day Care is paid through the issuing of a debtors account.

<b>PUBLIC PROTECTION</b>	<b>2025 - 2026</b>
<b>Fee Type</b>	<b>Unit Cost £</b>
Rat and Mice Eradication	83.00
Wasp Nests	65.00
Additional Nests	31.00
Insect Treatment	65.00
Call-Out Fee For Pests (Refundable in the event of non-treatment)	27.00
Animal Boarding Licence for 4 or more animals	210.00
Animal Day Care for 4 or more animals	210.00
Animal Boarding Licence for fewer than 4 animals	133.00
Animal Day Care for fewer than 4 animals	133.00
Pet Shop Licence	210.00
Dog Breeders Licence*	210.00
Riding Establishments Licence*	285.00
Zoo Licence	307.00
Dangerous Wild Animals*	210.00
Performing Animals Registration	133.00
Animal Dealers Licence*	210.00
Export Certificates	114.00
Freezer Breakdowns	114.00
Access to Information	162.00
Registration Certificate	114.00
Repatriation Certificate	114.00
Immigration Report	114.00
Street Traders Certificate of Compliance	57.00
Food Hygiene Certificate	114.00
Private Water Supply Sampling Visit (unregulated)	70.00
Private Water sample (unregulated)	48.00
Private Water Supply Sampling Visit (regulated)	90.00
Private Water sample (regulated)	63.00
Private Water Supply Risk Assessment (unregulated)	50.00
Private Water Supply Risk assessment (regulated)	105.00
Private Water Supply - Audit Sample (cat A) or (cat B) Sample per unit	9.09

**PUBLIC PROTECTION cont.** **2025 - 2026**

<b>Fee Type</b>	<b>Unit Cost £</b>
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Admin Fee (Enforcement Notices) – Works up to £100	47.00
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Plus £16.00 per £100  
of works up to max of £300

**\*Plus vet fee**

**Inverclyde Council charges for services on the following basis:**

- Rats, mice and wasp eradication are pre-paid; and
- Licences in connection with animals are prepaid;
- All other services are paid through the issuing of a debtors invoice

**PUBLIC PROTECTION cont.** **2025 - 2026**

<b>Fee Type</b>	<b>Unit Cost £</b>
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**Petroleum Licence Fees**

Not Exceeding 2,500 Litres	48.00
Exceeding 2,500 but not Exceeding 50,000	65.00
Exceeding 50,000 Litres	137.00

**Explosives Licence Fees****Licence to Store Explosives:**

One Year Duration greater than zero metres separation	202.00
Two Year Duration greater than zero metres separation	266.00
Three Year Duration greater than zero metres separation	333.00
Four Year Duration greater than zero metres separation	409.00
Five Year Duration greater than zero metres separation	463.00
Renewal of Licence - One Year Duration	94.00
Renewal of Licence - Two Year Duration	161.00
Renewal of Licence - Three Year Duration	226.00
Renewal of Licence - Four Year Duration	291.00
Renewal of Licence - Five Year Duration	357.00
License – One Year Duration – Zero metres separation	119.00
License – Two Year Duration – Zero metres separation	154.00
License – Three Year Duration – Zero metres separation	190.00
License – Four Year Duration – Zero metres separation	226.00
License – Five Year Duration – Zero metres separation	260.00
Renewal of License - One Year Duration	59.00
Renewal of License - Two Year Duration	94.00
Renewal of License - Three Year Duration	132.00
Renewal of License - Four Year Duration	166.00
Renewal of License - Five Year Duration	202.00
Varying Name/Address on Licence	40.00
Transfer of Licence	40.00
Replacement of Licence	40.00



**PUBLIC PROTECTION cont.****2025 - 2026****Fee Type****Unit Cost £****Weights and Measures**

With the exception of the specific fees below, all weights and measures will be charged at the following hourly rate per officer	76.00
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**Weighing Instruments Non EC**

Not Exceeding 1 tonne*	82.00
Exceeding 1 tonne to 10 tonnes*	133.00
Exceeding 10 tonnes*	280.00

**EC (Non-Automatic Weighing Instruments)**

Not Exceeding 1 tonne*	137.00
Exceeding 1 tonne to 10 tonnes*	210.00
Exceeding 10 tonnes*	457.00

When testing instruments incorporating remote display or printing facilities, and where completion of the test requires a second person, or a second series of tests by the same person, an additional fee may be charged (50% surcharge plus VAT).

Note: When supplying specialist equipment (including but not limited to weighbridge test unit, van and test weights, etc) an additional fee may be charged hourly, daily or per appointment, according to circumstance.

\*Subject to VAT unless under the Measuring Instruments (EEC Requirements) Regs 1998.

**Measuring Instruments for Liquid Fuel and Lubricants**

Container Type, not Subdivided*	93.00
Single/Mullet-outlets (nozzles)	
(a) First Nozzle Tested, per site*	142.00
(b) Each Additional Nozzle Tested*	93.00
Testing of Peripheral Electronic Equipment on a Separate Visit (per site) per hour*	105.00
Testing of Credit Card Acceptor (per unit, regardless of slots/ nozzles/pumps) per hour*	105.00

<b>PUBLIC PROTECTION cont.</b>	<b>2025 – 2026</b>
<b>Fee Type</b>	<b>Unit Cost £</b>

### **Road Tanker Fuel Measuring Equip above 100 litres**

<b>Meter Measuring System</b>	
(a) Wet Hose Type (2 Testing Liquids)*	326.00
(b) Wet Hose Type (3 Testing Liquids)*	380.00
(c) Dry Hose Type (2 Testing Liquids)*	365.00
(d) Dry Hose Type (3 Testing Liquids)*	419.00
(e) Wet/Dry Hose (2 Testing Liquids)*	510.00
(f) Wet/Dry Hose (3 Testing Liquids)*	544.00

### **Dipstick Measuring System**

Up to 7,600 Litres*	223.00
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### **Certificate of Errors**

For Supplying Certificate Containing Results of Errors Found on Testing*	53.00
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### **International Health Regulations Ship Inspection Charges**

<b>Gross Tonnage</b>	
Up to 1,000	140.00
1,001-3,000	190.00
3,001-10,000	280.00
10,001-20,000	365.00
20,001-30,000	465.00
Over 30,000	535.00

#### **With the exception of:**

Vessels with the Capacity to Carry between 50 and 1000 persons	535.00
Vessels with the capacity to Carry more than 1000 persons	915.00
Extensions	110.00
Water Sample – Ship	£85.00 Sampling Charge plus £9.00 per unit.

**Extra charges may be added for exceptional costs such as launch hire**

\*Subject to VAT unless under the Measuring Instruments (EEC Requirements) Regs 1998

<b>ROADS AND TRANSPORTATION</b>		<b>2025 - 2026</b>
<b>Fee Type</b>		<b>Unit Cost £</b>
<b>Footway Crossovers</b>		
DDA Footway Crossovers (incl VAT)		999.30
Footway Crossovers (incl VAT)		999.30
Footway Crossover Permit		129.15
<b>Inspection of Footway Crossovers</b>		
Inspection of Footway Crossovers (Carried out by External Contractor – Including VAT)		90.20
<b>Driveway Markings</b>		
New Driveway Markings (incl VAT)		175.50
Refresh Driveway Markings (inc VAT)		63.20
<b>Roads Adoption</b>		
Roads Adoption Enquiries		82.25
<b>Road Opening Permit</b>		
Minor Works (not more than 3 days)		143.30
Standard Works (all works, except emergency, which take between 4 and 10 working days)		275.60
Major Works (works normally planned 6 months in advance and require longer than 10 working days to complete)		551.25
<b>Road Occupation &amp; Permit</b>		
For up to 24 Hours		38.30
For first Month		79.85
2-6 Months		159.75
Each 6 Months Thereafter		239.35
Retrospective Payment – one off Payment in Addition to above		79.85

<b>ROADS AND TRANSPORTATION cont.</b>	<b>2025 - 2026</b>
<b>Fee Type</b>	<b>Unit Cost £</b>
<b>NRSWA Section 109</b>	
Section 109 Permit per utility, per street, per application	385.90
<b>Crane &amp; Skip Permits</b>	
Crane Permit per Occasion	56.00
Skip Permit per Week	34.00
Retrospective Payment – one off Payment in Addition to above	79.90
<b>Street Café</b>	
Street Café Permit per annum	159.65
<b>Temporary Traffic Regulation Order (TTRO) and Notices</b>	
Emergency Notice	377.30
5 days Works Notice	248.05
Planned TTRO (Add for Advertising)	602.15
<b>Temporary road signs etc if requested will be charged at the councils recharge rates plus VAT</b>	
<b>Traffic Lights</b>	
Traffic Light Enquiries (Switching on/off)	79.90
Traffic Light Permit (3 way and above)	90.35
<b>Third Party Hazards</b>	
Attendance on third party hazards per hazard per week (incl VAT); Any additional work will be charged at the councils recharge rates	480.00
<b>Submission of Roads Construction Consent or Minor Roadworks or Changes to the Network</b>	
Developers & Contractors Consultations, and each revised submission (first consultation free); thereafter per appointment (incl VAT)	384.40

ROADS AND TRANSPORTATION cont.	2025 - 2026
Fee Type	Unit Cost £

### Roads Construction Consent (RCC)

For a residential development, a developer must lodge a security, in the form of a road bond or deposit, in favour of the Roads Authority, to cover the cost of providing the roads to the standard set out in the Road Construction Consent. The road bond is intended to protect prospective house purchasers from having to arrange completion of roads to adoptable standards, in the event that the developer is unable to do so. The security must be lodged prior to commencement of any building works. This is in accordance with Section 17 of The Roads (Scotland) Act 1984 and The Security for Private Road Works (Scotland) Regulations 1985, as amended by The Security for Private Road Works (Scotland) Amendment Regulations 1998. (Registered Housing Associations are exempt)

Roads Construction Consent inspection fees under Section 140(6) of Roads (Scotland) Act 1984	£60 per £1,000 of road bond value or construction cost
Minimum Inspection fee	£1,058.40

- Permits are paid at time of purchase (domestic and trade customers)
- Any additional work will be charged at the councils recharge rates plus VAT

<b>PARKING</b>	<b>2025 - 2026</b>
<b>Fee Type</b>	<b>Unit Cost £</b>

### **Parking Charges - Greenock**

Bull Ring	2.00
Roslin Street	2.00
Hastie Street	2.00
Station Avenue East	2.00
Station Avenue West	2.00
Cathcart Street East	2.00
Dalrymple Street	2.00
West Stewart Street	2.00
Jamaica Street	Free for 3 hours then £2.00 per day*

### **Parking Charges - Gourock**

Station Road North	2.00
Station Road South	2.00
Kempock Street	Free for 3 hours then £2.00 per day

### **Parking Charges – Port Glasgow**

Shore Street	Free for 3 hours then £2.00 per day
Fore Street	Free for 3 hours then £2.00 per day
Princes Street**	

### **Parking Charges – Kilmacolm**

Lochwinnoch Road**	
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### **Business Permits**

Business Parking Permit (incl VAT)	£150 per year*
Changes to existing permits (e.g. change of address or car)	£20 per change*

<b>PARKING cont.</b>	<b>2025 – 2026</b>
<b>Fee Type</b>	<b>Unit Cost £</b>

### **Electric Vehicle Charging**

Connection fee for all chargers (per connection)(inc VAT)	1.00
22kw and lower Fast and Slow chargers (per kilowatt hour)(incl VAT)	0.50
43kw and higher Rapid charger (per kilowatt hour)(inc VAT)	0.75

\*Subject to the completion of the TRO process

\*\*Subject to committee approval