

**Short-Term Let Application Form**

This form must be fully completed and submitted to the relevant Local Authority along with your Short-Term Let Application Form. This is required to allow Police Scotland as a Statutory Consultee to conduct background checks on any applicant/company. This is an essential part of your application form.

In addition, we may share relevant information held about you to help those authorities determine whether you are a fit and proper person to act as a short term let operator, or to act for a short term let operator.

**Short Term Let Type**

Secondary Letting [ ]  Home Letting [ ]  Home Sharing [ ]  Home Letting and Home Sharing [ ]

**Short Term Let Property Details**

Company Name:

**(if any)**

House Name:

House Number:

Street Name:

Town/City:

Postcode:

Local Authority:

**Applicant Details**

Surname:

Forename(s):

Middle Name(s):

Date of Birth:

(dd/mm/yyyy)

Place of Birth:

**Applicant’s Home Address**

House Name:

House Number:

Street Name:

Town/City:

Postcode:

Telephone No:

Email Address:

If this application is being made in joint names, or if the applicant is a company, business, charity or trust, please provide details of all persons in Appendix 1.

**Appendix 1**

**Additional Applicant/Connected Persons**

Surname:

Forename(s):

Middle Name(s):

Date of Birth:

(dd/mm/yyyy)

Place of Birth:

**Home Address**

House Name:

House Number:

Street Name:

Town/City:

Postcode:

Telephone No:

Email Address:

**Additional Applicant/Connected Persons**

Surname:

Forename(s):

Middle Name(s):

Date of Birth:

(dd/mm/yyyy)

Place of Birth:

**Home Address**

House Name:

House Number:

Street Name:

Town/City:

Postcode:

Telephone No:

Email Address:

**Additional Applicant/Connected Persons**

Surname:

Forename(s):

Middle Name(s):

Date of Birth:

(dd/mm/yyyy)

Place of Birth:

**Home Address**

House Name:

House Number:

Street Name:

Town/City:

Postcode:

Telephone No:

Email Address:

**Additional Applicant/Connected Persons**

Surname:

Forename(s):

Middle Name(s):

Date of Birth:

(dd/mm/yyyy)

Place of Birth:

**Home Address**

House Name:

House Number:

Street Name:

Town/City:

Postcode:

Telephone No:

Email Address:

**Additional Applicant/Connected Persons**

Surname:

Forename(s):

Middle Name(s):

Date of Birth:

(dd/mm/yyyy)

Place of Birth:

**Home Address**

House Name:

House Number:

Street Name:

Town/City:

Postcode:

Telephone No:

Email Address:

**Additional Applicant/Connected Persons**

Surname:

Forename(s):

Middle Name(s):

Date of Birth:

(dd/mm/yyyy)

Place of Birth:

**Home Address**

House Name:

House Number:

Street Name:

Town/City:

Postcode:

Telephone No:

Email Address: