

Inverclyde Licensing Board

ALL MEMBERS OF THE LICENSING BOARD

Direct Line: 01475 712109
Enquiries To: Fiona Denver
E-mail: fiona.denver@inverclyde.gov.uk
Our Ref: FD
Your Ref:
Date: 25 May 2023

Dear Member

Please attend a meeting of the **INVERCLYDE LICENSING BOARD** to be held on **THURSDAY 1 JUNE 2023** at **10.00 a.m.**

The Licensing Board Meeting will be held in hybrid format. Members may attend the meeting in person or access the meeting by remote online access. The joining details will be sent to Members and Officers prior to the meeting. Members are requested to notify Fiona Denver by 12 noon on Tuesday 30 May regarding how they intend to access the meeting.

Meetings of the Licensing Board are held in public with the exception of any business which requires to be dealt with in private. Members of the public are free to attend the public part of the meeting in person or via remote online access. Any member of the public who wishes to attend the meeting remotely should contact Fiona Denver no later than 12 noon on Wednesday 31 May in order to request a web link to the meeting.

Please note that this meeting will be recorded only for the purposes of preparation of the Minute of the meeting. Further information relating to the recording of meetings can be found at the end of this notice.

Yours faithfully

Clerk

AGENDA

- 1. Apologies, Substitutions and Declarations of Interest**
- 2. Minutes of Meeting held on 2 March and 26 April 2023.**
The Minutes of the Meeting of the Licensing Board held on 2 March and 26 April 2023 are submitted for approval.
- 3. Licensing (Scotland) Act 2005: Application for Variation of Premises Licence**
A list of applications is enclosed
- 4. Licensing (Scotland) Act 2005: Application for Transfer with Variation of Premises Licence**
A list of applications is enclosed

5. **Licensing (Scotland) Act 2005: Application for Provisional Premises Licence**
A list of applications is enclosed
6. **Licensing (Scotland) Act 2005: Application to Extend Provisional Premises Licence**
A list of applications is enclosed
7. **Licensing (Scotland) Act 2005: Application for Occasional Licence**
A list of applications is enclosed.
8. **Applications Granted under Delegated Authority for the Period from 1 February to 30 April 2023**
A list of granted licences is enclosed.
9. **Inverclyde Licensing Board Equality Mainstreaming Report 2023**
Report by Clerk to the Licensing Board
10. **Proposed Dates of Future Inverclyde Licensing Board Meetings**
Report by Clerk to the Licensing Board

The reports are available publicly on the Inverclyde Licensing Board's website and the Minute of the meeting will be submitted to the next standing meeting of the Licensing Board. The agenda for the meeting of the Inverclyde Licensing Board will be available publicly on the Licensing Board's website.

Please note: this meeting may be recorded for the purpose of preparation of the Minute of the meeting.

You should be aware that the Inverclyde Licensing Board is a Data Controller under the Data Protection Act 2018. Please note that all administrative functions of the Board is administered by the Inverclyde Council. Data collected during any recording will be retained in accordance with the Council's published policy.

If you are participating in the meeting, you acknowledge that you may be filmed and that any information pertaining to you contained in the recording of the meeting, will be used for the purpose of preparing Minutes of the meeting. In making this use of your information the Council is processing data which is necessary for the performance of a task carried out in the public interest. If you are asked to speak at the meeting then your submission to the Licensing Board will be captured as part of the recording.

If you have any queries regarding this and, in particular, if you believe that use and/ or storage of any particular information would cause, or be likely to cause, substantial damage or distress to any individual, please contact the Information Governance Team at dataprotection@inverclyde.gov.uk

INVERCLYDE LICENSING BOARD

THURSDAY 2 MARCH 2023 AT 10.00 A.M.

Present: Councillors Brooks, Cassidy, Law, McCormick, McVey, Reynolds and Robertson.

Chair: Councillor Brooks presided.

In attendance: Ms Anne Sinclair (Depute Clerk), and Fiona Denver (for Clerk to the Board); Sergeant Fiona Moore-McGrath (Police Scotland); Roisin Dillon (Public Protection Manager/Licensing Standards Officer) and Crawford Brown (Licensing Standards Officers).

Apologies: Councillor Jackson.

Declarations of Interest: There were no declarations of interest intimated.

The meeting was held at the Municipal Buildings, Greenock with Councillors Law, McCormick, McVey and Reynolds attending by video-conference. Sergeant Moore-McGrath and Roisin Dillon also attended by video-conference.

**LICENSING (SCOTLAND) ACT 2005
MINUTES OF MEETING HELD ON 1 DECEMBER AND 16 DECEMBER 2022 AND 25 JANUARY 2023**

The Chair moved approval of the Minutes of the previous meetings which was unanimously agreed.

**LICENSING (SCOTLAND) ACT 2005
APPLICATION FOR PROVISIONAL PREMISES LICENCE**

Decision as per attached list.

**LICENSING (SCOTLAND) ACT 2005
APPLICATION FOR VARIATION OF PREMISES LICENCE**

Decision as per attached list.

APPLICATIONS GRANTED UNDER DELEGATED AUTHORITY FOR THE PERIOD FROM 1 NOVEMBER 2022 TO 31 JANUARY 2023

Noted

INVERCLYDE LICENSING BOARD – 2 MARCH 2023

LICENSING (SCOTLAND) ACT 2005

(3) APPLICATION FOR PROVISIONAL PREMISES LICENCE

<u>No</u>	<u>Applicant</u>	<u>Premises</u>	<u>Proposed Licence Details</u>	<u>Decision</u>
1.	Co-operative Group Food Limited	Co-op 10 – 14 Cardwell Road Gourock	<p>Description of Premises Convenience store, part of a national chain, selling a broad range of products for consumption off the premises.</p> <p>Core Licensing Hours – On Sales N/A</p> <p>Core Licensing Hours – Off Sales Monday – Sunday 10.00 a.m. – 10.00 p.m.</p> <p>Seasonal Variations None</p> <p>Activities Recorded Music (Tick Box – Yes) Recorded background music may be played within and outwith core hours.</p> <p><u>Any other Activities</u> Products other than alcohol will be sold and ancillary consumer services will be provided. Home deliveries may be provided to customers. Alcohol will only be delivered in terms of and in compliance with the relevant provisions of the Licensing (Scotland) Act 2005.</p> <p>Children and Young Persons N/A</p>	GRANTED

<u>No</u>	<u>Applicant</u>	<u>Premises</u>	<u>Proposed Licence Details</u>	<u>Decision</u>
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Capacity of Premises

42.435 sq. m. Alcohol Display Area.

Designated Premises Manager

To be advised.

Audrey Junner, Messrs Hill Brown Licensing was present representing the applicant.

Ms Sinclair advised Members that there were no objections or representations to the application and the necessary Planning Section 50 Certificate is in place.

Ms Junner addressed the Board confirming that the premises is a new store which is currently open and trading with occasional licences. She explained that the store will replace two other Co-op premises in Gourrock, namely Shore Street and Cardwell Road and provided an undertaking that the licences for these stores will be surrendered.

Ms Junner informed Members on the new build undertaken by the company and the operation of the store. As there are not objections or representations to the application she requested that the application is granted.

Sergeant Moore-McGrath confirmed that Police Scotland had no adverse comments and there have been no adverse reports in relation to the previous stores in Shore Street and Cardwell Road.

Following discussion, Councillor Reynolds moved grant of the application which was unanimously agreed.

INVERCLYDE LICENSING BOARD – 2 MARCH 2023

LICENSING (SCOTLAND) ACT 2005

(4) APPLICATION FOR VARIATION OF PREMISES LICENCE

<u>No</u>	<u>Applicant</u>	<u>Premises</u>	<u>Variation Details</u>	<u>Decision</u>
1.	Lapwine Limited	<p>Word Up 210 Dalrymple Street Greenock</p>	<p>Addition of the 'Back Lane' external drinking area to premises licence, incorporating the following:-</p> <p>(a) Activities Add Outdoor drinking facilities to activities to be held both during and outwith core licensing hours. (Tick Box – Yes)</p> <p>Existing Tick Box – No</p> <p><u>Any other Activities</u> Add – External area at the 'Back Lane'.</p> <p>Existing Quiz events, charity and fundraising events, local community and youth group meetings, plays and theatrical performances and similar artistic shows and events, hospitality events.</p> <p>(b) Increase occupancy capacity to 1044 persons (including 144 external area).</p> <p>Existing 900 persons</p> <p>(c) Amend layout plan to include the 'Back Lane' external drinking area</p>	<p>NOT CALLED</p>

ITEM 2
Decision

No Applicant

Premises

Variation Details

Ms Sinclair advised that a request had been received from the applicant's agent in advance of the Board meeting requesting that the application be continued to a future meeting.

Ms Sinclair confirmed this item as not called.

INVERCLYDE LICENSING BOARD

WEDNESDAY 26 APRIL 2023 AT 10.00 A.M.

Present: Councillors Brooks, Cassidy, McVey, Reynolds and Robertson.

Chair: Councillor Brooks presided.

In attendance: Ms Anne Sinclair (Depute Clerk), and Fiona Denver (for Clerk to the Board); Sergeant Ian Robertson (Police Scotland); and Annemarie Black (Licensing Standards Officers).

Apologies: Councillors Law and McCormick.

Declarations of Interest: There were no declarations of interest intimated.

The meeting was held at the Municipal Buildings, Greenock with Councillors McVey, Reynolds and Robertson attending by video-conference. Sergeant Robertson and Annemarie Black also attended by video-conference.

INVERCLYDE LICENSING BOARD KING'S CORONATION POLICY 2023

Ms Sinclair, Depute Clerk, addressed members on the report requesting that Members consider an extension of trading hours for premises licences, except off sales premises, in similar terms to the Festive Season Policy.

Sergeant Robertson advised that Police Scotland would have no adverse comments in relation to the same hours provided within the Festive Season Policy, however would object to any applications or requests outwith the Policy.

Following discussion Councillor Cassidy moved grant of the section 67 "blanket extensions" for the period from 5 May to 7 May inclusive, all as detailed in the report which was unanimously agreed.

Ms Sinclair confirmed the King's Coronation Policy 2023 granted as follows:-

- Section 67 "blanket" extensions to be provided;
- that the period to which the King's Coronation Policy will apply is Friday 5 May to Sunday 7 May 2023 inclusive;
- the terminal hours permitted for premises licences (except nightclubs) is Friday 5 May and Saturday 6 May to 2.00 a.m. and Sunday 7 May to 1.00 a.m.; and for nightclub premises Friday 5 May and Saturday 6 May to 3.30 a.m. (bar to close 3.00 a.m.) and Sunday 7 May to 2.00 a.m.
- that the event being held must relate to the King's Coronation, and not to birthday parties, weddings etc;
- licence holders to notify Police Scotland Licensing Section as soon as possible of those dates within the King's Coronation Policy they intend to utilise; and
- any occasional licence application made for non-licensed premises for an event during the period of the King's Coronation Policy be granted in terms of the policy for events solely related to the King's Coronation.

INVERCLYDE LICENSING BOARD – 1 JUNE 2023

LICENSING (SCOTLAND) ACT 2005

(3) APPLICATION FOR VARIATION OF PREMISES LICENCE

<u>No</u>	<u>Applicant</u>	<u>Premises</u>	<u>Variation Details</u>	<u>Decision</u>
1.	Tina Birk	Taj Mahal 89/91 Kempock Street Gourock	Increase on sales commencement core licensing hour to 12 Noon Monday – Sunday Existing 2.30 p.m. – 11.45 p.m. Sunday – Thursday 2.30 p.m. – 12.15 a.m. Friday & Saturday	
2.	Lapwine Limited	Word Up 210 Dalrymple Street Greenock	Addition of the 'Back Lane' external drinking area to premises licence, incorporating the following:- (a) Activities Add outdoor drinking facilities to activities to be held both during and outwith core licensing hours. (Tick Box – Yes) Existing Tick Box – No <u>Any other Activities</u> Add – External area at the 'Back Lane'. Existing Quiz events, charity and fundraising events, local community and youth group meetings, plays and theatrical performances and similar artistic shows and events, hospitality events.	

<u>No</u>	<u>Applicant</u>	<u>Premises</u>	<u>Variation Details</u>	<u>Decision</u>												
		<p>Word Up 210 Dalrymple Street Greenock</p>	<p>(b) Increase occupancy capacity to 1044 persons (including 144 external area).</p> <p>Existing 900 persons</p> <p>(c) Amend layout plan to include the 'Back Lane' external drinking area</p>													
3.	Lady Alice Bowling Club	<p>Lady Alice Bowling Club Inverkip Road Greenock</p>	<p>Increase on sales terminal core licensing hours as follows:-</p> <p>Monday to 12 Midnight Thursday to 12.30 a.m. Sunday to 11.30 p.m.</p> <p>Existing</p> <table> <tr> <td>Monday</td> <td>11.00 a.m. - 11.00 p.m.</td> </tr> <tr> <td>Tuesday & Wednesday</td> <td>11.00 a.m. - 12 Midnight</td> </tr> <tr> <td>Thursday</td> <td>11.00 a.m. - 11.00 p.m.</td> </tr> <tr> <td>Friday</td> <td>11.00 a.m. - 1.00 a.m.</td> </tr> <tr> <td>Saturday</td> <td>10.00 a.m. - 1.00 a.m.</td> </tr> <tr> <td>Sunday</td> <td>11.30 a.m. - 11.00 p.m.</td> </tr> </table>	Monday	11.00 a.m. - 11.00 p.m.	Tuesday & Wednesday	11.00 a.m. - 12 Midnight	Thursday	11.00 a.m. - 11.00 p.m.	Friday	11.00 a.m. - 1.00 a.m.	Saturday	10.00 a.m. - 1.00 a.m.	Sunday	11.30 a.m. - 11.00 p.m.	
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Saturday	10.00 a.m. - 1.00 a.m.															
Sunday	11.30 a.m. - 11.00 p.m.															
4.	Kulbinder Singh	<p>Bullseye Sports Bar 11 Brougham Street Greenock</p>	<p>(a)(i) Increase terminal core licensing hour on Tuesday and Wednesday to 1.00 a.m.</p> <p>(ii) Decrease terminal core licensing hour on Thursday and Sunday to 12 Midnight</p> <p>Existing</p> <table> <tr> <td>Monday – Wednesday</td> <td>11.00 a.m. – 12 Midnight</td> </tr> <tr> <td>Thursday – Sunday</td> <td>11.00 a.m. – 1.00 a.m.</td> </tr> </table>	Monday – Wednesday	11.00 a.m. – 12 Midnight	Thursday – Sunday	11.00 a.m. – 1.00 a.m.									
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<u>No</u>	<u>Applicant</u>	<u>Premises</u>	<u>Variation Details</u>	<u>Decision</u>
		<p>Bullseye Sports Bar 11 Brougham Street Greenock</p>	<p>(b) Add table tennis and darts to further details of activities to be held on premises.</p> <p>Existing Recorded music is in the form of background music. Film provision is in the form of a video juke box. Indoor Sports facilities are snooker, American pool and traditional pool.</p>	
5.	Punch Partnership (PTL) Ltd	<p>Cardwell Inn 49 Cardwell Road Gourock</p>	<p>Addition of Outdoor Drinking/Dining Area to premises licence, incorporating the following:-</p> <p>(a) Activities Add Outdoor Drinking and Conference facilities to activities to be held on premises both during and outwith core licensing hours. (Tick Box – Yes)</p> <p>Existing Tick Box – No</p> <p><u>Further Details</u> Addition of the following:-</p> <p>The outdoor seating area to the front of the premises is not to be used after 9.00 p.m. No music shall be played at any time in the outdoor seating area.</p> <p>Existing The premises may open from 8.00 a.m. Monday – Sunday for the provision of teas, coffees, breakfasts etc. No alcohol will be sold outwith core hours. The indoor activity/activities will cease 15 minutes after the terminal hour for the sale of alcohol.</p>	

No Applicant

Premises

Cardwell Inn
49 Cardwell Road
Gourock

Variation Details

(b) **Children and Young Persons**
Amend areas of the premises to which Children and Young Persons are allowed entry to all public parts of the premises

Existing
Lounge and Conservatory

(c) Increase occupancy capacity to 255 persons (including 50 external area).

Existing
205 persons

(d) Amend layout plan to include the outdoor drinking area.

Decision

INVERCLYDE LICENSING BOARD – 1 JUNE 2023

LICENSING (SCOTLAND) ACT 2005

(4) APPLICATION FOR TRANSFER WITH VARIATION OF PREMISES LICENCE

<u>No</u>	<u>Applicant</u>	<u>Premises</u>	<u>Transfer and Variation Details</u>	<u>Decision</u>
1.	Zulfiqar Ali	Buyrite 13 Grey Place Greenock	(a) Transfer of licence holder to Buyrite Day-Today Ltd Existing Zulfiqar Ali (b) Increase off sales core licensing hours to:- 10.00 a.m. – 10.00 p.m. Monday – Sunday Existing 12 Noon – 10.00 p.m. Monday – Saturday 12.30 p.m. – 10.00 p.m. Sunday (c) Designated Premises Manager New premises manager – Faisal Mustafa Existing Zain Atlaf	

INVERCLYDE LICENSING BOARD – 1 JUNE 2023

LICENSING (SCOTLAND) ACT 2005

(5) APPLICATION FOR PROVISIONAL PREMISES LICENCE

<u>No</u>	<u>Applicant</u>	<u>Premises</u>	<u>Proposed Licence Details</u>	<u>Decision</u>
1.	Buzzworks Hospitality Ltd	Scotts Greenock Ocean Terminal Custom House Way Greenock	Description of Premises Restaurant Core Licensing Hours – On Sales 10.30 a.m. – 12.30 a.m. Monday – Thursday 11.30 a.m. – 1.30 a.m. Friday & Saturday 10.30 a.m. – 12.30 a.m. Sunday Core Licensing Hours – Off Sales 10.30 a.m. – 10.00 p.m. Monday – Thursday 11.30 a.m. – 10.00 p.m. Friday & Saturday 10.30 a.m. – 10.00 p.m. Sunday Seasonal Variations The premises will apply for and or take advantage of such additional trading hours as may be permitted by the Licensing Board for the Festive Season in each year Activities Conference facilities; Restaurant facilities; Receptions including weddings, funerals, retirements etc; Club or other group meetings etc; Recorded music; Films; Televised sport; and Outdoor drinking facilities to be provided both during and outwith core licensing hours. (Tick Box – Yes) Bar meals; Live performances; Dance facilities; and Gaming to be provided during core licensing hours. (Tick Box – Yes)	

No Applicant

Premises

Scotts

Greenock Ocean Terminal
Custom House Way
Greenock

Proposed Licence Details

Further Details

Conference facilities, restaurant facilities, receptions, meetings, staff meetings, staff events, televised sport, recorded music/films may take place outwith core hours but no alcohol will be served outwith these hours without reference to the Licensing Board.

The premises may open from 8.00 a.m. for service of breakfasts but no alcohol will be served outwith core hours.

Outside drinking facilities: hot beverages, food and non-alcoholic drink will be available for consumption on the outside terrace before core times. During core times alcohol may be purchased inside the premises and taken to the outside terrace under supervision of management and staff on duty.

Any Other Activities

Karaoke, quizzes and Theme nights may be available but no alcohol will be served outwith core hours.

Children and Young Persons

Children and Young Persons will be allowed entry as follows:-

Terms

Children (0-15years) will be allowed entry only if accompanied by an adult whilst having a meal or attending a function.

Young persons (16-17 years) will be allowed entry whilst having a meal or attending a function.

Ages

Children (0-15 years) and Young Persons (16-17 years)

Decision

No Applicant

Premises

Scotts

Greenock Ocean Terminal
Custom House Way
Greenock

Proposed Licence Details

Times

Children (0-15 years) will be allowed entry until 10.30 p.m. if accompanied by an adult for the purposes of having a meal or where a function is being attended to the terminal hour of the function.

Young persons (16-17 years) will be allowed entry until 10.30 p.m. for the purpose of taking a meal or where a function is being attended to the terminal hour of the function.

Parts

Children and Young persons will be allowed entry to all public parts of the premises.

Capacity of Premises

Ground Floor	705 persons
Mezzanine Level	20 persons
First Floor	282 persons

Designated Premises Manager

Michelle Martin

Decision

INVERCLYDE LICENSING BOARD – 1 JUNE 2023

LICENSING (SCOTLAND) ACT 2005

(6) APPLICATION TO EXTEND PROVISIONAL PREMISES LICENCE

<u>No</u>	<u>Applicant</u>	<u>Premises</u>	<u>Details</u>	<u>Decision</u>
1.	Ardgowan Distillery Company Ltd	Ardgowan Distillery Company Ltd Ardgowan Estate Inverkip	<u>Description of Premises</u> Distillery and tourist attraction featuring a full working distillery and brewery, visitor centre and tourist facilities along with chalet style accommodation and letting rooms, and which also includes a restaurant, cook-school, bar, and events and retail space. <u>Provisional Licence Dates</u> 6 June 2019 - 6 June 2023 Request to extend expiry date by one year.	

INVERCLYDE LICENSING BOARD – 1 JUNE 2023

LICENSING (SCOTLAND) ACT 2005

(7) APPLICATION FOR OCCASIONAL LICENCE

<u>No.</u>	<u>Applicant</u>	<u>Premises</u>	<u>Event Details</u>	<u>Decision</u>
1.	Nicola Watt	Scotts Greenock Ocean Terminal Custom House Way Custom House Quay Greenock	Restaurant <u>On Sales</u> Sunday – Thursday 10.30 a.m. – 12.30 a.m. Friday & Saturday 11.30 a.m. – 1.30 a.m. <u>Off Sales</u> Sunday – Thursday 10.30 a.m. – 10.00 p.m. Friday & Saturday 11.30 a.m. – 10.00 p.m. The premises will be open each day from 8.00 a.m. for service of breakfasts. No alcohol will be served outwith licensed hours. Children (if accompanied by an adult) and young persons will be permitted entry until 10.30 p.m. for the purpose of having a meal or attending a function. <u>Application Dates</u> 14 June – 27 June 28 June – 11 July 12 July – 25 July	

INVERCLYDE LICENSING BOARD – 1 JUNE 2023

LICENSING (SCOTLAND) ACT 2005

(8) LICENCES GRANTED UNDER DELEGATED AUTHORITY 1 FEBRUARY 2023 TO 30 APRIL 2023

MINOR VARIATION - DPM

Premises	Applicant	Date Granted
Co-op 23 Greenock Road Wemyss Bay	Co-operative Group Food Ltd	24-Feb-23
Wemyss Bay Holiday Park Wemyss Bay	Parkdean Holiday Parks Ltd	03-Apr-23
Nicolson's 1 Bruce Street Greenock	Punch Partnership Ltd	05-Apr-23
Iceland Foods Ltd 32 Westburn Street Greenock	Iceland Foods Ltd	05-Apr-23

MINOR VARIATION – OTHER

Premises	Applicant	Variation	Date Granted
Papa's Tapas 9 Inverkip Street GREENOCK	Rosemount Taverns Ltd	Re-name premises to Spice Curry	01-Mar-23

EXTENDED HOURS

Premises Name	Start Day	Start Date	On Sale Times	Event Details	Date Granted
Loreto Social & Recreation Club	Wednesday	15-Feb-23	2.00 p.m. - 4.00 p.m.	Funeral Reception	15-Feb-23
Greenock Golf Club	Saturday	18-Feb-23	11.00 p.m. - 1.00 a.m.	Members Private Party	16-Feb-23
Greenock Golf Club	Saturday	25-Feb-23	11.00 p.m. - 1.00 a.m.	Musical Evening	16-Feb-23
Greenock Golf Club	Friday	03-Mar-23	11.30 p.m. - 1.00 a.m.	60th Birthday Party	16-Feb-23
Greenock Golf Club	Saturday	04-Mar-23	11.00 p.m. - 1.00 a.m.	Dinner and Prize Giving	16-Feb-23
Glasgow Rangers FC Supporters Association	Sunday	26-Feb-23	11.30 a.m. - 12.30 p.m.	Old Firm Cup Final Provide refreshments before bus departing from premises.	22-Feb-23
The Cove	Friday	17-Mar-23	6.30 p.m. - 11.00 p.m. on Friday 17 March and Saturday 18 March 2023.	Pop Up Asian Grazing Tasting Event	16-Mar-23
Cleats Bar	Sunday	09-Apr-23	Midnight - 1.00 a.m.	Easter Bank Holiday Party Night	28-Mar-23
Greenock Golf Club	Sunday	09-Apr-23	11.00 a.m. - 12 Noon	Golf Masters Event - Televised screening and Golf competition	28-Mar-23
Greenock Golf Club	Sunday	09-Apr-23	11.00 p.m. - 12 Midnight	Golf Masters Event - Televised screening and Golf competition	28-Mar-23
Greenock Golf Club	Friday	31-Mar-23	11.00 p.m. - 1.00 a.m.	50th Birthday Party	28-Mar-23
Cleats Bar	Sunday	30-Apr-23	Midnight - 1.00 a.m.	May Day Bank Holiday Party Night	25-Apr-23
Glasgow Rangers FC Supporters Association	Sunday	30-Apr-23	11.30 a.m. - 12.30 p.m.	Old Firm Cup Semi-Final Provide refreshments before bus departing from premises.	25-Apr-23
Buckley's at The Chartroom	Sunday	30-Apr-23	11.00 p.m. - 1.00 a.m.	Apache Regatta Reception	25-Apr-23

PERSONAL LICENCES

First Name/s	Surname	Date Granted	Application Type
Hon Chung	Chau	02-Feb-23	New
Lynne	McCallum	07-Feb-23	New
Johannes Andries	Roux	02-Feb-23	New
Gary	McDowell	07-Feb-23	New
Stacey Louise	Robinson	16-Mar-23	New
Conor	Chisholm	16-Mar-23	New
Charlene	McLennan	16-Mar-23	New
Daniel	Fitzpatrick	16-Mar-23	New
Andrew	Low	16-Mar-23	New
Robert	Killeen	16-Mar-23	Renewal

OCCASIONAL LICENCES

Applicant	Details of Premises	Start Date	End Date	On Sale Times	Off Sale Times	Event	Date Granted
Lapwine Limited	Marquee Back Lane at Word Up off Haig Street Greenock PA15 1JG	13-Feb-23	26-Feb-23	11.00 a.m. - 10.00 p.m.	N/A	Outdoor Drinking/Dining Area	07-Feb-23
Lapwine Limited	Marquee Back Lane at Word Up off Haig Street Greenock PA15 1JG	27-Feb-23	12-Mar-23	11.00 a.m. - 10.00 p.m.	N/A	Outdoor Drinking/Dining Area	07-Feb-23
Aidan Quinn	Market Stall Gourock Farmers Market Train Station Car Park Gourock	25-Feb-23	25-Feb-23	N/A	10.00 a.m. - 5.00 p.m.	Gourock Farmers Market	07-Feb-23
Mr Neill Armstrong Hunter	Scotcrest Block 2B Auchenfoil Road Port Glasgow PA14 5BY	24-Feb-23	09-Mar-23	N/A	10.00 a.m. - 6.00 p.m.	Online Sales	07-Feb-23
Mrs Muriel Russell	Clydeview Academy Burnside Road Gourock PA19 1UX	17-Feb-23	17-Feb-23	6.00 p.m. - 11.00 p.m.	N/A	Fundraising Quiz Night	07-Feb-23

Applicant	Details of Premises	Start Date	End Date	On Sale Times	Off Sale Times	Event	Date Granted
Mr Neill Armstrong Hunter	Scotcrest Block 2B Auchenfoil Road Port Glasgow PA14 5BY	10-Mar-23	23-Mar-23	N/A	10.00 a.m. - 6.00 p.m.	Online Sales	07-Feb-23
Mr Neill Armstrong Hunter	Scotcrest Block 2B Auchenfoil Road Port Glasgow PA14 5BY	24-Mar-23	06-Apr-23	N/A	10.00 a.m. - 6.00 p.m.	Online Sales	07-Feb-23
Mr Mark Ingram	Market Stall Gourock Farmers Market Train Station Car Park Gourock	25-Feb-23	25-Feb-23	N/A	10.00 a.m. - 3.00 p.m.	Gourock Farmers Market	07-Feb-23
Britannia Social Club	Britannia Social Club 15 Terrace Road Greenock PA16 0XD	26-Feb-23	26-Feb-23	11.00 a.m. - 11.00 p.m.	N/A	Televised screening of football match & evening disco	07-Feb-23
Ms Jessica Emma Skelton	Ardgowan Distillery Shop Ardgowan Estate Inverkip PA16 0DW	27-Feb-23	12-Mar-23	N/A	10.00 a.m. - 10.00 p.m.	Off Sales /Remote Sales / Click and Collect Service	07-Feb-23
Ms Jessica Emma Skelton	Ardgowan Distillery Shop Ardgowan Estate Inverkip PA16 0DW	13-Mar-23	26-Mar-23	N/A	10.00 a.m. - 10.00 p.m.	Off Sales /Remote Sales / Click and Collect Service	07-Feb-23

Applicant	Details of Premises	Start Date	End Date	On Sale Times	Off Sale Times	Event	Date Granted
Ms Jessica Emma Skelton	Ardgowan Distillery Shop Ardgowan Estate Inverkip PA16 0DW	27-Mar-23	09-Apr-23	N/A	10.00 a.m. - 10.00 p.m.	Off Sales /Remote Sales / Click and Collect Service	07-Feb-23
Ms Jessica Emma Skelton	Ardgowan Distillery Shop Ardgowan Estate Inverkip PA16 0DW	10-Apr-23	23-Apr-23	N/A	10.00 a.m. - 10.00 p.m.	Off Sales /Remote Sales / Click and Collect Service	07-Feb-23
Mr Neill Forrest	Market Stall Gourock Farmers Market Train Station Car Park Gourock	25-Feb-23	25-Feb-23	N/A	10.00 a.m. - 2.00 p.m.	Gourock Farmers Market	07-Feb-23
Annemarie Curran	Greenock Town Hall Clyde Square Greenock	12-Feb-23	12-Feb-23	12.30 p.m. - 7.30 p.m.	N/A	Ladies Day	07-Feb-23
Annemarie Curran	Greenock Town Hall Clyde Square Greenock	18-Feb-23	18-Feb-23	6.00 p.m. - 11.30 p.m.	N/A	Cavern Beatles Concert	07-Feb-23
Annemarie Curran	Greenock Town Hall Clyde Square Greenock	25-Feb-26	26-Feb-23	6.00 p.m. - 12.30 a.m.	N/A	Lodge Burns Supper	07-Feb-23
Mr Ian Brown	Gourock Park Bowling Club Larkfield Road Gourock PA19 1XZ	25-Feb-23	25-Feb-23	6.00 p.m. - 11.45 p.m.	N/A	Members Social Night	07-Feb-23

Applicant	Details of Premises	Start Date	End Date	On Sale Times	Off Sale Times	Event	Date Granted
Andrew Samuel	McGilps Pop-Up Shop 5 Kempock Street Gourock PA19 1NP	20-Feb-23	26-Feb-23	N/A	10.00 a.m. - 10.00 p.m.	Pop-Up Shop - Retail Off Sales	20-Feb-23
Andrew Samuel	Market Stall Gourock Farmers Market Train Station Car Park Gourock	25-Feb-23	25-Feb-23	N/A	10.00 a.m. - 2.00 p.m.	Gourock Farmers Market	23-Feb-23
Aidan Quinn	Market Stall Kilmacolm Farmers Market Lochwinnoch Road Kilmacolm	04-Mar-23	04-Mar-23	N/A	10.00 a.m. - 5.00 p.m.	Kilmacolm Farmers Market	01-Mar-23
Mr Neill Forrest	Market Stall Kilmacolm Farmers Market Lochwinnoch Road Kilmacolm	04-Mar-23	04-Mar-23	N/A	10.00 a.m. - 2.00 p.m.	Kilmacolm Farmers Market	01-Mar-23
Mr Mark Ingram	Market Stall Kilmacolm Farmer's Market Lochwinnoch Road Kilmacolm PA13 4LE	04-Mar-23	04-Mar-23	N/A	10.00 a.m. - 2.00 p.m.	Kilmacolm Farmers Market	01-Mar-23
Giulia Canata	Royal Gourock Yacht Club Ashton Road Gourock PA19 1DA	11-Mar-23	11-Mar-23	N/A	2.30 p.m. - 7.00 p.m.	Gin Tasting	01-Mar-23

Applicant	Details of Premises	Start Date	End Date	On Sale Times	Off Sale Times	Event	Date Granted
Mark Deegan	Greenock Town Hall Clyde Square Greenock	04-Mar-23	05-Mar-23	6.00 p.m. - 12.30 a.m.	N/A	Ardgowan Hospice Ball	03-Mar-23
Annemarie Curran	Port Glasgow Town Hall Scarlow Street Port Glasgow	04-Mar-23	05-Mar-23	6.00 p.m. - 12.30 a.m.	N/A	Engagement Party	03-Mar-23
Lapwine Limited	Marquee Back Lane at Word Up off Haig Street Greenock PA15 1JG	13-Mar-23	26-Mar-23	11.00 a.m. - 10.00 p.m.	N/A	Outdoor Drinking/Dining Area	08-Mar-23
Lapwine Limited	Marquee Back Lane at Word Up off Haig Street Greenock PA15 1JG	27-Mar-23	09-Apr-23	11.00 a.m. - 10.00 p.m.	N/A	Outdoor Drinking/Dining Area	08-Mar-23
Mrs Alison Allan	Royal Gourock Yacht Club Ashton Road Gourock PA19 1DA	11-Mar-23	12-Mar-23	11.00 a.m. - 1.00 a.m.	N/A	Gin Tasting Afternoon and Live Music Evening	08-Mar-23
Annemarie Curran	Greenock Town Hall Clyde Square Greenock	11-Mar-23	12-Mar-23	2.00 p.m. - 12.30 a.m.	N/A	Wedding Reception	08-Mar-23
Mark Deegan	Greenock Town Hall Clyde Square Greenock	18-Mar-23	19-Mar-23	6.00 p.m. - 12.30 a.m.	N/A	Provincial Dinner	16-Mar-23

Applicant	Details of Premises	Start Date	End Date	On Sale Times	Off Sale Times	Event	Date Granted
Emma Bilisland	Kilmacolm Primary School Churchill Road Kilmacolm PA13 4LH	17-Mar-23	17-Mar-23	6.00 p.m. - 11.00 p.m.	N/A	PTF Fundraising Event - Parents and Carers of KPS	16-Mar-23
Annemarie Curran	Gamble Halls Shore Street Gourock	18-Mar-23	19-Mar-23	7.00 p.m. - 12.30 a.m.	N/A	Concert for Roddy Woombie	16-Mar-23
Aidan Quinn	Market Stall Gourock Farmers Market Train Station Car Park Gourock	25-Mar-23	25-Mar-23	N/A	10.00 a.m. - 5.00 p.m.	Gourock Farmers Market	20-Mar-23
Co-operative Group Food Limited	Co-op 10-14 Cardwell Road Gourock PA19 1UH	22-Mar-23	04-Apr-23	N/A	10.00 a.m. - 10.00 p.m.	Convenience Store with Off Sales facility	20-Mar-23
Co-operative Group Food Limited	Co-op 10-14 Cardwell Road Gourock PA19 1UH	05-Apr-23	18-Apr-23	N/A	10.00 a.m. - 10.00 p.m.	Convenience Store with Off Sales facility	20-Mar-23
Mr Mark Ingram	Market Stall Gourock Farmers Market Train Station Car Park Gourock	25-Mar-23	25-Mar-23	N/A	10.00 a.m. - 3.00 p.m.	Gourock Farmers Market	20-Mar-23

Applicant	Details of Premises	Start Date	End Date	On Sale Times	Off Sale Times	Event	Date Granted
Mr Neill Forrest	Market Stall Gourock Farmers Market Train Station Car Park Gourock	25-Mar-23	25-Mar-23	N/A	10.00 a.m. - 2.00 p.m.	Gourock Farmers Market	20-Mar-23
Mrs Muriel Russell	Clydeview Academy Burnside Road Gourock PA19 1UX	27-Mar-23	27-Mar-23	6.00 p.m. - 11.00 p.m.	N/A	School Concert	20-Mar-23
Ludovic Houston Shaw Stewart	Ardgowan House Ardgowan Estate Inverkip PA16 0DW	24-Mar-23	26-Mar-23	6.30 p.m. - 11.00 p.m.	N/A	Dining Experience	20-Mar-23
Mr Ian Brown	Gourock Park Bowling Club Larkfield Road Gourock PA19 1XZ	25-Mar-23	25-Mar-23	6.00 p.m. - 12 Midnight	N/A	Members and Guests Social Night	20-Mar-23
Andrew Samuel	Market Stall Gourock Farmers Market Train Station Car Park Gourock	25-Mar-23	25-Mar-23	N/A	10.00 a.m. - 2.00 p.m.	Gourock Farmers Market	24-Mar-23
Mr Neill Forrest	Market Stall Kilmacolm Farmers Market Lochwinnoch Road Kilmacolm	01-Apr-23	01-Apr-23	N/A	10.00 a.m. - 2.00 p.m.	Kilmacolm Farmers Market	28-Mar-23

Applicant	Details of Premises	Start Date	End Date	On Sale Times	Off Sale Times	Event	Date Granted
Ludovic Houston Shaw Stewart	Ardgowan House Ardgowan Estate Inverkip PA16 0DW	30-Mar-23	30-Mar-23	1.00 p.m. - 2.30 p.m.	N/A	Private Dining Event	28-Mar-23
Ludovic Houston Shaw Stewart	Ardgowan House Ardgowan Estate Inverkip PA16 0DW	14-Apr-23	16-Apr-23	6.30 p.m. - 11.00 p.m.	N/A	Dining Experience	28-Mar-23
Aidan Quinn	Market Stall Kilmacolm Farmers Market Lochwinnoch Road Kilmacolm	01-Apr-23	01-Apr-23	N/A	10.00 a.m. - 5.00 p.m.	Kilmacolm Farmers Market	28-Mar-23
Mrs Alison Allan	Royal Gourock Yacht Club Ashton Road Gourock PA19 1DA	31-Mar-23	01-Apr-23	11.00 a.m. - 1.00 a.m.	N/A	Dance	28-Mar-23
Mr Mark Ingram	Market Stall Kilmacolm Farmer's Market Lochwinnoch Road Kilmacolm PA13 4LE	01-Apr-23	01-Apr-23	N/A	10.00 a.m. - 2.00 p.m.	Kilmacolm Farmers Market	28-Mar-23
Annemarie Curran	Greenock Town Hall Clyde Square Greenock	01-Apr-23	02-Apr-23	7.00 p.m. - 12.30 a.m.	N/A	Northern Soul Night	28-Mar-23

Applicant	Details of Premises	Start Date	End Date	On Sale Times	Off Sale Times	Event	Date Granted
Lapwine Limited	Marquee Back Lane at Word Up off Haig Street Greenock PA15 1JG	10-Apr-23	23-Apr-23	11.00 a.m. - 10.00 p.m.	N/A	Outdoor Drinking/Dining Area	28-Mar-23
Punch Partnerships (PTL) Limited	Outdoor Drinking/Dining Area The Cardwell Inn 49 Cardwell Road Gourock PA19 1UW	01-Apr-23	14-Apr-23	11.00 a.m. - 9.00 p.m.	N/A	Outdoor Drinking/Dining Area	31-Mar-23
Lapwine Limited	Tobacco Warehouse 2 Haig Street Greenock PA15 1JG	07-Apr-22	07-Apr-22	6.00 p.m. - 10.00 p.m.	N/A	Live Bands	06-Apr-23
Britannia Social Club	Britannia Social Club 15 Terrace Road Greenock PA16 0XD	08-Apr-23	08-Apr-23	11.00 a.m. - 10.30 p.m.	N/A	Televised screening of football match & evening disco	06-Apr-23
Mrs Maureen Todd	Kidston Hall 9 High Street Kilmacolm PA13 4BP	29-Apr-23	29-Apr-23	7.00 p.m. - 11.45 p.m.	N/A	Fundraising Musical Evening	11-Apr-23
Mr Neill Forrest	Market Stall Gourock Farmers Market Train Station Car Park Gourock	29-Apr-23	29-Apr-23	N/A	10.00 a.m. - 2.00 p.m.	Gourock Farmers Market	11-Apr-23

Applicant	Details of Premises	Start Date	End Date	On Sale Times	Off Sale Times	Event	Date Granted
Mark Deegan	Greenock Town Hall Clyde Square Greenock	15-Apr-23	16-Apr-23	2.00 p.m. - 12.30 a.m.	N/A	Wedding Reception	11-Apr-23
Aidan Quinn	Market Stall Gourock Farmers Market Train Station Car Park Gourock	29-Apr-23	29-Apr-23	N/A	10.00 a.m. - 5.00 p.m.	Gourock Farmers Market	11-Apr-23
Annemarie Curran	Port Glasgow Town Hall Scarlow Street Port Glasgow	15-Apr-23	16-Apr-23	7.00 p.m. - 12.30 a.m.	N/A	Charity Ceilidh	11-Apr-23
Annemarie Curran	Greenock Town Hall Clyde Square Greenock	29-Apr-23	29-Apr-23	2.00 p.m. - 12.30 a.m.	N/A	Wedding Ceremony and Reception	11-Apr-23
Lapwine Limited	Marquee Back Lane at Word Up off Haig Street Greenock PA15 1JG	24-Apr-23	07-May-23	11.00 a.m. - 10.00 p.m.	N/A	Outdoor Drinking/Dining Area	11-Apr-23
Co-operative Group Food Limited	Co-op 10-14 Cardwell Road Gourock PA19 1UH	19-Apr-23	02-May-23	N/A	10.00 a.m. - 10.00 p.m.	Convenience Store with Off Sales facility	11-Apr-23
Mr Mark Ingram	Market Stall Gourock Farmers Market Train Station Car Park Gourock	29-Apr-23	29-Apr-23	N/A	10.00 a.m. - 3.00 p.m.	Gourock Farmers Market	11-Apr-23

Applicant	Details of Premises	Start Date	End Date	On Sale Times	Off Sale Times	Event	Date Granted
Mr Ian Brown	Gourock Park Bowling Club Larkfield Road Gourock PA19 1XZ	14-Apr-23	15-Apr-23	5.00 p.m. - 11.45 p.m. on Friday 14 April 2023 1.00 p.m. - 10.00 p.m. on Saturday 15 April 2023	N/A	Social Night and Open Day	11-Apr-23
Nicola Campbell	Pop Up Shop 5 Kempock Street Gourock PA19 1XJ	24-Apr-23	30-Apr-23	12 Noon - 9.00 p.m.	12 Noon - 9.00 p.m.	Pop Up Shop	11-Apr-23
Port Glasgow Golf Club	Beer Garden/ Dining Area Port Glasgow Golf Club Devol Road PORT GLASGOW PA14 5XE	17-Apr-23	30-Apr-23	12 noon - 10.00 p.m. Sunday to Friday 11.00 a.m. - 10.00 p.m. Saturday	N/A	Outdoor Drinking/ Dining Area	17-Apr-23
Mr Devinder Dhesi	Outdoor Area Drinking / Dining Area at side of premises Cleats Bar 4 Kempock Street Gourock PA19 1NA	01-May-23	14-May-23	11.00 a.m. - 9.00 p.m. - Monday - Saturday 12.30 p.m. - 9.00 p.m. - Sunday	N/A	Outdoor Drinking / Dining Area	17-Apr-23
Mrs Alison Allan	Royal Gourock Yacht Club Ashton Road Gourock PA19 1DA	22-Apr-23	23-Apr-23	12 Noon - 1.00 a.m.	N/A	Royal Yachting Association Conference	19-Apr-23

Applicant	Details of Premises	Start Date	End Date	On Sale Times	Off Sale Times	Event	Date Granted
Britannia Social Club	Britannia Social Club 15 Terrace Road Greenock PA16 0XD	30-Apr-23	30-Apr-23	11.00 a.m. - 10.30 p.m.	N/A	Televised screening of football match & evening disco	25-Apr-23
Inverkip Hotel Ltd	Designated area within car park at rear of premises Outdoor Drinking and Dining Area Inverkip Hotel Main Street Inverkip PA16 0AS	28-Apr-23	11-May-23	12 Noon - 9.00 p.m.	N/A	Outdoor Drinking / Dining Area	26-Apr-23
Punch Partnerships (PTL) Limited	Outdoor Drinking/Dining Area The Cardwell Inn 49 Cardwell Road Gourock PA19 1UW	26-Apr-23	09-May-23	11.00 a.m. - 9.00 p.m.	N/A	Outdoor Drinking/Dining Area	26-Apr-23
Mark Deegan	Port Glasgow Town Hall King Street Port Glasgow	29-Apr-23	29-Apr-23	4.30 p.m. - 11.00 p.m.	N/A	Inverclyde Swimming Award Ceremony	26-Apr-23
Andrew Samuel	Market Stall Gourock Farmers Market Train Station Car Park Gourock	29-Apr-23	29-Apr-23	N/A	10.00 a.m. - 2.00 p.m.	Gourock Farmers Market	27-Apr-23

Applicant	Details of Premises	Start Date	End Date	On Sale Times	Off Sale Times	Event	Date Granted
Port Glasgow Golf Club	Beer Garden/ Dining Area Port Glasgow Golf Club Devol Road Port Glasgow PA14 5XE	01-May-23	14-May-23	12 noon - 10.00 p.m. Sunday to Friday 11.00 a.m. - 10.00 p.m. Saturday	N/A	Outdoor Drinking/ Dining Area	28-Apr-23

Report To:	Inverclyde Licensing Board	Date:	1 June 2023
Report By:	Iain Strachan, Clerk to the Board	Report No:	LS/054/23
Contact Officer:	Karen Barclay, Corporate Policy and Performance Officer	Contact No:	01475 712065
Subject:	Inverclyde Licensing Board Equality Mainstreaming Report 2023		

1.0 PURPOSE AND SUMMARY

1.1 For Decision For Information/Noting

1.2 The purpose of this report is to present for noting the Inverclyde Licensing Board (ILB) Equality Mainstreaming Report 2023. More information is provided in Appendix 1.

Appendix

1.3 The Equality Act 2010 requires the Council, as a public body, to publish Equality Outcomes every four years and report on their progress via a Mainstreaming Report every two years. Additionally, Licensing Boards, as separate legal entities, may also publish their Mainstreaming Reports separately from their local authority. Reports should be published by 30 April in the relevant year.

1.4 This report provides information on the delivery of the Corporate Equality Outcomes 2021/25 which are relevant to the ILB.

2.0 RECOMMENDATIONS

2.1 It is recommended that the ILB notes the contents of this report.

2.2 It is recommended that the ILB notes that the ILB Equality Mainstreaming Report 2023 has been published on the Council's website, pending consideration by the Board.

Iain Strachan
Clerk to the Licensing Board

3.0 BACKGROUND

3.1 The Equality Act 2010 includes the Public Sector Equality Duty which covers the Protected Characteristics of Age; Disability; Gender Reassignment; Marriage and Civil Partnership; Pregnancy and Maternity; Race; Religion or Belief; Sex; and Sexual Orientation. The Equality and Human Rights Commission is the Regulator of the Public Sector Equality Duty.

3.2 The Equality Duty comprises a General Duty and Specific Duties. The General Duty requires the Council to have *due regard* to the need to:

- eliminate unlawful discrimination, harassment and victimisation and any other conduct prohibited by The Equality Act 2010;
- advance equality of opportunity between people from different groups; and
- foster good relations between people from different groups.

3.3 *Due regard* means that, during decision making, conscious consideration is given to the three aims of the General Duty, as outlined at paragraph 3.2.

3.4 The Specific Duties require the Council to:

- set specific, measurable Equality Objectives and publish information about our performance on equality;
- publish sufficient information to show we have considered the three aims of the General Duty across our functions;
- publish evidence of equality analysis undertaken to establish whether our policies and practices would further, or have furthered, the three aims of the General Duty;
- gather, use and publish employment information;
- publish Gender Pay Gap information;
- publish an Equal Pay Statement; and
- consider award criteria and conditions in public procurement.

3.5 The Council's Equality Mainstreaming Report 2023, Progress on Equality Outcomes 2021/25 and Equal Pay Statement 2023 was considered by the Policy and Resources Committee at its meeting on 21 March 2023: [21 March 2023 - Inverclyde Council](#) (agenda item 5, paragraph 3.3).

Min Ref
P&R Cttee,
21.3.23

3.6 While, in common with other Licensing Boards, it has been agreed that the ILB will meet its commitments to equality through the endorsement of the Council's Corporate Equality Outcomes and will feed into their delivery and reporting mechanisms, for completeness, a separate ILB Equality Mainstreaming Report 2023 has also been devised.

3.7 ILB – OVERVIEW

3.8 The ILB considers the functions of The Licensing (Scotland) Act 2005 and The Gambling Act 2005. The Licensing (Scotland) Act 2005 covers the sale of alcohol in licensed premises and unlicensed premises, while The Gambling Act 2005 covers all gambling matters including betting shops, raffles, gaming machines and amusement arcades.

3.9 The ILB has a statutory duty to ensure that measures included in its Policy Statement – which is available to view here [Policy Statement - Inverclyde Council](#) – seek to promote the following statutory licensing objectives:

- preventing crime and disorder;
- securing public safety;

- preventing public nuisance;
- protecting and improve public health; and
- protecting children and young persons from harm.

3.10 Additionally, the ILB Policy Statement makes specific provision for people with the Protected Characteristics of 'Age' (paragraph 5.3 - Children and Young Persons on Licensed Premises) and of 'Disability' (paragraph 5.4 – Disabled Facilities). It is to be noted that the ILB Policy Statement is due for review in 2023, and a consultation is available to view on the Council's website: [ILB Policy Statement Review](#), prior to the closing date of 20 May 2023. This review will provide an opportunity to ensure that the ILB incorporates its equality duties into its new Policy Statement, which will provide the ILB with its overall policy framework for alcohol licensing within Inverclyde, and be applied alongside the ILB's separate legal duties under the relevant national legislative framework.

3.11 The Board undertakes its business in an open and transparent way. Aware of the need to ensure that the licensing process is accessible to all, assistance is available on request for those who require specific arrangements to support their participation in the process. Board meetings are held in public. Although deliberations can be made in private, all decisions taken by the Board must be made in public. The Board is a quasi-judicial board, and accordingly does not operate along party political lines, but must have regard to The Licensing (Scotland) Act 2005, the licensing objectives contained therein and its own statement on licensing policy.

3.12 In terms of The Air Weapons and Licensing (Scotland) Act 2015, the ILB produces and publishes an Annual Functions Report by 30 June each year which includes a summary of the decisions made by (or on behalf of) the Board during the financial year, together with information about the number of licences held under this Act in the Board's area (including information about the number of occasional licences issued during the year). The ILB's Annual Functions Reports are available to view on the Council's website [ILB - Functions Reports](#).

3.13 All Inverclyde Council Elected Members, including the eight Members who are part of the ILB, are invited to participate in a comprehensive training and awareness-raising programme; topics covered recently include Equality Impact Assessments (EqIAs); Equalities – an overview; and gender-based budgeting.

3.14 **LOCAL LICENSING FORUM (LLF)**

3.15 The Licensing (Scotland) Act 2005 requires the Council to establish a LLF for Inverclyde. The Forum's role is to keep under review the operation of the liquor licensing system in Inverclyde and to give advice and recommendations to the ILB.

3.16 Membership of the Forum may comprise between five and 20 people and must, as far as possible, be representative of persons or descriptions of persons who have an interest which is relevant to the Forum's functions including holders of premises licences and personal licences; the Chief Constable; persons having functions relating to health, education or social work; young people, and persons resident within Inverclyde.

3.17 Additionally, for completeness, when the membership of the Forum is next reviewed, steps will be taken to seek to ensure that it is broadly reflective of the local community. This will include an attempt to seek to recruit people from all walks of life and from all areas of Inverclyde.

3.18 **CORPORATE EQUALITY OUTCOMES 2021/25**

3.19 In terms of its obligations under The Equality Act 2010, the Council is required to devise a new set of Corporate Equality Outcomes every four years.

3.20 As the ILB may be aware, five Corporate Equality Outcomes were approved for delivery during 2021/25.

3.21 The following Corporate Equality Outcomes 2021/25 are of particular relevance to the ILB:

Outcome 1:	Increase the participation of seldom-heard/under-represented voices in local decision-making processes
Outcome 3:	Take action to prevent violence against women and girls in Inverclyde
Outcome 4:	Increase the diversity of the Council workforce.

3.22 EqlAs

3.23 A number of EqlAs have been devised which indirectly support delivery of, or are aligned to, the ILB's remit; topics include the *Policy Statement on the Licensing of Sexual Entertainment Venues* and the *Short Term Lets Policy*. The Council's EqlAs are available to view on the Council's website: [EqlAs - Inverclyde Council](#).

4.0 PROPOSALS

4.1 Attached as an Appendix are details of progress made with delivery of the Corporate Equality Outcomes 2021/25 which are of most relevance to the ILB.

5.0 IMPLICATIONS

5.1 The table below shows whether risks and implications apply if the recommendation(s) is(are) agreed:

Subject	Yes	No	N/A
Financial		X	
Legal/Risk	X		
Human Resources		X	
Strategic (LOIP/Corporate Plan)	X		
Equalities and Fairer Scotland Duty	X		
Children and Young People's Rights and Wellbeing		X	
Environmental and Sustainability		X	
Data Protection		X	

5.2 Finance

One-off costs

Cost centre	Budget heading	Budget year	Proposed spend this report	Virement from	Other comments
n/a	n/a	n/a	n/a	n/a	n/a

Annually recurring costs/(savings)

Cost centre	Budget heading	With effect from	Annual net impact	Virement from (if applicable)	Other comments
n/a	n/a	n/a	n/a	n/a	n/a

5.3 Legal/Risk

This report complies with the legislative requirements for the ILB in terms of The Equality Act 2010.

5.4 Human Resources

There are no direct human resources implications arising from this report.

5.5 Strategic

The content of this report is of relevance to the following Inverclyde Alliance Partnership Plan 2023/33 Outcomes:

Theme 1: Empowered people

- Communities can have their voices heard, and influence the places and services that affect them

Theme 2: Working people

- Businesses are supported and encouraged to reduce their carbon footprint and develop green jobs

Theme 3: Healthy people and places

- Supportive systems are in place to prevent alcohol and drug misuse

Theme 4: A supportive place

- Vulnerable adults and children are protected and supported, ensuring they can live safely and independently
- Public protection and community safety are improved through targeting our resources to reduce the risk of offending and harm.

The content of this report is of relevance to the following Council Plan 2023/28 Priority:

Theme 1: People

- Our most vulnerable families and residents are safeguarded and supported.

5.6 Equalities and the Fairer Scotland Duty

(a) Equalities

This report has been considered under the Corporate EqIA process with the following outcome:

	Yes – Assessed as relevant and an EqIA is required.
X	No. This report does not introduce a new policy, function or strategy or recommend a substantive change to an existing policy, function or strategy. Therefore, assessed as not relevant and no EqIA is required. However, the report aims to progress the Council's commitment to equalities and, in doing so, comply with the associated legislative requirements for the Council.

(b) Fairer Scotland Duty

If this report affects or proposes any major strategic decision:

Has there been active consideration of how this report's recommendations reduce inequalities of outcome?

	Yes – A written statement showing how this report's recommendations reduce inequalities of outcome caused by socio-economic disadvantage has been completed.
X	No – Assessed as not relevant under the Fairer Scotland Duty.

5.7 Children and Young People

Has a Children's Rights and Wellbeing Impact Assessment (CRWIA) been carried out?

	Yes – Assessed as relevant and a CRWIA is required.
X	No – Assessed as not relevant as this report does not involved a new policy, function or strategy or recommend a substantive change to an existing policy, function or strategy which will have an impact on children's rights.

5.8 Environmental/Sustainability

Summarise any environmental/climate change impacts which relate to this report.

Has a Strategic Environmental Assessment (SEA) been carried out?

	Yes – Assessed are relevant and a SEA is required.
X	No – This report does not propose or seek approval for a plan, policy, programme, strategy or document which is likely to have significant environmental effects, if implemented.

5.9 Data Protection

Has a Data Protection Impact Assessment been carried out?

	Yes – This report involves data processing which may result in a high risk to the rights and freedoms of individuals.
X	No – Assessed as not relevant as this report does not involve data processing which may result in a high risk to the rights and freedoms of individuals.

6.0 CONSULTATION

6.1 None.

7.0 BACKGROUND PAPERS

7.1 None.

Outcome 1: Increase the participation of seldom-heard/under-represented voices in local decision-making processes

Development area	Action	Due date	Update – January 2023	Lead Officer
Corp EO1.1: Attain LGBT Silver Charter Award status	Inclusion of the LGBTQI community - achievement of the LGBT Silver Charter Award from LGBT Youth Scotland	31 December 2022	<p>Work continues to progress this improvement action in collaboration with participants who attend the Clyde Pride Youth Action Group. The Group is working through the process as part of their Youth Group Programme.</p> <p>This improvement action has been delayed due to the impact of Covid-19 in terms of the Group meeting and support from LGBT Youth Scotland. It has also been impacted by the recent temporary closure of Greenock I Youth Zone with the Group having to find alternative accommodation.</p>	Hugh Scott, Service Manager - Community Learning and Development, Community Safety and Resilience and Sport
Corp EO1.2: Implement the Community Grants Fund (CGF)	Delivery of the new model of combining all relevant funding streams into one CGF and ensure that applications are furthering the aims of the Council, advancing equality, and ensuring that funding reaches as many organisations as possible	31 March 2025	The new model of CGF commenced in the financial year 2021/22 and is a smoother process for many local groups/organisations. New reporting on applications and equality gives supports the provision of in-depth information to the Education and Communities Committee.	
Corp EO1.3: Learning	Support for New Scots - further develop learning opportunities	31 December 2022	The Community Learning and Development (CLD) Team has	

Development area	Action	Due date	Update – January 2023	Lead Officer
opportunities for New Scots	around adult literacy and numeracy for the New Scots who have settled in Inverclyde with the aim of increasing their confidence when accessing goods and services		continued to expand English for speakers of other languages (ESOL) services with short-term additional COSLA funding for Afghan and Ukrainian New Scots. This has led to 121 New Scots receiving ESOL literacy and numeracy support. The CLD Team has also delivered 12 language practice activities to support New Scots with accessing local activities and services.	

Outcome 3: Take action to prevent violence against women and girls in Inverclyde

Development area	Action	Due date	Update	Lead Officer
Corp EO3.1: Progress Equally Safe at Work Accreditation	Apply for the next stage of Equally Safe at Work Bronze Accreditation. Identify learning from the first stages of the programme and opportunities for the Council to advance gender equality and prevent violence against women across its workforce.	31 March 2023	A working group has been established to progress this improvement action, comprising Officers from across the Council. An Elected Members' Briefing on this topic will take place on 2 February 2023.	
Corp EO3.2: Improve housing outcomes for women and children affected by domestic abuse	Improve housing outcomes for women and children affected by domestic abuse - COSLA is leading on this work and it is included in the National Equally	31 March 2025	This improvement action is being progressed through the VAWMAP Action Plan. It is linked to a national priority identified through the VAW National Network. A National Working	Sharon Sale, Violence Against Women Co-

Development area	Action	Due date	Update	Lead Officer
	Safe Delivery Plan. COSLA is in discussion with Scottish Government regarding capacity and engaging with services in local areas to identify needs. The Violence Against Women Multi-Agency Partnership (VAWMAP) will be part of this discussion on how to improve housing outcomes in our area.		Group was to be set up for this priority that the local services would take direction from; however, there has been a delay to this work at a national level.	ordinator
Corp EO3.3: Improve outcomes for women with learning disabilities affected by domestic abuse	Be part of a national advisory group led by NHS Scotland to identify outcomes that affect women who have a learning disability and are experiencing domestic abuse. Consider how improvements can be implemented at a local level and work with local partners to put this into practice.	31 March 2023	A National Working Group is planned on the subject of this improvement action; we will consider how the identified priorities could be applied at a local level. We intend to incorporate this area of work into the training courses we plan to develop to identify the issues of women who have a learning disability and are experiencing domestic abuse.	
Corp EO3.4: Safety consultation with women and girls	Identify safety issues experienced by women and girls in the local community - work with community safety colleagues to carry out a consultation to determine if women and girls perceive any safety impediment in using Inverclyde public paths, parks and cycle ways and, if so, how any identified issues may be addressed. The survey is	31 March 2022	At its meeting on 22 April 2021, Inverclyde Council tasked Officers with carrying out a survey to determine women's perception of safety when undertaking activities in public spaces. The survey, and a supplementary survey, were conducted throughout 2021. The results were analysed to identify common issues raised within the responses and reported to	Ross Scullion, Team Leader - Community Safety and Resilience

Development area	Action	Due date	Update	Lead Officer
	structured to identify gender related concerns, help us understand perceptions and experiences which affect or limit women undertaking activity in public space and assist us in identifying areas of our services, communities and public spaces which could be improved.		<p>Education and Communities Committee on 8 March 2022. The Committee endorsed a strategic approach to developing outcomes from the survey and requested that a further report on completion of the analysis of the results and with responses from males separated.</p> <p>Further analysis was carried out by the Community Safety and Resilience Team and used to inform the development of a Strategic Action Plan. The results and the Action Plan were noted and endorsed by Education and Communities Committee on 30 August 2022.</p>	

Outcome 4: Increase the diversity of the Council workforce

Development area	Action	Due date	Update – January 2023	Lead Officer
Corp EO4.1: Review the Council's understanding of racism	Identify potential improvement actions around racism - undertake a review of the Council's understanding of racism and the structural barriers that may exist and thereafter incorporate the findings of the review into the devising of our Corporate Plan 2022/26	31 March 2023	Through background reading and research, a number of potential mechanisms have been identified on how to best review the Council's understanding of racism. These include undertaking research with our Black and Minority Ethnic staff on their experiences in the workplace to help guide future policy and practice.	Morna Rae, Service Manager - Corporate Policy, Performance and Partnerships

Development area	Action	Due date	Update – January 2023	Lead Officer
<p>Corp EO4.2: Implement the Minority Ethnic Recruitment Toolkit (MET)</p>	<p>Recruitment of employees from minority ethnic communities - consider how we can implement the use of the Scottish Government's (SG) MET with the aim of supporting the recruitment of Inverclyde Council employees from Minority Ethnic communities. This action will be progressed as part of our review into recruitment advertising.</p>	<p>30 September 2022</p>	<p>An analysis of the Toolkit has been completed and an action plan is being developed to progress the relevant actions not currently undertaken by the Council.</p> <p>The Corporate Recruitment and Selection Training Course has been amended to reflect suggestions from the Toolkit, for example, regarding unconscious bias etc in shortlisting/ interviewing.</p>	<p>Barbara McQuarrie, Service Manager – Human Resources and Organisational Development</p>

Report To:	Inverclyde Licensing Board	Date:	1 June 2023
Report By:	Iain Strachan, Clerk to the Inverclyde Board	Report No:	LS/055/23
Contact Officer:	Anne Sinclair	Contact No:	01475 712034
Subject:	Proposed Dates of Future Inverclyde Licensing Board Meetings		

1.0 PURPOSE AND SUMMARY

- 1.1 For Decision For Information/Noting
- 1.2 The purpose of this report is to request members of the Inverclyde Licensing Board (ILB) approve the dates of future meetings of the Licensing Board for 2023/24.
- 1.3 The ILB customarily holds meetings on the first Thursday in the months of March, June, October and December.
- 1.4 The ILB is requested to consider whether to approve set dates for the Inverclyde Licensing Board meetings in 2023/24.

2.0 RECOMMENDATIONS

- 2.1 The ILB is asked to approve the proposed dates set out in section 4.1 of this report for 2023/24 with the caveat that other meetings may, following consultation with the Chair, whom failing, the Vice-Chair of the ILB, be assigned at other times as and when required.

Iain Strachan
Clerk to the Board

3.0 BACKGROUND AND CONTEXT

- 3.1 1 The Inverclyde Licensing Board (ILB) , as a separate legal entity from the Council, sets its own meeting dates. The ILB does not form part of the Council Committee cycle. It meets as and when required to determine matters pertaining to alcohol licensing.
- 3.2 In the past, members of the ILB, Police Scotland, applicants and representatives, have preferred that the Board meets at pre-determined times, with additional Board meetings scheduled at other times if necessary.
- 3.3 At a meeting of a previous ILB on 21 June 2012 the Board agreed to assign the first Thursday in March, June, September and December as meetings of the Board with the caveat that other meetings may be assigned as and when required.

4.0 PROPOSALS

- 4.1 In accordance with section 133 (1) and Schedule 1 of the Licensing (Scotland) Act 2005, members are asked to approve the following dates for ILB meetings in 2023/24:

Thursday 7 September 2023 – 10am

Thursday 7 December 2023 – 10 am

Thursday 7 March 2024 – 10 am

Thursday 6 June 2024 – 10 am

- 4.2 Members are asked to consider approving the dates set out within section 4.1 of this report, with the caveat that other meetings may be assigned as and when required, following consultation with the Chair, whom failing, the Vice-Chair of the Board.

5.0 IMPLICATIONS

- 5.1 The table below shows whether risks and implications apply if the recommendation(s) is(are) agreed:

SUBJECT	YES	NO	N/A
Financial		X	
Legal/Risk		X	
Human Resources		X	
Strategic (LOIP/Corporate Plan)		X	
Equalities & Fairer Scotland Duty		X	
Children & Young People's Rights & Wellbeing		X	
Environmental & Sustainability		X	
Data Protection		X	

5.2 Finance

There are no financial implications arising from this report.

One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report	Virement From	Other Comments
N/A					

Annually Recurring Costs/ (Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact	Virement From (If Applicable)	Other Comments
N/A					

5.3 Legal/Risk

There are no legal/risk implications arising from this report.

5.4 Human Resources

There are no Human Resources arising from this report.

6.0 CONSULTATION

6.1 N/A

7.0 BACKGROUND PAPERS

7.1 N/A