

Inverclyde Licensing Board

ALL MEMBERS OF THE LICENSING BOARD

Direct Line: 01475 712109
Enquiries To: Fiona Denver
E-mail: fiona.denver@inverclyde.gov.uk
Our Ref: FD
Your Ref:
Date: 25 April 2024

Dear Member

Please attend a special meeting of the **INVERCLYDE LICENSING BOARD** to be held on **WEDNESDAY 26 APRIL 2023 at 10.00 a.m.**

The Licensing Board Meeting will be held in hybrid format. Members may attend the meeting in person or access the meeting by remote online access. The joining details will be sent to Members and Officers prior to the meeting. Members are requested to notify Fiona Denver by 4.00 p.m. on Tuesday 25 April regarding how they intend to access the meeting.

Meetings of the Licensing Board are held in public with the exception of any business which requires to be dealt with in private. Members of the public are free to attend the public part of the meeting in person or via remote online access. Any member of the public who wishes to attend the meeting remotely should contact Fiona Denver no later than 4.00 p.m. on Tuesday 25 April in order to request a web link to the meeting.

Please note that this meeting will be recorded only for the purposes of preparation of the Minute of the meeting. Further information relating to the recording of meetings can be found at the end of this notice.

Yours faithfully

Clerk

AGENDA

- 1. Apologies, Substitutions and Declarations of Interest**
- 2. Inverclyde Licensing Board King's Coronation Policy 2023.**
Report by Clerk to the Board.

The reports are available publicly on the Inverclyde Licensing Board's website and the Minute of the meeting will be submitted to the next standing meeting of the Licensing Board. The agenda for the meeting of the Inverclyde Licensing Board will be available publicly on the Licensing Board's website.

Please note: this meeting may be recorded for the purpose of preparation of the Minute of the meeting.

You should be aware that the Inverclyde Licensing Board is a Data Controller under the Data Protection Act 2018. Please note that all administrative functions of the Board is administered by the Inverclyde Council. Data collected during any recording will be retained in accordance with the Council's published policy.

If you are participating in the meeting, you acknowledge that you may be filmed and that any information pertaining to you contained in the recording of the meeting, will be used for the purpose of preparing Minutes of the meeting. In making this use of your information the Council is processing data which is necessary for the performance of a task carried out in the public interest. If you are asked to speak at the meeting then your submission to the Licensing Board will be captured as part of the recording.

If you have any queries regarding this and, in particular, if you believe that use and/ or storage of any particular information would cause, or be likely to cause, substantial damage or distress to any individual, please contact the Information Governance Team at dataprotection@inverclyde.gov.uk

Report To:	The Inverclyde Licensing Board	Date:	26 April 2023
Report By:	The Clerk to the Board	Report No:	LS/047/23
Contact Officer:	Anne Sinclair	Contact No:	01475 712034
Subject:	Licensing Board Report on the King's Coronation Policy		

1.0 PURPOSE AND SUMMARY

1.1 For Decision For Information/Noting

1.2 The purpose of this report is to request that members of the Licensing Board consider and determine whether it is appropriate to adopt a policy for the Coronation of King Charles with regards to extended hours applications for Premises Licences and Occasional Licence applications for non-licensed premises within Inverclyde.

1.3 In terms of Section 67 of the Licensing (Scotland) Act 2005, the Inverclyde Licensing Board may agree a "blanket" extension in connection with a special event of local or national significance, and extend licensing hours by such period as the Board may determine.

2.0 RECOMMENDATIONS

2.1 It is recommended that the Licensing Board considers the following:

(a) If the King's Coronation Policy is determined by:

(i) Section 68 of the 2005 Act whereby licence holders require to lodge an Extended Hours application;

OR

(ii) Section 67 of the 2005 Act whereby the Licensing Board may agree a "blanket" extension in connection with the Coronation of King Charles and extend licensing hours by such period as the Board may determine.

(b) that the period to which the King's Coronation Policy will apply is Friday 5 May to Sunday 7 May 2023 inclusive;

(c) the days and hours premises may be open during this period for both nightclub and non-nightclub premises;

(d) that the event being held must relate to the King's Coronation, and not to birthday parties, weddings etc. or whether the extensions may be granted as per the King's Coronation Policy agreed during this period regardless of the type of event proposed;

(e) to assist the administering process, request licence holders notify Police Scotland Licensing Section as soon as possible of those dates within the King's Coronation Policy they intend to utilise; and

(f) whether an Occasional Licence application made for non-licensed premises for an event during the period of the King's Coronation Policy be granted in terms of the policy for events solely related to the King's Coronation.

IAIN STRACHAN
Clerk of Board

3.0 BACKGROUND AND CONTEXT

- 3.1 The Licensing Board previously agreed a “blanket” extension across Inverclyde in terms of Section 67 of the Licensing (Scotland) Act 2005 (“the 2005 Act”) for the Queen’s Platinum Jubilee in June 2022. Last year, as in previous years, the Board agreed an extension across Inverclyde in terms of Section 67 of the 2005 Act for the festive season, that is, the Festive Season Policy.
- 3.2 Police Scotland has not previously objected to the “blanket” extension in relation to either the Festive Season Policy or for the Queen’s Platinum Jubilee, although they have previously advised they would object to any application submitted to the Board which sought extended hours beyond those proposed in the policy. The proposed draft King’s Coronation Policy for May 2023, which is set out in **Appendix 1**, has been intimated to Police Scotland for comment. Members of the Board will be provided with a copy of any written response from Police Scotland in relation to the proposed policy in advance of the Board’s meeting.

4.0 PROPOSALS

- 4.1 It would be appropriate for the Inverclyde Licensing Board to consider whether or not to adopt a policy for King’s Coronation in May 2023. The proposed draft policy permits licensing premises to open for extended hours without the necessity of submitting an extended hours application in relation to the period covered by the policy, Friday 5 May to Sunday 7 May 2023.
- 4.2 The Board will also require to consider whether an occasional licence application made for a non-licensed premises, such as Greenock Town Hall, Gamble Halls and Port Glasgow Town Hall, for an event in relation to the King’s Coronation should be granted in terms of the King Charles Coronation policy for events wholly related to the Coronation. It should be noted that any application for an Occasional Licence will require to be intimated to consultees and advertised within the time scales stipulated by the 2005 Act. Unless an application is received by 27 April there will be insufficient time to process such an application and grant a licence.
- 4.3 Should the Board approve the King’s Coronation Policy for May 2023, it will be unnecessary for licensed premises to submit an extended hours application in relation to the period covered by the policy, although licence holders should notify Police Scotland Licensing Section of those nights they wish to utilise within the policy as soon as possible.

5.0 IMPLICATIONS

- 5.1 The table below shows whether risks and implications apply if the recommendation(s) is(are) agreed:

SUBJECT	YES	NO	N/A
Financial		X	
Legal/Risk	X		
Human Resources			X
Strategic (LOIP/Corporate Plan)			X
Equalities & Fairer Scotland Duty			X
Children & Young People’s Rights & Wellbeing			X
Environmental & Sustainability			X
Data Protection			X

5.2 Finance

There are no financial implications.

One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report	Virement From	Other Comments
N/A					

Annually Recurring Costs/ (Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact	Virement From (If Applicable)	Other Comments
N/A					

5.3 Legal/Risk

The Legal issues are set out within this report.

5.4 Human Resources

None.

6.0 CONSULTATION

6.1 Police Scotland has been consulted regarding the proposed Policy and the Board will be updated regarding any response in advance or at the Board meeting on 26 April 2023.

7.0 BACKGROUND PAPERS

7.1 None.

Inverclyde Licensing Policy on Extended Hours for the Coronation of Kings Charles

Inverclyde Licensing Board at their meeting on 26 April 2023 agreed an Extended Hours Policy for the Coronation of Kings Charles on 6 May 2023 in terms of section 67 of the Licensing (Scotland) Act 2005 to permit Premises Licences (except Off Sales) to extend the terminal Core Hour of the premises on the following dates and hours, if the Licensees so wish: -

FRIDAY 5 MAY - SUNDAY 7 MAY 2023 INCLUSIVE

Premises Licence (except Nightclubs)

Premises may open:

Friday 5 May 2.00 am

Saturday 6 May 2.00 am

Sunday 7 May 1.00 am

Premises Licence (Nightclubs)

Premises may open:

Friday 5 May 3.30 am
(Bar to Close 3.00 am)

Saturday 6 May 3.30 am
(Bar to Close 3.00 am)

Sunday 7 May 2.00 am

There is **NO** requirement to submit an Extended Hours application for the above dates and hours however the event being held within the premises **MUST** relate to the Coronation of Kings Charles. This extension does **NOT** include a birthday party, anniversary, charity event, christening etc. Applications for these type of events should be applied for in the normal manner.

CURFEW AND CONDITIONS

The curfew will remain in place.

The requirements of the Licensing Conditions (Late Opening Premises) (Scotland) Regulations 2007 will apply to premises opening after 1.00 am

POLICE NOTIFICATION

Licence holders should notify Police Scotland, Licensing Department of those nights they wish to utilise within the Policy as soon as possible. Police Scotland may be contacted by e-mail:-

RenfrewshireInverclydeLicensing@scotland.pnn.police.uk

CONTACT DETAILS

If you have any questions, please contact:

Fiona Denver, Inverclyde Licensing Board, Inverclyde Council, Municipal Buildings, Clyde Square, Greenock PA15 1LX

Tel: 01475 712109 e-mail: fiona.denver@inverclyde.gov.uk